

PROJECT NAME:

Glenwood Resource Center Building 102 Tuckpointing Project

DAS #8918.00

RFB0217335040

Addendum #1

Dated: June 13th, 2017

This Addendum forms a part of the bidding and contract documents. This Addendum supersedes and supplements all portions of the original bidding and contract documents dated May 22nd, 2017 with which it conflicts.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.
FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

1. GENERAL CLARIFICATIONS

- A. Schedule: Base Bids-Construction shall be completed by November 3rd, 2017
Alternates-Construction shall be completed by June 30th, 2018

2. SPECIFICATIONS

- A. No items

3. DRAWINGS

- A. No items

3. ATTACHMENTS

- A. Pre-bid agenda (1 page)
B. Pre-bid sign in sheet (1 page)
C. Proposed bidding schedule (1 page)
D. 003113-Preliminary Construction Schedule-Revised-Dated 06/13/17
E. Glenwood Resource Center Contractor Guidelines (March 2016)_(2 pages)

4. QUESTIONS FROM BIDDERS

- A. Does all construction for base bids and alternates need to be completed by 10/27/17 as noted in the contract documents? **A> No, construction for the base bids shall be completed by November 3rd, 2017 and the construction for the alternates shall be completed by June 30th, 2018.**
- B. Note A6 indicates "install new conductor heads and downspouts in the indicated locations. Are there any new downspouts and collectors heads required? **A> There are no new collector heads or downspouts required.**
- C. Who is responsible for the collector head and downspout work? **A> Bids for Base bid A, Alt. #1, #2, or #3 shall have collector head and downspout work included in the associated base bid or alternate.**
- D. Will there be a lay down area for materials, equipment, etc. **A> Yes, there is space and a parking lot area on the west side of the building that can be used for a lay down area. The contractors will need to coordinate with the facility for the amount of space that is required.**
- E. Will the roofing contractor be able to demo the existing epdm and start construction at the same time? **A> The roofing contractor should assume demolition of the existing roofing**

early in the tuckpointing process and construction at a later date once the tuckpointing has been completed in the balcony areas.

F. Will there be certain areas that the tuckpointing contractor will need to complete for the roofing to start? A> Yes, the tuckpointing and associated work in the balconies will need to be addressed as the critical path so the roofing contractor can install the epdm roofing. It will be expected that the work in the balcony areas will be addressed as one of the first construction areas to prepare for the installation of the EPDM roofs.

G. Do the windows receive new sealants? A> Yes, see keynote A27 typical of all windows.

H. Will there be brick infill associated to keynote legend A6? A> Yes, brick infill will be required at areas where the conductor heads are removed.

5. APPROVED MANUFACTURERS

A. No items

END OF DOCUMENT



Glenwood Resource Center Building 102 Tuckpointing Pre-Bid Meeting Agenda DAS#8918.00 – RFB0217335040

Date: 06/01/2017 (Thursday)

Time: 11:00 A.M.

Location: Glenwood Resource Center (GRC), Glenwood, Iowa

Invitees: Owner, DAS OR, Design Team, CM, Bidding Contractors

WISCONSIN

311 Financial Way

Suite 300

Wausau, WI 54401

phone 715.842.2222

fax 715.848.8088

IOWA

317 6th Avenue

Suite 720

Des Moines, IA 50309

phone 515.232.6443

fax 515.288.0471

313 E 5th Street

Waterloo, IA 50703

phone 319.232.6443

fax 319.233.3191

1. Discuss Bidding procedures (Time/Location/Requirements)
 - 1.1. Sealed bids including all required forms as called out in the Instructions to Bidders section 002113, **Due by 06/22/17 @ 2:00 pm** (Thursday)
2. Discuss Specific Bidding Criteria
 - 2.1. Review requirements as called out on Bid form with Contractors
 - 2.2. Review Non-Discrimination & Targeted Small Business Forms
 - 2.3. Bid Security of 5% Required (See Instructions to Bidder)
 - 2.4. Alternates
 - 2.5. Unit Price Items
 - 2.6. Substitution Requests due by 06/06/17 by 2:00 P.M. (Section 12A-D Inst. to Bidders and Section 004325 in specifications) Review Form
3. Discuss Questions/Answer Procedures
 - 3.1 Questions must be submitted formally by 06/06/17 by 2:00 pm to Purchasing Agent Randall Stapp at Randall.stapp@iowa.gov
4. Discuss Addendum Time Frame
 - 4.1. Review Proposed Bidding Schedule (Handout)
 - 4.2. Addendum addressing questions and/or changes will be issued 06/13/17
5. Discuss Project Schedule
 - 5.1. Review Preliminary Construction Schedule
6. Review Site Plan, discuss Use of Site Criteria
 - 6.1. Safety & Site Use Expectations
 - 6.2. Background Checks are mandatory
 - 6.3. Review Rules for Construction Workers
 - 6.4. No-Smoking/Tobacco Products at the Glenwood Resource Center
 - 6.5. Working days-Monday through Friday
7. Open discussion
8. Site visit





