**State Mediators**

**Questions and Answers from Vendors**

**January 10, 2023**

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| **Vendor Question** | **Answer** |
| 1. The Scope of Work says that travel will be reimbursed but would that include travel expenses from Utah? | We will not reimburse expenses for travel from Utah to Iowa. We will only reimburse travel expenses within Iowa. |
| 1. Do I submit the proposal in an email and attach attachments to you with responses to each of the criteria listed or is there a form I am not seeing that I complete and submit to you electronically? | There is no separate form to fill out. You will create your proposal and send it as an attachment in an email to [oias@iowa.gov](mailto:oias@iowa.gov). Your proposal should address all the criteria listed in the bid posting document labeled ED-RB006-01 Informal Bid Information. |
| 1. Is there anything else I need to complete prior to submitting the proposal? | There is nothing else you need to complete prior to submitting the proposal. |
| 1. Above and beyond in-person mediations, as a part of the mediation process are you looking for virtual mediations should the need arise? | The DE offers virtual mediation as well as in-person mediation. |
| 1. Will you consider proposals from someone who lives in another state? | Yes. Note: The DE would cover travel within the state of Iowa, but not travel to/from the state of Iowa. |
| 1. Are individuals who are currently under contract with the Department of Education to serve as Special Education mediators, pursuant to Contract # 008123, required to submit a proposal in response to this posting in order to be eligible for contract renewal beyond the end of this fiscal year? | Yes, you should submit a proposal in response to this bid posting. |
| 1. What is the anticipated duration of contracts awarded as a result of this posting?  The posting states "the projected timeframe of awarded contracted [sic]:  July 1, 2023 to June 30, 2023." | The correct dates are 7/1/23 - 6/30/24.  The document on the bid site has been corrected to reflect the correct end date. |
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