

July 7, 2022

To: All Potential Respondents  
From: Laura Shannon, Purchasing Agent  
Subject: RFP1722282008

### **Addendum Three**

**Please amend the subject RFP to include answers to the following timely received questions:**

- Q1. How many school districts are currently utilizing Readiness and Emergency Management for Schools (REMS) within Iowa today for Readiness and Emergency Management. Are the interactive tools being utilized and is the expectation that the application in this RFP would integrate with these tools?
- A1. The number of schools utilizing REMS is unknown at this time. The State's expectation is that the solution will be interactive.
- Q2. Is there a requirement for self-serve map editing and upkeep capabilities on the system user's end?
- A2. There is no requirement. The local school district will administer and work with the successful respondent to support and maintain the solution.
- Q3. Would there be an option to provide support to a dedicated point of contact on a district level, or would we be required to provide support on an individual school level?
- A3. The local school district will administer and work with the successful respondent to support and maintain the solution.
- Q4. Does cloud hosted mean on a vendors cloud environment and all technology managed by the vendor, or does it mean on the State of Iowa cloud environment and managed by the State of Iowa?
- A4. The successful respondent shall provide a cloud hosting solution.
- Q5. What is the approx. total building area for the entire project scope?
- A5. Unknown.
- Q6. What is the average building area in sqft?
- A6. Unknown.
- Q7. Is there Availability to scan/map buildings after hours and on weekends?
- A7. Availability of school access will be a local school district decision. Arrangements are to be made by the local school district's point of contact and the successful respondent.

- Q8. Are there any specific chain of custody requirements for mapping/scan data?  
A8. Please see RFP1722282008, Attachment #5 Section 5 and Section 9.
- Q9. What is the intended period of performance for this work?  
A9. The solution shall be completed by no later than 12/31/2024.
- Q10. Are there any scheduling constraints that we should know about?  
A10. Availability will be a local school district decision. Arrangements are to be made by the local school district's point of contact and the successful respondent.
- Q11. Is the scan data (point clouds and imagery) expected to be retained after floor plans and CIM are created?  
A11. Please see RFP1722282008, Attachment #5 Section 5 and Section 9.
- Q12. Are there any published accuracy requirements for the indoor maps?  
A12. There are no accuracy requirements.
- Q13. Does the State of Iowa have a mechanism in place already in which they are planning to have real time tracking and deployment data available that can be augmented on the maps?  
A13. There is no mechanism in place to provide that data.
- Q14. Will the winning bidder be given a comprehensive list of participating schools?  
A14. Yes.
- Q15. Will the winning bidder be given access to school safety plans and/or Emergency Action Plans for all participating schools?  
A15. No. See Iowa Code 280.30 - High-quality School Building Emergency Operations Plans states, "The plan shall be confidential and shall not be a public record subject to disclosure under chapter 22."
- Q16. Does the Department of Administrative Services or Department of Education have designated GIS and IT personnel who will work with the winning bidder on the initial installation and setup?  
A16. The State does not plan to have designated GIS and/or IT personnel assigned to this project.
- Q17. The RFP states in Section 1.4 on page three, "Mapping of school locations to include a detailed floor plan of the school building and surrounding school grounds which incorporates key information needed by emergency first responders..." Is mapping outside of school grounds desired, or will the maps terminate at the property line. If an area beyond school grounds is desired, what is the radius that should be mapped?  
A17. The mapping of school locations is to include a detailed floor plan of the school building and surrounding school grounds. No mapping is required beyond the property line of the school.
- Q18. Regarding section 1.4 on page three, what level of detail is desired for school floor plans? Should details such as ductwork be included, or should plans be limited to major features such as rooms, hallways, stairwells, and entry points?  
A18. The solution should include relevant details of the school as it relates to critical incident response.
- Q19. Does the Department of Administrative Services or Department of Education have specific project milestones in mind? For example, when the system should be online, or when 50% / 75% / 100%

of schools should be mapped? Are there desired key milestones for the base period vs the 1-year extension periods?

A19. The answer to this question will be determined once the successful respondent has been selected. The solution shall be completed by no later than 12/31/2024.

Q20. The RFP states in Section 4.5.1 on page 19 that “Facility will perform operational maintenance to the system.” What does “facility” mean in this case? Will each school have its own system, or will each school/district be responsible for providing its own updates to the system?

A20. Updates to the system will be determined by the successful respondent’s solution. The local school district will administer and work with the successful respondent to support and maintain the solution.

Q21. Regarding the system, approximately how many users will need to access the system?

A21. The number of users is unknown.

Q22. Who are the intended users of the system? First responders, call centers, school personnel, or others?

A22. All of the above may be users of the solution.

**Be sure to submit your response by the due date and time. July 15, 2022, at 2:00 P.M. CT.**

- Upload the response at [IMPACS Electronic Procurement System](#)
- Response submission is to be completed utilizing the IMPACS Electronic Procurement System.
- Please register as a vendor.
- At the time of submitting, allow for plenty of time – it is suggested to start a day or two in advance to identify any issues.
- Please do not wait until the last minute, other solicitations may be occurring at the same time that may cause the system to slow down. Other respondents may be uploading large files.
- File size limitations – 50MB. No quantity limit.
- The IMPACS Electronic Procurement System will cut you off at 2:00 P.M. on 7/15/2022. If you haven’t finalized the submission at that time, it will not go through.

Respondents will be required to acknowledge receipt of this addendum when entering their Proposal into the State’s IMPACS Electronic Procurement System.