PROJECT MANUAL

PROJECT NAME:

DAS-SHB-Archives Storage Renovation

PROJECT ADDRESS:
600 East Locust Street
Des Moines, Iowa 50319

PROJECT DATE: September 19, 2025

OWNER:
Iowa Department of Administrative Services
109 Southeast 13th Street
Des Moines, Iowa 50319

OWNER PROJECT NUMBER: 9485.00

OWNER REQUEST FOR BID NUMBER: RFB948500-01

CONSTRUCTION MANAGER:
DCI Group Inc.
220 SE 6th Street Suite 200
Des Moines, Iowa 50309

CONSTRUCTION MANAGER PROJECT NUMBER: 25-026

ARCHITECT:
Neumann Monson, Inc
111 East Grand Avenue, Suite 105
Des Moines, IA 50309

ARCHITECT PROJECT NUMBER: 22.035

SECTION 00 0107 - SEALS PAGE

I hereby certify that the portion of this technical submission described below was prepared by me or under my direct supervision and responsible charge.

Discipline: Architecture

Stamp:



Company Name: Neumann Monson, Inc.

Address: 111 E. Grand, Suite 105, Des Moines, IA 50309

Telephone: 515.339.7800

Name: Brian R. Warthen

Responsibility: _____

License#: 06244

I hereby certify that the portion of this technical submission described below was prepared by me or under my direct supervision and responsible charge.

Discipline: MEP Engineering

Stamp:



Company Name: IMEG Corp.

Address: 2882 106th St., Des Moines, IA 50322

Telephone: 515.334.9906

Name: Peter J. Ernzen

Responsibility: _____

License#: P20531

I hereby certify that the portion of this technical submission described below was prepared by me or under my direct supervision and responsible charge.

Discipline: MEP Engineering

Stamp:



Company Name: IMEG Corp.

Address: 2882 106th St., Des Moines, IA 50322

Telephone: 515.334.9906

Name: Tony E. DeLouis

Responsibility: _____

License#: P15842

END OF SECTION

SECTION 00 0110 - TABLE OF CONTENTS

PROCUREMENT AND CONTRACTING REQUIREMENTS

Division 00 -- Procurement and Contracting Requirements

00 0101 – Project Title Page

00 0107 – Seals Page

00 0110 – Table of Contents

00 0115 – List of Drawing Sheets

00 0116 – Bid Submittal Checklist

00 1113 – Notice to Bidders

00 2113 - Instructions to Bidders

00 2113.01 - IMPACS Electronic Procurement System Instructions

00 2113.02 - Insurance Certificate Sample

00 3113 - Preliminary Schedule
Preliminary Schedule Example

00 3143 - Permit Application

00 4116 - Bid Requirements

00 4116.01 - Non-Discrimination Clause Information

00 4116.02 - Targeted Small Business Information

00 4313 - Bid Security Forms
Consensus Docs 262 - Bid Bond

00 5200 - Agreement Form
Consensus Docs 802 - Standard Form of Agreement between Owner and Trade Contractor

00 6000 - Payment Bond and Performance Bond Forms
Consensus Docs 260 - Performance Bond
Consensus Docs 261 - Payment Bond

SPECIFICATIONS

Division 01 -- General Requirements

01 1200 - Contract Summary

01 1201 – General Work Requirements

01 1202 – Special Work Requirements

01 2500 - Substitution Procedures

01 2500.01 - Substitution Request Form

01 2600 - Contract Modification Procedures

01 2900 - Payment Procedures

01 3100 - Project Management and Coordination
Construction Project Request for Notification and/or Services from Capitol Complex Maintenance

01 3100.01 - Web Based Construction Management

01 3200 - Construction Progress Documentation

01 3300 - Submittal Procedures

01 4000 - Quality Requirements

01 5000 - Temporary Facilities and Controls

01 5723 - Indoor Air Quality Controls

01 6000 - Product Requirements

01 7300 - Execution

01 7700 - Closeout Procedures
Substantial Completion Project Checklist
Final Completion Project Checklist

Division 02 -- Existing Conditions (NOT USED)

Division 03 -- Concrete

03 3000 – Concrete Floor Patching

03 0130 - Concrete Floor Leveling and Surface Preparation

03 3511 –Concrete Preparation and Finishing

Division 04 -- Masonry (NOT USED)

Division 05 -- Metals

05 5000 – Metal Fabrications

Division 06 -- Wood, Plastics, and Composites

06 1000 - Rough Carpentry

Division 07 -- Thermal and Moisture Protection

07 9200 - Joint Sealants

Division 08 – Openings

08 1113 – HM Doors and Frames

08 7100 – Door Hardware

Division 09 -- Finishes

09 2116 - Gypsum Board Assemblies

09 5100 - Acoustical Ceilings

09 6500 – Resilient Flooring

09 9000 - Painting and Coating

Division 10 - Specialties

10 1513 – Wide Span Shelving

10 5113 – Archival flat file storage Cabinets

10 5613 – Metal Storage Shelving 4 Post

10 5626.13 – Mobile Storage Shelving Mechanical Assist

Division 11 - (NOT USED)

Division 12 – Furnishings

12 3600 – Countertops

Division 13 -20 (NOT USED)

Division 21 -- Fire Suppression

21 0500 - Basic Fire Suppression Requirements

21 0505 - Fire Suppression Demolition for Remodeling

21 0529 - Fire Suppression Supports and Anchors

21 0553 - Fire Suppression Identification

21 1300 - Fire Protection Systems

Division 22 -- Plumbing

22 0500 – Basic Plumbing Requirements

22 0505 – Plumbing Demolition for Remodeling
22 0529 – Plumbing Supports and Anchors
22 0553 – Plumbing Identification
22 1000 – Plumbing Piping

Division 23 -- Heating, Ventilating, and Air-Conditioning (HVAC)

23 0500 - Basic HVAC Requirements
23 0505 - HVAC Demolition for Remodeling

Divisions 24 & 25 (NOT USED)

Division 26 -- Electrical

26 0500 - Basic Electrical Requirements
26 0503 - Through Penetration Firestopping
26 0505 - Electrical Demolition for Remodeling
26 0513 - Wire and Cable
26 0526 – Grounding and Bonding
26 0527 - Supporting Devices
26 0533 - Conduit and Boxes
26 0535 – Surface Raceways
26 0553 - Electrical Identification
26 0933 - Lighting Control Systems
26 2726 – Wiring Devices
26 5119 – LED Lighting

Divisions 27 - Communications

27 0500 - BASIC COMMUNICATIONS SYSTEMS REQUIREMENTS
27 0503 - THROUGH PENETRATION FIRESTOPPING
27 0505 - TECHNOLOGY DEMOLITION FOR REMODELING
27 0528 - INTERIOR COMMUNICATION PATHWAYS
27 0553 - IDENTIFICATION AND ADMINISTRATION
27 1100 - COMMUNICATION EQUIPMENT ROOMS (CER)
27 1500 - HORIZONTAL CABLING REQUIREMENTS
27 1710 - TESTING
27 1720 - STRUCTURED CABLING SYSTEM WARRANT

Division 28 –

28 0500 – BASIC ELECTRONIC SAFETY AND SECURITY SYSTEM REQUIREMENTS
28 0503 - THROUGH PENETRATION FIRESTOPPING
28 1300 - ELECTRONIC ACCESS CONTROL
28 3100 - FIRE ALARM AND DETECTION SYSTEMS

Divisions 29 thru 49 (NOT USED)

END OF TABLE OF CONTENTS

SECTION 00 0115

LIST OF DRAWING SHEETS

DRAWINGS

1.01	**SHEET**	**TITLE**
A.	G-001	TITLE SHEET AND DRAWING INDEX
B.	G-002	CODE INFORMATION
C.	G-100	DEMOLITION ROUTE(S)
D.	AD101	DEMOLITION FLOOR PLAN AND REFLECTED CEILING PLAN
E.	A-101	FLOOR PLAN AND REFLECTED CEILING PLAN
F.	A-101B	FLOOR PLAN AND REFLECTED CEILING PLAN
G.	A-211	BUILDING SECTIONS
H.	A-411	ENLARGED PLANS AND ELEVATIONS
I.	A-501	DOOR SCHEDULE, FINISH SCHEDULE, AND INTERIOR DETAILS
J.	F-000	FIRE PROTECTION COVERSHEET
K.	FD101	FIRST FLOOR DEMOLITION PLAN - FIRE PROTECTION
L.	F-201	FIRST FLOOR PLAN - FIRE PROTECTION
M.	P-000	PLUMBING COVERSHEET
N.	PD101	FIRST FLOOR DEMOLITION PLAN - PLUMBING
O.	P-201	FIRST FLOOR PLAN – PLUMBING
P.	M-000	MECHANICAL COVERSHEET
Q.	MD101	FIRST FLOOR DEMOLITION PLAN - MECHANICAL
R.	M-201	FIRST FLOOR PLAN – MECHANICAL
S.	E-000	ELECTRICAL COVER SHEET
T.	ED101	FIRST FLOOR WEST DEMOLITION PLAN – LIGHTING
U.	ED111	FIRST FLOOR DEMOLITION PLAN – POWER
V.	ED121	FIRST FLOOR DEMOLITION PLAN – SYSTEMS
W.	E-201	FIRST FLOOR PLAN – LIGHTING
X.	E-210	LOWER LEVEL FLOOR PLAN - POWER
Y.	E-211	FIRST FLOOR PLAN – POWER
Z.	E-221	FIRST FLOOR PLAN – SYSTEMS
AA.	E-600	ELECTRICAL SCHEDULES & DETAILS
BB.	T-000	TECHNOLOGY COVERSHEET
CC.	TD101	FIRST FLOOR DEMOLITION PLAN – TECHNOLOGY
DD.	T-102	FIRST FLOOR PLAN – TECHNOLOGY
EE.	T-103	TECHNOLOGY DETAILS

END OF SECTION

SECTION 00 0116

BID SUBMITTAL CHECKLIST

PART 1 - **GENERAL**

1.01 **BID SUBMITTAL CHECKLIST**

A. The Bidder is responsible to see that the bid is submitted online at IMPACS Electronic Procurement System on or before the due date and time specified. Late bids shall not be accepted.
B. Bids shall be typewritten or in ink. All information requested shall accompany the bid. All blocks shall be completed. Errors shall be lined out and initialed.
C. The right is reserved to reject any or all bids. The State may waive minor deficiencies or informalities in the best interest of the State of Iowa.
D. A properly prepared and submitted bid document is the bidder's responsibility.
E. Bids cannot be changed after the bid opening.
F. In all cases, no verbal communications by any party will override written communications from the issuing office.
G. The Bid Form shall be completed in full and signed and submitted by an officer of the bidder with authority to bind in a contract.
H. If Bid Bond is called for, it shall accompany the Bid submission.
I. If Non-discrimination Clause information is called for, it shall accompany the Bid submission
J. If Targeted Small Business Pre-bid Contact information is called for, it shall accompany the Bid submission.
K. If Certificate of Site Visit form is called for, it shall accompany the Bid submission.

PART 2 - **PRODUCTS – NOT USED**

PART 3 - **EXECUTION – NOT USED**

END OF SECTION

SECTION 00 1113

NOTICE TO BIDDERS

RFB #948500-01

The Iowa Department of Administrative Services will be receiving bids for Archives Storage Renovation at The State Historical Building, Des Moines, Iowa 50319.

The Iowa Department of Administrative Services anticipates construction to begin on February 16th, 2026, and end on July 22nd, 2026.

Bids must be received no later than **2:00 pm, Thursday November 20th, 2025**. Late bids will not be considered. Bids shall be submitted on IMPACS Electronic Procurement System. The Bid shall be accompanied by a Bid Security as set forth in the Instructions to Bidders in the amount of 5% of the total bid amount. Each bid shall be accompanied by a bid bond, cashier's check or a certified check drawn upon a solvent bank chartered under the laws of the United States of America.

Bid Opening
The time and place of bid opening will be held at meet.google.com/xtu-svzo-cbr and teleconference number +1 567-318-2853 Pin: 849010374# at **3:30 pm on November 20th, 2025.**

The Iowa Department of Administrative Services reserves the right to reject any and all bids, and to waive irregularities and to accept a bid that is deemed in the best interest of the State of Iowa.

Bidders must comply with all affirmative action/equal employment opportunity provisions of the State of Iowa and the Federal Government.

This project is exempt from Iowa Sales Tax. Davis Bacon Wages **will not** apply to this project.

Questions must be submitted by **2:00 pm, November 14th ,2025**, to the Issuing Officer.

Bidding documents may stipulate a specific product. Substitute product will be considered if a written request is received by **2:00 pm, November 14th ,2025**, prior to bid opening. Substitution requests will be considered for all products per Section 01 2500 Substitution Procedures, even if the specification does not include a statement such as "or equal," "equal to," "equivalent to," or "basis of design," unless otherwise noted.

An **optional** Pre-Bid meeting will be held on **Wednesday November 12th at 11:00 am** at The State Historical Building, Wild Rose classroom on the 3rd floor West of the State Historical Building. Bidders can access by taking the passenger elevator on the west side of the building. The classroom is just across from the elevator. 600 E Locust St. Des Moines, Iowa 50319 This meeting is not mandatory but is highly recommended.

Bidding Documents, including drawing sheets bearing the project name DAS – SHB Archives Storage Renovation, Dated 9/19/2025 and the Project Manual prepared by Neumann Monson dated 9/19/25, may be obtained from Rapids Reproduction by visiting www.rapidsrepro.com or by calling (515) 251-3222 on Monday November 3rd, 2025.

For further information regarding this project contact:
Michael Bradbury – Issuing Officer
Phone: (515) 515-823-9327
E-Mail: construction.procurement@iowa.gov

END OF SECTION

SECTION 00 2113

INSTRUCTIONS TO BIDDERS

RFB #948500-01

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Project Description
B. Owner
C. State Agency Representatives and Contacts
D. Proposal Form and Submissions
E. Taxes
F. Alternate Bids
G. Drawings
H. Bid Security
I. Due Date and Time for Receipt of Bids
J. Commencement and Completion Date
K. Site Visit
L. Pre-bid Meeting
M. Questions
N. Addenda and Interpretations of the Contract Documents
O. Substitutions
P. Obligation of Bidder
Q. Public Records and Requests for Confidential Treatment
R. Withdrawal of Bid
S. Bid Closing
T. Basis of Bids
U. Informalities/Rejection of Bids
V. Consideration of Bids
W. Preference
X. Qualifications
Y. Insurance
Z. Form of Agreement between Owner and Contractor
AA. Execution of Contract
BB. Laws and Regulations
CC. Contract Documents and Order of Precedence
DD. Conditions of the Work
EE. Subcontracts
FF. Project Manual/Drawings

1.02 PROJECT DESCRIPTION

A. Project Description: State Historical Building Archives Storage Renovation

1.03 OWNER

A. State of Iowa, Department of Administrative Services, 109 SE 13th St, Des Moines, IA 50319

1.04 STATE AGENCY REPRESENTATIVES AND CONTACTS

A. PURCHASING AGENT: Mike Bradburry– Issuing Officer**,** State of Iowa, Department of Administrative Services**,** Hoover State Office Building, 3rd floor**,** 1305 East Walnut Street**,** Des Moines, IA 50319-0105, Phone: 515-823-9327; email: construction.procurement@iowa.gov

B. OWNER REPRESENTATIVE: Brandon Adams, State of Iowa, Department of Administrative Services, 109 SE 13th Street, Des Moines, IA 50319, Phone: 515-201-2197; email: brandon.adams@iowa.gov

C. CONSTRUCTION MANAGER CONTACT: Travis Hoyle, DCI Group 220 SE 6th St. Suite 200 Des Moines, IA 50309 Phone: 641-485-7057; email: travish@dcigroup-us.com

D. DESIGN PROFESSIONAL CONTACT: Brian Warthan, Neumann Monson, 111 East Grand Ave. Suite 105, Phone: 319-321-5481; email: bwarthen@neumannmonson.com

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION

3.01 PROPOSAL FORM AND SUBMISSION

A. A properly prepared and submitted bid is the bidder's responsibility. Bids are to be made in accordance with these Instructions to Bidders and items included on the Bid submission. Failure to comply may be cause for rejection.
B. The Bid is to consist of the required Bid information, together with the other information specified below to be submitted with the Bid, in which copies are included with these Bidding Documents.
   1. The total bid package submitted is required to include the following:
      a. An online submission including:
         1) Required Bid Form (To be uploaded online)
         2) Required Non-discrimination Clause Information
         3) Required Targeted Small Business Pre-bid Contact Information
         4) Bid Security (documentation provided by Bidder) (To be uploaded online) (Required)
         5) Certification of Site Visit (To be uploaded online if Pre-Bid is Mandatory)
C. Include the amount for performing all work described in the drawings and specifications for Base Bid and for each Alternate Bid requested.
D. Acknowledge receipt of all Addenda issued, where so indicated on the Bid Form
E. All required information to be submitted, by an officer of the company having authority to bind the company in a contract.
F. Commencement of the work of the contract shall begin with the Contractor's receipt of a fully executed contract (signed by both parties).
G. The Owner reserves the right to award a contract for Base Bid only, or for Base Bid in combination with any, or all, identified Alternate Bids. The Owner reserves the right to award a contract for individual Bid Packages, or any combination of Bid Packages. Each Bidder must comply with all of the General Requirements of the project and any requirements of the Project manual that apply to their scope of work.
H. The company's Federal I.D. Number and the Iowa Contractors Registration Number shall be included in the Bid Form.
I. Unless indicated otherwise, the Bid shall be for a single responsibility contract for all work as indicated on the Drawings and specified in the Project Manual, and shall be a lump sum amount. If no change in the Base Bid amount is required with respect to consideration of a particular Alternate Bid, enter "No Change" in the blank for that Alternate Bid.
J. Where so requested, provide Unit Prices for the designated types of work and in the units specified, in which the Unit Prices would be used as adjustments to the quantities described in the instructions as the basis for the Base Bid and any Alternate Bid work. A Unit Price would be applicable in the event the Owner should request additional work of that type beyond the extent and quantity that has been established as the scope of the work by graphic delineation and notations on the Drawings, or by otherwise stipulating in the Bidding Documents a numerical quantity of the work, for the Bidder's use in determining the lump sum bid amount for the Base Bid and any requested Alternate Bid containing such work. The Unit Prices shall also be used to adjust the Contract Amount for actual quantities of work involved when the work subject to Unit

Price adjustment differs by being less in quantity than that contemplated by the original scope of work for the respective Base Bid or Alternate Bid.

K. Completed State of Iowa Nondiscrimination Clause information and Subcontractor Targeted Small Business Enterprise Pre-Bid Contact Information, included in these Bidding Documents, are to accompany the Bid submission. Bidders shall comply with all affirmative action/equal opportunity provisions of State and Federal laws. The Owner seeks to provide opportunities for Targeted Small Businesses in accordance with the provisions of Chapter 73 of the Code of Iowa.

L. All Bid information is to be submitted online. Any required Bid Security shall be provided, in the form and amount specified elsewhere in these Instructions to Bidders, at the time of submission of the Bid. When a site visit is mandatory as specified elsewhere in these Instructions to Bidders, and a Certificate of Site Visit is required to be submitted with the Bid as evidence of such visit having occurred for purposes of observing the conditions of the site and the work proposed therein, the Certificate shall be uploaded with the bid submission.

3.02 TAXES

A. In accordance with Section 423 of the Code of Iowa and 701-19 of the Iowa Administrative Rules, Iowa Construction Sales Tax Exemption Certificates for this project will be issued. Do not include Iowa sales tax or use tax, or any local option sales tax, on construction materials in determining your bid prices. The successful Contractor will be required to notify the Department of Administrative Services project manager of all Subcontractors within forty-eight (48) hours after the published date and time by which bids must be submitted. Information on the Contractor and each Subcontractor shall include the firms' name, address, contact person, federal tax identification number, and the Iowa contractor registration number. For the Contractor and each Subcontractor, designate the type of trade or category of work that is to be provided on the project. The Construction Manager for the Department of Administrative Services must be informed when any Subcontractor is added to the project. Following receipt of the information, the Construction Manager for the Department of Administrative Services will arrange to have an authorization letter and certificate (please see sample, included in the Project Manual) issued on behalf of the Contractor and each Subcontractor and will forward the documents to the Contractor for distribution and use by each in purchasing construction materials for this project. Certificates issued for this project shall be used for tax-exempt purchasing construction materials for this project only.

3.03 ALTERNATE BIDS

A. Bidders are to bid all Alternates requested on the Bid Form. Alternates quoted will be reviewed and accepted or rejected at the option of the Department of Administrative Services. Accepted Alternates will be identified in the Owner-Contractor agreement. Indicate the price for Alternates described, as shown on the Drawings and specified in the Project Manual, and identify in the correct location on the Bid Form.

3.04 DRAWINGS AND PROJECT MANUAL

A. Drawings and Project Manual are specified in the Notice to Bidders or any extension thereof made by Addendum.

3.05 BID SECURITY

A. Each Bid shall be accompanied by Bid Security.

B. The Bid Security shall be in the form of a Bid Bond, Certified check, or Cashier’s check in an amount not less than five percent (5%) of the maximum value of the Bid, including any additive Alternates. NOTE: Checks other than Certified checks and Cashier’s checks will not be accepted. Bonds shall be issued by a bonding company licensed to transact business in the State of Iowa. The Attorney in Fact who signs the Bond shall file with the Bond a certified and effectively dated copy of their Power of Attorney. The Bid Security shall be made payable to the Iowa Department of Administrative Services, and shall accompany the Bid. If a Bid Bond is not

used, copies of Certified checks or Cashier's checks must be uploaded and hand delivered, in a sealed envelope, or mailed upon request. The Bid Security shall serve as a guarantee that a Bidder who is offered a contract will enter into an Agreement with the State of Iowa and will file an approved surety company's Performance Bond, Payment Bond and the Insurance Certificates as evidence of the required Insurance prior to execution of the contract. Upon failure to comply, the Bid Security shall be forfeited as liquidated damages. The governmental entity shall retain the bid security furnished by the successful bidder until the approved contract form has been fully executed, a bond has been filed by the bidder guaranteeing the performance of the contract, and the contract and bond have been approved by the governmental entity. The provisions of chapter 573, where applicable, apply to contracts awarded under this chapter. The governmental entity shall promptly return the checks or bidder's bonds of unsuccessful bidders to the bidders once the Notice of Intent to Award is issued.

3.06 DUE DATE AND TIME FOR RECEIPT OF BIDS

A. Properly completed Bids shall be submitted online through IMPACS Electronic Procurement System, no later than the time and date specified in the Notice to Bidder or any extension thereof made by Addendum. Written, emailed, oral or telephonic Bids are invalid, and will not receive consideration. The Bidder shall assume full responsibility for the timely online submission of the Bid. Late bids will not be accepted.

3.07 COMMENCEMENT AND COMPLETION DATES

A. Commencement of the Work of the Contract shall be the day of receipt by the selected Contractor of the fully-executed contract. Final completion of the Work of the contract shall be acknowledged as a part of the Contractor's proposal.

3.08 SITE VISIT

A. A site visit by the prospective bidder is highly recommended at the time of the Pre-Bid Meeting of this project.

3.09 PRE-BID MEETING

A. Pre-Bid Meeting will be specified in the Notice to Bidders or any extension thereof made by Addendum.

3.010 QUESTIONS

A. Questions on this project may be raised and discussed at the time of the Pre-Bid Meeting or by submitting in writing to the issuing officer as specified in the Notice to Bidders or any extension thereof made by Addendum.

3.011 ADDENDA AND INTERPRETATIONS OF THE CONTRACT DOCUMENTS

A. Any person contemplating submitting a proposal for the proposed Contract, who is in doubt as to the true meaning of any part of the Bidding Documents, shall submit a written request for an interpretation thereof. The person submitting a request will be responsible for its prompt delivery. Every request for such interpretation should reference the Bid Number specified in the Bidding Documents, and shall be made in writing (email preferred). Questions shall be submitted to the previously identified Purchasing Agent for the Department of Administrative Services. To be given consideration, requests shall be received as specified in the Notice to Bidders or any extension thereof made by Addendum. Replies, which revise or correct the Bidding Documents, or provide necessary clarifications, will be issued in the form of a written Addendum to the Bidding Documents. Interpretations, corrections or changes of the Bidding Documents made in any other manner will not be binding, and Bidders shall not rely upon such interpretations, corrections, or changes. The Bidder is to include any resultant cost changes in the Bid Sum.

Addenda will be posted electronically at the respective bid site where the bid is initially posted. Acknowledgment by the Bidder of each issued Addendum shall be noted in the location so indicated on the Bid. All Addenda issued shall become part of the Contract Documents.

3.012 SUBSTITUTIONS

A. Where the Bidding Documents stipulate a specific product be provided by naming one or more manufacturer and model, a substitute product will be considered when a written request is received as specified in the Notice to Bidders or any extension thereof made by Addendum prior to bid opening. Substitution requests will be considered for all products per Section 01 2500 Substitution Procedures, even if the specification does not include a statement such as "or equal," "equal to," "equivalent to," or "basis of design," unless otherwise noted. Substitution requests shall be emailed to the Issuing Officer at the email address provided in Instructions to Bidders Section 1.04.

3.013 OBLIGATION OF BIDDER

A. It shall be the responsibility of each Bidder contemplating the submission of a Bid for the proposed Contract to fully acquaint himself/herself with conditions at the work site, project requirements, and to become acquainted thoroughly with the work, and all conditions that may be related to it. No considerations or revision in the contract price or scope of the project will be considered by the Owner for any item that could have been revealed by a thorough on-site inspection and examination.
B. By submission of a Bid, it shall be understood that the Bidder assures that he/she has reviewed and is thoroughly familiar with the project requirements, contract conditions and supplementary conditions, the drawings, specifications, addenda, and that the bidder is aware of the conditions existing at the site that may relate to the work of this project. Failure of any Bidder to examine any form, document, or other instrument shall in no way relieve the Bidder from any obligation in respect to his/her Bid.

3.014 PUBLIC RECORDS AND REQUESTS FOR CONFIDENTIAL TREATMENT

A. The Agency's release of public records is governed by Iowa Code chapter 22. Contractors are encouraged to familiarize themselves with Chapter 22 before submitting a Proposal. The Agency will copy and produce public records upon request as required to comply with Chapter 22 and will treat all information submitted by a Contractor as non-confidential records unless Contractor requests specific parts of the Proposal be treated as confidential at the time of the submission as set forth herein AND the information is confidential under Iowa or other applicable law.
B. A Contractor requesting confidential treatment of specific information must: (1) fully complete Form 22 (Available at https://das.iowa.gov/sites/default/files/procurement/pdf/Form%2022-ConfidentialityRequest-RFB.pdf), (2) identify the request in the transmittal letter with the Contractor's Proposal, (3) conspicuously mark the outside of its Proposal as containing confidential information, (4) mark each page upon which confidential information appears, and (5) submit a "Public Copy" from which the confidential information has been excised.
C. Form 22 will not be considered fully complete unless, for each confidentiality request, the Contractor: (1) enumerates the specific grounds in Iowa Code chapter 22 or other applicable law that supports treatment of the material as confidential, (2) justifies why the material should be maintained in confidence, (3) explains why disclosure of the material would not be in the best interest of the public, and (4) sets forth the name, address, telephone, and e-mail for the person authorized by Contractor to respond to inquiries by the Agency concerning the confidential status of such material.
D. The Public Copy from which confidential information has been excised is in addition to the number of copies requested in Section 3 of this RFP. The confidential material must be excised in such a way as to allow the public to determine the general nature of the material removed and to retain as much of the Proposal as possible.
E. **Failure to request information be treated as confidential as specified herein shall relieve Agency and State personnel from any responsibility for maintaining the information in**

confidence. Contractors may not request confidential treatment with respect to pricing information and transmittal letters. A contractor's request for confidentiality that does not comply with this section or a contractor's request for confidentiality on information or material that cannot be held in confidence as set forth herein are grounds for rejecting contractor's Proposal as non-responsive. Requests to maintain an entire Proposal as confidential will be rejected as non-responsive.

F. If Agency receives a request for information that Contractor has marked as confidential and if a judicial or administrative proceeding is initiated to compel the release of such material, Contractor shall, at its sole expense, appear in such action and defend its request for confidentiality. If Contractor fails to do so, Agency may release the information or material with or without providing advance notice to Contractor and with or without affording Contractor the opportunity to obtain an order restraining its release from a court possessing competent jurisdiction. Additionally, if Contractor fails to comply with the request process set forth herein, if Contractor's request for confidentiality is unreasonable, or if Contractor rescinds its request for confidential treatment, Agency may release such information or material with or without providing advance notice to Contractor and with or without affording Contractor the opportunity to obtain an order restraining its release from a court possessing competent jurisdiction.

3.015 WITHDRAWAL OF BID

A. A Bid may be modified or withdrawn only before the time and date for receipt of Bids. Said request for modification or withdrawal of a bid must be completed online through IMPACS Electronic Procurement System. A Bid shall remain valid for consideration by the Owner for the following period(s) of time after the date specified for receipt of Bids, or until such time following that period that the apparent low bidder requests in writing that the Bid be withdrawn, after which the Bid may be withdrawn without forfeiture of any required Bid Security. The Bid shall be valid for not less than thirty (30) calendar days after the date Bids are specified to be due. With the approval of the Department of Administrative Services, a bid may be withdrawn after opening, but only if the bidder provides prompt written notification that adequately documents the commission of an honest error that may cause undue financial loss.

3.016 BID OPENING

A. All bids received on or before the due date and time specified in the Notice to Bidder or any extension thereof made by Addendum will be opened and the name of the Bidder and the amount of their Bid will be announced.

3.017 BASIS OF BIDS

A. The Bidder shall include all additional documents or appendices that are requested to be submitted concurrent with the Bid submission; failure to comply may be cause for rejection.

B. In accordance with Iowa law, Section 8A.311: A bidder, to be considered for an award of a state construction contract, shall disclose to the state agency awarding the contract the names of all subcontractors and suppliers who will work on the project being bid, within forty-eight (48) hours after the published date and time by which bids must be submitted. A bidder shall not replace a subcontractor or supplier disclosed without the approval of the state agency awarding the contract.

1. A bidder, prior to an award or who is awarded a state construction contract, shall disclose all of the following, as applicable:
    a. If a subcontractor or supplier disclosed (under the preceding) by a bidder is replaced, the reason for replacement and the name of the new subcontractor or supplier;
    b. If the cost of work to be done by a subcontractor or supplier is changed or if the replacement of a subcontractor or supplier results in a change in the cost, the amount of the change in cost.
    c. Any reduction in subcontractor or supplier price as a result of the change, if the change is approved by the Owner, shall be deducted from the Trade Contract via a deductive

Change Order. Any such changes, if approved by the Owner, which result in an increase in the Trade Contract Price shall be borne by the Trade Contractor.

C. The Bidder is specifically advised that any person, firm or other party to whom it is proposed to award a subcontract under this contract must:
   1. Be registered in the State of Iowa and have an Iowa Contractor's Registration number, and
   2. Be acceptable to the Owner.

3.018 INFORMALITIES/ REJECTION OF BIDS

A. The Iowa Department of Administrative Services reserves the right to waive any irregularities or informalities and to enter into a Contract with a Bidder, or to reject any or all bids as it deems to be in the best interest of the State, without penalty.

3.019 CONSIDERATION OF BIDS

A. It is the intent of the Department of Administrative Services to award a Contract to the lowest responsible Bidder, provided the Bid has been submitted in accordance with the requirements of the Bidding Documents and is determined to be compliant with all Bidding Requirements, and does not exceed the funds available for construction.
B. Bidder is to bid on each Alternate Bid requested. Failure to do so may result in disqualification of the bid. The Department of Administrative Services reserves the right to accept any, or no, Alternate Bid. Alternate Bids may be considered in any order or combination, and the low successful Bidder will be determined on the basis of the sum of the Base Bid and the Alternate(s) accepted at the time of the Contract award.
C. In evaluating Bids, any proposal offered by a Bidder for an alternate design, or for materials other than those shown or specified for the Base Bid or for Alternate Bid construction under the proposed Construction Documents or called for by any issued Addenda to those Construction Documents, will not be considered in determining the low successful Bidder. However, the Department of Administrative Services reserves the right to consider any such Bidder-proposed (Contractor's Alternate) alternate designs or materials with the low successful Bidder, after the low successful Bidder is determined in the manner described above (A and B).
D. Notice of Intent to Award the Bid(s) will be sent to all Respondents submitting a timely Bid and may be posted at the website shown on the RFB cover sheet. Negotiation and execution of the Contract(s) shall be completed no later than fifteen (15) days from the date of the Notice of Intent to Award or such other time as designated by Agency. If the successful Bidder fails to negotiate and deliver an executed Contract, including all required documents such as payment and performance bonds and insurance certificate, by that date, the Agency, in its sole discretion, may cancel the award and award the Contract to the remaining Bidder the Agency believes will provide the best value to the State.

3.020 PREFERENCE

A. By virtue of statutory authority, a preference shall be given to Iowa domestic labor, products produced and provisions grown within the state of Iowa, in accordance with the provisions of Chapter 73, Code of Iowa and any amendments thereto.
B. Enforcement of reciprocal resident bidder preference and resident labor force preference codified at Iowa Code Section 73A.21.
   1. NOTICE: Failure on the part of the bidder to carefully read the following paragraphs and to provide the information requested below may make the bidder's bid materially nonresponsive and therefore ineligible for contract award. Violations of Iowa Code Section 73A.2l may, among other things, result in civil penalties assessed by the Commissioner of the Division of Labor of Iowa Workforce Development. The bidder should seek out the advice of an attorney if he or she has questions about Iowa Code Section 73A.21. As a part of the competitive procurement of contracts for Public Improvements that must be awarded to the low bidder (if the bid is responsive and the bidder is deemed responsible), Public Bodies shall allow a preference to Resident Bidders if a Nonresident Bidder places a bid for the contract for the

Public Improvement and that Nonresident Bidder's state or foreign country gives resident bidders of that state or foreign country a preference (including a labor force preference or any type of preferential treatment). The preference allowed, or reciprocally applied, shall be equal to the preference given or required by the state or foreign country in which the Nonresident Bidder is a resident bidder.
"Public Body" means the State of Iowa (and its agencies) and any of its political subdivisions, including school districts, public utilities, and the state board of regents.
"Public Improvement" means a building or other construction work to be paid for in whole or in part by the use of funds of the State of Iowa, its agencies, and any of its political subdivisions and includes road construction, reconstruction, and maintenance projects.
"Resident Bidder" means a person or entity authorized to transact business in of the State of Iowa and having a place of business for transacting business within the State of Iowa at which it is conducting and has conducted business for at least three years prior to the date of the first advertisement for the public improvement. Note, however, that if a nonresident bidder's state or foreign country has a more stringent definition of a resident bidder, the more stringent definition is applicable as to bidders from that state or foreign country.
"Nonresident Bidder" means a person or entity who does not meet the definition of a resident bidder.

C. Nonresident bidders shall be required to certify on the Bid submission, where so indicated, the state or foreign country in which the firm is a resident, and if that state or foreign country uses a percentage for in-state bidders and the amount of the preference.
D. If it is determined that this may cause denial of federal funds which would otherwise be available, or would otherwise be inconsistent with requirements of federal law, this section shall be suspended, but only to the extent necessary to prevent denial of the funds or to eliminate the inconsistency with federal requirements.

3.021 QUALIFICATIONS

A. In accordance with Iowa Code 26.9(2) and 26.16, no potential bidder shall be required to provide confidential or proprietary information or meet any class requirements as a precondition to submitting a responsive bid. However, as noted in Iowa Code 26.9(2), the lowest responsive bidder may be required to provide additional information to verify responsibility prior to and as a condition of obtaining final award of the contract. Any qualification requirements contained in any bid document indicates only preferred qualifications, not a precondition to bid, and the lowest responsive bidder's qualifications will be evaluated individually based on all information provided.
B. The Owner may make such investigations as he or she deems necessary to determine the ability of the awarded Bidder to perform the required work, and the awarded Bidder shall furnish to the Owner all such information and data for this purpose. The Owner reserves the right to rescind any awarded Bid if the evidence submitted by, or in investigation of, such Bidder fails to satisfy the Owner that the Bidder is properly qualified to carry-out the obligations of the Contract and to complete the Work contemplated therein.
C. Bidders shall be registered as a Construction Contractor with the Labor Commissioner, Iowa Workforce Development Department, as required by Chapter 91C of the Code of Iowa. Bidder's Iowa Contractor Registration Number shall be included in the location provided in the Bid Form.
D. Non-resident corporations submitting bids must be in compliance with Section 490.1501 of the Code of Iowa and legally authorized thereby to carry-on such business in the State of Iowa as is required by the Contract Documents.
E. An out-of-state Bidder, if awarded a contract, will be required to submit evidence of authorization to do business in the State of Iowa.

3.022 INSURANCE

A. Insurance Requirements
   1. The Contractor shall maintain in effect, with insurance companies of recognized responsibility, at its expense, insurance covering its work of the type and in amounts required by this Contract. The Contractor's insurance shall, among other things, insure against any loss or damage resulting from the Contractor's performance of this Contract. All such

insurance policies shall remain in full force and effect for the entire life of this Contract and shall not be canceled or changed except after thirty (30) days written notice to the Owner.

2. **Amounts of Insurance Required – Refer to ConsensusDOCS 802 (see template in Project Manual)**

B. Certificates of Coverage
   1. Certificates of the insurance described above shall be submitted to the Owner before starting any construction activities and shall be subject to approval by the Owner. The Contractor shall provide certificates for the insurance required. The insurer shall state in the certificate that no cancellation of the insurance will be made without at least thirty (30) days prior written notice to the Contractor. Upon receipt of any notice of cancellation or alteration, Contractor shall within ten (10) days procure other policies of insurance, similar in all respects to the policy or policies, about to be canceled or altered, and, if the Contractor fails to provide, procure, and deliver acceptable policies of insurance, or satisfactory evidence thereof, in accordance with the terms hereof then, at the Owner's option, Owner may obtain such insurance at the cost and expense of Contractor, without the need of any notice to Contractor.

C. No Limitation of Liability
   1. Acceptance of the insurance certificates by the Owner shall not act to relieve the Contractor of any obligation under this Contract. All insurance policies and certificates shall be issued only by companies authorized to transact business in the State of Iowa. It shall be the responsibility of the Contractor to keep the respective insurance policies and coverages current and in force during the life of this agreement.
   2. A Sample Certificate of Insurance is attached for reference following this Section.

3.023 FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

A. The Agreement for the Work will be written on ConsensusDOCS 802 Form of Agreement between Owner and Contractor (sample of the document with modifications incorporated is bound in this Project Manual).

3.024 EXECUTION OF CONTRACT

A. Contract documents shall mean and include the following:
   1. Contract: ConsensusDOCS 802
   2. Performance and Payment Bonds
   3. Project Manual
   4. Drawings
   5. Numbered Addenda issued after initial publication of Bid Documents
   6. Numbered Modifications (Change Orders) issued after Contract is signed

3.025 LAWS AND REGULATIONS

A. The Bidder's attention is directed to the fact that all applicable laws and regulations of Federal and State agencies having jurisdiction over the construction of this project shall apply to any contract resulting from this proposal, and it shall be deemed that those rules and regulations are made a part of such contract the same as if set forth in their entirety therein. By submitting a Bid, the Bidder confirms that he/she is familiar with and understands the Contractor's responsibility under all Federal and State of Iowa laws and regulations with respect to the Work described by the proposed Contract Documents.

3.026 CONTRACT DOCUMENTS AND ORDER OF PRECEDENCE

A. Where an irreconcilable conflict exists among Applicable Legal Requirements, this Contract, the specifications in the Materials and the Drawings, the earliest item mentioned in this sentence involving a conflict shall control over any later mentioned item or items subject to such conflict unless doing so would result in reducing the Bidder's duty of care or obligations under this

Contract, in which case the terms resulting in the highest requirements for Bidder performance shall control.

