

Addendum #01 for RFB 0919335075

Project Name: CC Mechanical and Electrical System Improvements

Date 1/17/2019

The Addendum contains written information that modify, supplement, or replace information contained in the Project Specifications and Drawings issued January 7, 2019

Acknowledge receipt of this Addendum on the proposal response. Failure to do so may subject contractor to disqualification.

Addendum #1:

- Cover Page – (1 page)
- Attachment #01 – Pre-Bid Meeting Minutes with sign-in sheet (3 pages)

End of Addendum #1



Pre-Bid Meeting: January 11th, 2019 – 10:00 AM CDT

Owner/DAS/CM Team Introductions:

Construction Manager – DCI Group
Designer – Shive-Hattery
Iowa Department of Administrative Services (DAS)
DAS Purchasing Agent – Steve Oberbroeckling

General Project Description/Overview:

CC Mechanical & Electrical System Improvements
Target date for substantial completion is 1/10/2020

Bid Packages:

- 1) BP #1 – Generator Controls

Alternates:

- 1) Alternate #1- Replace Fuel Controls on 2 generators
- 2) Alternate #2- Generator Set Control Modifications on 5 generators
- 3) Alternate #3- Reuse of conduits from generators

Unit Costs:

- 1) N/A-

Tour

Bid Package Process:

Overview of Instructions to Bidders – DCI Group

PROPOSALS DUE: Feb 7th, 2019 by 2:00 PM

MAKE SURE IT IS SUBMITTED TO DAS AS THE REQUEST FOR PROPOSALS READS

1. Proposal Process
 - a. All questions after this meeting and prior to 2:00 PM January 31st, 2019 to be submitted to Steve Oberbroeckling at steve.oberbroeckling@iowa.gov. Do not contact DAS, Shive-Hattery or DCI Group directly for questions.
2. Schedule
 - a. Meeting Minutes will be issued in an addendum (possibly a final addendum) no later than January 31st, 2019 by 2:00 PM CST or no later than 48 hours prior to proposals being due
 - b. Proposals due February 7th, 2019 by 2:00 PM CST
 - c. Tentatively an NOI will be issued than February 7th, 2019
 - d. Anticipated construction work to take place February 28th, 2019- January 10th, 2020.
 - i. A scheduling meeting (Pull Plan Schedule) will be held shortly after execution of contracts to further develop the construction schedule. All prime contractors, subcontractors, and key suppliers shall attend.

- ii. One week prior to this meeting, contractors shall provide a preliminary schedule of their activities and activities of their subcontractors with durations and sequencing.

Scope of Work:

3. Administrative
 - a. This RFB will result in one successful proposal per bid package.
 - b. EADOC – State of Iowa project management software
 - c. Pre-construction meetings and submittals.
 - i. Prime contractors shall submit a submittal schedule within five business days of receipt of Owner/Prime Contractor Agreement. See section 01 1200.16 for requirements. A template with A/E identified submittals will be provided to contractors.
4. Construction
 - a. All areas shall be cleaned and put back to existing conditions prior to substantial completion.
 - b. Staging and storage of materials will need to be coordinated with DCI Group/DAS
 - c. Contractor shall maintain accurate as-built construction records throughout the project.
 - d. Daily logs/Weekly Report/Safety Meetings and meeting requirements.
 - e. Onsite supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.
5. Close Out
 - a. Provide complete, clean, and legible copies of the as-built construction records to DCI Group upon completion of work. Electronic and hard copies of all O&M's and as-built drawings to be submitted. Refer to spec. section 01 7700 – Closeout Procedures for more details.

State of Iowa Worksite Rules:

1. All personnel who will work on-site will be required to perform background checks.
2. Michael Steen and Kelsey Johnson Eveland with DCI Group will be your main point of contact.
3. It is of the utmost importance to show respect and courtesy to all staff at all times.
4. Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.
5. No smoking or smokeless tobacco use onsite

Open Discussion:

Q. Do the generator controls interface with the existing building automation system?

A. Yes

Q. Does the interface with the existing building automation system need to be maintained and if it does will register numbers for this system be provided?

A. Yes, the interface needs to be maintained. The state does not have a list of the registry information, that will need to be accessed from the Cummins system by the successful bidder.

Q. Is the desire for the remote station to be a touch screen unit or a PC?

A. A PC as shown in the documents.



Project Name: 9040.00 CC Mechanical and Electrical System Improvements

Meeting Purpose: Pre-Bid Meeting

Date: January 11th, 2018 at 10:00 AM

Attendees

<u>Name</u>	<u>Company</u>	<u>Phone Number</u>	<u>E-Mail Address</u>
Michael Steen	DCI Group	515-975-8348	michaels@dcigroup-us.com
Kelsey Johnson Eveland	DCI Group	515-291-1616	kelseyE@dcigroup-us.com
Jennifer Kleene	DAS	515-725-0454	Jennifer.kleene@iowa.gov
John Waldras	SHIVER HATTERY	(515) 202-5200	johnaldren@shiver-hattery.com
BILL MESSINGER	DAS	515-204-5983	bill.messinger@iowa.gov
Paul Bushong	DAS	515-333-7276	paul.bushong@iowa.gov
JERRY BRISTOL	CUMMINS	816-602-5371	ag062@cummings.com