

Addendum 3 for RFB925000-01

Project Name: DOC MPCF Bldg 18 Roof Replacement

RFB #: 925000-01

DAS Project #: 9250.00

Date: 08/24/2023

Bids Due: August 29, 2023 @ 2 pm

A. QUESTIONS/CLARIFICATIONS

1. The substitution request for DaVinci was evaluated and is not approved for the project.

2. Q. Does this project have prevailing wages?
 - A. This project does not have prevailing wages.

3. Q. Who is responsible for renting a lift?
 - A. The use of a lift, as needed or required, is to be provided by each bid package. Contractors are responsible for protecting any concrete areas or sidewalks and any damage will be at the expense of the contractor.

B. SPECIFICATIONS

1. 00 4116 BID FORM
 - i. BP 02: Include \$3,500 allowance for landscaping.

2. 01 1200 CONTRACT SUMMARY
 - i. Section 1.09 B) 4): Provide and install scaffolding. Assume scaffolding will be installed on the East, South, and West sides of the building. Provide three (3) stair towers, one for each roof elevation. Coordinate location with CM prior to installation.

 - ii. Section 1.09 B) 5): Include allowance of \$3,500 to return any damaged landscaping back to existing conditions. All concrete and sidewalks are to be protected and any damage will be at the expense of the contractor. Allowance will be used at the CM's and owner's discretion. Documentation, as requested, will be required. If no documentation is provided, no payment will be approved.

SECTION 00 4116

BID FORM

The Bid Form I must be submitted online through the State's [IMPACS Electronic Procurement System](#).

RFB #925000-01

BID FORM for CONSTRUCTION CONTRACT
for
Mount Pleasant Correctional Facility
1200 E. Washington St. Mount Pleasant, IA 52641
Project 9250.00

Iowa Department of Administrative Services
Hoover State Office Building, Level 3
1305 East Walnut Street
Des Moines, Iowa 50319-0105

The following information is to be completed and submitted with your bid.

1. Bid Form - Completed and Signed (to be uploaded with bid submission)
2. Non Discrimination Clause Information
3. Contractor Targeted Small Business Enterprise Pre-Bid Contract Information
4. Bid Security – 5% of total Bid amount (to be uploaded with bid submission)

Authorized Representative:

The undersigned Bidder, in response to your Request for Bid for construction of the above project, having examined the Drawings, Specifications, and other Bidding Documents dated June, 21, 2023, and Addenda issued and acknowledged below as received and being familiar with all the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, equipment and supplies to perform all work to construct the project in strict accordance with the proposed Contract Documents, within the time and at the prices stated below. Prices are to cover all expenses incurred in performing the work required under the proposed Contract Documents, of which this bid is a part.

Bidder acknowledges receipt of the following Addenda which are a part of the Bidding Documents and for which any effect on cost of the Work is included in the bid amounts indicated:

Number _____ _____ _____ _____ _____

Dated _____ _____ _____ _____ _____

Note that the State of Iowa is exempt from State and Local sales and use taxes (including local option and school option) for this project. Taxes on construction materials shall NOT be included in the bid amounts.

Amounts shall be indicated in both words and figures. In case of discrepancy, the amount indicated in words shall govern.

BID PACKAGES:

BP 01

Description: All abatement and demolition work identified on sheet AD1.00.

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____ Dollars
(\$_____).

BP 02

Description: All work shown on the contract documents with the exception of the work identified on sheet AD1.00. Include an allowance of \$3,500 to return any damaged landscaping back to existing conditions.

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____ Dollars
(\$_____).

UNIT PRICES:

UNIT 01

Description: State the square foot cost to install new sheathing, thickness to match existing, where the snow apron is demolished at areas above the 2'-0" included in the base bid.

_____ Dollars
(\$_____)/SF.

UNIT 02

Description: State the lineal foot cost to install new fascia, thickness to match existing, where the gutters are demolished.

