### **Attachment #1**

Date:

Kim Drew, Issuing Officer

Iowa Department of Education

Grimes State Office Building

400 East 14th Street

Des Moines, IA 50319-0146

Re: Request for Proposal Number ED-KD268-01

 PROPOSAL CERTIFICATION

Dear Ms. Drew,

I certify that the contents of the Proposal submitted on behalf of       (Vendor) in response to the Iowa Department of EducationRequest for Proposal Number ED-KD268-01 are true and accurate. I also certify that       (Vendor) has not made any knowingly false statements in its proposal.

Furthermore, I acknowledge my understanding of the following:

Chapter 73.2 of the Code of Iowa states that all requests for bids and proposals shall contain a paragraph reading as follows, “by virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the state of Iowa.”

Sincerely,

Name:

Title:

### **Attachment #2**

Date:

Kim Drew, Issuing Officer

Iowa Department of Education

Grimes State Office Building

400 East 14th Street

Des Moines, IA 50319-0146

Re: Request for Proposal Number ED-KD268-01

 CERTIFICATION OF INDEPENDENCE AND NO CONFLICT OF INTEREST

Dear Ms. Drew,

By submitting a Proposal in response to the Iowa Department of Education Request for Proposal (RFP) Number ED-KD268-01 for the services described in this RFP, the undersigned certifies the following:

1. The Proposal has been developed independently, without consultation, communication or agreement with any employee or consultant of the Department who has worked on the development of this RFP, or with any person serving as a member of the Evaluation Committee.

2. The Proposal has been developed independently, without consultation, communication or agreement with any other Vendor or parties for the purpose of restricting competition.

3. Unless otherwise required by law, the information found in the Proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the award of the contract, directly or indirectly, to any other Vendor.

4. No attempt has been made or will be made by       (Vendor) to induce any other Vendor to submit or not to submit a Proposal for the purpose of restricting competition.

5. No relationship exists or will exist during the contract period between       (Vendor) and the Department that interferes with fair competition or as a conflict of interest.

Sincerely,

Name:

Title:

### **Attachment #3**

Date:

Kim Drew, Issuing Officer

Iowa Department of Education

Grimes State Office Building

400 East 14th Street

Des Moines, IA 50319-0146

Re: Request for Proposal Number ED-KD268-01

 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND ELIGIBILITY, AND VOLUNTARY EXCLUSION

Dear Ms. Drew,

By submitting a Proposal in response to the Iowa Department of Education Request for Proposal (RFP) Number ED-KD268-01 for the services described in this RFP, the undersigned certifies the following:

1. I certify that, to the best of my knowledge,       (Vendor) and all of its principles:

a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a federal agency or agency;

b) have not within a three-year period preceding this Proposal been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of antitrust statutes or commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property;

c) are not presently indicted for or criminally or civilly charged by a government entity (federal, state, or local) with the commission of any of the offenses enumerated in (b) of this certification;

d) have not within a three-year period preceding this Proposal had one or more public transactions (federal, state, or local) terminated for cause.

2. This certification is a material representation of fact upon which the Department has relied when this transaction was entered into. If it is later determined that the undersigned knowingly rendered an erroneous certification, in addition to other remedies available, the Department may pursue available remedies including suspension, debarment, or termination of the contract.

Sincerely,

Name:

Title:

### **Attachment #4**

Date:

Kim Drew, Issuing Officer

Iowa Department of Education

Grimes State Office Building

400 East 14th Street

Des Moines, IA 50319-0146

Re: Request for Proposal Number ED-KD268-01

 AUTHORIZATION TO RELEASE INFORMATION

Dear Ms. Drew,

       (Vendor) hereby authorizes the Iowa Department of Educationto obtain information regarding its performance on other contracts, agreements or other business arrangements, its business reputation, and any other matter pertinent to evaluation and the selection of a successful Vendor in response to Request for Proposal Number ED-KD268-01.

The Vendor acknowledges that it may not agree with the information and opinions given by such person or entity in response to a reference request. The Vendor acknowledges that the information and opinions given by such person or entity may hurt its chances to receive contract awards from the Department or may otherwise hurt its reputation or operations. The Vendor is willing to take that risk.

The Vendor hereby releases, acquits and forever discharges the state of Iowa, the Department, their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the undersigned that it may have or ever claim to have relating to information, data, opinions, and references obtained by the Department in the evaluation and selection of a successful Vendor in response to Request for Proposal Number ED-KD268-01.

The Vendor authorizes representatives of the Department to contact any and all of the persons, entities, and references which are, directly or indirectly, listed, submitted, or referenced in the undersigned's Proposal submitted in response to Request for Proposal Number ED-KD268-01.

The Vendor further authorizes any and all persons and entities to provide information, data, and opinions with regard to the undersigned's performance under any contract, agreement, or other business arrangement, the undersigned's ability to perform, the undersigned’s business reputation, and any other matter pertinent to the evaluation of the undersigned. The undersigned hereby releases, acquits and forever discharges any such person or entity and their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the undersigned that it may have or ever claim to have relating to information, data, opinions, and references supplied to the Department in the evaluation and selection of a successful Vendor in response to Request for Proposal Number ED-KD268-01.

Sincerely,

|  |  |  |  |
| --- | --- | --- | --- |
| Printed Name of Vendor Organization |  |  |  |
|  |  |  |  |  |
| Name of Authorized Representative |  | Title |  | Date |

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### **Attachment #5**

Date:

Kim Drew, Issuing Officer

Iowa Department of Education

Grimes State Office Building

400 East 14th Street

Des Moines, IA 50319-0146

Re: Request for Proposal Number ED-KD268-01

 CERTIFICATION REGARDING REGISTRATION, COLLECTION, AND REMISSION OF STATE SALES AND USE TAX

Dear Ms. Drew,

Pursuant to Iowa Code sections 423.2(10) & 423.5(8) (2005 Code Sup.) - a retailer in Iowa or a retailer maintaining a business in Iowa that enters into a contract with a state agency must register, collect, remit Iowa sales tax and Iowa use tax levied under Iowa Code Chapter 423 on all sales of tangible personal property and enumerated services. The Act also requires Vendors to certify their compliance with sales tax registration, collection, and remission requirements and provides potential consequences if the certification is false or fraudulent.

By submitting a Proposal in response to the Iowa Department of Education Request for Proposal (RFP) Number ED-KD268-01 for the services described in this RFP, the undersigned certifies the following:

|  |  |
| --- | --- |
| [ ]  |       (Vendor) is registered with the Iowa Department of Revenue, collects, and remits Iowa sales and use taxes as required by Iowa Code Chapter 423. |
| [ ]  |       (Vendor) is not a "retailer" or a "retailer maintaining a place of business in this state" as those terms are defined in Iowa Code subsections 423.1(42) & (43) |
| [ ]  |       (Vendor) acknowledges that the Department may declare the       (Vendor) bid or resulting contract void if the above certification is false |
| [ ]  |       (Vendor) understands that fraudulent certification may result in the Department or itsrepresentative filing for damages for breach of contract |

Sincerely,

Name:

Title: