

## **Addendum 1 for RFB937800-01**

Project Name: DOC 6JD CR Hinzman Window Replacement

RFB #: 937800-01

DAS Project #: 9378.00

Date: 02/21/2024

**Bids Due: March 6, 2024 @ 2 pm**

1. See attached Pre-bid Meeting Minutes from the Pre-Bid Walkthrough on February 19, 2024 @ 2:00 pm and Attendee List.

2. QUESTIONS

Q1: What is the estimated construction budget?

A1: \$165,094.53

Q2: Will the installation be done one room at a time?

A2: Typically, will have a block of four rooms at a time, except for the larger rooms.

Q3: Will there be any downtime when switching blocks of rooms?

A3: There is no expected downtime.

Q4: Is there any permit required from the City of Cedar Rapids or any cost for a State permit?

A4: No.

Q5: Are Davis Bacon wages or reporting required?

A5: No.

Q6: What is the joint sealant adhesion test? Is security grade caulking required?

A6: The contractor will install sealant and then the sealant will be pulled off to see how well it adheres. This test will be performed by Horizon Architecture. Security grade caulk is not required.

Q7: Are there any hazardous materials present?

A7: Refer to the hazardous material report in the project manual, spec section 00 3126. If contractors find material that is suspected to contain hazardous material, stop work and let the construction team know so it can be reviewed and tested.

Q8: Will a punch list be completed after each set of windows are completed?

A8: An informal punch list will be completed after each set of windows and a final overall punch list completed at the end of the project.

Q9: Who is responsible for paying for infiltration testing?

A9. The State, at no cost to the contractor as long as the mock-up passes. If the mockup is approved, that window will remain installed.

Q10. Does the exterior work have to happen with the window install?

A.10 Yes.

Q11. Are the 4 windows not marked on A101 intended to be replaced?

A11. Yes, those will be included in Addendum #1.

Q12. What is to be done with the triple windows that are not shown on the plans?

A12. They will be added in Addendum #1.

Q13. Will there be a dumpster on site?

A13. The contractor is to provide all dumpsters and disposal fees in their bid.

Q14. How will the Base Bid allowance be tracked?

A14. Allowance will be tracked T&M, refer to 01 1200 Contract Summary for more information.

Q15. Can we visit the site another time?

A15. Yes, please coordinate with Cory Snyder via email at [cory.snyder@iowa.gov](mailto:cory.snyder@iowa.gov).

Q16. Is there a tutorial for how to register on IMPACS?

A16. [https://solutions.sciquest.com/apps/Router/TrainingVideoPopup?video\\_url\\_param=OnLineTraining\\_BeginningtheSupplierNetworkRegistration&tmstmp=1668793847703](https://solutions.sciquest.com/apps/Router/TrainingVideoPopup?video_url_param=OnLineTraining_BeginningtheSupplierNetworkRegistration&tmstmp=1668793847703)

Q17. Are the window sizes correct?

A17. Yes, for bidding purposes, but contractor to field verify before ordering.

Q18. Will furniture be moved in each room?

A18. The facility will pull furniture away from the wall/window, but it will remain in the room.

### 3. SUBSTITUTION REQUESTS

- A. Winco Window Series 1450 is an approved substitution.
- B. Winco Window Series 1150 2" depth aluminum window is an approved substitution.
- C. DeSCo i85 + 4.5 Series Fixed & Casement Windows is an approved substitution.
- D. Approved substitution request forms included below.

### 4. SPECIFICATIONS

#### A. SECTION 00 4116 BID FORM

- i. Alternate 01: (DEDUCT) Remove all staff area, staff conference and break room windows from project.
- ii. Alternate 02: (ADD) Provide price to install aluminum fixed windows in the resident rooms, lounges and cafeteria areas.

#### B. SECTION 00 3113 PRELIMINARY SCHEDULE

- i. Cafeteria window durations modified.
- C. SECTION 01 1200 CONTRACT SUMMARY
  - i. Revised Alternate 01 description and added Alternate 02 description.

5. DRAWINGS

- A. SHEET D-101: Added Demo of windows on SE Wing.
- B. SHEET A-101 – Updated window schedule with 3 panel windows in conference/break room, updated size/quantities for cafeteria, added Alternate 02 for fixed aluminum windows, added new windows on SE wing, updated configuration for cafeteria windows.
- C. SHEET A-200 – Updated detail elevation and geometry for cafeteria window infill.
- D. SHEET A-300 – Changed line weight on new windows to enhance legibility.
- E. SHEET A-400 – Added center post detail to 9/A-400.

## RFB Pre-Bid Minutes: Meeting #1

<b>Meeting Date</b>	Feb 19, 2024	<b>Meeting Time</b>	2:00 PM - 3:00 PM Central Time (US & Canada)
<b>Meeting Location</b>	Hinzman Center		
<b>Overview</b>	Meeting to allow prospective bidders to visit the site, when possible, and learn more about the project.		
<b>Notes</b>			
<b>Attachments</b>	<a href="#">Attendee List.pdf</a>		

### Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Michael Nolan	Horizon Architecture		michael@horizon-architecture.com	Present
Adam Douglas	McGough Construction		adam.douglas@mcgough.com	Present
Leilani Hammel	McGough Construction	P: (515) 344-8980	leilani.hammel@mcgough.com	Present
Rob Metzger	Sixth Judicial District - Department of Corrections	P: (319) 398-3675	robert.metzger@iowa.gov	For Distribution Only
Brian Mullinix	Sixth Judicial District - Department of Corrections	P: (319) 398-3675	brian.mullinix@iowa.gov	Present
Cory Snyder	Sixth Judicial District - Department of Corrections	P: (319) 398-3675	cory.snyder@iowa.gov	Present
Jennifer Kleene	State of Iowa - Department of Administrative Services	P: (515) 725-0454	jennifer.kleene@iowa.gov	Present

### Introduction

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
		<b>Description</b> DAS - Owner's Representative <ul style="list-style-type: none"> <li>Jennifer Kleene</li> </ul> McGough - CM <ul style="list-style-type: none"> <li>Adam Douglas</li> <li>Leilani Hammel</li> </ul> 6th Judicial District <ul style="list-style-type: none"> <li>Cory Snyder</li> <li>Brian Mullinix</li> </ul> Horizon Architecture				

	<ul style="list-style-type: none"> <li>• Mike Nolan</li> </ul>
<p><b>Official Documented Meeting Minutes</b> See attached Attendee List.</p>	

**Project Overview**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• <b>Base bid:</b> Window Replacement Complete - All material, labor and equipment associated with all work shown on the contract documents complete including the plans and specifications. Include a lump sum allowance of \$5,000 to replace blocking at the existing window heads, jambs and sills where needed.</li> <li>• <b>Alternate 01:</b> Staff Area Window Removal - (Deduct) Remove all staff area windows from the project.</li> </ul> <p>*Complete information can be found in 01 1200 - Contract Summary*</p>						
<p><b>Official Documented Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>• Alternate 01 will be updated in Addendum 1 to include the staff conference and break room.</li> <li>• Alternate 02 will be added in Addendum 1 to install Aluminum fixed windows in resident rooms, lounges, and the cafeteria.</li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Contract(s) Issued: 3/7/24</li> <li>• Submittals: March 2024</li> <li>• Construction: May 24, 2024 - August 27, 2024 *Construction needs to start before June 1, 2024.*</li> <li>• Closeout: September 2024</li> </ul> <p>A pull-plan session will be held with the successful bid package contractors to finalize the construction schedule.</p> <p>State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day</p>						
<p><b>Official Documented Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>• The schedule did not print correctly in original project manual. An 8x11 copy will be added in Addendum 1.</li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place.</li> <li>• Contractors shall provide daily logs for each day they are on site.</li> <li>• Construction progress meeting will be established once construction starts.</li> <li>• It is of the utmost importance to show respect and courtesy to all staff at all times.</li> <li>• Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.</li> </ul>						

- No smoking, vaping or smokeless tobacco use onsite.
- Temporary Sanitary facilities - no needed, contractors can use Hinzman's facilities.
- Tool control - There is no tool check-in/out. Contractors are responsible for keeping track of their tools and never leaving them unattended. Tools shall be secured at the end of each work day.
- Cell phones - The foreman will be allowed to have one cell phone.
- Background checks/PREA Training
- Work hours - 7:00am - 5:00pm, Monday through Friday, unless arrangements are made in advance.
- View Specification 01 1200 - Contract Summary for more information.

**Official Documented Meeting Minutes**

- PREA Training needs to be completed by all contractors who will be onsite once and takes about 15-20 minutes. The link will be sent to the award bidders.
- Background checks will need to be completed by all contractors who will be onsite and will be done through the facility at no cost to the contractor.
- Dumpster(s) to be provided by contractors.

**RFB Overview**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Bid Submission				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Bids are due <b>Wednesday, March 6, 2024 @ 2pm.</b></li> <li>• The Bid shall be submitted to the Issuing Officer through the IMPACS Electronic Procurement System.                             <ul style="list-style-type: none"> <li>◦ Link and information is in the project manual</li> <li>◦ Contractors will need to register prior to bidding</li> <li>◦ Bidders will need to register regardless of whether it has already done business with the State of Iowa.</li> <li>◦ Bidders should complete the registration process and ensure the ability to log in as soon as possible to ensure Bids can be submitted on the due date.</li> <li>◦ Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted.</li> </ul> </li> <li>• Bid Opening will be held via conference call on <u>Wednesday, March 6, 2024 @ 3pm.</u></li> <li>• Contractor shall reference section 00 0116 for the bid submittal checklist                             <ul style="list-style-type: none"> <li>◦ Bid Proposal Information</li> <li>◦ Non Discrimination Clause Information</li> <li>◦ Contractor Targeted Small Business Enterprise Pre-Bid Contract Information</li> <li>◦ Bid Security – 5% of total Bid amount</li> </ul> </li> <li>• <u>Apparent low bidder will be required to submit subcontractor/supplier list 48hrs after the bid opening</u></li> </ul>						
<p><b>Official Documented Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>• If a contractor has not bid through the IMPACS system, they are advised to get into the system and register ahead of bid time (at least a day or two in advance) to get familiar with the system. A tutorial for how to register will be included in Addendum 1.</li> <li>• The Targeted Small Business form can be found in the project manual.</li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Bid Schedule				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Questions/Substitutions Due in Writing to <a href="mailto:Construction.Procurement@iowa.gov">Construction.Procurement@iowa.gov</a>: Monday, February 26, 2024 @ 12pm.</li> <li>• Addendum will be issued the week of 2/26.</li> </ul>						

- Bids Due: March 6, 2024 @ 2pm.
- Tentative NOI Issued: March 7, 2024.

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- Addendum 1 will be issued this week and, if needed, another addendum will be issued the week of 2/26.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Administrative Details				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Contractors will sign a modified ConsensusDocs 802. Example in the project manual.</li> <li>• Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802.</li> <li>• Project-specific P&amp;P bonds must be provided prior to contract execution.</li> <li>• Successful contractor must turn in their list of subcontractors and suppliers within 48 hours of the bid.</li> <li>• DAS will provide tax exempt certificates upon request.</li> <li>• Procure will be used for all project management, at no cost to the trade contractor.                             <ul style="list-style-type: none"> <li>◦ Submittals, Invoicing, RFIs, ASIs, PRs, RFQs</li> <li>◦ Contracts, Change Orders and Certificates of Substantial and Final Completion will also use Docusign</li> </ul> </li> <li>• Contractor Schedule of Values shall be broken out as specified in the project manual.                             <ul style="list-style-type: none"> <li>◦ SOV must contain a closeout line item for at least 1% of the total contract value.</li> <li>◦ This line item can only be invoiced once the certificate of final completion has been signed by all parties.</li> </ul> </li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Pre-Bid Site Visits				Open
<p><b>Description</b>  <i>Residential Rooms</i>  <i>Staff Office Areas</i>  <i>Lounge</i>  <i>Cafeteria</i></p>						
<p><b>Official Documented Meeting Minutes</b></p> <ul style="list-style-type: none"> <li>• All glass is tempered. Cafeteria is tempered and tinted.</li> <li>• Lounges are single-fixed windows.</li> </ul>						

**Questions**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Questions				Open
<p><b>Description</b>                  Submit all questions in writing to <a href="mailto:construction.procurement@iowa.gov">construction.procurement@iowa.gov</a>.</p>						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact State of Iowa - Department of Administrative Services if there are any discrepancies or questions with the content of these minutes.



**McGOUGH**

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### Hinzman Window Replacement Pre-Bid Meeting – 02/19/2024

NAME	COMPANY	PHONE	EMAIL
Doug Wall	UNZEITIG CONST	319-362-3221	doug.wall@unzeitig.com
Jennifer Keene	DAS	515-822-8197	Jennifer.Keene@iow.gov
DAVID KOSS	PELLA GLASS	641-780-5322	dave@pella-glass.com
MICHAEL NOHAN	HORIZON ARCH	563-508-4965	MICHAEL@HORIZON-ARCHITECTURE.COM
SCOTT Mc DONOVAN	"	"	SCOTT@HORIZON-ARCHITECTURE.COM
JAKE LIEB	GARLING	319-929-4073	estimating@garlingconstruction.com
Jeff Beauregard	Cedar Rapids Construction	319 246-3009	JEFF@cedar-rapids-construction.com
Carmen Beauregard	Cedar Rapids Construction Rem.	319-246-3009	cedar-rapids-construction.com
Robert Riley	Pella Windows	(319) 551-1282	riley@wtpella.com
Joe Dolph	AOZ CONST. CO	563-212-8362	jdolph@pacifabricators.com
Joseph Fizzio	New Age Improvements LLC	319 550 1410	jfizzio@newageiowa.com
Scott McDonogh	HORIZON	519-631-0405	scott@horizon-architecture.com
Nora Kout	M.B. Kout GENERAL CONTRACTORS	319 - 269 - 0884	Nora@KoutCONTRACTORS.COM

# SUBSTITUTION REQUEST FORM

Project: Hinzman Window Replacement Substitution Request Number: \_\_\_\_\_  
9378.00  
From: \_\_\_\_\_  
To: \_\_\_\_\_ Date: 2/16/2024  
A/E Project Number: \_\_\_\_\_  
Re: \_\_\_\_\_

Specification Title: Aluminum Windows 08 5113 Description: Quaker CityVu (C600)  
Section: 2 Page: 08 5113 - 2 Article/Paragraph: 2.1

Proposed Substitution: Winco Window Series 1450  
Manufacturer: Winco Window Address: 6200 Maple Ave, St. Louis MO 63130 Phone: 314-725-8088  
Trade Name: \_\_\_\_\_ Model No.: \_\_\_\_\_

History:  New product  2-5 years old  5-10 yrs old  More than 10 years old

Differences between proposed substitution and specified product: 1/8" of window depth  
Quaker 4 - 1/8"  
Winco 4" - can trim out if needed

Point-by-point comparative data prepared by contractor and attached - REQUIRED BY A/E

Reason for not providing specified item: \_\_\_\_\_

Similar Installation:  
Project: Dubuque Town Clock Building Architect: Straka Johnson Architects  
Address: 825 MAIN STREET, Owner: COTTINGHAM & BUTLER INSURANCE  
Dubuque IA Date Installed: Feb/March 2023

Proposed substitution affects other parts of Work:  No  Yes; explain \_\_\_\_\_

**Samples, testing, and reports available with request**

Supporting Data Attached:  Drawings  Product Data  Samples  Tests  Reports  \_\_\_\_\_

# SUBSTITUTION REQUEST FORM

(Continued)

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Cost data as stated above is complete. Claims for additional costs related to accepted substitution which may subsequently become apparent are to be waived.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.
- Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.