3.027 CONDITIONS OF THE WORK

A. Each bidder must fully inform him/herself of the conditions under which the work is to be performed at the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed. Failure to do so will not relieve a successful bidder of the obligation to furnish all material and labor necessary to carry out the provisions of the contract. When a site visit is required by provisions located elsewhere in these Instructions to Bidders, as a site tour in conjunction with a mandatory Pre-Bid Meeting, it shall be the Bidder's responsibility to fulfill this obligation as a condition of bidding the Work described in the Bidding Documents.
B. No allowance will be made for any additional compensation by reason of any matter or condition with which the bidder might have fully informed him/herself, but failed to do so prior to bidding. Insofar as possible, the Contractor and all subcontractors shall employ such methods or means in carrying out the work so as not to cause any interruption of, or interference with, the work of any other subcontractor or trade.

3.028 SUBCONTRACTS

A. The Prime Contractor shall be responsible for notifying all subcontractors and suppliers and informing them that they are bound in each case by all applicable provisions of the bidding information and those of the proposed Form of Agreements as defined in the Contract Documents.

END OF SECTION

SECTION 00 2113.01

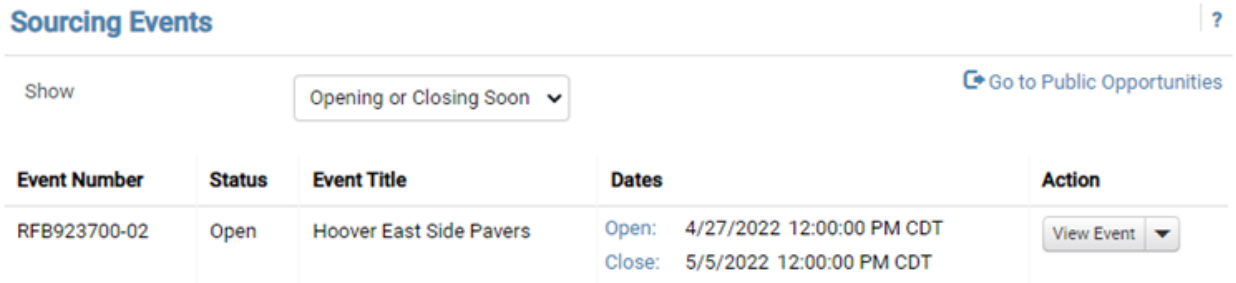
IMPACS Public Construction Bidders User Guide

Public construction bids must be submitted on-line at IMPACS Electronic Procurement System.

Bidders must be registered in IMPACS to submit a Bid.

To create an account, enter your email address and click on "Next" and click "Create Account". Bidder must enter all fields noted with * including legal company name, contact first and last name, phone number, confirm email address, password, re-enter password, select account recovery question including answer, confirm answer, select box accepting websites use terms and conditions and select security check box "I'm not a robot".

On the IMPACS Electronic Procurement System Customer Portal Home page, Bidder selects "View Event" in the Sourcing Events section.



Bidders can view event details including description, prerequisites, buyer attachments, questions and answers.

To submit a Bid, Bidder must select **"Yes, I intend to Bid"**. Bidder must complete the following sections.

Prerequisites - Bidder must complete all prerequisites.

- Bidder must upload a file of the Bid Security/Bond for 5% of total Bid Amount and certify that if they are awarded the construction contract they will enter into the contract at the Bid Amount submitted.

- Bidder must upload the completed and signed Bid Form.
  NOTE: Bids are to be entered on the Bid Form only; not in the IMPACS. As a result, IMPACS will display a bid amount of $0.

Questions - Bidder must complete all questions.

Review & Submit - Bidder must select the certification box certifying that the statements and information in response are true and correct to the best of their knowledge and belief.

SAMPLE

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): xx/xx/xxxx

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Agent's Information	
Agent's Name Agent's Address	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Company A (AM Best Rated A/VI or Better)	Admitted
INSURED	INSURER B :	Carriers
Trade Contractor's Name Trade Contractor's Mailing Address	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

	INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS Minimum	
*	A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:	X	X	#TBD- CGL	3/1/17	3/1/18	EACH OCCURRENCE	$ 1,000,000
								DAMAGE TO RENTED PREMISES (Ea occurrence)	$
								MED EXP (Any one person)	$
								PERSONAL & ADV INJURY	$ 1,000,000
								GENERAL AGGREGATE	$ 2,000,000
								PRODUCTS - COMP/OP AGG	$ 1,000,000
									$
	B	AUTOMOBILE LIABILITY [X] ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS	X	X	#TBD-AL	3/1/17	3/1/18	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
								BODILY INJURY (Per person)	$
								BODILY INJURY (Per accident)	amount varies based on paragraph 10.2.2 of the ConsensusDocs 602 contract
								PROPERTY DAMAGE (Per accident)	$
	C	UMBRELLA LIAB [X] OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $	X	X	#TBD-UMB	3/1/17	3/1/18	EACH OCCURRENCE	$ 10,000,000
								AGGREGATE	$
									$
	D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	X	#TBD-WC	3/1/17	3/1/18	[X] PER STATUTE [ ] OTH-ER	
								E.L. EACH ACCIDENT	$ 500,000
								E.L. DISEASE - EA EMPLOYEE	$ 500,000
								E.L. DISEASE - POLICY LIMIT	$ 500,000
*	E	Owners Contrators Protective Liability			#TBD-OCP	3/1/17	3/1/18	*Limits equal to CGL (or) as required by owner (Note- Would be either CGL or OCP, not both)	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured on a Primary & Non-Contributory basis (CGL;AL;UMB/Excess) in favor of : (Owner) Iowa Department of Administrative Services (DAS), Officers, Directors, Members, Consultants, Agents, and Employees.

Waiver of Subrogation (CGL;AL;WC/EL;UMB/Excess) in favor of: (Owner) Iowa Department of Administrative Services (DAS), Officers, Directors, Members, Consultants, Agents, and Employees.

Project XXXX.XX (Number varies by project)

CERTIFICATE HOLDER	CANCELLATION
Iowa Department of Administrative Services (DAS) 109 SE 13th Street Des Moines, IA 50319	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Signature

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SECTION 00 3113

PRELIMINARY SCHEDULE

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Preliminary Construction Schedule
B. Schedule Durations

1.02 PRELIMINARY SCHEDULE

A. A preliminary schedule has been identified by the Owner for the implementation of the Project. Refer to the schedule following this Section for references to anticipated milestones and construction duration.
B. Each step of the Preliminary Schedule is subject to receipt of acceptable bids, Owner's decision process and date of commencement.
C. A proposed construction schedule shall be submitted by all Trade Contractors to the Construction Manager no later than 48 hours prior to the pre-construction meeting. A revised Construction Schedule will be submitted by the Construction Manager once all preliminary schedules are reviewed and approved by the Owner.
D. The final construction schedule will be established post award of bids with the cooperation of all contractors.

1.03 SCHEDULE DURATIONS

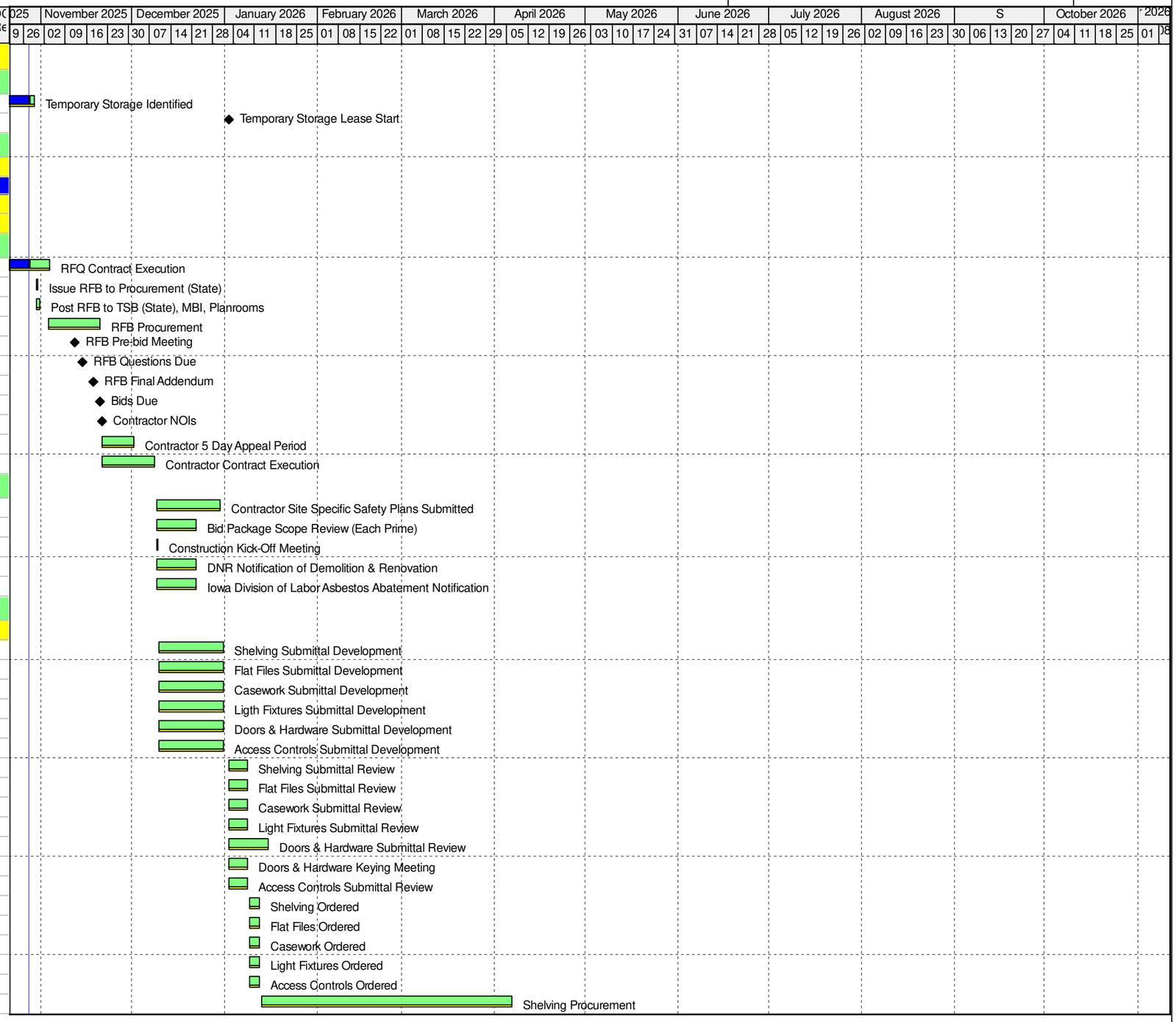
A. Anticipated Notice of Intent to Award – 11/21/2025
B. Anticipated Date of Commencement – 2/16/2026
C. Substantial Completion by – 7/22/26

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

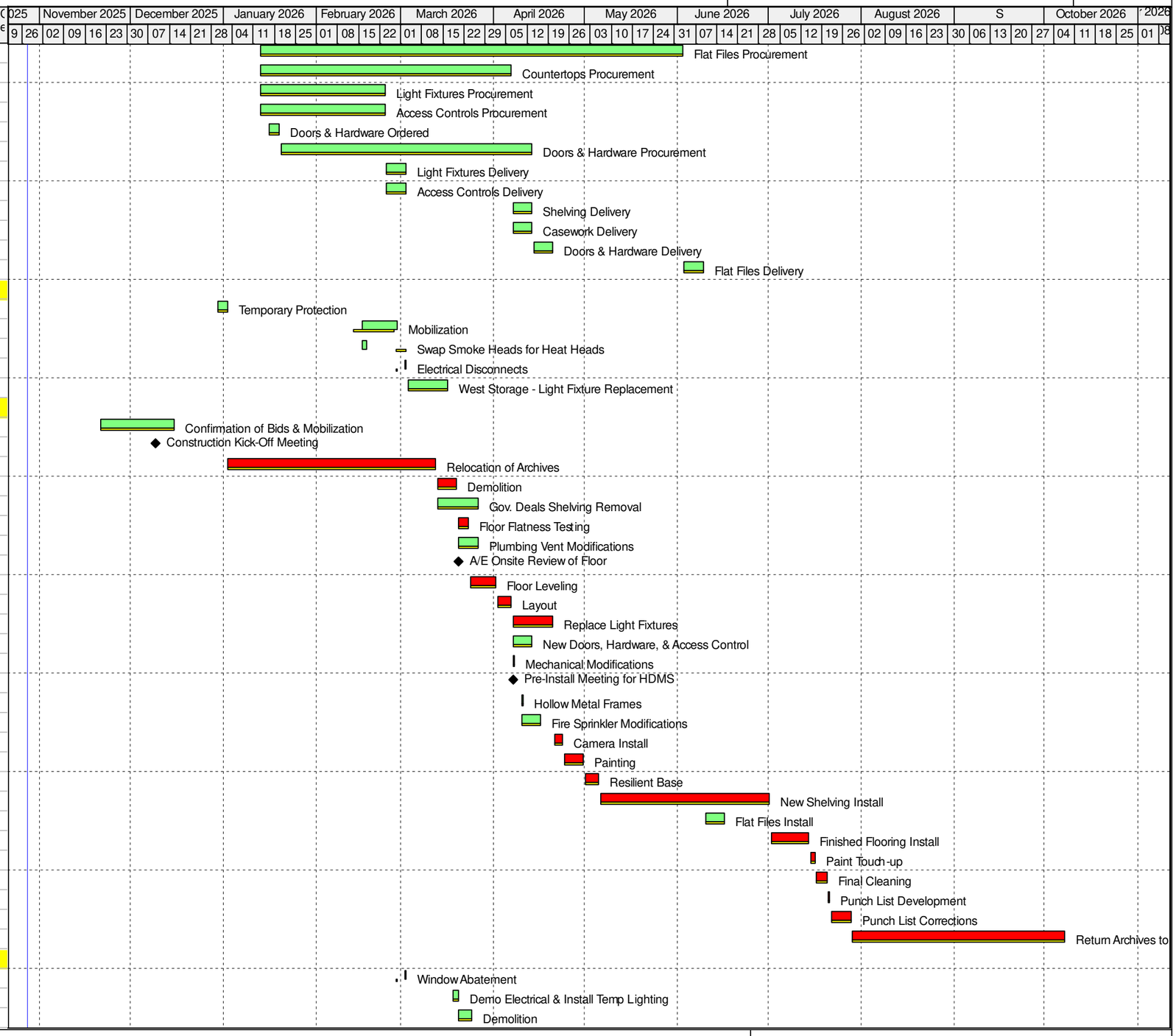
Activity Name	Remaining Duration	Start	Finish	Prev Start (BL1 Start)	Prev Finish (BL1 Finish)	DC Re
9485.00 SHB Archives Storage Replacement						
Milestones						
Temporary Storage Identified	2	17-Sep-25 A	29-Oct-25	17-Sep-25	29-Oct-25	
Temporary Storage Lease Start	0	02-Jan-26*		02-Jan-26		
Preconstruction						
Consultant Selection						
Design Consultnat						
Design						
Funding						
Bid Letting						
RFQ Contract Execution	5	21-Oct-25 A	03-Nov-25	21-Oct-25	03-Nov-25	
Issue RFB to Procurement (State)	1	30-Oct-25	30-Oct-25	30-Oct-25	30-Oct-25	
Post RFB to TSB (State), MBI, Planroor	2	30-Oct-25	31-Oct-25	30-Oct-25	31-Oct-25	
RFB Procurement	14	03-Nov-25	20-Nov-25	03-Nov-25	20-Nov-25	
RFB Pre-bid Meeting	0	12-Nov-25		12-Nov-25		
RFB Questions Due	0		14-Nov-25		14-Nov-25	
RFB Final Addendum	0		18-Nov-25		18-Nov-25	
Bids Due	0		20-Nov-25		20-Nov-25	
Contractor NOIs	0	21-Nov-25		21-Nov-25		
Contractor 5 Day Appeal Period	5	21-Nov-25	01-Dec-25	21-Nov-25	01-Dec-25	
Contractor Contract Execution	10	21-Nov-25	08-Dec-25	21-Nov-25	08-Dec-25	
Administrative						
Contractor Site Specific Safety Plans Su	15	09-Dec-25	30-Dec-25	09-Dec-25	30-Dec-25	
Bid Package Scope Review (Each Prime	10	09-Dec-25	22-Dec-25	09-Dec-25	22-Dec-25	
Construction Kick-Off Meeting	1	09-Dec-25	09-Dec-25	09-Dec-25	09-Dec-25	
DNR Notification of Demolition & Renov	10	09-Dec-25	22-Dec-25	09-Dec-25	22-Dec-25	
Iowa Division of Labor Asbestos Abaten	10	09-Dec-25	22-Dec-25	09-Dec-25	22-Dec-25	
Construction						
Procurement						
Shelving Submittal Development	15	10-Dec-25	31-Dec-25	10-Dec-25	31-Dec-25	
Flat Files Submittal Development	15	10-Dec-25	31-Dec-25	10-Dec-25	31-Dec-25	
Casework Submittal Development	15	10-Dec-25	31-Dec-25	10-Dec-25	31-Dec-25	
Ligth Fixtures Submittal Development	15	10-Dec-25	31-Dec-25	10-Dec-25	31-Dec-25	
Doors & Hardware Submittal Developn	15	10-Dec-25	31-Dec-25	10-Dec-25	31-Dec-25	
Access Controls Submittal Developme	15	10-Dec-25	31-Dec-25	10-Dec-25	31-Dec-25	
Shelving Submittal Review	5	02-Jan-26	08-Jan-26	02-Jan-26	08-Jan-26	
Flat Files Submittal Review	5	02-Jan-26	08-Jan-26	02-Jan-26	08-Jan-26	
Casework Submittal Review	5	02-Jan-26	08-Jan-26	02-Jan-26	08-Jan-26	
Light Fixtures Submittal Review	5	02-Jan-26	08-Jan-26	02-Jan-26	08-Jan-26	
Doors & Hardware Submittal Review	10	02-Jan-26	15-Jan-26	02-Jan-26	15-Jan-26	
Doors & Hardware Keying Meeting	5	02-Jan-26	08-Jan-26	02-Jan-26	08-Jan-26	
Access Controls Submittal Review	5	02-Jan-26	08-Jan-26	02-Jan-26	08-Jan-26	
Shelving Ordered	2	09-Jan-26	12-Jan-26	09-Jan-26	12-Jan-26	
Flat Files Ordered	2	09-Jan-26	12-Jan-26	09-Jan-26	12-Jan-26	
Casework Ordered	2	09-Jan-26	12-Jan-26	09-Jan-26	12-Jan-26	
Light Fixtures Ordered	2	09-Jan-26	12-Jan-26	09-Jan-26	12-Jan-26	
Access Controls Ordered	2	09-Jan-26	12-Jan-26	09-Jan-26	12-Jan-26	
Shelving Procurement	60	13-Jan-26	06-Apr-26	13-Jan-26	06-Apr-26	



Primary Baseline
Actual Work
Remaining Work
Critical Remaining Work
Milestone

Data Date: 27-Oct-25
Baseline:9485.00 SHB Archives Storage Replacement -25.10.27

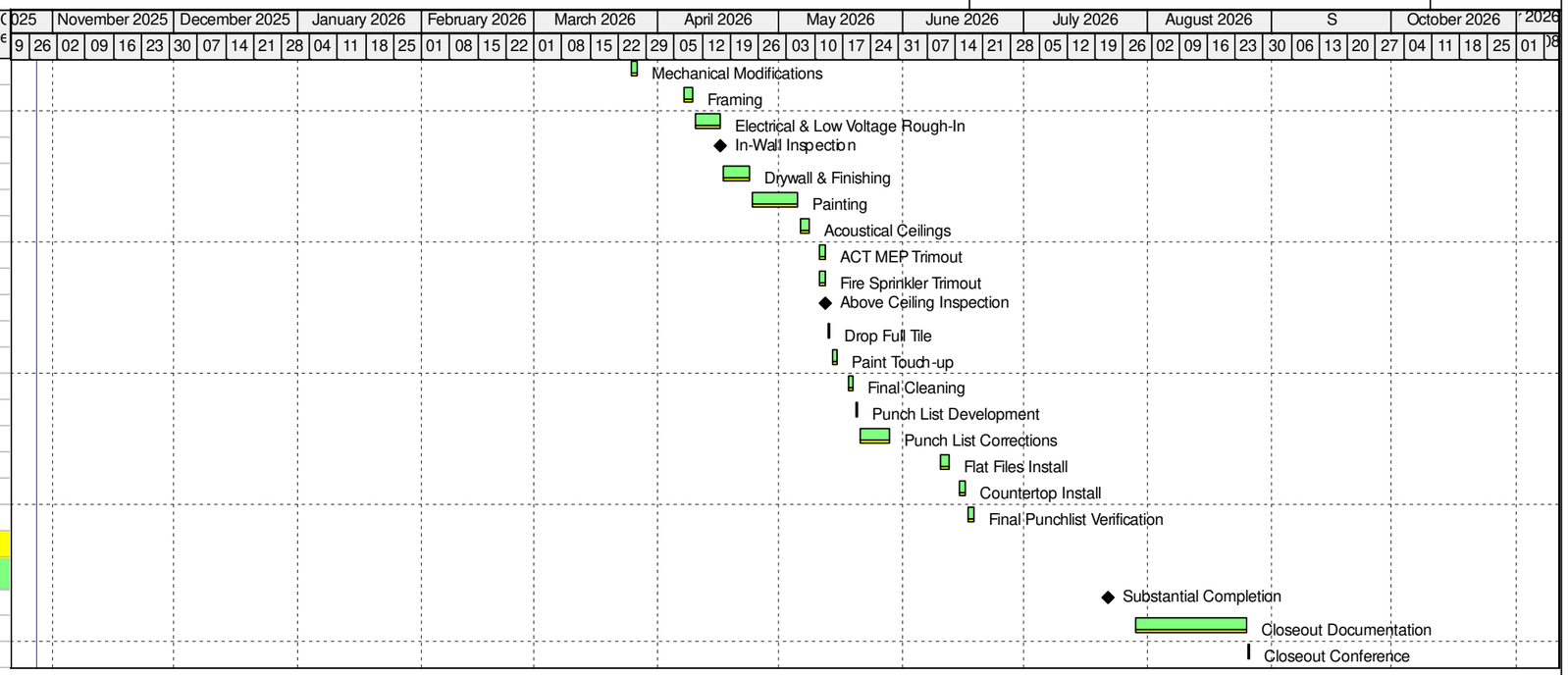
Activity Name	Remaining Duration	Start	Finish	Prev Start (BL1 Start)	Prev Finish (BL1 Finish)	DC Re
Flat Files Procurement	100	13-Jan-26	02-Jun-26	13-Jan-26	02-Jun-26	
Countertops Procurement	60	13-Jan-26	06-Apr-26	13-Jan-26	06-Apr-26	
Light Fixtures Procurement	30	13-Jan-26	23-Feb-26	13-Jan-26	23-Feb-26	
Access Controls Procurement	30	13-Jan-26	23-Feb-26	13-Jan-26	23-Feb-26	
Doors & Hardware Ordered	2	16-Jan-26	19-Jan-26	16-Jan-26	19-Jan-26	
Doors & Hardware Procurement	60	20-Jan-26	13-Apr-26	20-Jan-26	13-Apr-26	
Light Fixtures Delivery	5	24-Feb-26	02-Mar-26	24-Feb-26	02-Mar-26	
Access Controls Delivery	5	24-Feb-26	02-Mar-26	24-Feb-26	02-Mar-26	
Shelving Delivery	5	07-Apr-26	13-Apr-26	07-Apr-26	13-Apr-26	
Casework Delivery	5	07-Apr-26	13-Apr-26	07-Apr-26	13-Apr-26	
Doors & Hardware Delivery	5	14-Apr-26	20-Apr-26	14-Apr-26	20-Apr-26	
Flat Files Delivery	5	03-Jun-26	09-Jun-26	03-Jun-26	09-Jun-26	
Construction						
Temporary Protection	2	30-Dec-25	02-Jan-26	30-Dec-25	02-Jan-26	
Mobilization	10	16-Feb-26	27-Feb-26	13-Feb-26	26-Feb-26	
Swap Smoke Heads for Heat Heads	2	16-Feb-26	17-Feb-26	27-Feb-26	02-Mar-26	
Electrical Disconnects	1	02-Mar-26	02-Mar-26	27-Feb-26	27-Feb-26	
West Storage - Light Fixture Replacem	10	03-Mar-26	16-Mar-26	03-Mar-26	16-Mar-26	
Archives Storage						
Confirmation of Bids & Mobilization	15	21-Nov-25	15-Dec-25	21-Nov-25	15-Dec-25	
Construction Kick-Off Meeting	0	09-Dec-25		09-Dec-25		
Relocation of Archives	50	02-Jan-26	12-Mar-26	02-Jan-26	12-Mar-26	
Demolition	5	13-Mar-26	19-Mar-26	13-Mar-26	19-Mar-26	
Gov. Deals Shelving Removal	10	13-Mar-26	26-Mar-26	13-Mar-26	26-Mar-26	
Floor Flatness Testing	2	20-Mar-26	23-Mar-26	20-Mar-26	23-Mar-26	
Plumbing Vent Modifications	5	20-Mar-26	26-Mar-26	20-Mar-26	26-Mar-26	
A/E Onsite Review of Floor	0	20-Mar-26		20-Mar-26		
Floor Leveling	7	24-Mar-26	01-Apr-26	24-Mar-26	01-Apr-26	
Layout	3	02-Apr-26	06-Apr-26	02-Apr-26	06-Apr-26	
Replace Light Fixtures	10	07-Apr-26	20-Apr-26	07-Apr-26	20-Apr-26	
New Doors, Hardware, & Access Contr	5	07-Apr-26	13-Apr-26	07-Apr-26	13-Apr-26	
Mechanical Modifications	1	07-Apr-26	07-Apr-26	07-Apr-26	07-Apr-26	
Pre-Install Meeting for HDMS	0	07-Apr-26		07-Apr-26		
Hollow Metal Frames	1	10-Apr-26	10-Apr-26	10-Apr-26	10-Apr-26	
Fire Sprinkler Modifications	5	10-Apr-26	16-Apr-26	10-Apr-26	16-Apr-26	
Camera Install	3	21-Apr-26	23-Apr-26	21-Apr-26	23-Apr-26	
Painting	5	24-Apr-26	30-Apr-26	24-Apr-26	30-Apr-26	
Resilient Base	3	01-May-26	05-May-26	01-May-26	05-May-26	
New Shelving Install	40	06-May-26	01-Jul-26	06-May-26	01-Jul-26	
Flat Files Install	5	10-Jun-26	16-Jun-26	10-Jun-26	16-Jun-26	
Finished Flooring Install	8	02-Jul-26	14-Jul-26	02-Jul-26	14-Jul-26	
Paint Touch-up	2	15-Jul-26	16-Jul-26	15-Jul-26	16-Jul-26	
Final Cleaning	2	17-Jul-26	20-Jul-26	17-Jul-26	20-Jul-26	
Punch List Development	1	21-Jul-26	21-Jul-26	21-Jul-26	21-Jul-26	
Punch List Corrections	5	22-Jul-26	28-Jul-26	22-Jul-26	28-Jul-26	
Return Archives to Space	50	29-Jul-26	07-Oct-26	29-Jul-26	07-Oct-26	
Storage 105						
Window Abatement	1	02-Mar-26	02-Mar-26	27-Feb-26	27-Feb-26	
Demo Electrical & Install Temp Lighting	2	18-Mar-26	20-Mar-26	18-Mar-26	20-Mar-26	
Demolition	3	20-Mar-26	24-Mar-26	20-Mar-26	24-Mar-26	



Primary Baseline | Critical Remaining Work
Actual Work | Milestone
Remaining Work

Data Date: 27-Oct-25
Baseline:9485.00 SHB Archives Storage Replacement -25.10.27

Activity Name	Remaining Duration	Start	Finish	Prev Start (BL1 Start)	Prev Finish (BL1 Finish)	DC Re
Mechanical Modifications	2	25-Mar-26	26-Mar-26	25-Mar-26	26-Mar-26	
Framing	3	07-Apr-26	09-Apr-26	07-Apr-26	09-Apr-26	
Electrical & Low Voltage Rough-In	5	10-Apr-26	16-Apr-26	10-Apr-26	16-Apr-26	
In-Wall Inspection	0		16-Apr-26		16-Apr-26	
Drywall & Finishing	5	17-Apr-26	23-Apr-26	17-Apr-26	23-Apr-26	
Painting	8	24-Apr-26	05-May-26	24-Apr-26	05-May-26	
Acoustical Ceilings	3	06-May-26	08-May-26	06-May-26	08-May-26	
ACT MEP Trimout	2	11-May-26	12-May-26	11-May-26	12-May-26	
Fire Sprinkler Trimout	2	11-May-26	12-May-26	11-May-26	12-May-26	
Above Ceiling Inspection	0		12-May-26		12-May-26	
Drop Full Tile	1	13-May-26	13-May-26	13-May-26	13-May-26	
Paint Touch-up	2	14-May-26	15-May-26	14-May-26	15-May-26	
Final Cleaning	2	18-May-26	19-May-26	18-May-26	19-May-26	
Punch List Development	1	20-May-26	20-May-26	20-May-26	20-May-26	
Punch List Corrections	5	21-May-26	28-May-26	21-May-26	28-May-26	
Flat Files Install	3	10-Jun-26	12-Jun-26	10-Jun-26	12-Jun-26	
Countertop Install	2	15-Jun-26	16-Jun-26	15-Jun-26	16-Jun-26	
Final Punchlist Verification	2	17-Jun-26	18-Jun-26	17-Jun-26	18-Jun-26	
Digitization Lab						
Closeout						
Substantial Completion	0	22-Jul-26		22-Jul-26		
Closeout Documentation	20	29-Jul-26	25-Aug-26	29-Jul-26	25-Aug-26	
Closeout Conference	1	26-Aug-26	26-Aug-26	26-Aug-26	26-Aug-26	



SECTION 00 3126

EXISTING HAZARDOUS MATERIAL INFORMATION

PART 1 - GENERAL

1.01 EXISTING HAZARDOUS MATERIAL INFORMATION

A. This Document with its referenced attachments is part of the Procurement and Contracting Requirements for Project. They provide Owner's information for Bidders' convenience and are intended to supplement rather than serve in lieu of Bidders' own investigations. They are made available for Bidders' convenience and information, but are not a warranty of existing conditions.

B. The existing hazardous materials survey reports related to this Project, were prepared by:

1. Atlas One

C. Related Requirements:

1. Section 3.12 “Hazardous Materials” in the ConsensusDocs 802 contract for notification requirements if materials suspected of containing hazardous materials are encountered.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

LIMITED NESHAP PRE-RENOVATION ASBESTOS AND LEAD-BASED PAINT SURVEY

PREPARED FOR:

DCI Group
220 SE 6th Street, Suite 200
Des Moines, Iowa 50309

PROJECT LOCATION:

State Historical Building
600 E Locust Street
Des Moines, Iowa 50319

Project Date(s): October 31, 2022

Report Date: November 21, 2022

Atlas Project ID: 204BS05149

Atlas
4503 E 50th Street, Suite 800
Des Moines, IA 50317

November 21, 2022

Travis Hoyle
DCI Group
220 SE 6th Street, Suite 200
West Des Moines, Iowa 50309

Re: Limited NESHAP Pre-Renovation Asbestos and Lead-Based Paint Survey
State Historical Building
600 E Locust Street
Des Moines, Iowa 50319
Atlas Project Number: 204BS05149

Atlas is pleased to submit the attached Limited NESHAP Pre-Renovation Asbestos and Lead-Based Paint Survey conducted at the above-referenced site. This report includes procedures, methodologies and analytical laboratory results.

Atlas appreciates the opportunity to perform these services for the IDAS and DCI Group, and we look forward to working with you in the future. If you need any assistance with the implementation of the recommendations contained in this report, please feel free to give us a call at (515) 981-4528 and we will respond promptly to your needs.

Sincerely,

ATLAS TECHNICAL CONSULTANTS, LLC

Eric Brown
Iowa Inspector
(515) 981-4528

Doug Sayer
Project Manager
(515) 981-4528

T A B L E O F C O N T E N T S

LETTER OF TRANSMITTAL ..... **i**

1.0 SCOPE OF SERVICES **4**

2.0 GENERAL SITE CONDITIONS **4**

3.0 ASBESTOS SURVEY REPORT **4**
- 3.1 Regulation Review 5
- 3.2 Homogeneous Areas 5
- 3.3 Sampling Strategy 6
- 3.4 Suspect Asbestos-Containing Materials 6
- 3.5 Laboratory Analytical Results 7

4.0 LEAD BASED PAINT INSPECTION **7**

5.0 CONCLUSIONS AND RECOMMENDATIONS **8**

6.0 ASSUMPTIONS AND LIMITATIONS **8**

APPENDICES

APPENDIX A LABORATORY ANALYTICAL REPORT

APPENDIX B INSPECTOR ACCREDITATIONS

APPENDIX C PHOTO LOG

APPENDIX D SITE MAP

L I M I T E D N E S H A P P R E - R E N O V A T I O N A S B E S T O S A N D L E A D - B A S E D P A I N T S U R V E Y

State Historical Building
600 E Locust Street
Des Moines, Iowa 50319
Atlas Project Number: 204BS05149

1.0 SCOPE OF SERVICES

The purpose of this project was to perform a Limited NESHAP Pre-Renovation Asbestos and Lead-Based Paint Survey at the above-referenced property.

Atlas provided a representative asbestos and lead-based paint survey at the identified building in accordance with the referenced agreement and as outlined below:

1. Review any existing asbestos reports relating to the site, if available.
2. Identify accessible suspect asbestos-containing materials (ACM) in accordance with the USEPA National Emission Standard for Hazardous Air Pollutants (NESHAP), (ref.: 40 CFR, Part 61) of only the building materials that make up the renovation areas.
3. Screen for lead-based paint located on the interior surfaces of the structure.
4. Collect and analyze bulk samples of suspect materials of only the building materials that make up the renovation areas.
5. Collect and analyze paint chip samples of suspect lead paint material.
6. Quantify any asbestos-containing materials and record location.

2.0 GENERAL SITE CONDITIONS

The survey was conducted at the Archive Room at the State Historical Building located at 600 E Locust Street in Des Moines, Iowa. The property consisted of the State Historical Building. The survey area was limited to the interior portion of the Archive Room.

3.0 ASBESTOS SURVEY REPORT

On October 31st, 2022, the site located at the Archive Room in the State Historical Building at 600 E Locust Street in Des Moines, Iowa 50319 was inspected for asbestos-containing building materials by inspector Doug Sayer of Atlas. Mr. Sayer has completed the requisite training for asbestos accreditation as inspector at a state approved training provider under TSCA Title II. Mr. Sayer's AHERA accreditation number is MTITB9356 IR, Mr. Sayer's State of Iowa Inspector number is 22-7850.

The site was visually inspected for the presence of only the building materials that make up the Archive Room in the State Historical Building as suspect asbestos-containing materials (ACM). Materials that were hidden, not accessible, or when sampled would damage the

integrity of the structure, were not sampled as part of this survey. Materials visibly identified as non-asbestos (fibrous glass, foam rubber, wood, etc.) were not sampled. The asbestos survey consisted of three basic steps: **1)** a visual inspection of the proposed site; **2)** a determination of homogeneous areas with suspect surfacing, thermal system insulation, and miscellaneous materials; and **3)** sampling accessible, friable and non-friable, suspect materials.

3.1 Regulation Review

The U.S. EPA qualifies asbestos-containing materials (ACM) as materials with an asbestos content greater than 1%. According to Iowa OSHA, ACM is any material found to contain asbestos, regardless of its concentration, and shall be regulated as hazardous waste. The following definitions are taken from Section 61.141 of Subpart M, Part 61 of Title 40: Protection of Environment of the Code of Federal Regulations (CFR).

- "Category I non-friable asbestos-containing material (ACM)" is defined as asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than 1% asbestos as determined using the method specified in appendix E, subpart E, 40 CFR part 763, section 1, Polarized Light Microscopy (PLM).

- "Category II non-friable ACM" is defined as any material, excluding Category I non-friable ACM, containing more than 1% asbestos as determined using the methods specified in appendix E, subpart E, 40 CFR part 763, section 1, PLM that, when dry, ***cannot*** be crumbled, pulverized, or reduced to powder by hand pressure.

- "Friable asbestos material" is defined as any material containing more than 1% asbestos as determined using the methods specified in appendix E, subpart E, 40 CFR part 763, section 1, PLM that when dry, ***can*** be crumbled, pulverized, or reduced to powder by hand pressure. If the asbestos content is less than 10% as determined by a method other than point counting by PLM, verify the asbestos content by point counting using PLM.

3.2 Homogeneous Areas

Prior to sampling, homogeneous areas were identified in order to facilitate a sampling strategy. A homogeneous sampling area can be described as one or more areas with suspect material similar in appearance and texture that have the same installation date and function. The actual number of samples collected from each homogeneous sampling area may vary, dependent upon material type and the professional judgment of the inspector.

3.3 Sampling Strategy

The sampling strategy incorporated AHERA requirements, quantities of suspect material, and the inspector's judgment to aid in the identification of suspect asbestos-containing materials. If the analytical results indicated that all the samples collected per homogeneous area did not contain asbestos, then the homogeneous area (material) was considered non-asbestos-containing. However, if the analytical results of one or more of the samples collected per homogeneous area indicated that asbestos was present in quantities greater than one percent asbestos (as defined by EPA), all of the homogeneous area (material) was treated as an asbestos-containing material regardless of any other analytical results. Materials which were visually determined to be non-asbestos (i.e. fibrous glass, foam rubber, etc.) by the accredited inspector were not required to be sampled. Actual collection of a bulk asbestos sample involves physically removing approximately one square inch (1 in^2) of material and placing it in an airtight sample container. Sample containers were marked with a unique identification number, which was documented in the field notes.

3.4 Suspect Asbestos-Containing Materials

The following table contains a list of twenty-three (23) sampled accessible building materials suspected of containing asbestos:

TABLE 1A: SUSPECT BUILDING MATERIALS

MATERIAL	LOCATION	SAMPLE NUMBER
Drywall	Archive Room	HIST-1
Drywall Tape	Archive Room	HIST-2
Drywall Mud	Archive Room	HIST-3A, B, C, D, E
2'x4' Ceiling Tile	Archive Room	HIST-4
2" Fiberglass TSI Wrap	Archive Room	HIST-5A, B, C
Tan Cove Base	Archive Room	HIST-6
Tan Cove Base Adhesive	Archive Room	HIST-7
Carpet Adhesive	Archive Room	HIST-8
Black Window Caulk	Archive Room	HIST-9
Gold HVAC Mud	Archive Room	HIST-10
HVAC Insulation Wrap	Archive Room	HIST-11A, B, C
Large Diameter Fiberglass TSI Wrap	Archive Room	HIST-12A, B, C
Blue Carpet Adhesive	Archive Room	HIST-13

The following table is a summary of the suspect asbestos-containing materials that have been determined, through laboratory analysis, to contain asbestos:

TABLE 2: ASBESTOS-CONTAINING MATERIALS				
MATERIAL	**LOCATION**	**SAMPLE NUMBER**	**APPROX. QUANTITY**	**ASBESTOS CONTENT**
Black Window Caulk	Archive Room	HIST-9	2 Windows (80 LF)	7% Chrysotile
SQFT = Square Feet, LF = Linear Feet MF = Mechanical Fittings				

3.5 Laboratory Analytical Results

Bulk samples were analyzed by EMSL Analytical, Inc. located at 200 Route 130 North, Cinnaminson, NJ. Polarized Light Microscope analysis, utilizing dispersion staining techniques (ref.: EPA Method 600/M4-82-020), was performed to determine the asbestos content of the bulk samples collected at the site. This laboratory is currently a proficient participant in the American Industrial Hygiene Association (AIHA) Bulk Asbestos Proficiency Analytical Testing Program; a quality assurance program for polarized light microscopy analysis. Any material that contains greater than one percent asbestos is considered an ACM and must be handled according to Occupational Safety and Health Administration (OSHA), EPA, and all applicable state and local regulations.