_____ Dollars
(\$_____)/LF.

Bidder hereby certifies that:

1. This bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation;
2. Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain any advantage over any other bidder or over the Owner.
3. Bidder hereby certifies that the Bidder is registered with the Iowa Labor Commissioner as a Contractor as required by Chapter 91C, Code of Iowa.
4. Bidder agrees to comply with all Federal and State Affirmative Action/Equal Employment Opportunity requirements concerning fair employment and will not discriminate between or among them by reason of race, color, religion, sex, national origin or physical handicap.
5. All construction under this Contract shall conform to the requirements of the *Iowa State Building Code*.
6. Bidder agrees that this bid shall remain valid and shall not be withdrawn for a period of thirty (30) calendar days after the date for receipt of bids.
7. Bidder agrees that if written notice of acceptance of this bid is mailed, emailed, or delivered to the undersigned within thirty (30) days after the date in which bids are due, or at any time thereafter before it is withdrawn, the undersigned will sign and return the Contract Agreement, prepared in accord with the Bidding Documents and this bid as accepted; and will also provide proof of insurance coverage and required surety bonds.
8. Bidder understands that the Owner reserves the right to reject any and all bids, and to waive irregularities or informalities and enter into a contract for the work, as the Owner deems to be in the best interest of the State.
9. Bidder understands that the Owner reserves the right to accept any, or no, Alternate Bid, if requested, and that the Alternate Bids may be considered in any order or combination, and the low Bidder shall be determined on the basis of the sum of the base bid and any Alternate(s) accepted.

Subcontractors:

The Trade Contractor must identify all Subcontractors and Suppliers within 48 hours of the published date and time for which bids must be submitted, in accordance with Iowa Code Section 8A311, as amended by House File 646 in 2011. Subcontractors and suppliers may not be changed without the approval of the Owner. Requests for changing a Subcontractor or supplier must identify the reason for the proposed change, the name of the new Subcontractor or supplier, and the change in the subcontractor or supplier price as a result of the change. Any reduction in subcontractor or supplier price as a result of the change, if the change is approved by the Owner, shall be deducted from the Trade Contract Price via a deductive Change Order. Any such changes, if approved by the Owner, which result in an increase in the Trade Contract Price shall be borne by the Trade Contractor.

Enforcement of Reciprocal Resident Bidder Preference, per Iowa Code 73A.21.

All bidders shall either check the box next to "Resident Bidder" or check the box next to "Nonresident Bidder" and by doing so and signing thereafter certifies and attests to the same. All information requested must be provided. Seek out the advice of an attorney if you have questions.

"Resident Bidder" means a person or entity authorized to transact business in of the State of Iowa and having a place of business for transacting business within the State of Iowa at which it is conducting and has conducted business for at least three years prior to the date of the first advertisement for the public improvement. Note, however, that if a nonresident bidder's state or foreign country has a more stringent definition of a resident bidder, the more stringent definition is applicable as to bidders from that state or foreign country.

Resident Bidder

Name of Resident Bidder: _____

By: _____
Authorized Agent and Signatory of Resident Bidder

OR:

Nonresident Bidder

Name of Nonresident Bidder: _____

Name of State or Foreign Country of Nonresident Bidder: _____

Particularly identify and describe any preference, labor preference, or any other type of preferential treatment, in effect in the nonresident bidder's state or foreign country at the time of this bid:

NOTICE: Nonresident Bidders domiciled in a state or country with a resident labor force preference shall make and keep, for a period of not less than three years, accurate records of all workers employed on the public improvement. The records shall include each worker's name, address, telephone number when available, social security number, trade classification, and the starting ending time of employment.

By: _____
Authorized Agent and Signatory of Nonresident Bidder

Bid Form shall be signed by an officer of the company with authority to bind in a contract. Notice of acceptance of this bid, or request for additional information by the Department of Administrative Services, may be addressed to the undersigned at the address set forth below:

Legal Name of Firm: _____

Date: _____

Signature of Bidder: _____

Title: _____

Typed Name of Signatory: _____

Email: _____

Business Address:

Telephone Number: _____ Fax Number: _____

Federal Tax Identification Number: _____

Iowa Contractor Registration Number: _____

Bidder Safety Manager Name: _____

For an out-of-state Bidder, Bidder certifies that the Resident Preference given by the State or Foreign Country of Bidder's residence, _____, is _____ %.

END OF SECTION

SECTION 01 1200

CONTRACT SUMMARY

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Project Information
- B. Project Summary
- C. Bid Scope Summary
- D. Work Hour Restrictions
- E. Access to Site
- F. Coordination with Occupants
- G. Rules for Construction Workers
- H. Bid Package Instructions

1.02 PROJECT INFORMATION

- A. Facility Name/Location: Mount Pleasant Correctional Facility, 1200 E. Washington St, Mount Pleasant, IA, 52641
- B. DAS Project #: 9250.00
- C. Owner: State of Iowa, Department of Administrative Services, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, IA 50319
- D. Owner's Representative: James Trower, Iowa Department of Administrative Services, 109 SE 13th Street, Des Moines, IA 50319
- E. Construction Manager: Adam Douglas, McGough Construction, 217 E. 2nd St, Suite 120, Des Moines, IA 50309

1.03 PROJECT SUMMARY

- A. The project includes Roof, gutter and downspout replacement at Building 18 at Mount Pleasant Correctional Facility.
- B. Target date to provide substantial completion is August 27, 2024.

