

SECTION 00 1113

NOTICE TO BIDDERS

RFQ #0218335019

The Iowa Department of Administrative Services – Central Procurement Bureau, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, Iowa 50319 will be receiving bids for the replacement of approximately 2,900 sq. ft. of asphalt shingles, gutters/downspouts, sheeting, misc. epdm, and metal coping cap at the Glenwood Resource Center, 711 S Vine St., Glenwood, IA, 51534. All work is for the Glenwood Resource Center (GRC), Visitors Center Building.

The Iowa Department of Administrative Services anticipates construction to begin on April 2nd, 2018 and end on May 31st, 2018.

Bids must be received no later than **2:00 pm, central time, Tuesday, February 13th, 2018**. Late bids will not be considered. Bids are to be delivered to the Office of the Department of Administrative Services – Central Procurement Bureau, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, Iowa, 50319. Bids under \$135,000.00 may also be delivered via e-mail to Randall Stapp at randall.stapp@iowa.gov. Bids shall be submitted on the Bid Form and shall be accompanied by a Bid Security as set forth in the Instructions to Bidders in the amount of 5% of the total bid amount. Scanned and emailed bids must be legible. For emailed bids, the bidder must include a scanned image of a bid bond prepared by a bonding company licensed to transact business in the State of Iowa. Each bid shall be accompanied by a bid bond, cashier's check or a certified check drawn upon a solvent bank chartered under the laws of the United States of America. If providing bid security in forms other than a bid bond, then the bid must be hand delivered and not emailed.

The Iowa Department of Administrative Services reserves the right to reject any and all bids, and to waive irregularities and to accept a bid that is deemed in the best interest of the State of Iowa.

Bidders must comply with all affirmative action/equal employment opportunity provisions of the State of Iowa and the Federal Government.

This project is exempt from Iowa Sales Tax. Davis Bacon Wages **will not** apply to this project.

An **optional** Pre-Bid meeting will be held on Tuesday, January 30th, 2018 at 10:00 am at the Glenwood Resource Center (GRC), Building 120, Environmental Services Conference Room at 711 S Vine St., Glenwood, IA, 51534. This meeting is not mandatory but is highly recommended.

Bidding Documents may be obtained from Action Reprographics at www.actionrepro.com or by calling (515) 288-2146 on Monday, January 22nd, 2018.

For further information regarding this project contact:
Randall Stapp – Issuing Officer
Iowa Department of Administrative Services – Central Procurement Bureau
1305 East Walnut Street
Des Moines, Iowa 50319
Phone: (515) 242-5005
E-Mail: randall.stapp@iowa.gov

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