Details of sample analysis are included in Appendix A, which contains a listing of all analyzed samples, sample locations, and analytical results relating to the site. Asbestos analytical results are reported as percentage and type. Other common non-asbestos components may also be noted in the analytical report.

4.0 LEAD BASED PAINT INSPECTION

On October 31, 2022, the site located at 600 East Locust Street in Des Moines, Iowa was inspected for lead-based paint by inspector Doug Sayer of Atlas.

4.1 Assessment

An inspector for Atlas conducted a lead paint screening of the buildings. Survey criteria included the inspection and sampling of painted surfaces on the interior of the Archive Room based on the inspector's judgment. The intent of the lead survey was to screen the building for lead content in paint and was not intended to be comprehensive.

4.2 Sampling Methods and Laboratory Analytical Results

Four paint chip samples for lead were collected from surfaces coated with suspect lead-based paint. All samples were analyzed for total lead in accordance with the United States Environmental Protection Agency (USEPA) approved method, SW846-7420 utilizing flame

atomic absorption (AA). **None of the samples analyzed contained lead greater than the EPA action level of 5,000 ppm (lead based paint).** The following Table 3 represents the building components sampled for lead-based paint:

TABLE 3: LEAD IN PAINT - SAMPLED MATERIALS			
MATERIAL	**LOCATION**	**SAMPLE NUMBER**	**LEAD (ppm)**
Tan on Drywall and Concrete	Throughout	HIST-LBP-1	<0.0080%
Blue on Drywall	West Wall of Rooms	HIST-LBP-2	<0.0080%
White on Drywall	Rooms in Archive Room	HIST-LBP-3	<0.0080%
Tan on Door/Window Frame	Throughout	HIST-LBP-4	<0.0080%

The lead paint samples were analyzed by EMSL using the Flame Atomic Absorption EPA method SW846-7420. Any paint sample that contains greater than 5,000 ppm lead is considered lead-based paint and must be handled according to Occupational Safety and Health Administration (OSHA), EPA and all applicable state and local rules and regulations.

Lead was not detected in any of the paint chip samples. The Occupational Safety and Health Administration (OSHA) states "where lead is present" the paint or coating must be addressed as Lead-Containing Paint that could become an exposure hazard to workers who disturb these coated surfaces during demolition or renovation activities as detailed in 29 CFR 1926.62. Lead-Containing Paint is not present at the site

Details of sample analysis are included in Appendix A, which contains a listing of all analyzed samples, sample locations, and analytical results for the building. Results are reported in percent by weight.

5.0 CONCLUSIONS AND RECOMMENDATIONS

The following conclusions and recommendations are summarized as follows:

- Asbestos was detected in the black window glazing collected from the Archive Room of the State Historical Building at 600 E Locust Street in Des Moines, Iowa. Based on the results of the data collected during the assessment, the building will require further action prior to renovation.

6.0 ASSUMPTIONS AND LIMITATIONS

The results, findings, conclusions, and recommendations expressed in this report are based solely on conditions noted during the October 31st, 2022, Atlas inspection of the Archive Room at the State Historical Building at 600 E Locust Street in Des Moines, Iowa.

Atlas did not perform destructive sampling -- it was not within Atlas's scope of work to remove surface materials to investigate portions of the structure or materials that may lay beneath the surface -- thus, any materials that could not be visually identified on the surface were not inspected and would not be noted in this report. Atlas's selection of sample locations and frequency of sampling was based on the inspector's assumption that like materials in the same area are homogeneous in content.

The report is designed to aid the building owner, architect, construction manager, general contractor, and potential asbestos abatement contractor in locating ACM. Under no circumstances is the report to be utilized as a bidding document or as a project specification document since it does not have all the components required to serve as an Asbestos Project Design document or an Abatement Work plan.

Our professional services have been performed, our findings obtained, and our conclusions and recommendations prepared in accordance with customary principles and practices in the fields of environmental science and engineering. This statement is in lieu of other statements either expressed or implied. This report does not warrant against future operations or conditions, nor does it warrant against operations or conditions present of a type or at a location not investigated.

This report is intended for the sole use of the IDAS and DCI Group. The scope of services performed in execution of this evaluation may not be appropriate to satisfy the needs of other users, and use or re-use of this document or the findings, conclusions, or recommendations is at the risk of said user.

APPENDIX A

LABORATORY ANALYTICAL REPORT

EMSL Analytical, Inc.

200 Route 130 North Cinnaminson, NJ 08077
Tel/Fax: (800) 220-3675 / (856) 786-5974
http://www.EMSL.com / cinnasblab@EMSL.com

EMSL Order:	042227442
Customer ID:	ATC55
Customer PO:	204BS05149
Project ID:	

Attention:	Doug Sayer	**Phone:**	(402) 697-9747
	Atlas Technical	**Fax:**	(402) 597-8532
	11117 Mockingbird Drive	**Received Date:**	11/01/2022 9:40 AM
	Omaha, NE 68137	**Analysis Date:**	11/10/2022
		Collected Date:	10/31/2022

Project: 204 DCA SHB Archive - Storage - 204BS05149

Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

			Non-Asbestos		Asbestos
Sample	**Description**	**Appearance**	**% Fibrous**	**% Non-Fibrous**	**% Type**
HIST-1 *042227442-0001*	Archive Room - Drywall	Brown/White Fibrous Homogeneous	15% Cellulose 5% Glass	80% Non-fibrous (Other)	None Detected
HIST-2 *042227442-0002*	Archive Room - Drywall Tape	White Fibrous Homogeneous	95% Cellulose	5% Non-fibrous (Other)	None Detected
HIST-3A *042227442-0003*	Archive Room - Drywall Mud	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
HIST-3B *042227442-0004*	Archive Room - Drywall Mud	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
HIST-3C *042227442-0005*	Archive Room - Drywall Mud	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
HIST-3D *042227442-0006*	Archive Room - Drywall Mud	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
HIST-3E *042227442-0007*	Archive Room - Drywall Mud	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
HIST-4 *042227442-0008*	Archive Room - 2x4 Ceiling Tile	Gray/White Fibrous Homogeneous	60% Cellulose 20% Min. Wool	20% Non-fibrous (Other)	None Detected
HIST-5A *042227442-0009*	Archive Room - 2" Fiberglass TSI Wrap	White/Silver Fibrous Homogeneous	35% Cellulose 15% Glass	50% Non-fibrous (Other)	None Detected
HIST-5B *042227442-0010*	Archive Room - 2" Fiberglass TSI Wrap	White/Silver Fibrous Homogeneous	40% Cellulose 15% Glass	45% Non-fibrous (Other)	None Detected
HIST-5C *042227442-0011*	Archive Room - 2" Fiberglass TSI Wrap	White/Silver Fibrous Homogeneous	40% Cellulose 15% Glass	45% Non-fibrous (Other)	None Detected
HIST-6 *042227442-0012*	Archive Room - Tan Cove Base	Tan Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
HIST-7 *042227442-0013*	Archive Room - Adhesvie Assoc with Tan Cove Base	Brown Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
HIST-8 *042227442-0014*	Archive Room - Carpet Adhesive	Yellow Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
HIST-9 *042227442-0015*	Archive Room - Black Window Caulk	Black Non-Fibrous Homogeneous		93% Non-fibrous (Other)	7% Chrysotile
HIST-10 *042227442-0016*	Archive Room - Gold HVAC Mud	Gold Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected

Initial report from: 11/10/2022 09:38:24

EMSL Analytical, Inc.
200 Route 130 North Cinnaminson, NJ 08077
Tel/Fax: (800) 220-3675 / (856) 786-5974
http://www.EMSL.com / cinnasblab@EMSL.com

EMSL Order:	042227442
Customer ID:	ATC55
Customer PO:	204BS05149
Project ID:	

Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

			Non-Asbestos		Asbestos
Sample	**Description**	**Appearance**	**% Fibrous**	**% Non-Fibrous**	**% Type**
HIST-11A *042227442-0017*	Archive Room - HVAC Insulatiion Wrap	White/Silver Fibrous Homogeneous	20% Cellulose 10% Glass	70% Non-fibrous (Other)	None Detected
HIST-11B *042227442-0018*	Archive Room - HVAC Insulatiion Wrap	White/Silver Fibrous Homogeneous	20% Cellulose 10% Glass	70% Non-fibrous (Other)	None Detected
HIST-11C *042227442-0019*	Archive Room - HVAC Insulatiion Wrap	White/Silver Fibrous Homogeneous	20% Cellulose 10% Glass	70% Non-fibrous (Other)	None Detected
HIST-12A *042227442-0020*	Archive Room - Large Diameter Fiberglass TSI Wrap	White/Silver Fibrous Homogeneous	20% Cellulose 10% Glass	70% Non-fibrous (Other)	None Detected
HIST-12B *042227442-0021*	Archive Room - Large Diameter Fiberglass TSI Wrap	White/Silver Fibrous Homogeneous	20% Cellulose 10% Glass	70% Non-fibrous (Other)	None Detected
HIST-12C *042227442-0022*	Archive Room - Large Diameter Fiberglass TSI Wrap	White/Silver Fibrous Homogeneous	30% Cellulose 10% Glass	60% Non-fibrous (Other)	None Detected
HIST-13 *042227442-0023*	Archive Room - Blue Carpet Adhesive	Yellow Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected

Analyst(s)

Amy Schulze (19)
Gregory Barry (4)

Samantha Rundstrom, Laboratory Manager
or Other Approved Signatory

EMSL maintains liability limited to cost of analysis. Interpretation and use of test results are the responsibility of the client. This report relates only to the samples reported above, and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations . The report reflects the samples as received. Results are generated from the field sampling data (sampling volumes and areas, locations, etc.) provided by the client on the Chain of Custody. Samples are within quality control criteria and met method specifications unless otherwise noted. The above analyses were performed in general compliance with Appendix E to Subpart E of 40 CFR (previously EPA 600/M4-82-020 “Interim Method”) but augmented with procedures outlined in the 1993 (”final”) version of the method. This report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST or any agency of the federal government. Non-friable organically bound materials present a problem matrix and therefore EMSL recommends gravimetric reduction prior to analysis . Unless requested by the client, building materials manufactured with multiple layers (i.e. linoleum, wallboard, etc.) are reported as a single sample. Estimation of uncertainty is available on request.

Samples analyzed by EMSL Analytical, Inc. Cinnaminson, NJ NVLAP Lab Code 101048-0, AIHA-LAP, LLC-IHLAP Lab 100194, NJ DEP 03036, PA ID# 68-00367, LA #04127

Initial report from: 11/10/2022 09:38:24

OrderID: 042227442

Asbestos Chain of Custody (Air, Bulk, Soil)

EMSL ANALYTICAL, INC.
LABORATORY • PRODUCTS • TRAINING

EMSL Order Number / Lab Use Only: 042227442

EMSL Analytical, Inc.
200 Route 130 North
Cinnaminson, NJ 08077
PHONE: 1-800-220-3675
EMAIL: c@emsl.com

If Bill-To is the same as Report-To leave this section blank. Third-party billing requires written authorization.

Customer Information

Customer ID:	
Company Name:	Atlas Technical
Contact Name:	Doug Sayer
Street Address:	11117 Mockingbird Drive
City, State, Zip:	Omaha NE 68137 Country: US
Phone:	402-697-9747
Email(s) for Report:	Doug.Sayer@oneatlas.com

Billing Information

Billing ID:	
Company Name:	Atlas Technical
Billing Contact:	Susan Becker
Street Address:	11117 Mockingbird Drive
City, State, Zip:	Omaha NE 68137 Country: US
Phone:	402-697-9747
Email(s) for Invoice:	susan.becker@oneatlas.com

Project Information

Project Name/No: 204 DCA SHB Archive ~~Room~~ Storage / 204BS05149
Purchase Order: 204BS05149
EMSL LIMS Project ID: (If applicable, EMSL will provide)
US State where samples collected: IA
State of Connecticut (CT) must select project location: ☐ Commercial (Taxable) ☐ Residential (Non-Taxable)
Sampled By Name: Doug Sayer
Sampled By Signature:
No. of Samples in Shipment

Turn-Around-Time (TAT)

☐ 3 Hour ☐ 4-4.5 Hour ☐ 6 Hour ☐ 24 Hour ☐ 32 Hour ☐ 48 Hour ☐ 72 Hour ☐ 96 Hour ☒ 1 Week ☐ 2 Week

TEM Air 3-6 Hour, please call ahead to schedule. 32 Hour TAT available for select tests only; samples must be submitted by 11:30 am.

Test Selection

PCM Air
- ☐ NIOSH 7400
- ☐ NIOSH 7400 w/ 8hr. TWA

PLM - Bulk (reporting limit)
- ☒ PLM EPA 600/R-93/116 (<1%)
- ☐ PLM EPA NOB (<1%)
- ☐ POINT COUNT
  - ☐ 400 (<0.25%) ☐ 1,000 (<0.1%)
- POINT COUNT w/ GRAVIMETRIC
  - ☐ 400 (<0.25%) ☐ 1,000 (<0.1%)
- ☐ NIOSH 9002 (<1%)
- ☐ NYS 198.1 (Friable - NY)
- ☐ NYS 198.6 NOB (Non-Friable - NY)
- ☐ NYS 198.8 (Vermiculite SM-V)

TEM - Air
- ☐ AHERA 40 CFR, Part 763
- ☐ NIOSH 7402
- ☐ EPA Level II
- ☐ ISO 10312*

TEM - Bulk
- ☐ TEM EPA NOB
- ☐ NYS NOB 198.4 (Non-Friable-NY)
- ☐ TEM EPA 600/R-93/116 w Milling Prep (0.1%)

Other Test (please specify)

TEM - Settled Dust
- ☐ Microvac - ASTM D5755
- ☐ Wipe - ASTM D6480
- ☐ Qualitative via Filtration Prep
- ☐ Qualitative via Drop Mount Prep

Soil - Rock - Vermiculite (reporting limit)*
- ☐ PLM EPA 600/R-93/116 with milling prep (<0.25%)
- ☐ PLM EPA 600/R-93/116 with milling prep (<0.1%)
- ☐ TEM EPA 600/R-93/116 with milling prep (<0.1%)
- ☐ TEM Qualitative via Filtration Prep
- ☐ TEM Qualitative via Drop Mount Prep

*Please call with your project-specific requirements.

☐ Positive Stop - Clearly Identified Homogeneous Areas (HA) | Filter Pore Size (Air Samples) ☐ 0.8um ☐ 0.45um

Sample Number	Sample Location / Description	Volume, Area or Homogeneous Area	Date / Time Sampled (Air Monitoring Only)
HIST-1	Drywall	Archive Room	10/31/2022
HIST-2	Drywall Tape		
HIST-3A	Drywall Mud		
HIST-3B	"		
HIST-3C	"		
HIST-3D	"		
HIST-3E	"		
HIST-4	2x4 CT		

RECEIVED NOV - 1 AM 10:12 EMSL CINNAMINSON, N.J.

Special Instructions and/or Regulatory Requirements (Sample Specifications, Processing Methods, Limits of Detection, etc.)

Method of Shipment:		Sample Condition Upon Receipt:	
Relinquished by:	Date/Time:	Received by:	Date/Time
Relinquished by:	Date/Time:	Received by:	Date/Time 11-1-22 940A

Controlled Document - COC-05 Asbestos R15 4/23/2021

☐ AGREE TO ELECTRONIC SIGNATURE (By checking, I consent to signing this Chain of Custody document by electronic signature.)

EMSL Analytical, Inc.'s Laboratory Terms and Conditions are incorporated into this Chain of Custody by reference in their entirety. Submission of samples to EMSL Analytical, Inc. constitutes acceptance and acknowledgment of all terms and conditions by Customer.

OrderID: 042227442

EMSL ANALYTICAL, INC.
LABORATORY • PRODUCTS • TRAINING

Asbestos Chain of Custody

EMSL Order Number *(Lab Use Only)*:

042227442

PHONE:
FAX:

Additional Pages of the Chain of Custody are only necessary if needed for additional sample information

Sample #	Sample Description	Volume/Area (Air) HA # (Bulk)	Date/Time Sampled
HIST-5A	2" FG TSI Wrap	Archive Room	10/31/2022
" 5B	"		
" 5C	"		
" 6	Tan Covebase		
" 7	Adhesive a/w Tan Covebase		
" 8	Carpet Adhesive		
" 9	Black Window Caulk		
" 10	Gold HVAC Mud		
" 11A	HVAC Insulation Wrap		
" 11B	"		
" 11C	"		
" 12A	Large Diameter FG TSI Wrap		
" 12B	"		
" 12C	"		
" 13	Blue Carpet Adhesive		
[redacted]			

RECEIVED
EMSL
CINNAMINSON, N.J.
2022 NOV -1 AM 10:12

*Comments/Special Instructions:

Page 2 of 2 pages

Controlled Document – Asbestos COC – R10 – 05/09/2016

EMSL Analytical, Inc.
200 Route 130 North, Cinnaminson, NJ 08077
Phone/Fax: (856) 303-2500 / (856) 786-5974
http://www.EMSL.com cinnaminsonleadlab@emsl.com

EMSL Order:	202209510
CustomerID:	ATC55
CustomerPO:	204BS05149
ProjectID:	

Attn: **Doug Sayer**
Atlas Technical
11117 Mockingbird Drive
Omaha, NE 68137

Phone:	(402) 697-9747
Fax:	(402) 597-8532
Received:	11/1/2022 11:00 AM
Collected:	10/31/2022

Project: **204 DCA SHB Archive Storage / 204BS05149**

Test Report: Lead in Paint Chips by Flame AAS (SW 846 3050B/7000B)*

Client SampleDescription	*Collected*	*Analyzed*	*Weight*	*RDL*	*Lead Concentration*
HIST-LBP-1	10/31/2022	11/2/2022	0.2959 g	0.0080 % wt	<0.0080 % wt
202209510-0001	Site: Tan on Drywall & Concrete				
HIST-LBP-2	10/31/2022	11/2/2022	0.2701 g	0.0080 % wt	<0.0080 % wt
202209510-0002	Site: Blue on Drywall				
HIST-LBP-3	10/31/2022	11/2/2022	0.2728 g	0.0080 % wt	<0.0080 % wt
202209510-0003	Site: White on Drywall				
HIST-LBP-4	10/31/2022	11/2/2022	0.2751 g	0.0080 % wt	<0.0080 % wt
202209510-0004	Site: Tan on Door/Window Frame				

Owen Mckenna, Lead Laboratory Director
or other approved signatory

EMSL maintains liability limited to cost of analysis. Interpretation and use of test results are the responsibility of the client. This report relates only to the samples reported above, and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. The report reflects the samples as received. Results are generated from the field sampling data (sampling volumes and areas, locations, etc.) provided by the client on the Chain of Custody. Samples are within quality control criteria and met method specifications unless otherwise noted.
* Analysis following Lead in Paint by EMSL SOP/Determination of Environmental Lead by FLAA. Reporting limit is 0.008% wt based on the minimum sample weight per our SOP. "<" (less than) result signifies the analyte was not detected at or above the reporting limit. Measurement of uncertainty is available upon request. Definitions of modifications are available upon request.

Samples analyzed by EMSL Analytical, Inc. Cinnaminson, NJ NELAP Certifications: NJ 03036, NY 10872, PA 68-00367, AIHA-LAP, LLC ELLAP 100194, A2LA 2845.01

Initial report from 11/07/2022 18:04:13

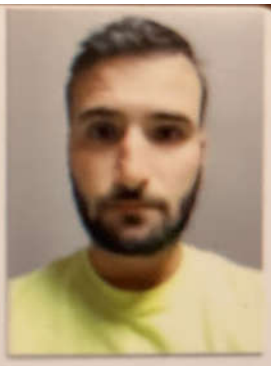
APPENDIX B

INSPECTOR ACCREDITATIONS

DOUG SAYER

DOB: 03-27-1992

Issued: 02-18-2022



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
INSPECTOR	22-7850	02-09-2023

DIVISION OF IOWA LABOR

Asbestos

Rod A. Roberts
Labor Commissioner



Midwest Training Institute

"A Higher Standard of Training"

An ATC Company

This is to **certifies that**

Doug Sayer

has completed the requisite training for asbestos accreditation under TSCA Title II, 15 U.S.C. 2646 and the State of Nebraska Asbestos Regulations and passed the associated examination with a score of 70% or better.

EPA AHERA/Nebraska Asbestos Inspector Refresher Course

Course Location:
Des Moines, IA

Midwest Training Institute, Inc.
11117 Mockingbird Drive
Omaha, NE 68137
(402) 505-2940
(402) 515-0585
www.midwesttrainingsite.com

Todd Bruns

Instructor

Course Date:	**02/09/2022**
Examination Date:	**02/09/2022**
Expiration Date:	**02/09/2023**
Certificate #	**MTITB9356 IR**
Course Length	**4 Hours**

APPENDIX C

PHOTO LOG



View of the State Historical Building.	**1**

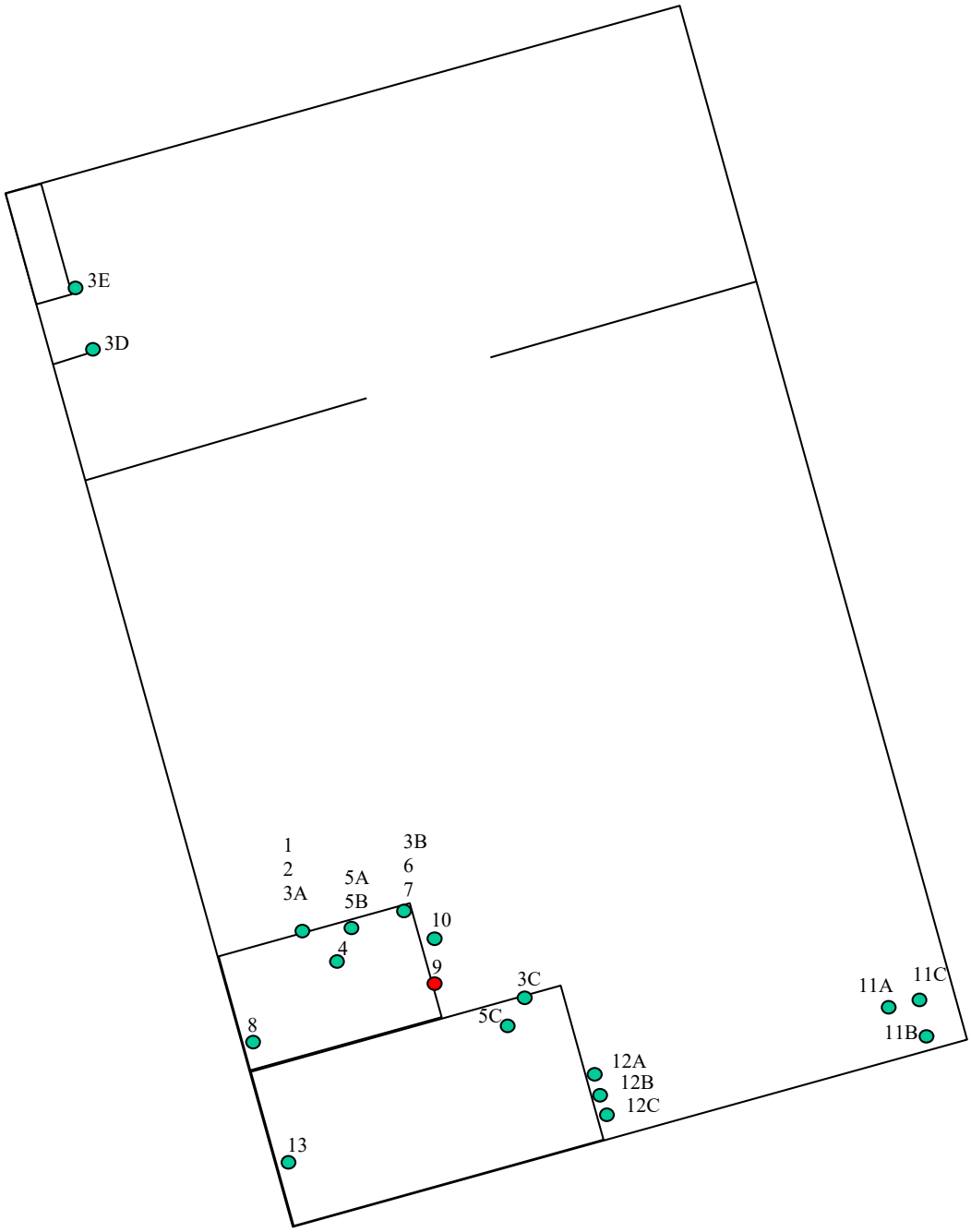


View of Asbestos containing window caulk. (Sample HIST-9, 2% Chrysotile)	**2**

Photograph Log State Historical Building 600 E Locust Street Des Moines, Iowa	**Atlas Technical Consultants, LLC** 4503 East 50th Street, Suite 800, Des Moines, IA 50317 (515) 981-4528 Project No. 204BS05149

APPENDIX D

SITE MAP



N
W E
S

Legend
Asbestos Sample Location
Non-Asbestos Sample Location

ATLAS
4503 East 50th St., Ste. 800
Des Moines, IA 50317

SITE MAP
NESHAP ASBESTOS SURVEY

State Historical Building – Archive Room
600 E Locust Street
Des Moines, Iowa 50319

PROJECT NO: 204BS05149		
DESIGNED BY: DS	SCALE: NTS	REVIEWED BY: DS
DRAWN BY: DS	DATE: 11/21/22	FILE: Archive Room

L I M I T E D H A Z A R D O U S B U I L D I N G M A T E R I A L S S U R V E Y

PREPARED FOR:

Iowa Department of Administrative Services
109 SE 13th Street
Des Moines, IA 50319

PROJECT LOCATION:

SHB Archives Storage Renovation Project #9485.00
State of Iowa Historical Building
600 E Locust Street
Des Moines, Iowa

Project Date: August 28th, 2025

Report Date: September 9, 2025

Atlas Project ID: 204BS09125

PREPARED BY:

Atlas Technical Consultants LLC
4503 East 50th Street, Suite 800
Des Moines, IA 50317

September 9, 2025

Ms. Jennifer Kleene
Iowa Department of Administrative Services
109 SE 13th Street
Des Moines, IA 50319

Re: Limited Hazardous Building Materials Survey Report
SHB Archives Storage Renovation Project #9485.00
State of Iowa Historical Building
600 E Locust
Des Moines, Iowa
Atlas Project Number: 204BS09125

Dear Ms. Kleene:

Atlas Technical Consultants LLC. (Atlas) is pleased to submit the attached Limited Hazardous Building Materials Survey Report for the above-referenced site. This report includes procedures, methodologies and analytical laboratory results.

Atlas appreciates the opportunity to perform these services for the Iowa Department of Administrative Services (IDAS), and we look forward to working with you in the future. If you need any assistance with the implementation of the recommendations contained in this report, please feel free to give us a call at (515) 981-4528 and we will respond promptly to your needs.

Sincerely,

ATLAS TECHNICAL CONSULTANTS LLC

Chris Nicolet
Iowa Inspector

Phillip Thomas, OHST, CHMM
Project Manager

T A B L E O F C O N T E N T S

LETTER OF TRANSMITTAL i

1.0 SCOPE OF SERVICES 1

2.0 GENERAL SITE CONDITIONS 1

3.0 ASBESTOS SURVEY 1
3.1 Regulation Review 2
3.2 Homogeneous Areas 3
3.3 Sampling Strategy 3
3.4 Laboratory Analytical Results 3
3.5 Suspect Asbestos-Containing Materials 3

4.0 LEAD PAINT TESTING 4
4.1 Regulation Review 5
4.2 Lead Paint Testing 6

5.0 HAZARDOUS MATERIALS SURVEY 6

6.0 CONCLUSIONS AND RECOMMENDATIONS 7
6.1 Asbestos 7
6.2 Lead 7
6.3 Hazardous Materials 7

7.0 LIMITATIONS 8

APPENDICES

APPENDIX A: Asbestos Analytical Report and Chain of Custody

APPENDIX B: Lead Analytical Report and Chain of Custody

APPENDIX C: Drawing with Sample Locations

APPENDIX D: Photo Log

APPENDIX E: Staff Certifications

L I M I T E D H A Z A R D O U S B U I L D I N G M A T E R I A L S S U R V E Y

SHB Archives Storage Renovation Project #9485.00
State of Iowa Historical Building
600 E Locust Street
Des Moines, Iowa
Atlas Project Number: 204BS09125

1.0 SCOPE OF SERVICES

The purpose of this project was to perform a survey for hazardous building materials that may be impacted by planned renovation activities at the above-referenced property.

Atlas provided a representative hazardous materials survey in accordance with the referenced agreement and as outlined below:

1. Review any existing hazardous building material survey reports relating to the site, if available.
2. Identify suspect asbestos-containing materials (ACM), surface coatings potentially containing lead paint, and hazardous building materials of accessible materials as part of the State of Iowa Historical Building (SHB), Archives Storage Renovation Project #9485.00.
3. Collect and analyze bulk samples of suspect asbestos containing materials and collect paint chip samples from representative surface coatings potentially containing lead-based or lead-containing paint.
4. Provide laboratory analysis of collected samples.
5. Provide a report of findings with copies and interpretation of analytical results and identifying the locations of asbestos-containing materials, lead paint, and hazardous building materials.

2.0 GENERAL SITE CONDITIONS

The survey was conducted at the SHB, Archives Storage Renovation Project #9485.00 located at 900 E Locust Street, Des Moines, Iowa. The survey area was limited to the interior materials of the Archives Digitation Lab and Archive Storage West that may be disturbed as part of renovation activities.

3.0 ASBESTOS SURVEY

On August 28th, 2025, the materials associated located within the Archives Digitation Lab and Archive Storage West as part of the SHB Archives Storage Renovation Project #9485.00 were inspected for ACM by inspector Chris Nicolet of Atlas. Mr. Nicolet has completed the requisite training for asbestos accreditation as an inspector at a state-approved training provider under TSCA Title II. Mr. Nicolet's State of Iowa Inspector number is 25-12809.

The area(s) were visually inspected for the presence of suspect ACMs that may be impacted by the SHB Archives Storage Renovation Project #9485.00. Materials that were hidden, not accessible, or when sampled would damage the integrity of the structure, were not sampled as part of this survey. Materials visibly identified as non-asbestos (fibrous glass, foam rubber, wood, etc.) were not sampled. The asbestos survey consisted of three basic steps: **1)** a visual inspection of the proposed work areas; **2)** a determination of homogeneous areas with suspect surfacing, thermal system insulation, and miscellaneous materials; and **3)** sampling accessible, friable and non-friable, suspect materials.

3.1 Regulation Review

In Iowa, asbestos activities are regulated by the Iowa Department of Natural Resources (IDNR) and Iowa Workforce Development (IWD), Division of Labor. IDNR regulates asbestos fiber emissions under Iowa Administrative Code 567 Chapter 23 (IAC 567–23) and asbestos-containing waste disposal under IAC 567–109. IWD regulates occupational exposure to asbestos under IAC 875–10 and asbestos removal and encapsulation activities under IAC 875–155.

IAC 567–23.1(3) adopts the USEPA asbestos NESHAP (40 CFR Part 61, Subpart M) by reference. Subpart M regulates asbestos fiber emissions and asbestos waste disposal practices. It also requires the identification and classification of existing building materials prior to demolition or renovation activity. Under NESHAP, asbestos-containing building materials are classified as friable, Category I nonfriable, or Category II nonfriable ACM. Friable materials are those that, when dry, may be crumbled, pulverized, or reduced to powder by hand pressure. Category I nonfriable ACM includes packings, gaskets, resilient floor coverings, and asphalt roofing products containing more than 1% asbestos. Category II nonfriable ACM are any materials other than Category I materials that contain more than 1% asbestos.

Regulated ACM (RACM) must be removed before renovation or demolition activities that will disturb the materials. RACM includes:

- Friable ACM;
- Category I nonfriable ACM that has become friable or will be subjected to drilling, sanding, grinding, cutting, or abrading; and
- Category II nonfriable ACM that could be crumbled, pulverized, or reduced to powder during renovation or demolition activities.

The owner or operator must provide the IDNR and IWD with written notification of planned removal activities at least 10 working days prior to the commencement of asbestos abatement activities. Removal of RACM must be conducted by an Iowa-permitted asbestos abatement contractor.

IAC 875–155 Asbestos Removal and Encapsulation requires that any asbestos-related activity conducted in a public building be performed by personnel licensed or permitted by the IWD. Inspections for ACM must be conducted by IWD-licensed inspectors. Asbestos abatement must be performed by IWD-permitted asbestos abatement contractors. Management plans developed for the in-place management of asbestos-containing materials must be developed by an IWD-licensed management planner. When an abatement project design is prepared, it must be prepared by an IWD-licensed project designer.

IAC 875–10 adopts the Occupational Safety and Health Administration (OSHA) Asbestos standard for construction (29 CFR 1926.1101) by reference. The OSHA standard requires that employee exposure to airborne asbestos fibers be maintained below the permissible exposure limits (PEL) of 0.1 asbestos fibers per cubic centimeter (0.1 f/cc) of air as an 8-hour time-weighted average and 1.0 f/cc as a 30-minute excursion. The OSHA standard classifies construction and maintenance activities that could disturb ACM and specifies work practices and precautions that employers must follow when engaging in each class of regulated work.

3.2 Homogeneous Areas

Prior to sampling, homogeneous areas were identified in order to facilitate a sampling strategy. A homogeneous sampling area can be described as one or more areas with suspect material similar in appearance and texture that have the same installation date and function. The actual number of samples collected from each homogeneous sampling area may vary, dependent upon material type and the professional judgment of the inspector.

3.3 Sampling Strategy

The sampling strategy incorporated Asbestos Hazard Emergency Response Act (AHERA) requirements, quantities of suspect material, and the inspector's judgment to aid in the identification of suspect asbestos-containing materials. If the analytical results indicated that all the samples collected per homogeneous area did not contain asbestos, then the homogeneous area (material) was considered non-asbestos-containing. However, if the analytical results of one or more of the samples collected per homogeneous area indicated that asbestos was present in quantities greater than one percent asbestos (as defined by USEPA), all of the homogeneous area (material) was treated as an asbestos-containing material regardless of any other analytical results. Materials which were visually determined to be non-asbestos (i.e. fibrous glass, foam rubber, etc.) by the accredited inspector were not required to be sampled. Actual collection of a bulk asbestos sample involves physically removing approximately one square inch (1 in^2) of material and placing it in an airtight sample container. Sample containers were marked with a unique identification number, which was documented in the field notes.

3.4 Laboratory Analytical Results

A total of **11** samples were collected from building materials suspected of containing asbestos. The samples were submitted under chain of custody to EMSL Analytical, Inc. (EMSL) located at 200 Route 130 North Cinnaminson, New Jersey for analysis by polarized light microscopy (PLM) with dispersion staining techniques per the *USEPA Method for the Determination of Asbestos in Bulk Building Materials (600/R-93-116)*. The percentage of asbestos, if applicable, was established by microscopic visual estimation. EMSL is an accredited laboratory by the National Voluntary Laboratory Accreditation Plan (NVLAP) No. 101048-0. Any material that contains greater than one percent (>1%) asbestos is considered an ACM and must be handled according to Occupational Safety and Health Administration (OSHA), USEPA, and all applicable state and local regulations.

Laboratory test results and chain of custody are provided in Appendix A.

3.5 Suspect Asbestos-Containing Materials

The following table contains a list of suspect asbestos containing materials sampled:

Table 1: Suspect Building Materials		
Material	**Location**	**Sample Number**
Carpet Floor Tile Mastic	1st Floor – Digitization Lab	A-1
Brown Wall Carpet Mastic	1st Floor – Digitization Lab	A-2
Drywall	1st Floor – Digitization Lab Ceiling	A-3
Drywall Mud	1st Floor – Digitization Lab Ceiling	A-4
Drywall Tape	1st Floor – Archive Storage West	A-5
Drywall Mud	1st Floor – Archive Storage West	A-6
Drywall	1st Floor – Archive Storage West	A-7
Drywall Tape	1st Floor – Archive Storage West	A-8
Drywall	1st Floor – Archive Storage West	A-9
Drywall Tape	1st Floor – Archive Storage West	A-10
Drywall Mud	1st Floor – Archive Storage West	A-11

Table 2 below identifies the materials that have been determined, through laboratory analysis, to contain asbestos:

Table 2: Asbestos-Containing Materials				
Sample Number	**Material**	**Location**	**Approx. Quantity**	**Asbestos Content**
No Asbestos Containing Materials were Identified in the Samples Collected.				
SF = Square Feet, LF = Linear Feet				

4.0 LEAD PAINT TESTING

Atlas collected paint chip samples from representative surface coatings that may be impacted by renovation/demolition activities.

Surface coatings that were collected were considered to be representative of materials in a homogeneous area if:

1. They exhibited similar physical characteristics (suspect materials alike in appearance, substrate, color, and time of application were tested as homogenous areas)

2. The application of the tested surface could be associated to an application of an unsampled surface.

Atlas collected and submitted a total of **one** paint chip samples from a representative surface coating associated the Archives Digitation Lab and Archive Storage West rooms in the SHB Archives Storage Renovation Project #9485.00. The samples were submitted to EMSL of Cinnaminson, New Jersey, under proper chain of custody for analysis by Lead in Paint Chips by Flame AAS (SW 846 3050B/7000B). EMSL is accredited under the American Industrial Hygiene Association-Laboratory Accreditation Program (AIHA-LAP, LLC) (AIHA-LAP; lab code 100194).

A copy of the analytical results and chain of custody can be found in Appendix B.

The USEPA has defined LBP as *"paint or other surface coatings that contain lead in excess of 0.5 percent by weight (>0.5%)".* Results less than 0.5% by weight indicate that lead is not present at or above the USEPA regulatory level; however, lead was present in lower concentrations above the laboratory detection limit in other surfaces tested and these are classified as lead-containing paint (LCP). Negative results do not mean that lead is not present.

4.1 Regulation Review

The disturbance and disposal of materials with surface coatings that contain lead paint are regulated by the USEPA, OSHA and the State of Iowa. The Resource Conservation and Recovery Act (RCRA) provides the USEPA with the authority to regulate the waste status of demolition or renovation debris, including lead-containing materials. Specific notification and testing requirements must be addressed prior to transporting, treating, storing, or disposing of hazardous wastes.

Construction work covered by 29 CFR 1926.62 includes any repair, renovation or other activities that disturb in-place, lead-containing materials, but does not include routine cleaning and repainting where there is insignificant damage, wear or corrosion of existing lead-containing coatings or substrates. Unless adequately protected, employee exposures to lead must not exceed airborne concentrations >50 micrograms per cubic meter ($\mu g/m^3$) averaged over an 8-hour period.

Occupational exposure to lead occurring in the course of construction work, including maintenance activities, painting, alteration and repairs is subject to the OSHA Lead standard (29 CFR 1926.62). The lead standard applies to any detectable concentration of lead in paint, as even small concentrations of lead can result in unacceptable employee exposures depending upon the method of removal and other workplace conditions.