1.04 BID SCOPE SUMMARY

- A. Scope Applicable to All Bid Packages:
 - 1. The Contractor's Work includes all labor, supervision, materials, equipment, services, supplies, tools, facilities, transportation, hoisting, storage, receiving, licenses, inspections, certifications, overhead, profit, or other items required or reasonably inferable to properly and timely perform and complete all work and services to be performed by the Contractor pursuant to this Agreement. Unless specifically stated otherwise, incidental work required to accomplish the work of this Bid Package shall be included the bid. This would include, but not be limited to, temporary facilities, protection of the work, security of equipment, materials, and work in progress, etc. Contractor's Work shall be performed in accordance with the Drawings, Specification Divisions 00 and 01, and Specification sections applicable to each Contractor's scope.
 - 2. Contractor is responsible for all labor and equipment to unload, account for all material delivered, stock, and delivery for this scope of work. Storage and delivery of materials and equipment at the Site shall be permitted only to the extent approved in advance by the Construction Manager, and if anything so stored obstructs the progress of any portion of the work, it shall be promptly removed or relocated by the Contractor without reimbursement.
 - 3. On site supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.

4. Provide all temporary facilities required for this scope of work including trailer, trailer power, telephone, secured storage, temporary power for work, temporary and task lighting for work, etc. as determined necessary by Contractor. Coordinate location of trailers, material storage and utility lines with Construction Manager. Limited space is available, and permission to bring any such facility or excess materials on to the site shall be approved by the Construction Manager.
5. Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager.
6. All turf, landscaping, and subgrade disturbances caused by equipment traffic or other activities related to the Contractor's scope shall be repaired or restored to proper conditions by the Contractor.
7. Protect adjacent existing building elements from damage from Scope of work. Repair existing building elements damaged during Contractor's Scope of work.
8. The Contractor is to ensure that any and all roof penetration or openings in the building envelope will be made weather-tight at the end of each day.

1.05 WORK HOUR RESTRICTIONS

- A. Work hours are anytime Monday through Friday unless arrangements are made in advance. Contractors are not limited to a 10-hour time frame.

1.06 CONTRACTOR USE OF SITE AND PREMISES

- A. Construction Operations: Limited to areas noted on Drawings.
- B. Provide access to and from site as required by law and Owner:
 1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
 2. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.
- C. Facility will be occupied at all times during duration of work. Contractor personnel shall conduct themselves in an agreeable manner at all times. Failure to do so may result in removal from the work site.

1.07 OWNER OCCUPANCY

- A. Owner intends to occupy the Project upon throughout construction
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

1.08 RULES FOR CONSTRUCTION WORKERS

- A. The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.
- B. All construction workers must have a background check completed prior to entering the campus to perform work.
- C. Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project.
- D. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.
- E. You are permitted access only to the work site and no other area of the institution.
- F. No drugs, alcohol, or firearms are allowed on the work site.
- G. Do not leave money, drugs, alcohol, or firearms in your personal vehicle.
- H. Company and personal vehicles are to be parked and locked in designated or authorized area of the work.

