

Second Amendment to the Iowa Department of Human Services
Actuarial Services for Iowa Medicaid

This amendment to RFP MED-19-001 is effective as of March 29, 2018. The RFP is amended as follows:

Revision 1: Subsection 1.3.3 Contract Payment Methodology is modified as follows:

The Contractor will be paid at an individual rate per hour for off-site work, as set forth in Attachment F-1. Rates should include all administrative expenses. Invoices will be itemized and billed for each month they are incurred throughout the term of the Contract. Contractor may not bill for any time staff are in travel status.

For on-site work, the Contractor will be paid a lump-sum amount, as set forth in Attachment F-1. No additional expenses will be paid to the Contractor for work associated with on-site work. Identification of the on-site lump-sum rate (one day, two day, etc.) is a per person based on meeting days.

The Contractor shall itemize costs per task area each month, broken out by hours per individual rates, using a monthly reporting tool similar to the sample in Attachment F-2. The Contractor will submit this tool to the Agency with the monthly invoice that includes a summary of off-site hours and lump-sum visits.

Revision 2: Subsection 3.2.5.3 is deleted.

Revision 3: Subsection 3.3 Cost Proposal is modified as follows:

Content and Format.

The bidder shall provide the following information in the Cost Proposal:

Off-site Hourly Rates

Outside Consultant (not a direct employee of company)

Corporate Level Advisory Role

Project Manager (FSA/ASA and MAAA)

Senior Level Actuarial Position (FSA or ASA)

Senior Consultant (direct employee of company)

Junior Level Actuarial Position

Entry Level Actuarial Position

On-site Lump-sum Amounts

One Day

Two Days

Three Days

Four Days

Five Days

On-site lump sum amounts are inclusive of work hours, any travel, and per diem. No other payment will be made for an on-site visit. Days are indicative of meeting days. (i.e. if there are meetings on both Monday and Tuesday it is a two day visit).

Revision 4: Attachments Specific To This RFP is modified:

Attachment F-1 Cost Proposal Comparison

Attachment F-2 Sample Itemized Work Monthly Report

Attachment F-3 Vendor Security Questionnaire

Revision 5: Attachment F-1(A) is deleted.

Revision 6: Attachment F-1(B) is deleted and replaced with F-1 Cost Proposal Comparison:

Attachment F-1 Cost Proposal Comparison								
Off-site Hourly Rate (Hours incurred while not at DHS facilities) (Note: DHS does not pay for travel time)	Estimated Quantity *	Hourly Rates SFY 19 (7/2018 - 6/2019)	Hourly Rates SFY 20 (7/2019 - 6/2020)	Hourly Rates SFY 21 (7/2020 - 6/2021)	Hourly Rates SFY 22 (7/2021 - 6/2022)	Hourly Rates SFY 23 (7/2022 - 6/2023)	Hourly Rates SFY 24 (7/2023 - 6/2024)	Total for All Fiscal Years
Outside Consultant	1000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Level Advisory Role	250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Manager (FSA/ASA and M	2000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Senior Level Actuarial Position (F	500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Senior Consultant	750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Junior Level Actuarial Position	1000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Entry Level Actuarial Position	500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
On-site Lump-sum Per Person (days spent at DHS facilities having meetings – inclusive of all travel costs, including but not limited to airfare, car rentals, hotel charges,	Estimated Quantity *	On-site Visit SFY 19 Daily Rate	On-site Visit SFY 20 Daily Rate	On-site Visit SFY 21 Daily Rate	On-site Visit SFY 22 Daily Rate	On-site Visit SFY 23 Daily Rate	On-site Visit SFY 24 Daily Rate	Total for All Fiscal Years
One Work Day	7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Two Work Days	5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Three Work Days	12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Four Work Days	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Five Work Days	15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total **								\$ -
NOTE: This form may not be marked as confidential or proprietary.								
Pricing information cannot be shielded from the public or other bidders under Iowa law.								
* These units are for comparison purposes only. They are not indicative of an estimate of hours for the contract.								
** This total will be used to compare bidders' bid as indicated in the RFP Section 4.3								

Revision 7: Attachment F-2 is modified as follows:

Attachment F-2 Sample Itemized Work Monthly Report

Task Area	Monthly Cost	Running Total
Task Area 1. Rate Setting		
➤ SFY20 Capitation Rate Review		
➤ SFY21 Capitation Rate Development		
➤ Ongoing work		
Task Area 2. Waiver Support		
Task Area 3. Experience Monitoring and Reporting		
Task Area 4. Risk Adjustment		
➤ SFY20 Risk Adjustment		
➤ SFY21 Risk Adjustment		
➤ Ongoing work		
Task Area 5. Technical Assistance		
Task Area 6. Ad hoc Analysis		
➤ IA Health Link Implementation Assistance		
➤ IA HealthLink and Dental Wellness Capitation Rate Discussions with CMS		
➤ IA HealthLink Capitation Rate Modifications and Related Other Adjustments		
➤ Policy and fiscal impact analyses		
➤ Budget Projection Assistance		
➤ SIM		
➤ <i>hawk-i</i> Dental Capitations Rates		
➤ Gap analysis		
➤ HCBS Tiered Rates Budget Support for		

each SFY		
Ad hoc Subtotal		
On-site Lump Sum Amounts		
Total Amount		