The disposal of lead-based paint waste, as well as paint waste containing other heavy metals, is regulated by the USEPA and State of Iowa. Wastes generated by industrial businesses, commercial businesses, and government institutions are subject to regulation. Commercial business owners and removal contractors are required to determine if paint waste generated from nonresidential structures (such as public and commercial buildings, warehouses, bridges, water towers, and transmission towers) contains heavy metals that would cause the debris to be considered a hazardous waste. Disposal options and applicable management requirements for collected debris will be based upon whether the waste stream is considered a hazardous waste

and the amount of debris generated. Removal contractors and building owners need to include these factors when preparing and responding to bid specifications. Specific notification and testing requirements must be addressed prior to transporting, treating, storing, or disposing of hazardous wastes. Lead-containing wastes are considered hazardous waste under RCRA if Toxicity Characteristic Leachate Procedure (TCLP) results exceed 5 milligrams per liter (mg/L). The USEPA has made exceptions for the handling and disposal of lead wastes generated from residential housing.

Specific notification and testing requirements must be addressed prior to transporting, treating, storing, or disposing of hazardous wastes. Lead-containing wastes are considered hazardous waste under RCRA if Toxicity Characteristic Leachate Procedure (TCLP) results exceed 5 milligrams per liter (mg/L). The USEPA has made exceptions for the handling and disposal of lead wastes generated from residential housing.

The above overview is not intended to be inclusive of all potentially pertinent regulatory information. The relevant USEPA, OSHA and State of Iowa regulations should be consulted prior to undertaking activities involving the demolition, renovation or maintenance of surface coatings that contain lead.

4.2 Lead Paint Testing

The following surface coating was collected as part of the lead paint testing:

Table 3: Lead Paint Summary

Sample Number	Sample Location	Representative Material	Paint Color	Lead Concentration (% by weight)
L-1	Archive Storage Support Pillar	Concrete	Dark Brown	<0.016%

bolded = lead-based paint

This evaluation report can help the Owner develop a plan for renovating the building by having concentrations of lead in the paint identified. It is our understanding that the information in this report will be provided to the contractors so that appropriate precautions can be made to minimize worker exposure to lead. If surface coatings with lead containing paint are handled improperly, exposure could occur to workers and future occupants of the facility.

5.0 HAZARDOUS MATERIALS SURVEY

TABLE4: HAZARDOUS BUILDING MATERIALS

Category	Material	Estimated Quantity
Batteries	Lead Acid	NA
	Nickel Cadmium	4 sets of emergency lighting

TABLE 4: HAZARDOUS BUILDING MATERIALS		
Category	**Material**	**Estimated Quantity**
	Lithium-Ion	NA
Mercury	Thermostats	NA
	Fluorescent Light Tubes	72
	High Intensity Discharge Bulbs	NA
	Strobes	4
RCRA Metals	LED Light Fixtures	NA
Poly-Chlorinated Biphenyl (PCBs)	Light Ballasts	NA
	Transformers	NA
Low Level Radioactive Sources (LLR)	Tritium Exit Signs	NA
	Smoke Detectors	8
Chlorofluorocarbons (CFCs) or Hydro Chlorofluorocarbons (HCFCs)	Refrigerator/Cooler	NA
	Freezer	NA
	Water Fountain	NA

Atlas completed a visual inspection of areas throughout the intended work areas in an attempt to identify hazardous wastes or universal wastes that may be impacted by planned renovation activities. The survey included a visual inspection of: light fixtures and other equipment for the presence of Polychlorinated Biphenyls (PCBs); light bulbs, thermostats, switches, and other equipment for the presence of mercury; refrigerants, batteries, and devices with potential radioactive materials.

6.0 CONCLUSIONS AND RECOMMENDATIONS

6.1 Asbestos

Asbestos **was not identified** in the samples collected and analyzed.

6.2 Lead

Lead-based paint **was not identified** in the sample collected and analyzed.

6.3 Hazardous Materials

If any of the hazardous materials or universal wastes identified in Table 4 above are to be impacted as part of the renovation contractor's scope of work, they shall be collected and disposed of according to the USEPA Toxic Substances Control Act (TSCA) and the State of Iowa

regulations.

7.0 LIMITATIONS

The results, findings, conclusions, and recommendations expressed in this report are based solely on conditions noted during the August 28th, 2025, Atlas inspection of the SHB Archives Storage Renovation Project #9485.00 located at 600 E Locust Street in Des Moines, Iowa.

Although Atlas performed limited destructive sampling to access suspect ACM, additional suspect but unsampled materials could be located under existing building materials, in isolated areas or in other concealed areas. Therefore, if suspect materials are encountered during renovation/demolition activities that do not appear to have been characterized as non-ACM, samples should be collected and analyzed prior to disturbing these materials or the materials can be assumed to be ACM and abated accordingly. Atlas's selection of sample locations and frequency of sampling was based on the inspector's assumption that like materials in the same area are homogeneous in content.

The report is designed to aid the building owner, architect, construction manager, general contractor, and potential asbestos abatement contractor in locating ACM. Under no circumstances is the report to be utilized as a bidding document or as a project specification document since it does not have all the components required to serve as an Asbestos Project Design document or an Abatement Work plan.

Our professional services have been performed, our findings obtained, and our conclusions and recommendations prepared in accordance with customary principles and practices in the fields of environmental science and engineering. This statement is in lieu of other statements either expressed or implied. This report does not warrant against future operations or conditions, nor does it warrant against operations or conditions present of a type or at a location not investigated.

This report is intended for the sole use of the IDAS. The scope of services performed in execution of this evaluation may not be appropriate to satisfy the needs of other users and use or re-use of this document or the findings, conclusions, or recommendations is at the risk of said user.

APPENDIX A

Asbestos Analytical Report and Chain of Custody

EMSL Analytical, Inc.

200 Route 130 North Cinnaminson, NJ 08077

Tel/Fax: (800) 220-3675 / (856) 786-5974

http://www.EMSL.com / cinnasblab@EMSL.com

EMSL Order:	042517572
Customer ID:	ATC55
Customer PO:	
Project ID:	

Attention:	Phillip Thomas	**Phone:**	(402) 697-7947
	Atlas Technical	**Fax:**	(402) 597-8532
	11117 Mockingbird Drive	**Received Date:**	09/02/2025 9:05 AM
	Omaha, NE 68137	**Analysis Date:**	09/05/2025
		Collected Date:	08/28/2025

Project: 204BS09125 / DCI / State of Ohio / SHB Archives Renovation Project 9485.00 / Des Moines, Iowa

Test Report: Asbestos Analysis of Bulk Materials via AHERA Method 40CFR 763 Subpart E Appendix E supplemented with EPA 600/R-93/116 using Polarized Light Microscopy

			Non-Asbestos		Asbestos
Sample	**Description**	**Appearance**	**% Fibrous**	**% Non-Fibrous**	**% Type**
A-1 *042517572-0001*	1st Floor - Digization Lab - Yellow Carpet Tile Mastic	Yellow Fibrous Homogeneous	3% Cellulose	97% Non-fibrous (Other)	None Detected
A-2 *042517572-0002*	1st Floor - Digization Lab - Brown Wall Carpet Mastic	Brown Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
A-3 *042517572-0003*	1st Floor - Digization Lab - Ceiling - Drywall	Brown/White Fibrous Homogeneous	15% Cellulose 3% Glass	82% Non-fibrous (Other)	None Detected
A-4 *042517572-0004*	1st Floor - Digization Lab - Ceiling - Drywall Mud assoc w/Drywall	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
A-5 *042517572-0005*	1st Floor - Archive Storage - West - Drywall Tape	White Fibrous Homogeneous	95% Cellulose	5% Non-fibrous (Other)	None Detected
A-6 *042517572-0006*	1st Floor - Archive Storage - West - Drywall Mud	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
A-7 *042517572-0007*	1st Floor - Archive Storage - West - Drywall assoc w/Drywall Mud	Brown/White Fibrous Homogeneous	15% Cellulose 3% Glass	82% Non-fibrous (Other)	None Detected
A-8 *042517572-0008*	1st Floor - Archive Storage - West - Drywall Tape assoc w/Drywall Mud	Tan Fibrous Homogeneous	85% Cellulose	15% Non-fibrous (Other)	None Detected
A-9 *042517572-0009*	1st Floor - Archive Storage - West - Drywall	White Fibrous Homogeneous	10% Cellulose 5% Glass	85% Non-fibrous (Other)	None Detected
A-10 *042517572-0010*	1st Floor - Archive Storage - West - Drywall Tape	Tan Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected
A-11 *042517572-0011*	1st Floor - Archive Storage - West - Drywall Mud assoc w/Tape	White Non-Fibrous Homogeneous		100% Non-fibrous (Other)	None Detected

Initial report from: 09/05/2025 09:36:11

EMSL Analytical, Inc.
200 Route 130 North Cinnaminson, NJ 08077
Tel/Fax: (800) 220-3675 / (856) 786-5974
http://www.EMSL.com / cinnasblab@EMSL.com

EMSL Order:	042517572
Customer ID:	ATC55
Customer PO:	
Project ID:	

Analyst(s)

Alex Francois (7)
Megan Bosch (4)

Samantha Sweeney, Laboratory Manager
or Other Approved Signatory

EMSL maintains liability limited to cost of analysis. Interpretation and use of test results are the responsibility of the client. This report relates only to the samples reported above, and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. The report reflects the samples as received. Results are generated from the field sampling data (sampling volumes and areas, locations, etc.) provided by the client on the Chain of Custody. Samples are within quality control criteria and met method specifications unless otherwise noted. The above analyses were performed in general compliance with Appendix E to Subpart E of 40 CFR (previously EPA 600/M4-82-020 “Interim Method”) but augmented with procedures outlined in the 1993 (”final”) version of the method. This report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST or any agency of the federal government. Non-friable organically bound materials present a problem matrix and therefore EMSL recommends gravimetric reduction prior to analysis. Unless requested by the client, building materials manufactured with multiple layers (i.e. linoleum, wallboard, etc.) are reported as a single sample. Estimation of uncertainty is available on request.

Samples analyzed by EMSL Analytical, Inc. Cinnaminson, NJ NVLAP Lab Code 101048-0, AIHA LAP, LLC-IHLAP Lab 100194, PA ID# 68-00367, LA #04127

Initial report from: 09/05/2025 09:36:11

OrderID: 042517572

042517572

ASBESTOS BULK SAMPLE FORM

RECEIVED
EMSL
CINNAMINSON, NJ
25 SEP -2 AM 10:39

ATLAS
11117 Mockingbird Drive
Omaha, NE 68137
Phone (402) 697-9747
Fax (402) 597-8532

Project Information

Client: DCI / State of Iowa	Project Description: SHB Archives Reno Project	Project Manager: PT Inspector: CN
Date: 8/28/25	Site Location: Des Moines Iowa	ATLAS PROJECT NUMBER: 204BS009125

Sample #	Material Description	Floor	Sample Location	Quantity
A-1	Yellow Carpet tile Mastic	1	Digization Lab	900 Sq Ft
A-2	Brown Wall Carpet Mastic	1	Digization Lab	350 Sq Ft
A-3	Drywall	1	Digization Lab Ceiling	900 Sq Ft
A-4	Drywall mud associated w/Drywall	1	Digization Lab Ceiling	300 Sq Ft
A-5	Drywall tape	1	Archive Storage West	500 LF
A-6	Drywall mud	1	Archive Storage West	300 Sq Ft
A-7	Drywall associated w Drywall Mud	1	Archive Storage West	300 Sq Ft
A-8	Drywall tape associated w Drywall mud	1	Archive Storage West	500 LF
A-9	Drywall	1	Archive Storage West	300 Sq Ft
A-10	Drywall tape	1	Archive Storage West	500 LF
A-11	Drywall mud associated w tape	1	Archive Storage West	300 Sq Ft

OrderID: 042517572

EMSL ANALYTICAL, INC.
TESTING LABS • PRODUCTS • TRAINING

Asbestos Chain of Custody (Air, Bulk, Soil)

EMSL Order Number / Lab Use Only

042517572

RECEIVED EMSL CINNAMINSON, NJ 25 SEP -2 AM 10:38

EMSL Analytical, Inc.
200 Route 130 North
Cinnaminson, NJ 08077
PHONE: (800) 220-3675
EMAIL: CinnAsblab@EMSL.com

If Bill-To is the same as Report-To leave this section blank. Third-party billing requires written authorization.

Customer Information

Customer ID:	ATC55
Company Name:	Atlas
Contact Name:	Phil Thomas
Street Address:	11117 Mockingbird Dr
City, State, Zip:	Omaha, NE 68137
Country:	USA
Phone:	420-697-9747
Email(s) for Report:	phil.thomas@oneatlas.com

Billing Information

Billing ID:	
Company Name:	
Billing Contact:	
Street Address:	
City, State, Zip:	
Country:	
Phone:	
Email(s) for Invoice:	

Project Information

Project Name/No: 204BS09125 SHB Archives Renovation Project 9485.00

Purchase Order:

EMSL LIMS Project ID: (If applicable, EMSL will provide)

US State where samples collected: IA

State of Connecticut (CT) must select project location: ☐ Commercial (Taxable) ☐ Residential (Non-Taxable)

Sampled By Name: Chris Nicolet

Sampled By Signature:

No. of Samples in Shipment: 11

Turn-Around-Time (TAT)

☐ 3 Hour ☐ 4-4.5 Hour AHERA ONLY ☐ 6 Hour ☐ 24 Hour ☐ 32 Hour ☐ 48 Hour ☑ 72 Hour ☐ 96 Hour ☐ 1 Week ☐ 2 Week

TEM Air 3-6 Hour, please call ahead to schedule. 32 Hour TAT available for select tests only; samples must be submitted by 11:30 am.

Test Selection

PCM Air
- ☐ NIOSH 7400
- ☐ NIOSH 7400 w/ 8hr. TWA

PLM - Bulk (reporting limit)
- ☑ PLM EPA 600/R-93/116 (<1%)
- ☐ PLM EPA NOB (<1%)
- ☐ POINT COUNT
  - ☐ 400 (<0.25%) ☐ 1,000 (<0.1%)
- POINT COUNT w/ GRAVIMETRIC
  - ☐ 400 (<0.25%) ☐ 1,000 (<0.1%)
- ☐ NIOSH 9002 (<1%)
- ☐ NYS 198.1 (Friable - NY)
- ☐ NYS 198.6 NOB (Non-Friable - NY)
- ☐ NYS 198.8 (Vermiculite SM-V)

TEM - Air
- ☐ AHERA 40 CFR, Part 763
- ☐ NIOSH 7402
- ☐ EPA Level II
- ☐ ISO 10312*

TEM - Bulk
- ☐ TEM EPA NOB
- ☐ NYS NOB 198.4 (Non-Friable-NY)
- ☐ TEM EPA 600/R-93/116 w Milling Prep (0.1%)

Other Test (please specify)

TEM - Settled Dust
- ☐ Microvac - ASTM D5755
- ☐ Wipe - ASTM D6480
- ☐ Qualitative via Filtration Prep
- ☐ Qualitative via Drop Mount Prep

Soil - Rock - Vermiculite (reporting limit)*
- ☐ PLM EPA 600/R-93/116 with milling prep (<0.25%)
- ☐ PLM EPA 600/R-93/116 with milling prep (<0.1%)
- ☐ TEM EPA 600/R-93/116 with milling prep (<0.1%)
- ☐ TEM Qualitative via Filtration Prep
- ☐ TEM Qualitative via Drop Mount Prep

*Please call with your project-specific requirements.

☐ **Positive Stop - Clearly Identified Homogeneous Areas (HA)** | **Filter Pore Size (Air Samples)** ☐ 0.8um ☐ 0.45um

Sample Number	Sample Location / Description	Volume, Area or Homogeneous Area	Date / Time Sampled (Air Monitoring Only)
	See Attached Sheets		

Special Instructions and/or Regulatory Requirements (Sample Specifications, Processing Methods, Limits of Detection, etc.)

Method of Shipment: Fedex

Sample Condition Upon Receipt:

Relinquished by: Date/Time: 16/20/8/12/25

Received by: EFX Date/Time: 9/16/25 905a

Relinquished by: Date/Time:

Received by: Date/Time:

Controlled Document - COC-05 Asbestos R16 10/25/2021

☐ AGREE TO ELECTRONIC SIGNATURE (By checking, I consent to signing this Chain of Custody document by electronic signature.)

EMSL Analytical, Inc.'s Laboratory Terms and Conditions are incorporated into this Chain of Custody by reference in their entirety. Submission of samples to EMSL Analytical, Inc. constitutes acceptance and acknowledgment of all terms and conditions by Customer.

Page 1 of 1

APPENDIX B

Lead Analytical Report and Chain of Custody

EMSL Analytical, Inc.

200 Route 130, Cinnaminson, NJ, 08077
Telephone: 856-858-4800 Fax:cs@emsl.com
www.emsl.com

EMSL Order ID: 012533359
LIMS Reference ID: AD33359
EMSL Customer ID: ATC55

Attention: Jim Pagel
Atlas Technical [ATC55]
11117 Mockingbird Drive
Omaha, NE 68137
(402) 697-9747
jim.pagel@oneatlas.com

Project Name: SHB Archive Renovation Project 9485.00

Customer PO:
EMSL Sales Rep: Anthony DeRosa
Received: 09/02/2025 09:05
Reported: 09/05/2025 17:00

Analytical Results

Analyte	Results	RL	Weight(g)	Prep Date & Tech	Prep Method	Analysis Date & Analyst	Analytical Method	Q	DF
Client Sample ID: L-1/Dark Brown - Concrete - Archive Storage 2nd Pillars From Door									**Date Sampled: 08/28/25**
Matrix: Chips									**LIMS Reference ID: AD33359-01**
Lead	<0.016 % wt	0.016 % wt	0.0998	09/04/25 D.W.	SW-846 3050B	09/05/25 PMx	SW846-7000B		1
Sample Comments:									

EMSL Analytical, Inc.

200 Route 130, Cinnaminson, NJ, 08077
Telephone: 856-858-4800 Fax:cs@emsl.com
www.emsl.com

EMSL Order ID: 012533359
LIMS Reference ID: AD33359
EMSL Customer ID: ATC55

Attention: Jim Pagel
Atlas Technical [ATC55]
11117 Mockingbird Drive
Omaha, NE 68137
(402) 697-9747
jim.pagel@oneatlas.com

Project Name: SHB Archive Renovation Project 9485.00

Customer PO:
EMSL Sales Rep: Anthony DeRosa
Received: 09/02/2025 09:05
Reported: 09/05/2025 17:00

Certified Analyses included in this Report

Analyte	Certifications
SW846-7000B in Chips	
Lead	AIHA LAP

List of Certifications

Code	Description	Number	Expires
NJDEP	New Jersey Department of Environmental Protection	03036	06/30/2026
AIHA LAP	American Industrial Hygiene Association (AIHA LAP, LLC)	100194	04/01/2027
NYSDOH	New York State Department of Health ELAP	10872	04/01/2026
California ELAP	California Water Boards	1877	06/30/2026
A2LA	A2LA Environmental Certificate	2845.01	07/31/2026
PADEP	Pennsylvania Department of Environmental Protection	2845.25	11/30/2025
MADEP	Massachusetts Department of Environmental Protection	M-NJ337	06/30/2026
CTDPH	Connecticut Department of Public Health	PH-0270	06/30/2026

Please see the specific Field of Testing (FOT) on www.emsl.com <http://www.emsl.com> for a complete listing of parameters for which EMSL is certified.

Notes and Definitions

Item	Definition
(Dig)	For metals analysis, sample was digested.
[2C]	Reported from the second channel in dual column analysis.
DA	Direct Analysis
DF	Dilution Factor
MDL	Method Detection Limit.
ND	Analyte was NOT DETECTED at or above the detection limit.
NR	Spike/Surrogate showed no recovery.
Q	Qualifier
RCS	Respirable Crystalline Silica
RL	Reporting Limit For paint chips, the RL is 0.008% by wt. (equiv. to 80 mg/kg, or ppm) based upon a minimum sample weight of 0.25 grams. For soils, the RL is 40 mg/kg (ppm) based upon a minimum sample weight of 0.5 grams. For dust wipes, the RL is 10 µg/wipe; reporting units of µg/sq. ft. are not validated by the lab based upon data provided by non-lab personnel.
Wet	Sample is not dry weight corrected.

Measurement of uncertainty and any applicable definitions of method modifications are available upon request. Per EPA NLLAP policy, sample results are not blank corrected.

EMSL Analytical, Inc.

200 Route 130, Cinnaminson, NJ, 08077
Telephone: 856-858-4800 Fax:cs@emsl.com
www.emsl.com

EMSL Order ID: 012533359
LIMS Reference ID: AD33359
EMSL Customer ID: ATC55

Attention: Jim Pagel
Atlas Technical [ATC55]
11117 Mockingbird Drive
Omaha, NE 68137
(402) 697-9747
jim.pagel@oneatlas.com

Project Name: SHB Archive Renovation Project 9485.00

Customer PO:
EMSL Sales Rep: Anthony DeRosa
Received: 09/02/2025 09:05
Reported: 09/05/2025 17:00

Owen McKenna Laboratory Manager or other approved signatory

EMSL maintains liability limited to cost of analysis. Interpretation and use of test results are the responsibility of the client. This report relates only to the samples reported above and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. The report reflects the samples as received. Results are generated from the field sampling data (sampling volumes and areas, locations, etc.) provided by the client on the Chain of Custody. QC sample results are within quality control criteria and met method specifications unless otherwise noted. All results for soil samples are reported on a dry weight basis, unless otherwise noted.

Analysis following EMSL SOP for the Determination of Environmental Lead by FLAA. The laboratory has a reporting limit of 0.0064% by wt., based upon a minimum sample weight of 0.25g submitted to the lab, and is not responsible for any result or reporting limit provided in mg/cm2 since it is dependent upon an area value provided by non-lab personnel. A "<" (less than) result signifies that the analyte was not detected at or above the reporting limit. Measurement of uncertainty and definitions of modifications are available upon request. Results in this report are not blank corrected unless specified.

EMSL ANALYTICAL, INC.
LABORATORY • PRODUCTS • TRAINING

Lead Chain of Custody

EMSL Order Number / Lab Use Only

A033359

EMSL Analytical, Inc.
200 Route 130 North
Cinnaminson, NJ 08077
PHONE: 1-800-220-3675
EMAIL: c@emsl.com

Customer Information		Billing Information	
Customer ID:	ATC55	Billing ID:	ATC55
Company Name:	Atlas Technical Consultants LLC	Company Name:	Atlas Technical Consultants LLC
Contact Name:	Jim Pagel	Billing Contact:	
Street Address:	11117 Mockingbird Drive	Street Address:	11117 Mockingbird Drive
City, State, Zip:	Omaha NE 68137	City, State, Zip:	Omaha NE 68137
Country:	US	Country:	
Phone:	402-697-9747	Phone:	402-697-9747
Email(s) for Report:	Phil.thims@oneatlas.com	Email(s) for Invoice:	Phil.thims@oneatlas.com

Project Information

Project Name/No:	SHB Archive Renovation Project 9485.00	Purchase Order:	
EMSL LIMS Project ID: (If applicable, EMSL will provide)		US State where samples collected:	IA
State of Connecticut (CT) must select project location:	☐ Commercial (Taxable) ☐ Residential (Non-Taxable)		
Sampled By Name:	Chris Nicolet	Sampled By Signature:	
No. of Samples in Shipment	1		

Turn-Around-Time (TAT)

☐ 3 Hour ☐ 6 Hour ☐ 24 Hour ☐ 32 Hour ☐ 48 Hour ☒ 72 Hour ☐ 96 Hour ☐ 1 Week ☐ 2 Week

Please call ahead for large projects and/or turnaround times 6 Hours or Less. *32 Hour TAT available for select tests only; samples must be submitted by 11:30am.

MATRIX	METHOD	INSTRUMENT	REPORTING LIMIT	SELECTION
CHIPS ☒ % by wt. ☐ ppm (mg/kg) ☐ mg/cm²	SW 846-7000B	Flame Atomic Absorption	0.008% (80ppm)	☒
*Reporting Limit based on a minimum 0.25g sample weight	SW 846-6010D*	ICP-OES	0.0004% (4ppm)	☐
AIR	NIOSH 7082	Flame Atomic Absorption	4µg/filter	☐
	NIOSH 7300M / NIOSH 7303M	ICP-OES	0.5µg/filter	☐
	NIOSH 7300M / NIOSH 7303M	ICP-MS	0.05µg/filter	☐
WIPE ☐ ASTM ☐ NON-ASTM	SW 846-7000B	Flame Atomic Absorption	10µg/wipe	☐
*If no box is checked, non-ASTM Wipe is assumed	SW 846-6010D*	ICP-OES	1.0µg/wipe	☐
TCLP	SW 846-1311 / 7000B / SM 3111B	Flame Atomic Absorption	0.4 mg/L (ppm)	☐
	SW 846-1311 / SW 846-6010D*	ICP-OES	0.1 mg/L (ppm)	☐
SPLP	SW 846-1312 / 7000B / SM 3111B	Flame Atomic Absorption	0.4 mg/L (ppm)	☐
	SW 846-1312 / SW 846-6010D*	ICP-OES	0.1 mg/L (ppm)	☐
TTLC	22 CCR App. II, 7000B	Flame Atomic Absorption	40mg/kg (ppm)	☐
	22 CCR App. II, SW 846-6010D*	ICP-OES	2mg/kg (ppm)	☐
STLC	22 CCR App. II, 7000B	Flame Atomic Absorption	0.4 mg/L (ppm)	☐
	22 CCR App. II, SW 846-6010D*	ICP-OES	0.1 mg/L (ppm)	☐
Soil	SW 846-7000B	Flame Atomic Absorption	40mg/kg (ppm)	☐
	SW 846-6010D*	ICP-OES	2mg/kg (ppm)	☐
Wastewater	SM 3111B / SW 846-7000B	Flame Atomic Absorption	0.4 mg/L (ppm)	☐
Unpreserved ☐ / Preserved with HNO3 ☐ PH<2	EPA 200.7	ICP-OES	0.020 mg/L (ppm)	☐
Drinking Water	EPA 200.5	ICP-OES	0.003 mg/L (ppm)	☐
Unpreserved ☐ / Preserved with HNO3 ☐ PH<2	EPA 200.8	ICP-MS	0.001 mg/L (ppm)	☐
TSP/SPM Filter	40 CFR Part 50	ICP-OES	12 µg/filter	☐
Other:				☐

RECEIVED
EMSL
CINNAMINSON, NJ
2 SEP -2 AM 10:34

Sample Number	Sample Location	Volume / Area	Date / Time Sampled
	See attached Sheet		

Method of Shipment:	Fedex	Sample Condition Upon Receipt:	
Relinquished by:	Chris Nicolet	Date/Time: 8/28/25 1620	Received by: FFX	Date/Time: 9/2/25 905a
Relinquished by:		Date/Time:	Received by:	Date/Time

Controlled Document - COC-25 Lead R16 4/19/2021

*6010C Available Upon Request

☐ AGREE TO ELECTRONIC SIGNATURE (By checking, I consent to signing this Chain of Custody document by electronic signature.)

EMSL Analytical, Inc.'s Laboratory Terms and Conditions are incorporated into this Chain of Custody by reference in their entirety. Submission of samples to EMSL Analytical, Inc. constitutes acceptance and acknowledgment of all terms and conditions by Customer.

AD33359

PAINT CHIP SAMPLE LOG SHEET

ATLAS
11117 Mockingbird Drive
Omaha, NE 68137
Phone (402) 697-9747

Project Information

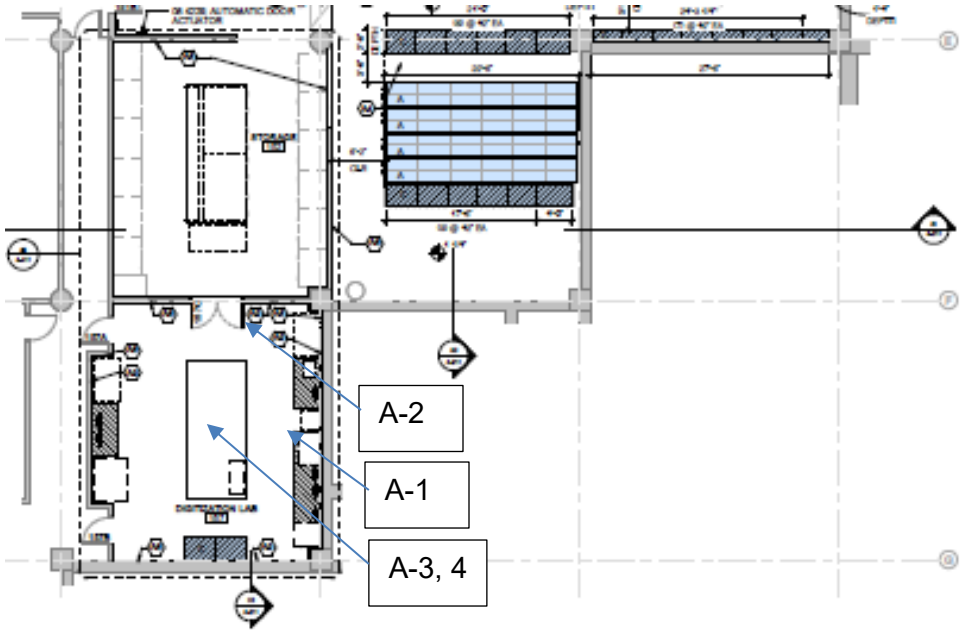
Client:	Project Description:	Project Manager: PT Inspector: CN
DCI/State of Iowa	SHB. Project 9485	
Date: 8/28/25	Site Location: Des Moines, Iowa	ATLAS PROJECT NUMBER: 204BS09125

Sample #	Paint Color	Substrate	Sample Location	Quantity
L-1	Dark Brown	Concrete	Archive Storage 2nd Pillar from door	1000 Sq Ft

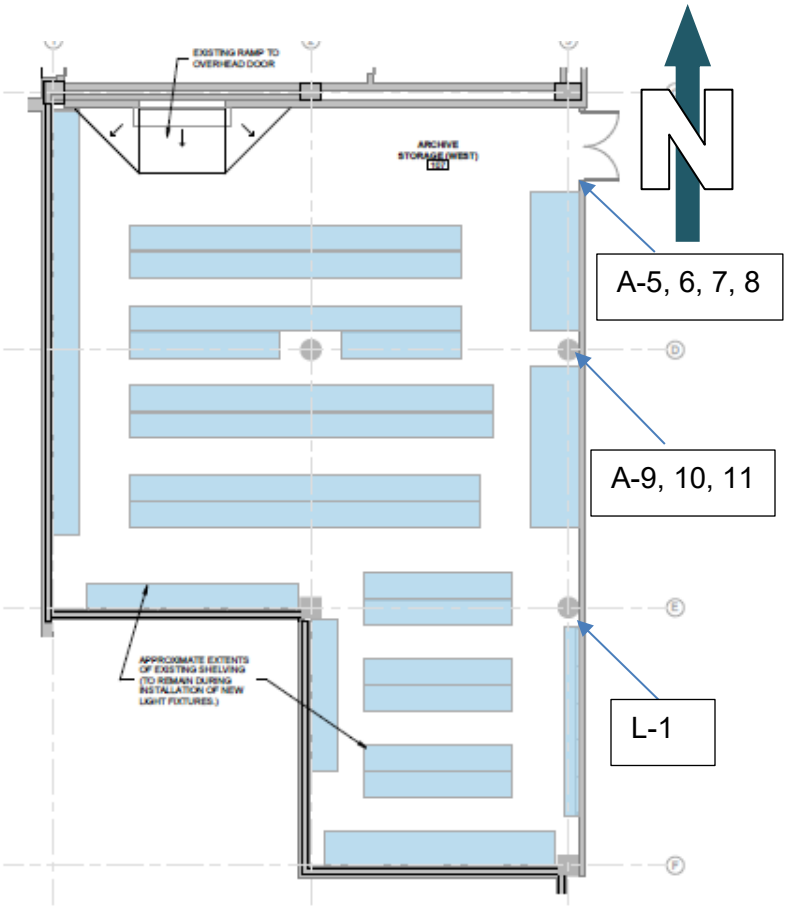
RECEIVED
EMSL
CINNAMINSON, NJ
25 SEP -2 AM 10:34

APPENDIX C

Drawing(s) with Sample Locations



A4 ARCHIVES STORAGE - ENLARGED FLOOR PLAN



A5 ARCHIVE STORAGE (WEST) - ENLARGED FLOOR PLAN

X-XX Asbestos Sample Location

Project No. 204BS08916	Date: August 28, 2025	ATLAS 4503 East 50th Street, Suite 800 Des Moines, Iowa 50317 PH. (515) 981-4528	**Asbestos Sample Locations** SHB Archives Storage and Digitalization Lab State Historical Building Des Moines, Iowa
Project Manager: Phil Thomas			
Name: SHB Archives Storage Renovation Project 9485.00			

APPENDIX D

Photo Log

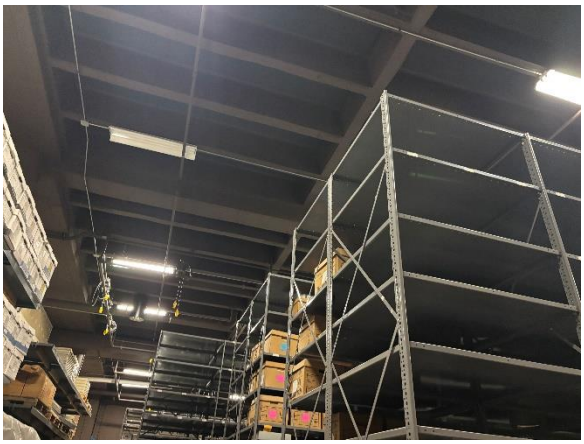


Photo #1 Archive Room



Photo #2 Digitalization Lab

APPENDIX E

Staff Certification(s)

CHRISTOPHER NICOLET



DOB: 05-24-1995

Issued: 01-15-2025

This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
INSPECTOR	25-12809	12-20-2025

IOWA

Asbestos

Larry Johnson, Jr.
Labor Commissioner

SECTION 00 3143

PERMIT APPLICATION

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Permit Application Information
B. Licenses, Permits, and Related Inspections

1.02 PERMIT APPLICATION INFORMATION

A. State Building Code Plan Review: The plan review and inspections for this project have been applied for by the Architect. Please contact your inspector prior to construction and occupancy.
B. State Building Code Energy Review: The energy code review and inspections for this project have been applied for by the Architect. Please contact your inspector prior to construction and occupancy.
C. Water Heater Permit and Inspections: Trade Contractor is responsible for permits and inspections.
D. Electrical Permit and Inspections: Trade Contractor is responsible for permits and inspections.
E. Other Applicable inspections: Trade Contractor is responsible for any other applicable project specific permits and inspections.

1.03 LICENSES, PERMITS, AND RELATED INSPECTIONS

A. The Bidder shall comply with all codes, laws, ordinances, rules and regulations of any public authority having jurisdiction that bears on the performance of its work. All construction, materials and methods shall comply with the State Building Codes, except where plans and specifications establish a higher standard.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

SECTION 00 4116

BID FORM

The Bid Form must be submitted online through the State's IMPACS Electronic Procurement System.

RFB #948500-01

BID FORM for CONSTRUCTION CONTRACT
for
State Historical Building
600 E Locust St. Des Moines, Iowa
Project 9485.00

Iowa Department of Administrative Services
Hoover State Office Building, Level 3
1305 East Walnut Street
Des Moines, Iowa 50319-0105

The following information is to be completed and submitted with your bid..

1. Bid Form - Completed and Signed (to be uploaded with bid submission)
2. Non Discrimination Clause Information
3. Contractor Targeted Small Business Enterprise Pre-Bid Contract Information
4. Bid Security – 5% of total Bid amount (to be uploaded with bid submission)

Authorized Representative:
The undersigned Bidder, in response to your Request for Bid for construction of the above project, having examined the Drawings, Specifications, and other Bidding Documents dated September 19th 2025, and Addenda issued and acknowledged below as received and being familiar with all the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, equipment and supplies to perform all work to construct the project in strict accordance with the proposed Contract Documents, within the time and at the prices stated below. Prices are to cover all expenses incurred in performing the work required under the proposed Contract Documents, of which this bid is a part.

Bidder acknowledges receipt of the following Addenda which are a part of the Bidding Documents and for which any effect on cost of the Work is included in the bid amounts indicated:

Number _____ _____ _____ _____ _____

Dated _____ _____ _____ _____ _____

Note that the State of Iowa is exempt from State and Local sales and use taxes (including local option and school option) for this project. Taxes on construction materials shall NOT be included in the bid amounts.

Amounts shall be indicated in both words and figures. In case of discrepancy, the amount indicated in words shall govern.

BID PACKAGES:

BP #1

Description: General Construction

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____

_____ Dollars

($_____).

UNIT PRICES:

BID PACKAGE #1, UNIT PRICE #1

Description: Concrete Grinding and Resealing

_____

_____ Dollars

($_____).

BP #2

Description: Electrical & Mechanical & Plumbing

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____

_____ Dollars

($_____).

ALTERNATES:

BID PACKAGE #2 ALT #2

Description: High Density Mobile Shelf Integral Lighting

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____

_____ Dollars

($_____).

BP #3

Description: Fire Sprinkler

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____

_____ Dollars

($_____).

Bidder hereby certifies that:

1. This bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation;
2. Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain any advantage over any other bidder or over the Owner.
3. Bidder hereby certifies that the Bidder is registered with the Iowa Labor Commissioner as a Contractor as required by Chapter 91C, Code of Iowa.
4. Bidder agrees to comply with all Federal and State Affirmative Action/Equal Employment Opportunity requirements concerning fair employment and will not discriminate between or among them by reason of race, color, religion, sex, national origin or physical handicap.
5. All construction under this Contract shall conform to the requirements of the *Iowa State Building Code*.
6. Bidder agrees that this bid shall remain valid and shall not be withdrawn for a period of thirty (30) calendar days after the date for receipt of bids.
7. Bidder agrees that if written notice of acceptance of this bid is mailed, emailed, or delivered to the undersigned within thirty (30) days after the date in which bids are due, or at any time thereafter before it is withdrawn, the undersigned will sign and return the Contract Agreement, prepared in accord with the Bidding Documents and this bid as accepted; and will also provide proof of insurance coverage and required surety bonds.
8. Bidder understands that the Owner reserves the right to reject any and all bids, and to waive irregularities or informalities and enter into a contract for the work, as the Owner deems to be in the best interest of the State.
9. Bidder understands that the Owner reserves the right to accept any, or no, Alternate Bid, if requested, and that the Alternate Bids may be considered in any order or combination, and the low Bidder shall be determined on the basis of the sum of the base bid and any Alternate(s) accepted.

Subcontractors:
The Trade Contractor must identify all Subcontractors and Suppliers within 48 hours of the published date and time for which bids must be submitted, in accordance with Iowa Code Section 8A311, as amended by House File 646 in 2011. Subcontractors and suppliers may not be changed without the approval of the Owner. Requests for changing a Subcontractor or supplier must identify the reason for the proposed change, the name of the new Subcontractor or supplier, and the change in the subcontractor or supplier price as a result of the change. Any reduction in subcontractor or supplier price as a result of the change, if the change is approved by the Owner, shall be deducted from the Trade Contract Price via a deductive Change Order. Any such changes, if approved by the Owner, which result in an increase in the Trade Contract Price shall be borne by the Trade Contractor.

Enforcement of Reciprocal Resident Bidder Preference, per Iowa Code 73A.21.

All bidders shall either check the box next to “Resident Bidder” or check the box next to

"Nonresident Bidder" and by doing so and signing thereafter certifies and attests to the same. All information requested must be provided. Seek out the advice of an attorney if you have questions.

