

Event Summary - Ambient Air Quality Monitoring and Analysis Instruments and Accessories

Type	RFB - Request for Bids	Number	005-RFB-1119-2024
Organization	DASlowa	Currency	US Dollar
Event Status	Pending	Department	Administrative Services - DAS
Exported on	6/12/2024	Exported by	Julie Janssen
Estimated Value	-	Payment Terms	0% 0, Net 60

Bid and Evaluation

Respond by Proxy	Allow	Use Panel Questionnaire	No
Sealed Bid	Yes	Auto Score	No
		Cost Analysis	No
Alternate Items	No		

Visibility and Communication

Visible to Public	Yes
Enter a short description for this public event	
The Iowa Department of Natural Resources (DNR) is seeking qualified Bidders for Ambient Air Quality Monitoring and Analysis and calibrating instrument for Gas Analyzers and Accessories.	

Commodity Codes

Commodity Code	Description
99215	Air Quality Monitoring Equipment Testing and Calibration Services
78082	Test Systems and Calibration Standards
99200	TESTING AND CALIBRATION SERVICES
99277	Scientific Equipment Testing and Calibration Services

Event Dates

Time Zone	CDT/CST - Central Standard Time (US/Central)
Released	-
Open	6/14/2024 12:00 AM CDT
Close	7/5/2024 7:00 AM CDT
Sealed Until	7/5/2024 7:00 AM
	Show Sealed Bid Open Date to Vendor
Q&A Close	6/25/2024 2:00 PM CDT

Event Users

Event Creator	
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Description

The purpose of this Request for Bids (RFB) is to solicit bids from qualified providers to provide the goods and/or services described further in this RFB to the Lead Agency and any Participating Agencies. The Lead Agency intends to award a contract(s) beginning and ending on the dates listed in the solicitation, and the Lead Agency may extend the contract(s) for up to the number of annual extensions identified in the solicitation at the sole discretion of the Lead Agency. Any contract(s) resulting from the RFB shall not be an exclusive contract.

This RFB is designed to provide Bidders with the information necessary for the preparation of competitive Bids. The RFB process is for the Lead Agency's and Participating Agencies' benefit and is intended to provide the Lead Agency with competitive information to assist in the selection process. It is not intended to be comprehensive. Each Bidder is responsible for determining all factors necessary for the submission of a comprehensive Bid.

It is advised to "Save Progress" often and especially after uploading documents.

NOTE: Anytime the Bidder opens their bid after the initial submission, they MUST certify and resubmit. No information will be lost from the initial submission.

NOTE: Bidder must approve and resubmit their bid after an amendment has been posted by the Issuing Officer. If the bid was submitted before the amendment, all information will be saved. The Bidder only needs to read and acknowledge the amendment.

Instructions for Amendments: Answer the newly posted question in the Questions Section, and CERTIFY and SUBMIT your bid again (if previously submitted).

The Iowa Department of Natural Resources (DNR) is seeking qualified Bidders for Ambient Air Quality Monitoring and Analysis and calibrating instrument for Gas Analyzers and Accessories to establish a multiyear contract for the Thermo Fisher Scientific ambient instruments.

Thermo Fisher Scientific instruments are generally priced as a base unit with options. DNR purchases the options required for their network. The three monitoring organizations purchase replacement parts and any accessories that they may need to keep the instrument running.

The DNR future purchases are to keep our existing monitoring networks operational, and purchases are for instruments that DNR already operates. The DNR has extensive training, Standard Operating Procedure's (SOP), and experience with the instrument. The DNR has their own instrument funds and regularly purchase, test, and develop SOP's for other instrument that they feel may be good additions to the monitoring network.

The State of Iowa currently has an extensive network of the current gaseous instruments with similar user interfaces and menu systems and an established method of interfacing these instruments with existing data acquisition systems for data validation and real-time and national database reporting. The State of Iowa, DNR, UHL and local programs in both Polk and Linn Counties are utilizing instrumentation.

The instrument will be installed, operated, and removed at the State of Iowa, DNR, UHL and local programs in both Polk and Linn Counties. The instruments must comply with the Iowa Quality Assurance Project Plan.

