

Addendum 1 for RFB 950000-01

Project Name: MPCF Water Main Replacement

RFB #: 950000-01

DAS Project #: 9500.00

Date: 5/29/2026

Bid Due: Thursday, June 11th, 2026 at 2:00 pm

Addendum No. 1 Items:

1. See KCL Engineering Addendum #1 dated 5/29/2026
 - a. Drawing M300 – MECHANICAL SCHEMATIC
 - i. ADD Swing Check Valve to Tank Discharge per the Drawing
 - b. Drawing M500 – MECHANICAL SCHEDULE TANK BID DOCUMENTS
 - i. Add diesel requirements per the Drawing
2. See updated Bid Schedule replacing specification section 00 3113R.1 Preliminary Schedule Example
 - a. Updated to sequence using the existing tank for required storage needs, and removing the diesel tanks in two separate mobilizations
3. See updated specification section 01 1200R – Contract Summary
 - a. Updated to include contractor responsibility for public and private locates
4. See attached Meeting Minutes & Sign-in Sheet from May 20th Pre-Bid Meeting.

END OF ADDENDUM

State of Iowa – Department of Administrative Services
DOC MPCF Diesel Tanks Replacement and Spill Containment RFP950000-01
Addendum #1
May 29, 2026

This addendum is issued to modify, clarify, or amend the original Project Drawings and Specifications and is hereby made part of the Contract Documents. The Contractor shall be responsible for incorporating items in this Addendum to the Work. The following shall take precedence over anything to the contrary in the Drawings or Specifications.

Mechanical Drawings:

1. Drawing M300 – MECHANICAL SCHEMATIC – REV 1:
 - a. **ADD** Swing Check Valve to tank discharge per the drawing.
 - b. **Reissue** drawing in full
 - c. Refer to attached full size sheet M300.
2. Drawing M500 – MECHANICAL SCHEDULES TANK BID DOCUMENTS – REV 1:
 - a. **ADD** diesel requirements per the drawing.
 - b. **Reissue** drawing in full
 - c. Refer to attached full size sheet M500.

End of Mechanical Addendum.

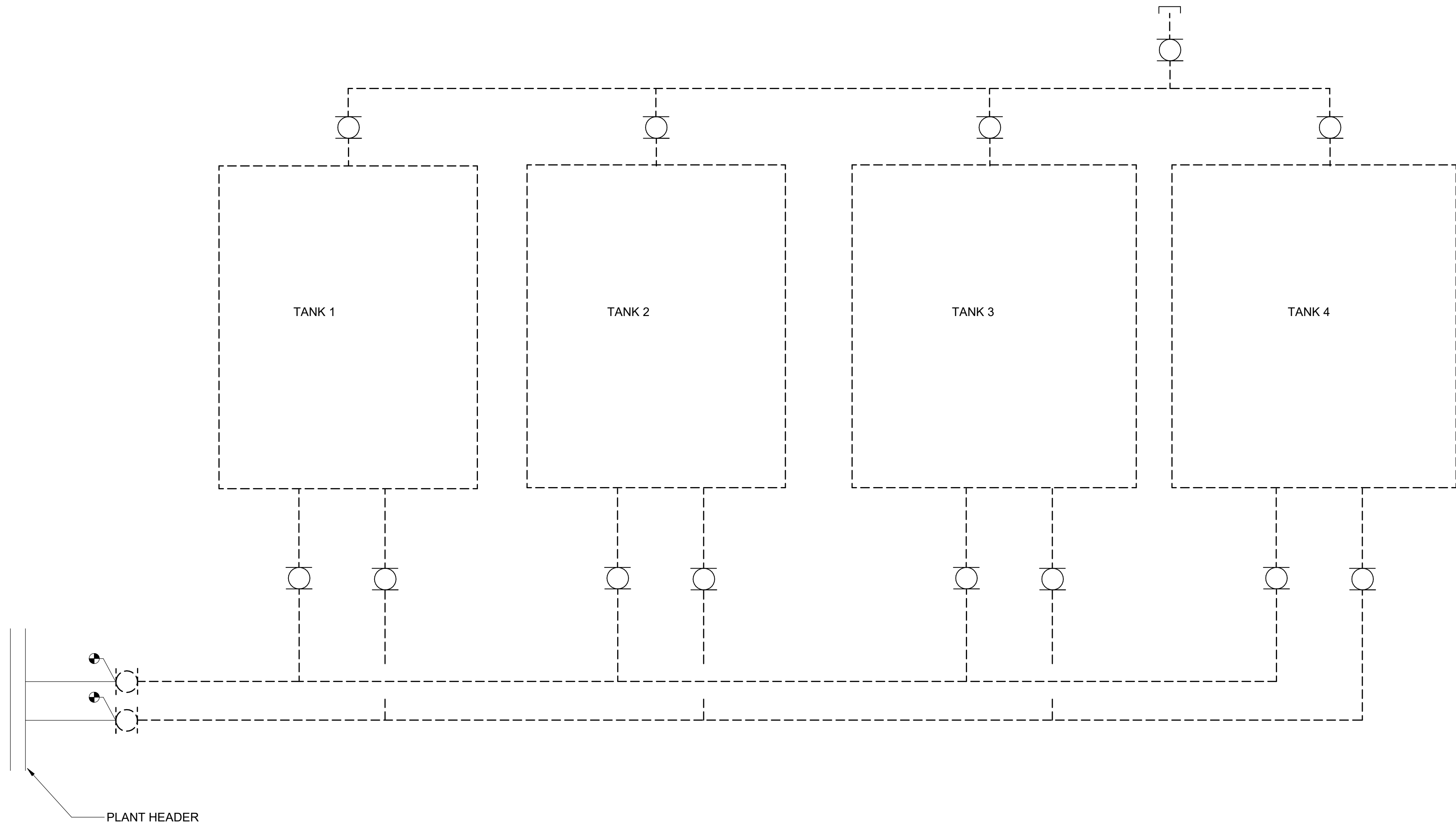
DOC
MPCF DIESEL TANKS REPLACEMENT & SPILL
CONTAINMENT
MT. PLEASANT CORRECTIONAL FACILITY

