ADDENDUM #01

Project Name: DOC NCF Misc Door Replacements
DAS# 9523.00
RFB 952300-02
Addendum #01
Dated: October 23, 2026

This Addendum forms a part of the bidding and contract documents. This Addendum supersedes and supplements all portions of the original bidding and contract documents dated October 06, 2026 with which it conflicts.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM. FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

1) CLARIFICATIONS

A. None

2) SPECIFICATIONS

A. Section 00 0110 - Remove specifications section 00 3126 Existing Hazardous Material Information from the table of contents

3) QUESTIONS

A. Can you confirm whether the CMU shown around Door K-003 on sheets A-104 and A-106 is existing or intended to be new construction? *Answer: All CMU at Door K-003 is new (infill framing).*

4) SUBSTITUTION REQUESTS

A. None

5) ATTACHMENTS

A. Pre-Bid meeting agenda and sign in sheet

B. 00 0110 Table of Contents

END OF ADDENDUM

IOWA
Department of Administrative Services

State of Iowa - Department of Administrative Services
109 SE 13th St.
Des Moines, Iowa 50319
P: (515) 281-7260

Project: 9523.00 DOC NCF Misc Door Replacements
307 S 60th Ave E W
Newton, Iowa 50208
P: 641-792-7552

RFB 952300-02 DOC NCF Misc Door Replacements Agenda: Meeting #1

Meeting Date	Oct 15, 2026	**Meeting Time**	11:00 am - 12:00 pm Central Time (US & Canada)
Meeting Location			
Overview	Meeting to allow prospective bidders to visit the site, when possible, and learn more about the project.		
Attachments			

Scheduled Attendees

Name	Company	Phone Number	Email
Brett Cherry	Horizon Architecture		brett@horizon-architecture.com
Michael Nolan	Horizon Architecture		michael@horizon-architecture.com
Brad Heir	Newton Correctional Facility	P: (515) 314-8820	brad.hier@iowa.gov
Ryan Trease	Newton Correctional Facility	P: (641) 792-7552	ryan.trease@iowa.gov
Cody Lawrence	Samuels Group, Inc.	P: (515) 288-0467	clawrence@samuelsgroup.net
Brian Polzin	Samuels Group, Inc.	P: (715) 841-1982	bpolzin@samuelsgroup.net
Bill Reynolds	Samuels Group, Inc.	P: (515) 288-0467	breynolds@samuelsgroup.net
Brad Tonyan	State of Iowa - Department of Administrative Services	P: 515-360-7718	brad.tonyan@iowa.gov

Introduction

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
	Description Attendees - Please make sure all sign the attendance log					

Project Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open

Description
Project includes the replacement of select doors and windows at the Newton Correctional Facility (NCF).

- Base bid - To include doors K003, H002, H003 and H010
- Alternate #1 - Doors H009 and H008B
- Alternate #2 - Door H007
- Alternate #3 - Door A092
- Alternate #4 - Door L011B

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open

Description

- Contract(s) Issued: Week of November 2, 2026
- Submittals: November 16, 2026 to December 23, 2026
- Construction: Dependent on the materials procurement - Anticipated Late June 2027 to August 5, 2027.
- Construction for the alternates to follow base bid work - August 5 to September 17, 2027
- Closeout: August to mid September depending on alternates accepted.

A pull-plan session will be held with the successful bid package contractors to finalize the construction schedule.

State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open

Description

- Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place.
- Contractors shall provide daily logs for each day they are on site.
- Construction progress meeting will be established once construction starts.
- It is of the utmost importance to show respect and courtesy to all staff at all times.
- Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.
- No smoking, vaping or smokeless tobacco use onsite.

Contractors are to make sure the appendix is reviewed for additional facility information.

- Temporary facilities
    - Toilets - Contractor's use of owner's toilets in the building the work in being completed in is available. Unless the contractor wants to provide their own temporary toilet outside the prison fence.
    - Owner will provide electrical power and water.
- Demolished equipment
- Tool control
- Cell phones
- Background checks / PREA - Will need to be completed by all workers on site
- Work hours: Work hours are from 07:00 am to 03:00 pm, Monday through Friday, unless arrangements are made in advance. See the information in the appendix for additional information regarding work hours.
- View Specification 01 1200 - Contract Summary for more information.

RFB Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Bid Submission				Open

Description

- Bids are due no later than 2:00 pm, Thursday, October 29, 2026.
- The Bid shall be submitted to the Issuing Officer through the IMPACS Electronic Procurement System.
    - Link and information is in the project manual

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status

- Contractors will need to register prior to bidding
- Bidders will need to register regardless of whether it has already done business with the State of Iowa.
- Bidders should complete the registration process and ensure the ability to log in as soon as possible to ensure Bids can be submitted on the due date.
- Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted.
- Bid Opening will be held at https://teams.microsoft.com/meet/286870276907189?p=b3312hwOnxAVUsTyBF and teleconference number 1-469-998-6043 Pin: 971 589 06# at 3:00 pm on October 29, 2026.

