

RFQ MS245820005
ATTACHMENT 1 (SPECIFICATIONS)

The Contractor will be responsible for complete snow removal when snow accumulation of more than two (2) inches occurs or when snowfall with blowing conditions has accumulated in drifts of more than two (2) inches that make normal use of the facility difficult. Areas needing serviced include all sidewalks, driveways, parking lots and compound areas as discussed at the site visit.

All areas are to be clear and accessible 7 days a week by 10:00 a.m. the day of the accumulation. Facility personnel working hours are as followed:

MUSCATINE: 08:00 am to 4:30 pm (Monday through Friday)

STORM LAKE: 07:00 am to 4:00 pm (Monday through Friday)

FT DODGE: 06:00 am to 4:30 pm (Monday through Friday)

CARROLL: 08:00 am to 4:30 pm (Monday through Friday)

WATERLOO: 06:00 am to 4:30 pm (Monday through Friday)

Some facilities have gated areas that will only be accessible during “regular” business hours. Contractors shall work and communicate plan of action with building managers. Areas that are “gated”/ “secured” are not expected to be clear when access is not available.

Snow removal will be in such a manner that there will be no loss of parking, roadways or blockage of sidewalk and steps. No snow can be pushed up against fencing or structures. Areas marked with “**RED**” circle/cloud on ATTACHMENT 3 are the only authorized “Snow Piling” areas. Areas marked with “**GREEN**” circle/cloud on ATTACHMENT 3 are “No Snow Piling” areas. Avoid making piles within 6 feet of perimeter fences as this becomes a security concern. See ATTACHMENT 3 for additional comments/notes and/or site specific instructions.

Salt, sand, bulk snow removal or any additional service requires approval by the State’s Authorized Representative (i.e. Field Engineer assigned to that facility)

Response time: When the snow accumulates two inches or more (as measured by the closest National Weather Service or local airport) or when snowfall with blowing conditions creates drifts of more than two (2) inches, the awarded Contractor should assume that they will need to perform this task unless otherwise directed by the State’s Authorized Representative.

For invoice auditing purposes, snow totals will be based on reports from the National Weather Service <https://www.weather.gov/> and/or those reported by a local news channel/source.

Invoices must be submitted to Agency **WITHIN 30 DAYS** from the last service date listed on the invoice.