Project No: 26027
Date: 09/02/21

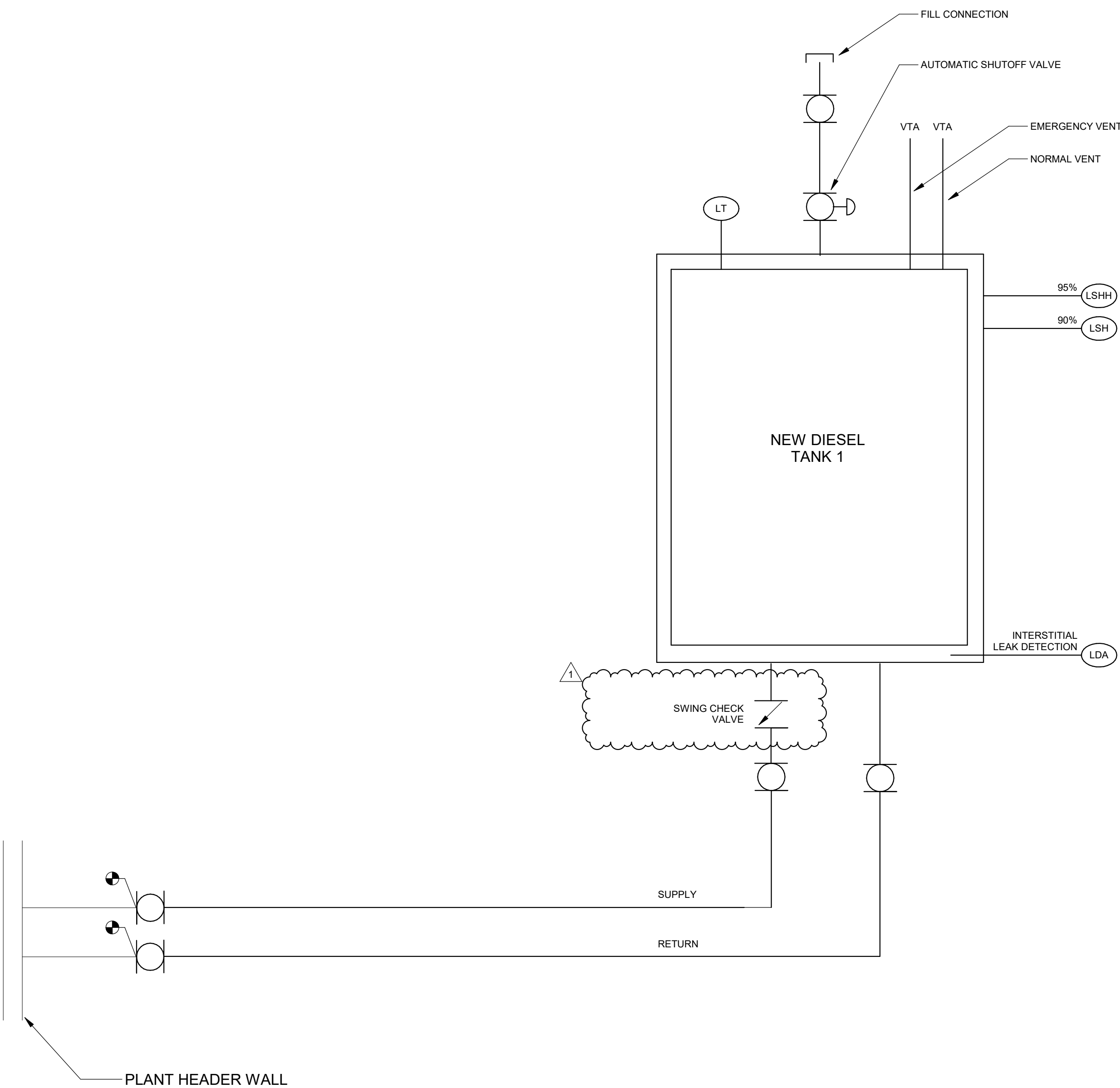
#	Revision	Date
0	100%CD	04/29/26
1	ADDENDUM 1	05/27/2026

