

Wetland Field Support Services Proposal Evaluation Form RFP No. WFS 18-1

Reviewers Name: _____

Date: _____

Provider 1
Provider 2
Provider 3

COMPLETENESS

Scoring 0 for not included and 1 if included (Min of 10/max of 10)

1				1 Proposal submitted on time 10/25/24 by 3:00PM
1				2 Transmittal letter provided (3.2.1)
1				3 Statement of complying with technical specifications (3.2.2)
1				4 Provided vendor background information (3.2.3)
1				5 Provided experience (3.2.4)
1				6 Provided resumes of key personnel (3.2.5)
1				7 Included Acceptance of Terms statement (3.2.6)
1				8 Included Certification letter (Attachment #1 - 3.2.7)
1				9 Included Authorization to Release Information (Attachment #2 - 3.2.8)
1				10 Guarantee of services and costs (3.2.9)
10	0	0	Total Score	
5	0	0	Weighted Score (Total Score x 0.5)	

EXPERIENCE (4.3.1)

Scoring This area will be scored as 0 for no experience, 1 for some experience, and 2 for good experience (min of 9/max of 18)

1				1 Experience with Iowa wetlands
1				2 Experience with agricultural drained landscapes
1				3 Experience with private landowner rights and drainage laws
1				4 Familiarity with drainage districts
1				5 Experience with state and federal conservation practices - wetland & buffers
1				6 Experience with construction contracts and activities
1				7 Experience working with engineering design/survey firms
1				8 Understanding of nutrients and hypoxia
1				9 Understanding role of science and technology to address ag env. concerns
9	0	0	Total Score	
9	0	0	Weighted Score (Total Score x 1.0)	

UNDERSTANDING OF SERVICES

Scoring 0 for no experience, 1 for some experience, and 2 for good experience (min of 6/max of 12)

1				1 Wetlands Initial Landowner Contacts (4.3.2)
1				2 Wetlands Preliminary Design Review (4.3.3)
1				3 Wetlands permitting, final design, construction (4.3.4)
1				4 Wetlands post construction and wetland performance (4.3.5)
1				5 WFS meets specific requirements (4.3.6)
1				6 Can meet the anticipated needs (4.3.7)
6	0	0	Total Score	
12	0	0	Weighted Score (Total Score x 2.0)	

26 minimum total weighted score 26 to have budget considered

COST PROPOSAL *Only for those meeting the minimum above.*

Score 0 for too expensive, 1 for expensive, 2 for moderate, and 3 for cost effective (max score of 9)

				1 Annual cost
				2 Unit rates
				3 Unit rate increase
0	0	0	Total Score	
0	0	0	Weighted Score (Total Score x 1.5)	

26	0	0		Composite Weighted Score
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