



1/21/2020

To: All Potential Respondents
From: Construction Procurement
Subject: RFQ894400-02 Clermont Union Sunday School Roof and Montauk Window Replacement

Request for Quote

The State of Iowa is conducting a Request for Quote for a contractor to complete restoration work at the Union Sunday School and window glazing replacement at the Montauk Historic Site. Please see Exhibit B for the Scope of Work.

All work must be done on-site at work site except for the glazing repair may be done off site. Please see facility-specific requirements in Exhibit C.

The WORK REQUIREMENTS shall be substantially completed no later than May 15, 2020.

The Project is located at:

Union Sunday School Roof at the corner of McGregor St. and Larrabee St., Clermont, IA 52135.

Montauk Window Replacement at 26223 Harding Rd., Clermont, IA 52135.

Please email your quote using the Exhibit A pricing form to construction.procurement@iowa.gov prior to January 31, 2020 at 2:00pm (CT).

All questions regarding this solicitation must be received by email by 2:00pm (CT) ON January 28, 2020.

Contract Terms and Conditions

This procurement will result in a Consensus 802 Agreement. By submitting a quote, respondent agrees to the contract terms and conditions available at:

<https://das.iowa.gov/sites/default/files/procurement/pdf/ConsensusDoc802.pdf>

Respondent must provide a one-year warranty from the date of completion.

Attachments:

Exhibit A Pricing Form

Exhibit B Scope of Work

Exhibit C Facility Work Requirements

Exhibit A Pricing Form
Clermont Union Sunday School Roof and Montauk Window Replacement
Union Sunday School and Montauk Historical Site
Request for Quote RFQ894400-02

Due Friday, January 31 at 2:00pm (CT)

Please submit this completed form with your Quote to:
Attention: Bobbi Pulley
Iowa Department of Administrative Services - Central Procurement
construction.procurement@iowa.gov

This form is to be completed in ink or typewritten.
Only pricing on this form or an exact copy of this form will be accepted.
Pricing Form shall be signed by an officer of the firm with authority to bind Respondent to Contract.

Respondent acknowledges receipt of the following Addenda (if issued) which are part of the RFQ documents:

Addendum No. _____ Date _____

Addendum No. _____ Date _____

Freight Terms: FOB Destination, Freight Pre-Paid

The State reserves the right to reject any or all quotes without penalty and to waive minor deficiencies and informalities if, in the judgement of the State, it's best interests will be served.

Respondents must submit pricing for all scope of work items indicated per the attached Exhibit B. The State reserves the right to evaluate pricing. The State intends to make one Award for this project.

Lump Sum Price for Clermont Union Sunday School Roof and Montauk Window Replacement

Base Bid Evaluation (Labor and Material(s)) Total \$ _____

Alternate #01 Deduct Paint Removal \$ _____

Alternate #02 Deduct Paint Removal \$ _____

Unit Price #01 Wood Consolidation Repairs \$ _____ per square foot.

Unit Price #02 Additional Wood Repairs \$ _____ per square foot.

Unit Price #03 Additional Wood Replacement \$ _____ per square foot.

Please note all pricing is to be delivered price. That is why we are stating FOB Destination, Freight Pre-Paid.

Signature _____

Name (Print) _____

Title _____

Company _____

Address _____

City, St., Zip _____

Phone # _____ **Fax #** _____

E-mail _____

Exhibit B Scope of Work

Clermont Union Sunday School Roof and Montauk Window Replacement
Union Sunday School and Montauk Historical Site
Request for Quote RFQ894400-02

Due Friday, January 31 at 2:00pm (CT)

Base Bid SCOPE OF WORK

Drawings Sheets: All drawing sheets titled UNION SUNDAY SCHOOL ROOF & MONTAUK WINDOW REPISRS dated 12/16/2019.

Specifications: All specifications titled CLERMONT UNION SUNDAY SCHOOL ROOF AND MONTAUK WINDOW REPLACEMENT dated 12/16/2019. Appendix A and Appendix B.

