



September 13, 2019

To: All Potential Respondents

From: Nancy Wheelock, Purchasing Agent

Re: RFP1120583007 State of Iowa Emergency Operations Center Audio-Visual System

### Addendum Two

**Please amend the subject RFP to include answers to the following timely received questions:**

Q1. Does the RFP require a performance bond?

A1. No.

Q2. Are the speakers staying?

A2. The speakers could be replaced but it is not a requirement of this RFP. The State would prefer not removing the existing speakers and the cameras above the screen.

Q3. Do the installation dimensions provided in the RFP include the speakers?

A3. No and it doesn't include the cameras above either. However, if that is part of the dimensions of the technology being proposed, the State will review it and take that into consideration.

Q4. Do you want to keep the current Crestron system? Do you know the model of the Crestron system?

A4. Yes, we want to keep as much of our existing Crestron technology as possible. The control panel is a TSW-1060 running Firmware version 1.002.0031 UI version 655.66862 Core 3 UI Level 3 Sonos Version 8.2.1.

Q5. In terms of flexibility, is the large conference table and consoles staying in place? If we do come out from the wall, we will need to take that into consideration, correct?

A5. Yes, the 22' by 6' foot table and consoles will remain so Respondent will have to take that into consideration.

Q6. Is 36 feet the total span?

A6. Yes, as noted in section 4.1.1 the total span is not to exceed 36'.

Q7. Is the Respondent responsible for the physical impact of the construction? Restoration, color match, etc.?

A7. Yes, the Respondent is responsible for leaving the area in the same condition it was found in prior to the construction starting. This is a turnkey project with the exception of any changes to the current electrical hookups which will be performed by Camp Dodge electricians. Respondent shall not disrupt the existing ceiling. The State would like to avoid any impact to the HVAC system which is above the ceiling. Refer to Sections 4.3.2 and 4.3.3 for further information regarding installation and demolition.

Since federal funding is involved, the less intrusive the solution is to the building, the better. Changes to any areas outside the scope of work are not permitted without express consent.

- Q8. Do we have to do anything with the screen protectors above the existing screens?  
A8. No, the screen protectors should not interfere with the installation of the new system. The State would like to avoid any impact to the HVAC system which is above the ceiling.
- Q9. Who demos the wall and what do we do with the equipment?  
A9. Refer to A7. The screens will be removed from the wall by the Respondent and the State will be responsible for the disposal of the screens. The State wants to keep the smaller TV units and the Respondent will remove them and keep them in a safe area free from damage.
- Q10. Would you consider a self-standing wall instead of removing the screens?  
A10. No, the existing screens are to be removed and the existing wall will be used for mounting and needed hardware. Mounts may be placed in the floor if needed for support.
- Q11. Is the facility available on the weekends or extra hours?  
A11. The facility can be made available on weekends within reason and based on staff schedules. The Agency would determine the hours of availability on weekends.
- Q12. How many days do we have to finish the job? What is the total down time for the room?  
A12. You will have 14 calendar days from start to finish to complete the project.
- Q13. The State is considering whether Respondents can perform certain services and should also request pricing for costs associated for particular services by labor rate and time of response.  
A13. Respondents shall provide their labor hour costs related to one-off emergency services provided during regular business hours and after hours. Also please note if a difference in response time, such as activation or non-activation will make a difference in labor rates due to the expedited response time.
- Q14. Are there requirements for disaster recovery? Is built-in redundancy required?  
A14. No, the State is responsible for disaster recovery and redundancy requirements.
- Q15. Do we need to recreate the data environment?  
A15. No, the Respondent will integrate their solution into what is currently available. There are currently 6 video feeds from outside the conference room which need to remain functional with the new solution.
- Q16. Is TAA compliance required on the products being installed?  
A16. Products manufactured in the United States are preferred, but TAA compliance is not required.
- Q17. Will we have access to source code?  
A17. Yes.
- Q18. Will other state agencies need to be involved or provide services for this project?  
A18. No. Electricians from Camp Dodge will handle electrical requirements. Respondent will be responsible for providing a list of their needs to the Camp Dodge electricians. Respondents will run everything to the wall.
- Q19. Is there an end of life date on the current equipment?  
A19. No.
- Q20. Does the 4'6" high x 18' wide dimension include the pillars?  
A20. Yes, the 18' wide partially includes the pillars. The front wall is 17' 6" not including the pillars.

Q21. Are you looking for a continuous wall?

A21. The State is open to whatever is possible per the requirements of the RFP.

Q22. Can we propose multiple options?

A22. Respondent may propose multiple solutions within one Proposal. However, each solution should be clearly identified within the Technical and Cost Proposals. The State is seeking basic and mid-range solutions which meet the requirements and is reliable.

Q23. Are you seeking 24/7 rated equipment?

A23. The equipment would not normally be in use 24/7 365 days a year. However, there are times that the equipment would be in use 24/7 over the period of an event. It is at the discretion of the Respondent as to the equipment being proposed.

Q24. You didn't have a defined budget for this RFP, did you?

A24. The State does not normally provide a budget in a RFP. The State is seeking reliable equipment which meets the requirements of the RFP. The State is not seeking equipment at the high end of the cost spectrum.

Q25. Loading dock access.

A25. The State cannot guarantee access to or heat with ground level access. The dock is standard height and can be accessed by the Respondent.

Q26. Is there access for storage?

A26. Climate controlled storage is somewhat limited.

Q27. Are we responsible for hauling out cardboard and providing a dumpster?

A27. The dumpsters on-site may be used for disposal. Successful bidder is responsible for hauling waste to dumpsters behind the building.

Q28. Is there special requirements for site access?

A28. The successful Contractor will provide a list of people who will need access to the site to ensure that badges are available for access. Any other access issues will be addressed upon occurrence.

**Please acknowledge receipt of this addendum by signing in the space provided below, and return this letter with your offer (do not send back separately).**

I hereby acknowledge receipt of this addendum.

\_\_\_\_\_  
Signature

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Date

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Typed or Printed Name