IOWA DEPARTMENT OF
AGRICULTURE &
LAND STEWARDSHIP

Division of Soil Conservation and Water Quality

Cover Page: Pre-Bid Minutes, Questions, Addenda

To:	All plan holders	From:	Tracy Blocker, Division
Pages:	6	Phone:	515-344-6279
Re:	Emm1003114B Nutrient Reduction Wetland (Bid 26-12)	Date:	October 22, 2026

Comments:

- Addendum **NONE** -
- Pre-Bid Meeting Minutes 2-5
- Updated plan holders list 6
- Electronic files for grading can be obtained by e-mail by contacting Andrew Schippers with Ducks Unlimited at (832) 704-3286 or aschippers@ducks.org

- END OF COVER PAGE -

EMM1003114B COUNTY WETLAND PROJECT
EMM1003114B - BID NO. 26-12 (25-17)
PREBID MEETING
October 14, 2026 - 10:30 AM

Pre-Bid TEAMS Link https://teams.microsoft.com/meet/278399646739865?p=lPMAnK82wgcWTkCzUz
Pre-Bid TEAMS Call-in 1 469-998-7627, 369861628#

Opening date and time: Tuesday, October 27, 2026, beginning at 3:00 PM

Tracy Blocker, Division of Soil Conservation and Water Quality (Division) opened the meeting.

No contractors RSVP'd that they would attend in person, so the meeting was held entirely virtually.

A) Introductions

Andrew Schippers & Christian Kinze, Ducks Unlimited
Sara Smith & Tracy Blocker, IA Dept. of Ag & Land Stewardship
Dean Gronemeyer, IA Drainage District Authority
RJ Neary, Landowner

- There are three projects being bid at this time:
    1. This one in Emmett, which is a rebid, one in Calhoun, & one in Clay

- This wetland project is funded as part of the Water Quality Initiative that is being used to help implement the Iowa Nutrient Reduction Strategy.

Accessing the posting:
https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=DASIowa&tab=PHX_NAV_SourcingOpenForBid&tmstmp=1786368048168

- Keyword: Wetland, search
- View PDF page 6: View as PDF

B) Bidding

1. Time of Completion:

a) All work except for seeding: September 15, 2027
b) STRUCTURE seeding: December 15, 2027 - See Seeding windows IA CS-006
c) BUFFER seeding: December 15, 2027 - See Seeding windows IA CS-006
d) Note seedings must be done in the seeding window as specified in the Construction Specification IA-006 Seeding and Mulching for Protective Cover.

2. Liquidated Damages:

a) There are liquidated damages provisions in the contract, absent a No-Fault Extension.
b) All work except for seeding - damages $175 per day
c) Structure seeding - damages $125 per day
d) Buffer seeding - damages $125 per day

3. Taxes:

No sales tax for materials purchased

4. **Measurement and Payment:**
   a) Measuring & Calculating: The specifications describe the method to be used in measuring and calculating the payment quantities for each work item
   b) Payments will be made on the basis of monthly estimates from the engineer
   c) Mobilization will be paid as a percentage of the lump-sum bid amount, prorated based on the percentage of work completed.
   d) Materials stored on site; 97% of cost with invoice
   e) Payments will be made in amounts equal to ninety-seven percent (97%) of the value of work completed. (In most cases)

5. **Method of Bidding:**
   UNIT PRICE:
   a) This is a unit price contract
   b) Bidders shall submit unit price for each bid item covered by the specifications. Prices shall cover complete work and include all costs incidental thereto unless otherwise indicated.
   c) The base bid includes 24 Engineer items; IMPACS 23 items .
   d) A separate Document CC Schedule of Prices WORKSHEET was provided
   e) Any questions that should be considered as part of an addendum must be submitted in writing by October 20, 2026 by 3:00 PM.
   f) The Division will make every attempt to issue any necessary addenda no later than the day after the last date for questions. If an addendum is sent, you must acknowledge that you received it on page 2 Document CC Proposal-Acknowledgement-Affidavit
   g) Scope of Work: If the Scope of Work changes, this will be addressed with an Amendment or Change Order