Submitted by: John Iffland

Signed by: John Iffland

Firm: Winco Window

Address: 6200 Maple Ave, St. Louis MO 63130

Telephone: 314-725-8088

Attachments: Please see attached product brochure including a product description, performance data, and details.

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### A/E's REVIEW AND ACTION

- Substitution approved - Make submittals in accordance with Specification Section 01 3300.
- Substitution approved as noted - Make submittals in accordance with Specification Section 01 3300.
- Substitution rejected - Use specified materials.
- Substitution Request received too late - Use specified materials.

Signed by: 

Date: 2/18/2024

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Additional Comments:     Contractor     Subcontractor     Supplier     Manufacturer     A/E     \_\_\_\_\_

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# SUBSTITUTION REQUEST FORM

Project: Hinzman Window Replacement Substitution Request Number: \_\_\_\_\_  
9378.00  
From: \_\_\_\_\_  
To: \_\_\_\_\_ Date: 2/16/2024  
A/E Project Number: \_\_\_\_\_  
Re: \_\_\_\_\_

Specification Title: Vinyl Windows 08 5313 Description: Quaker Windows 3 1/4" Vinyl window  
Section: 2 Page: 08 5313 - 1/2 Article/Paragraph: 2.1/2.2

Proposed Substitution: Winco Window Series 1150 2" depth aluminum window  
Manufacturer: Winco Window Address: 6200 Maple Ave, St. Louis MO 63130 Phone: 314-725-8088  
Trade Name: \_\_\_\_\_ Model No.: \_\_\_\_\_

History:  New product  2-5 years old  5-10 yrs old  More than 10 years old

Differences between proposed substitution and specified product: \_\_\_\_\_

Looking to provide a cost effective aluminum alternate to the specified vinyl windows. Aluminum windows have a much longer useful life expectancy and higher performing (Air/water/structural). Proposing a 2" depth window and can trim out to match current design of 3 1/4" vinyl window depth.

Point-by-point comparative data prepared by contractor and attached - REQUIRED BY A/E

Reason for not providing specified item: \_\_\_\_\_  
Aluminum windows were value engineered out of the specification for budgetary reasons but would like to propose a cost effective aluminum window option that will significantly outperform and outlast specified vinyl windows.

Similar Installation: \_\_\_\_\_  
Project: Park Avenue Elementary School Architect: RDG Planning and Design  
Address: 3141 SW 9th ST. Owner: Des Moines Public Schools  
Des Moines, IA Date Installed: August 2013

Proposed substitution affects other parts of Work:  No  Yes; explain \_\_\_\_\_

Consolidates window scope to a single source manufacturer, installer, and shopdrawings.

Samples, testing, and reports available with request

Supporting Data Attached:  Drawings  Product Data  Samples  Tests  Reports  \_\_\_\_\_

# SUBSTITUTION REQUEST FORM

(Continued)

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Cost data as stated above is complete. Claims for additional costs related to accepted substitution which may subsequently become apparent are to be waived.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.
- Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.

Submitted by: John Iffland

Signed by: John Iffland

Firm: Winco Window

Address: 6200 Maple Ave, St. Louis MO 63130

Telephone: 314-725-8088

Attachments: Please see attached product brochure including a product description, performance data, and details.

### A/E's REVIEW AND ACTION

- Substitution approved - Make submittals in accordance with Specification Section 01 3300.
- Substitution approved as noted - Make submittals in accordance with Specification Section 01 3300.
- Substitution rejected - Use specified materials.
- Substitution Request received too late - Use specified materials.

Signed by: 

Date: 2/18/2024

Additional Comments:     Contractor     Subcontractor     Supplier     Manufacturer     A/E     \_\_\_\_\_

Substitution okay provided owner and CM approve alternate bid option for aluminum windows in lieu of vinyl windows. All bidders are directed to provide vinyl window bid as base bid and review addenda to determine if fixed aluminum window is added as an alternate for bidding.



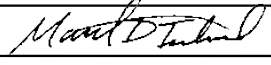
# SUBSTITUTION REQUEST FORM

(Continued)

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- ~~Cost data as stated above is complete. Claims for additional costs related to accepted substitution which may subsequently become apparent are to be waived.~~ - N/A
- Proposed substitution does not affect dimensions and functional clearances.
- ~~Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.~~ - None should be necessary
- Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.

Submitted by:     Matt Tschida    

Signed by: 

Firm:     Hillesheim Architectural Products, Inc. - Representing DeSCo Architectural    

Address:     Faribault, MN    

Telephone:     612-387-7294    

Attachments:     Side-by-side comparison chart, product data, reports    

**A/E's REVIEW AND ACTION**

- Substitution approved - Make submittals in accordance with Specification Section 01 3300.
- Substitution approved as noted - Make submittals in accordance with Specification Section 01 3300.
- Substitution rejected - Use specified materials.
- Substitution Request received too late - Use specified materials.

Signed by: 

Date: 2/18/2024

Additional Comments:    Contractor    Subcontractor    Supplier    Manufacturer    A/E    \_\_\_\_\_

    Approved substitution for openings specified with fixed/casement units. Fixed window only locations to be bid as vinyl windows. If acceptable to owner and CM, alternate for aluminum fixed windows in lieu of vinyl will be stipulated in addenda.

**SECTION 00 4116**

**BID FORM**

**The Bid Form must be submitted online through the State's [IMPACS Electronic Procurement System](#).**

RFB #937800-01

BID FORM for CONSTRUCTION CONTRACT  
for  
DOC 6JD CR Hinzman Window Replacement  
1051 29<sup>th</sup> Ave SW, Cedar Rapids, IA 52404  
Project 9378.00

Iowa Department of Administrative Services  
Hoover State Office Building, Level 3  
1305 East Walnut Street  
Des Moines, Iowa 50319-0105

The following information is to be completed and submitted with your bid..

1. Bid Form - Completed and Signed (to be uploaded with bid submission)
2. Non Discrimination Clause Information
3. Contractor Targeted Small Business Enterprise Pre-Bid Contract Information
4. Bid Security – 5% of total Bid amount (to be uploaded with bid submission)

**Authorized Representative:**

The undersigned Bidder, in response to your Request for Bid for construction of the above project, having examined the Drawings, Specifications, and other Bidding Documents dated February 5, 2024, and Addenda issued and acknowledged below as received and being familiar with all the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, equipment and supplies to perform all work to construct the project in strict accordance with the proposed Contract Documents, within the time and at the prices stated below. Prices are to cover all expenses incurred in performing the work required under the proposed Contract Documents, of which this bid is a part.

Bidder acknowledges receipt of the following Addenda which are a part of the Bidding Documents and for which any effect on cost of the Work is included in the bid amounts indicated:

Number	_____	_____	_____	_____	_____
Dated	_____	_____	_____	_____	_____

Note that the State of Iowa is exempt from State and Local sales and use taxes (including local option and school option) for this project. Taxes on construction materials shall NOT be included in the bid amounts.

Amounts shall be indicated in both words and figures. In case of discrepancy, the amount indicated in words shall govern.

BID PACKAGES:

BP 01

Description: All material, labor and equipment associated with all work shown on the contract documents complete including the plans and specifications.

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

\_\_\_\_\_ Dollars  
(\$\_\_\_\_\_).

ALTERNATES:

ALT 01

Description: (DEDUCT) Remove all staff area, staff conference and break room windows from project.

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

\_\_\_\_\_ Dollars  
(\$\_\_\_\_\_).

ALT 02

Description: (ADD) Provide price to install aluminum fixed windows in the resident rooms, lounges and cafeteria areas.

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

\_\_\_\_\_ Dollars  
(\$\_\_\_\_\_).

Bidder hereby certifies that:

1. This bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation;
2. Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain any advantage over any other bidder or over the Owner.

3. Bidder hereby certifies that the Bidder is registered with the Iowa Labor Commissioner as a Contractor as required by Chapter 91C, Code of Iowa.
4. Bidder agrees to comply with all Federal and State Affirmative Action/Equal Employment Opportunity requirements concerning fair employment and will not discriminate between or among them by reason of race, color, religion, sex, national origin or physical handicap.
5. All construction under this Contract shall conform to the requirements of the *Iowa State Building Code*.
6. Bidder agrees that this bid shall remain valid and shall not be withdrawn for a period of thirty (30) calendar days after the date for receipt of bids.
7. Bidder agrees that if written notice of acceptance of this bid is mailed, emailed, or delivered to the undersigned within thirty (30) days after the date in which bids are due, or at any time thereafter before it is withdrawn, the undersigned will sign and return the Contract Agreement, prepared in accord with the Bidding Documents and this bid as accepted; and will also provide proof of insurance coverage and required surety bonds.
8. Bidder understands that the Owner reserves the right to reject any and all bids, and to waive irregularities or informalities and enter into a contract for the work, as the Owner deems to be in the best interest of the State.
9. Bidder understands that the Owner reserves the right to accept any, or no, Alternate Bid, if requested, and that the Alternate Bids may be considered in any order or combination, and the low Bidder shall be determined on the basis of the sum of the base bid and any Alternate(s) accepted.

**Subcontractors:**

The Trade Contractor must identify all Subcontractors and Suppliers within 48 hours of the published date and time for which bids must be submitted, in accordance with Iowa Code Section 8A311, as amended by House File 646 in 2011. Subcontractors and suppliers may not be changed without the approval of the Owner. Requests for changing a Subcontractor or supplier must identify the reason for the proposed change, the name of the new Subcontractor or supplier, and the change in the subcontractor or supplier price as a result of the change. Any reduction in subcontractor or supplier price as a result of the change, if the change is approved by the Owner, shall be deducted from the Trade Contract Price via a deductive Change Order. Any such changes, if approved by the Owner, which result in an increase in the Trade Contract Price shall be borne by the Trade Contractor.

**Enforcement of Reciprocal Resident Bidder Preference, per Iowa Code 73A.21.**

All bidders shall either check the box next to "Resident Bidder" or check the box next to "Nonresident Bidder" and by doing so and signing thereafter certifies and attests to the same. All information requested must be provided. Seek out the advice of an attorney if you have questions.

"Resident Bidder" means a person or entity authorized to transact business in of the State of Iowa and having a place of business for transacting business within the State of Iowa at which it is conducting and has conducted business for at least three years prior to the date of the first advertisement for the public improvement. Note, however, that if a nonresident bidder's state or foreign country has a more stringent definition of a resident bidder, the more stringent definition is applicable as to bidders from that state or foreign country.

Resident Bidder

Name of Resident Bidder: \_\_\_\_\_

By: \_\_\_\_\_  
 Authorized Agent and Signatory of Resident Bidder

**OR:**



Nonresident Bidder

Name of Nonresident Bidder: \_\_\_\_\_

Name of State or Foreign Country of Nonresident Bidder: \_\_\_\_\_

Particularly identify and describe any preference, labor preference, or any other type of preferential treatment, in effect in the nonresident bidder's state or foreign country at the time of this bid:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTICE:** Nonresident Bidders domiciled in a state or country with a resident labor force preference shall make and keep, for a period of not less than three years, accurate records of all workers employed on the public improvement. The records shall include each worker's name, address, telephone number when available, social security number, trade classification, and the starting ending time of employment.

By: \_\_\_\_\_  
Authorized Agent and Signatory of Nonresident Bidder

Bid Form shall be signed by an officer of the company with authority to bind in a contract. Notice of acceptance of this bid, or request for additional information by the Department of Administrative Services, may be addressed to the undersigned at the address set forth below:

Legal Name of Firm: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Bidder: \_\_\_\_\_

Title: \_\_\_\_\_

Typed Name of Signatory: \_\_\_\_\_

Email: \_\_\_\_\_

Business Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Iowa Contractor Registration Number: \_\_\_\_\_

Bidder Safety Manager Name: \_\_\_\_\_

For an out-of-state Bidder, Bidder certifies that the Resident Preference given by the State or Foreign Country of Bidder's residence, \_\_\_\_\_, is \_\_\_\_\_ %.