Drawing Name:
MECHANICAL
SCHEMATIC

Drawing #:
M300



1 DEMO SCHEMATIC
N.T.S.



NOTES:
1. SWING CHECK VALVE:
A. BODY: BRONZE
B. SEAT RING: BRASS
C. DISC VITON
D. CAP: BRONZE
E. FULL BORE VALVE
F. MANUFACTURER: OPW SWING CHECK VALVE MODEL 175
OR EQUIVALENT

2 NEW PIPING SCHEMATIC
N.T.S.

Plot Date & Time: 4/29/2025 11:29 AM

PIPING SPECIFICATION		PROCESS:		DESIGN CONDITIONS:	
NG1		NATURAL GAS (150PSIG OR LESS)		150 PSIG AT 150°F	
	PIPE:	2" AND SMALLER		2 1/2" AND LARGER	
	ASME B36.10M	XS		SCH 40	
	MATERIAL	ASTM A53 GRADE B, SEAMLESS			
PIPE	PIPE SIZE (NPS)	2" AND SMALLER		2 1/2" AND LARGER	
FITTINGS:	CONSTRUCTION	CLASS 3000 - SOCKETWELD - B16.11		BUTTWELD - ASME B16.9 (3)	
	WALL THICKNESS	SAME AS ADJOINING PIPE		SAME AS ADJOINING PIPE	
	MATERIAL	SOCKET WELDED FITTING - ASTM A105 - SEAMLESS		BUTTWELD FITTING - ASTM A234 GRADE B - ...	
PIPING JOINTS:	TYPE	SOCKET WELDED (S)		BUTTWELD - END PREP PER B16.25	
	OTHER	WHERE FLANGE REQUIRED		WHERE FLANGE REQUIRED	
UNIONS:	CONSTRUCTION	CLASS 3000 - B16.11 - FLAT FACE WITH SPIRAL WOUND GASKET DESIGN		NOT PERMITTED	
	WALL THICKNESS	SAME AS ADJOINING PIPE		--	
FLANGES:	MATERIAL	FORGED CARBON STEEL - ASTM A105		--	
	CONSTRUCTION	CLASS 150 - WELD NECK - ASME B16.5			
	WALL THICKNESS	SAME AS ADJOINING PIPE			
	MATERIAL	FORGED CARBON STEEL - ASTM A105			
FLANGE BOLTS:	CONSTRUCTION	ALLOY STEEL, AISI 4140/4142 QUENCHED AND TEMPERED, A193 GRADE B7, STUD - FULL LENGTH			
FLANGE NUTS:	CONSTRUCTION	HEAVY HEX - A194 GRADE 2H			
WASHER:	CONSTRUCTION	F436			
GASKETS:	CONSTRUCTION	SPIRAL WOUND - SUITABLE FOR RAISED-FACE OR FLAT-FACE FLANGES			
THERMOWELLS:	MATERIAL	FLEXITALLIC STYLE CGI - TYPE 304 STAINLESS - FLEXICARB FILLER			
PIPE MATERIAL:	MATERIAL	INSERTION THERMOWELLS - ASTM A105 - 3000 PSIG PRESSURE CLASS - SEAL WELDED WELLS			
		DESIGN/CONSTRUCTION CODE:		REVISION:	DATE REVISED:
CARBON STEEL	ASME B16.34	ASME B31.1		1	9/23/2025
VALVE SPECIFICATION:	SPECIFICATION MATERIAL:	PRESSURE CLASS:		DESIGN CODE:	
	CARBON STEEL	SEE RATING BELOW	ASME B31.1		ASME B16.34
	PIPE SIZE (NPS)	2" AND SMALLER		2 1/2" AND LARGER	
	CONNECTION AND RATING	CLASS 800 SOCKETWELDED ENDS		CLASS 150 FLANGED ENDS	
BALL VALVE	CONSTRUCTION	BODY: A106B API TRIM 8			
	VALVE SELECTION	BONNEY FORGE OR EQUIVALENT	APOLLO OR EQUIVALENT	JAMESBURY OR EQUAL	
NOTES:	1. ALL THREADED PIPE SHALL BE SEAMLESS (TYPE S) 2. BRONZE BODY VALVES MAY BE USED FOR PIPE SIZES 1/4" - 2" IN LIEU OF SOCKET WELDED VALVES. 3. NO BACKING RING				

DIESEL TANK SPECIFICATIONS	
General Information	
Item	Specification / Requirement
Service	No. 2 Diesel Fuel (Class II Combustible)
Qty	1
Application	Backup fuel for central steam plant
Tank Type	Aboveground, Horizontal, Cylindrical
Capacity (Nominal)	20,000 gallons (Inside diameter of tank @ 10' dia x 34' long)
Construction	Double-wall steel
Listing	UL 142 listed and labeled
Installation Code	NFPA 30 and adopted IFC
Location	Outdoor installation