Contract Term

The term of the contract will begin **Upon Award** and end on **06/30/2027**.

The Agency shall have the sole option to renew the contract upon the same or more favorable terms and conditions for up to one three year extension. The resulting contract will be available to all State Agencies.

Prerequisites

★ Required to Enter Bid

F ★ Instructions To Vendor :

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Á Vendor Must Also Upload a File:

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Á Prerequisite Content:

Bidder certifies that the contents of this Bid submitted are true and accurate. Bidder also certifies that Bidder has not knowingly made any false statements in its Bid.

Certification of Independence

I certify that I am a representative of Bidder expressly authorized to make the following certifications on behalf of Bidder. By submitting a Bid in response to the RFB, I certify on behalf of the Bidder the following:

1. The Bid has been developed independently, without consultation, communication or agreement with any employee or consultant to the Agency or with any person serving as a member of the evaluation committee.
2. The Bid has been developed independently, without consultation, communication or agreement with any other Bidder or parties for the purpose of restricting competition.
3. Unless otherwise required by law, the information found in the Bid has not been and will not be knowingly disclosed, directly or indirectly prior to Agency's issuance of the Notice of Intent to Award the contract.
4. No attempt has been made or will be made by Bidder to induce any other Bidder to submit or not to submit a Bid for the purpose of restricting competition.
5. No relationship exists or will exist during the contract period between Bidder and the Agency or any other State agency that interferes with fair competition or constitutes a conflict of interest.

Certification Regarding Debarment

I certify that, to the best of my knowledge, neither Bidder nor any of its principals: (a) are presently or have been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal Agency or State Agency; (b) have within a five year period preceding this Bid been convicted of, or had a civil judgment rendered against them for commission of fraud, a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of antitrust statutes; commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property; (c) are presently indicted for or criminally or civilly charged by a government entity (federal, state, or local) with the commission of any of the offenses enumerated in (b) of this certification; and (d) have not within a three year period preceding this Bid had one or more public transactions (federal, state, or local) terminated for cause.

This certification is a material representation of fact upon which the Agency has relied upon when this transaction was entered into. If it is later determined that Bidder knowingly rendered an erroneous certification, in addition to other remedies available, the Agency may pursue available remedies including suspension, debarment, or termination of the contract.

Certification Regarding Registration, Collection, and Remission of Sales and Use Tax

Pursuant to *Iowa Code sections 423.2(10) and 423.5(8) (2013)* a retailer in Iowa or a retailer maintaining a business in Iowa that enters into a contract with a state agency must register, collect, and remit Iowa sales tax and Iowa use tax levied under *Iowa Code chapter 423* on all sales of tangible personal property and enumerated services. The Act also requires Bidders to certify their compliance with sales tax registration, collection, and remission requirements and provides potential consequences if the certification is false or fraudulent.

By submitting a Bid in response to the (RFB), the Bidder certifies the following:

- Bidder is registered with the Iowa Department of Revenue, collects, and remits Iowa sales and use taxes as required by *Iowa Code chapter 423*; **OR**
- Bidder is not a "retailer" or a "retailer maintaining a place of business in this state" as those terms are defined in *Iowa Code subsections 423.1(47) and (48)*.

Bidder also acknowledges that the Agency may declare the Bidder's Bid or resulting contract void if the above certification is false. The Bidder also understands that fraudulent certification may result in the Agency or its representative filing for damages for breach of contract in addition to other remedies available to Agency.

2 ★ **Instructions To Vendor :**

Bidder shall read and authorize to release information for their Bid.

Certification

Bidder certifies that they have read and agree to the Authorization to Release Information.

Vendor Must Also Upload a File:

No

Prerequisite Content:

Bidder hereby authorizes the Iowa Department of Administrative Services ("Agency") or a member of the Evaluation Committee to obtain information regarding its performance on other contracts, agreements or other business arrangements, its business reputation, and any other matter pertinent to evaluation and the selection of a successful Bidder in response to this Request for Bids (RFB).