**END OF SECTION**






Activity ID	Activity Name	Original Duration	Start	Finish	Jan	Qtr 1	Mar	Apr	Qtr 2	Jun	Jul	Qtr 3	Sep	Qtr 4
					25	Feb 26	27	28	May 29	30	31	Aug 32	33	Oct 34
<b>101174.003 - Hinzman Window Replacement -</b>														
<b>Preconstruction</b>														
A1000	Design Kick-Off Meeting	1	16-Nov-23	16-Nov-23										
A1010	50% CD Design	12	17-Nov-23	06-Dec-23										
A1020	Issue 50% CD Documents/Cost Opinion	1	07-Dec-23	07-Dec-23										
A1030	McGough Prepare 50% CD Estimate	5	07-Dec-23	13-Dec-23										
A1040	95% CD Design	19	08-Dec-23	05-Jan-24										
A1050	Issue 95% CD Documents/Cost Opinion	1	08-Jan-24	08-Jan-24										
A1060	McGough Prepare 95% CD Estimate	5	08-Jan-24	12-Jan-24										
A1070	Finalize 100% CD Design	20	09-Jan-24	05-Feb-24										
A1080	Fire Marshal Review	7	09-Jan-24	17-Jan-24										
A1090	McGough Prepare Front Ends	23	09-Jan-24	08-Feb-24										
A1100	Issue Documents to TSB for Bidding	0	09-Feb-24											
A1110	Contractor Bidding Period	18	12-Feb-24	06-Mar-24										
A1130	Bid Due Date	0		06-Mar-24										
A1120	Award Bidders/Prepare Contracts	10	07-Mar-24	20-Mar-24										
<b>Procurement</b>														
A1140	Prepare Submittals/Shop Drawings	10	21-Mar-24	04-Apr-24										
A1150	Review Submittals/Shop Drawings	10	05-Apr-24	18-Apr-24										
A1160	Procure Vinyl Windows	25	19-Apr-24	23-May-24										
A1610	Procure Aluminum Windows	60	19-Apr-24	16-Jul-24										
<b>Construction</b>														
A1170	Mobilization	1	24-May-24	24-May-24										
A1210	Demo and Install Initial Window	2	28-May-24	29-May-24										
A1200	Leak Testing of Initial Window	1	30-May-24	30-May-24										
<b>Resident Rooms</b>														
A1220	Demo, Install, Trim out Windows (4 at a time)	18	31-May-24	25-Jun-24										
<b>Staff Offices</b>														
A1520	Demo, Install, Trim out Windows (4 At a Time)	24	17-Jul-24	19-Aug-24										
<b>Lounges/Conference/Break Rooms</b>														
A1470	Remove and Salvage Window Treatments	1	31-May-24	31-May-24										
A1480	Window Demolition	2	03-Jun-24	04-Jun-24										
A1490	Install New Windows	3	05-Jun-24	07-Jun-24										
A1500	Install Window PVC Trim	3	10-Jun-24	12-Jun-24										
A1510	Reinstall Window Treatments	1	13-Jun-24	13-Jun-24										
<b>Cafeteria</b>														
<b>Phase 1</b>														
A1250	Cafeteria Window Demolition	1	14-Jun-24	14-Jun-24										
A1260	Install Cafeteria Temp Partitions	1	14-Jun-24	14-Jun-24										
A1270	Frame/Sheath/Insulate/Weather Barrier Cafeteria Window	2	17-Jun-24	18-Jun-24										
A1300	Install Siding/Trim at Cafeteria Windows	1	19-Jun-24	19-Jun-24										
A1390	Cafeteria Windows	1	20-Jun-24	20-Jun-24										
A1280	Drywall/Tape/Finish Cafeteria Window Openings	3	21-Jun-24	25-Jun-24										
A1320	Prime/Paint Cafeteria	1	26-Jun-24	26-Jun-24										
A1310	Install Cafeteria Window PVC Trim	1	27-Jun-24	27-Jun-24										
<b>Phase 2</b>														
A1530	Cafeteria Window Demolition	1	28-Jun-24	28-Jun-24										

Remaining Level of Effort  
 Actual Work  
 Remaining Work  
 Critical Remaining Work  
 Milestone

**Hinzman Window Replacement - Addendum #1 - 02/20/2024**  
 1

McGOUGH

Activity ID	Activity Name	Original Duration	Start	Finish	Qtr 1		Qtr 2		Qtr 3		Qtr 4	
					Jan 25	Feb 26	Mar 27	Apr 28	May 29	Jun 30	Jul 31	Aug 32
A1540	Install Cafeteria Temp Partitions	1	28-Jun-24	28-Jun-24								
A1550	Frame/Sheath/Insulate/Weather Barrier Cafeteria Windo	2	01-Jul-24	02-Jul-24								
A1560	Install Siding/Trim at Cafeteria Windows	1	03-Jul-24	03-Jul-24								
A1570	Cafeteria Windows	1	08-Jul-24	08-Jul-24								
A1580	Drywall/Tape/Finish Cafeteria Window Openings	3	09-Jul-24	11-Jul-24								
A1590	Prime/Paint Cafeteria	1	12-Jul-24	12-Jul-24								
A1600	Install Cafeteria Window PVC Trim	1	15-Jul-24	15-Jul-24								
<b>Closeout</b>		25	20-Aug-24	24-Sep-24								
A1340	Punch List	5	20-Aug-24	26-Aug-24								
A1350	Substantial Completion	0	27-Aug-24									
A1380	Obtain Final Completion Certificate	20	27-Aug-24	24-Sep-24								
A1370	Final Completion	0		24-Sep-24								

-  Remaining Level of Effort
-  Actual Work
-  Remaining Work
-  Critical Remaining Work
-  Milestone




McGOUGH

## SECTION 01 1200

### CONTRACT SUMMARY

#### PART 1 - GENERAL

##### 1.01 SECTION INCLUDES

- A. Project Information
- B. Project Summary
- C. Bid Scope Summary
- D. Work Hour Restrictions
- E. Access to Site
- F. Coordination with Occupants
- G. Rules for Construction Workers
- H. Bid Package Instructions

##### 1.02 PROJECT INFORMATION

- A. Facility Name/Location: Gerald R. Hinzman Center, 1051 29<sup>th</sup> Avenue SW, Cedar Rapids, IA, 52404
- B. DAS Project #: 9378.00
- C. Owner: State of Iowa, Department of Administrative Services, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, IA 50319
- D. Owner's Representative: Jennifer Kleene, Iowa Department of Administrative Services, 109 SE 13th Street, Des Moines, IA 50319
- E. Construction Manager: Adam Douglas, McGough Construction, 217 E. 2<sup>nd</sup> St, Suite 120, Des Moines, IA 50309

##### 1.03 PROJECT SUMMARY

- A. The project includes the replacement of existing windows at the Gerald R. Hinzman Center.
- B. Target date to provide substantial completion is August 27, 2024.

##### 1.04 BID SCOPE SUMMARY

- A. Scope Applicable to All Bid Packages:
  - 1. The Contractor's Work includes all labor, supervision, materials, equipment, services, supplies, tools, facilities, transportation, hoisting, storage, receiving, licenses, inspections, certifications, overhead, profit, or other items required or reasonably inferable to properly and timely perform and complete all work and services to be performed by the Contractor pursuant to this Agreement. Unless specifically stated otherwise, incidental work required to accomplish the work of this Bid Package shall be included the bid. This would include, but not be limited to, temporary facilities, protection of the work, security of equipment, materials, and work in progress, etc. Contractor's Work shall be performed in accordance with the Drawings, Specification Divisions 00 and 01, and Specification sections applicable to each Contractor's scope.
  - 2. Contractor is responsible for all labor and equipment to unload, account for all material delivered, stock, and delivery for this scope of work. Storage and delivery of materials and equipment at the Site shall be permitted only to the extent approved in advance by the Construction Manager, and if anything so stored obstructs the progress of any portion of the work, it shall be promptly removed or relocated by the Contractor without reimbursement.
  - 3. On site supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.

4. Provide all temporary facilities required for this scope of work including trailer, trailer power, telephone, secured storage, temporary power for work, temporary and task lighting for work, etc. as determined necessary by Contractor. Coordinate location of trailers, material storage and utility lines with Construction Manager. Limited space is available, and permission to bring any such facility or excess materials on to the site shall be approved by the Construction Manager.
5. Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager.
6. All turf, landscaping, and subgrade disturbances caused by equipment traffic or other activities related to the Contractor's scope shall be repaired or restored to proper conditions by the Contractor.
7. Protect adjacent existing building elements from damage from Scope of work. Repair existing building elements damaged during Contractor's Scope of work.
8. Contractor shall maintain an accurate set of As-Built Drawings throughout the duration of the project and submit to the Construction Manager at the completion of the project.

#### **1.05 WORK HOUR RESTRICTIONS**

- A. Work hours are from 7:00 AM to 5:00 PM, Monday through Friday unless arrangements are made in advance.

#### **1.06 CONTRACTOR USE OF SITE AND PREMISES**

- A. Construction Operations: Limited to areas noted on Drawings.
- B. Provide access to and from site as required by law and Owner:
  1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
  2. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.
- C. Facility will be occupied at all times during duration of work. Contractor personnel shall conduct themselves in an agreeable manner at all times. Failure to do so may result in removal from the work site.

#### **1.07 OWNER OCCUPANCY**

- A. Owner intends to occupy the facility during the course of construction.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

#### **1.08 RULES FOR CONSTRUCTION WORKERS**

- A. The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.
- B. All construction workers must have a background check completed prior to entering the campus to perform work.
- C. Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project.
- D. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.
- E. You are permitted access only to the work site and no other area of the institution.
- F. No drugs, alcohol, or firearms are allowed on the work site.
- G. Do not leave money, drugs, alcohol, or firearms in your personal vehicle.
- H. Company and personal vehicles are to be parked and locked in designated or authorized area of the work.

- I. Secure all tools at the end of the day.
- J. Maintain control of all tools, supplies, and debris at all times during the work.
- K. Never leave keys in any vehicle. If a security officer finds keys in a vehicle, they are under orders to turn them in to a security supervisor.
- L. Do not give anything to residents or take anything from residents; if they offer, inform your supervisor.
- M. Secure all tools at the end of each day. Never leave tools unattended. All tools shall be checked in at the beginning of the day and checked out at the end of the day. If security officers find loose tools, they are under orders to turn them in to their supervisor.
- N. All delivery vehicles must go directly to the job site. Extra time should be anticipated for all deliveries. Provide 24-hour notice to the facility of deliveries.
- O. During an emergency, follow the instructions of the security staff.
- P. Contractor shall wear clothing of a different color, pattern, fashion, etc. as to distinguish themselves from inmates.
- Q. A correctional facility is a somewhat unstable environment and poses certain potential hazards to individuals living, working and visiting within its confines. As a result, compliance with facility policies and procedures, as well as the directives of facility staff is essential. Individuals working inside the facility agree to follow all known policies and procedures, agree to follow the directives of facility staff, and acknowledge responsibility to seek assistance of facility staff if questions or questionable circumstances arise. Individuals working inside the facility also must follow these guidelines:
  - 1. Workers must be suitably attired. They will be properly attired as would be expected in a public meeting place. Workers will wear shoes and will not wear miniskirts, shorts, muscle shirts, see-through clothing, halter-tops or clothing made of lycra or spandex material. Split skirts of appropriate length are allowed. Blue chambray shirts are not allowed to be worn with blue jeans. No clothing shall be worn with obscene or lewd slogans, pictures, or words, and similar apparel. All female workers are required to wear a bra and underwear.
  - 2. For security and safety purposes workers must check in at the front desk each day.
  - 3. Cell phones, weapons, and cameras/camcorders are not allowed inside the facility. The foreman will be allowed to have one cell phone.
  - 4. Wallets, purses, and billfolds are not allowed inside the facility.
  - 5. Tobacco products are not allowed inside the facility.
  - 6. All unauthorized items shall be locked in vehicles or secured in the lockers.
- R.

## 1.09 BID PACKAGE INSTRUCTIONS

- A. **Bid Package #01 – Window Replacement Complete:** Trade Contractor shall include all of the following, but not limited to, as part of the contract:
  - 1. All material, labor and equipment associated with all work shown on the contract documents complete including the plans and specifications, material and labor including all freight, unloading and installation for a complete scope.
  - 2. Include lump sum Allowance of \$5,000.00 for replacing the blocking at the existing window heads, jambs and sills where needed. Contractor to submit invoices, delivery slips, and/or time sheets to show actual quantities to be signed off by construction manager at time of execution/delivery.
- B. **Alternate #01 – Staff Area Window Removal:** Trade Contractor shall include all of the following, but not limited to, as part of the contract:
  - 1. (DEDUCT) Remove all staff area, staff conference and break room windows from the project.
  - 2. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.

3. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
4. Execute accepted alternates under the same conditions as other work of the Contract.

C. **Alternate #02** – Aluminum Fixed Windows: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. (ADD) Provide price to install aluminum fixed windows in the resident rooms, lounges and cafeteria areas.
2. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
3. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
4. Execute accepted alternates under the same conditions as other work of the Contract.

**PART 2 - PRODUCTS – NOT USED**

**PART 3 - EXECUTION – NOT USED**

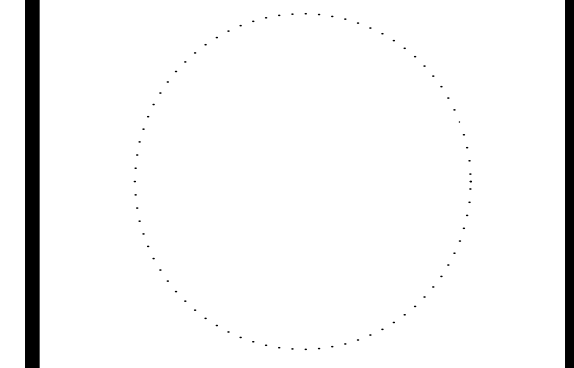
**END OF SECTION**

# 9378.00 - HINZMAN CENTER WINDOW REPLACEMENT

SHEET INDEX	
ID	Name
C-101	COVER SHEET
D-101	1ST FLOOR DEMOLITION
A-101	FLOOR PLAN
A-200	EXTERIOR ELEVATIONS
A-300	WALL SECTIONS
A-400	DOOR AND WINDOW DETAILS



horizon.  
original.  
architecture.  
MICHAEL@HORIZON-ARCHITECTURE.COM  
PH 1 (563) 506-4965  
WWW.HORIZON-ARCHITECTURE.COM



9378.00 DOC 6JD IC CR  
HINZMAN WINDOW  
REPLACEMENT

1051 29TH AVE. S.W.  
CEDAR RAPIDS, IOWA 52404

## APPLICABLE BUILDING CODE- 2015 IEBC AND IPC CLASSIFICATION OF WORK- REPAIR

REPLACEMENT OF EXISTING ALUMINUM CLAD WOOD WINDOWS WITH THERMALLY BROKEN ALUMINUM WINDOWS. CONFORMANCE REQUIREMENT (601.2)- THE WORK SHALL NOT MAKE THE BUILDING LESS CONFORMING THAN IT WAS BEFORE THE REPAIR WAS UNDERTAKEN. OPERABLE WINDOWS IN CLIENT AREAS WILL BE REPLACED WITH FIXED WINDOWS IN ACCORDANCE WITH I-1 CONDITION 1.