Design Criteria	
Item	Specification / Requirement
Design Pressure	Atmospheric
Design Temperature	-20°F to 120°F
Specific Gravity	0.85 (diesel typical)
Corrosion Allowance	Minimum 1/16 inch
Inner Tank Material	ASTM A36 or ASTM A516 carbon steel
Outer Tank Material	Carbon steel secondary containment shell
Wind/Seismic Design	ASCE 7 (Mt. Pleasant, Iowa)
Foundation Loads	Vendor to provide empty and full weights
Anchorage	Provide anchor bolt reactions and recommendations

Nozzles & Appurtenances	
Item	Specification / Requirement
Fill Connection	Lockable cap; size by vendor; spill containment provided
Normal Vent	Sized per NFPA 30 and UL 142 listing
Emergency Vent	Sized per NFPA 30 and UL 142 listing
Supply Outlet	Sized per fuel demand (120 gpm); anti-siphon protection required
Return Inlet	Sized per fuel demand (120 gpm); anti-siphon protection required
Drain	Valved and capped; controlled discharge only
Manway	Minimum 24-inch diameter, top center of tank, provide a ladder into the tank
Level Gauge	Direct-reading, visible to delivery operator
Level Transmitter	4–20 mA or Modbus output to DCS/BMS
High Level Alarm	90% capacity (local + remote alarm)
High-High Shutdown	95% automatic fill shutdown device
Interstitial Leak Detection	Continuous monitoring with alarm
Painting and Coating	Painting and Coating shall be to manufacturer's standard
Ladder and Platform	See specification for requirements for integral ladder and platform
Grounding Lugs	2 required

Codes & Regulatory Compliance	
Item	Specification / Requirement
UL Listing	UL 142 certification required
NFPA 30 Compliance	Overfill protection, venting, and installation per NFPA 30
NEC Compliance	Electrical classification per NFPA 70
SPCC Applicability	Evaluate per EPA 40 CFR 112
Secondary Containment	Integral double wall; interstitial monitoring required
API 650 Alignment	Vendor to state alignment with applicable API 650 provisions where not in conflict with UL 142
Labeling	Diesel Fuel – Combustible; No Smoking signage

Required Vendor Submittals	
Item	Specification / Requirement
UL 142 Documentation	Provide certificate and nameplate photo
General Arrangement Drawing	Dimensions, nozzle schedule, elevations
Vent Sizing Documentation	Normal and emergency vent basis
Leak Detection Cut Sheet	Manufacturer data and alarm details
Overfill Protection Cut Sheet	Alarm and shutoff documentation
Foundation Load Data	Empty and full tank weights
Coating System Data	Exterior coating and painting specifications
Ladder and Platform	Connection and Layout Details
Inspection/Test Procedures	Factory test documentation

- ⚠ DIESEL REQUIREMENTS:
1. FUEL OIL: ASTM D975 GRADE NO. 2-D S15 ULTRA-LOW SULFUR DIESEL FUEL.
 2. MAXIMUM B5 BIODIESEL
 3. FUEL STABILIZER PACKAGE INCLUDED
 4. FUEL SHALL BE SUITABLE FOR STORAGE PERIODS UP TO 24 MONTHS AND INCLUDE CORROSION INHIBITORS, ANTI-OXIDANT PACKAGE AND COLD-FLOW IMPROVERS.
 5. SULFUR CONTENT: LESS THAN OR EQUAL TO 15 PPM.
 6. FUEL SHALL BE FREE OF WATER, SEDIMENT, AND CONTAMINENTS.
 7. FUEL SHALL COMPLY WITH ALL FEDERAL, STATE, AND LOCAL REGULATIONS.

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ENGINEERING

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Shoemaker
Haaland
www.shoemaker-haaland.com
SHPE PROJECT NO. 25457