"Resident Bidder" means a person or entity authorized to transact business in of the State of Iowa and having a place of business for transacting business within the State of Iowa at which it is conducting and has conducted business for at least three years prior to the date of the first advertisement for the public improvement. Note, however, that if a nonresident bidder's state or foreign country has a more stringent definition of a resident bidder, the more stringent definition is applicable as to bidders from that state or foreign country.

☐ Resident Bidder

Name of Resident Bidder: _____

By: _____
Authorized Agent and Signatory of Resident Bidder

OR:

☐ Nonresident Bidder

Name of Nonresident Bidder: _____

Name of State or Foreign Country of Nonresident Bidder: _____

Particularly identify and describe any preference, labor preference, or any other type of preferential treatment, in effect in the nonresident bidder's state or foreign country at the time of this bid:

_____
_____
_____

NOTICE: Nonresident Bidders domiciled in a state or country with a resident labor force preference shall make and keep, for a period of not less than three years, accurate records of all workers employed on the public improvement. The records shall include each worker's name, address, telephone number when available, social security number, trade classification, and the starting ending time of employment.

By: _____
Authorized Agent and Signatory of Nonresident Bidder

REQUIRED: Bid Form shall be signed by an officer of the company with authority to bind in a contract. Notice of acceptance of this bid, or request for additional information by the Department of Administrative Services, may be addressed to the undersigned at the address set forth below:

Legal Name of Firm: _____

Date: _____

Signature of Bidder: _____

Title: _____

Typed Name of Signatory: _____

Email: _____

Business Address:
_____
_____
_____

Telephone Number: _____ Fax Number: _____

Federal Tax Identification Number: _____

Iowa Contractor Registration Number: _____

Bidder Safety Manager Name:_____

For an out-of-state Bidder, Bidder certifies that the Resident Preference given by the State or Foreign Country of Bidder's residence, _____, is _____ %.

END OF SECTION

SECTION 00 4116.01

NON-DISCRIMINATION CLAUSE

This Section is for informational purposes only. All information will be submitted online through the State's IMPACS Electronic Procurement System.

PART 1 - GENERAL

All contractors, subcontractors, vendors and suppliers of goods and services doing business with the State of Iowa and value of said business equals or exceeds $10,000 annually, agree as stated below.

1.01 NONDISCRIMINATION CLAUSE

A. The contractor, subcontractor, vendor and supplier of goods and services will not discriminate against an employee or applicant for employment because of race, creed, color, sex, national origin, ancestry, religion, economic status, age, disability, political opinion, or affiliations of an applicant or employee based upon the nature of the job occupation. The contractor, subcontractor, vendor and supplier will develop an Affirmative Action Program to insure that applicants are employed and that employees are treated during employment without regard to their race, creed, color, sex, national origin, ancestry, religion, economic status, age, disability, political opinions or affiliations. Such action shall include, but not be limited to the following:
   1. Employment.
   2. Upgrading.
   3. Demotion or transfer.
   4. Recruitment and advertising.
   5. Layoff or termination.
   6. Rates of pay or other forms of compensation.
   7. Selection for training, including apprenticeship.

B. The contractor, subcontractor, vendor and supplier of goods and services will, in all solicitations or advertisements for employees, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, national origin, ancestry, religion, economic status, age, disability, political opinion or affiliations.

C. The contractor, subcontractor, vendor and supplier or their collective bargaining representative will send to each labor union or representative or workers with which they have a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the contractor's commitments under this section.

D. The contractor, subcontractor, vendor and supplier of goods and services will comply with all published rules, regulations, directives and orders of the State of Iowa Affirmative Action Program Contract Compliance Provisions.

E. The contractor, subcontractor, vendor and supplier of goods and services will furnish and file compliance reports within such time and upon such forms as provided by the Equal Employment Opportunity Officer, said forms may elicit information as to the policies, procedures, patterns, and practices of each subcontractor as state as the contractor themselves and said contractor, subcontractor, vendor and supplier will permit access to their employment books, records and accounts to the State's Equal Employment Opportunity Officer, for the purpose of investigation to ascertain compliance with this Contract and with rules regulations of the State's Affirmative Action Program.

F. In the event of the contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of such rules, regulations and orders; this Contract may be canceled, terminated or suspended in whole or in part and the Contractor may be declared ineligible for further contracts in accordance with procedures authorized by the State of Iowa.

G. The contractor, subcontractor, vendor and supplier of goods and services will include, or incorporate by reference, the provisions of the nondiscrimination clause in every contract, subcontract or purchase order unless exempted by the rules, regulations or orders of the State's Affirmative Action Program, and will provide in every subcontract or purchase order that said provisions will be binding upon each contractor, subcontractor or seller.

H. The parties agree to comply with "Compliance with the Law; Nondiscrimination in Employment" of the current Terms and Conditions at the award of this contract. Current Terms and Conditions may be found on the following web site and are, by this reference, made a part of this Agreement. https://das.iowa.gov/procurement/terms-and-conditions

I. We certify and recognize that we are morally and legally committed to nondiscrimination in employment. Any person who applies for employment with our company will not be discriminated against because of race, creed, color, sex, national origin, ancestry, religion, economic status, age or disabilities, unless disabilities are based upon the nature of the job occupation.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

SECTION 00 4116.02

TARGETED SMALL BUSINESS INFORMATION

This Section is for informational purposes only. All information will be submitted online through the State's IMPACS Electronic Procurement System.

PART 1 - GENERAL

1.01 TARGETED SMALL BUSINESS INFORMATION

A. Subcontractor Targeted Small Business Enterprise Pre-Bid Contact Information, including subcontractor and dollar amount to be subcontracted, is to accompany the Bid submission. Bidders shall comply with all affirmative action/equal opportunity provisions of State and Federal laws. The Owner seeks to provide opportunities for Targeted Small Businesses in accordance with the provisions of Chapter 73 of the Code of Iowa.

B. Search the Targeted Small Business Directory for certified State of Iowa Targeted Small Businesses.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES
SUBCONTRACTOR
TARGETED SMALL BUSINESS ENTERPRISE
PRE-BID CONTRACT INFORMATION

CONTRACTOR	**BID NO.**	**PAGE #**

(to be completed by bidder)

You are requested to provide the information on this form showing your targeted Small Business enterprises contacts made prior to your bid submission. This information is subject to verification and confirmation. NOTE: The Department of General Services will not regard your acceptance or use of a low quote or bid from a non-targeted Small Business Enterprise on any subcontract item as evidence itself of any lack of good faith effort to solicit targeted Small Business Enterprise subcontractors on this project. However, every effort shall be made to solicit quotes or bids on as many subcontractable items as necessary to evidence affirmative action in contracting.

TABLE OF INFORMATION SHOWING BIDDER'S PRE-BID TARGETED SMALL BUSINESS ENTERPRISE CONTACTS

SUBCONTRACTOR	TSB	DATES CONTACTED	QUOTES RECEIVED		QUOTATION USED IN BID	
			YES/NO	DATES	YES/NO	DOLLAR AMOUNT PROPOSED TO BE SUBCONTRACTED

Total dollar amount proposed to be subcontracted to TSB on this project $ _____
List items to be subcontracted. *(If more space is needed, use reverse side.)*

SECTION 00 4313

BID SECURITY FORMS

PART 1 - GENERAL

1.01 BID SECURITY FORMS

A. A Bid Bond form will be required on this project. An amended ConsensusDocs 262 is attached for reference following this page. ConsensusDocs bid bond form is not required (other standard forms are acceptable to the State of Iowa).

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION



CONSENSUSDOCS 262

BID BOND

(AMENDED BY STATE OF IOWA)

This document was developed through a collaborative effort of organizations representing a wide cross-section of the design and construction industry. The organizations endorsing this document believe it represents a fair allocation of risk and responsibilities for all project participants.

Endorsing organizations recognize that this document must be reviewed and adapted to meet specific needs and applicable laws. This document has important legal and insurance consequences. You are encouraged to consult legal, insurance and surety advisors before completing or modifying this document. The software includes a notes section indicating where information is to be inserted to complete this document. Further information and endorsing organizations' perspectives are available at www.consensusdocs.org/guidebook.

For Use with ConsensusDOCS 200, Standard Form of Agreement and General Conditions Between Owner and Constructor (Where the Contract Price is a Lump Sum) and ConsensusDOCS 500, Standard Agreement and General Conditions Between Owner and Construction Manager.

The Trade Contractor, _____ (the "Trade Contractor") has submitted a Bid to the Owner, _____, (the "Owner") for the _____ (the "Project") in accordance with the Bidding Documents, including Drawings and Specifications prepared by _____ (the "Design Professional").

IMPORTANT: A vertical line in the margin indicates a change has been made to the original text. Prior to signing, recipients may wish to request from the party producing the document a "redlined" version indicating changes to the original text. Consultation with legal and insurance counsel and careful review of the entire document are strongly encouraged.
ConsensusDOCS 262 • BID BOND Copyright © 2007, Revised 2009 and 2011, ConsensusDOCS LLC. AN INDIVIDUAL PURCHASE OF THIS DOCUMENT PERMITS THE USER TO PRINT ONE CONTRACT FOR ONE PROJECT ONLY. YOU MAY ONLY MAKE COPIES OF A COMPLETED DOCUMENT FOR DISTRIBUTION TO PARTIES IN DIRECT CONNECTION WITH THE SPECIFIC CONSTRUCTION PROJECT. ANY OTHER USES, INCLUDING COPYING THE DOCUMENT, ARE STRICTLY PROHIBITED.

By virtue of this Bid Bond (the "Bond"), the Constructor as Principal and _____ as Surety ("Surety"), are bound to the Owner as Obligee in the maximum amount _____, Dollars ($_____) (the "Bond Sum"). The Constructor and Surety hereby bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein.

1. If the Obligee shall accept the bid of the Constructor, the Constructor shall enter into an Agreement with the Obligee in accordance with the terms of such Bid.

2. Constructor shall procure such bond or bonds as are specified in the Contract Documents for the faithful performance of the Work and for the prompt payment of labor and materials furnished in the performance of the Work.

3. If the Constructor fails to enter such Agreement and give such bonds, the Constructor shall pay to the Obligee the difference between the amount of Constructor's bid and the amount of such agreement the Obligee in good faith executes with another Party to perform the Work covered by Constructor's Bid, not to exceed the Bond Sum stated above.

4. If the Constructor shall fulfill its obligation under Articles 1 through 3, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

This Bond is entered into as of _____ (date)

SURETY: _____ (seal)

BY: .....

Print Name: _____

Print Title: _____ (Attach Power of Attorney)

Witness: .....

(Additional signatures, if any, appear on attached page)

Constructor: _____ (seal)

BY: .....

Print Name: _____

Print Title: _____

Witness: .....

(Additional signatures, if any, appear on attached page)

IMPORTANT: A vertical line in the margin indicates a change has been made to the original text. Prior to signing, recipients may wish to request from the party producing the document a "redlined" version indicating changes to the original text. Consultation with legal and insurance counsel and careful review of the entire document are strongly encouraged.

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SECTION 00 5200

AGREEMENT FORM

PART 1 - GENERAL

1.01 AGREEMENT FORM

A. The Form of Agreement to be used on this project is a modified ConsensusDocs 802. A sample is attached following this page.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

ConsensusDocs 802

STANDARD FORM OF AGREEMENT BETWEEN OWNER AND TRADE CONTRACTOR

(Where the Construction Manager Is the Owner's Agent)



TABLE OF ARTICLES

1. AGREEMENT
2. GENERAL PROVISIONS
3. TRADE CONTRACTOR'S OBLIGATIONS
4. OWNER'S RESPONSIBILITIES
5. SUBCONTRACTS
6. TRADE CONTRACT TIME
7. TRADE CONTRACT PRICE
8. CHANGES
9. PAYMENT
10. INDEMNITY, INSURANCE, WAIVERS AND BONDS
11. SUSPENSION, NOTICE TO CURE AND TERMINATION OF AGREEMENT
12. DISPUTE MITIGATION AND RESOLUTION
13. MISCELLANEOUS PROVISIONS
14. TRADE CONTRACT DOCUMENTS

This Agreement has important legal and insurance consequences. Consultations with an attorney and with insurance and surety consultants are encouraged with respect to its completion or modification. Notes indicate where information is to be inserted to complete this Agreement.

DRAFT

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ARTICLE 1 AGREEMENT

This Trade Contractor Agreement is made effective as of the xx day of Month, Year , by and between the

OWNER

State of Iowa - DAS, Department of Administrative Services ("DAS"). DAS's principal office is located: 109 SE 13th Street, Des Moines, IA 50319-0120.

and the

TRADE CONTRACTOR
Contractor Name
Address
City, State, Zip

for work in connection with the following

PROJECT
XXXX.XX - Project Name

The CONSTRUCTION MANAGER is
Construction Manager Name
Address
City, State, Zip

The DESIGN PROFESSIONAL for the Project is
Designer Name
Address
City, State, Zip

Notice to the Parties shall be given at the above addresses.

ARTICLE 2 GENERAL PROVISIONS

2.1 RELATIONSHIP OF PARTIES The Owner and the Trade Contractor agree to proceed with this Agreement on the basis of mutual trust, good faith and fair dealing and shall cooperate with each other and with the Construction Manager and Design Professional in furthering the Owner's interests. The Trade Contractor shall use its diligent efforts to perform the work in an expeditious manner consistent with the Trade Contract Documents. The Owner and the Trade Contractor will endeavor to promote harmony and cooperation among all Project participants.

2.1.1 The Owner and the Trade Contractor shall perform their obligations with integrity, ensuring at a minimum that

2.1.1.1 conflicts of interest shall be avoided or disclosed promptly to the other Party; and

2.1.1.2 the Trade Contractor and the Owner warrant that they have not and shall not pay nor receive any contingent fees or gratuities to or from the other Party, including its agents, officers and employees, Subcontractors or others for whom they may be liable, to secure preferential

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treatment.

2.2 PROJECT ORGANIZATION This Agreement is for the performance of work described herein in connection with the construction of the Project. The Owner also may enter into separate agreements with other trade contractors for other portions of the Project. The Owner has entered or will enter into a Construction Management Agreement with the Construction Manager, and a design agreement with the Design Professional.

2.3 INDEPENDENT CONTRACTOR The Trade Contractor represents that it is an independent contractor and that its performance of the Trade Contract Work it shall act as an independent contractor. Neither Trade Contractor nor any of its agents or employees shall act on behalf of the Owner except as provided in this Agreement or unless authorized in writing by the Owner.

2.4 CONSTRUCTION MANAGER IS OWNER'S AGENT The Construction Manager will represent the Owner as its agent in the administration and management of this Agreement. Any instructions, reviews, approvals, orders or directions given to the Trade Contractor by the Construction Manager will be given on behalf of and as agent for the Owner. The Trade Contractor shall be obligated to respond or perform as if the same were given directly by the Owner. The Trade Contractor shall communicate and provide all requests and concerns regarding the Trade Contract Work to the Construction Manager. The Trade Contractor shall provide copies to the Construction Manager of all notices to the Owner required by and regarding this Agreement.

2.5 CONSTRUCTION MANAGER NOT IN PRIVITY WITH TRADE CONTRACTOR This Agreement shall not give the Trade Contractor any claim or right of action against the Construction Manager. The Trade Contractor and its subcontractors shall not be beneficiaries of any obligations of the Construction Manager. This Agreement shall not create a contractual relationship between any parties except the Owner and the Trade Contractor.

2.5A NO THIRD-PARTY BENEFICIARY There are no third-party beneficiaries of this Agreement.

2.6 DESIGN PROFESSIONAL The Owner, through its Design Professional, shall provide all architectural and engineering design services necessary for the completion of the Work, except the following:

No exceptions

The Trade Contractor shall not be required to provide professional services which constitute the practice of architecture or engineering except as otherwise provided in section 3.15.

2.6.1 The Owner shall obtain from the Design Professional either a license for Trade Contractor and Subcontractors to use the design documents prepared by the Design Professional or ownership of the copyrights for such design documents, and shall defend, indemnify and hold harmless the Trade Contractor against any suits or claims of infringement of any copyrights or licenses arising out of the use of the design documents. To the extent portions of this paragraph are in conflict with SF 396 (codified at Iowa Code Section 537A.5) said portions are void and unenforceable.

2.7 EXTENT OF AGREEMENT This Agreement is solely for the benefit of the Parties, represents the entire integrated agreement between the Parties, and supersedes all prior negotiations, representations and agreements, either written or oral. This Agreement and each and every provision is for the exclusive benefit of the Owner and the Trade Contractor and not for the benefit of any third party except to the extent expressly provided in this Agreement. In the event of conflict between this Agreement and any of the Exhibits or any other documents incorporated into this Agreement, the terms and provisions of this Agreement shall control.

2.8 DEFINITIONS

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2.8.1 Agreement means this ConsensusDocs 802 Standard Form of Agreement Between Owner and Trade Contractor (Where the Construction Manager is the Owner's Agent), as modified by the Parties, and Exhibits and Attachments made part of this Agreement upon its execution.

2.8.2 Design Professional means the Architect, Design Professional or Engineer identified in ARTICLE 1 and its consultants, retained by Owner to perform design services for the Project, and licensed in the State in which the Project is located. The use of the term Design Professional in this Agreement is for convenience and is not intended to imply or infer that the individual or entity named in ARTICLE 1 will provide design professional services in a discipline in which it is not licensed.

2.8.3 Construction Manager means the Construction Manager identified in ARTICLE 1 and its authorized representative.

2.8.4 The Construction Schedule is the document initially prepared by and updated by the Construction Manager and approved by the Owner that indicates proposed activity sequences, durations, or milestone dates for such activities as receipt and approval of pertinent information, issuance of the Construction Documents, the preparation and processing of shop drawings and samples, delivery of materials or equipment requiring long-lead-time procurement, Owner's occupancy requirements and estimated dates of Substantial Completion and Final Completion of the Project.

2.8.5 The term Day shall mean calendar day unless otherwise specifically defined.

2.8.6 Final Completion occurs on the date when the Trade Contractor's obligations under this Agreement are complete and accepted by the Owner and final payment becomes due and payable, as established in ARTICLE 6. This date shall be confirmed by a Certificate of Final Completion signed by the Owner and the Trade Contractor.

2.8.7 A Hazardous Material is any substance or material identified now or in the future as toxic or hazardous under any federal, state or local law or regulation, or any other substance or material which may be considered hazardous or otherwise subject to statutory or regulatory requirements governing handling, disposal or clean-up.

2.8.8 A Material Supplier is a person or entity retained by the Trade Contractor to provide material or equipment for the Trade Contract Work. This definition is not intended to, and shall not be interpreted to, expand or modify the definition(s) of materials or material suppliers contained in Iowa Code Chapter 573.

2.8.9 Others means other contractors, material suppliers, and persons at the Worksite who are not employed by the Trade Contractor or Subcontractors.

2.8.10 The term Overhead shall mean a) payroll costs and other compensation of Trade Contractor employees in the Trade Contractor's principal and branch offices; b) general and administrative expenses of the Trade Contractor's principal and branch offices including deductibles paid on any insurance policy and c) the Trade Contractor's capital expenses, including interest on capital used for the Work.

2.8.11 Owner is the person or entity identified in ARTICLE 1 as Owner, and includes the Owner's representative.

2.8.12 The Project, as identified in ARTICLE 1, is the building, facility or other improvements for which the Trade Contractor is to perform the Trade Contract Work.

2.8.13 A Subcontractor is a person or entity retained by the Trade Contractor as an independent contractor to provide the labor, materials, equipment or services necessary to complete a specific

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portion of the Work. This definition is not intended to, and shall not be interpreted to, expand or modify the definition(s) of materials or material suppliers contained in Iowa Code Chapter 573.

2.8.14 2.8.14 Per Iowa Code Section 26.13, "substantially completed" means the first date on which any of the following occurs:(1) Completion of the Project (or Trade Contract Work, in the case of the multiple Trade Contractors) or when the Project (or Trade Contract Work in the case of multiple Trade Contractors) has been substantially completed in general accordance with the terms and provisions of the contract. (2) The work on the Project (or Trade Contract Work in the case of multiple Trade Contractors) or on the designated portion is substantially completed in general accordance with the terms of the contract so that the State Iowa can occupy or utilize the Project or designated portion of the Project for its intended purpose. 3) The Project (or Trade Contract Work in the case of multiple Trade Contractors) is certified as having been substantially completed by either of the following: (a) the architect or engineer authorized to make such certification (which is defined in this Agreement as the Design Professional). (b) The authorized contract representative (which is defined in this Agreement as the Owner's Representative). (4) The State of Iowa is occupying or utilizing the Project (or Trade Contract Work in the case of multiple Trade Contractors) for its intended purpose. This subparagraph shall not apply to highway, bridge, or culvert projects.

2.8.15 Terrorism means a violent act, or an act that is dangerous to human life, property or infrastructure, that is committed by an individual or individuals and that appears to be part of an effort to coerce a civilian population or to influence the policy or affect the conduct of any government by coercion. Terrorism includes, but is not limited to, any act certified by the United States government as an act of terrorism pursuant to the Terrorism Risk Insurance Act, as amended.

2.8.16 A Trade Contract Change Order is a written order signed by the Owner and the Trade Contractor after execution of this Agreement, indicating changes in the scope of the Trade Contract Work, the Trade Contract Price or Trade Contract Time, including substitutions proposed by the Trade Contractor and accepted by the Owner. Trade Contract Change Orders shall be executed using the ConsensusDOCS 813 Trade Contract Change Order (CM as Owner's Agent) form document with exhibits attached as necessary.

2.8.17 The Trade Contract Documents consist of this Agreement (as modified), the drawings, specifications, addenda issued prior to execution of this Agreement, approved submittals, information furnished by the Owner under subsection 4.1.3, the bid documents, other documents listed in this Agreement and any modifications issued after execution.

2.8.18 The Trade Contract Price is the amount indicated in section 7.1 of this Agreement.

2.8.19 The Trade Contract Time is the period between the Date of Commencement and Final Completion.

2.8.20 Trade Contract Work means the construction and services provided by the Trade Contractor.

2.8.20.1 Changed Work means work that is different from the original scope of Trade Contract Work; or work that changes the Trade Contract Price or Trade Contract Time.

2.8.20.2 Defective Work is any portion of the Trade Contract Work that is not in conformance with the Trade Contract Documents.

2.8.21 The Trade Contractor is the person or entity identified in ARTICLE 1 and includes the Trade Contractor's Representative.

2.8.22 The term Work means the construction and services necessary or incidental to fulfill the Trade

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Contractors' obligations for the Project. The Work may refer to the whole Project or only a part of the Project.

2.8.23 Worksite means the geographical area at the location of the Project as identified in ARTICLE 1 where the Trade Contract Work is to be performed.

ARTICLE 3 TRADE CONTRACTOR'S OBLIGATIONS

3.1 GENERAL RESPONSIBILITIES

3.1.1 RESPONSIBILITIES The Trade Contractor shall provide all of the labor, materials, equipment and services necessary to complete the Trade Contract Work, all of which shall be provided in full accord with or as reasonably inferable from the Trade Contract Documents as being necessary to produce the indicated results.

3.1.2 The Trade Contractor shall be responsible for the supervision and coordination of the Trade Contract Work, including the construction means, methods, techniques, sequences and procedures utilized, unless the Trade Contract Documents give other specific instructions. In such case, the Trade Contractor shall not be liable to the Owner for damages resulting from compliance with such instructions unless the Trade Contractor recognized and failed to timely report to the Owner any error, inconsistency, omission or unsafe practice that it discovered in the specified constructionmeans, methods, techniques, safety, sequences or procedures.

3.1.3 The Trade Contractor shall perform Trade Contract Work only within locations allowed by the Trade Contract Documents, applicable permits and applicable local law.

3.2 COOPERATION WITH WORK OF OWNER AND OTHERS

3.2.1 The Owner may perform work at the Worksite directly or by Others. Any agreements with Others to perform construction or operations related to the Project shall include provisions pertaining to insurance, indemnification, waiver of subrogation, coordination, interference, clean up and safety which are substantively the same as the corresponding provisions of this Agreement.

3.2.2 In the event that the Owner elects to perform work at the Worksite directly or by Others, the Trade Contractor and the Owner shall, with the assistance of the Construction Manager, coordinate the activities of all forces at the Worksite and agree upon fair and reasonable schedules and operational procedures for Worksite activities. The Owner shall require each separate contractor to cooperate with the Trade Contractor and assist with the coordination of activities and the review of construction schedules and operations. The Trade Contract Price and Trade Contract Time shall be equitably adjusted, as mutually agreed by the Parties, for subsequent changes made necessary by the coordination of construction activities, and the Trade Contactor's construction schedule and the Construction Schedule shall be revised accordingly. The Trade Contractor, Owner and Others shall adhere to the revised Construction Schedule until it may subsequently be revised.

3.2.3 With regard to the work of the Owner and Others, the Trade Contractor shall (a) proceed with the Trade Contract Work in a manner which does not hinder, delay or interfere with the work of the Owner or Others or cause the work of the Owner or Others to become defective, (b) afford the Owner or Others reasonable access for introduction and storage of their materials and equipment and performance of their activities, and (c) coordinate the Trade Contractor's construction and operations with theirs as required by this section.

3.2.4 Before proceeding with any portion of the Trade Contract Work affected by the construction or operations of the Owner or Others, the Trade Contractor shall give the Owner and Construction

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Manager prompt written notification of any defects the Trade Contractor discovers in their work which will prevent the proper execution of the Trade Contract Work. The Trade Contractor's obligations in this section do not create a responsibility for the work of the Owner or Others, but are for the purpose of facilitating the Trade Contract Work. If the Trade Contractor does not notify the Owner and Construction Manager of patent defects interfering with the performance of the Trade Contract Work, the Trade Contractor acknowledges that the work of the Owner or Others is not defective and is acceptable for the proper execution of the Trade Contract Work. Following receipt of written notice from the Trade Contractor of defects, the Owner, through the Construction Manager, shall promptly inform the Trade Contractor what action, if any, the Trade Contractor shall take with regard to the defects.

3.3 RESPONSIBILITY FOR PERFORMANCE

3.3.1 In order to facilitate its responsibilities for completion of the Work in accordance with and as reasonably inferable from the Trade Contract Documents, prior to commencing the Work the Trade Contractor shall examine and compare the drawings and specifications with information furnished by the Owner pursuant to subsection 4.1.3, relevant field measurements made by the Trade Contractor and any visible conditions at the Worksite affecting the Trade Contract Work.

3.3.2 If in the course of the performance of the obligations in subsection 3.3.1 the Trade Contractor discovers any errors, omissions or inconsistencies in the Contract Documents, the Trade Contractor shall promptly report them to the Owner and Construction Manager. It is recognized, however, that the Trade Contractor is not acting in the capacity of a licensed design professional, and that the Trade Contractor's examination is to facilitate construction and does not create an affirmative responsibility to detect errors, omissions or inconsistencies or to ascertain compliance with applicable laws, building codes or regulations. Following receipt of written notice from the Trade Contractor of defects, the Owner shall promptly inform the Trade Contractor what action, if any, the Trade Contractor shall take with regard to the defects.

3.3.3 The Trade Contractor shall have no liability for errors, omissions or inconsistencies discovered under subsections 3.3.1 and 3.3.2 unless the Trade Contractor fails to report a recognized problem to the Owner and Construction Manager.

3.3.4 The Trade Contractor may be entitled to additional costs or time if there are changes in the scope of the Trade Contract Work that increase the cost of the Work or increase the number of days required to perform the Work, respectively, because of clarifications or instructions arising out of the Trade Contractor's reports described in the three preceding Subsections.

3.4 CONSTRUCTION PERSONNEL AND SUPERVISION

3.4.1 The Trade Contractor shall provide competent supervision for the performance of the Trade Contract Work. Before commencing the Trade Contract Work, Trade Contractor shall notify Owner and Construction Manager in writing of the name and qualifications of its proposed superintendent(s) and project manager so Owner and Construction Manager may review the individual's qualifications. If, for reasonable cause, the Owner or Construction Manager refuses to approve the individual, or withdraws its approval after once giving it, Trade Contractor shall name a different superintendent or project manager for Owner's and Construction Manager's review. Any disapproved superintendent shall not perform in that capacity thereafter at the Worksite.

3.4.2 The Trade Contractor shall be responsible to the Owner for acts or omissions of parties or entities performing portions of the Trade Contract Work for or on behalf of the Trade Contractor or any of its Subcontractors.

3.4.3 The Trade Contractor shall permit only qualified persons to perform the Trade Contract Work. The

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Trade Contractor shall enforce safety procedures, strict discipline and good order among persons performing the Trade Contract Work. If the Owner or Construction Manager determines that a particular person does not follow safety procedures, or is unfit or unskilled for the assigned work, the Trade Contractor shall immediately reassign the person on receipt of the Owner's or Construction Manager's written notice to do so.

3.4.4 TRADE CONTRACTOR'S REPRESENTATIVE The Trade Contractor's authorized representative is . The Trade Contractor's representative shall possess full authority to receive instructions from the Owner and to act on those instructions. The Trade Contractor shall notify the Owner and the Construction Manager in writing of a change in the designation of the Trade Contractor's representative. The Trade Contractor's representative is also authorized to bind the Trade Contractor in all matters relating to this Agreement including, without limitation, all matters requiring the Trade Contractor's approval, authorization, or written notice. The Trade Contractor's representative is also authorized to resolve disputes in accordance with Section 12.2 of this Agreement.

3.5 MATERIALS FURNISHED BY THE OWNER OR OTHERS

3.5.1 In the event the Trade Contract Work includes installation of materials or equipment furnished by the Owner or Others, it shall be the responsibility of the Trade Contractor to examine the items so provided and thereupon handle, store and install the items, unless otherwise provided in the Trade Contract Documents, with such skill and care as to provide a satisfactory and proper installation. Loss or damage due to acts or omissions of the Trade Contractor shall be the responsibility of the Trade Contractor and may be deducted from any amounts due or to become due the Trade Contractor. Any defects discovered in such materials or equipment shall be reported at once to the Owner and Construction Manager. Following receipt of written notice from the Trade Contractor of defects, the Owner shall promptly inform the Trade Contractor what action, if any, the Trade Contractor shall take with regard to the defects.

3.6 TESTS AND INSPECTIONS

3.6.1 The Trade Contractor shall schedule all required tests, approvals and inspections of the Trade Contract Work or portions thereof at appropriate times so as not to delay the progress of the Trade Contract Work or other work related to the Project. The Trade Contractor shall give proper notice to the Construction Manager and to all required parties of such tests, approvals and inspections. If feasible, the Owner and Others may timely observe the tests at the normal place of testing. Except as provided in subsection 3.6.3, the Owner shall bear all expenses associated with tests, inspections and approvals required by the Trade Contract Documents, which, unless otherwise agreed to, shall be conducted by an independent testing laboratory or entity retained by the Owner. Unless otherwise required by the Trade Contract Documents, required certificates of testing, approval or inspection shall be secured by the Trade Contractor and promptly delivered to the Owner and Construction Manager.

3.6.2 If the Owner, Construction Manager or appropriate authorities determine that tests, inspections or approvals in addition to those required by the Trade Contract Documents will be necessary, the Trade Contractor shall arrange for the procedures and give timely notice to the Owner, Construction Manager and Others who may observe the procedures. Costs of the additional tests, inspections or approvals are at the Owner's expense except as provided in subsection 3.6.3.

3.6.3 If the procedures described in subsections 3.6.1 and 3.6.2 indicate that portions of the Trade Contract Work fail to comply with the Trade Contract Documents, the Trade Contractor shall be responsible for costs of correction and retesting.

3.7 WARRANTY

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3.7.1 The Trade Contract Work shall be executed in accordance with the Trade Contract Documents in a workmanlike manner. The Trade Contractor warrants that all materials and equipment shall be furnished in sufficient quantities to facilitate the proper and expeditious execution of the Trade Contract Work and shall be new unless otherwise specified, of good quality, in conformance with the Trade Contract Documents, and free from defective workmanship and materials. At the Owner's or Construction Manager's request, the Trade Contractor shall furnish satisfactory evidence of the quality and type of materials and equipment furnished. The Trade Contractor further warrants that the Trade Contract Work shall be free from material defects not intrinsic in the design or materials required in the Trade Contract Documents. The Trade Contractor's warranty does not include remedies for defects or damages caused by normal wear and tear during normal usage, use for a purpose for which the Project was not intended, improper or insufficient maintenance, modifications performed by the Owner or Others, or abuse. The Trade Contractor's warranty pursuant to this section shall commence on the Date of Substantial Completion.

3.7.2 The Trade Contractor shall obtain from its Subcontractors and material suppliers any special or extended warranties required by the Trade Contract Documents. All such warranties shall be listed in an attached Exhibit to this Agreement.

3.8 CORRECTION OF TRADE CONTRACT WORK WITHIN ONE YEAR

3.8.1 If, prior to Substantial Completion and within one year after the date of Substantial Completion of the Trade Contract Work, any Defective Work is found, the Owner shall promptly notify the Trade Contractor in writing. Unless the Owner provides written acceptance of the condition, the Trade Contractor shall promptly correct the Defective Work at its own cost and time and bear the expense of additional services required for correction of any Defective Work for which it is responsible. If within the one-year correction period the Owner discovers and does not promptly notify the Trade Contractor or give the Trade Contractor an opportunity to test or correct Defective Work as reasonably requested by the Trade Contractor, the Owner waives the Trade Contractor's obligation to correct that Defective Work as well as the Owner's right to claim a breach of the warranty with respect to that Defective Work.

3.8.2 With respect to any portion of Trade Contract Work first performed after Substantial Completion, the one-year correction period shall be extended by the period of time between Substantial Completion and the actual performance of the later Trade Contract Work. Correction periods shall not be extended by corrective work performed by the Trade Contractor.

3.8.3 If the Trade Contractor fails to correct Defective Work within a reasonable time after receipt of written notice from the Owner prior to final payment, the Owner may correct it in accordance with the Owner's right to carry out the Trade Contract Work in section 11.2. In such case, an appropriate Trade Contract Change Order shall be issued deducting the cost of correcting such deficiencies from payments then or thereafter due the Trade Contractor. If payments then or thereafter due Trade Contractor are not sufficient to cover such amounts, the Trade Contractor shall pay the difference to the Owner.

3.8.4 If after the one-year correction period but before the applicable limitation period the Owner discovers any Defective Work, the Owner shall, unless the Defective Work requires emergency correction, promptly notify the Trade Contractor. If the Trade Contractor elects to correct the Defective Work, it shall provide written notice of such intent within fourteen (14) Days of its receipt of notice from the Owner. The Trade Contractor shall complete the correction of Defective Work within a time frame mutually agreed upon by the Trade Contractor and the Owner. If the Trade Contractor does not elect to correct the Defective Work, the Owner may have the Defective Work corrected by itself or Others and charge the Trade Contractor for the reasonable cost of the correction and other directly related

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expenses. Owner shall provide Trade Contractor with an accounting of correction costs it incurs.

3.8.5 If the Trade Contractor's correction or removal of Defective Work causes damage to or destroys other completed or partially completed Work or existing buildings, the Trade Contractor shall be responsible for the cost of correcting the destroyed or damaged property.

3.8.6 The one-year period for correction of Defective Work does not constitute a limitation period with respect to the enforcement of the Trade Contractor's other obligations under the Trade Contract Documents.

3.8.7 Prior to final payment, at the Owner's option and with the Trade Contractor's agreement, the Owner may elect to accept Defective Work rather than require its removal and correction. In such case the Contract Price shall be equitably adjusted for any diminution in the value of the Project caused by such Defective Work. Before the Owner accepts any such change it must be documented in writing with a Change Order signed by both the Trade Contractor and Owner.

3.9 CORRECTION OF COVERED TRADE CONTRACT WORK

3.9.1 On request of the Owner or Construction Manager, Trade Contract Work that has been covered without a requirement that it be inspected prior to being covered may be uncovered for the Owner's or Construction Manager's inspection. The Owner shall pay for the costs of uncovering and replacement if the Work proves to be in conformance with the Trade Contract Documents, or if the defective condition was caused by the Owner or Others. If the uncovered Trade Contract Work proves to be defective, the Trade Contractor shall pay the costs of uncovering and replacement.

3.9.2 If contrary to specific requirements in the Trade Contract Documents or contrary to a specific request from the Owner or Construction Manager, a portion of the Trade Contract Work is covered, the Owner or Construction Manager, by written request, may require the Trade Contractor to uncover the Trade Contract Work for the Owner's or Construction Manager's observation. In this circumstance the Trade Contract Work shall be uncovered and recovered at the Trade Contractor's expense and with no adjustment to the Trade Contract Time. Costs incurred by the Owner as a direct result of the above shall be deducted from the Trade Contract Price.

3.10 SAFETY OF PERSONS AND PROPERTY

3.10.1 SAFETY PRECAUTIONS AND PROGRAMS The Trade Contractor shall have overall responsibility for safety precautions and programs in the performance of the Trade Contract Work. While this section establishes the responsibility for safety between the Owner and Trade Contractor, it does not relieve Subcontractors of their responsibility for the safety of persons or property in the performance of their work, nor for compliance with the provisions of applicable laws and regulations.

3.10.2 The Trade Contractor shall seek to avoid injury, loss or damage to persons or property by taking reasonable steps to protect:

3.10.2.1 its employees and other persons at the Worksite;

3.10.2.2 materials and equipment stored at on-site or off-site locations for use in the Trade Contract Work; and

3.10.2.3 property located at the site and adjacent to Trade Contract Work areas, whether or not the property is part of the Trade Contract Work.

3.10.3 TRADE CONTRACTOR'S SAFETY REPRESENTATIVE The Trade Contractor's Worksite Safety Representative is who shall act as the Trade Contractor's authorized safety representative with a duty

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to prevent accidents in accordance with subsection 3.10.2 If no individual is identified in this section, the authorized safety representative shall be the Trade Contractor's Representative. The Trade Contractor shall report immediately in writing to the Owner and Construction Manager all recordable accidents and injuries occurring at the Worksite. When the Trade Contractor is required to file an accident report with a public authority, the Trade Contractor shall furnish a copy of the report to the Owner and Construction Manager.

3.10.4 The Trade Contractor shall provide the Owner and Construction Manager with copies of all notices required of the Trade Contractor by law or regulation. The Trade Contractor's safety program shall comply with the requirements of governmental and quasi-governmental authorities having jurisdiction.

3.10.5 Damage or loss not insured under property insurance which may arise from the Trade Contract Work, to the extent caused by the negligent acts or omissions of the Trade Contractor, or anyone for whose acts the Trade Contractor may be liable, shall be promptly remedied by the Trade Contractor.

3.10.6 If the Owner or Construction Manager deems any part of the Trade Contract Work or Worksite unsafe, the Owner or Construction Manager, without assuming responsibility for the Trade Contractor's safety program, may require the Trade Contractor to stop performance of the Trade Contract Work or take corrective measures satisfactory to the Owner, or both. If the Trade Contractor does not adopt corrective measures, the Owner may perform them and deduct their cost from the Trade Contract Price. The Trade Contractor agrees to make no claim for damages, for an increase in the Trade Contract Price or for a change in the Trade Contract Time based on the Trade Contractor's compliance with the Owner's or Construction Manager's reasonable request.

3.11 EMERGENCIES

3.11.1 In an emergency, the Trade Contractor shall act in a reasonable manner to prevent personal injury or property damage. Any change in the Trade Contract Price or Trade Contract Time resulting from the actions of the Trade Contractor in an emergency situation shall be determined as provided in ARTICLE 8.

3.12 HAZARDOUS MATERIALS

3.12.1 The Trade Contractor shall not be obligated to commence or continue Trade Contract Work until any Hazardous Material discovered at the Worksite has been removed, rendered or determined to be harmless by the Owner as certified by an independent testing laboratory and approved by the appropriate government agency.

3.12.2 If after the commencement of the Trade Contract Work a Hazardous Material is discovered at the Worksite, the Trade Contractor shall be entitled to immediately stop Trade Contract Work in the affected area. The Trade Contractor shall report the condition to the Owner, the Construction Manager, and, if required, the government agency with jurisdiction.