## PROJECT DIRECTORY

**OWNER**  
6TH JUDICIAL DISTRICT - DEPARTMENT OF CORRECTIONS (DOC)  
1051 29TH AVE SW  
CEDAR RAPIDS, IA 52404  
OWNER REPRESENTATIVE: JENNIFER KLEENE  
PHONE: OFFICE: (515) 822.8197  
EMAIL: JENNIFER.KLEENE@IOWA.GOV

**CONSTRUCTION MANAGER**  
MCGOUGH CONSTRUCTION  
217 EAST 2ND STREET SUITE 120  
DES MOINES, IA 50309  
PROJECT MANAGER: ADAM DOUGLAS  
PHONE: 515.822.4229  
EMAIL: ADAM.DOUGLAS@MCGOUGH.COM

**ARCHITECT**  
HORIZON ARCHITECTURE  
3116 ALPINE COURT IOWA CITY IA 52245  
PHONE: (563) 506-4965  
CONTACT: MICHAEL NOLAN, AIA  
EMAIL: MICHAEL@HORIZON-ARCHITECTURE.COM

## ABBREVIATIONS

A.D. AREA DRAIN	DN DOWN	HORIZ. HORIZONTAL	PL LAM PLASTIC LAMINATE	U.L. UNDERWRITERS
ABV. ABOVE	DWG. DRAWING	HT. HEIGHT	QTY. QUANTITY	LABORATORIES
ADA ACCESSIBLE / AMERICANS WITH DISABILITIES ACT	DEPT. DEPARTMENT	INSUL. INSULATION / INSULATING	R. RISER	VEST. VESTIBULE
ADJ. ADJUSTABLE	DBL. DOUBLE	ID. INSIDE DIAMETER	R.W.C. RAIN WATER CONDUCTOR	V.C.T. VINYL COMPOSITION
ADJ. ADJUSTABLE	DIM. DIMENSION	INCAND. INCANDESCENT	REINF. REINFORCING / REINFORCED	TILE TILE
A.G.R. AREA OF REFUGE	DR. DOOR	JAN. JANITOR	REQ. REQUIRED	W/ WITH
ALUM. ALUMINUM	EXIST. EXISTING	JOINT. JOINT	R.O. ROUGH OPENING	W.C. WATER CLOSET
ALT. ALTERNATE	EQ. EQUAL	LBS. POUNDS	REV. REVISED / REVISION	WD. WOOD
A.F.F. ABOVE FINISHED FLOOR	E.C. ELECTRICAL CONTRACTOR	LAV. LAVATORY	REFL. REFLECTED	
AC. ACOUSTIC / ACOUSTICAL	EL. ELEVATION	LAM. LAMINATE	REC. RECESSED	& AND
A.F. ALUMINUM FACE	ELEV. ELEVATOR	L.P. LOW POINT	RAD. RADIUS	AT AT
APPX. APPROXIMATE / APPROXIMATELY	ELEC. ELECTRIC / ELECTRICAL	MAX. MAXIMUM	S.S. STAINLESS STEEL	± PLUS OR MINUS
BD. BOARD	EXP. EXPANSION	MFR. MANUFACTURER / MANUFACTURED	ST. STREET	° DEGREE
BLK. BLOCK / BLOCKING	EXT. EXTERIOR	MTL. METAL	SIM. SIMILAR	∠ ANGLE
BLDG. BUILDING	EA. EACH	MTL. METAL	STL. STEEL	∩ CHANNEL
B.O. BOTTOM OF	F.D. FLOOR DRAIN	MIN. MINIMUM	SQ. SQUARE	# NUMBER
B.O.S. BOTTOM OF STEEL	F.E. FIRE EXTINGUISHER	MIRR. MIRRORED	SAN. SANITARY	∅ SQUARE / DIAMETER
CAB. CABINET	F.E.C. FIRE EXTINGUISHER CABINET	MTD. MOUNTED	SUSP. SUSPENDED	∩/C.L. CENTER LINE
CLG. CEILING	FIN. FINISH / FINISHED	MISC. MISCELLANEOUS	SPEC. SPECIFICATION	∩/PL PLATE
CLOS. CLOSET	F.O. FACE OF	MECH. MECHANICAL	TEL. TELEPHONE	L U-BAR
C.M. CONSTRUCTION MANAGER	FT. FEET / FOOT	N.I.C. NOT IN CONTRACT	T.O. TOP OF	L LEG-BAR
CMU CONCRETE MASONRY UNIT	FLR. FLOOR	NO. NUMBER	T.O.S. TOP OF STEEL	
C.J. CONTROL JOINT	FLU. FLUORESCENT	N.T.S. NOT TO SCALE	T.O.W. TOP OF WALL	
CONC. CONCRETE	GYP. GYPSUM	O.C. ON CENTER	TOIL. TOILET	
CORR. CORRIDOR	GALV. GALVANIZED	O.D. OUTSIDE DIAMETER	TYP. TYPICAL	
COL. COLUMN	GA. GAUGE	OPP. OPPOSITE	THK. THICK	
CONT. CONTINUE / CONTINUOUS	G.C. GENERAL CONTRACTOR	OPG. OPENING	TMP. TEMPERED	
CONTR. CONTRACTOR	HR. HOUR	P.C. PLUMBING CONTRACTOR	TEMPERED SAFETY	
DIA. DIAMETER	H.P. HIGH POINT	P.F. PANEL FACE	T.S.G. TEMPERED SAFETY GLASS	
DTL. DETAIL	HVAC HEAT, VENTILATION, AIR-CONDITIONING	PR. PAIR	U.O.N. UNLESS OTHERWISE NOTED	
		P.T. PRESSURE TREATED	NOTED	

LICENSED PROFESSIONAL ARCHITECT  
MICHAEL NOLAN  
06926  
IOWA

I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED HEREIN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE CHARGE. I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA.

2/5/2024  
DATE

MICHAEL NOLAN  
LICENSE NUMBER 06926.

MY LICENSE RENEWAL DATE IS JUNE 30, 2025.

PAGES OR SHEETS COVERED BY THIS SEAL: ALL

## GRAPHIC SYMBOLS

### WINDOW MARKER

W01

### SKYLIGHT MARKER

S01

### DOOR IDENTIFIERS

DOOR IDENTIFIER (ELEVATIONS/SECTIONS)  
6" TYPICAL UNLESS OTHERWISE NOTED

### ELEVATION / SECTION MARKER

XX YY

## SECTION / DETAIL MARKER

INDICATES SECTION LOCATION ON SHEET  
INDICATES SHEET ON WHICH DRAWING IS SHOWN

## INTERIOR ELEVATION MARKER

INDICATES ELEVATION LOCATION ON SHEET  
INDICATES SHEET ON WHICH ELEVATION IS SHOWN

## ELEVATION / SECTION MARKER

INDICATES ELEVATION LOCATION ON SHEET  
INDICATES SHEET ON WHICH DRAWING IS SHOWN

## DETAIL / ENLARGED PLAN MARKER

INDICATES DETAIL LOCATION ON SHEET  
INDICATES SHEET ON WHICH DETAIL IS SHOWN

## SPACE DESIGNATION

OFFICE SPACE NAME  
1/A-201 SPACE NUMBER  
ENLARGED PLAN REFERENCE

## WALL TYPE MARKER

(SEE PARTITION LEGEND)

## KEYNOTE IDENTIFIER

1.01.01 KEYNOTE: SEE KEYNOTE LEGEND ON DRAWING'S LAYOUT  
1.01.01 ALTERNATE KEYNOTE: SEE KEYNOTE LEGEND ON DRAWING'S LAYOUT

## VERIFY SCALE

BAR IS ONE (1) INCH LONG ON ORIGINAL DRAWING  
0 1  
IF BAR IS NOT ONE (1) INCH LONG, ADJUST SCALE ACCORDINGLY

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## SHEET TITLE

COVER SHEET

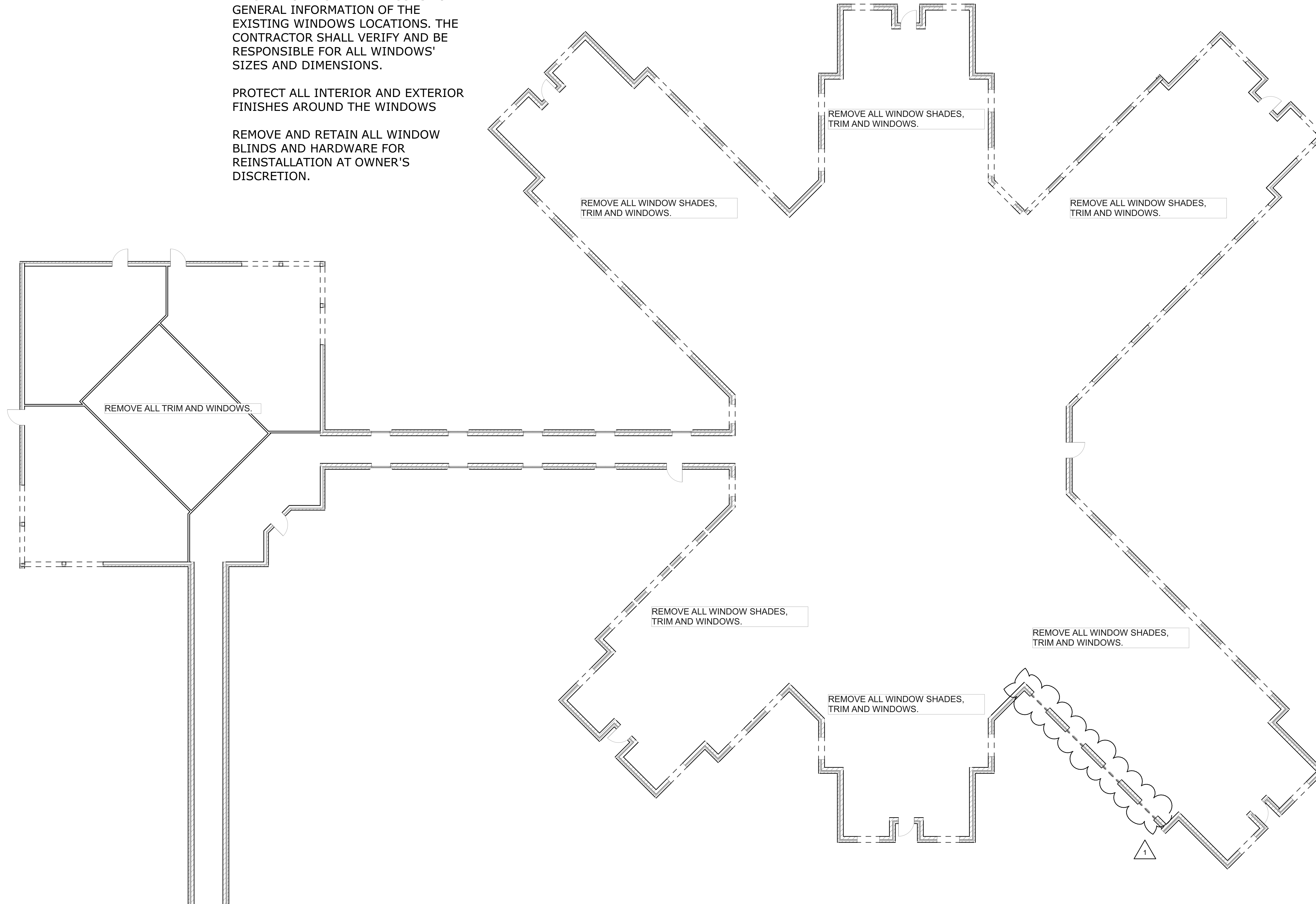
C-101

**DEMOLITION GENERAL NOTES:**

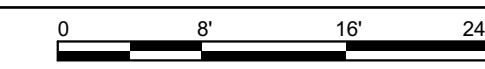
THIS DEMOLITION DRAWINGS IS FOR GENERAL INFORMATION OF THE EXISTING WINDOWS LOCATIONS. THE CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL WINDOWS' SIZES AND DIMENSIONS.

PROTECT ALL INTERIOR AND EXTERIOR FINISHES AROUND THE WINDOWS

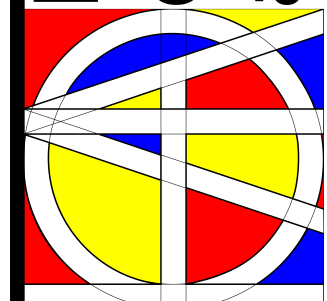
REMOVE AND RETAIN ALL WINDOW BLINDS AND HARDWARE FOR REINSTALLATION AT OWNER'S DISCRETION.

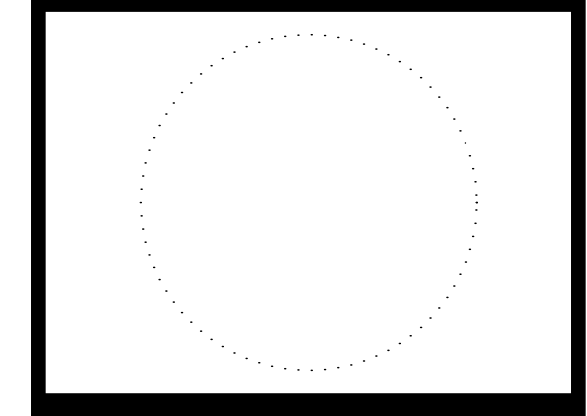


**1** 1ST FLOOR DEMO PLAN  
SCALE: 3/32" = 1'-0"



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**9378.00 DOC 6JD IC CR**  
**HINZMAN WINDOW**  
**REPLACEMENT**  
  
 1051 29TH AVE. S.W.  
 CEDAR RAPIDS, IOWA 52404

BIDDING ADDENDUM 1	2/19/2024	1	MARK	DATE	DESCRIPTION

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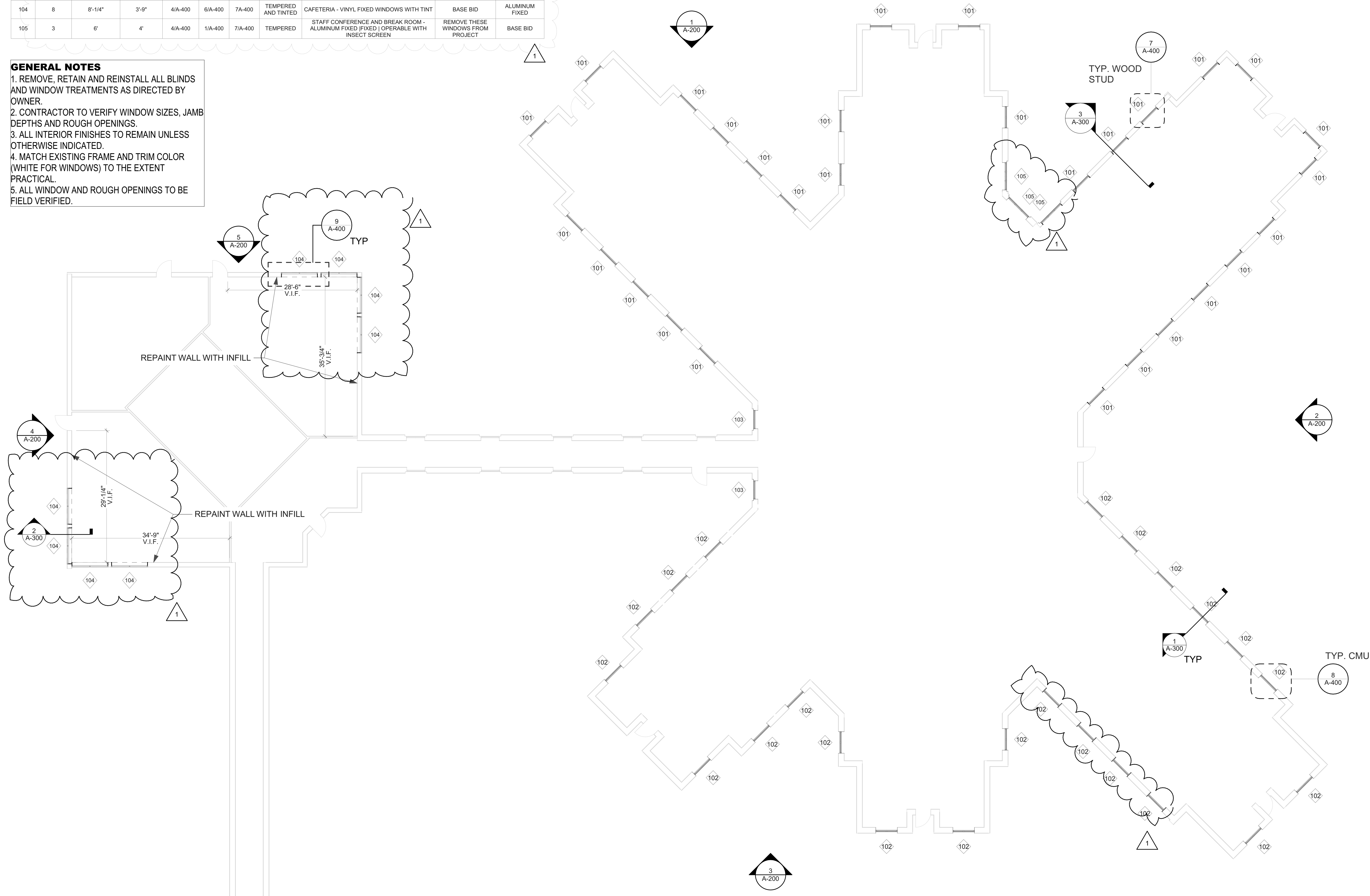
SHEET TITLE  
**1ST FLOOR DEMOLITION**

