

STATE OF IOWA
IOWA DEPARTMENT OF EDUCATION
INFORMAL COMPETITIVE BID POSTING

Procurement Title: Iowa's Family Guided Routines Based Intervention TORSH Talent Professional Learning Package

Procurement Reference #: ED-070125KV-001

Description of Bid Opportunity (Scope of Work):

Services include providing Iowa's Early ACCESS providers with access to 100 seats in TORSH Talent, resources and professional learning package to support fidelity of implementation of Family Guided Routines Based Intervention (FGRBI) with families and children eligible for Early ACCESS IDEA Part C services. Services will support providers in FGRBI Online Learning Modules, coaching support and examining fidelity data. Services also include up to 9 planning and collaboration meetings with State staff and up to 2 one-hour webinar presentations between August 26, 2025 and August 25, 2026. The option for annual renewals through August 25, 2028 will be considered.

Proposals will be evaluated and a recommendation will be made using the following criteria, which are listed in no particular order:

1. Overall systemic plan for use of TORSH Talent for Early ACCESS providers to gain access to Family Guided Routines Based Intervention (FGRBI) resources and professional learning package to support fidelity of FGRBI implementation
2. System development and coaching sessions aimed at creating sustainable implementation of FGRBI
3. Professional learning materials proposed for use with and by Early ACCESS providers, Early ACCESS Coaches and Statewide Early ACCESS Coaches
4. Professional learning and technical assistance support using implementation science framework and tools to progress from novice to mastery learning
5. Representation of communication plan, feedback and projects results

Proposals submitted should include the Vendor's Cost Proposal and sufficient information regarding the Vendor's ability to perform the services as identified in the Scope of Work. The Vendor should also include references with its Proposal.

From the issue date of this Informal Bid until announcement of the successful bidder, Vendors may contact **ONLY** the Issuing Officer. The Issuing Officer will only respond to questions regarding the procurement process. Vendors shall be disqualified if they contact any State employee other than the Issuing Officer.

All information submitted by a Vendor may be treated as public record, unless the Vendor properly requests that the information be treated as confidential in accordance with the public records laws of the State of Iowa (Iowa Code Chapter 22) at the time the Proposal is submitted.

The costs of preparation and delivery of the Proposal are solely the responsibility of the Vendor.

Proposals must be received by the close of business day on: July 11, 2025

1. Projected timeframe of awarded contract: From August 26, 2025 to August 25, 2026

Any questions for clarification should be in writing to the Issuing Officer listed below and responses will be provided to all who have contacted the Issuing Officer with regards to this bid opportunity.

First and Last Name of the Issuing Officer for this Procurement:

First Name: Amy Last Name: Freeman

Phone Number of the Issuing Officer for this Procurement: (515) 210-8990

Email Address of the Issuing Officer for this Procurement: OIAS@iowa.gov

The Iowa Department of Education reserves the right to:

- **Reject any and/or all Proposals, in whole or in part;**
- **Advertise for new Proposals;**
- **Abandon the need for such services; and/or**
- **Cancel this Informal Competitive Bid at any time prior to the execution of the written contract.**