3.12.3 The Trade Contractor shall not be required to perform any Trade Contract Work relating to or in the area of Hazardous Material without written mutual agreement.

3.12.4 The Owner shall be responsible for retaining an independent testing laboratory to determine the nature of the Hazardous Material encountered and whether the material requires corrective measures or remedial action. Such measures shall be the sole responsibility of the Owner, and shall be performed in a manner minimizing any adverse effects upon the Trade Contract Work. The Trade Contractor shall resume Trade Contract Work in the area affected by any Hazardous Material only upon written agreement between the Parties after the Hazardous Material has been removed or rendered harmless

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and only after approval, if necessary, of the governmental agency with jurisdiction.

3.12.5 If the Trade Contractor incurs additional costs or is delayed due to the presence or remediation of Hazardous Material, the Trade Contractor shall be entitled to an equitable adjustment in the Trade Contract Price or the Trade Contract Time.

3.12.6 To the extent not caused by the negligent acts or omissions of the Trade Contractor, its Subcontractors and Sub-subcontractors, and the agents, officers, directors and employees of each of them, the Owner shall defend, indemnify and hold harmless the Trade Contractor, its Subcontractors and Sub-subcontractors, and the agents, officers, directors and employees of each of them, from and against any and all direct claims, damages, losses, costs and expenses, including but not limited to attorney's fees, costs and expenses incurred in connection with any dispute resolution process, to the extent permitted pursuant to section 6.6, arising out of or relating to the performance of the Trade Contract Work in any area affected by Hazardous Material. To the extent portions of this paragraph are in conflict with SF 396 (codified at Iowa Code Section 537A.5) said portions are void and unenforceable.

3.12.7 MATERIALS BROUGHT TO THE WORKSITE

3.12.7.1 Material Safety Data (MSD) sheets as required by law and pertaining to materials or substances used or consumed in the performance of the Trade Contract Work, whether obtained by the Trade Contractor, Subcontractors, the Owner or Others, shall be maintained at the Worksite by the Trade Contractor and made available to the Owner, Construction Manager, Subcontractors and Others.

3.12.7.2 The Trade Contractor shall be responsible for the proper delivery, handling, application, storage, removal and disposal of all materials and substances brought to the Worksite by the Trade Contractor in accordance with the Trade Contract Documents and used or consumed in the performance of the Trade Contract Work.

3.12.7.3 The Trade Contractor shall indemnify and hold harmless the Owner, Construction Manager, their agents, officers, directors and employees, from and against any and all claims, damages, losses, costs and expenses, including but not limited to attorney's fees, costs and expenses incurred in connection with any dispute resolution procedure, arising out of or relating to the delivery, handling, application, storage, removal and disposal of all materials and substances brought to the Worksite by the Trade Contractor in accordance or not in accordance with the Trade Contract Documents. To the extent portions of this paragraph are in conflict with SF 396 (codified at Iowa Code Section 537A.5) said portions are void and unenforceable.

3.12.8 The terms of this section shall survive the completion of the Trade Work or any termination of this Agreement.

3.13 SUBMITTALS

3.13.1 The Trade Contractor shall submit to the Construction Manager, and the Design Professional, for review and approval all shop drawings, samples, product data and similar submittals required by the Trade Contract Documents. Submittals may be submitted in electronic form if required in accordance with ConsensusDocs 200.2 and subsection 4.4.1. The Trade Contractor shall be responsible to the Owner for the accuracy and conformity of its submittals to the Trade Contract Documents. The Trade Contractor shall prepare and deliver its submittals in a manner consistent with the Construction Schedule and in such time and sequence so as not to delay the performance of the Trade Contract Work or the work of the Owner and Others. When the Trade Contractor delivers its submittals the Trade Contractor shall identify in writing for each submittal all changes, deviations or substitutions from the requirements of the Trade Contract Documents. The review and approval of any Trade Contractor

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submittal shall not be deemed to authorize changes, deviations or substitutions from the requirements of the Trade Contract Documents unless express written approval is obtained from the Owner specifically authorizing such deviation, substitution or change. To the extent a change, deviation or substitution causes an impact to the Contract Price or Contract Time, such approval shall be promptly memorialized in a Change Order. Further, the Construction Manager and Design Professional shall not make any change, deviation or substitution through the submittal process without specifically identifying and authorizing such deviation to the Trade Contractor. In the event that the Trade Contract Documents do not contain submittal requirements pertaining to the Trade Contract Work, the Trade Contractor agrees upon request to submit in a timely fashion to the Construction Manager and the Design Professional for review and approval any shop drawings, samples, product data, manufacturers' literature or similar submittals as may reasonably be required by the Owner, Construction Manager, or Design Professional.

3.13.2 The Owner shall be responsible for review and approval of submittals with reasonable promptness to avoid causing delay.

3.13.3 The Trade Contractor shall perform all Trade Contract Work strictly in accordance with approved submittals. Approval of shop drawings is not authorization to Trade Contractor to perform Changed Work, unless the procedures of ARTICLE 8 are followed. Approval does not relieve the Trade Contractor from responsibility for Defective Work resulting from errors or omissions of any kind on the approved Shop Drawings.

3.13.4 Record copies of the following, incorporating field changes and selections made during construction, shall be maintained by the Trade Contractor at the Project site and available to the Owner upon request: drawings, specifications, addenda, Trade Contract Change Order and other modifications, and required submittals including product data, samples and shop drawings.

3.13.5 No substitutions shall be made in the Trade Contract Work unless permitted in the Trade Contract Documents and then only after the Trade Contractor obtains approvals required under the Trade Contract Documents for substitutions. All such substitutions shall be promptly memorialized in a Change Order no later than seven (7) Days following approval by the Owner and, if applicable, provide for an adjustment in the Contract Price or Contract Time.

3.13.6 The Trade Contractor shall prepare and submit to the Construction Manager for submission to the Owner

(Check one only)

☒ final marked up as-built drawings

☐ updated electronic data, in accordance with ConsensusDocs 200.2 and section 4.4.1

☐ such documentation as defined by the Parties by attachment to this Agreement,

in general documenting how the various elements of the Trade Contract Work were actually constructed or installed.

3.14 PROFESSIONAL SERVICES

3.14.1 The Trade Contractor may be required to procure professional services in order to carry out its responsibilities for construction means, methods, techniques, sequences and procedures for such services specifically called for by the Contract Documents. The Trade Contractor shall obtain these professional services and any design certifications required from State of Iowa licensed design professionals. All drawings, specifications, calculations, certifications and submittals prepared by such

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design professionals shall bear the signature and seal of such design professionals and the Owner and the Design Professional shall be entitled to rely upon the adequacy, accuracy and completeness of such design services. If professional services are specifically required by the Contract Documents, the Owner shall indicate all required performance and design criteria. The Trade Contractor shall not be responsible for the adequacy of such performance and design criteria. The Trade Contractor shall not be required to provide such services in violation of existing laws, rules and regulations in the jurisdiction where the Project is located.

3.15 WORKSITE CONDITIONS

3.15.1 WORKSITE VISIT The Trade Contractor acknowledges that it has visited, or has had the opportunity to visit, the Worksite to visually inspect the general and local conditions which could affect the Trade Contract Work.

3.15.2 CONCEALED OR UNKNOWN SITE CONDITIONS If the conditions at the Worksite are (a) subsurface or other concealed physical conditions which are materially different from those indicated in the Trade Contract Documents, or (b) unusual and unknown physical conditions which are materially different from conditions ordinarily encountered and generally recognized as inherent in Trade Contract Work provided for in the Trade Contract Documents, the Trade Contractor shall stop Trade Contract Work and give immediate written notice of the condition to the Owner, Construction Manager and the Design Professional. The Trade Contractor shall not be required to perform any work relating to the unknown condition without the written mutual agreement of the Parties. Any change in the Contract Price or the Contract Time as a result of the unknown condition shall be determined as provided in this article. The Trade Contractor shall provide the Owner and the Construction Manager with written notice of any claim as a result of unknown conditions within the time period set forth in section 8.4.

3.16 PERMITS AND TAXES

3.16.1 Trade Contractor shall give public authorities all notices required by law and, except for permits and fees which are the responsibility of the Owner pursuant to section 4.2, shall obtain and pay for all necessary permits, licenses and renewals pertaining to the Trade Contract Work. Trade Contractor shall provide to Owner copies of all notices, permits, licenses and renewals required under this Agreement.

3.16.2 Trade Contractor shall pay all applicable taxes legally enacted when bids are received or negotiations concluded for the Trade Contract Work provided by the Trade Contractor.

3.16.3 The Contract Price or Contract Time shall be equitably adjusted by Trade Contract Change Order for additional costs resulting from any changes in laws, ordinances, rules and regulations enacted after the date of this Agreement, including increased taxes.

3.16.3 (Deleted)

3.17 CUTTING, FITTING AND PATCHING

3.17.1 The Trade Contractor shall perform cutting, fitting and patching necessary to coordinate the various parts of the Trade Contract Work and to prepare its Trade Contract Work for the work of the Owner or Others.

3.17.2 Cutting, patching or altering the work of the Owner or Others shall be done with the prior written approval of the Owner. Such approval shall not be unreasonably withheld.

3.18 CLEANING UP

3.18.1 The Trade Contractor shall regularly remove debris and waste materials at the Worksite resulting

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from the Trade Contract Work. Prior to discontinuing Trade Contract Work in an area, the Trade Contractor shall clean the area and remove all rubbish and its construction equipment, tools, machinery, waste and surplus materials. The Trade Contractor shall minimize and confine dust and debris resulting from construction activities. At the completion of the Trade Contract Work, the Trade Contractor shall remove from the Worksite all construction equipment, tools, surplus materials, waste materials and debris.

3.18.2 If the Trade Contractor fails to commence compliance with cleanup duties within two (2) business Days after written notification from the Owner or the Construction Manager of noncompliance, the Owner may implement appropriate cleanup measures without further notice and the cost shall be deducted from any amounts due or to become due the Trade Contractor in the next payment period.

3.19 ACCESS TO TRADE CONTRACT WORK The Trade Contractor shall facilitate the access of the Owner, Construction Manager, Design Professional and Others to Trade Contract Work in progress.

3.20 COST MONITORING The Trade Contractor shall provide the Construction Manager with cost monitoring information appropriate for the manner of Trade Contractor's compensation, to enable the Construction Manager to develop and track construction and project budgets, including amounts for work in progress, uncompleted work and proposed changes.

3.21 ROYALTIES, PATENTS AND COPYRIGHTS The Trade Contractor shall pay all royalties and license fees which may be due on the inclusion of any patented or copyrighted materials, methods or systems selected by the Trade Contractor and incorporated in the Trade Contract Work. The Trade Contractor shall defend, indemnify and hold the Owner harmless from all suits or claims for infringement of any patent rights or copyrights arising out of such selection. The Owner agrees to indemnify and hold the Trade Contractor harmless from any suits or claims of infringement of any patent rights or copyrights arising out of any patented or copyrighted materials, methods or systems specified by the Owner, Construction Manager and Design Professional. To the extent portions of this paragraph are in conflict with SF 396 (codified at Iowa Code Section 537A.5) said portions are void and unenforceable.

3.22 CONFIDENTIALITY The Owner shall treat as confidential information all of the Trade Contractor's estimating systems and historical and parameter cost data that may be disclosed to the Owner in connection with the performance of this Agreement if they are specified and marked as confidential and shall mark them. If a document is not marked as "Confidential" it will not be treated as such. Nothing contained herein, however, shall be interpreted in a manner that modifies or is in conflict with the purpose and application of the open records laws contained in the Code of Iowa.

ARTICLE 4 OWNER'S RESPONSIBILITIES

4.1 INFORMATION SERVICES

4.1.1 FULL INFORMATION Any information or services to be provided by the Owner shall be provided in a timely manner so as not to delay the Trade Contract Work.

4.1.2 FINANCIAL INFORMATION Upon the written request of the Trade Contractor, the Owner shall provide the Trade Contractor with evidence of Project financing. If requested in writing, evidence of such financing shall be a condition precedent to the Trade Contractor's commencing or continuing the Trade Contract Work. The Trade Contractor shall be notified by the Owner prior to any material change in Project financing.

4.1.3 WORKSITE INFORMATION Except to the extent that the Trade Contractor knows of any inaccuracy, the Trade Contractor is entitled to rely on Worksite information furnished by the Owner pursuant to this subsection. To the extent the Owner has obtained, or is required elsewhere in the

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Trade Contract Documents to obtain, the following Worksite information, the Owner shall provide at the Owner's expense and with reasonable promptness:

4.1.3.1 information describing the physical characteristics of the site, including surveys, site evaluations, legal descriptions, data or drawings depicting existing conditions, subsurface conditions and environmental studies, reports and investigations;

4.1.3.2 tests, inspections and other reports dealing with environmental matters, Hazardous Material and other existing conditions, including structural, mechanical and chemical tests, required by the Trade Contract Documents or by law; and

4.1.3.3 any other information or services requested in writing by the Trade Contractor which are relevant to the Trade Contractor's performance of the Trade Contract Work and under the Owner's control. The information required by subsection 4.1.3 shall be provided in reasonable detail. Legal descriptions shall include easements, title restrictions, boundaries, and zoning restrictions. Worksite descriptions shall include existing buildings and other construction and all other pertinent site conditions. Adjacent property descriptions shall include structures, streets, sidewalks, alleys, and other features relevant to the Trade Contract Work. Utility details shall include available services, lines at the Worksite and adjacent and connection points. The information shall include public and private information, subsurface information, grades, contours, and elevations, drainage data, exact locations and dimensions, and benchmarks that can be used by the Trade Contractor in laying out the Trade Contract Work. The Trade Contractor shall in writing request from the Owner any information identified in Paragraph 4.1.3 that the Trade Contractor believes the Owner has obtained but has not provided to the Trade Contractor.

4.1.3.4 OWNER'S REPRESENTATIVE The Owner's representative is test. The Owner's representative shall have authority to bind the Owner in all matters relating to this Agreement including, without limitation, all matters requiring the Owner's approval, authorization or written notice. If the Owner changes its representative as listed above, the Owner shall notify the Trade Contractor in advance in writing. The Owner's Representative is also authorized to resolve disputes in accordance with Section 12.2 of this Agreement. The Construction Manager, while unauthorized to modify the Agreement or settle a dispute without the Owner's approval, however, does have the requisite authority to act as the Owner's agent throughout the construction of the Project in accordance with the contract between the Owner and the Construction Manager (ConsensusDOCS 801 as modified by the State of Iowa).

4.2 BUILDING PERMIT, FEES AND APPROVALS Except for those permits and fees related to the Trade Contract Work which are the responsibility of the Trade Contractor pursuant to subsection 3.16.1, the Owner shall secure and pay for all other permits, approvals, easements, assessments and fees required for the development, construction, use or occupancy of permanent structures or for permanent changes in existing facilities, including the building permit.

4.3 Deleted

4.4 TRADE CONTRACT DOCUMENTS Unless otherwise specified, Owner shall provide One (1) copies of the Trade Contract Documents to the Trade Contractor without cost. Additional copies will be provided to the Trade Contractor at cost. This paragraph is not intended to be in conflict with Iowa Code Section 26.3 requirement that a sufficient number of copies of the contract documents be made available to bidders without charge (but a deposit not to exceed $250 per set may be required). If the Trade Contractor was required to make a deposit for a set of Trade Contract Documents for purposes of bidding then the Trade Contractor may elect to have the deposit returned instead of being provided with an additional copy.

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4.4.1 DIGITIZED DOCUMENTS If the Owner requires that the Owner, Design Professional, Construction Manager and Trade Contractor exchange documents and data in electronic or digital form, prior to any such exchange, the Owner, Design Professional, Construction Manager and Trade Contractor shall agree on a written protocol governing all exchanges in ConsensusDocs 200.2 or a separate Agreement, which, at a minimum, shall specify: (a) the definition of documents and data to be accepted in electronic or digital form or to be transmitted electronically or digitally; (b) management and coordination responsibilities; (c) necessary equipment, software and services; (d) acceptable formats, transmission methods and verification procedures; (e) methods for maintaining version control; (f) privacy and security requirements; and (g) storage and retrieval requirements. Except as otherwise agreed to by the Parties in writing, the Parties shall each bear their own costs as identified in the protocol. In the absence of a written protocol, use of documents and data in electronic or digital form shall be at the sole risk of the recipient.

4.5 OWNER'S CUTTING AND PATCHING Cutting, patching or altering the Trade Contract Work by the Owner or Others shall be done with the prior written approval of the Trade Contractor, which approval shall not be unreasonably withheld.

4.6 OWNER'S RIGHT TO CLEAN UP In case of a dispute between the Trade Contractor and Others with regard to respective responsibilities for cleaning up at the Worksite, the Owner may implement appropriate cleanup measures after two (2) business Days' notice and allocate the cost among those responsible during the following pay period.

4.7 COST OF CORRECTING DAMAGED OR DESTROYED WORK With regard to damage or loss attributable to the acts or omissions of the Owner or Others and not to the Trade Contractor, the Owner may either (a) promptly remedy the damage or loss or (b) accept the damage or loss. If the Trade Contractor incurs additional costs or is delayed due to such loss or damage, the Trade Contractor shall be entitled to an equitable adjustment in the Trade Contract Price or Trade Contract Time.

ARTICLE 5 SUBCONTRACTS

5.1 SUBCONTRACTORS The Trade Contract Work not performed by the Trade Contractor with its own forces shall be performed by Subcontractors.

5.2 AWARD OF SUBCONTRACTS AND OTHER CONTRACTS FOR PORTIONS OF THE TRADE CONTRACT WORK

5.2.0 The Trade Contractor must identify all Subcontractors and suppliers within 48 hours of the published date and time for which bids must be submitted, in accordance with Iowa Code Section 8A.311, as amended by House File 646 in 2011. Subcontractors and suppliers may not be changed without the approval of the Owner. Requests for changing a Subcontractor or supplier must identify the reason for the proposed change, the name of the new Subcontractor or supplier, and the change in the subcontractor or supplier price as a result of the change. Any reduction in subcontractor or supplier price as a result of the change, if the change is approved by the Owner, shall be deducted from the Trade Contract Price via a deductive Change Order. Any such changes, if approved by the Owner, which result in an increase in the Trade Contract Price shall be borne by the Trade Contractor.

5.2.1 If the Owner has a reasonable objection to any proposed subcontractor or material supplier, the Owner shall notify the Trade Contractor in writing.

5.2.2 If the Owner has reasonably and promptly objected as provided in subsection 5.2.1, the Trade Contractor shall not contract with the proposed subcontractor or material supplier, and the Trade Contractor shall propose another Subcontractor acceptable to the Owner. To the extent the substitution results in an increase or decrease in the Trade Contract Price or Trade Contract Time, an appropriate

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Trade Contract Change Order shall be issued as provided in ARTICLE 8.

5.3 BINDING OF SUBCONTRACTORS The Trade Contractor agrees to bind every Subcontractor (and require every Subcontractor to so bind its subcontractors) to all the provisions of this Agreement and the Trade Contract Documents as they apply to the Subcontractor's portion of the Trade Contract Work.

5.4 Deleted

5.5 CONTINGENT ASSIGNMENT OF SUBCONTRACTS

5.5.1 If this Agreement is terminated, each subcontract agreement shall be assigned by the Trade Contractor to the Owner, subject to the prior rights of any surety, provided that:

5.5.1.1 this Agreement is terminated by the Owner pursuant to sections 11.3 or 11.4; and

5.5.1.2 the Owner accepts such assignment after termination by notifying the Subcontractor and Trade Contractor in writing, and assumes all rights and obligations of the Contractor pursuant to each subcontract agreement.

5.5.2 If the Owner accepts such an assignment, and the Work has been suspended for more than thirty (30) consecutive Days, following termination, if appropriate, the Subcontractor's compensation shall be equitably adjusted as a result of the suspension.

ARTICLE 6 TRADE CONTRACT TIME

6.1 PERFORMANCE OF THE TRADE CONTRACT WORK

6.1.1 DATE OF COMMENCEMENT The Date of Commencement is the date of Owner's written notice to proceed unless otherwise set forth below:

6.1.2 TIME Substantial Completion of the Trade Contract Work shall be achieved in XXX (XX) Days from the Date of Commencement. Unless otherwise specified in the Certificate of Substantial Completion, the Trade Contractor shall achieve Final Completion within 30 Days after the date of Substantial Completion, subject to adjustments as provided for in the Trade Contract Documents.

6.1.3 Time limits stated above are of the essence of this Agreement.

6.1.4 Unless instructed by the Owner in writing, the Trade Contractor shall not knowingly commence the Trade Contract Work before the effective date of insurance to be provided by the Trade Contractor and Owner as required by the Trade Contract Documents.

6.2 CONSTRUCTION SCHEDULE Prior to the commencement of the construction of the Trade Contract Work, the Trade Contractor shall submit a copy of its critical path method (CPM) construction schedule showing the completion of the Trade Contract Work within the allowable number of days identified above. The Trade Contractor shall regularly update its CPM construction schedule for the Trade Contract Work and promptly furnish the Construction Manager on an ongoing basis scheduling information requested by the Construction Manager for the Trade Contract Work. In consultation with the Trade Contractor, the Construction Manager shall incorporate the Trade Contract Work and work of other trade contractors into an overall Construction Schedule for the entire Project. The Trade Contractor shall be bound by the Construction. Nothing in this Trade Contractor Agreement shall relieve the Trade Contractor of any liability for any unexcused failure to comply with its original schedule, the Construction Schedule, or any completion dates. The Construction Manager shall have the right to coordinate the Trade Contractors, including the right, if necessary, to change the time, order and priority in which the various portions of the Trade Contract Work and the other work associated with the Project shall be performed.

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6.3 DELAYS AND EXTENSIONS OF TIME

6.3.1 If the Trade Contractor is delayed at any time in the commencement or progress of the Work by any cause beyond the control of the Trade Contractor, the Trade Contractor shall be entitled to an equitable extension of the Trade Contract Time if the Trade Contractor is able to show that the critical path of the Trade Contract Work was delayed by causes beyond the control of the Trade Contractor. Examples of causes beyond the control of the Trade Contractor include, but are not limited to, the following: acts or omissions of the Owner, the Design Professional, Construction Manager or Others; changes in the Work or the sequencing of the Work ordered by the Owner, or arising from decisions of the Owner that impact the time of performance of the Work; transportation delays not reasonably foreseeable; labor disputes not involving the Trade Contractor; general labor disputes impacting the Project but not specifically related to the Worksite; fire; terrorism, epidemics, adverse governmental actions, unavoidable accidents or circumstances; adverse weather conditions not reasonably anticipated; encountering Hazardous Materials; concealed or unknown conditions; delay authorized by the Owner pending dispute resolution; and suspension by the Owner under section 11.1. The Trade Contractor shall submit any requests for equitable extensions of Contract Time in accordance with the provisions of ARTICLE 8.

6.3.2 In addition, if the Trade Contractor is able to show that it incurred additional costs because the critical path of the Trade Contract Work was delayed by acts or omissions of the Owner, the Design Professional, Construction Manager or Others, changes in the Work or the sequencing of the Work ordered by the Owner, or arising from decisions of the Owner that impact the time of performance of the Work, encountering Hazardous Materials, or concealed or unknown conditions, delay authorized by the Owner pending dispute resolution or suspension by the Owner under section 11.1, then the Trade Contractor shall be entitled to an equitable adjustment in the Trade Contract Price subject to section 6.6.

6.3.3 NOTICE OF DELAYS In the event delays to the Trade Contract Work are encountered for any reason, the Trade Contractor shall provide prompt written notice to the Owner and the Construction Manager of the cause of such delays after Trade Contractor first recognizes the delay. The Owner and Trade Contractor agree to undertake reasonable steps to mitigate the effect of such delays.

6.4 NOTICE OF DELAY CLAIMS If the Trade Contractor believes it is due an equitable extension of Trade Contract Time or an equitable adjustment in Trade Contract Price as a result of a delay described in subsection 6.3.1, the Trade Contractor shall give the Owner and the Construction Manager written notice of the claim in accordance with section 8.4. If the Trade Contractor causes delay in the completion of the Trade Contract Work, the Owner shall be entitled to recover its additional costs subject to subsection 6.6. The Owner shall process any such claim against the Trade Contractor in accordance with ARTICLE 8.

6.5 LIQUIDATED DAMAGES

6.5.1 SUBSTANTIAL COMPLETION The Owner and the Trade Contractor agree that this Agreement ☐ shall / ☒ shall not (indicate one) provide for the imposition of liquidated damages based on the Date of Substantial Completion.

6.5.1.1 The Trade Contractor understands that if the Date of Substantial Completion established by this Agreement, as may be amended by subsequent Trade Change Order, is not attained, the Owner will suffer damages which are difficult to determine and accurately specify. The Trade Contractor agrees that if the Date of Substantial Completion is not attained the Trade Contractor shall pay the Owner Zero Dollars and No Cents ($0.00) as liquidated damages and not as a penalty for each day that Substantial Completion extends beyond the Date of Substantial Completion. The liquidated damages provided herein shall be in lieu of all liability for any and all

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extra costs, losses, expenses, claims, penalties and any other damages of whatsoever nature incurred by the Owner which are occasioned by any delay in achieving the Date of Substantial Completion.

6.5.2 FINAL COMPLETION The Owner and the Trade Contractor agree that this Agreement ☐ shall / ☒ shall not (indicate one) provide for the imposition of liquidated damages based on the Date of Final Completion.

6.5.2.1 The Trade Contractor understands that if the Date of Final Completion established by this Agreement, as may be amended by subsequent Trade Change Order is not attained, the Owner will suffer damages which are difficult to determine and accurately specify. The Trade Contractor agrees that if the Date of Final Completion is not attained the Trade Contractor shall pay the Owner Zero Dollars and No Cents ($0.00) as liquidated damages and not as a penalty for each day that Final Completion extends beyond the Date of Final Completion. The liquidated damages provided herein shall be in lieu of all liability for any and all extra costs, losses, expenses, claims, penalties and any other damages of whatsoever nature incurred by the Owner which are occasioned by any delay in achieving the Date of Final Completion.

6.5.3 OTHER LIQUIDATED DAMAGES The Owner and the Trade Contractor may agree upon the imposition of liquidated damages based on other project milestones or performance requirements. Such agreement shall be included as an exhibit to this Agreement.

6.6 LIMITED MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES Except for damages mutually agreed upon by the Parties as liquidated damages in Section 6.5 and excluding losses covered by insurance required by the Trade Contract Documents, the Owner and the Trade Contractor agree to waive all claims against each other for any consequential damages that may arise out of or relate to this Agreement, except for those specific items of damages excluded from this waiver as mutually agreed upon by the Parties and identified below. The Owner agrees to waive damages including but not limited to the Owner's loss of use of the Project, any rental expenses incurred, loss of income, profit or financing related to the Project, as well as the loss of business, loss of financing, principal office overhead and expenses, loss of profits not related to this Project, loss of reputation, or insolvency. The Trade Contractor agrees to waive damages including but not limited to loss of business, loss of financing, principal office overhead and expenses, loss of profits not related to this Project, loss of bonding capacity, loss of reputation, or insolvency. The provisions of this section shall also apply to the termination of this Agreement and shall survive such termination.

6.6.1 The following items of damages are excluded from this mutual waiver: The provisions of this section shall also apply to the termination of this Agreement and shall survive such termination. The Owner and the Trade Contractor shall require similar waivers in contracts with Subcontractors and Others retained for the Project.

ARTICLE 7 TRADE CONTRACT PRICE

7.1 LUMP SUM As full compensation for performance by the Trade Contractor of the Work in conformance with the Contract Documents, the Owner shall pay the Trade Contractor the lump sum price of: XX dollars and XX cents ($XX.XX) . The lump sum price is hereinafter referred to as the Trade Contract Price, which shall be subject to increase or decrease as provided in article 8.

Lump Sum Price includes Base Bid of $X.XX and Alternate #XX for {alternate description} for $X.XX for a total Lump Sum Price of $X.XX.

7.2 ALLOWANCES

7.2.1 All allowances stated in the Trade Contract Documents shall be included in the Trade Contract Price. The Owner shall select allowance items in a timely manner so as not to delay the Trade Contract

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Work.

7.2.2 Allowances shall include the costs of materials, supplies and equipment delivered to the Worksite, less applicable trade discounts and including requisite taxes, unloading and handling at the Worksite, and labor and installation, unless specifically stated otherwise. The Trade Contractor's Overhead and profit for the allowances shall be included in the Trade Contract Price, but not in the allowances. The Trade Contract Price shall be adjusted by Trade Contract Change Order to reflect the actual costs when they are greater than or less than the allowances.

ARTICLE 8 CHANGES

Changes in the Trade Contract Work that are within the general scope of this Agreement shall be accomplished, without invalidating this Agreement, by Trade Contract Change Order, and Trade Contract Interim Directed Change.

8.1 TRADE CHANGE ORDER

8.1.1 The Owner may order or the Trade Contractor may request changes in the Trade Contract Work or the timing or sequencing of the Trade Contract Work that impacts the Trade Contract Price or the Trade Contract Time. All such changes in the Trade Contract Work that affect Trade Contract Time or Trade Contract Price shall in the form of a Trade Contract Change Order. Any such requests for a change in the Trade Contract Price or the Trade Contract Time shall be processed in accordance with this article 8. Trade Contract Change Orders shall be executed on the ConsensusDOCS 813 - Trade Contract Change Order (CM as Owner's Agent) with attachments as necessary.

8.1.2 The Owner, with the assistance of the Construction Manager, and the Trade Contractor shall negotiate in good faith an appropriate adjustment to the Trade Contract Price or the Trade Contract Time and shall conclude these negotiations as expeditiously as possible. Acceptance of the Trade Contract Change Order and any adjustment in the Trade Contract Price or Trade Contract Time shall not be unreasonably withheld.

8.2 TRADE CONTRACT INTERIM DIRECTED CHANGE

8.2.1 The Construction Manager may issue a written Trade Contract Interim Directed Change signed by the Owner directing a change in the Trade Contract Work prior to reaching agreement with the Trade Contractor on the adjustment, if any, in the Trade Contract Price or the Trade Contract Time.

8.2.2 The Owner, with the assistance of the Construction Manager, and the Trade Contractor shall negotiate expeditiously and in good faith for appropriate adjustments, as applicable, to the Trade Contract Price or the Trade Contract Time arising out of a Trade Contract Interim Directed Change. As the Trade Contract Changed Work is performed, the Trade Contractor shall submit its costs for such work with its application for payment beginning with the next application for payment within thirty (30) Days of the issuance of the Trade Contract Interim Directed Change. If there is a dispute as to the cost to the Owner, the Trade Contractor shall continue to perform the, Trade Contract Changed Work set forth in the Trade Contract Interim Directed Change and the Owner shall pay the requirements Trade Contractor the Cost of the Work, defined in 8.3.1.3 below upon receipt of an application for payment and the Owner's (and the Architect's and construction manger's) determination that the work has been completed. The Parties reserve their rights as to the disputed amount, subject to the requirements ARTICLE 12.

8.2.3 When the Owner and the Trade Contractor agree upon the adjustment in the Trade Contract Price or the Trade Contract Time, for a change in the Trade Contract Work directed by a Trade Contract Interim Directed Change, such agreement shall be the subject of a Trade Contract Change Order. The

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Trade Contract Change Order shall include all outstanding Trade Contract Interim Directed Changes on which the Owner and Trade Contractor have reached agreement on Contract Price or Contract Time issued since the last Trade Contract Change Order.

8.3 DETERMINATION OF COST

8.3.1 An increase or decrease in the Trade Contract Price or the Trade Contract Time resulting from a change in the Trade Contract Work shall be determined by one or more of the following methods:

8.3.1.1 unit prices set forth in this Agreement or as subsequently agreed;

8.3.1.2 a mutually accepted, itemized lump sum;

8.3.1.3 COST OF THE WORK Cost of the Work as defined by this subsection plus 10.0 % for Overhead and 5.0 % for profit. "Cost of the Work" shall include the following costs reasonably incurred to perform a change in the Work

8.3.1.3.1 wages paid for labor in the direct employ of the Constructor in the performance of the Work;

8.3.1.3.2 salaries of the Trade Contractor's employees when stationed at the field office to the extent necessary to complete the applicable Work, employees engaged on the road expediting the production or transportation of material and equipment, and supervisory employees from the principal or branch office performing the functions listed below;

8.3.1.3.3 cost of applicable employee benefits and taxes, including but not limited to, workers' compensation, unemployment compensation, social security, health, welfare, retirement and other fringe benefits as required by law, labor agreements, or paid under the Trade Contractor's standard personnel policy, insofar as such costs are paid to employees of the Trade Contractor who are included in the Cost of the Work in subsections .1 and .2 immediately above;

8.3.1.3.4 reasonable transportation, travel, and hotel expenses of the Trade Contractor's personnel incurred in connection with the Work;

8.3.1.3.5 cost of all materials, supplies, and equipment incorporated in the Work, including costs of inspection and testing if not provided by the Owner, transportation, storage, and handling;

8.3.1.3.6 payments made by the Trade Contractor to Subcontractors for Work performed under this Agreement;

8.3.1.3.7 cost, including transportation and maintenance of all materials, supplies, equipment, temporary facilities, and hand tools not owned by the workers that are used or consumed in the performance of the Work, less salvage value or residual value; and cost less salvage value of such items used, but not consumed that remain the property of the Trade Contractor;

8.3.1.3.8 rental charges of all necessary machinery and equipment, exclusive of hand tools owned by workers, used at the Worksite, whether rented from the Trade Contractor or Others, including installation, repair and replacement, dismantling, removal, maintenance, transportation, and delivery costs. Rental from unrelated third parties shall be reimbursed at actual cost. Rentals from the Trade Contractor or its affiliates, subsidiaries, or related parties shall be reimbursed at the prevailing rates in the locality of the Worksite up to eighty-five percent (85%) of the value of the piece of equipment;

8.3.1.3.9 cost of the premiums for all insurance and surety bonds which the Trade Contractor is

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required to procure or deems necessary, and approved by the Owner including any additional premium incurred as a result of any increase in the cost of the Work;

8.3.1.3.10 sales, use, gross receipts or other taxes, tariffs, or duties related to the Work for which the Trade Contractor is liable;

8.3.1.3.11 permits, fees, licenses, tests, and royalties;

8.3.1.3.12 reproduction costs, photographs, facsimile transmissions, long-distance telephone calls, data processing costs and services, postage, express delivery charges, data transmission, telephone service, and computer-related costs at the Worksite to the extent such items are used and consumed in the performance of the Work or are not capable of use after completion of the Work;

8.3.1.3.13 all water, power, and fuel costs necessary for the Work;

8.3.1.3.14 cost of removal of all nonhazardous substances, debris, and waste materials;

8.3.1.3.15 all costs directly incurred to perform a change in the Work which are reasonably inferable from the Contract Documents for the Changed Work;

8.3.1.3.16 DISCOUNTS All discounts for prompt payment shall accrue to the Owner to the extent such payments are made directly by the Owner. To the extent payments are made with funds of the Constructor, all cash discounts shall accrue to the Constructor. All trade discounts, rebates and refunds, and all returns from sale of surplus materials and equipment, shall be credited to the Cost of the Work;

8.3.1.3.17 COST REPORTING The Trade Contractor shall maintain in conformance with generally accepted accounting principles a complete and current set of records that are prepared or used by the Trade Contractor to calculate the Cost of Work. The Owner and Construction Manager shall be afforded access to the Trade Contractor's records, books, correspondence, instructions, drawings, receipts, vouchers, memoranda and similar data relating to requested payment for Cost of the Work. The Trade Contractor shall preserve all such records for a period of three years after the final payment or longer where required by law;

8.3.1.3.18 COST AND SCHEDULE ESTIMATES The Trade Contractor shall use reasonable skill and judgment in the preparation of a cost estimate or schedule for a change to the Work, but does not warrant or guarantee their accuracy

8.3.1.4 If an increase or decrease cannot be agreed to as set forth in Clauses .1 through .3 above, and the Owner or the Construction Manager issues a Trade Contract Interim Directed Change, the cost of the change in the Trade Contract Work shall be determined by the reasonable actual expense and savings of the performance of the Work resulting from the change. If there is a net increase in the Trade Contract Price, the Trade Contractor's Fee shall be adjusted accordingly. In case of a net decrease in the Trade Contract Price, the Trade Contractor's Fee shall not be adjusted unless ten percent (10%) or more of the Project is deleted. The Trade Contractor shall maintain a documented, itemized accounting evidencing the expenses and savings.

8.3.2 If unit prices are set forth in the Trade Contract Documents or are subsequently agreed to by the Parties, but the character or quantity of such unit items as originally contemplated is so different in a proposed Trade Change Order that the original unit prices will cause substantial inequity to the Owner or the Trade Contractor, such unit prices shall be equitably adjusted.

8.4 CLAIMS FOR ADDITIONAL COST OR TIME Except as provided in subsection 6.3.2 and section 6.4 for

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any claim for an increase in the Trade Contract Price or the Trade Contract Time, the Trade Contractor shall give the Owner and the Construction Manager written notice of the claim within fourteen (14) Days after the occurrence giving rise to the claim or within fourteen (14) Days after the Trade Contractor first recognizes (or should have recognized) the condition giving rise to the claim, whichever is later. Except in an emergency, notice shall be given before proceeding with the Trade Contract Work. Thereafter, the Trade Contractor shall submit written documentation of its claim, including appropriate supporting documentation, within twenty-one (21) Days after giving notice, unless the Parties mutually agree upon a period of time. The Owner or Construction Manager shall respond in writing denying or approving the Trade Contractor's claim no later than fourteen (14) Days after receipt of the Trade Contractor's claim. Any change in the Trade Contract Price or the Trade Contract Time resulting from such claim shall be authorized by Trade Contract Change Order.

ARTICLE 9 PAYMENT

9.1 GENERAL PROVISIONS Within fourteen (14) calendar Days from the date of execution of this Agreement, the Trade Contractor shall prepare and submit to the Construction Manager for approval a Schedule of Values apportioned to the various divisions or phases of the Trade Contract Work. Each line item contained in the Schedule of Values shall be assigned a monetary price such that the total of all such items shall equal the Trade Contract Price. The Schedule of Values shall be prepared in such detail and be supported by such documents and proof as may be required by the Construction Manager.

9.2 PROGRESS PAYMENTS

9.2.1 APPLICATIONS The Trade Contractor shall submit to the Construction Manager monthly notarized applications for payment. Trade Contractor's applications for payment shall be itemized and supported by the Trade Contractor's Schedule of Values and any other substantiating data as required by this Trade Contractor Agreement or requested by the Construction Manager or Design Professional. Payment applications may include payment requests on account of properly authorized Trade Contract Change Orders and Interim Directed Changes. The progress payment application shall include Trade Contract Work performed through the preceding calendar month. The Construction Manager will review the application and recommend to the Design professional and the Owner amounts payable by the Owner to the Trade Contractor. The Owner, in accordance with the determination of the Design Professional, shall pay the amount otherwise due on any payment application, less any amounts as set forth below, no later than thirty (30) calendar Days after the payment application, or portion thereof, is approved the Design Professional. The Owner may deduct, from any progress payment, such amounts as may be retained pursuant to subsection 9.2.4 below.

9.2.2 STORED MATERIALS AND EQUIPMENT Unless otherwise provided in the contract documents, applications for payment may include materials and equipment not yet incorporated into the Work but delivered to and suitably stored onsite or offsite including applicable insurance, storage and costs incurred transporting the materials to an offsite storage facility. Approval of payment applications for stored materials and equipment stored offsite shall be conditioned on submission by the Trade Contractor of bills of sale and proof of required insurance, or such other procedures satisfactory to the Owner to establish the proper valuation of the stored materials and equipment, the Owner's title to such materials and equipment, and to otherwise protect the Owner's interests therein, including transportation to the site.

