



January 13, 2023

To: All Potential Bidders
 From: David Kunding, Purchasing Agent
 Subject: RFP0223285133 – Secure the Services of a Copy Editor

ADDENDUM 2

A. Further breakdown of the evaluation criteria and points for this RFP include:

Technical (Required) Scored Points - 700
 Cost Points - 300
 TOTAL POINTS AVAILABLE – 1,000

B. Minimum Technical Score required - 500

| Technical Criteria | RFP Section | Possible Points |
|--|---------------|-----------------|
| Background Information & Experience | Exhibit 4 & 5 | 275 |
| Office Equipment & Technology | Exhibit 12 | 75 |
| AP Stylebook | Exhibit 13 | 50 |
| Multipage Publications | Exhibit 14 | 125 |
| Customer Service | Exhibit 15 | 175 |
| Total Possible Technical (Required) Scored Points | | 700 |

Respondents do not need to acknowledge this addendum in their response.