6. **Submission of Bids, Proposal-Acknolwedgment-Affidavit and Bid Security:**
   a) Bids must be submitted within IMPACS no later than 3:00 PM 10/27/2026

   b) Upload under Vendor Attahments
      1. Proposal-Acknolwedgment-Affidavit (Document CC pages 1-3) and must be signed by a legally authorized representative of the Bidder, notarized with stamp and Addedum acknowledged
      2. Bid Bond (Document EE, including POA)
      3. **One PDF file with all pages is preferred**
      4. Certified checks must be delivered to IDALS 3 hours in advance of the opening.

   c) If forms are not accurately completed, this shall prevent the reading of that Bidder's bid.

   d) Multiple bids: If you submit bids for multiple projects but do not wish to accept all projects for which you are the apparent low bidder, you must notify Tracy Blocker by email at tracy.blocker@iowaagriculture.gov at least 30 minutes prior to bid closing and follow up with a phone call.

NOTE: If an addedum is issued after you enter susmbit your bid, IMPACS will withdraw your bid.

   e) All Water Resources wetland bids closing that day will be opened beginning at **3:00 PM**.

   f) To hear the bids read aloud dial in by phone +1 469-998-7627, Code 910454647#

   g) Bids may NOT be mailed nor hand delivered.

7. Evaluation of bids and award of Construction Contract:

a) Nutrient Reduction Wetland Project shall be awarded to the lowest, responsible, responsive bidder as determined by the Division.

b) In evaluating the bids:

1. alternates,
2. bid price,
3. experience,
4. contracts in default,
5. responsibility of the Bidder,
6. and similar factors in determining which bid it deems to be in the best interest of the Division for the project
7. Bid tabulations for this Nutrient Reduction Wetland Project will be prepared the week following the Bid Opening and distributed to all Bidders and plan holders

8. Bidder's Qualifications:

All Bidders shall meet the following qualifications:

1. Contractors are required to be registered with the Iowa Department of Inspections, Appeals, & Licensing (DIAL) (14 days)

2. Bidders shall submit a statement of Bidder's qualifications:
   a) including experience,
   b) contracts that are in default,
   c) available equipment,
   d) personnel,
   e) and financial ability to perform the work (Section 2 of Document BB)

9. Execution of Contract:

1. Within fourteen (14) calendar days from the date of receipt of the Notice-of-Award, the party to whom the Project is awarded shall be required to:
   - ✓ execute the Contract;
   - ✓ obtain the appropriate insurance coverage and Performance/Payment Bond;
   - ✓ provide their Iowa Department of Inspections, Appeals, & Licensing (DIAL) Public Registration Number;
   - ✓ and submit the Construction Progress Schedule (Document JJ)

   Failure of the Bidder to execute the Contract, the Division may, at its option, consider the Bidder in default, in which case the bid security accompanying the bid shall become the property of the Division.

3. The Division, within fourteen (14) days of receipt of an acceptable and properly executed
   a) Performance/Payment Bond,
   b) certification of acceptable insurance coverage,
   c) and properly executed Contract;

   shall sign the Contract and return to such party an executed copy of the Contract. Should the Division not execute the Contract within such period, the Contractor may, by submitting written notice, withdraw the signed Contract, effective upon receipt of the notice.

4. The Notice-to-Proceed shall be issued within five (5) days of the execution of the Contract by the Division, **provided that the Construction Progress Schedule has been accepted by the Division.**
   a) May not purchase materials until you receive a Notice to Proceed

b) Pre-construction meeting must be held no more than 14 days in advance of construction starting.

10. Questions and Addenda:

a) Any oral interpretations given shall be valid only if confirmed by written addendum. All interpretation requests should be addressed in writing and received no later than 3:00 PM October, 20 2026.

b) Questions concerning interpretation or intent of the Plans and Construction Specifications should be directed to:
Andrew Schippers: aschippers@ducks.org with Ducks Unlimited 832-704-3286 and must copy Tracy Blocker: tracy.Blocker@iowaagriculture.gov with the Division.

c) All other questions concerning the Contract Documents should be addressed to Tracy Blocker, Division: 515 344-6279 or tracy.Blocker@iowaagriculture.gov.