DOC
MPCF DIESEL TANKS REPLACEMENT & SPILL
CONTAINMENT
MT. PLEASANT CORRECTIONAL FACILITY

Project No: 26027
Date: 04/29/26

#	Revision	Date
0	100%CD	04/29/26
1	ADDENDUM 1	05/27/2026

Drawing Name:
MECHANICAL
SCHEDULES TANK BID
DOCUMENTS

Drawing #:
M500

Activity Name	Original Duration	Start	Finish	2026				2027				2028				2029
				Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1
9500.00 MPCF Diesel Tank Replacement - Bid Schedule - Addendum #1	230	28-Apr-26	26-Mar-27													
Preconstruction	54	28-Apr-26	14-Jul-26													
McGough Receive 100% CD Set	1	28-Apr-26*	28-Apr-26													
McGough Compile Front-End Specs	5	29-Apr-26	05-May-26													
McGough Issue Final Docs to Procurement	2	06-May-26	07-May-26													
Project Goes Live	1	08-May-26	08-May-26													
Bidding	23	11-May-26	11-Jun-26													
Pre-Bid Meeting	1	20-May-26	20-May-26													
McGough Issue Addendum 01	1	26-May-26	26-May-26													
Bids Due	0		11-Jun-26													
Issue NOI to Award	5	12-Jun-26	18-Jun-26													
802 Contract Execution	10	16-Jun-26	29-Jun-26													
Contractor Kickoff Meeting	1	19-Jun-26	19-Jun-26													
Permitting	10	30-Jun-26	14-Jul-26													
Procurement	115	30-Jun-26	11-Dec-26													
Submit / Review / Approve Submittals	20	30-Jun-26	28-Jul-26													
Procure Diesel Tank	95	29-Jul-26	11-Dec-26													
Procure Misc. Pipe Specialties	5	29-Jul-26	04-Aug-26													
Procure Piping	15	29-Jul-26	18-Aug-26													
Construction	136	15-Jul-26	29-Jan-27													
Mobilization	2	15-Jul-26	16-Jul-26													
Decommissioning & Demolition - Phase 1 (Two South Tanks)	15	17-Jul-26	06-Aug-26													
Install SWPPP Measures	2	17-Jul-26	20-Jul-26													
Isolate / Lockout Existing Tanks	2	17-Jul-26	20-Jul-26													
Clean Existing Tanks	5	21-Jul-26	27-Jul-26													
Lead Abatement	2	28-Jul-26	29-Jul-26													
Remove Existing Diesel Tanks From Site	2	30-Jul-26	31-Jul-26													
Remove Concrete Supports & Foundations	2	03-Aug-26	04-Aug-26													
Site Inspection (Environmental Sampling)	2	05-Aug-26	06-Aug-26													
Foundation	28	07-Aug-26	16-Sep-26													
Survey / Site Grading / Foundation Excavation / Haul of Spoils	5	07-Aug-26	13-Aug-26													
Subgrade Inspection	1	14-Aug-26	14-Aug-26													
Spread Footings	2	17-Aug-26	18-Aug-26													
Foundation Walls / Anchor Bolt Verification	3	19-Aug-26	21-Aug-26													
Backfill	2	24-Aug-26	25-Aug-26													
Cure Time	15	26-Aug-26	16-Sep-26													
Tank / Piping / Structure	16	14-Dec-26	08-Jan-27													
Set Tank	1	14-Dec-26	14-Dec-26													
Install Access Platform	1	15-Dec-26	15-Dec-26													
Install Control Panel & Provide Power From Generator Room to Control Panel	5	15-Dec-26	21-Dec-26													
Piping From Tanks to Existing Pump	5	16-Dec-26	22-Dec-26													
Control Wiring From Control Panel to Tank & Associated Accessories	5	22-Dec-26	30-Dec-26													
Pipe Pressure Testing / Flushing / Cleaning	2	23-Dec-26	28-Dec-26													
Initial Partial Fill For Testing	1	29-Dec-26	29-Dec-26													
Inspections & Approvals - System Pressure Test / Leak Detection Test / Overfill Protection Test / Alarm Verification	5	04-Jan-27	08-Jan-27													
Decommissioning & Demolition - Phase 2 (Two North Tanks)	15	11-Jan-27	29-Jan-27													
Isolate / Lockout Existing Tanks	2	11-Jan-27	12-Jan-27													
Clean Existing Tanks	5	13-Jan-27	19-Jan-27													
Lead Abatement	2	20-Jan-27	21-Jan-27													
Remove Existing Diesel Tanks From Site	2	22-Jan-27	25-Jan-27													
Remove Concrete Supports & Foundations	2	26-Jan-27	27-Jan-27													
Site Inspection (Environmental Sampling)	2	28-Jan-27	29-Jan-27													
Closeout	40	01-Feb-27	26-Mar-27													
Punch List	5	01-Feb-27	05-Feb-27													
Punch List Corrections	5	08-Feb-27	12-Feb-27													
Substantial Completion	0		12-Feb-27													
Contractor Submit Closeout Documents	30	15-Feb-27	26-Mar-27													
Final Completion	0		26-Mar-27													

9500.00 MPCF Diesel Tank Replacement - Bid Schedule - Addendum #1



SECTION 01 1200

CONTRACT SUMMARY

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Project Information
- B. Project Summary
- C. Bid Scope Summary
- D. Work Hour Restrictions
- E. Access to Site
- F. Coordination with Occupants
- G. Rules for Construction Workers
- H. Bid Package Instructions

1.02 PROJECT INFORMATION

- A. Facility Name/Location: Mount Pleasant Correctional Facility 1200 Grand Ave, Mt. Pleasant, Iowa 52641
- B. DAS Project #: 9500.00
- C. Owner: State of Iowa, Department of Administrative Services, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, IA 50319
- D. Owner's Representative: Brandon Adams, Iowa Department of Administrative Services, 109 SE 13th Street, Des Moines, IA 50319
- E. Construction Manager: Aaron Ledeboer, McGough, 217 E. 2nd Street, Suite 120, Des Moines, Iowa 50309

1.03 PROJECT SUMMARY

- A. The project includes the replacement of four existing diesel tanks with one twenty-thousand-gallon above ground diesel tank.
- B. Target date to provide substantial completion is January 2027

1.04 BID SCOPE SUMMARY

- A. Scope Applicable to All Bid Packages:
 - 1. The Contractor's Work includes all labor, supervision, materials, equipment, services, supplies, tools, facilities, transportation, hoisting, storage, receiving, licenses, inspections, certifications, overhead, profit, or other items required or reasonably inferable to properly and timely perform and complete all work and services to be performed by the Contractor pursuant to this Agreement. Unless specifically stated otherwise, incidental work required to accomplish the work of this Bid Package shall be included the bid. This would include, but not be limited to, temporary facilities, protection of the work, security of equipment, materials, and work in progress, etc. Contractor's Work shall be performed in accordance with the Drawings, Specification Divisions 00 and 01, and Specification sections applicable to each Contractor's scope.
 - 2. Contractor is responsible for all labor and equipment to unload, account for all material delivered, stock, and delivery for this scope of work. Storage and delivery of materials and equipment at the Site shall be permitted only to the extent approved in advance by the Construction Manager, and if anything so stored obstructs the progress of any portion of the work, it shall be promptly removed or relocated by the Contractor without reimbursement.
 - 3. On site supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.

