



Addendum #02 for RFB #939000-01

Project Name: DOC 1JD DPP Basement Water Infiltration Mitigation

DAS RFB #: 939000-01

DAS Project #: 9390.00

Date: December 17, 2024

Addendum #02:

This addendum is issued to modify, clarify, or amend the original Project Drawings and Specifications and is hereby made part of the Contract Documents. The Contractor shall be responsible for incorporating items in this Addendum to the Work. The following shall take precedence over anything to the contrary in the Drawings or Specifications. **This addendum shall also supersede any previous addenda.**

The receipt of this Addendum shall be acknowledged by inserting its number and date in the space provided on the Bid Form.

This Addendum consists of:

General Items:

1. Revised bid due date/time: **Tuesday January 14, 2025, by 2:00pm**
2. Revised bid opening date/time: Tuesday January 14, 2025, at 3:00pm
3. Meeting minutes from Prebid held on December 03, 2024 (8 pages)

RFB 939000-01 Pre-Bid Minutes: Meeting #1

Meeting Date Dec 3, 2024 **Meeting Time** 11:00 AM - 12:00 PM Central Time (US & Canada)

Meeting Location 745 Main St Dubuque, Iowa 52001 **Video Conferencing Link** https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGNkMDA1ODEtZWlyNC00NmFkLWExZmYtYjQ5YmExMDAzZGUx%40thread.v2/0?context=%7b%22id%22%3a%2253f2f9ee-ba23-4c21-ac85-5776fb004a49%22%2c%22oid%22%3a%2225d7c00d-f30a-4397-acfe-752a9c17700b%22%7d

Overview Meeting to allow prospective bidders to visit the site, when possible, and learn more about the project.

Notes

Attachments [Project Manual 9390.00 - DOC 1JD DPP Basement Water Infiltration Mitigation.pdf](#), [9390.00 Drawings.pdf](#), [9390.00-9391.00 Schedule 11.18.24.pdf](#), [Addendum #01 - RFB 939000-01.pdf](#)

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Jarrad Boever	DCI Group	P: (515) 244-5043	jarradb@dcigroup-us.com	Present
Christopher Conn	DCI Group	P: (515) 244-5043	chrisc2@dcigroup-us.com	Present
Johnny Hill	DOC CBC #1	P: (319) 291-2087	johnny.hill@iowa.gov	Present
Casey Adams	Durantem MEP Consulting Inc	P: (515) 452-8392	caseya@durantem.com	Present
Edward Matt	Genesis Architectural Design	P: (515) 440-1681	ematt@gendsn.com	Present
Jennifer Kleene	State of Iowa - Department of Administrative Services	P: (515) 725-0454	jennifer.kleene@iowa.gov	Present

Introduction

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
<p>Description DAS - Owner Representative</p> <ul style="list-style-type: none"> Jennifer Kleene <p>DCI Group - Construction Manager</p> <ul style="list-style-type: none"> Jarrad Boever - Project Manager <p>Design Team</p> <ul style="list-style-type: none"> Edward Matt - GENESIS Architectural Design Casey Adams - Durantem MEP Consulting Inc. <p>DOC 1JD DPP</p>						

- Johnny Hill - Facilities Manager
- Christopher Matlock - Maintenance

Official Documented Meeting Minutes

Mark Luebbers - Bi States Masonry
 Brett Thebeau - Western Specialty

Project Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open
<p>Description Bid Package #01 – General Construction: Trade Contractor shall include all of the following, but not limited to, as part of the contract:</p> <ol style="list-style-type: none"> 1. Include Specifications: <ol style="list-style-type: none"> 1. Division 00 – Procurement and Contracting Requirements 2. Division 01 – General Requirements 3. Division 02 – Existing Conditions <ul style="list-style-type: none"> ▪ 02 4119 – Selective Structure Demolition 4. Division 03 – Concrete <ul style="list-style-type: none"> ▪ 03 0137 – Rehabilitation of Cast-in-Place Concrete ▪ 03 3053 – Miscellaneous Cast-in-Place Concrete 5. Division 05 – Metals <ul style="list-style-type: none"> ▪ 05 5000 – Metal Fabrication 6. Division 07 – Thermal and Moisture Protection <ul style="list-style-type: none"> ▪ 07 1326 – Self-Adhering Sheet Waterproofing ▪ 07 9200 – Joint Sealants ▪ 07 9500 – Expansion Control 7. Division 09 – Finishes <ul style="list-style-type: none"> ▪ 09 2400 – Cement Plastering ▪ 09 2900 – Gypsum Board ▪ 09 9100 – Painting 8. Division 21 – Fire Suppression <ul style="list-style-type: none"> ▪ 21 0500 – Common Work Results for Fire Suppression 9. Division 22 – Plumbing <ul style="list-style-type: none"> ▪ 22 1005 – Plumbing Piping 10. Division 26 – Electrical <ul style="list-style-type: none"> ▪ 26 0505 – Selective Demolition for Electrical ▪ 26 0519 – Low-Voltage Electrical Power Conductors and Cables 						

