

Outreach and Support for Families whose Learners are Served under IDEA
Questions and Answers from Vendors
October 12, 2017

Vendor Question	Answer
<p>(1) Section 4.2.3 Executive Summary on page 14 of 23 asks for "A vision and mission statement for this program" under bullet 2. To us, the term "program" typically means a specific work plan and contract within the umbrella of the organization. Is the RFP requesting that a vision and mission be proposed for the work that would be accomplished if this contract is awarded, or is the RFP requesting knowledge of the already-in-place vision and mission for the organization applying for the RFP?</p>	<p>The Vendor organization's current overall vision and mission statement is all that is required.</p>
<p>(2) Section 4.2.8 Financial Information on page 15 of 23 requests "A minimum of three (3) financial references" under bullet 2. Does name and contact information of three references suffice, or are letters of reference outlining specific information also to be included? If so, what specific information is requested?</p>	<p>The names and contact information of the three references is sufficient.</p>