The Bidder acknowledges that it may not agree with the information and opinions given by such person or entity in response to a reference request. The Bidder acknowledges that the information and opinions given by such person or entity may hurt its chances to receive contract awards from the State or may otherwise hurt its reputation or operations. The Bidder is willing to take that risk.

The Bidder hereby releases, acquits and forever discharges the State of Iowa, the Agency, their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the undersigned that it may have or ever claim to have relating to information, data, opinions, and references obtained by the Agency or the Evaluation Committee in the evaluation and selection of a successful Bidder in response to the RFB.

The Bidder authorizes representatives of the Agency to contact any and all of the persons, entities, and references which are, directly or indirectly, listed, submitted, or referenced in the Respondent's Bid submitted in response to RFB.

The Bidder further authorizes any and all persons, and entities to provide information, data, and opinions with regard to its performance under any contract, agreement, or other business arrangement, its ability to perform, business reputation, and any other matter pertinent to the evaluation of the Bidder's Bid. The Bidder hereby releases, acquits and forever discharges any such person or entity and their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the Bidder that it may have or ever claim to have relating to information, data, opinions, and references supplied to the Agency in the evaluation and selection of a successful Bidder in response to RFB.

Buyer Attachments

005-RFB-1119-2024 Air Quality Monitoring Instruments and Accessories Price List.xlsx	005-RFB-1119-2024 Air Quality Monitoring Instruments and Accessories Price List.xlsx	../Attachments/005-RFB-1119-2024 Air Quality Monitoring Instruments and Accessories Price List.xlsx
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Questions

★ Vendor Response Is Required

Page1

Group 1: Form of Bid

- | | | |
|------|--|---|
| 1.1 | Enter the Bidder's contact name, telephone number, email address, and shipping address for questions regarding this solicitation.
Text (Multi-Line) | ★ |
| 1.2 | Enter the Bidder's State or Foreign Country of Residence.
Text (Single Line) | ★ |
| 1.3 | Bidder shall enter the Resident Preference given by the State or Foreign Country of the Bidder's residence. Enter the resident preference in the text box or indicate "no preference".
Text (Single Line) | ★ |
| 1.4 | Enter the number of years the Bidder has been in business in the text box.
Numeric Text Box | ★ |
| 1.5 | Enter the number of years of experience the Bidder has with providing the types of goods and/or services sought by the solicitation.
Text (Single Line) | ★ |
| 1.6 | The Bidder shall provide references from three (3) previous customers or clients knowledgeable of the Bidder's performance in providing goods and/or services similar to the goods and/or services described in this solicitation. Enter a contact person, telephone number and email address for each reference. Fill out the text box. If the Bidder wants to upload reference letters to the Vendor Attachments Section, enter "see attached" in the text box.
Text (Multi-Line) | ★ |
| 1.7 | Bidder shall read, fill-out and upload the Terminations, Litigation and Debarment document.
File Upload
Terminations, Litigation and Debarment Document - | ★ |
| 1.8 | Is the Bidder requesting confidential treatment of specific information?
Yes/No | ★ |
| 1.9 | A Bidder requesting confidential treatment of specific information shall fully complete the form attached. In the Items Section, mark each good or service upon which the Bidder believes confidential information appears.
File Upload
Form 22 - ../Attachments/QuestionAttachments/Form 22 -11.22.pdf | ★ |
| 1.10 | The State of Iowa requires shipping to be FOB Destination, Freight Prepaid. Does the Bidder agree to the terms?
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question) | ★ |

Group 2: Terms and Conditions

- | | | |
|-----|---|---|
| 2.1 | Bidder shall read the RFB Definitions and enter a response.
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT agree to the Definitions (submit exceptions question)
Definitions - ../Attachments/QuestionAttachments/RFB - Definitions.pdf | ★ |
| 2.2 | Bidder shall read the Administrative Terms and enter a response.
Dropdown List (Pick One) | ★ |

Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit Exceptions question)
Administrative Terms - ../Attachments/QuestionAttachments/Administrative Terms 11.22.pdf