- Contractor shall reference section 00 0116 for the bid submittal checklist
  - Bid Proposal Information
  - Non-Discrimination Clause Information
  - Contractor Targeted Small Business Enterprise Pre-Bid Contract Information
  - Bid Security – 5% of total Bid amount
- Apparent low bidder will be required to submit subcontractor/supplier list 48hrs after the bid opening

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Bid Schedule				Open

Description

- Questions/Substitutions Due in Writing to Construction.Procurement@das.iowa.gov:
- Questions / Substitutions are due by October 20, 2026 by 2:00 pm
- Addendum Issued: October 23, 2026
- Bids Due: October 29, 2026 by 2:00 pm
- Tentative NOI Issued: October 30, 2026

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Administrative Details				Open

Description

- Contractors will sign a modified ConsensusDocs 802. Example in the project manual.
- Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802.
- Project-specific P&P bonds must be provided prior to contract execution.
- Successful contractor must turn in their list of subcontractors and suppliers within 48 hours of the bid.
- DAS will provide tax exempt certificates upon request.
- Procore will be used for all project management, at no cost to the trade contractor.
  - Submittals, Invoicing, RFIs, ASIs, PRs, RFQs
  - Contracts, Change Orders and Certificates of Substantial and Final Completion will also use Docusign
- Contractor Schedule of Values shall be broken out as specified in the project manual.
  - SOV must contain a closeout line item for at least 1% of the total contract value.
  - This line item can only be invoiced once the certificate of final completion has been signed by all parties.
- Contractors are to provide a site-specific safety plan before construction begins.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Pre-Bid Site Visits				Open

Description
No additional site visits are planned besides today for this project. Contact Brian Polzin with Samuels Group to verify with the facility if an alternate time can be arranged.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.5	1	Questions				Open

Description
Submit all questions in writting to construction.procurement @das.iowa.gov.

Questions or substitution requests are due in writing by October 20, 2026 by 2:00 pm

Design
Construct
Furnish

PROJECT NAME: 9523.00 DOC NCF MISC. DOOR REPLACEMENTS
MEETING LOCATION: 307 S. 60TH AVE., WEST, NEWTON, IA 50208
MEETING TYPE: RFB952300-02 – PRE-BID MEETING
DATE AND TIME: THURSDAY, OCTOBER 15, 2026 @ 11:00 AM

Name	Company Name	Phone Number	Email Address
Brian Polzin	Samuels Group	515-218-0227	bpolzin@samuelsgroup.net
Brad Tonyan	DAS	515-360-7718	Brad.tonyan@das.iowa.gov
Ryan Trease	NCF – POM	641-792-7552	Ryan.trease@iowa.gov
Brett Cherry	Horizon Architecture	319-331-6613	brett@horizonarchitecture.com
Cody Kynion	Keystone Construction	515 720 7768	Cody.Kynion @ Keystone-cs.com

SECTION 00 0110

TABLE OF CONTENTS

PROCUREMENT AND CONTRACTING REQUIREMENTS

1.01 **DIVISION 00 – PROCUREMENT AND CONTRACTING REQUIREMENTS**

A.	00 0101	Project Title Page
B.	00 0107	Seals Page
C.	00 0110	Table of Contents
D.	00 0115	List of Drawing Sheets
E.	00 0116	Bid Submittal Checklist
F.	00 1113	Notice to Bidders
G.	00 2113	Instructions to Bidders
H.	00 2113.01	IMPACS Electronic Procurement System Instructions
I.	00 2113.02	Sample Contractor Certificate of Insurance
J.	00 3113	Preliminary Schedule
K.	00 3143	Permit Application
L.	00 4116	Bid Form
M.	00 4116.01	Non Discrimination Clause Information
N.	00 4116.02	Targeted Small Business Information
O.	00 4313	Bid Security Forms
P.	00 5200	Agreement Form
Q.	00 6000	Payment Bond and Performance Bond Forms

1.02 **DIVISION 01 – GENERAL REQUIREMENTS**

A.	01 1200	Contract Summary
B.	01 2500	Substitution Procedures
C.	01 2600	Contract Modification Procedures
D.	01 2900	Payment Procedures
E.	01 3100	Project Management and Coordination
F.	01 3100.001	Background and PREA Forms
G.	01 3100.01	Web Based Construction Management
H.	01 3200	Construction Progress Documentation
I.	01 3300	Submittal Procedures
J.	01 4000	Quality Requirements
K.	01 5000	Temporary Facilities and Controls
L.	01 6000	Product Requirements
M.	01 7300	Execution
N.	01 7700	Closeout Procedures

1.03 SPECIFICATIONS

A.	02 4119	Selective Structure Demolition
B.	04 2000	Unit Masonry
C.	07 9200	Joint Sealants
D.	08 1113	Doors and Frames
E.	08 3463	Detention Security Hollow Metal Doors and Frames
F.	08 5653	Security Windows
G.	08 7100	Door Hardware
H.	09 9113	Exterior Painting

1.04 APPENDIX

A. Contractor Security Procedures / Meals Information
B. NCF Doors scope sheet
C. NCF Facility Information

END OF SECTION