4. Provide all temporary facilities required for this scope of work including trailer, trailer power, telephone, secured storage, temporary power for work, temporary and task lighting for work, etc. as determined necessary by Contractor. Coordinate location of trailers, material storage and utility lines with Construction Manager. Limited space is available, and permission to bring any such facility or excess materials on to the site shall be approved by the Construction Manager.
5. Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager.
6. All turf, landscaping, and subgrade disturbances caused by equipment traffic or other activities related to the Contractor's scope shall be repaired or restored to proper conditions by the Contractor.
7. Protect adjacent existing building elements from damage from Scope of work. Repair existing building elements damaged during Contractor's Scope of work.

1.05 WORK HOUR RESTRICTIONS

- A. Work hours are from 06:00 AM to 04:30 PM, Monday through Friday unless arrangements are made in advance.

1.06 CONTRACTOR USE OF SITE AND PREMISES

- A. Construction Operations: Limited to areas noted on Drawings.
- B. Provide access to and from site as required by law and Owner:
 1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
 2. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.
- C. Facility will be occupied at all times during duration of work. Contractor personnel shall conduct themselves in an agreeable manner at all times. Failure to do so may result in removal from the work site.

1.07 OWNER OCCUPANCY

- A. Owner intends to occupy the Project upon Substantial Completion.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

1.08 RULES FOR CONSTRUCTION WORKERS

- A. The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.
- B. All construction workers must have a background check completed prior to entering the campus to perform work.
- C. Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project.
- D. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.
- E. You are permitted access only to the work site and no other area of the institution.
- F. No drugs, alcohol, or firearms are allowed on the work site.
- G. Do not leave money, drugs, alcohol, or firearms in your personal vehicle.
- H. Company and personal vehicles are to be parked and locked in designated or authorized area of the work.
- I. Secure all tools at the end of the day.
- J. Maintain control of all tools, supplies, and debris at all times during the work.

- K. Never leave keys in any vehicle. If a security officer finds keys in a vehicle, they are under orders to turn them in to a security supervisor.
- L. Do not give anything to residents or take anything from residents; if they offer, inform your supervisor.
- M. Secure all tools at the end of each day. Never leave tools unattended. All tools shall be checked in at the beginning of the day and checked out at the end of the day. If security officers find loose tools, they are under orders to turn them in to their supervisor.
- N. All delivery vehicles must go directly to the job site. Extra time should be anticipated for all deliveries. Provide 24-hour notice to the facility of deliveries.
- O. During an emergency, follow the instructions of the security staff.
- P. Contractor shall wear clothing of a different color, pattern, fashion, etc. as to distinguish themselves from inmates.

1.09 BID PACKAGE INSTRUCTIONS

- A. **Bid Package #01** – Above Ground Diesel Tank Replacement: Trade Contractor shall include all of the following, but not limited to, as part of the contract:
 1. All work on the contract documents and specifications complete; material and labor including all freight, unloading and installation for a complete scope.
 2. All employees are subject to background checks and must pass the background checks in order to work on the premises.
 3. All employees onsite will be required to attend PREA (Prison Rape Elimination Act) training and take the mandatory assessment following the training.
 4. Demolition and removal of existing foundation extent is unknown. Any concrete deviations from the limits documented in the construction documents are to be documented and any excess time required due to unforeseen conditions are to be tracked on a time and material basis.
 5. Contractor is responsible for filling out Iowa DIAL Aboveground Storage Tank Change of Information Form.
 6. Contractor is responsible for providing a temporary 5,000 gallon diesel tank, protecting existing conditions where temporary tank is to be placed, temporary connections from the temporary tank to the existing facility connections, protecting the temporary diesel tank, and temporary connections throughout the construction process, and removing the existing diesel from the existing tanks into the temporary tank. Existing diesel is to be filtered before placing into the temporary tank. Contractor is responsible for all required permits, registration and inspections associated with the temporary diesel tank. Temporary tank to be operational the same day existing tanks are decommissioned. The facility is required to be on generator power at all times.
 7. Contractor is responsible for cleaning the inside of the existing diesel tanks prior to removal to salvage. Follow all applicable codes and guidelines for extent of cleaning diesel tanks. Contractor to follow all safety protocols required for a confined space.
 8. Contractor is to provide crane pick plans to Construction Manager a week prior to mobilization of cranes.
 9. The Contractor shall retain a licensed abatement subcontractor or have trained certified employees to perform the required lead abatement work per Section 00 3126 – Existing Hazardous Material Information. The intent of the lead abatement is to be limited to the existing connection points of the diesel tanks to be able to pick the tanks whole to transport for scraping and disposal. Lead abatement is also required for getting power out of the existing generator room for the new control panel.
 10. Transportation and removal of the existing diesel tanks are the responsibility of the contractor.
 11. Contractor is responsible for all SWPPP measures as outlined in the contract documents.
 12. Contractor is responsible for soil stabilization for soil not disturbed for more than 14 days.
 13. Contractor is responsible for seeding all disturbed soil after completion of construction activities. Work may be required to be complete in the Spring of 2027.