**D-101**

C:\Users\miken\Horizon Architecture\Horizon Architecture - Documents\Projects\General Projects\G23-031 Hinzman Center\1 - Model and Design\1-DAS-HINZMAN CENTER.pln

WINDOW SCHEDULE										
ID	Quantity	Width (Nominal)	Height (Nominal)	Head	Sill	Jamb	Glazing	NOTES	Deduct Alternate 1	Add Alternate 2
101	29	4'-8 1/2"	4'	4/A-400	1/A-400	7/A-400	TEMPERED	STAFF AREAS - ALUMINUM CASEMENT FIXED   OPERABLE WITH INSECT SCREEN	REMOVE THESE WINDOWS FROM PROJECT	BASE BID
102	23	4'-8 1/2"	4'	5/A-400	2/A-400	8/A-400	TEMPERED	RESIDENT ROOMS - VINYL FIXED/FIXED	BASE BID	ALUMINUM FIXED ALUMINUM FIXED
103	2	4'	4'	4/A-400	1/A-400	7/A-400	TEMPERED	LOUNGES VINYL FIXED	BASE BID	ALUMINUM FIXED
104	8	8'-1/4"	3'-9"	4/A-400	6/A-400	7/A-400	TEMPERED AND TINTED	CAFETERIA - VINYL FIXED WINDOWS WITH TINT	BASE BID	ALUMINUM FIXED
105	3	6'	4'	4/A-400	1/A-400	7/A-400	TEMPERED	STAFF CONFERENCE AND BREAK ROOM - ALUMINUM FIXED   OPERABLE WITH INSECT SCREEN	REMOVE THESE WINDOWS FROM PROJECT	BASE BID

- GENERAL NOTES**
1. REMOVE, RETAIN AND REINSTALL ALL BLINDS AND WINDOW TREATMENTS AS DIRECTED BY OWNER.
  2. CONTRACTOR TO VERIFY WINDOW SIZES, JAMB DEPTHS AND ROUGH OPENINGS.
  3. ALL INTERIOR FINISHES TO REMAIN UNLESS OTHERWISE INDICATED.
  4. MATCH EXISTING FRAME AND TRIM COLOR (WHITE FOR WINDOWS) TO THE EXTENT PRACTICAL.
  5. ALL WINDOW AND ROUGH OPENINGS TO BE FIELD VERIFIED.



2 1ST FLOOR PLAN  
SCALE: 3/32" = 1'-0"

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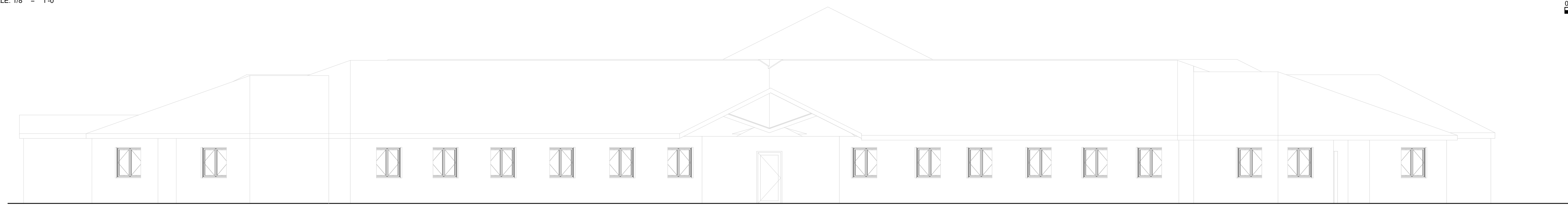
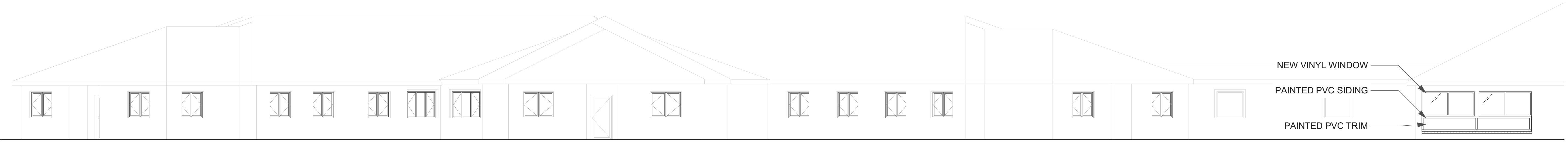
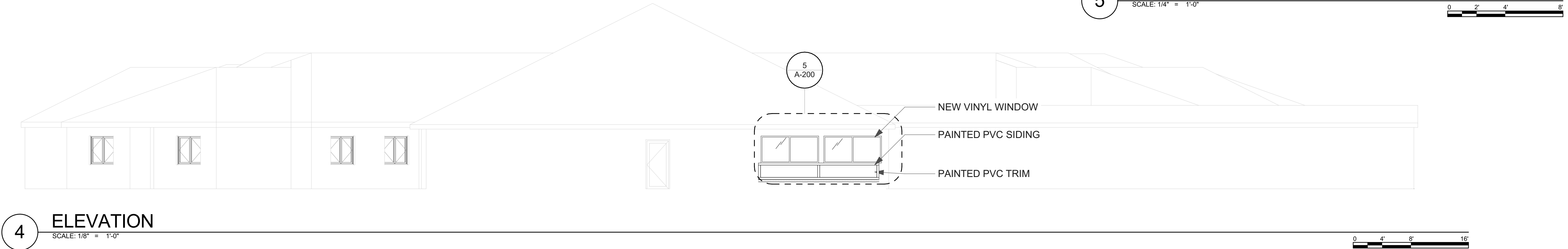
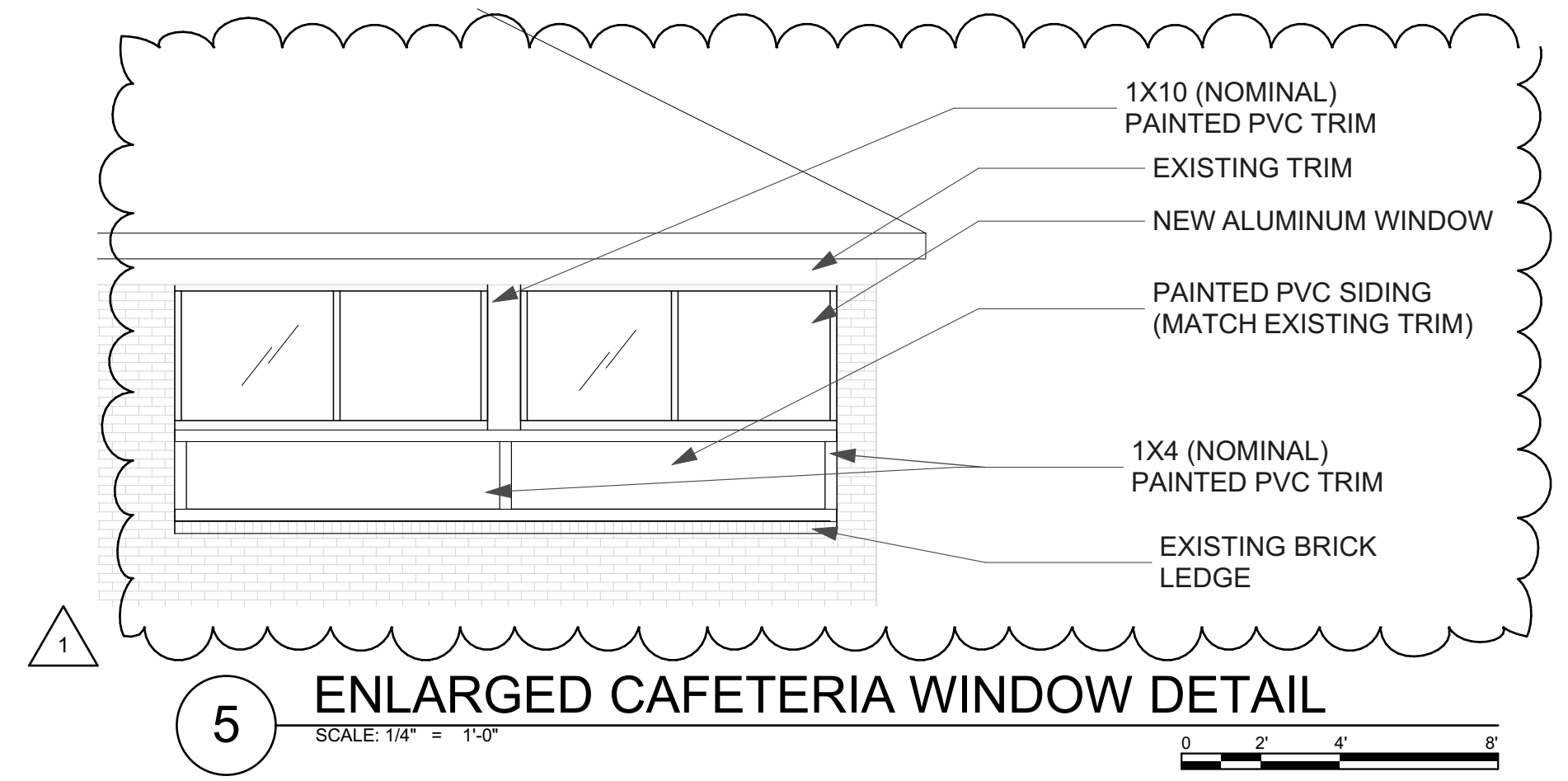
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**FLOOR PLAN**

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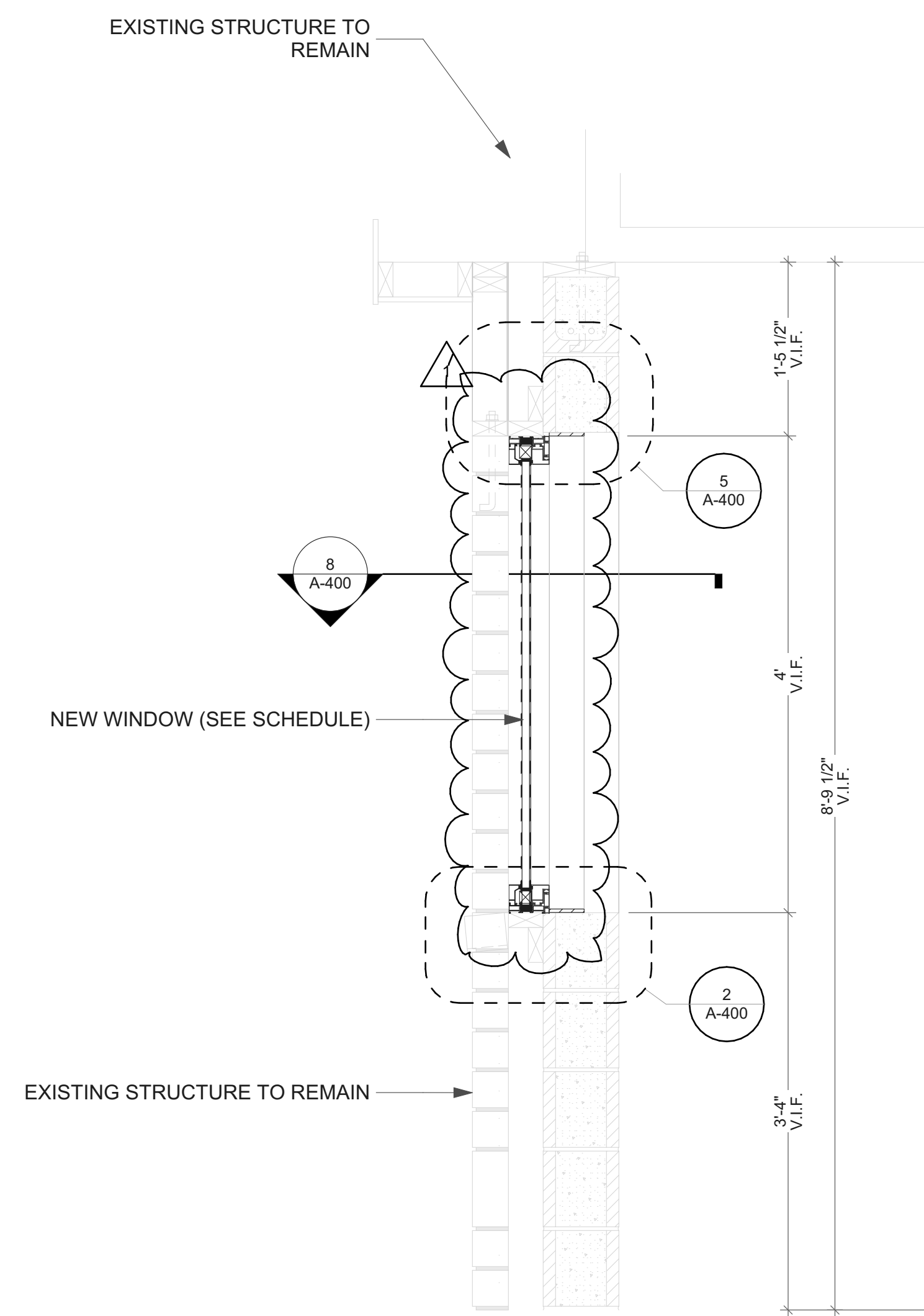
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BIDDING ADDENDUM 1	DESCRIPTION
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1	MARK

