**First Amendment to the PBA Services**

**Request for Proposal**

This Amendment to RFP MED-25-013 is effective as of July 3, 2024. The RFP is amended as follows:

**Revision 1. The Issuing Officer email address is amended to read as follows:**

[RFP-MED-25-013@hhs.iowa.gov](mailto:RFP-MED-25-013@hhs.iowa.gov)

**Revision 2**. **RFP Section 2.26 Review of Notice of Disqualification or Notice of Intent to Award Decision, is amended to read as follows:**

Bidders may request reconsideration of either a notice of disqualification or notice of intent to award decision by submitting a written request to the Agency:

Bureau Chief

c/o Bureau of Service Contract Support

Department of Health and Human Services

Lucas State Office Building

321 E 12th Street

Des Moines, Iowa 50319-0075

email: [reconsiderationrequest@dhs.state.ia.us](mailto:reconsiderationrequest@dhs.state.ia.us)

The Agency must receive the written request for reconsideration within five calendar days of the date of either a disqualification notice or a notice of intent to award, exclusive of Saturdays, Sundays, and legal state holidays. The written request may be emailed or delivered by postal service or other shipping service. Do not deliver any requests for reconsideration to the office in person. It is the Bidder’s responsibility to ensure that the request for reconsideration is received prior to the deadline. Postmarking or submission to a shipping service by the due date shall not substitute for actual receipt of a request for reconsideration by the Agency.

The request for reconsideration shall clearly and fully identify all issues being contested by reference to the page and section number of the RFP. If a Bidder submitted multiple Proposals and requests that the Agency reconsider a notice of disqualification or notice of intent to award decision for more than one Proposal, a separate written request shall be submitted for each. At the Agency’s discretion, requests for reconsideration from the same Bidder may be reviewed separately or combined into one response. The Agency will expeditiously address the request for reconsideration and issue a decision. The Bidder may choose to file an appeal with the Agency within five calendar days of the date of the decision on reconsideration, exclusive of Saturdays, Sundays, and legal state holidays, and in accordance with 441 Iowa Admin. Code Ch. 7.

**Revision 3**. **RFP Attachment J, Sample Contract, Section 1.3.1.1.A.4.f, is amended to read as follows:**

1. Full-time Rebate Specialists with Pharmacy Technician Certification or Medicaid rebate experience sufficient to handle all Agency drug rebate functions in a timeframe that complies with Federal Rule and State accounting policies and date parameters.

**Revision 4**. **RFP Attachment J, Sample Contract, Section 1.3.1.1.A.4.g, is amended to read as follows:**

1. A Rebate Analyst with Pharmacy Technician certification or Medicaid rebate experience, experience in data analytics, and revenue cycles.

**Revision 5**. **RFP Attachment G, Tab C, Requirement Number UM-29, is amended to read as follows:**

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| UM-29 (Amended) | The Contractor shall provide support for a custom formulary that drives utilization to the lowest net cost medications, network, and clinical management with strong emphasis on stringent and customizable prior authorization criteria that are effectively enforced, and other aggressive utilization management programs including quantity limits, step therapy and drug utilization review. |

**Revision 6.** **The following language from RFP Attachment H: Vendor Approach to Outcomes, second paragraph, last sentence reading, “Responses for this attachment are not to exceed 50 pages total for all outcomes, including those proposed by the Bidder,” is deleted.**