



REQUEST FOR QUOTE (RFQ)
INFORMAL COMPETITIVE SOLICITATION
Walleye Grower Fish Food
26CRDFBCLULL-0002G

Introduction: In accordance with the informal competition procedures provided for in 11 Iowa Administrative Code rules 117.9(1), the Department of Natural Resources (DNR) is seeking to purchase the goods meeting the specifications in this RFQ. Vendors interested in providing these products should submit quotes to the **DNR Issuing Officer** at the following email:

Colton Lullmann, Procurement Specialist 3
Iowa Department of Natural Resources
6200 Park Ave, Ste 200
Des Moines, Iowa 50321
515-361-0743
Procurement@dnr.iowa.gov

Quotes are due July 16, 2025 at 2:00PM central time. Email quotes are required. Late quotes are not eligible for consideration.

Description of Good:

The DNR is seeking to purchase the following bid items for Walleye Grower fish food:

Line No.	Feed Size	Formulation	Feed Type	Protein <u>Minimum</u> (%)	Fat Minimum (%)	Fiber <u>Maximum</u> (%)	Ash Maximum (%)	Moisture <u>Maximum</u> (%)	Order Quantity (lbs)
1	3.0mm	Walleye Grower 9206	Slow sinking	47	16	1.5	9	10	5,650
2	4.0mm	Walleye Grower 9206	Slow sinking	47	16	1.5	9	10	9,300

Walleye Grower 9206 - Open Formula Diet

Protein: Not less than 47%
Fat: Not less than 16%
Fiber: Not more than 1.5%
Ash: Not more than 9%
Moisture: Not more than 10%
Fish Meal: 49.5%
Blood Meal: 5.27%
Soybean Meal: 9.67%
Corn Gluten Meal: 8.25%
Whole wheat: 14.55%
Fish oil: 10.5%
Vitamin premix: 0.6%
Choline Chloride: 0.45%
Stable C: 0.11%
Trace mineral premix: 0.1%
3,965 kCAL ME/kg



GENERAL REQUIREMENTS:

Potential bidders shall have been in the fish feed manufacturing business for a minimum of five years.

The manufacturer's best quality feed shall be the only product accepted.

No bid shall be considered unless the feed is processed solely by the contracted vendor (i.e. no subcontracting) in a mill with facilities for quality control, designed for the manufacture of fish feeds, and guaranteeing the elimination of the danger of cross contamination with other feeds or drugs and chemicals used in other feeds. Any evidence of cross-contamination shall allow the hatchery manager to refuse the delivery.

FEED REQUIREMENTS:

Fish feed shall be milled no more than 30 days prior to delivery and contain vitamin and trace mineral amounts equal to or greater than industry standards. Without exception, all cooked extruded feeds shall contain stabilized vitamin C.

In order to maintain Walleyes in healthy condition, all fish feed supplied shall be formulated to the exact specifications given in the document.

The ingredients and finished feeds shall be wholesome and clean with materials free from noxious chemicals and foreign materials and shall comply with the temporary tolerances for residues of PCBs established by the U.S. Food and Drug Administration (21 CFR, Section 509.3). PCB levels in the finished feed shall not exceed 0.2 ppm. Random testing of feed lots shall be tested at the Iowa DNR's expense. Any feed lots that exceed the PCB limits shall be replaced at the manufacturer's expense.

Random finished feed samples may be sent to a certified independent laboratory upon delivery to a receiving hatchery. Finished feed samples shall be labeled as to type of ingredient, lot number, and date of manufacture. The independent analytical laboratory shall determine if they meet contract specifications. Finished feeds not meeting specifications may be rejected and may result in termination of the contract.

FEED MANUFACTURING PLANT AND METHODS:

The contractor's mill, equipment, and manufacturing procedures shall comply with the U.S. Food and Drug Administration's (FDA's) "Good Manufacturing Practices," prepared by Robert A. Wilcox, Grain Science and Industry, Kansas State University, Manhattan, Kansas.

The dust content of granules and pellets shall not exceed 2% at the specified delivery point. Dust shall be defined as particles that would pass through a U.S. Screen Size #30 (595 microns).

All pellets shall be specified size(s) after extrusion and drying. Pellets shall contain no oversized particles and not more than 1% undersized particles.

The feed provided by the contractor shall meet the following pellet sizes (or closest English equivalent):

- 3.0 mm by 3.0 mm
- 4.0 mm by 4.0 mm

**ORDERS:**

Orders shall be placed by the Hatchery Manager or their designee by telephone or email. The contractor shall provide an order confirmation via email within 24 hours of order placement. Delivery to the specified hatchery(s) shall be no later than 15 calendar days from the date the order is placed.