- 2.3** Bidder shall read the Contract Terms & Conditions and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Contract Terms & Conditions - ../Attachments/QuestionAttachments/Contract Terms and Conditions
- 2.4** Bidder shall read the Specification Terms and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Specifications - ../Attachments/QuestionAttachments/Specifications 11.22.pdf
- 2.5** Bidder shall read the Terms and Conditions for GOODS and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Terms and Conditions for GOODS - ../Attachments/QuestionAttachments/GOODS Terms and Conditions
- 2.6** Bidder shall read the Terms and Conditions for SERVICES and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Terms and Conditions for SERVICES - ../Attachments/QuestionAttachments/SERVICES Terms and
- 2.7** Bidder shall read the Federal Terms and Conditions and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Federal Terms and Conditions - ../Attachments/QuestionAttachments/FEDERAL Terms and
- 2.8** Bidder shall read the Insurance Requirements and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Insurance Requirements (submit exceptions question)
Insurance Requirements - ../Attachments/QuestionAttachments/Insurance Requirements RFB.pdf
- 2.9** The Bidder hereby explicitly authorizes the Agency to conduct criminal history and/or other background investigation(s) of the Bidder, its officers, directors, shareholders, or partners and managerial and supervisory personnel retained by the Bidder for the performance of the resulting Contract. Bidder shall enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
- 2.10** Public Entities (Political Subdivisions) - The resulting Contract will be made available to Political Entities, i.e. cities, counties, and schools. Bidder shall enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
- 2.11** Nonprofit Entities - The resulting Contract will be made available to nonprofit entities that qualify under I.R.S. § 501 (c) provisions. Bidder shall enter a response. ★
Dropdown List (Pick One)

Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)

- 2.12** Quarterly Sales Report - The Bidder shall provide a detailed quarterly report in Microsoft Excel on ALL sales made under the resulting Contract via e-mail to the Iowa Department of Administrative Services. Bidder shall enter a response. ★

Dropdown List (Pick One)

Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)

- 2.13** Administrative Fee - In addition to the approved discounts or prices specified in the solicitation herein, the Bidder shall pay to the Agency a 1.00% Administrative Fee on all sales made against the resulting Contract. The fee shall be paid quarterly to the Iowa Department of Administrative Services. Bidder shall enter a response. ★

Dropdown List (Pick One)

Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Group 3: Payment Terms

- 3.1** Payment Terms - Per Iowa Code § 8A.514 the State of Iowa is allowed sixty (60) days to pay an invoice submitted by a Bidder. Does the Bidder agree to the terms? ★

Dropdown List (Pick One)

Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)

- 3.2** What discount will the Bidder give for payment in 30 days? Enter the discount in the text box. If none, enter zero. ★

Numeric Text Box

- 3.3** Terms of Pcard Acceptance - The State of Iowa prefers to pay Bidders using its Purchasing Card Program (Pcard) whenever possible. Bidders accepting Pcard payments shall comply with the Terms of Pcard Acceptance. ★

Dropdown List (Pick One)

Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)

P-Card Acceptance - ../Attachments/QuestionAttachments/Terms of Pcard Acceptance 11.22.pdf

Group 4: Requirements and Specification

- 4.1** Bidder must be able to deliver analyzers on pallets if multiple are ordered. Instrument purchased on the contract may be shipped to the State Hygienic Laboratory at Iowa City. Some of the instrument is shipped to the Polk County Public Works Air Quality Division in Des Moines or the Linn County Public Health Department in Cedar Rapids. The instrument is ordered from the Air Quality Bureau in Des Moines by Ambient Air Monitoring staff. The State will provide shipping addresses and contact names to the awarded Bidder. The instruments will be installed, operated, and removed at the State of Iowa, DNR, UHL and local programs in both Polk and Linn Counties. ★

Yes/No

- 4.2** Bidder must insure they are approved to sell instruments that are approved Federal Reference Method (FRM) or Federal Equivalent Methods (FEM) for criteria pollutants. There are no FRM or FEM for non-criteria pollutants and the DNR has occasionally purchased non criteria pollutant monitors in the past (ammonia and H2S). ★