14. Contractor is responsible for coordinating specific tank requirements for anchors, and any other specific requirements that modify what is currently shown in the contract documents.
15. Contractor is responsible for providing 2,000 gallons of diesel for testing and inspection of tanks per the contract documents
16. Contractor is responsible for providing manufacture testing and inspection services as outlined in the contract documents.
17. Contractor is responsible for public and private locates coordinated with MPCF

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

RFB Pre-Bid Minutes: Meeting #1

Meeting Date May 20, 2026 **Meeting Time** 11:00 am - 12:00 pm Central Time (US & Canada)

Meeting Location Mount Pleasant Correctional Facility

Overview Meeting to allow prospective bidders to visit the site, when possible, and learn more about the project.

Notes

Attachments

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Eric Heynen	KCL Engineering	P: (515) 724-7938	eheynen@kclengineering.com	Present
Jacob Price	KCL Engineering	P: (563) 299-7722	jprice@kclengineering.com	Present
Aaron Ledeboer	McGough Construction		aaron.ledeboer@mcgough.com	Present
Jeremy Howk	Mount Pleasant Correctional Facility	P: (319) 385-9511	jeremy.howk@iowa.gov	Present
Tony Kempker	Mount Pleasant Correctional Facility	P: (319) 385-9511 ext. 2536	anthony.kempker@iowa.gov	Absent
Brandon Adams	State of Iowa - Department of Administrative Services		brandon.adams@das.iowa.gov	Present

Introduction

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
		Description Attendees				
		Attachments MPCF Diesel Tank - Prebid Sign-in Sheet - 5.20.26.pdf				
		Official Documented Meeting Minutes See attached sign-in sheet				

Project Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open
Description Replacing (4) existing diesel tanks with (1) 20,000 gallon double walled diesel tank. Work includes removal of existing tanks and foundations. Contractor to provide 5,000 temporary diesel tank for facilities use during construction. • Base bid ◦ Demolition and removal of existing foundation extent is unknown. Any concrete deviations from the limits documented in the construction documents are to be documented and any excess time required due to unforeseen conditions are to be tracked on a time and material basis. ◦ Contractor is responsible for filling out Iowa DIAL Aboveground Storage Tank Change of Information Form. ◦ Contractor is responsible for providing a temporary 5,000 gallon diesel tank, protecting existing conditions where temporary tank is to be placed, temporary connections from the temporary tank to the existing facility connections, protecting the temporary diesel tank, and temporary connections throughout the construction process, and removing the existing diesel from the existing tanks into the temporary tank. Existing diesel is to be filtered before placing into the temporary tank. Contractor is responsible for all required permits, registration and inspections associated with the temporary diesel tank. Temporary tank to be operational the same day existing tanks are decommissioned. The facility is required to be on generator power at all times. ◦ Contractor is responsible for cleaning the inside of the existing diesel tanks prior to removal to salvage. Follow all applicable codes and guidelines for extent of cleaning diesel tanks. Contractor to follow all safety protocols required for a confined space ◦ Contractor is to provide crane pick plans to Construction Manager a week prior to mobilization of cranes. ◦ The Contractor shall retain a licensed abatement subcontractor or have trained certified employees to perform the required lead abatement work per Section 00 3126 – Existing Hazardous Material Information. The intent of the lead abatement is to be limited to the existing connection points of the diesel tanks to be able to pick the tanks whole to transport for scraping and disposal. Lead abatement is also required for getting power out of the existing generator room for the new control panel. ▪ Lead abatement is also required on the concrete foundations. Contractor to remove concrete foundations in a manor that does not put employees at risk of lead exposure. ◦ Transportation and removal of the existing diesel tanks are the responsibility of the contractor. ◦ Contractor is responsible for all SWPPP measures as outlined in the contract documents. ◦ Contractor is responsible for soil stabilization for soil not disturbed for more than 14 days. ◦ Contractor is responsible for seeding all disturbed soil after completion of construction activities. Work may be required to be complete in the Spring of 2027. ◦ Contractor is responsible for coordinating specific tank requirements for anchors, and any other specific requirements that modify what is currently shown in the contract documents. ◦ Contractor is responsible for providing 2,000 gallons of diesel for testing and inspection of tanks per the contract documents ◦ Contractor is responsible for providing manufacture testing and inspection services as outlined in the contract documents. • Alternates ◦ No alternates • Unit prices						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
		No unit prices requested				
		Official Documented Meeting Minutes - Additional consideration will be taken on keeping existing tank operational until new tank is operational. Addendum #1 will address sequence of this potential plan. - Additional consideration will be taken with the facility on leaving the existing tank foundations below grade (just removing exposed stem walls). Addendum #1 will address this consideration. - Any disposal of existing diesel to be the contractors responsibility - Type of diesel to provide for testing and inspection to be addressed & clarified in Addendum #1				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open
		Description - Contract(s) Issued: 6/16 - 6/29 - Submittals: 6/30 - 7/28 - Construction: - 7/15 - 1/8/27 - Closeout: 30 days after substantial completion A pull-plan session will be held with the successful bid package contractors to finalize the construction schedule. State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day				