DATE AND TIME: THURSDAY, JUNE 1ST, 2017 @ 11:00 AM



www.samuelsgroup.net

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**WISCONSIN**

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Proposed Bidding Schedule**Project Information:**

Project Name: _____

Sealed Bid #: _____ D.A.S #: _____

D.A.S. Representative: _____

CM Representative: _____

Design Firm Contact: _____

Schedule:

1. _____ - Bid Documents to Printer by End of Day.
2. _____ - Target Business Legal Notice Issued.
3. _____ - Printed Bid Documents to Project Team.
4. _____ - Legal Notice Issued.
5. _____ - Bid Documents Available for Bidders.
6. _____ - Pre Bid Meeting on Site @ _____.
7. _____ - Questions & Substitutions Due from Bidders by _____. DAS to send to CM to assemble.
8. _____ - Questions to Design Team.
9. _____ - Addendum #1 Issued.
10. _____ - Addendum #2 (Final) Issued.
11. _____ - Bids Due @ _____. Bid Reading @ _____.
12. _____ to _____ - Bid Review
13. _____ - Issue Notice of Intent
14. _____ to _____ - Contract Administration
15. _____ to _____ - Submittals
16. _____ to _____ - Construction

See 003113 - Preliminary Construction Schedule

003113 - PRELIMINARY CONSTRUCTION SCHEDULE

- 1) GENERAL SECTION INCLUDES
 - a) Preliminary Construction Schedule.
- 2) PRELIMINARY SCHEDULES
 - a) A preliminary schedule has been identified by the Owner for the implementation of the Project. Refer to the schedule included at the end of this Section for references to recommended construction time.
 - b) Each step of the Preliminary Schedule is subject to receipt of acceptable bids, Owner's decision process and receipt of Notice to Proceed.
 - c) A proposed construction schedule shall be submitted by the Prime Contractor after receipt of Notice to Proceed from the Owner. A revised Construction Schedule will be submitted by the Construction Manager once the preliminary schedule is reviewed and approved by the Owner.

3. PRELIMINARY TIMELINE / SCHEDULE:

- 1) 06/22/17 to 06/23/17 Review Quotes, Issue Notice of Intent
- 2) 06/23/17 to 07/14/17 Administrative- Contracts, Bonds, Insurance
- 3) 07/14/17 to 08/04/17 Issue Submittals & Design Team Review Submittals
- 4) 07/17/17 to 11/03/17 On-site Operations, Substantial Completion-Base Bids
- 5) 11/03/18 to 12/01/17 Close out and Final Completion-Base Bids
- 6) 07/17/17 to 06/30/18 On-site Operations, Substantial Completion-Alternates
- 7) 07/02/18 to 07/28/18 Close out and Final Completion-Alternates

END OF SECTION

Glenwood Resource Center

Contractor Guidelines

Glenwood Resource Center (GRC) provides comprehensive services to persons with disabilities. In addition, there are over 15 non-profit and governmental agencies that provide services on the GRC campus. We are committed to treating all individuals that live and work at GRC with respect and dignity.

As a contractor working for GRC, you are also required to treat all individuals living and working on the campus with respect and dignity. In addition, we ask that you and your employees observe the following guidelines:

Dress Code: (the following are inappropriate)

- Bare footedness;
- Skin-tight athletic apparel, muscle, tube or halter tops without a covering garment;
- See-through clothing without covering garments worn over or under;
- Clothing not in good repair;
- Accessories or clothing which create a health or safety hazard;
- Clothing depicting profanity or racist or sexist pictures.

Smoking:

- There is no smoking in any of the state buildings. Smoking on campus is limited to in your vehicles with the windows rolled up.
- All cigarette butts must be discarded in your vehicle. We have clients on campus that will eat cigarette butts and become seriously ill. Please make sure all of your employees comply with this requirement.

Vehicles:

- All unattended vehicles shall be locked with the keys removed and windows rolled up.
- No alcohol or weapons in vehicles or on job site.

Language:

- No inappropriate language with employees, clients, or the public.

Control of work area:

- At all times you need to control your work area with a standby person or some form of barrier (fencing).
- All tools and supplies need to be in your control or in a locked area at all times.

- The work area needs to be kept clean during the project. Once the project is complete, the work area must be free of debris and other materials used. You must be sure to pick up and remove all small items and pieces of discarded materials, as clients from our facility may try to ingest these items.
- All ladders need to be monitored when in use and laid down when not in use.

Safety programs: A copy of your Safety Program must be submitted prior to the beginning of work. MSDS of all materials used will be submitted to the facility Safety/Health Consultant to be added to the facilities Right To Know MSDS collection. A copy of MSDS are available at the Infirmary and at the Safety/Health Consultants office.

- Fire prevention
- Electric safety
- Confined spaces
- Lockout/Tagout
- Fall protection
- Powered industrial trucks
- Personal protective equipment
- Hazardous Materials Communications Program

If you have any questions while you are working on the GRC campus please contact:

_____	_____
Facility Contact	Phone number

The above guidelines have been discussed with me and I have received a copy.

_____	_____
Contractor/Company	Date

_____	_____
Safety/Health Consultant or PPS Staff	Date