1. The Contractor's Work includes all labor, supervision, materials, equipment, services, supplies, tools, facilities, transportation, hoisting, storage, receiving, licenses, inspections, certifications, overhead, profit, or other items required or reasonably inferable to properly and timely perform and complete all work and services to be performed by the Contractor pursuant to this Agreement. Unless specifically stated otherwise, incidental work required to accomplish the work of this Bid Package shall be included the bid. This would include, but not be limited to, temporary facilities, protection of the work, security of equipment, materials, and work in progress, etc. Contractor's Work shall be performed in accordance with the Drawings, Specification Divisions 00 and 01, and Specification sections applicable to each Contractor's scope.
2. Contractor is responsible for all labor and equipment to unload, account for all material delivered, stock, and delivery for this scope of work. Storage and delivery of materials and equipment at the Site shall be permitted only to the extent approved in advance by the Construction Manager, and if anything so stored obstructs the progress of any portion of the work, it shall be promptly removed or relocated by the Contractor without reimbursement.
3. On site supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.
4. Provide all temporary facilities required for this scope of work including trailer, trailer power, telephone, secured storage, temporary power for work, temporary and task lighting for work, etc. as determined necessary by Contractor. Coordinate location of trailers, material storage and utility lines with Construction Manager. Limited space is available, and permission to bring any such facility or excess materials on to the site shall be approved by the Construction Manager.
5. Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager.
6. All turf, landscaping, and subgrade disturbances caused by equipment traffic or other activities related to the Contractor's scope shall be repaired or restored to proper conditions by the Contractor.
7. Protect adjacent existing building elements from damage from Scope of work. Repair existing building elements damaged during Contractor's Scope of work.
8. Contractor shall maintain an accurate set of As-Built Drawings throughout the duration of the Project and submit to the Construction Manager at the completion of the project.
9. Include 25 square feet of Wood Consolidation Repairs. Quantity will be adjusted up or down with work that is completed using Unit Price #1.
10. Include 25 square feet of Additional Wood Repairs. Quantity will be adjusted up or down with work that is completed using Unit Price #2.
11. Include 25 square feet of additional wood replacement. Quantity will be adjusted up or down with work that is completed using Unit Price #3.

Alternates SCOPE OF WORK

Alternate #01 – Delete paint removal from scope of work at the Union Sunday School location.

1. Existing paint is being tested for lead and the results will not be known until after Bid Day. If paint contains enough lead that removal is required by a specialty contractor, that work will be performed outside the scope of this contract.
2. Provide credit to delete paint removal of the scope of this project.

Alternate #02 – Delete paint removal from scope of work at the storm window repairs at the Montauk Historic Site location.

1. Existing paint is being tested for lead and the results will not be known until after Bid Day. If paint contains enough lead that removal is required by a specialty contractor, that work will be performed outside the scope of this contract.
2. Provide credit to delete paint removal of the scope of this project.

Unit Price SCOPE OF WORK

Unit Price #01 – Wood Consolidation Repairs: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. State the square foot cost to stabilize decayed wood members with epoxy consolidant and filler. Apply epoxy consolidant and epoxy filler, as needed to reconstitute damaged historic wood elements in accordance with Division 06, Section 06 0310 Historic Wood Repairs. Includes priming and painting the repaired wood to match existing.
2. Unit of Measurement: One Square Foot.
3. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
4. Owner reserves the right to reject Contractor's measurements of work in place that involves use of established unit prices and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Contractor.

Unit Price #02 – Additional Wood Repairs: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. Provide a Unit Cost for additional wood repairs, to apply epoxy consolidant and wood patching compound to restore and fill in historic wood elements in accordance with Division 06, Section 06 0310 Historic Wood Repairs. Includes priming and painting the repaired wood to match existing.
2. Unit of Measurement: One Square Foot.
3. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
4. Owner reserves the right to reject Contractor's measurements of work in place that involves use of established unit prices and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Contractor.

Unit Price #03 – Additional Wood Replacement: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. Provide a Unit Cost for replacement of additional wood siding or trim elements in accordance with Division 06, Section 06 0310 Historic Wood Repairs. Cut out damaged sections of siding or trim boards from center to center of studs. Includes priming and painting the new wood to match existing.
2. Unit of Measurement: One Square Foot.
3. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
4. Owner reserves the right to reject Contractor's measurements of work in place that involves use of established unit prices and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Contractor.

Exhibit C Facility Work Requirements

Clermont Union Sunday School Roof and Montauk Window Replacement
Union Sunday School and Montauk Historical Site
Request for Quote RFQ8944-01

Due Friday, January 31 at 2:00pm (CT)

WORK HOUR RESTRICTIONS

2. Work hours are from 7:00 AM to 5:00 PM, Monday through Friday unless arrangements are made in advance.

CONTRACTOR USE OF SITE AND PREMISES

1. Construction Operations: Limited to areas noted on Drawings.
2. Provide access to and from site as required by law and Owner:
 1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
 2. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.
3. Facility will be occupied at all times during duration of work. Contractor personnel shall conduct themselves in an agreeable manner at all times. Failure to do so may result in removal from the work site.
4. The contractor shall identify their work zones with a barrier such as caution tape to help delineate the construction areas from the public areas.
5. The use of lifts will be allowed. Any disturbance to the ground surface must be repaired by the completion of construction.

OWNER OCCUPANCY

1. Full Owner Occupancy: The building will be open for public tours periodically during construction. Schedule the work to accommodate the Owner occupancy.
2. Maintain existing exits or coordinate closure with the Owner.

RULES FOR CONSTRUCTION WORKERS

1. The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.
2. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.
3. You are permitted access only to the work site and no other area of the institution.
4. No drugs, alcohol, or firearms are allowed on the work site.
5. Do not leave drugs, alcohol, or firearms in your personal vehicle.
6. Company and personal vehicles are to be parked and locked in designated or authorized area of the work.
7. Secure all tools at the end of the day.
8. Maintain control of all tools, supplies, and debris at all times during the work.
9. Work hours are from 7:00 AM to 5:00 PM, Monday through Friday unless arrangements are made in advance.

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