

Wallace State Office Building

502 E 9th St, Des Moines, IA 50319

(515) 281.5321

www.lowaAgriculture.gov

## **Information for Century Heritage Farms Program**

The Iowa Department of Agriculture (IDALS) is seeking quotes for the Century and Heritage Farms program. These programs are made available at the Century and Heritage Farm Awards presentation which will be held at the 2023 Iowa State Fair. This program recognizes the families associated with each Century and Heritage farm.

The Century Farms Program recognizes and honors those individuals who have owned the farm land for 100 years or more. The program began in 1976 as part of the Bicentennial Celebration, when over 5,000 certificates and farm markers were distributed across lowa at local ceremonies.

Ownership and operation of a farm by members of the same family for one hundred and fifty years or more is a significant accomplishment. The lowa Department of Agriculture and Land Stewardship in conjunction with the lowa Farm Bureau Federation established the Heritage Farm Program for farm families that have owned at least 40 acres for 150 years or more.

## **Specifications**

If you are interested in this project, please provide details for a project that would produce and deliver items meeting the following specifications:

- 1. The program shall be 5 ½" wide by 8 ½" high
- 2. The program consists of:
  - 2.1. A cover with artwork
  - 2.2. A statement page
  - 2.3. A program page
  - 2.4. A staff page
  - 2.5. A two column list of the Century Farms
  - 2.6. The program is then flipped over and starts from the back
  - 2.7. A cover with artwork
  - 2.8. A statement page
  - 2.9. A program page
  - 2.10. A staff page
  - 2.11. A two column list of the Heritage Farms
- 3. The cover for the program is a two sided heavier cardstock
  - 3.1. Mohawk loop has been used in the past, but is not required
- 4. Binding is stapled in the middle
- 5. There will be 30 interior pages
- 6. There will be 4 pages with the cover
- 7. The final listing of names will be available July 21st in electronic pdf format
- 8. A proof will be required by July 26<sup>th</sup>
- 9. The deadline for delivery of the programs is August 8<sup>th</sup>
- 10. No overages or underages will be allowed
- 11. The quote shall be for 3,100 programs
- 12. Programs shall be delivered to the Wallace Building

- 13. Shipping boxes should be labeled with their contents and weigh no more than 25 pounds.
- 14. Shipping costs shall be included in quotes.

Written questions, requests for clarification, and suggested changes from respondents are due by May 8<sup>th</sup> at 2:00 pm. Answers should be posted by 5:00 pm on May 10<sup>th</sup>.

Previous programs are available for review upon request.

Submit bid by 9:00 am May 15<sup>th</sup>, 2023 to: Jonathan Koele Wallace State Office Building 502 E. 9<sup>th</sup> St. Des Moines, IA 50319 (515) 281.6877 Jonathan.Koele@IowaAgriculture.gov