Yes/No

- 4.3** Uniformity of instrument throughout the monitoring network serves to reduce the costs, labor, and time delays associated with ongoing monitoring site maintenance and instrument repair. The instrumentation must be compatible with existing instrumentation in the network to ensure the availability of quality data with a minimum of additional resources and instrument downtime. Instruments proposed other than what the State is currently using must be of equal or greater performance and work in concert with existing instruments and software. Bidders proposing instruments other than what is currently purchased will need to provide all technical information as to the acceptability of the alternate instrument(s). ★

Yes/No

4.4	Bidders must provide instrument with “bench mount” or with EIA or retrofit ears and handles. Rack mount hardware is also an option. Yes/No	★
4.5	Bidder must provide User Manual, Product Information and Specification Sheet for all instruments. Yes/No	★
4.6	Bidder must offer spare parts and kits for all listed instruments and accessories. Yes/No	★
4.7	Bidder may offer optional like and similar Goods and Services with their bid response. Yes/No	★
4.8	Bidder must provide warranties for all instruments and accessories. Yes/No	★
4.9	Bidder must offer extended warranties for all instruments and accessories. Yes/No	★
4.10	The analyzers and calibration instrument must connect to data logging or instrument or modems purchased from a different Contractor. The data acquisition software is designed to be compatible with all of the instruments available. The instrument purchased must provide for digital data acquisition and support MODBUS over TCP/IP communications and have internal alarm capabilities Yes/No	★
4.11	Bidder must provide all software and firmware updates for all listed instruments and accessories. Yes/No	★
4.12	Bidder must provide technical training upon request for newly purchased instruments or new software. Yes/No	★
4.13	Bidder must provide training for all the Iowa participants at one location. Historically, instrument training has normally occurred at the SHL, Polk, or Linn County headquarters. The Bidder may offer the opportunity for the State to purchase training on an as needed basis (new analyzers or instrument, when operational aspects cannot be resolved without assistance, etc.). Yes/No	★
4.14	Bidder must provide repair service and maintenance as needed. Bidder must offer field service maintenance and factory repair and calibration if necessary. Bidder must provide their process and contact information for the State to use these services in bid response. Yes/No	★
4.15	Bidder must offer technical support via the phone and online. Bidder must provide phone and email support contact information at no cost to the State. Bidder must include the technical support availability in bid response. Yes/No	★
4.16	The State of Iowa will not buyout any Bidder’s stock or inventory at the end of the resulting contract. Yes/No	★
4.17	Bidder must provide a toll free phone number, email address, and Internet-based ordering system for order placement, order inquiry, price, and availability inquiries for use by the Agency to place orders.	★

Yes/No

- 4.18** Bidder must designate a Contract manager, customer service representatives, and local sales representatives capable of adequately serving all Ordering Entities under the resulting contract. ★

Yes/No

- 4.19** Bidder must email an order confirmation to the individual placing the order within twenty-four (24) hours after receipt of the order. This service must be available from all Bidders who accept purchase orders via phone, fax or email at no additional charge to the Agency. Internet based orders will receive confirmation via email. ★

Yes/No

Product Line Items

Group P1: Bid Specifications. Bidder must satisfy all the specifications to be deemed a Responsible Bidder

#	Item Name, Commodity Code, Description	Qty.	UOM	Target Price	Allow Alternates	Requested Delivery
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Á	€€ ÜÜÖËFFJË€G ÁÁœ àà} óÖÁÚ~ æäc ÁÁ Ü@^ÖÖäá^!Á ~•œ{] ^cÁœ ÁÚ!æ^Á@^c äœ@äÁä^•][]•^ÖÖäá^!Á ~•Áq!Á ~œ Á! cã^Á Q•d~{ ^} œ Öœ&^••[lã•Ü] æ^Áæœ äÁ^!cä^!äq * Á} Á@Á@äœ ^Á^ [.ÖÁ} &^c@Öäá^!Áœ Á ^} c!^áÄq!Á@Á^~ ä^áÄ { l{ æä } Ä q Áœ ÁÚ!æ^Á@^cä@Öäá^!Á q!Á][äÁ@Ä{] ^cáÁ @^cÄ Öc&^ f l{ æÄ ÁÜ ÜÖÜÁÜ^&c[] äÁ!&œ ä * ÁÚ•c{ Á äœ@äÁäE					