

001133 – NOTICE TO BIDDERS

NOTICE TO BIDDERS

Sealed bids will be received by the State Of Iowa, Department of Administrative Services (DAS) for:

Project Name: Glenwood Resource Center Building 102 Tuckpointing Project

711 S Vine St., Glenwood, IA, 51534

Sealed Bid: RFB# 0217335040

**Project Scope:** DAS is seeking bids for the tuckpointing and EPDM roofing for Building 102 at the Glenwood Resource Center in Glenwood, Iowa. Project includes tuckpointing, EPDM roofing, brick repair, and sealant. Please refer to the project drawings and specifications for more detail.

Plans will be available at Action Reprographics, Inc., 5037 Northeast 14th Street, Des Moines, Iowa 50313 or Phone (515) 288-2146 on Monday, May 22<sup>nd</sup>, 2017.

Project Documents will be loaned to qualified bidders upon receipt of either a Master Builders of Iowa non-cash deposit card, or a check for twenty-five dollars (\$25.00) per set. Deposit checks will be refunded if documents are returned within fourteen (14) days after the bid due date. Both checks are to be made out to either Action Reprographics, Inc. or Standard Digital Imaging. Alternatively, Bid Documents can be viewed online at [www.actionrepro.com](http://www.actionrepro.com).

**Pre-Bid Meeting on site:** Thursday, June 1<sup>st</sup>, 2017 @ 11:00 AM. Attendees are instructed to meet at the Glenwood Resource Center, Building 120, Environmental Services Conference Room. Attendance IS NOT mandatory but HIGHLY RECOMMENDED. Attendees are requested to Pre-register with the Samuels Group, Jerry Dehnke no later than Tuesday, May 30<sup>th</sup>, 2017 @ 2:00 P.M. Pre-Registration will be accepted via e-mail to: [jdehnke@samuelsgroup.net](mailto:jdehnke@samuelsgroup.net)

**Bids are due:** Thursday, June 22<sup>nd</sup>, 2017. Bids must be received no later than 2:00 pm, local time. Late bids will not be considered.

Bids are to be delivered to the Office of the Department of Administrative Services – Procurement Services, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, Iowa, 50319.

Bidders must comply with all affirmative action/equal employment opportunity provisions of the State of Iowa and the Federal Government. Bids shall be submitted on the Bid Form and shall be accompanied by a Bid Security as set forth in the Instructions to Bidders in the amount of 5% of the total bid amount.

The Iowa Department of Administrative Services reserves the right to reject any and all bids, and to waive irregularities and to accept a bid that is deemed in the best interest of the State of Iowa.

The Iowa Department of Administrative Services anticipates contract administration period to be completed by 07/07/17 with Construction Services starting approximately 07/10/17 and ending by 10/20/17.

This project is exempt from Iowa State Sales Tax.

For further information regarding this Notice to Bidders contact:

Randall Stapp  
Purchasing Agent III, CPPO, CPPB  
Iowa Department of Administrative Services-Procurement Services  
Hoover State Office Building, Level 3  
1305 East Walnut Street  
Des Moines, Iowa, 50319-0105  
Email: [randall.stapp@iowa.gov](mailto:randall.stapp@iowa.gov)

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