BAGGING AND LOADING:

The pellets and granules are not to be bagged until cooled to 10 degrees above ambient temperature and dried to a moisture content of 10% or less.

All feed shall be bagged in 50 pound capacity bags. Feed shall be bagged in recyclable plastic bags or new, contaminant free, multi-wall paper bags having as least one inner ply being material to retard oil from seeping to the exterior ply. After being filled, the plastic bags shall be sealed shut and paper bags shall be sewn shut.

Each bag shall be plainly stamped or attached with a tag in an uncoded or readily understood format. The stamp or tag should include the following information: milling date of the feed, feed type, feed size, and identify any specialized mix that has been added.

DELIVERY PERFORMANCE:

Feed shall be freshly manufactured. Finished feed which has been stored longer than thirty (30) days by the contractor shall not be accepted.

Delivery trailers shall be of adequate design to prevent damage to feed while transporting. Delivery trailers making deliveries to Rathbun Fish Hatchery shall allow for unloading with a forklift. At Rathbun, pallets shall be offloaded using a forklift after being pulled to the rear of the trailer using a pallet puller and cable or pallet jack. The driver may be required to assist with unloading.

The minimum order F.O.B. destination shall be 4,000 lbs. All orders less than 4,000 lbs. shall be shipped prepaid by the vendor and the shipping charge added to the invoice as a separate item.

Product shall be bagged and delivered on structurally-sound good-quality wooden pallets. A cardboard liner is required between stacked plastic bags and pallet then shrink wrapped to prevent shifting during transport. Pallets for delivery to Rathbun Fish Hatchery shall be loaded with not more than 2,000 pounds of bagged feed per pallet.

Deliveries shall be made Monday through Friday, except on State of Iowa holidays (New Year's Day, Dr. Martin Luther King, Jr.'s birthday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Friday after Thanksgiving, and Christmas Day). Deliveries to Rathbun Fish Hatchery shall be made between 8:00 a.m. and 3:30 p.m. The contractor shall arrange shipment schedule to avoid deliveries on Saturday, Sunday, and holidays. Trucks delivering feed and arriving after 3:30 p.m. on a weekday or on Saturdays, Sundays, or holidays shall not be unloaded until the next regular business day.

DELIVERY CONDITIONS:

A 72 hour advance notice of delivery date is required of the contractor.

All deliveries of fish food made under this contract are to be only by authorized carriers or contractor-owned trucks holding permits or certificates from appropriate regulatory bodies.



No feed shall contain in excess of 10% moisture upon delivery.

DELIVERIES shall OCCUR AT THE FOLLOWING LOCATIONS:

Rathbun Fish Hatchery
15053 Hatchery Place
Moravia, IA 52571

From the date of issuance of this Informal Competitive Solicitation until announcement of the successful Vendor, **Vendors may not contact any employee of the State of Iowa about this RFQ other than the DNR Issuing Officer named above.** Vendors may submit written questions relating to the interpretation of this Informal Competitive Solicitation and the procurement process to the DNR Issuing Officer at the above address. Written responses to any questions received shall be provided to all known potential Vendors.

Acceptance of Attached Contract Terms and Conditions

By submitting a quote, Vendor acknowledges its acceptance of the Terms and Conditions located at:

<https://das.iowa.gov/sites/default/files/procurement/pdf/050116%20terms%20goods.pdf>

Miscellaneous Information: DNR reserves the right to reject any or all quotes, in whole or in part, to advertise for new quotes, to abandon the need for such, and to cancel this Informal Competitive Solicitation at any time prior to the execution of a written contract.

All information submitted by a Vendor may be treated as a public record by the DNR unless the Vendor properly requests that the information be treated as confidential information in accordance with the public records laws of the State of Iowa at the time its quote is submitted.

The costs of preparation and delivery of the quote are solely the responsibility of the Vendor.



COST PROPOSAL 26CRDFBCLULL-0002G

The Cost Proposal shall include an all-inclusive, total cost in U.S. Dollars (including all travel, expenses, etc.) to provide and deliver the goods meeting the specifications in this RFQ. FOB Destination: Rathbun Fish Hatchery, 15053 Hatchery Place, Moravia, IA 52571 on or before 8/13/25.

Walleye Grower 9206 3.0mm
Walleye Grower 9206 4.0mm

Cost per Pound \$ _____
Cost per Pound \$ _____

Bidder has read and agrees to this section: Yes ☐ No ☐

Signature: _____ Date: _____

Printed Name and Title: _____

Name of Vendor Organization: _____

Address: _____

Phone: _____ Email: _____