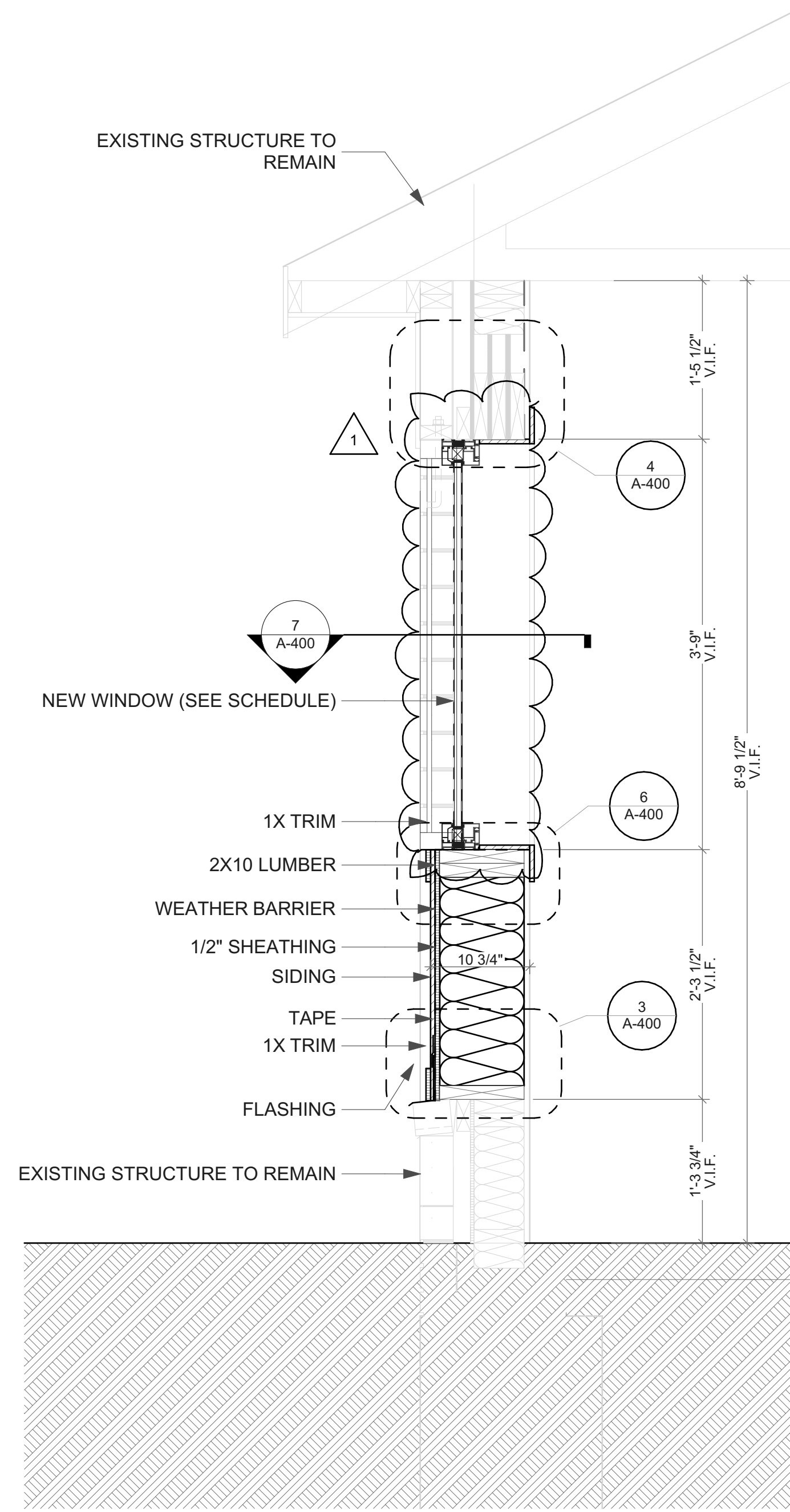
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**EXTERIOR ELEVATIONS**

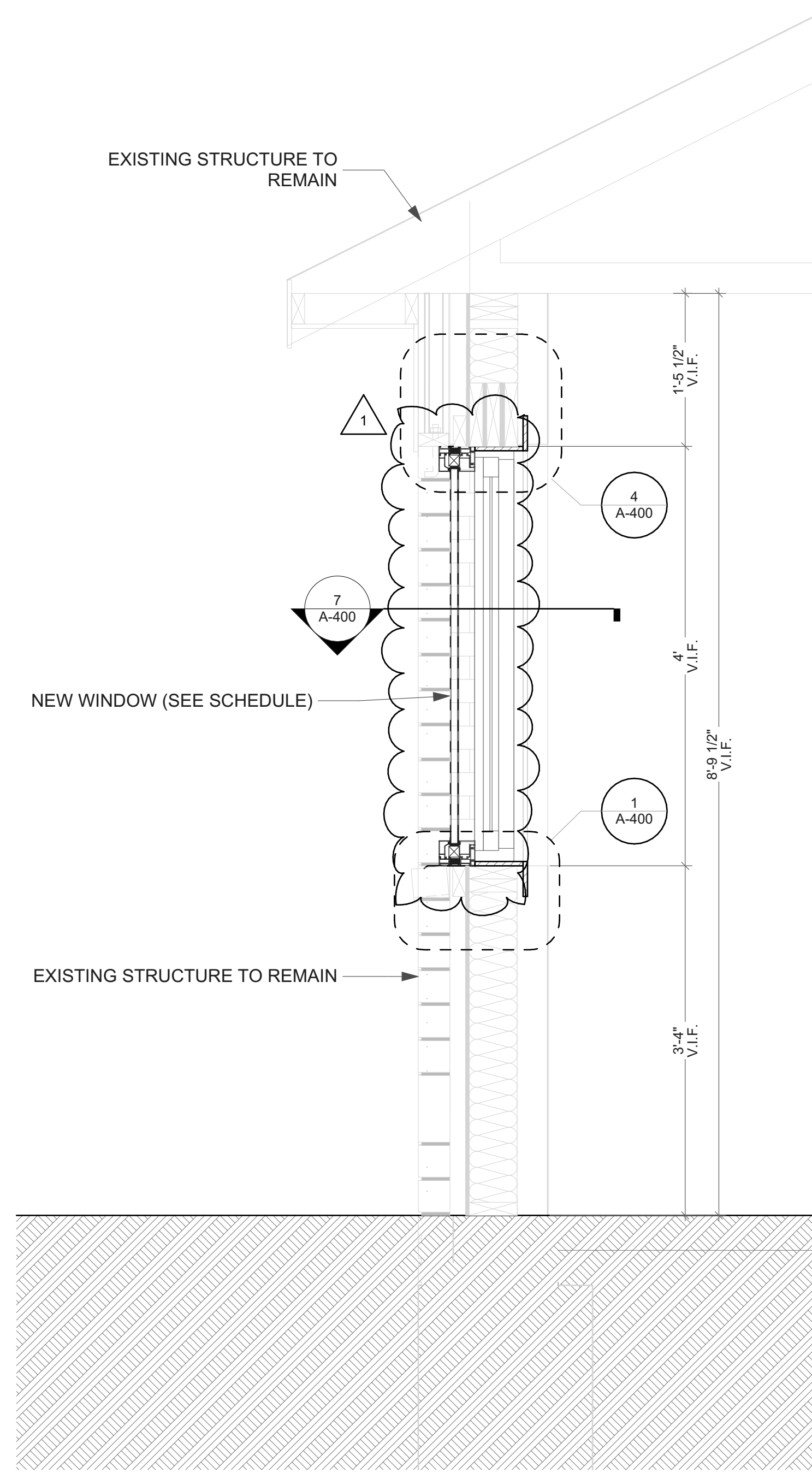
**A-200**



1 WALL SECTION AT CMU  
SCALE: 1" = 1'-0"



2 WINDOW WALL SECTION AT DINING ROOM  
SCALE: 1" = 1'-0"



3 WALL SECTION AT STUD FRAME  
SCALE: 1" = 1'-0"

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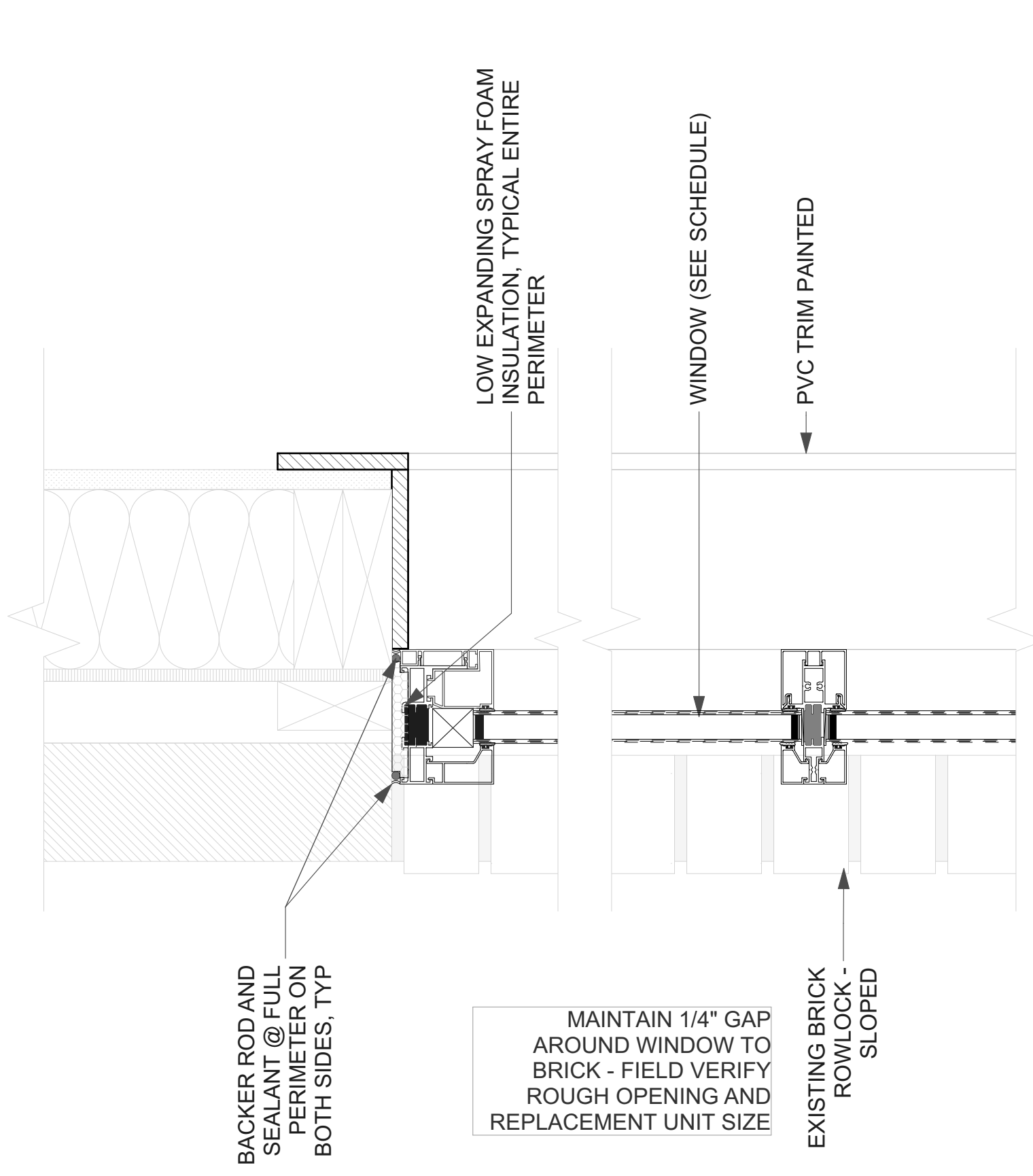
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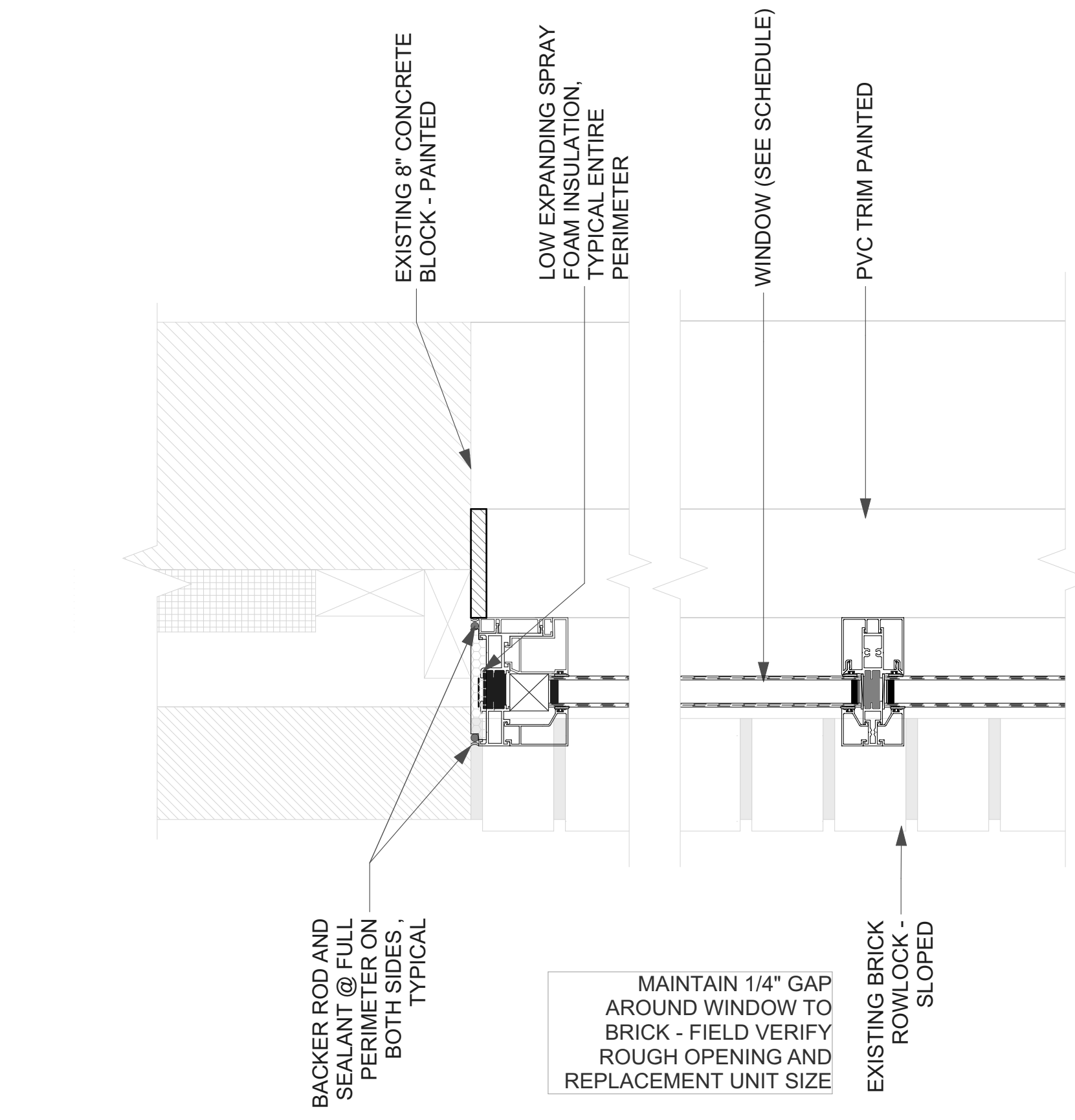
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**WALL SECTIONS**

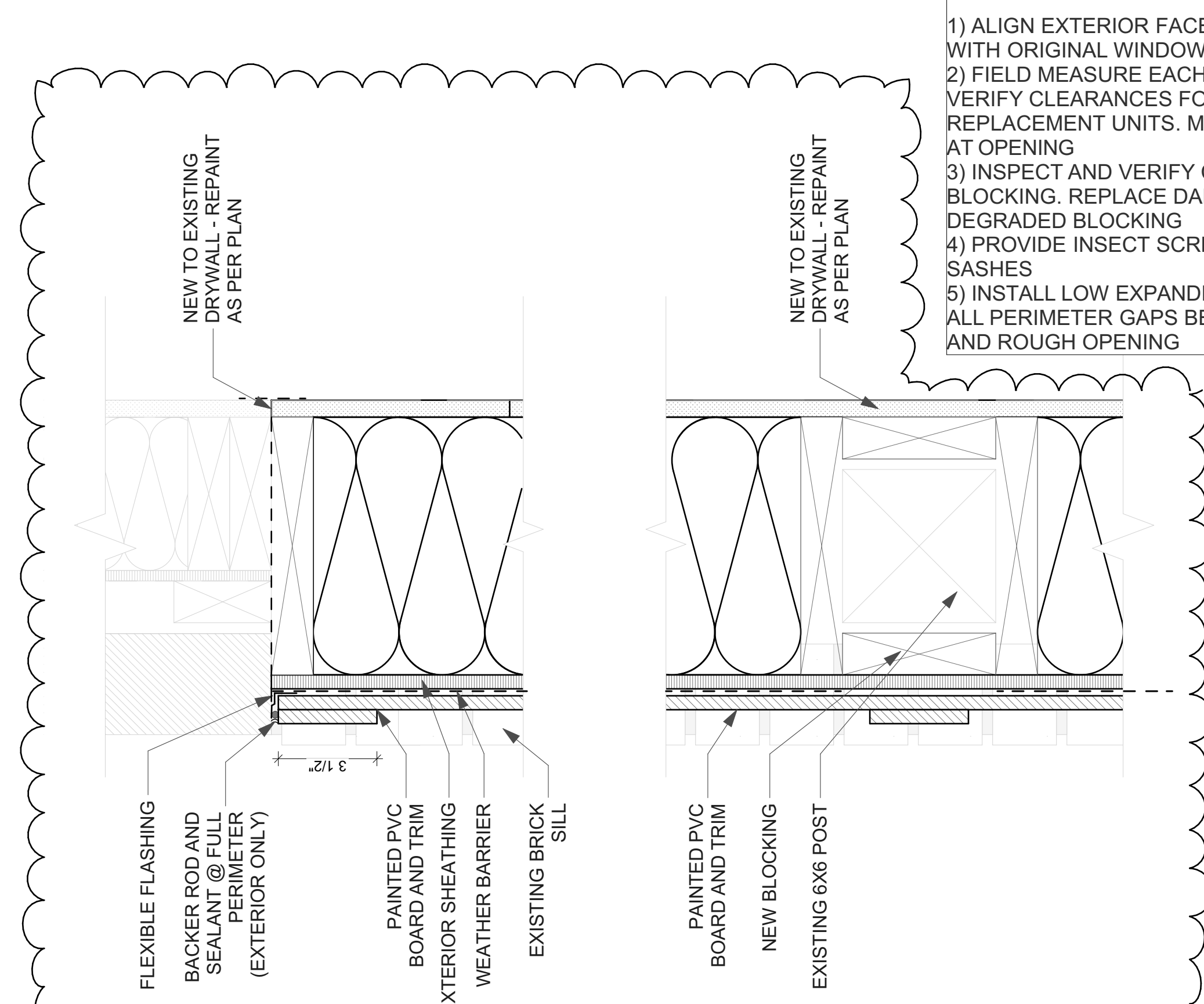
**A-300**



7 TYPICAL WINDOW JAMB @ STUD WALL DETAIL  
SCALE: 3" = 1'-0"

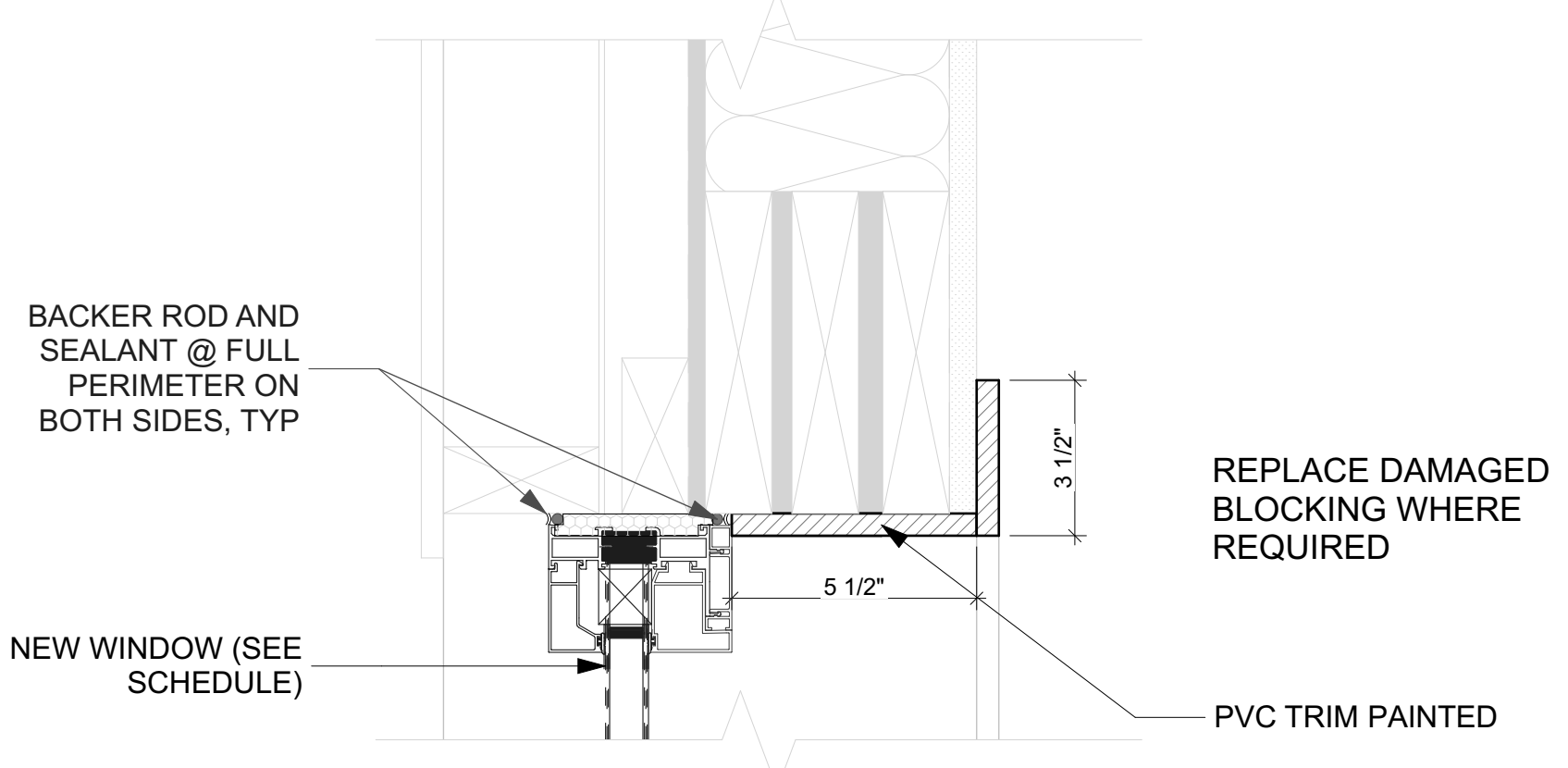


8 TYPICAL CMU WINDOW JAMB DETAIL  
SCALE: 3" = 1'-0"

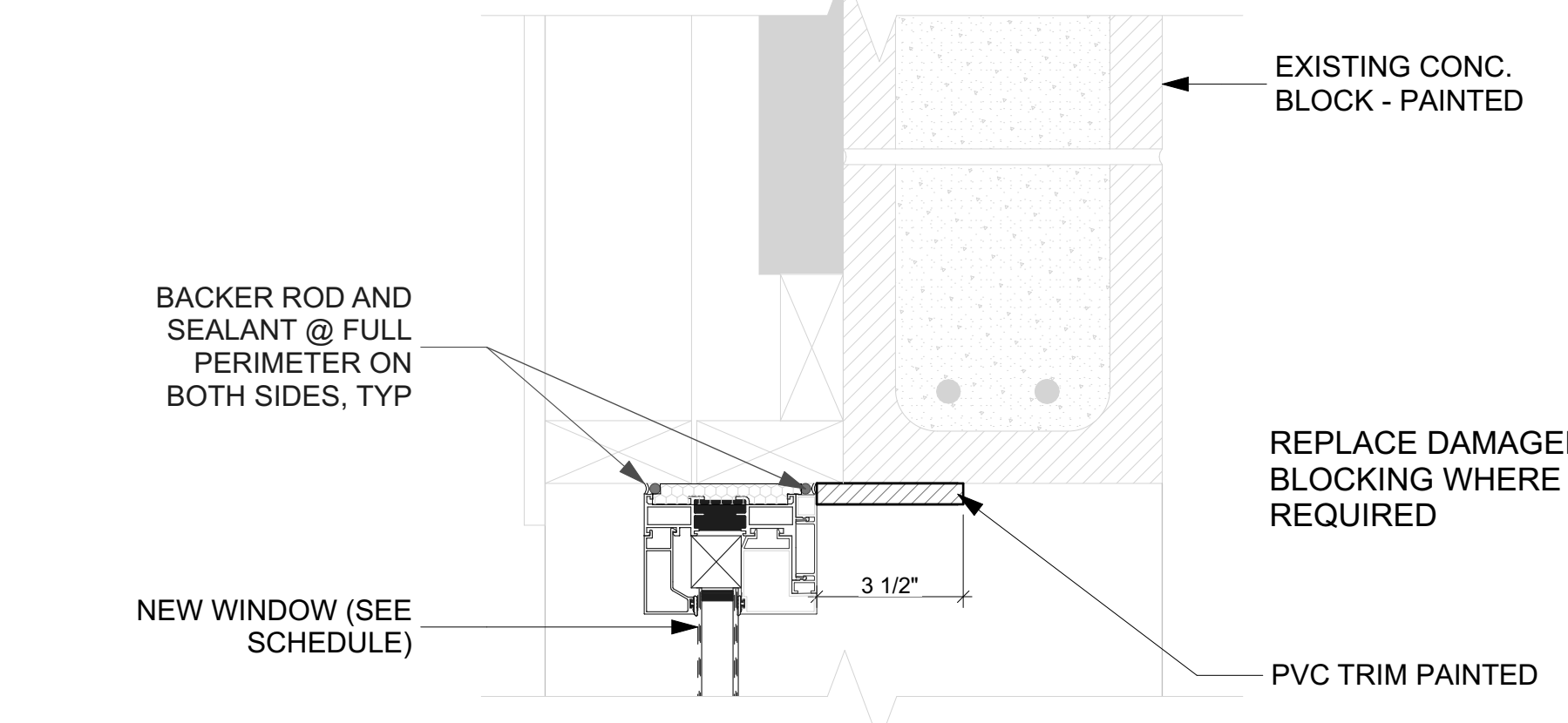


9 JAMB DETAIL AT INFILL  
SCALE: 3" = 1'-0"

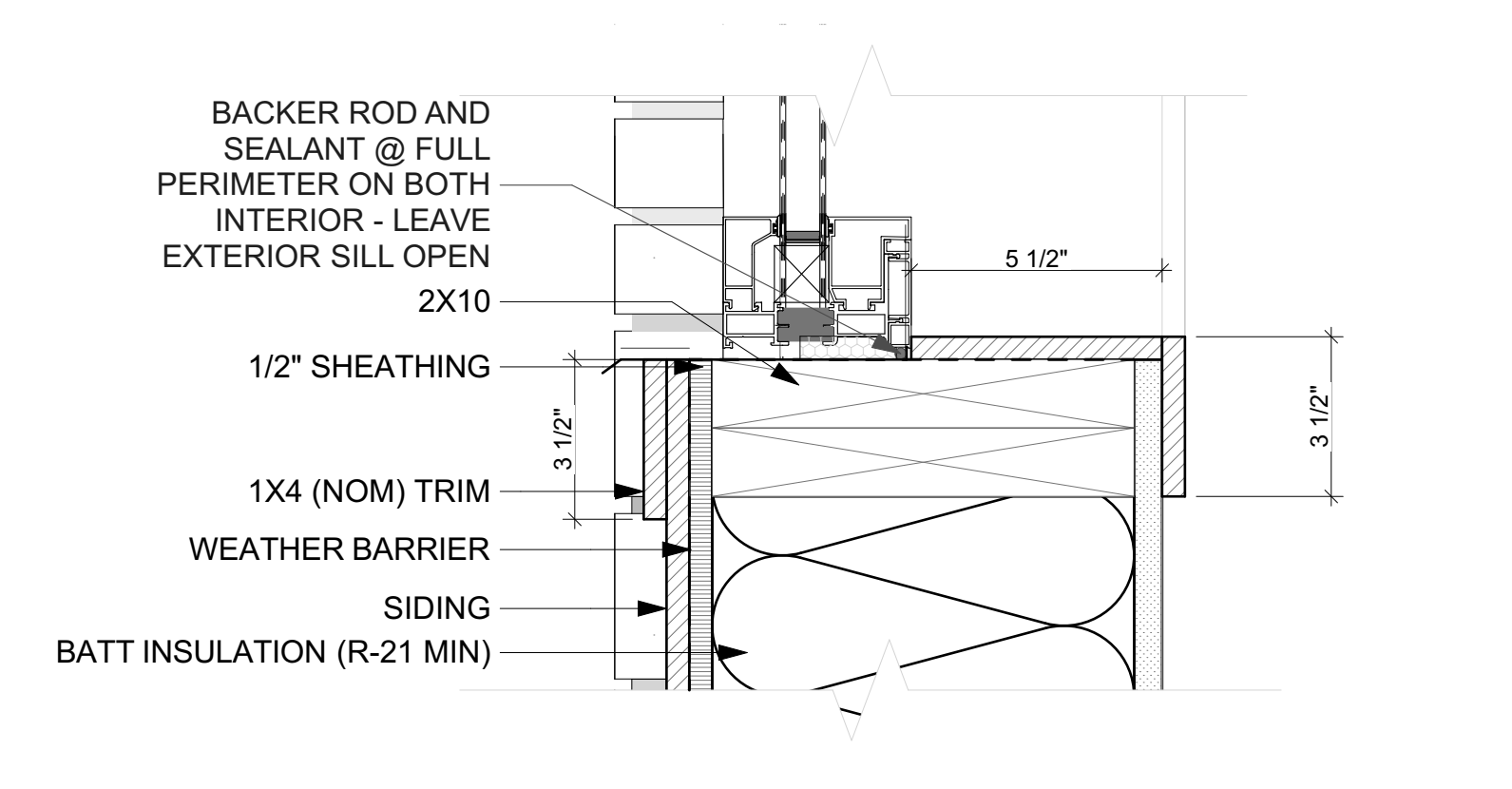
- GENERAL NOTES:**
- 1) ALIGN EXTERIOR FACE OF NEW WINDOW WITH ORIGINAL WINDOW EXTERIOR LOCATION
  - 2) FIELD MEASURE EACH OPENING AND VERIFY CLEARANCES FOR NEW REPLACEMENT UNITS. MAINTAIN 1/4" GAP MIN AT OPENING
  - 3) INSPECT AND VERIFY CONDITION OF ALL BLOCKING. REPLACE DAMAGED OR DEGRADED BLOCKING
  - 4) PROVIDE INSECT SCREEN AT ALL OPERABLE SASHES