- 26 0529 – Hangers and Supports for Electrical Systems
 - 26 0533.13 – Conduits for Electrical Systems
11. Division 27 – Communications
 - 27 1000 – Structured Cabling
 12. Division 31 – Earthwork
 - 31 2000 – Earthmoving
 13. Division 32 – Exterior Improvements
 - 32 1216 – Asphalt Paving
 14. Include Drawings: 0, A0.1, A1.0, A1.1, A1.2, A1.3, A2.0, P0.0, PD1.0, PD1.1, P1.0, P1.1, E0.0, ED1.0, ED1.1, E1.0, E1.1.
 15. General
 1. This bid will result in a single prime package for the complete scope of construction. This contractor shall be responsible for all requirements as indicated in the construction drawings and specifications.
 2. The contractor will be responsible for any permitting and fees associated with the temporary closures of any sidewalks / drives pertaining to this bid package.
 3. Contractors performing plaster patching & painting are to be lead certified to work in areas containing lead paint.
 4. The contractor will be responsible for coordinating & verifying all existing utility locations before removing asphalt & excavating in the alley.
 5. The contractor shall be responsible for the final cleaning of the construction area. This shall include the removal of temporary protection and all foreign substances.
 16. Temporary Needs
 1. This contractor shall install, maintain, and remove any temporary partition separating the construction area from the general public. Temporary partitions shall include means for egress.
 2. Contractor is responsible for signage as needed to maintain life safety while temporary partitions are in place.
 17. Demolition
 1. This Contractor shall, in cooperation with the Construction Manager, fully inspect and record existing conditions of existing construction to remain BEFORE demolition or removal begins. Documentation of existing conditions shall be submitted to the construction manager prior to the start of work. Any damage not previously identified and recorded will be replaced and/or repaired by this contractor at this contractor's expense.
 2. This contractor will be responsible for the removal of the steel cover in the alley outside of the back door. Window well to be infilled to -6" of grade with lightweight concrete slurry. Window demo and infill by others. Contractor will also be responsible for the forming and infill of (2) 24" manholes.
 3. The contractor will be responsible for wall demo in the corridor for chase access. Once new power feeds have been installed by then this area will need to have the drywall patched and painted to match existing.

4. This contractor will be responsible for the removal of asphalt pavement / base in the alley to expose concrete lid. Hand dig around gas, water and other existing utilities will be **required**. The contractor will also need to remove the top 8" of concrete window well below grade for asphalt as indicated in the drawings.
5. This contractor will be responsible for the removal of existing bollards, downspouts, exhaust ducts, and concrete piers. This will include the patching of the conduit / pipe penetrations along with any other penetrations through the concrete lid.
6. The contractor will be responsible for the removal and hauling away of debris associated with this bid package. Coordinate the location of dumpster with construction manager and city. The contractor will be responsible for any permitting and fees required.