9.2.3 CLAIM WAIVERS

9.2.3.1 PARTIAL CLAIMWAIVERS AND AFFIDAVITS As a prerequisite for payment, the Trade Contractor shall provide, in a form satisfactory to the Owner and the Construction Manager, partial claim waivers in the amount of the application for payment and affidavits from the Trade Contractor, and its Subcontractors, Material Suppliers for the completed Trade Contract Work.

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Such waivers shall be effective upon payment. In no event shall the Trade Contractor be required to sign an unconditional waiver of claim, either partial or final, prior to receiving payment or in an amount in excess of what it has been paid.

9.2.4 RETAINAGE From each progress payment made to the Trade Contractor has the Owner shall retain FIVE (5) percent of the amount otherwise due after deduction of any amounts as provided in section 9.3 and in no event shall such percentage exceed any applicable statutory requirements of this Agreement. Retainage shall be withheld and administered in accordance with Iowa Code Chapter 572:

9.3 ADJUSTMENT OF TRADE CONTRACTOR'S PAYMENT APPLICATION The Owner or the Construction Manager, upon notification of the Design Professional, may reject or adjust a Trade Contractor payment application or nullify a previously approved Trade Contractor payment application, in whole or in part, as may reasonably be necessary to protect the Owner from loss or damage based upon the following, to the extent that the Trade Contractor is responsible therefor under this Trade Contractor Agreement:

9.3.1 the Trade Contractor's repeated failure to perform the Trade Contract Work as required by the Trade Contractor Agreement;

9.3.2 loss or damage arising out of or relating to the Trade Contractor Agreement and caused by the Trade Contractor to the Owner, or to the Construction Manager or others to whom the Owner may be liable;

9.3.3 the Trade Contractor's failure to properly pay for labor, materials, equipment or supplies furnished in connection with the Trade Contract Work;

9.3.4 nonconforming or defective Trade Contract Work which has not been corrected in a timely fashion;

9.3.5 reasonable evidence of delay in performance of the Trade Contract Work such that the work will not be completed within the Trade Contract Time, and that the unpaid balance of the Trade Contract Price is not sufficient to offset any liquidated damages or actual damages that may be sustained by the Owner as a result of the anticipated delay caused by the Trade Contractor;

9.3.6 reasonable evidence demonstrating that the unpaid balance of the Trade Contract Price is insufficient to cover the cost to complete the Trade Contract Work; and

9.3.7 third-party claims involving the Trade Contractor or reasonable evidence demonstrating that third-party claims are likely to be filed unless and until the Trade Contractor furnishes the Owner with adequate security in the form of a surety bond, letter of credit or other collateral or commitment which are sufficient to discharge such claims if established. No later than thirty (30) Days after receipt of an application for payment, the Owner or Construction Manager shall give written notice to the Trade Contractor, disapproving or nullifying it or a portion thereof, specifying the reasons for the disapproval or nullification. When the above reasons for disapproving or nullifying an application for payment are removed, payment will be made for amounts previously withheld.

9.4 PAYMENT NOT ACCEPTANCE Payment to the Trade Contractor does not constitute or imply acceptance of any portion of the Trade Contract Work.

9.5 PAYMENT DELAY If for any reason not the fault of the Trade Contractor, the Trade Contractor does not receive a progress payment from the Owner sixty (60) calendar Days after the time such payment is due, as defined in Subparagraph 9.2.1, then the Trade Contractor, upon giving within seven (7) calendar Days after written notice to the Owner, and without prejudice to and in addition to any other legal remedies, may stop its Trade Contract Work until payment of the full amount owing to the Trade Contractor has been received. The

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Trade Contract Price and Trade Contract Time shall be equitably adjusted by a Trade Contract Change Order to reflect reasonable cost and delay resulting from shutdown, delay and start-up.

9.6 SUBSTANTIAL COMPLETION

9.6.1 The Trade Contractor shall notify the Owner, the Construction Manager and the Design Professional when it considers Substantial Completion of the Trade Contract Work or a designated portion to have been achieved. The Construction Manager and the Design Professional shall promptly conduct an inspection to determine whether the Trade Contract Work or designated portion can be occupied or utilized for its intended use by the Owner without excessive interference in completing any remaining unfinished Trade Contract Work by the Trade Contractor. If the Construction Manager and the Design Professional determine that the Trade Contract Work or designated portion has not reached Substantial Completion, the Design Professional, and the Construction Manager, shall promptly compile a list of items to be completed or corrected so the Owner may occupy or utilize the Trade Contract Work or designated portion for its intended use. The Trade Contractor shall promptly complete all items on the list.

9.6.2 When Substantial Completion of the Trade Contract Work or a designated portion is achieved, the Construction Manager and the Design Professional shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, and the respective responsibilities of the Owner and Trade Contractor for interim items such as security, maintenance, utilities, insurance and damage to the Trade Contract Work. The Owner shall assume all responsibilities for items such as security, maintenance, utilities, and insurance, and damage to the Work. The certificate shall also list the items to be completed or corrected, and establish the time for their completion or correction. The Certificate of Substantial Completion shall be submitted to the Trade Contractor for written acceptance of responsibilities assigned in the Certificate.

9.6.3 Unless otherwise provided in the Certificate of Substantial Completion, warranties required by the Trade Contract Documents shall commence on the date of Substantial Completion of the Trade Contract Work or a designated portion.

9.6.4 Uncompleted items shall be completed by the Trade Contractor by the Final Completion date set forth in the Agreement and/or Construction Schedule. The Trade Contractor may request early release of retainage in accordance with Iowa Code Section 26.13. Payment for completed work and retainage shall be made in accordance with Iowa Code Chapters 26 and 573.

9.7 PARTIAL OCCUPANCY OR USE The Owner may occupy or use completed or partially completed portions of the Trade Contract Work when (a) the portion of the Trade Contract Work is designated in a Certificate of Substantial Completion, (b) appropriate insurer(s) consent to the occupancy or use, and (c) appropriate public authorities authorize the occupancy or use. Such partial occupancy or use shall constitute Substantial Completion of that portion of the Trade Contract Work.

9.8 FINAL PAYMENT

9.8.1 APPLICATION Upon acceptance of the Trade Contract Work by the Construction Manager, and approval by the Design Professional, and upon the Trade Contractor furnishing evidence of fulfillment of the Trade Contractor's obligations in accordance with the Trade Contract Documents, the Trade Contractor shall submit its application for final payment. The Construction Manager will review the Trade Contractor's final payment application and recommend to the Design Professional and the Owner an amount payable by the Owner to the Trade Contractor. The Design Professional shall then recommend an amount to be paid by the Owner. Final payment shall be made in accordance with Iowa Code Chapters 26 and 573.

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9.8.2 REQUIREMENTS Along with its application for final payment, the Trade Contractor shall furnish to the Construction Manager:

9.8.2.1 an affidavit that all payrolls, bills for materials and equipment, and other indebtedness connected with the Trade Contract Work for which the Owner or its property or the Construction Manager or the Owner's surety might in any way be liable, have been paid or otherwise satisfied;

9.8.2.2 consent of the Trade Contractor's surety to final payment;

9.8.2.3 satisfaction of closeout procedures as may be required by the Trade Contractor Agreement;

9.8.2.4 certification(or other writing indicating) that insurance required by the Trade Contractor Agreement is and will remain effect beyond final payment pursuant to this Trade Contractor Agreement and

9.8.2.5 other data if required by the Owner or Construction Manager, such as receipts, releases, and waivers of liens effective upon payment to the extent and in such form as may be designated by the Owner or Construction Manager. Acceptance of final payment by the Trade Contractor shall constitute a waiver of all claims by the Trade Contractor except those previously made in writing and identified by the Trade Contractor as unsettled at the time of final application for payment.

9.8.3 TIME OF PAYMENT Final payment of the balance of the Trade Contract Price, less any amount retained pursuant to subsection 9.2.4 of this Agreement, and as required by Iowa Code Chapters 26 and 573, which among other things requires that twice the amount of an Iowa Code Chapter 573 subcontractor claim be withheld from final payment, shall be made to the Trade contractor within sixty (60) Days after the Trade Contractor has submitted a complete and accurate application for final payment.

9.8.4 LATE PAYMENT INTEREST Progress payments or final payment due and unpaid under this Trade Contractor Agreement shall bear interest from the date payment is due at the statutory rate prevailing at the place of the Project.

9.9 PAYMENT USE AND VERIFICATION The Trade Contractor is required to pay for all labor, materials and equipment used in the performance of the Trade Contract Work through the most current period applicable to progress payments received. Reasonable evidence, satisfactory to the Construction Manager, may be required to show that all obligations relating to the Trade Contract Work are current before releasing any payment due on the Trade Contract Work. If required by the Construction Manager, before final payment is made for the Trade Contract Work, the Trade Contractor shall submit evidence satisfactory to the Construction Manager that all payrolls, bills for materials and equipment, and all known indebtedness connected with the Trade Contract Work, have been paid or otherwise satisfied as set forth in subsection 9.8.2.

ARTICLE 10 INDEMNITY, INSURANCE, WAIVERS AND BONDS

10.1 INDEMNITY

10.1A To the extent portions of this Article are in conflict with SF 396 (codified at Iowa Code Section 573A.5) said portions are void and unenforceable.

10.1.1 TRADE CONTRACTOR'S INDEMNITY To the fullest extent permitted by law, the Trade Contractor shall indemnify and hold harmless the Owner, the Owner's officers, directors, members,

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consultants, agents and employees, from all claims for bodily injury and property damage, other than to the Work itself and other property insured under subsection 10.3.1, including reasonable attorneys' fees, costs and expenses, that may arise from the performance of the Work, but only to the extent caused by the negligent acts or omissions of the Trade Contractor, Subcontractors or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable. The Trade Contractor shall be entitled to reimbursement of any defense costs paid above the Trade Contractor's percentage of liability for the underlying claim to the extent provided for under subsection 10.1.2.

10.1.2 OWNER'S INDEMNITY To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Trade Contractor, its officers, directors, members, consultants, agents, and employees, from all claims for bodily injury and property damage, other than property insured under subsection 10.3.1, including reasonable attorneys' fees, costs and expenses, that may arise from the performance of work by Owner, Design Professional or Others, but only to the extent caused by the negligent acts or omissions of the Owner, Design Professional or Others. The Owner shall be entitled to reimbursement of any defense costs paid above Owner's percentage of liability for the underlying claim to the extent provided for under subsection 10.1.1.

10.1.3 CONSTRUCTION MANAGER AND DESIGN PROFESSIONAL INDEMNITY The Owner shall cause the Construction Manager and the Design Professional to agree to indemnify and hold harmless the Owner from all claims for bodily injury and property damage, other than to the Work itself and other property insured under section 10.3, that may arise from the Construction Manager's or the Design Professional's services, but only to the extent that such claims result from the negligent acts or omissions of the Construction Manager or the Design Professional, respectively, or anyone for whose acts or omissions the Construction Manager or Design Professional, respectively, is liable. Such provisions shall be in a form no less protective of the Parties than the Construction Manager's Indemnity provided in ConsensusDocs 801 (2011) or the Design Professional's indemnity provided in ConsensusDocs 803 (2011) respectively, and shall be reasonably satisfactory to the Owner and the Trade Contractor.

10.1.4 ADJACENT PROPERTY INDEMNIFICATION To the extent of the limits of Trade Contractor's Commercial General Liability Insurance specified in subsection 10.2.1 or Zero Dollars and No Cents ($0.00) whichever is more, the Trade Contractor shall indemnify and hold harmless the Owner against any and all liability, claims, demands, damages, losses and expenses, including attorney's fees, in connection with or arising out of any damage or alleged damage to any of Owner's existing adjacent property that may arise from the performance of the Trade Contract Work, but only to the extent of the negligent acts or omissions of the Trade Contractor, Subcontractor or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable.

10.1.5 NO LIMITATION ON LIABILITY In any and all claims against the Indemnitees by any employee of the Trade Contractor, anyone directly or indirectly employed by the Trade Contractor or anyone for whose acts the Trade Contractor may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Trade Contractor under Workers' Compensation acts, disability benefit acts or other employment benefit acts.

10.2 TRADE CONTRACTOR'S INSURANCE

10.2.1 Prior to the start of the Work, the Trade Contractor shall procure and maintain in force Workers Compensation/Employers' Liability Insurance, Business Automobile Liability Insurance, and Commercial General Liability Insurance (CGL). The CGL policy shall include coverage for liability arising from premises, operations, independent contractors, products-completed operations, personal injury and

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advertising injury, contractual liability, and broad form property damage. The Trade Contractor's liability policies, as required in this Subparagraph 10.2.1, shall be written on an occurrence basis with at least the following limits of liability:

10.2.1.1 Workers' Compensation- amount required by the laws of Iowa

10.2.1.2 Employers' Liability Insurance - $500,000 or an amount required by Iowa law, whichever is greater.

10.2.1.3 Business Automobile Liability Insurance

a. $1,000,000 Each Accident

10.2.1.4 Commercial General Liability Insurance

a. $1,000,000 Each Occurrence b. $2,000,000 General Aggregate c. $1,000,000 Products/Completed Operations Aggregate d. $1,000,000 Personal and Advertising Injury Limit

10.2.2 The Trade Contractor Must also carry and maintain Excess or Umbrella Liability coverage for the policies in subsection 10.2.1 in the amounts as listed below:

Trade Contractor Contract Amount: <$1,000,000 - $2 Million Umbrella or more $1,000,000 - $5,000,000 - $5 Million Umbrella or more >$5,000,000 - $10 Million Umbrella or more

10.2.3 The Trade Contractor shall maintain in effect all insurance coverage required under subsection 10.2.1 with insurance companies lawfully authorized to do business in Iowa. Such insurance companies shall have a minimum A.M. Best Rating of A-VI (Consult instructions and insurance advisor).If the Trade Contractor fails to obtain or maintain any insurance coverage required under this Agreement, the Owner may purchase such coverage and charge the expense to the Trade Contractor, or terminate this Agreement.

10.2.4 To the extent commercially available, the policies of insurance required under Subparagraph 10.2.1 shall contain a provision that the insurance company or its designee must give the Owner written notice transmitted in paper or electronic format: (a) 30 days before coverage is nonrenewed by the insurance company and (b) with 10 business days after cancelation of coverage by the insurance company. The Trade Contractor shall maintain completed operations liability insurance for one year after acceptance of the Contract Documents, whichever is longer. Prior to commencement of services, the Trade Contract shall furnish the Owner with certificates evidencing the required coverages. In addition, if any insurance policy required under subsection 10.2.1 is not to be immediately replaced without a lapse in coverage when it expires, exhausts its limits, or is to be, cancelled, the Trade Contractor shall give Owner prompt written notice upon actual or constructive knowledge of such condition.

10.2.5 ADDITIONAL LIABILITY COVERAGE

10.2.5.1 The Owner [X] shall / [ ] shall not (indicate one) require the Trade Contractor to purchase and maintain liability coverage, primary to the Owner's coverage under subsection 10.3.1.

10.2.5.2 If required by subsection 10.2.5.1, the additional liability coverage required of the Trade Contractor shall be:

1. Additional Insured Owner shall be named as an additional insured on Trade Contractor's Commercial General Liability Insurance specified for operations and completed operations,

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but only with respect to liability for bodily injury, property damage or personal and advertising injury to the extent caused by the negligent acts or omissions of Trade Contractor, or those acting on Trade Contractor's behalf, in the performance of Trade Contractor's Work for.

2. OCP Trade Contractor shall provide an Owners' and Contractors' Protective Liability Insurance ("OCP") policy with limits equal to the limits on Commercial General Liability Insurance specified or limits as otherwise required by Owner.

Any documented additional cost in the form of a surcharge associated with procuring the additional liability coverage in accordance with this subsection shall be paid by the Owner directly or the costs may be reimbursed by the Owner to the Trade Contractor by increasing the Trade Contract Price to correspond to the actual cost required to purchase and maintain the additional liability coverage. Prior to commencement of the Work, the Trade Contractor shall obtain and furnish to the Owner a certificate evidencing that the additional liability coverages have been procured.

10.2.6 PROFESSIONAL LIABILITY INSURANCE To the extent the Trade Contractor is required to procure design services under this Agreement, in accordance with section 3.14, the Trade Contractor shall require the designers to obtain professional liability insurance for claims arising from the negligent performance of professional services under this Agreement, with a company reasonably satisfactory to the Owner, including coverage for all professional liability caused by any of the Designer's(s') consultants, written for not less than $1,000,000 per claim and in the aggregate with the deductible not to exceed $2,000,000. The deductible shall be paid by the Designer.

10.3 OWNER'S INSURANCE

10.3.1 Deleted.

10.3.2 Deleted.

10.4 PROPERTY INSURANCE

10.4.1 Before the start of Trade Contract Work, the Owner shall obtain and maintain Builder's Risk Policy insurance with minimum coverage limits equal to the full cost of replacement of the Project at the time of loss. This insurance shall also name the Trade Contractor, Subcontractors, Material Suppliers, Construction Manager and Design Professional as insureds. This insurance shall be written as a Builder's Risk Policy or equivalent form to cover all risks of physical loss except those specifically excluded by the policy, and shall insure at least against the perils of fire, lightning, explosion, windstorm, hail, smoke, aircraft and vehicles, riot and civil commotion, theft, vandalism, malicious mischief, debris removal, flood (subject to sublimits), earthquake (subject to sublimits), earth movement, water damage, wind damage, testing if applicable, collapse however caused, and shall include coverage for, material, or equipment stored offsite, onsite or in transit. This policy shall provide for a waiver of subrogation in favor of the Trade Contractor, Subcontractors, Material Suppliers, Construction Manager and Design Professional. This insurance shall remain in effect until the Substantial Completion of the Work, final payment has been made or until no person or entity other than the Owner has an insurable interest in the property to be covered by this insurance, whichever is sooner. Partial occupancy or use of the Work shall not commence until the Owner has secured the consent of the insurance company or companies providing the coverage required in this Subparagraph 10.4.1.

10.4.2 If the Owner does not intend to purchase the property insurance required by this Agreement, including all of the coverages and deductibles described herein, the Owner shall give written notice to the Trade Contractor, the Design Professional and the Construction Manager before the Trade Contract

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Work is commenced. The Trade Contractor may then provide insurance to protect its interests and the interests of the Subcontractors, including the coverage of deductibles. The cost of this insurance shall be charged to the Owner in a Change Order. The Owner shall be responsible for all of Trade Contractor's costs reasonably attributed to the Owner's failure or neglect in purchasing or maintaining the coverage described above.

10.4.2.1 The Owner will not obtain insurance to cover the risk of physical loss resulting from Terrorism. The Construction Manager is not required to purchase this type of insurance but may purchase this type of insurance if it chooses. f purchased, the cost of this insurance shall be borne by the Construction manager.

10.4.3 POLICIES The Owner shall provide the Trade Contractor with a copy of all policies including all endorsements upon request.

10.5 PROPERTY INSURANCE LOSS ADJUSTMENT

10.5.1 LOSS ADJUSTMENT Any insured loss shall be adjusted with the Owner and the Trade Contractor and made payable to the Owner as trustee for the insureds, as their interests may appear.

10.5.2 DISTRIBUTION OF PROCEEDS Following the occurrence of an insured loss, monies received will be deposited in a separate account and the trustee shall make distribution in accordance with the agreement of the Parties in interest.

10.6 WAIVERS

10.6.1 PROPERTY DAMAGE The Owner and Trade Contractor waive all claims and other rights they may have against each other for loss of or damage to (a) the Project, (b) all materials, machinery, equipment and other items used in accomplishing the Trade Contract Work or services or to be incorporated into the Project, while the same are in transit, at the Project Site, during erection and otherwise, and (c) all property owned by or in the custody of Owner and its affiliates, however such loss or damage shall occur, to be extent such damage is covered by property insurance. The proceeds of such insurance shall be held by the Owner as trustee.

10.6.2 WAIVER OF SUBROGATION The Owner shall have its insurers waive all rights of subrogation they may have against the Construction Manager, Design Professional, Trade Contractors, and their Subcontractors and Material Suppliers on all policies carried by the Owner on the Project and adjacent properties, including, after final payment, those policies to be provided on the completed Project not intended to insure the Project during construction.

10.6.3 ENDORSEMENT If the policies of insurance referred to in this section require an endorsement to provide for continued coverage where there is a waiver of subrogation, the Owner will cause them to be so endorsed.

10.7 RISK OF LOSS Except to the extent a loss is covered by propertyinsurance,carried by the owner, risk of loss or damage to the Work shall be upon the Trade Contractor until the Date of Final Completion, unless otherwise agreed to by the Parties.

10.8 BONDS Performance and Payment Bonds

☒ are

☐ are not

required of the Trade Contractor that meet the requirements of Iowa Code Chapter 573. A deposit in lieu of a

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bond may be acceptable if it meets the requirements of Iowa Code Section 573.4. Such bonds shall be issued by a surety admitted in the State in which the Project is located and must be acceptable to the Owner. The Owner's acceptance shall not be withheld without reasonable cause. The penal sum of the Payment Bond and of the Performance Bond shall each be one hundred percent (100%) of the original Contract Price. Any increase in the Contract Price that exceeds ten percent (10%) in the aggregate shall require a rider to the Bonds increasing penal sums accordingly. Up to such ten percent (10%) amount, the penal sum of the Bond shall remain equal to one hundred percent (100%) of the Contract Price. The Trade Contractor shall endeavor to keep its surety advised of changes potentially impacting the Contract Time and Contract Price, though the Trade Contractor shall require that its surety waives any requirement to be notified of any alteration or extension of time. The Trade Contractor's Payment Bond for the Project, if any, shall be made available by the Owner for review and copying by the Subcontractor. Iowa Code Chapter 573 shall control and take precedence over any conflicting term or condition in this Agreement

ARTICLE 11 SUSPENSION, NOTICE TO CURE AND TERMINATION OF AGREEMENT

11.1 SUSPENSION BY OWNER FOR CONVENIENCE

11.1.1 OWNER SUSPENSION Should the Owner order the Trade Contractor in writing to suspend, delay, or interrupt the performance of the Trade Contract Work for such period of time as may be determined to be appropriate for the convenience of the Owner and not due to any act or omission of the Trade Contractor or any person or entity for whose acts or omissions the Trade Contractor may be liable, then the Trade Contractor shall immediately suspend, delay or interrupt that portion of the Trade Contract Work as ordered by the Owner. The Trade Contract Price and the Trade Contract Time shall be equitably adjusted by Trade Contract Change Order for the cost and delay resulting from any such suspension.

11.1.2 Any action taken by the Owner that is permitted by any other provision of the Trade Contract Documents and that results in a suspension of part or all of the Trade Contract Work does not constitute a suspension of Trade Contract Work under this section.

11.2 NOTICE TO CURE A DEFAULT If the Trade Contractor persistently refuses or fails to supply enough properly skilled workers, proper materials, or equipment to maintain the approved Construction Schedule in accordance with ARTICLE 6, or fails to make prompt payment to its workers, Subcontractors or Material Suppliers; disregards laws, ordinances, rules, regulations or orders of any public authority having jurisdiction; or is otherwise guilty of a material breach of a provision of this Agreement, the Trade Contractor may be deemed in default. If the Trade Contractor fails within seven (7) business Days after receipt of written notification to commence and continue satisfactory correction of such default with diligence and promptness, then the Owner shall give the Trade Contractor a second notice to correct the default within a three (3) Day period. If the Trade Contractor fails to promptly commence and continue satisfactory correction of the default following receipt of such second notice, the Owner without prejudice to any other rights or remedies may:

11.2.1 supply workers and materials, equipment and other facilities as the Owner or Construction Manager deems necessary for the satisfactory correction of the default, and charge the cost to the Trade Contractor, who shall be liable for the payment of same including reasonable Overhead, profit and attorneys' fees;

11.2.2 contract with Others to perform such part of the Trade Contract Work as the Owner or Construction Manager determines shall provide the most expeditious correction of the default, and charge the cost to the Trade Contractor;

11.2.3 withhold payment due the Trade Contractor in accordance with section 9.3; and

11.2.4 in the event of an emergency affecting the safety of persons or property, immediately commence

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and continue satisfactory correction of such default as provided in subsections 11.2.1 and 11.2.2 without first giving written notice to the Trade Contractor, but shall give prompt written notice of such action to the Trade Contractor following commencement of the action.

11.3 OWNER'S RIGHT TO TERMINATE FOR DEFAULT

11.3.1 TERMINATION BY OWNER FOR DEFAULT If, within seven (7) Days of receipt of a notice to cure pursuant to section 11.2, the Trade Contractor fails to commence and satisfactorily continue correction of the default set forth in the notice to cure, the Owner may notify the Trade Contractor that it intends to terminate this Agreement for default absent appropriate corrective action within fourteen additional Days. After the expiration of the additional fourteen (14) Day period, the Owner may terminate this Agreement by written notice absent appropriate corrective action. Termination for default is in addition to any other remedies available to Owner under section 11.2. If the Owner's cost arising out of the Trade Contractor's failure to cure, including the cost of completing the Trade Contract Work and reasonable attorneys' fees, exceeds the unpaid Trade Contract Price, the Trade Contractor shall be liable to the Owner for such excess costs. If the Owner's costs are less than the unpaid Trade Contract Price, the Owner shall pay the difference to the Trade Contractor. In the event the Owner exercises its rights under this section, upon the request of the Trade Contractor the Owner shall furnish to the Trade Contractor a detailed accounting of the cost incurred by the Owner.

11.3.2 USE OF TRADE CONTRACTOR'S MATERIALS, SUPPLIES AND EQUIPMENT If the Owner or Others perform work under this section, the Owner shall have the right to take and use any materials, supplies and equipment belonging to the Trade Contractor and located at the Worksite for the purpose of completing any remaining Trade Contract Work. Immediately upon completion of the Work, any remaining materials, supplies or equipment not consumed or incorporated in the Trade Contract Work shall be returned to the Trade Contractor in substantially the same condition as when they were taken, reasonable wear and tear excepted.

11.3.3 If the Trade Contractor files a petition under the Bankruptcy Code, this Agreement may be terminated for cause at the may be terminated for cause at the Owner.

11.3.3 If the Trade Contractor files a petition under the Bankruptcy Code, this Agreement may be terminated for cause at the may be terminated for cause at the Owner.

11.3.4 The Owner shall make reasonable efforts to mitigate damages arising from Trade Contractor default, and shall promptly invoice the Trade Contractor for all amounts due pursuant to sections 11.2 and 11.3.

11.4 TERMINATION BY OWNER FOR CONVENIENCE

11.4.1 Upon written notice to the Trade Contractor, the Owner may, without cause, terminate this Agreement. The Trade Contractor shall immediately stop the Work, follow the Owner's or Construction Manager's instructions regarding shutdown and termination procedures, and strive to minimize any further costs.

11.4.2 If the Owner terminates this Agreement pursuant to this section, the Trade Contractor shall be paid:

11.4.2.1 for the Work performed to date including Overhead and profit; and

11.4.2.2 for all demobilization costs and costs incurred as a result of the termination but not including Overhead or profit on work not performed;

11.4.2A Upon written notice to the Trade Contractor the Owner has the right to terminate this

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Agreement without penalty as a result of the following: 1) the legislature or governor fail to appropriate funds sufficient to allow the Owner to operate as required and fulfill its obligations under this Agreement, 2) funds are de-appropriated or not allocated, 3) the Owner's authorization to operate is withdrawn or there is a material alteration in the programs administered by the owner, or 4) the Owner's duties are substantially modified. If such a termination results then the Trade Contractor shall be paid in the manner set forth in subparagraph 11.4.2. If, however, an appropriation to cover the cost of this Agreement becomes available within sixty (60) days subsequent to termination under this paragraph then the Owner agrees to re-enter into a modified version of this Agreement that accounts for the termination and reinstatement.

11.4.3 If the Owner terminates this Agreement pursuant to sections 11.3 or 11.4, the Trade Contractor shall:

11.4.3 If the Owner terminates this Agreement pursuant to sections 11.3 or 11.4, the Trade Contractor shall:

11.4.3.1 execute and deliver to the Owner all papers and take all action required to assign, transfer and vest in the Owner the rights of the Trade Contractor to all materials, supplies and equipment for which payment has or will be made in accordance with the Trade Contract Documents and all subcontracts, orders and commitments which have been made in accordance with the Trade Contract Documents;

11.4.3.2 exert reasonable effort to reduce to a minimum the Owner's liability for subcontracts, orders and commitments that have not been fulfilled at the time of the termination;

11.4.3.3 cancel any subcontracts, orders and commitments as the Owner or Construction Manager directs; and

11.4.3.4 sell at prices approved by the Owner or Construction Manager any materials, supplies and equipment as the Owner or Construction Manager directs, with all proceeds paid or credited to the Owner.

11.5 TRADE CONTRACTOR'S RIGHT TO TERMINATE

11.5.1 Upon seven (7) Days' written notice to the Owner and Construction Manager, the Trade Contractor may terminate this Agreement if the Trade Contract Work has been stopped for a thirty (30) Day period through no fault of the Trade Contractor for any of the following reasons:

11.5.1.1 under court order or order of other governmental authorities having jurisdiction;

11.5.1.2 as a result of the declaration of a national emergency or other governmental act during which, through no act or fault of the Trade Contractor, materials are not available; or

11.5.1.3 suspension by the Owner for convenience pursuant to section 11.1

11.5.2 In addition, upon seven (7) Days' written notice to the Owner and Construction Manager, the Trade Contractor may terminate the Agreement if the Owner:

11.5.2.1 fails to furnish reasonable evidence pursuant to section 4.1.2 that sufficient funds are available and committed for Project financing, or

11.5.2.2 assigns this Agreement over the Trade Contractor's reasonable objection, or

11.5.2.3 fails to pay the Trade Contractor in accordance with this Agreement and the Trade Contractor has complied with the notice provisions of section 9.5, or

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11.5.2.4 otherwise materially breaches this Agreement.

11.5.3 Upon termination by the Trade Contractor in accordance with this section, the Trade Contractor shall be entitled to recover from the Owner payment for all Trade Contract Work executed and for any proven loss, cost or expense in connection with the Trade Contract Work, including all demobilization costs plus reasonable Overhead and profit on work not performed.

11.6 OBLIGATIONS ARISING BEFORE TERMINATION Even after termination pursuant to ARTICLE 11, the provisions of this Agreement still apply to any Trade Contract Work performed, payments made, events occurring, costs charged or incurred or obligations arising before the termination date.

ARTICLE 12 DISPUTE MITIGATION AND RESOLUTION

12.1 WORK CONTINUANCE AND PAYMENT Unless otherwise agreed in writing, the Trade Contractor shall continue the Trade Contract Work and maintain the Construction Schedule during any dispute mitigation or resolution proceedings. If the Trade Contractor continues to perform, the Owner shall continue to make payments in accordance with this Agreement.

12.2 DIRECT DISCUSSIONS If the Parties cannot reach resolution on a matter relating to or arising out of the Agreement, the Parties shall endeavor to reach resolution through good faith direct discussions between the Parties' representatives, who shall possess the necessary authority to resolve such matter and who shall record the date of first discussions. The authorized representative for the Trade Contractor is identified in Paragraph 3.4 of the Agreement. The authorized representative for the Owner is identified in Paragraph 4.2 of the Agreement. The parties' authorized representative are, among other things, authorized to resolve matters of disagreement and disputes between the Parties. If the dispute remains unresolved after fifteen (15) Days from the date of first discussion, the Parties shall submit such matter to the dispute mitigation and dispute resolution procedures selected herein.

12.3 MITIGATION The Parties agree that dispute mitigation procedures provided in this Project. Disputes remaining unresolved after direct discussions shall be directed to the selected mitigation procedure immediately below. The dispute mitigation procedure shall result in nonbinding finding on the matter. This may be introduced as evidence at a subsequent binding adjudication of the matter, as designee on Paragraph 12.5. The Parties agree that the dispute mitigation procedure shall be

(Designate only one.)

[X] Project Neutral

[ ] Dispute Review Board

12.3.1 MITIGATION PROCEDURES The Project Neutral/Dispute Review Board shall be mutually selected and appointed by the Parties and shall execute a retainer agreement with the Parties establishing the scope of the Project Neutral/Dispute Review Board's responsibilities. The costs and expenses of the Project Neutral/Dispute Review Board shall be shared equally by the Parties. The Project Neutral/Dispute Review Board shall be available to either Party, upon request, throughout the course of the Project, and shall make regular visits to the Project so as to maintain an up-to-date understanding of the Project progress and issues and to enable the Project Neutral/Dispute Review Board to address matters in dispute between the Parties promptly and knowledgeably. The Project Neutral/Dispute Review Board shall issue nonbinding findings within five (5) business Days of referral of the matter to the Project Neutral, unless good cause is shown.

12.3.2 If the matter remains unresolved following the issuance of the nonbinding finding by the mitigation procedure or if the Project Neutral/Dispute Review Board fails to issue nonbinding findings

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within five (5) Days of the referral, the Parties shall submit the matter to the binding dispute resolution procedure designated in section 12.5.

12.4 MEDIATION If direct discussions pursuant to section 12.2 do not result in resolution of the matter and no dispute mitigation procedure is selected under section 12.3, the Parties shall endeavor to resolve the matter by mediation through the current Construction Industry Mediation Rules of the American Arbitration Association, or the Parties may mutually agree to select another set of mediation rules. The administration of the mediation shall be as mutually agreed by the Parties. The mediation shall be convened within thirty (30) business Days of the matter first being discussed and shall conclude within forty-five (45) business Days of the matter first being discussed. Either Party may terminate the mediation at any time after the first session, but the decision to terminate shall be delivered in person by the terminating Party to the non-terminating Party and to the mediator. The costs of the mediation shall be shared equally by the Parties.

12.5 BINDING DISPUTE RESOLUTION If the matter is unresolved after submission of the matter to a mitigation procedure or to mediation, the Parties shall submit the matter to the binding dispute resolution procedure designated herein.

(Designate only one.)

☐ Arbitration using the current Construction Industry Arbitration Rules of the American Arbitration Association

☒ Litigation in either the state or federal court having jurisdiction of the matter in the location of the Project.

12.5.1 The costs of any binding dispute resolution procedures shall be borne by the non-prevailing Party, as determined by the adjudicator of the dispute. However, the costs of binding dispute resolution does not include attorney fees. The Parties are each responsible for paying for their own attorney fees.

12.5.2 VENUE The venue of any binding dispute resolution procedure shall be Des Moines, Iowa.

12.6 MULTIPARTY PROCEEDING All parties necessary to resolve a claim shall be parties to the same dispute resolution proceeding. Appropriate provisions shall be included in all other contracts relating to the Work to provide for the joinder or consolidation of such dispute resolution procedures.

12.7 LIEN RIGHTS The Trade Contractor acknowledges that it has no mechanic's lien rights on this Project because it is a public improvement project.

ARTICLE 13 MISCELLANEOUS PROVISIONS

13.1 ASSIGNMENT Neither the Owner nor the Trade Contractor shall assign their interest in this Agreement without the written consent of the other except as to the assignment of proceeds. The terms and conditions of this Agreement shall be binding upon both Parties, their partners, successors, assigns and legal representatives. Neither Party to this Agreement shall assign the Agreement as a whole without written consent of the other. If either Party attempts to make such an assignment, that Party shall nevertheless remain legally responsible for all obligations under this Agreement, unless otherwise agreed by the other Party.

13.2 GOVERNING LAW This Agreement and all disputes arising there from shall be governed by the Iowa law.

13.3 SEVERABILITY The partial or complete invalidity of any one or more provisions of this Agreement shall not affect the validity or continuing force and effect of any other provision.

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13.4 NO WAIVER OF PERFORMANCE The failure of either Party to insist, in any one or more instances, on the performance of any of the terms, covenants or conditions of this Agreement, or to exercise any of its rights, shall not be construed as a waiver or relinquishment of such term, covenant, condition or right with respect to further performance or any other term, covenant, condition or right.

13.5 TITLES AND GROUPINGS The titles given to the articles of this Agreement are for ease of reference only and shall not be relied upon or cited for any other purpose. The grouping of the articles in this Agreement and of the Owner's specifications under the various headings is solely for the purpose of convenient organization and in no event shall the grouping of provisions, the use of sections or the use of headings be construed to limit or alter the meaning of any provisions.

13.6 ASSISTANCE OF COUNSEL AND INTERPRETATION The Parties agree that they had the opportunity to obtain the assistance of counsel in reviewing the Agreement terms prior to execution. This Agreement shall be construed neither against nor in favor of either Party, but shall be construed in a neutral manner.

13.7 RIGHTS AND REMEDIES The Parties' rights, liabilities, responsibilities and remedies with respect to this Agreement, whether in contract, tort, negligence or otherwise, shall be exclusively those expressly set forth in this Agreement.

13.8 ADDITIONAL PROVISIONS (Insert here other provisions, if any, that pertain to this Agreement See Below.)

13.9 COMPLIANCE WITH LAW AND REGULATIONS The Trade Contractor shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations and orders when performing services and/or performing work under this Agreement, including without limitation, all laws applicable to the prevention of discrimination in employment and the use of targeted small businesses as subcontractors or suppliers. The Trade Contractor declares that it has complied with all federal, state and local laws regarding business permits and licenses that may be required to provide the services and work required by this Agreement. The Trade Contractor further acknowledges that if this Project is a recipient of Federal financial assistance that it may be subject to requirements of Federal Acts and Executive Orders as mandated by Federal agencies having authority and jurisdiction to enforce and ensure compliance with such laws and regulations including, but not necessarily limited to, the Davis Bacon Act and other Federal Acts and Executive Orders.

13.10 EMPLOYMENT PRACTICES: It is the intent of the Iowa Department of Administrative Services to assure equal employment opportunity in all contract work as required by law. Vendors, are required to take affirmative action to ensure that applicants employed or seeking employment with them are treated equally as required by law. Vendors shall not illegally discriminate against any employee. During the course of the Project, the Vendor may be required to show compliance with the EEO and Affirmative Action requirements. Noncompliance with the provisions set forth at the time of contract award may result in termination or suspension of the Agreement in whole or in part. All vendors and service providers working under the terms of this Agreement are prohibited from engaging in discriminatory employment practices forbidden by Iowa law. Vendors shall complete and submit the Nondiscrimination Clause form for the Owner's approval.

13.11 RECIPROCAL BIDDER PREFERENCE In accordance with Iowa Code Section 73A.21, as amended in 2011 by HF 648, if the Trade Contractor is not a resident bidder of Iowa, as defined by law, then the Trade Contractor must specifically identify in writing with its bid any and all preferences or preferential treatment (including preferences related to labor) enforced by the state or foreign country in which the Trade Contractor is a resident. If the low bid Trade Contractor is not a resident bidder of Iowa and the Trade Contractor's foreign State of residence enforces such a preference then the Owner shall reciprocally enforce the preference in favor of a resident bidder of Iowa. Failure on the part of the Trade Contractor to completely and accurately abide by this legal requirement may, among other things, result in civil penalties and void this Agreement. The Trade Contractor should contact its attorney regarding this legal requirement if the Trade

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Contractor has questions regarding its meaning or application.

13.12 LABOR RELATIONS The Trade Contractor shall comply with all Iowa and Federal labor laws. In accordance with Executive Order Number 69, issued by the Governor of Iowa on or about January 14, 2011, no project labor agreement (also known as a PLA), or similar, will be used on this Project. Iowa is a right to work state. No consultant, contractor, or employee shall be obligated to contract with or join any labor organization as a condition of performing work on this Project.