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open
		Description - Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place. - Contractors shall provide daily logs for each day they are on site. - Construction progress meeting will be established once construction starts. - It is of the utmost importance to show respect and courtesy to all staff at all times. - Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area. - No smoking, vaping or smokeless tobacco use onsite. - Temporary facilities - Okay to use facilities inside of power house - Demolished equipment - Tool control - Cell phones - Background checks & PREA training - Work hours: 6:00 am - 4:30 pm - View Specification 01 1200 - Contract Summary for more information. - Review for specific project requirements				

RFB Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Bid Submission				Open
Description - Bids are due 6/11/26 at 2:00 pm - The Bid shall be submitted to the Issuing Officer through the IMPACS Electronic Procurement System. - Link and information is in the project manual - Contractors will need to register prior to bidding - Bidders will need to register regardless of whether it has already done business with the State of Iowa. - Bidders should complete the registration process and ensure the ability to log in as soon as possible to ensure Bids can be submitted on the due date. - Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted. - Bid Opening will be held via conference call on 6/11/26 at 3:00 pm - Contractor shall reference section 00 0116 for the bid submittal checklist - Bid Proposal Information - Non Discrimination Clause Information - Contractor Targeted Small Business Enterprise Pre-Bid Contract Information - Bid Security – 5% of total Bid amount - Apparent low bidder will be required to submit subcontractor/supplier list 48hrs after the bid opening						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Bid Schedule				Open
Description - Questions/Substitutions Due in Writing to Construction.Procurement@das.iowa.gov: Thursday 5/28/26 at 2:00 pm - Addendum Issued: Friday 5/29/26 - Bids Due: 6/11/26 at 2:00 pm - Tentative NOI Issued: 6/15/26						

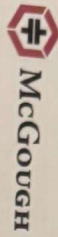
No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Administrative Details				Open
Description - Contractors will sign a modified ConsensusDocs 802. Example in the project manual. - Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802. - Project-specific P&P bonds must be provided prior to contract execution. - Successful contractor must turn in their list of subcontractors and suppliers within 48 hours of the bid. - DAS will provide tax exempt certificates upon request. - Procure will be used for all project management, at no cost to the trade contractor. - Submittals, Invoicing, RFIs, ASIs, PRs, RFQs - Contracts, Change Orders and Certificates of Substantial and Final Completion will also use DocuSign - Contractor Schedule of Values shall be broken out as specified in the project manual. - SOV must contain a closeout line item for at least 1% of the total contract value. - This line item can only be invoiced once the certificate of final completion has been signed by all parties.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Pre-Bid Site Visits				Open
Description <i>Coordinate with Aaron Ledeboer (McGough) for any additional site visits</i>						

Questions

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Questions				Open
Description Submit all questions in writing to construction.procurement@das.iowa.gov .						
Official Documented Meeting Minutes • Dimensions of existing tanks? ◦ Measure during site walk or scale on drawings • Control panel ◦ Intent of control panel is it is to be provided with diesel tank along with the controls/sensors/valves for the safety features of the tank • Check-valve for anti-siphon required? ◦ Addendum #1 to provide additional context to requirements • E-stop for automatic valve to stop filling? ◦ Addendum #1 to provide additional context to requirements • Tie-in of anti-siphon to E-stop? ◦ Design team to consider and provide context to requirements in Addendum #1						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact State of Iowa - Department of Administrative Services if there are any discrepancies or questions with the content of these minutes.



Sign In Sheet: Pre-Bid Meeting & Walkthrough

Project Name: MPCF Diesel Tank Replacement

Print Name

Company

Phone

Email

Date: 5/20/2026

1.	Grant Rasch	Seneca Companies	515-210-2527	grasch@seneca-co.com
2.	Shawn M. Roisel	Milwright Services	660-216-0344	shawn@milwrightservices.com
3.	Jeanne Thak	MPCF	319-241-0552	jeanne.thak@isa.yac
4.	Roddy O'Grady	Seneca Companies	515-224-9617	rogrady@seneca-co.com
5.	Mike Syme	Milwright Services	319-385-3711	msyme@milwrightservices.com
6.	Ben Paustian	Modern	309-314-1702	ben.paustian@moderncompaniesinc.com
7.	CHLEY PAREISH	J PETTICCAO	515-971-9828	chley@petticcao.com
8.	Brian Williams	Actera Group	563-528-9408	brian.williams@actera-group.com
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