

State of Iowa Juvenile Court Services



June 25, 2025

Responses to Questions received regarding Transition Pathways RFP JUV-25-TS-02-002:

1. We noticed none of the rfps have an award amount. Is that because each area of the district has different award amounts, or you guys want companies to give you an idea of services for it?
Answer: Each JCS district develops contracts for services to meet its unique needs, with differing award amounts. Respondent's Cost Proposal shall include an all-inclusive, itemized, total cost in U.S. Dollars for a flat monthly rate that includes all salary, benefits, administrative, technology, communication, hiring and overhead expenses, professional meetings, administrative, case work, documentation hours, direct client time, time spent transporting the client as requested and/or approved by JCS D2 and allowable reimbursement cost for travel mileage at the State of Iowa rates and the actual costs of training registration reimbursement.
2. We do exactly this, but we teach it virtually with a workbook that is much more effective and costs less to have full time experts. We have seen great results! Could we still submit our approach?
Answer: JCS D2 will accept all proposals that meet the qualifications of the posted RFP.
3. Who is currently providing this service?
Answer: The current JCS D2 provider is Boys Town.
4. What model/curricula is the current contractor using to deliver this service?
Answer: The current JCS D2 provider is utilizing On the Way Home and Boys Town's Common Sense Parenting Program to deliver the service.
5. What is the maximum caseload size per Transition Coach?
Answer: The Successful Respondent will have discretion to determine and propose to JCS D2 the appropriate staffing patterns based on the requirements of the evidence-based model they utilize while meeting the needs of referred youth.
6. What is the anticipated annual number of youth to be served?
Answer: Approximately 41 youth were served by this program within JCS D2 last year when the program was limited to serving only clients returning to a home-like setting. JCS D2 anticipates the ongoing number of youth to be served by this program to increase in the next year as the Successful Respondent will work with all youth transitioning from out of home placement back to the community.
7. How many youth were served by this program in the last year?
Answer: Please see above answer to question 6.
8. Is it required that all referred youth be provided services at the time of referral or is a waitlist allowed?
Answer: JCS D2 would work with the Successful Respondent to ensure priority cases are receiving services before determining if a referral wait list is needed.

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9. In reference to Pg. 5 1.4
How will the agency pay for services after JCS supervision ends?
Answer: The Contract will allow for continued services upon discharge from JCS supervision for up to an additional 12 months at JCS discretion. The successful Respondent would invoice for the services provided, and JCS D2 leadership would approve the invoice.
10. In reference to Pg. 21-22 4.3 A. 2 C. iii
Would the agency expect the contractor to implement EPICS-I or will the agency permit the contractor to implement their own evidence-based program (e.g., On the Way Home, Common Sense Parenting) since the philosophies of both evidence-based practices are highly compatible?
Answer: JCS D2 will consider equivalent, evidence-based models with proper supporting documentation to be provided and negotiated with the successful Respondent.
11. In reference to Pg. 22 4.3 B.
Will the agency be able to maintain 30-36 referrals at any given time to be able to support the contractor maintaining 3 FTEs as transition coaches?
Answer: JCS D2 cannot guarantee a set number of referrals or active referrals. In reference to having three FTE's, JCS would rely on the provider to determine what their staffing patterns should be based on the requirements of the evidence-based model they are utilizing and the needs of the youth. Amendment 2 to the RFP has been updated to remove the requirement of 3 FTE's.
12. Will the ACT Plan used in this program be the same ACT plan used for Youth Centered Planning Meetings? If so, would the same act plan be used/edited/added to for smooth transition from placement to community?
Answer: Yes, the YCPM service provider is to provide the treatment team with a copy of the plan. The successful Respondent would be considered a part of the treatment team.
13. Will a member of JCS be selected to partake in the interviewing process, or will this be selected based on date and time of interview?
Answer: The JCS D2 representative will be selected based on the date and time of the interview as coordinated with the Successful Respondent.
14. What is the budget Juvenile court has set for this contract for the entirety of 2nd district?
Answer: JCS D2 anticipates an annual budget of approximately \$300,000 for this Contract.
15. How many clients does Juvenile court foresee each staff member having as a caseload?
Answer: Please see above answer to question 5.
16. Does Juvenile court have any data on areas with high volume of services needed?
Answer: The counties of Carroll, Cerro Gordo, Hardin and Webster are the areas with the highest volume of service needs in JCS D2. However, JCS D2 anticipates the ongoing number of youth to be served by this program to increase in the next year as the Successful Respondent will work with all youth transitioning from out of home placement back to the community.