The Division reserves the right to revise or amend the Contract Documents prior to the date set forth for receipt of bids. Such revisions and amendments, if any, shall be announced by an addendum or addenda to the Contract Documents.

- Copies of such addenda shall be furnished to all plan holders.
- Bidders are required to acknowledge receipt of any addenda by listing such addenda in the Proposal (Document CC).

C) Engineer's Discussion:

I. There were no contractors that participated at the Pre-Bid meeting, either in person or via Teams.

II. Prospective bidders should refer to the Bid-Book for information about the project, and how to submit a complete bid.

III. Two questions were received and are shown below:

1. Question:

Will alternate sheet pile sections **MSZ15-340** and **MSZ15-350** be accepted as substitutes for the specified sheet pile?

Answer:

Yes. The alternate sheet pile sections **MSZ15-340** and **MSZ15-350** meet or exceed the minimum structural design requirements shown on Sheet C301 and will be considered acceptable alternatives. Although these sections do not meet the **recommended sheet thickness of 0.375 inches**, they satisfy the minimum structural requirements and may be used. Contractors should note that thinner sections may have an increased risk of damage during driving and will remain subject to all project requirements regarding installation, damaged pile replacement, cutoff elevations, and final acceptance.

The sheetpile shall be driven to the full depth as shown in the plans. If a deeper sheetpile is selected, it must be approved by the engineer. However, bidders should also note that a deeper sheetpile may require larger dimensions for the L-angles of the cap, and this will be considered incidental to the work.

2. **Question:**

Where are the flanges located on the pipe on Sheet C303?

Answer:

The flanges are located at the end of the 2' stub outs on the various riser structures and at each end of each 20' length after that. The flanges are welded to the pipe and flanged ends are bolted together with a gasket between the flanges.

Division of Soil Conservation & Water Quality - Water Resources Bureau

as of **10/22/2026**

Plan Holders List for Bid **26-10** **26-11** **26-12**

Project ID **Car833409A** **Cla953734C** **Emm1003114B**

Bid Opening **10/27/26 3:00PM**

	Name	Email	Company	Street Address	City	State	Zip code	Phone
26-12	**Emm1003114B**							
	Aaron Crane	arcrane1250@gmail.com	Aaron Crane Construction LLC	1833 120th St	Manchester	IA	52057	563-920-1250
	Brice Blair	briceblair08@gmail.com	B & S Tiling and Excavation	3260 Fletcher Ave	Lake City	IA	51449	712.210.3049
	Mike Cramer	mike@centralseeding.com	Central Seeding					402-510-2157
	Lacey	quotes@coleexcavating.com	Cole Excavating, LLC					641.823.4700
	Rob Rasmussen	Robert.Rasmussen@coreandmain.com	Core & Main	2500 SE Enterprise Dr	Grimes	IA	50111	515.259.8056
	Jamie Jensen	jamiej@jensenexctrk.com	Jensen Excavating & Trucking, LLC	931 Plaza Street West	Albert Lea	MN	56007	507-552-1334
	Gina Popp	gina.popp@landwehrconstruction.com	Landwehr Construction	851 60th St S	St Cloud	MN	56301	320.252.1494
	Bruce Vonnahme	leroysoninc@gmail.com	Leroy and Sons, Inc.	405 Dunlap Street	Arcadia	IA	51430	712-790-9956
	MIKE TOUPIN	MTOUPIN@MELLENINC.COM	MELLEN & ASSOCIATES, INC	3404 S 11TH ST	CO BLUFFS	IA	51501	712-561-0856
	Jesse Merryman	jd51merryman@hotmail.com	Merryman Bridge Co.	2019 Irvington Road, PO Box 714	Algona	IA	50511	515-341-4740
	Jake Schulte	jacob.schulte@metalculverts.com	Metal Culverts, inc.					573-636-7312
	Douglas Schmidgall	douglas.schmidgall@oldcastle.com	Oldcastle Infrastructure	1601 E 39th St N	Sious Falls	SD	57104	320-391-6336
	Dale Reutzel	reutzeloffice@gmail.com	Reutzel Excavating	PO Box 42, 3008 120th Ave	Burt	IA	50522	515-924-3852
		source1@mbi.build	Source 1 (Master Builders of Iowa Plan Room)					