18. Electrical and Low Voltage

1. This Contractor shall be responsible for all core drilling required for this scope of Core drill locations shall be submitted to Architect/Engineer for approval prior to proceeding with work. This shall include exact dimensional locations as well as sizes.
2. The contractor will be responsible for any temporary demolition required for this bid package to include the removal of the ACT ceiling needed for the installation of the new fiber optic runs. The contractor will be responsible for the reinstallation of ACT ceiling and completing any repairs for damage caused by the installation of this bid package.
3. The contractor will be responsible for demo of the existing circuits serving the downspouts heat trace. This contractor will be responsible for running a new power feed for heat trace and terminating it in a J-box as indicated in the drawings. Coordinate heat trace locations and revisions with roof replacement and tuckpointing project. Installation of 3/4" conduits with heat trace conductors up through chase. Penetrate exterior wall as high as possible.
4. The contractor will be responsible for running new power conduits as indicated in the drawings. This will include the removal of splice boxes and conduits up to electric meter in the alley. Route (2) parallel sets of (4) #500 +(1) 2/0 ground copper conductors each in new 3" conduit up through ceiling at chase location and to existing electrical meter location in the alley. Route 3" conduits to existing MDP and re-feed panel. Coordinate with roof replacement and tuckpointing.
5. The contractor will be responsible for the removal of the fiber optic splice box and conduit as indicated in the drawings. Minimize shutdowns to nights/weekends as much as possible. Coordinate shutdowns with owner, DCI Group, DAS and design team. Route (2) 12-strand fiber optic cables through 1st floor ceiling to data closet. Provide sleeves at each open end of conduits. Coordinate exact routing with owner/construction manager prior to start of work.
6. Removal of fire alarm gong conductors to fire sprinkler service and salvage for reuse. Route new conductors from new gong location to fire sprinkler entrance in basement sprinkler room and reinstall gong. The contractor will be responsible for fire watch staffing if required.
7. Contractor shall not drill through existing beam. Contractor shall pre-mark penetration locations for owner/designer team review prior to drilling. Once approved the contractor shall drill pilot holes prior to core drilling to verify location does not penetrate beam.
8. Contractor to remove abandoned conduits as indicated in the drawings.

19. Plumbing

1. The contractor will be responsible for the demo of the sprinkler piping as indicated in the drawings and replacement of the 4" sprinkler riser to FDC and shut off valve. The contractor will be responsible for fire watch staffing if required.

20. Finishes

1. The contractor will be responsible for any plaster patching, drywall repairs, and primer/painting of noted areas to match existing. Plaster patching / drywall repairs shall be completed after the roof replacement has been completed as part of project 9391.00 - DOC 1JD DPP Tuckpointing and Roof Replacement. Projects are to run consecutively but the contractor shall account for any additional mobilizations required to complete this scope after roof replacement has been completed.
2. The contractor will be responsible for inspecting the top of the concrete lid once the asphalt and base has been removed. Rout all cracks, apply crack repair compound and cover with mastic. Install Mastic sealant to perimeter of manhole lids before covering with membrane along with any other existing utility penetrations. Install ¾" wide building expansion joint between building and asphalt. Fill gap under expansion joint with pourable sealant. Install 60 Mil sheet waterproofing membrane with colored HDPE protection board. Waterproofing membrane to extend 18" down the outside and +16" up exterior wall once parge coating has been removed (by this bid package). Cover with protection board, continuous counterflashing and sealant on all exposed edges.
3. Once waterproofing has been completed the contractor will be responsible for the installation of 6" of asphalt over 6" subbase over 8" of compacted fill. Seal perimeter joints with hot asphalt.
4. This contractor will be responsible for the installation of new stanchions and bollards.

Unit Price #01 – Additional Concrete Crack Repairs: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. State the lineal foot cost to rout out and apply crack repair compound in cracks on the exterior concrete surfaces of basement room ceiling as directed. Prepare the adjacent concrete and install per specifications. Include mastic top coating after cured.
2. Unit of Measurement: 1 Lineal Foot.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open
Description						
<ul style="list-style-type: none"> • Anticipated Notice of Intent to Award – 12/20/2024 • Anticipated Date of Commencement – 03/17/2025 • Substantial Completion by – 09/25/2025 						
A pull-plan session will be held with the successful bid package contractors to finalize the construction schedule.						
State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day						
Official Documented Meeting Minutes						
Please note the schedule includes coordination with a separate tuckpointing/roofing project and the 2nd floor plaster scope included in this project cannot be performed until after the tuckpointing/roof replacement work is complete.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open
<p>Description SITE RULES</p> <ul style="list-style-type: none"> Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place. Contractors shall provide daily logs for each day they are on site. Construction progress meeting will be established once construction starts. It is of the utmost importance to show respect and courtesy to all staff at all times. Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area. No smoking, vaping or smokeless tobacco use onsite. <p>CONTRACTOR USE OF SITE AND PREMISES</p> <ul style="list-style-type: none"> Construction Operations: Limited to areas noted on Drawings. Provide access to and from site as required by law and Owner: Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required. Facility will be occupied at all times during duration of work. Contractor personnel shall conduct themselves in an agreeable manner at all times. Failure to do so may result in removal from the work site. <p>RULES FOR CONSTRUCTION WORKERS</p> <ul style="list-style-type: none"> The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times. All construction workers must have a background check completed prior to entering the campus to perform work. Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas. You are permitted access only to the work site and no other area of the institution. No drugs, alcohol, or firearms are allowed on the work site. Do not leave money, drugs, alcohol, or firearms in your personal vehicle. Company and personal vehicles are to be parked and locked in designated or authorized area of the work. Secure all tools at the end of the day. Maintain control of all tools, supplies, and debris at all times during the work <p>Official Documented Meeting Minutes Any utility outages need to be scheduled in advance with the facility and follow limitations outlined in the bid documents. Hot Work Questions below in the Questions section.</p>						

RFB Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Bid Submission				Open
<p>Description</p> <ul style="list-style-type: none"> Bids are due Wednesday, December 18, 2024, by 2:00pm. The Bid shall be submitted to the Issuing Officer through the IMPACS Electronic Procurement System. <ul style="list-style-type: none"> Link and information is in the project manual Contractors will need to register prior to bidding Bidders will need to register regardless of whether it has already done business with the State of Iowa. Bidders should complete the registration process and ensure the ability to log in as soon as possible to ensure Bids can be submitted on the due date. Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted. 						

- Bid Opening will be held via conference call on **Wednesday, December 18, 2024, at 3:00pm.**
- Contractor shall reference section 00 0116 for the bid submittal checklist
 - Bid Proposal Information
 - Non-Discrimination Clause Information
 - Contractor Targeted Small Business Enterprise Pre-Bid Contract Information
 - Bid Security – 5% of total Bid amount
- Apparent low bidder will be required to submit subcontractor/supplier list 48hrs after the bid opening

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Bid Schedule				Open
Description						
<ul style="list-style-type: none"> • Questions/Substitutions Due in Writing to Construction.Procurement@iowa.gov: December 10, 2024 by 2:00pm • Addendum Issued: Addendum #01 - December 02, 2024 • Bids Due: December 18, 2024, by 2:00pm. • Tentative NOI Issued: December 20, 2024 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Administrative Details				Open
Description						
<ul style="list-style-type: none"> • Contractors will sign a modified ConsensusDocs 802. Example in the project manual. • Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802. • Project-specific P&P bonds must be provided prior to contract execution. • Successful contractor must turn in their list of subcontractors and suppliers within 48 hours of the bid. • DAS will provide tax exempt certificates upon request. • Procore will be used for all project management, at no cost to the trade contractor. <ul style="list-style-type: none"> ◦ Submittals, Invoicing, RFIs, ASIs, PRs, RFQs ◦ Contracts, Change Orders and Certificates of Substantial and Final Completion will also use DocuSign • Contractor Schedule of Values shall be broken out as specified in the project manual. <ul style="list-style-type: none"> ◦ SOV must contain a closeout line item for at least 1% of the total contract value. ◦ This line item can only be invoiced once the certificate of final completion has been signed by all parties. 						
Official Documented Meeting Minutes						
Team will be putting an addendum out soon with some additional clarifications - Mobilizations, angle / rebar in boiler room, removing of newly abandoned conduit / box on back-alley wall, phone line clarifications.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Pre-Bid Site Visits				Open
Description						
Reach out to construction.procurement@iowa.gov						

Questions

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Questions				Open
<p>Description Submit all questions in writing to construction.procurement@iowa.gov.</p>						
<p>Official Documented Meeting Minutes Q1. What all does a Hot Work Permit entail? A1. Selected contractor will be responsible for providing their firms hot work permits. Hot Work Permits typically cover who is on watch, how long watch needs to take place, contact information for who is on watch and what steps are being taken to ensure a safe work site. Q2. When is a Hot Work Permit needed? A2. Hot work permit will be needed anytime a flames or sparks are produced from work being performed.</p>						

END OF ADDENDUM #02

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact State of Iowa - Department of Administrative Services if there are any discrepancies or questions with the content of these minutes.