

Questions & Answers
On-Call Psychiatric Nurse Practitioner or Physician Assistant
SOPSCHK27003

| | Question | Answer |
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| 1 | <p>1. Pg 12 of 37, Section 3.1 Bid Proposal Formatting: "Bid Proposals must be bound and use tabs to label sections."</p> <p>i.) I am unclear on what a "Tab" is. Is it a traditional office product thick sheet of paper or plastic with a protruding tab on the right hand side that can also contain a label? Can it be just a 8.5"x11" sheet of paper with "Tab 1" typed at the top of the page?</p> <p>ii.) How should the proposal be "bound?" Is stapling, providing a folder with pinch tabs, using plastic comb binding or using coil binding all acceptable?</p> | <p>For the purposes of this solicitation, the Agency will accept either option: traditional thick sheet with protruding tab or a sheet of paper clearly labeled "Tab #" to divide the sections of the proposal.</p> <p>For the purposes of this solicitation, the Agency will accept any form of binding that ensures the pages of the proposal are secured in the correct order. All options provided in your question are acceptable.</p> |
| 2 | <p>2. Pg 14 of 37, Section 3.2.4.3 Letters of Reference:</p> <p>i.) Does the Bidder collect the letters of reference from previous clients and include them behind Tab 4 along with the reference contact information OR does the Agency contact the references to obtain reference letters?</p> | <p>The Bidder is responsible for collecting letters of reference to submit with their proposals.</p> |