- I. Secure all tools at the end of the day.
- J. Maintain control of all tools, supplies, and debris at all times during the work.
- K. Never leave keys in any vehicle. If a security officer finds keys in a vehicle, they are under orders to turn them in to a security supervisor.
- L. Do not give anything to residents or take anything from residents; if they offer, inform your supervisor.
- M. Secure all tools at the end of each day. Never leave tools unattended. All tools shall be checked in at the beginning of the day and checked out at the end of the day. If security officers find loose tools, they are under orders to turn them in to their supervisor.
- N. All delivery vehicles must go directly to the job site. Extra time should be anticipated for all deliveries. Provide 24-hour notice to the facility of deliveries.
- O. During an emergency, follow the instructions of the security staff.
- P. Contractor shall wear clothing of a different color, pattern, fashion, etc. as to distinguish themselves from inmates.
- Q. A correctional facility is a somewhat unstable environment and poses certain potential hazards to individuals living, working and visiting within its confines. As a result, compliance with facility policies and procedures, as well as the directives of facility staff is essential. Individuals working inside the facility agree to follow all known policies and procedures, agree to follow the directives of facility staff, and acknowledge responsibility to seek assistance of facility staff if questions or questionable circumstances arise. Individuals working inside the facility also must follow these guidelines:
 - 1. Workers must be suitably attired. They will be properly attired as would be expected in a public meeting place. Workers will wear shoes and will not wear miniskirts, shorts, muscle shirts, see-through clothing, halter-tops or clothing made of lycra or spandex material. Split skirts of appropriate length are allowed. Blue chambray shirts are not allowed to be worn with blue jeans. No clothing shall be worn with obscene or lewd slogans, pictures, or words, and similar apparel. All female workers are required to wear a bra and underwear.
 - 2. Workers will be required to clear a metal detector scan or other scanning device prior to admittance. Any person who is unable to clear the metal detector scan may be pat searched. All other items such as coats shall be searched electronically and may be manually searched as well. Entrance may be denied if the worker is not willing to submit to a search.
 - 3. Workers will be required to bring a list of tools they will be taking inside the facility. These tools will be inventoried going into the facility and again when the worker is leaving the facility. All tools will be accounted for throughout the day.
 - 4. For security and safety purposes workers must be escorted by a staff member.
 - 5. Cell phones, weapons, and cameras/camcorders are not allowed inside the facility. The foreman will be allowed to have one cell phone.
 - 6. Wallets, purses, and billfolds are not allowed inside the facility.
 - 7. Tobacco products are not allowed inside the facility.
 - 8. All unauthorized items shall be locked in vehicles or secured in the lockers.

1.09 BID PACKAGE INSTRUCTIONS

- A. **Bid Package #01** – Abatement and Demolition: Trade Contractor shall include all of the following, but not limited to, as part of the contract:
 - 1. All abatement and demolition work identified on sheet AD1.00.
 - 2. This bid package's work hours will need to allow for Bid Package #02 to install weather protection on the roofing that is abated each day.
 - 3. Includes specification: All Division 00 and 01; 00 3126 – Hazardous Material Testing Report; 02 4100 – Selective Demolition
- B. **Bid Package #02** – Roofing and Sheet Metal, Carpentry, and Painting: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. All work identified in the contract documents with exception of the work identified on sheet AD1.00. This work will include but not be limited to:
 - a. Install 2'-0" of new blocking at removed snow apron locations as indicated in detail A1/A4.00.
 - b. New ½" plywood sheathing.
 - c. New Ice and water shield underlayment
 - d. Synthetic slate shingles, ridge tiles, and ridge vents
 - e. Snow guards at locations indicated
 - f. All associated required flashings, gutters, and downspouts required to complete roofing system or as indicated. Including cutting in the flashing to the masonry joints and required sealants.
 - g. New soffit and parapet blocking as required or indicated
 - h. New 1x6 Wood Fascia trim where indicated
 - i. Painting of existing and new Fascia
 - j. Installation of salvaged copper ventilation hood
2. This bid package is responsible for covering and weather protecting the exposed existing roof deck system and building from water penetration.
3. Provide and install temporary construction fencing at location indicated on the drawings. Include (1) Drive thru gate for access. Fencing to be installed prior to any work commencing. Coordinate location of fencing and gate with CM prior to installation.
4. Provide and install scaffolding. Assume scaffolding will be installed on the East, South, and West sides of the building. Provide three (3) stair towers, one for each side of the building. Coordinate location with CM prior to installation.
5. Include allowance of \$3,500 to return any damaged landscaping back to existing conditions. All concrete and sidewalks are to be protected and any damage will be at the expense of the contractor. Allowance will be used at the CM's and owner's discretion. Documentation, as requested, will be required. If no documentation is provided, no payment will be approved.
6. Includes specification: All Division 00, 01, 06, 07, and 09.

C. Unit Price #01 – Wood Blocking Repairs: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. State the square foot cost to install new sheathing, thickness to match existing, where snow apron is demolished at areas above the 2'-0" included in the base bid.
2. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
3. Contractor to photo documentation to show actual quantities to be signed off by construction manager at time of execution/delivery. If not documented or a request from architect is not received, no payment will be approved.
4. Owner reserves the right to reject Contractor's measurements of work in place that involves use of established unit prices and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Contractor.

D. Unit Price #02 – Wood Fascia Repairs: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. State the lineal foot cost to install new fascia, thickness to match existing, where existing gutters are demolished.
2. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
3. Contractor to photo documentation to show actual quantities to be signed off by construction manager at time of execution/delivery. If not documented or a request from architect is not received, no payment will be approved.
4. Owner reserves the right to reject Contractor's measurements of work in place that involves use of established unit prices and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Contractor.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION