**First Amendment to the Iowa Department of Human Services**

**Iowa Child Abuse Prevention Program (ICAPP) Administrative Services Request for Proposal**

This Amendment to RFP Number ACFS 24-047 is effective as of September 19, 2022.

The RFP is amended as follows:

**Revision 1. Section 1.3.3.2C, Program Evaluation, subsection c, bullet iv. is deleted in its entirety.**

**Revision 2. Section 1.4.2.1, Administrative Support Services Performance Measures, PM2, fourth bullet, CBCAP Report, is hereby amended as follows:**

**• CBCAP Report**–The Contractor shall provide the Agency with the 1st draft of the CBCAP Report 30 days after receiving ~~following the release of~~ the Program Instruction and application template from the Agency.

**Revision 3. Section 1.4.3.1 Research and Evaluation Performance Measures, PM1, is hereby amended as follows:**

**PM 1** –The Contractor shall provide an annual Program evaluation report to the Agency within 60 days from the day FSSD data is received from the Agency ~~of the end of the State Fiscal Year~~ including community level data gathered for the Resilient Communities Demonstration Projects.

**Revision 4. Section 1.4.4, Additional Agency Responsibilities, is hereby amended to add the following:**

K. The Agency will notify the Contractor of the CBCAP Program Instruction and Application within two (2) business days from the release date.

**Revision 5. Section 1.5, Contract Payment Methodology, Incentive Payments, is hereby amended to highlight the Base Amount Maximum column in the following chart:**

The maximum total annual payments are outlined in the following chart:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SFY** |  | **Base Amount Maximum** | | | | |  | **Incentive Maximum\*** | **Total Maximum** |
| 2024 |  | | | 285,000 |  | | | 15,000 | 300,000 |
| 2025 |  | | | 280,000 |  | | | 20,000 | 300,000 |
| 2026 |  | | | 280,000 |  | | | 20,000 | 300,000 |
| 2027 |  | | | 280,000 |  | | | 20,000 | 300,000 |
| 2028 |  | | | 280,000 |  | | | 20,000 | 300,000 |
| 2029 |  | | | 280,000 |  | | | 20,000 | 300,000 |
| Full-term Max |  | | 1,685,000 | | |  | | 115,000 | 1,800,000 |