



Addendum #001 for RFP951600-01

Project Name: State of Iowa Building Renovation
DAS RFP#: 951600-01
DAS Project Number: 9516.00
Date: 12/30/2025

Proposals Due: January 7, 2026, at 2:00 PM

Contents:

Cover page and Questions (2 pages)

Questions:

Q: Are the dates listed in the RFP correct? They are in red, so we wondered if these are final or potentially shifting.

A: These dates are intended to be final.

Q: Can we request a pre-proposal conference call?

A: At this time there is no additional information that can be shared. Final locations for the design have not been identified and will be determined as part of the programming of this RFP.

Q: Is there any additional information that will help define scope: drawings, budget, locations, number of building locations, area per building locations?

A: Additional information is not available at this time. Most of this information will be determined as a result of the space utilization assessment and strategic space planning.

Q: Would there be any consideration to change the proposal date?

A: We would like to adhere to the current due date of January 7, 2026 at 2:00PM.

Q: Would it be possible to have an onsite pre-proposal walkthrough at one of the locations?

A: Final locations for the design have not been identified and will be determined as part of the programming of this RFP.

Q: Please clarify whether respondents are expected to include an estimated total fee and proposed schedule as part of the submission, and whether these will be used as selection criteria. Given the limited information currently available regarding the precise scope and number of buildings included in the project, developing accurate estimates at this stage will be challenging.

A: Respondents are NOT expected to include an estimated total fee or completed proposed schedule.

- Please acknowledge availability to participate in a project kick off the week of January 26th within your proposal, as well as, continued availability of proposed staff members to continue work on the project.
- Proposed hours and fee scores will be based upon hourly fee pricing and position as requested in section 1.3.32. Negotiation of a total strategic planning fee will occur after issue of the Notice of Intent to Award.



Addendum #001 for RFP951600-01, Cont.

Questions, cont.:

Q: Provide the hourly rates, and anticipated hours by position, for all persons (including sub-consultants) that will be assigned to the project. Also provide an estimated fee total. Identify desired reimbursable charges (the State has limitations, per State of Iowa Accounting Policies and Procedures 210.245), and all other charges. Can more clarity be provided about scope in order to provide a fee?

A: Per previous Q&A, additional information is not available at this time. Please submit hourly fee pricing broken down by position per section 1.3.32. Negotiation of a total strategic planning fee will occur after issue of the Notice of Intent to Award.

Q: Designer shall include any and all survey work required for completion of project. Will Survey work be required for the project? Should we include a surveyor as part of the team?

A: It is not anticipated that Survey work will be required for completion of the project. Please exclude any surveyor from the proposal.