



OSKALOOSA COMMUNITY SCHOOL DISTRICT

Paula J. Wright, Superintendent

CHILD NUTRITION PROGRAMS FOOD SERVICE MANAGEMENT COMPANY OSKALOOSA CSD SCHOOL FOOD AUTHORITY

2021 REQUEST FOR PROPOSAL & FIXED-PRICE CONTRACT ADDENDUM #2

Effective March 1, 2020, the Oskaloosa Community School District issued a Request for Proposals to contract with a Food Service Management Company beginning July 1, 2020. This is bid number 2020-01 on the State of Iowa Bid Opportunities website. The following is an addendum to the RFP and Contract document.

On March 30, 2020, at 10AM, a required Pre-Proposal meeting was held at 1800 North 3rd Street, Oskaloosa, Iowa. Potential attendees were given the opportunity to attend electronically. Those attending the meeting in person were Chad Vink (District), Bill Tolles (District), Shelly Thomas (District), Paula Wright (District), and Cindy Pederson (Taher). Those attending electronically were Laura Weiman (Opaa!), Susan Gracey (Lunchtime Solutions), Fred Sulzbach (Lunchtime Solutions), Becky Glimka (Opaa), Deni Winter (Lunchtime Solutions), and Tim Leary (Chartwells).

In addition to the photos provided to those companies in attendance, the following is a summary of questions, answers, and information derived from the meeting.

Mission: Engaging ALL Students to Embrace the Power of Learning

It is the policy of the Oskaloosa Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator, Melanie Hatch, Director of Student Services, 1800 N 3rd Street, Oskaloosa, Iowa 52577, 641-673-8345.

Are there catering opportunities?

Yes, there are several potential opportunities. The extent of District catering has been snacks for some events, otherwise Hy-Vee, Subway, and pizza places usually serve that purpose. There is only one known catering firm in town and two others from out-of-town that serve Oskaloosa.

Will employees remain with the District?

Yes, the SFA will initially retain all of the employees. However, if an employee would resign or be terminated, the replacement would be hired by, and be the employee of, the FSMC. It is our understanding that a mechanism could be negotiated to compensate the FSMC for the additional compensation costs incurred.

Do you have open campus?

Yes, but limited to qualifying seniors, and that may be reduced further.

What are the lunch and breakfast prices for 2020-2021?

The Board will determine those prices on April 14, and an addendum will be issued informing FSMCs of those prices immediately following.

Why do you want a Food Service Management company? What are your needs?

The District has had four different Food Service Directors with varying results, and is currently sharing our Director with Pella. Finance and quality make it hard to find good fit in those circumstances, and we would like consistency in that position. A company with experience could easily find a Director to make it solid and successful, as well as have revenues greater than expenditures.

Will you still share director with Pella?

No, we need a full-time director on site every day.

When was your last audit?

Our next audit occurs in the 2020-21 school year.

Do you prepare out of one kitchen and transport food?

We serve three schools, and each kitchen is functional to prepare their own food. The only meal transported from OHS to OMS is spaghetti. Supplies and storage are mainly in each kitchen, but the Middle School gets some supplies from the High School, as they have very little storage for dry foods.

Who is in charge of getting those supplies? Is there a vehicle?

We have a driver that transports bulk items from OHS to OMS as necessary. Some can also be moved by cart, as the distance is short.

How many employees?

21, and they are all listed in the exhibit.

Will we get a list of equipment from each kitchen?

Yes, we can get that compiled for you. All of it should be identifiable from the photos provided, but if you need more specific information, please let us know.

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Do you currently use trays, paper products?

Almost all trays and flatware (no paper products), unless there are unexpected early dismissals due to weather.

Do you serve on early out days?

Yes, if there is a weather early-out, we will close no earlier than 12:30 and at least serve sack lunches.

Is there a committee, or how are decisions made with these proposals?

There is a committee of five people that will be scoring the proposals: Paula Wright (Superintendent), Chad Vink (School Business Official), a kitchen staff member, and two School Board members.

Contact Chad Vink, School Business Official, at 641-673-8345 or vinkc@oskycsd.org if you have questions.

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