  - 5) INSTALL LOW EXPANDING SPRAY FOAM AT ALL PERIMETER GAPS BETWEEN NEW FRAME AND ROUGH OPENING



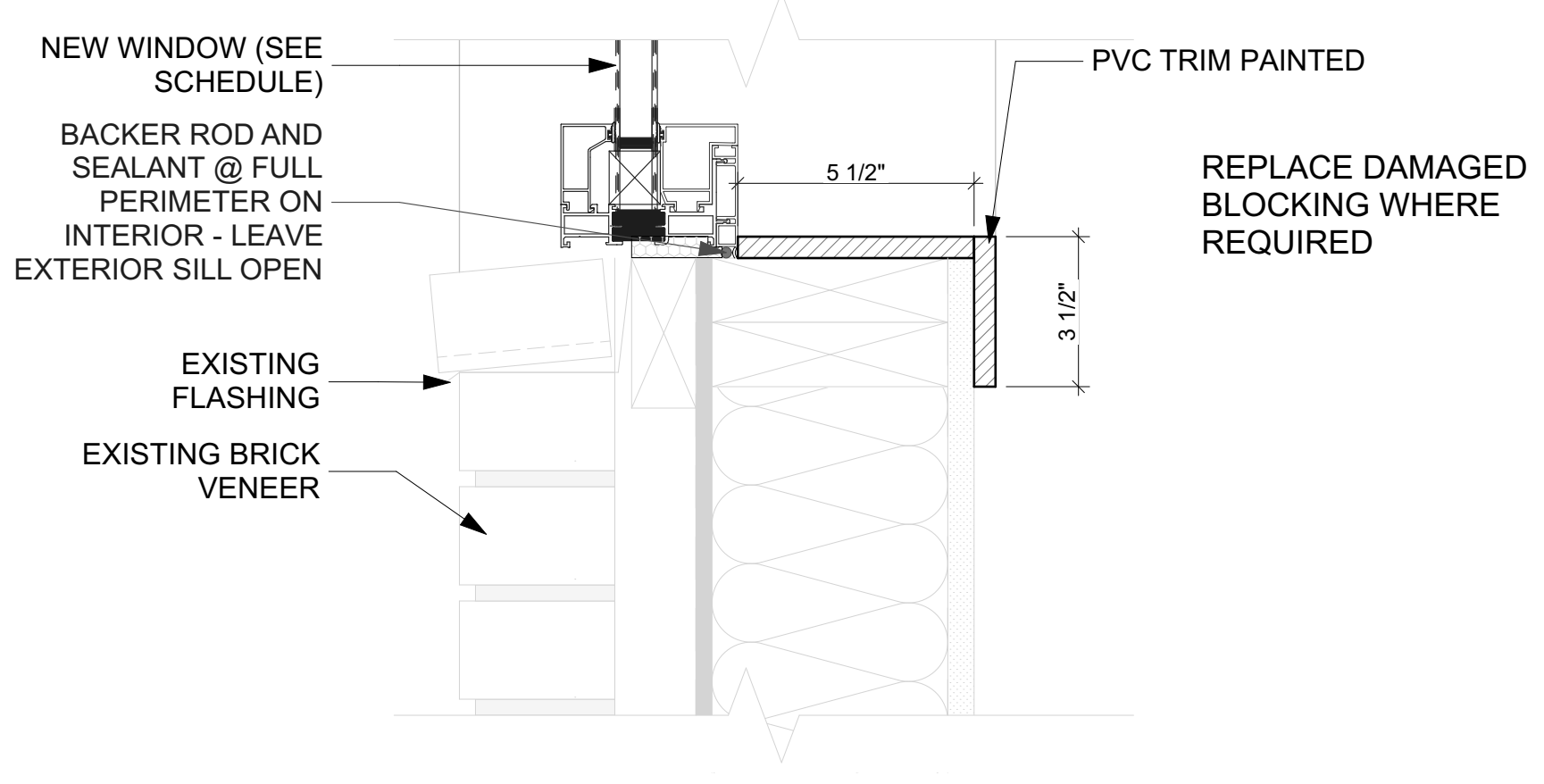
4 WINDOW HEAD STUD DETAIL  
SCALE: 3" = 1'-0"



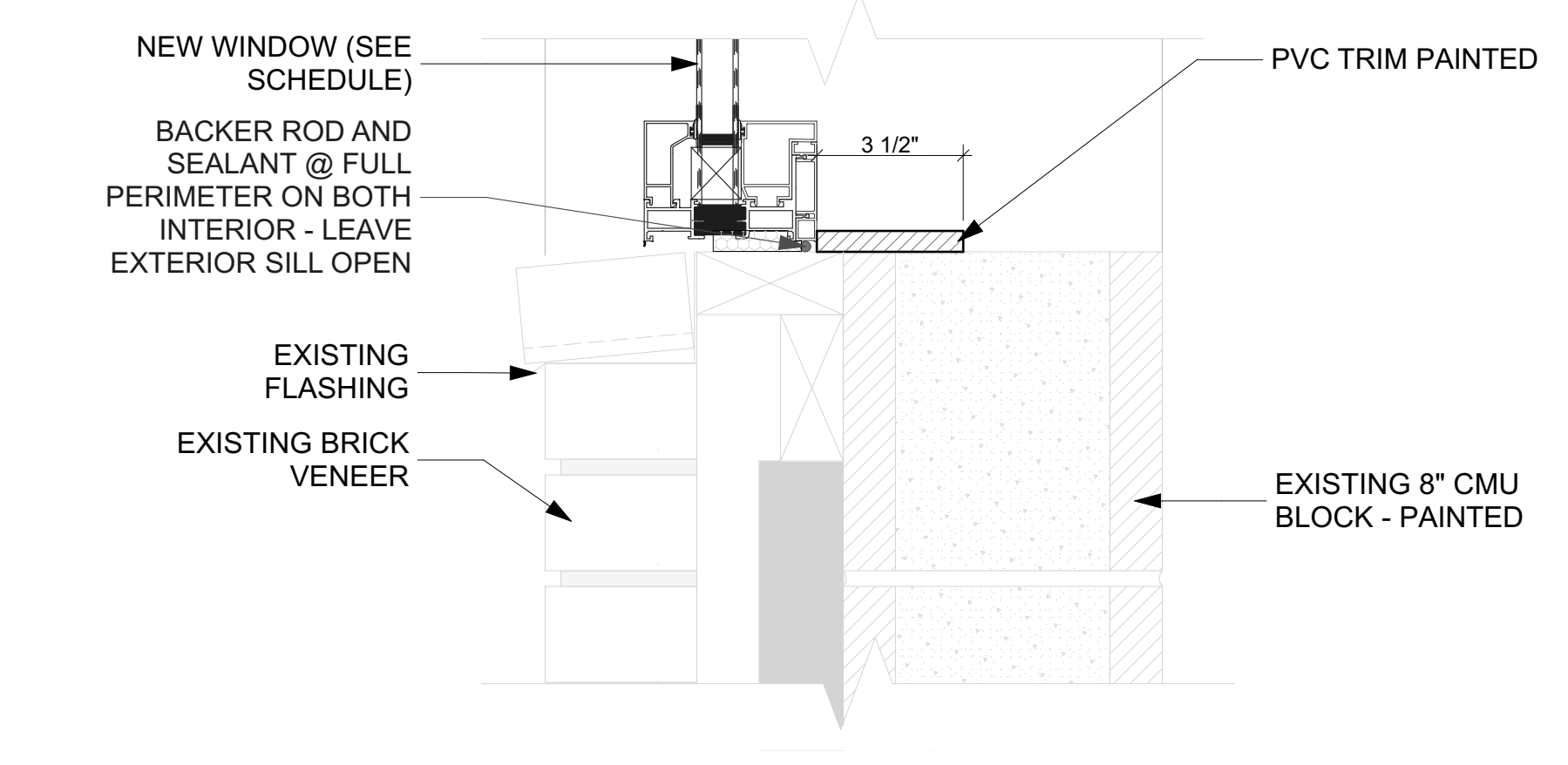
5 CMU WINDOW HEAD DETAIL  
SCALE: 3" = 1'-0"



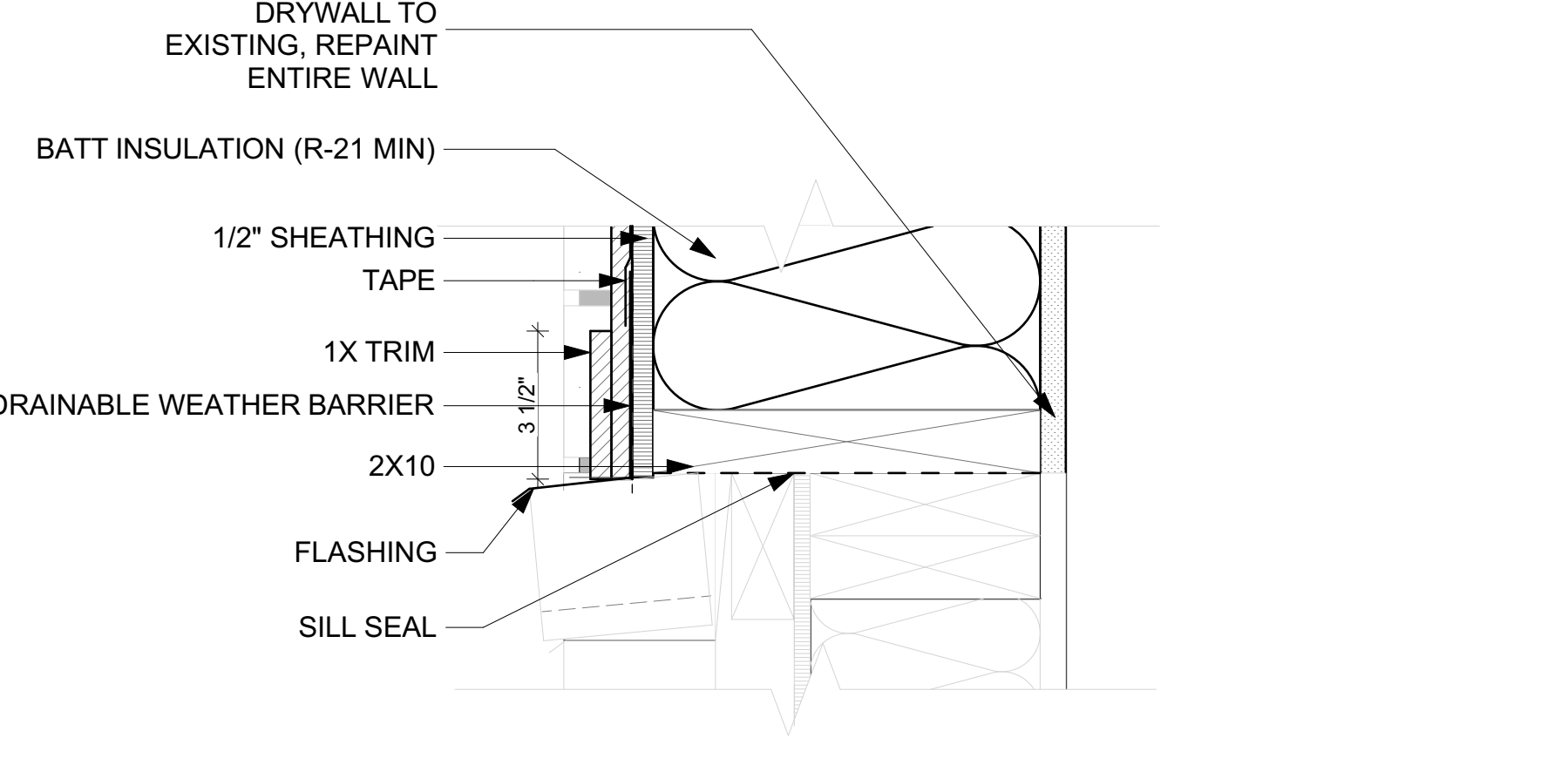
6 WINDOW SILL DETAIL @ CAFETERIA  
SCALE: 3" = 1'-0"



1 WINDOW SILL STUD DETAIL  
SCALE: 3" = 1'-0"



2 CMU WINDOW SILL DETAIL  
SCALE: 3" = 1'-0"



3 BASE @ WINDOW IN CAFETERIA DETAIL  
SCALE: 3" = 1'-0"

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BIDDING ADDENDUM 1	DESCRIPTION	DATE	MARK
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**DOOR AND WINDOW DETAILS**

**A-400**