ARTICLE 14 TRADE CONTRACT DOCUMENTS

14.1 The Trade Contract Documents in existence at the time of execution of this Agreement are as follows:

RFBXXXXXXXXX Bid Package X

14.2 INTERPRETATION OF TRADE CONTRACT DOCUMENTS

14.2.1 The drawings and specifications are complementary. If Trade Contract Work is shown only on one but not on the other, the Trade Contractor shall perform the Trade Contract Work as though fully described on both consistent with the Trade Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

14.2.2 In case of conflicts between the drawings and specifications, the specifications shall govern. In any case of omissions or errors in figures, drawings or specifications, the Trade Contractor shall immediately submit the matter to the Owner for clarification. The Owner's clarifications are final and binding on all Parties, subject to an equitable adjustment in Trade Contract Time or Price pursuant to ARTICLE 6 and ARTICLE 7 or dispute resolution in accordance with ARTICLE 12.

14.2.3 Where figures are given, they shall be preferred to scaled dimensions.

14.2.4 Any terms that have well-known technical or trade meanings, unless otherwise specifically defined in this Agreement, shall be interpreted in accordance with their well-known meanings. This Agreement entered into as of the date entered in ARTICLE 1.

14.2.5 PRECEDENCE In case of any inconsistency, conflict or ambiguity among the Trade Contract Documents, the documents shall govern in the following order: (a) Trade Contract Change Orders and written amendments to this Agreement; (b) this Agreement; (c) subject to subsection 14.2.2 the drawings, specifications and addenda issued prior to the execution of this Agreement; (d) approved submittals; (e) information furnished by the Owner pursuant to subsection 4.1.3; (f) other documents listed in this Agreement. Among all the Trade Contract Documents, the term or provision that is most specific or includes the latest date shall control. Information identified in one Trade Contract Document and not identified in another shall not be considered to be a conflict or inconsistency.

This Agreement entered into as of the date entered in ARTICLE 1.

OWNER State of Iowa, Department of Administrative Services

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Trade Contractor: *Contractor Name*

By: _____

(Authorized Representative)

Name:

Title:

Date:

Owner: State of Iowa - DAS

By: _____

(Authorized Representative)

Name:

Title:

Date:

END OF DOCUMENT.

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SECTION 00 6000

PERFORMANCE AND PAYMENT BOND

PART 1 - GENERAL

1.01 PERFORMANCE AND PAYMENT BOND

A. Performance and payment bonds to be used on this project, ConsensusDocs 260 and 261 are attached for reference following this page. ConsensusDocs performance and payment bonds are not required (other standard forms are acceptable to the State of Iowa).

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION



CONSENSUSDOCS 260

PERFORMANCE BOND

This document was developed through a collaborative effort of organizations representing a wide cross-section of the design and construction industry. The organizations endorsing this document believe it represents a fair allocation of risk and responsibilities for all project participants.

Endorsing organizations recognize that this document must be reviewed and adapted to meet specific needs and applicable laws. This document has important legal and insurance consequences. You are encouraged to consult legal, insurance and surety advisors before completing or modifying this document. The software includes a notes section indicating where information is to be inserted to complete this document. Further information and endorsing organizations' perspectives are available at www.consensusdocs.org/guidebook.

For Use with ConsensusDOCS 200, Standard Form of Agreement and General Conditions Between Owner and Constructor (Where the Contract Price is a Lump Sum) and ConsensusDOCS 500, Standard Agreement and General Conditions Between Owner and Construction Manager.

The Owner, _____,(the "Owner") and the Constructor, _____,(the "Constructor") have entered into a Contract (the "Contract") dated _____ for _____(the "Project"). The Contract is incorporated by reference into this Performance Bond (the "Bond").

By virtue of this Bond, the Constructor as Principal and _____as Surety ("Surety"), are bound to the Owner as Obligee in the maximum amount of _____Dollars ($_____)(the "Bond Sum"). The Constructor and Surety hereby bind themselves, their heirs, executors,

IMPORTANT: A vertical line in the margin indicates a change has been made to the original text. Prior to signing, recipients may wish to request from the party producing the document a "redlined" version indicating changes to the original text. Consultation with legal and insurance counsel and careful review of the entire document are strongly encouraged.
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administrators, successors and assigns, jointly and severally, as provided herein.

1. GENERAL CONDITIONS It is the condition of this Bond that if the Constructor performs its Contract obligations (the "Work"), the Surety's obligations under this Bond are null and void. Otherwise the Surety's obligations shall remain in full force and effect. The Surety waives any requirement to be notified of alterations or extensions of time made by the Owner in the Contract. The Owner may not invoke the provisions of this Bond unless the Owner has performed its obligations pursuant to the Contract. Upon making demand on this Bond, the Owner shall make the Contract Balance (the total amount payable by the Owner to the Constructor pursuant to the Contract less amounts properly paid by the Owner to the Constructor) available to the Surety for completion of the Work.

2. SURETY OBLIGATIONS If the Constructor is in default pursuant to the Contract and the Owner has declared the Constructor in default, the Surety promptly may remedy the default or shall

a. Complete the Work, with the consent of the Owner, through the Constructor or otherwise,

b. Arrange for the completion of the Work by a Constructor acceptable to the Owner and secured by performance and payment bonds equivalent to those for the Contract issued by a qualified surety. The Surety shall make available as the Work progresses sufficient funds to pay the cost of completion of the Work less the Contract Balance up to the Bond Sum, or

c. Waive its right to complete the Work and reimburse the Owner the amount of its reasonable costs, not to exceed the Bond Sum, to complete the Work less the Contract Balance.

3. DISPUTE RESOLUTION All disputes pursuant to this Bond shall be instituted in any court of competent jurisdiction in the location in which the Project is located and shall be commenced within two years after default of the Constructor or Substantial Completion of the Work, whichever occurs first. If this provision is prohibited by law, the minimum period of limitation available to sureties in the jurisdiction shall be applicable.

This Bond is entered into as of _____.

SURETY _____(seal)

By: .....

Print Name: _____

Print Title: _____

(Attach Power of Attorney)

Witness: .....

CONSTRUCTOR _____(seal)

By: .....

Print Name: _____

Print Title: _____

Witness: .....

(Additional signatures, if any, appear on attached page)

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CONSENSUSDOCS 261

PAYMENT BOND

This document was developed through a collaborative effort of organizations representing a wide cross-section of the design and construction industry. The organizations endorsing this document believe it represents a fair allocation of risk and responsibilities for all project participants.

Endorsing organizations recognize that this document must be reviewed and adapted to meet specific needs and applicable laws. This document has important legal and insurance consequences. You are encouraged to consult legal, insurance and surety advisors before completing or modifying this document. The software includes a notes section indicating where information is to be inserted to complete this document. Further information and endorsing organizations' perspectives are available at www.consensusdocs.org/guidebook.

For Use with ConsensusDOCS 200, Standard Form of Agreement and General Conditions Between Owner and Constructor (Where the Contract Price is a Lump Sum) and ConsensusDOCS 500, Standard Agreement and General Conditions Between Owner and Construction Manager.

The Owner, _____,(the "Owner ") and the Constructor, _____, (the "Constructor") have entered into a Contract (the "Contract") dated _____ for _____(the "Project"). The Contract is incorporated by reference into this Payment Bond (the "Bond").

By virtue of this Bond, the Constructor as Principal and _____as Surety ("Surety"), are bound to the Owner as Obligee in the maximum amount of _____Dollars ($_____)(the "Bond Sum"). The Constructor and Surety hereby bind themselves, their heirs, executors,

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administrators, successors and assigns, jointly and severally, as provided herein.

1. GENERAL CONDITIONS It is the condition of this Bond that if the Constructor promptly makes payment of all sums for all labor, materials, and equipment furnished for use in the performance of the work required by the Contract, the Surety's obligations pursuant to this Bond are null and void. Otherwise the Surety's obligations shall remain in full force and effect. The Surety waives any requirement to be notified of alterations or extensions of time made by the Owner in the Contract.

2. SURETY OBLIGATION Every Claimant who has not been paid in full before the expiration of a period of ninety (90) Days after such Claimant provided or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, may have a right of action on this Bond. The Surety's obligation to the Claimant(s) shall not exceed the Bond Sum.

3. LIMITATION OF ACTION No suit or action shall be commenced on this Bond by any Claimant

a. Unless Claimant, other than one having a direct Contract with the Constructor, shall have given written notice to the Constructor, the Owner and the Surety within ninety (90) Days after the Claimant provided or performed the last of the work or labor, or furnished the last of the materials for which the claim is made, stating with substantial accuracy the amount claimed and the name of the Party to whom the materials were furnished, or for whom the work or labor was provided or performed. Such notice shall be served by any means which provides written third party verification of delivery to the Constructor at any place it maintains an office or conducts business, or served in any manner in which legal process may be served in the state in which the Project is located.

b. After the expiration of one (1) year from the date on which the Claimant last performed labor or furnished materials or equipment on the Project. If this provision is prohibited by law, the minimum period of limitation available to sureties in the jurisdiction shall be applicable.

c. Other than in any court of competent jurisdiction in the location in which the Project is located.

4. CLAIMANT A Claimant is defined as an individual or entity having a direct contract with the Constructor or having a contract with a subcontractor having a direct contract with the Constructor to furnish labor, materials or equipment for use in the performance of the Contract.

This Bond is entered into as of _____.

SURETY _____(seal)

By: .....

Print Name: _____

Print Title: _____

(Attach Power of Attorney)

Witness: .....

CONSTRUCTOR _____(seal)

By: .....

Print Name: _____

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Print Title: _____

Witness: .....

(Additional signatures, if any, appear on attached page)

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SECTION 01 1200

CONTRACT SUMMARY

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Project Information
B. Project Summary
C. Bid Scope Summary
D. Work Hour Restrictions
E. Access to Site
F. Coordination with Occupants
G. Rules for Construction Workers
H. Bid Package Instructions

1.02 PROJECT INFORMATION

A. Facility Name/Location: State Historical Building, 600 East Locust St. 50319
B. DAS Project #: 9485.00
C. Owner: State of Iowa, Department of Administrative Services, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, IA 50319
D. Owner's Representative: Brandon Adams, Iowa Department of Administrative Services, 109 SE 13th Street, Des Moines, IA 50319
E. Construction Manager: DCI Group, 220 SE 6th St. Suite 200. Des Moines, IA 50309

1.03 PROJECT SUMMARY

A. The project includes the replacement of existing archive shelving and accommodating renovations at the State Historical Building in Des Moines, IA.
B. Target date to provide substantial completion is July 22nd 2026

1.04 BID SCOPE SUMMARY

A. Scope Applicable to All Bid Packages:
   1. The Contractor's Work includes all labor, supervision, materials, equipment, services, supplies, tools, facilities, transportation, hoisting, storage, receiving, licenses, inspections, certifications, overhead, profit, or other items required or reasonably inferable to properly and timely perform and complete all work and services to be performed by the Contractor pursuant to this Agreement. Unless specifically stated otherwise, incidental work required to accomplish the work of this Bid Package shall be included the bid. This would include, but not be limited to, temporary facilities, protection of the work, security of equipment, materials, and work in progress, etc. Contractor's Work shall be performed in accordance with the Drawings, Specification Divisions 00 and 01, and Specification sections applicable to each Contractor's scope.
   2. Contractor is responsible for all labor and equipment to unload, account for all material delivered, stock, and delivery for this scope of work. Storage and delivery of materials and equipment at the Site shall be permitted only to the extent approved in advance by the Construction Manager, and if anything stored obstructs the progress of any portion of the work, it shall be promptly removed or relocated by the Contractor without reimbursement.
   3. On site supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.
   4. Provide all temporary facilities required for this scope of work including trailer, trailer power, telephone, secured storage, temporary power for work, temporary and task

lighting for work, etc. as determined necessary by Contractor. Coordinate location of trailers, material storage and utility lines with Construction Manager. Limited space is available, and permission to bring any such facility or excess materials on to the site shall be approved by the Construction Manager.

5. Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager.
6. All turf, landscaping, and subgrade disturbances caused by equipment traffic or other activities related to the Contractor's scope shall be repaired or restored to proper conditions by the Contractor.
7. Protect adjacent existing building elements from damage from Scope of work. Repair existing building elements damaged during Contractor's Scope of work.
8. 01 1201 General Work Requirements are the responsibility of all contractors
9. 01 1202 Special Work Requirements are the responsibility of all contractors

1.05 WORK HOUR RESTRICTIONS

A. Work hours are from 07:00 AM to 05:00 PM, Monday through Friday unless arrangements are made in advance.

1.06 CONTRACTOR USE OF SITE AND PREMISES

A. Construction Operations: Limited to areas noted on Drawings.
B. Provide access to and from site as required by law and Owner:
   1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
   2. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.
C. Facility will be occupied at all times during duration of work. Contractor personnel shall conduct themselves in an agreeable manner at all times. Failure to do so may result in removal from the work site.
D. Artifacts held withing the State Historical Building may be sensitive to vibrations caused by certain construction activities. Contractors may be asked to submit information pertaining the equipment and methods used for demolition or construction activities that may cause vibrations. Contractors and their Subcontractors understand that their scope of work performed during the approximate timeframe of 3/24/26 through 4/1/26 is subject to stoppage if deemed necessary by the Owner and/or Construction Manager. Vibration parameters are between 0.12 to 0.5 in/sec for construction. Construction will be stopped if activities cause vibrations to exceed parameters. Vibration monitoring by Owner and Construction Manager.
E. Contractors also understand that there will be no work performed onsite the day(s) of xx/xx/xx.

1.07 OWNER OCCUPANCY

A. Owner intends to occupy the Project upon Substantial Completion.
B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
C. Schedule the Work to accommodate Owner occupancy.

1.08 RULES FOR CONSTRUCTION WORKERS

A. The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.
B. Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project.
C. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.

D. You are permitted access only to the work site and no other area of the institution.
E. No drugs, alcohol, or firearms are allowed on the work site.
F. Company and personal vehicles are to be parked and locked. Contractors shall use street parking, or they can park in the Capitol Complex Parking Structure north of the Historical Building. Entrance is off Des Moines St.
G. No parking in 10-minute loading zone on 600 E. Locust St. This is for material loading and unloading only.
H. Secure all tools at the end of the day.
I. Maintain control of all tools, supplies, and debris at all times during the work.
J. Contractor shall be aware this project may require multiple mobilizations. Refer to 00 3113 for the preliminary schedule
K. Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project.
    1. Fire Watch: Written requests will be required four days in advance of work. When the fire alarm system must be put in bypass or test, the contractor shall provide personnel at the fire alarm panel to continuously monitor the panel. The personnel shall be required to meet with State prior to fire watch for training. Anticipate less than one hour for training. If the fire detection systems will be disabled, the contractor shall also provided sufficient personnel dedicated to fire watch only in the areas disabled and maintain a fire watch log. Template notifications, procedures, and logs are available for the contractor's use.
    2. Hot Work: Hot work shall be conducted per OSHA guidelines. It will be the responsibility of the contractor to provide personnel for fire watch and to maintain a fire watch log.

1.09 BID PACKAGE INSTRUCTIONS

A. **Bid Package #01** - General Construction - Trade Contractor shall include all of the following, but not limited to, as part of the contract:
    1. Includes Specification Sections: Division 00, Division 01, 03 3000, 03 0130, 03 3511, 05 5000, 06 1000, 07 9200, 08 1113, 08 7100, 09 2116, 09 5100, 09 6500, 09 9000, 12 3600,
    2. This contractor shall be responsible for all general construction activities including carpentry, casework, countertops, and finishes.
    3. This contractor shall be responsible for all painting. This shall include but not limited to painting of:
        a. Ceilings
        b. Walls
        c. Exposed columns and structure
        d. Exposed conduits, back boxes, junction boxes, and piping
        e. New and existing frames and door panels.
        f. Existing louver
        g. Sprinkler piping
    4. This contractor shall coordinate with Bid Package #02 on electrical and low voltage rough-in requirements for casework. Electrical and low voltage devices to be installed by Bid Package #02. Penetrations through casework and countertops to be provided by Bid Package #01.
    5. Wall construction, blocking, substrate, and finishes required for countertop and casework construction shall be completed by this bid package.
    6. This contractor shall be responsible for all countertop openings.
    7. This contractor shall be responsible for the installation of new ceiling grid and tile. This shall include ceiling tile at sprinkler head locations. Coordinate with Bid Package #3 sprinkler contractor for coordination of new sprinkler head install.
    8. This contractor shall be responsible for grinding existing concrete flooring to level within high density shelving system standards. Contractor shall provide a unit price for grinding and/or filling existing concrete to be billed against concrete grinding allowance.
    9. Include lump sum Allowance of $25,000.00 for concrete grinding. Contractor to submit invoices, delivery slips, and/or time sheets to show actual quantities to be signed off by construction manager at time of execution/delivery.

10. Contractor shall include filling minor voids or damage in concrete floor slab resulting from removal of casework, wall, fixtures, shelving, or others
11. This contractor shall be responsible for sealing the entire concrete floor. Sealing shall take place only after all slab grinding and repairs are completed and the floor has been deemed acceptable by the designer and high density shelving provider.
12. This contractor shall be responsible for all demolition excluding demolition specifically called out in other bid packages. This includes but is not limited to; walls, doors, frames, ceilings, carpet, and wall base to be salvaged. High density shelving units will be by others.
13. Contractor shall utilize the temporary protection and demolition routes as identified on G-100. Contractor shall immediately cleanup and debris along demolition routes to dumpster. This Contractor shall install elevator blankets for the two passenger elevators and maintain them throughout the project. Plywood flooring for demolition route to be provided by others. Contractor shall be aware that the demolition path, Option #1, through the atrium will be unavailable for our use during the following day(s) XX/XX/XXXX and the Owner reserves the right to stop use of this pathway at any time due to activities at the Historical Building.
14. This Contractor shall be responsible for removing portions of existing concrete slab for new underfloor piping, per keynote #D11 on AD101, Coordinate with Bid Package #2 as necessary. All saw cutting shall be wet cut and dust minimized and contained within immediate area of work
15. This Contractor shall be responsible for patching back concrete for new underfloor piping, Coordinate with BP #2 as necessary.
16. This contractor shall be responsible for providing dumpsters(s) for bid packages #1, #2 and #3. Dumpsters are anticipated to be located within street public parking. Contractor shall coordinate permitting requirements with the City of Des Moines.
17. This contractor shall be responsible for the patching of walls abutting the walls called for demolition.
18. This contractor shall be responsible for the floor transition ramp outlined in detail D4 on sheet A-501.
19. This contractor shall be responsible for providing and installing L-1 flooring for High Density Shelving. Flooring contractor to coordinate phasing, installation, and flooring thickness with Midwest Storage Solutions Inc for flooring materials to be installed within the footprint of the High Density Shelving built up floor and ramp. Built up floor and ramp provided and installed by Midwest Storage Solutions to be constructed of ¾" underlayment grade plywood panels to raise finished floor to top of rail. Floor to have integrated leveling screws maximum of 16" on center and permanent floor anchors. Coordinate with Perry Haubenschild perryh@mss-1.com at Midwest Storage Solutions as necessary (920) 397-0357.
20. This contractor shall be responsible for new doors, frames, and hardware including automatic operators. This includes field modifications at existing frames for electrified components if required. Contractor shall provide an allowance of $6,700.00 and coordinate with Joe Patterson of Record Doors for the supply and installation of auto operators. This contractor will also need to Coordinate with Bid Package #2 for electrical connections.
21. This contractor shall be responsible for changing door hardware cores and keying as called for in the construction documents.
22. This contractor shall coordinate a door hardware and keying meeting with the construction manager, door hardware supplier, BP 01, BP 02, the designer, and the State of Iowa during the submittal phase and prior to the release of hardware.
23. Where an opening is created or modified for new doors and frames, this contractor shall make necessary modifications to the wall, including but not limited to, framing, lintels, drywall, and finishes, to accommodate the new frame and door.
24. This contractor shall include joint sealants at new frames.

25. This contractor shall be responsible for all patching, repairing and painting of walls/ceilings from demoed track and pendant lighting. Removal of track and pendant lighting by Bid Package #02.
26. Remove carpet wall in Digitization lab 157, wood backer to remain.
27. This contractor is responsible for providing and installing countertops with brackets in Digitization lab 157.
28. All new wall base as outlined in the contract documents
29. This contractor shall salvage doors, frames and hardware as noted in the contract documents.
30. Contractor is responsible for the painting of all walls and ceilings as noted in the contract documents. Contractor to protect wood ceiling elements during painting of existing ceiling in Digitization lab 157
31. This contractor shall be responsible for final cleaning at the completion of all construction activities. This shall include wiping down surfaces to be free of dust and debris, vacuuming of carpet and moping hard flooring.

B. **Bid Package #01 Unit Price #01** –Concrete Grinding and Resealing: Trade Contractor shall include all of the following, but not limited to, as part of the contract:
1. Provide a unit price per ten square feet for grinding of the existing concrete floor for floor flatness and levelness. All areas where grinding occurs shall be resealed as part of this unit price. This rate will be used against the $25,000 allowance identified as part of Bid Package #01. Contractor shall provide time and materials tickets to the Construction Manager within 1-buiness day of work taking place.
2. Unit prices include all necessary labor, equipment, installation, insurance, overhead, and profit.
3. Owner reserves the right to reject Contractor's measurements of work in place that involves use of established unit prices and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Contractor.

C. **Bid Package #02** – Electrical, Low Voltage, Mechanical & Plumbing **-** Trade Contractor shall include all of the following, but not limited to, as part of the contract:
1. Includes Specification Sections: Division 00, Division 01, 22 0500, 22 0505, 22 0529, 22 0553, 22 1000, 23 0500, 23 0505, 26 0500, 26 0503, 26 0505, 26 0513, 26 0526, 26 0527, 26 0533, 26 0535, 26 0553, 26 0933, 26 2726, 26 5119, 27 0500, 27 0503, 27 0505, 27 0528, 27 0553, 27 1100, 27 1500, 27 1710, 27 1720, 28 0500, 28 0503, 28 1300, 28 3100
2. This contractor shall be responsible for all electrical, low-voltage, mechanical, plumbing, and controls demolition and new scope as identified in the contract documents.
3. This contractor shall be responsible for maintaining OSHA compliant lighting in all areas of work.
4. This contractor shall be responsible for all electrical disconnects prior to demolition activities, this shall include all electrical disconnects from the existing archival shelving.
5. All MEPT systems call to be salvaged and reinstalled shall be the responsibility of this contractor.
6. This contractor shall provide, install, and maintain temporary filter media over all mechanical return grilles during construction
7. This contractor shall be responsible for the removal of all MEPT system components to be abandoned or removed as part of this project. Abandoned circuits and pathways shall be taken back to the nearest remaining junction box.
8. It shall be the responsibility of this contractor to complete all plumbing modifications to existing vent lines as identified in the contract documents. Coordinate with BP #1 as necessary for concrete removals needed. All work taking place in the lower level shall be coordinated with the Construction Manager and the State of Iowa. This Contractor will be required to take special precautions while working in the lower level due to artifact

storage in this space. Special precautions may include protection from dust, debris and water.

9. This contractor shall be responsible for the complete replacement of all light fixtures as identified in the contract documents. This shall include, but not be limited to, fixture demolition and disposal, new conductors to the source, cable management, and new fixtures. Contractor shall ensure that the existing lighting controls are re-integrated into the new lighting system.
10. Where new light exit signs are identified, it shall be the responsibility of this contractor to provide and install.
11. Demolition is back to nearest junction box per demolitions specs, then rewire to new fixtures. Reusing raceways and wiring is allowed if determined acceptable by electrician.
12. Remove data power wire mold along walls in Digitization lab 157
13. This Contractor is responsible for all low voltage cabling. Cabling shall be labeled within telecom closet to assist with proper termination and landing of cabling. Terminating and testing will be done by the state of Iowa (ICN).
14. This contractor shall be responsible for all low voltage and electrical installations in casework provided by Bid Package #01. Coordinate with Bid Package #01 on requirements. Penetrations through casework and countertops to be provided by Bid Package #01.
15. This contractor is responsible for all new Mechanical diffusers, grills & vents and relocation of existing as shown in the construction drawings. This contractor shall also be responsible for rebalancing as called for.
16. This contractor shall be responsible for the removal and relocation of the existing thermostat serving VAV Box V1E-13. Contractor shall ensure thermostat is functioning as intended before and after installation. Provide temporary connections to maintain conditioning in space if thermostat will not be immediately reinstalled in new location.
17. Where conduit needs to be extended, it shall be the responsibility of this bid package to tie into existing conduit and extend the pathway as necessary.
18. This contractor shall be responsible for the installation of existing MEPT ceiling mounted device into new acoustical ceiling tile. Devices shall be centered in ceiling tile whenever possible.
19. This contractor shall be responsible for all pathways to new cameras. Cameras, back boxes and circuiting to be provided by BP#2. This contractor shall coordinate with Owner provided vendor ICN as necessary Contractor shall include an allowance of $6,000.00.
20. Construction debris, including demolished fixtures, bulbs, and ballasts shall be removed and properly disposed of at the end of each work shift.
21. Any penetrations made by this bid package through walls shall be sealed for sound or matching existing wall rating, whichever is more stringent.
22. This contractor shall be responsible for all new data and electrical receptacles as identified in the contract documents. This contractor shall be responsible for all pathways, back boxes, junction boxes, and cabling. Testing, terminating, labeling, jacks, patch panels, patch cords, and cover plates to be provided and installed by Owner.
23. This contractor shall be responsible for all access control. Including card readers and connections to electrified hardware. This contractor shall provide an allowance of $18,277.00 and coordinate with Joe Skow at Basepoint 515-802-0861, jskow@basepointba.com for them to provide and install electrified door hardware as outlined in the specifications. Coordinate with Bid Package #1 as necessary.
24. This contractor shall be responsible for coordinating with ICN for cameras. Contractor shall include an allowance of $6,000.00.
25. This contractor shall be responsible for all fire alarm system removals, salvaging, reinstallation, new installations, and programming. Contractor shall include an allowance of $18,303.00 for a parts and smarts package and coordinate with Jason Trumbo with JCI (515) 300-7374 jason.ray.trumbo@jci.com who will be responsible for supplying items in this package and final programming.
26. This contractor shall be responsible for all automatic door operators. Including push plates and connections to card readers & electrified hardware, electrical service to

operators, wiring and conduit. This contractor shall provide an allowance of $6,700.00 and coordinate with Joe Patterson at Record Doors 515-710-6472 joe.patterson@recorddoors.com for them to provide and install automatic operators as outlined in the specifications. Coordinate with Bid Package #1 as necessary.

27.

D. **Alternate #02** –High Density Mobile Shelf Integral Lighting: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. This contractor shall provide all conduit, wiring, breakers and ancillary equipment from panel LF in the basement for LED Aisle lighting for the High-Density Mobile Shelves. Aisle lighting fixtures provided and installed by High Density Mobile Shelving contractor. Bid Package #02 is responsible for electrical connections to fixtures.
2. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
3. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
4. Execute accepted alternates under the same conditions as other work of the Contract.

E. **Bid Package #03** – Fire Sprinkler: Trade Contractor shall include all of the following, but not limited to, as part of the contract:

1. Includes Specification Sections: Division 00, Division 01, 210500, 21 0505, 21 0529, 21 0553, 21 1300
2. This contractor shall be responsible for verification of the existing water supply and pump data and for complete design of the fire protection system. This shall include all authority having jurisdiction reviews, permitting, and inspections.
3. This contractor shall be responsible for all revisions and new installations as required for proper fire sprinkler coverage.
4. This contractor shall be responsible for any electrical connections to systems provided by this bid package if required.
5. This contractor will be responsible for their own through wall, ceiling, or floor penetrations including sealing of penetration. Contractors shall coordinate with the framing and drywall contractor to either install sleeves, provided by bid package needing the penetration, or to ensure penetrations conform to the required sealant tolerance specifications.
6. Contractor shall remove existing sprinkler caps and ceiling tiles at sprinkler heads prior to ceiling demolition.
7. Where equipment is installed on ceiling tiles, it will be the responsibility of the contractor installing the equipment to mount it in the ceiling tile. It shall be the responsibility of the acoustical ceiling installer to provide ceiling tiles to other trades for install.
8. Contractor is responsible for complete fire sprinkler scope of working including, but not limited to, design, material, and installation.
9. Contractor is responsible for all testing and reporting both prior to construction and at the completion of construction. If required by the authority having jurisdiction, this contractor shall perform flow test and confirm water pressure/volume within ten (10) working days after contract execution. Provide the necessary design drawings to the Construction Manager and State Fire Marshall within twenty (20) working days after notice of contract award.
10. This Contractor to coordinate and obtain all necessary inspections and permits related to the fire protection system. This shall include all fees related to inspections, plan reviews, and fees from the governing party.
11. This Contractor shall be responsible for all core drilling required for this scope of work. Core drill locations shall be submitted to the Architect/Engineer for approval prior to proceeding with work. This shall include exact dimensional locations as well as sizes.

12. Contractor shall modify fire protection piping and sprinkler locations as necessary to accommodate new floor plans and new shelving.
13. Any pipe sizes indicate are estimates only. Final sizes shall be determined by hydraulic calculations
14. Contractor shall include the cost to remove and replace all sprinkler heads in the outlined scope of work area, Relocate sprinkler piping as necessary with new shelving layout.
15. Sprinkler shall be concealed type in spaces with finished ceilings. Sprinklers that will remain exposed, or above ceiling, shall be upright. Sprinklers in electrical and I.T. rooms shall be sidewall. Do not route piping over electrical and I.T. rooms.
16. Do not install sprinkler piping or sprinklers that encroach on the required clearance of any other equipment. Contractor shall relocate piping and heads where clearances are obstructed. This Contractor is responsible to complete work above new ceilings prior to ceiling installation. All re-work costs associated with the removal and re-installation of acoustical, drywall, or all other ceiling types is the responsibility of the Contractor.
17. Coordinate head locations for proper clearances and adequate coverage relative to lights, soffits, ceiling beams and other features. Provide Unistrut and other hanging devices as required to support any equipment provided in this bid package.
18. Coordinate all work, specifically routing of pipe, valves, and devices with all other trades. This shall include coordination drawings as required to ensure proper coordination between trades.
19. Protect floors, walls, slabs and other surfaces from damage caused by pipe cutting machines. Protect floors, walls, slabs and other surfaces from damage caused by system leakage or overflow.
20. This Contractor is responsible to provide clean piping and devices at the end of installation for all items installed by this Contractor. Draining and filling of the system will be the responsibility of this contractor.

F. **Work Performed by Owner:** The State of Iowa will perform the following work items:
1. Relocate all moveable furniture, fixtures and equipment (FF&E), including window treatments; and personal materials from each sequenced work area prior to demolition and construction activities and after new construction is completed.
2. The owner will be responsible for the removal and salvage of all existing smoke heads. They will install new heat heads for the duration of construction and reinstall smoke heads upon completion.
3. Relocation of existing archived materials.
4. Installation and programming of cameras including cabling. Pathways by Bid Package #2.

G. **Owner Furnished Products:** The State of Iowa will provide the following materials for installation by the contractor:
1. None

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

SECTION 01 1201

GENERAL WORK REQUIREMENTS

1.01 BIDDING

A. Trade Contractor shall include all applicable fees, permits, freight, hoisting, scaffolding, clean up, supervision, overhead, etc. to perform his work.
B. The owner will provide the general building permit only. All other permits required for completion of contractor's scope of work or by any governing body are the responsibility of said contractor.
C. Bidders to review ALL Bid Packages to fully understand the requirements of each package. Where two bid packages conflict, confirm with Construction Manager as to which package is to perform the work noted before bidding. After bidding, any conflict noted will be evaluated by the Construction Manager. The Construction Manager will then determine which package should perform the work and which package will credit the associated work's cost.
D. Where conditions conflict in the project manual or project drawings, contact the Construction Manager for clarification. When in doubt figure the more extensive requirement.
E. Each contractor is responsible for the identification of alternates and how they relate to each bid package. If a bid package is affected in ANY way by ANY of the alternates, an add/deduct should be noted on the bid form. If there is no change in cost write zero dollars.
F. The Contractor should visit the site of the Work to acquaint the firm with all local conditions affecting the Contract, including the structure of the ground, the obstacles which may be encountered, and all other conditions relative to the Work to be performed; and shall not be allowed any extra compensation by reason of any difficulties or obstacles which the Bidder could have discovered or reasonably anticipated prior to Bidding. Contractor shall review Instructions to Bidders for coordination of site visits.
G. On all project Drawings, figures take precedence over measurement by scale, and any scaling is done at the Contractor's own risk. The Design Professional shall decide on questions that may arise regarding the meaning and intent of the Project Drawings and Project Specifications. Should any details or figures have been omitted which are necessary to a clear understanding of the Work or should any error appear in either, or should discrepancies be found between the Project Drawings and Project Specifications, it shall be the duty of the Contractor to notify the Construction Manager of such omissions, errors, or discrepancies, and in no case proceed in uncertainty. Mistakes resulting from the Contractor's neglect to notify the Construction Manager in such matters shall be corrected at the expense of the Contractor. Bidders are responsible for all electronic documents and their use is at their risk.
H. Construction Manager (DCI Group) has been engaged for this Project to serve as an advisor to the Owner and to provide assistance in administering the Contract for Construction between Owner and the Contractor. The Construction Manager will not be providing any self-performed work for this Project.
I. All Contractors are responsible for on the job supervision of their work, or any subcontracted work. An onsite Superintendent or lead foreman is required during any time that work is being performed to coordinate their work and work with other trades. No superintendent or lead foreman may be replaced without approval of the Owner and DCI Group. Any work necessary to be performed after the regular working hours shall be supervised and shall be done at no additional cost to the Owner.
J. All food and drinks shall be confined to CM designated areas and a maintained covered trash container shall be provided by the contractor. Failure to comply with this rule may cause a need for extra cleaning efforts by others which will result in a back charge to the Contractor.
K. Tools, materials, and equipment storage and security is the responsibility of each Contractor.
L. All work shall comply with the applicable codes and standards adopted by the Authority having Jurisdiction.
M. All Authorities having Jurisdiction inspections shall be requested by the responsible contractor and coordinated through the Construction Manager. Attendance by contractors is mandatory as applicable to the work being inspected.
N. All contractors must have the appropriate licenses to perform work in the jurisdictions.

O. Before ordering any materials or performing any Work, the Contractors shall verify all measurements at the Project Site for the particular Work and be responsible for the correctness of same. No extra charge or compensation will be allowed to the Contractor on account of differences between actual dimensions and the measurements shown on the Project Drawings. Any noticeable discrepancy in this request shall be reported to the Construction Manager immediately for his consideration and decision. All the component parts of the Work shall be carefully checked and laid out in order that the structure as a whole shall conform to the intent of the Project Drawings and Project Manual.
P. The Contractor shall have personnel attending regular project meetings. These meetings will be held at intervals established by the Construction Manager. Contractor must have representative attending when they are on the job or needed for coordination prior to having work start on the project. The representative attending must be able to adequately represent the Contractor and speak on the Contractors behalf providing valuable information to the meeting; specifically, things such as schedule, cost, production, manpower, etc.
Q. Contractor will be required to attend all pre-installation conferences before commencement of related work.
R. Trade Contractor shall complete a daily log for each work day on site and submit to Construction Manager. Content of daily log will be directed by Construction Manager.
S. This Contractor is responsible to protect all openings made to the existing buildings envelope, as required for this bid package work, for the entire time work is being conducted until the new work scope is completed. This protection shall include but is not limited to protection against; rain, snow, wind infiltration, security and temperature fluctuations. Trade Contractor will maintain all weather protection provisions until permanent work is completed. All cost relating to damage incurred to existing facilities as a result of improper weather protection provisions will be borne by the Trade Contractor.

1.02 SAFETY

A. The contractor shall comply with all local and federal, safety and health requirements.
    1. Contractor will provide a safety plan customized for the project to DCI Group.
    2. It is the contractor's responsibility to notify other contractor's on the jobsite of any hazardous materials to which their employees may be exposed.
    3. All Contractors shall inform their employees to immediately advise their supervisor of any unsafe conditions that are encountered. The supervisor shall promptly remediate such danger and/or contact the Construction Manager.
    4. Contractors performing hot work are to have a fire extinguisher in their work areas at all times as applicable.
    5. All Contractors are responsible for their own fall protection.
    6. Contractors are required to provide emergency phone numbers upon the request of the Construction Manager. Emergency phone numbers are numbers where the Contractor can be reached during off hours.
    7. All floor edge, roof and similar openings, barricades, handrails, or cabling for fall protection will be installed by the Contractor that creates the hazard as part of that Contractor's scope of work. At no time shall an opening be left unprotected from fall hazard. All Contractors shall protect and maintain such devices per OSHA standards. When a device conflicts with the work of this bid package or when the work of this bid package replaces the need for such devices, this Contractor is responsible for removal. If the work of this Contractor requires additional holes/penetrations, this Contractor shall provide necessary protection until final materials are installed.
    8. No fire exit can be blocked at any time.

1.03 SITE MANAGEMENT

A. All contractors are responsible for all their own utility locates. This shall include both public and private locates. All Contractors shall coordinate locates with One Call Services.

B. When active services are encountered in the Work, protect, brace and support existing active sewers, gas, electric or other services, where required for proper execution of the Work. If existing active services are encountered that require relocation, make request in writing for determination. Do not proceed with Work until written directions are received. Do not prevent or disturb operation of active services that are to remain.
C. All contractors are required to protect their work. Provide proper protection for all existing work performed by others when performing your work next to, or around, other materials. Repair or replacement of any damaged material will be the responsibility of the contractor who damaged it.
D. All contractors/vendors are responsible for their own cutting and patching unless otherwise specified.
E. All contractors shall provide protection to the building at any penetrations created by that bid package. This shall include protection from rain, wind, temperatures, humidity, animals, or unauthorized access. Protection shall be in place and maintained until final penetration sealants or repairs are made.
F. All contractors are responsible for maintaining dust control during their work.
G. Contractors shall be responsible for maintaining traffic control coordination with the Owner, DCI Group, and the Authority Having Jurisdiction.
H. Public and private roadways will be maintained and cleaned as required by the contractor leaving debris, mud, excess gravel, etc. on roadways at their expense as defined in bid packages.
I. No steel track mounted equipment will be allowed on finished paved surfaces. Any damage to the finished paved surfaces will be repaired at the cost to the contractor causing such damage.
J. Bridging of finished pavement will be responsibility of the contractor. This includes bridging curbs, pavement, sidewalks, etc. Any damage to the aforementioned including pavement markings will be repaired or replaced at the cost of the contractor causing such damage.
K. Contractors that have work that requires equipment off of the existing road ways are required to locate and protect from damage all under and above ground existing features such as utilities, tunnels, landscaping, etc… The Contractor will be responsible to repair back to original condition any damages that occur, including but not limited to ruts and sod damage.
L. Any areas disturbed or damaged by one's operation are to be repaired to Owner/Construction Manager's satisfaction.
M. Contractor shall clean their installed materials prior to the next successor activity.
N. Any signs located on the jobsite must be approved by the Construction Manager. Signage will not be allowed in most cases unless it is required for safety or provides instruction.
O. Receiving, unloading and handling of material provided by the bid package shall be included. Spotting location shall be coordinated with the Construction Manager. All deliveries shall be coordinated with other Contractors and Construction Manager in advance of the delivery. Provide freight to the jobsite for any material provided. If storage is not available onsite, each bid package shall include other means of secure storage. If contractor is not onsite to unload delivery, the delivery will be rejected and will have to be re-scheduled at the contractor's expense. Materials must be stored off the ground, out of the mud and on a solid surface. As required or needed, material should be stored on dunnage or pallets in order to keep it off the ground or surface below. Special storage is the responsibility of respective contractor.
P. Contractor shall not store materials within construction designated locations without approval from Construction Manager. No materials storage will be allowed that may inhibit construction progress.
Q. The Contractors shall layout and correctly establish all lines, levels, grades, positions, walls, partitions, equipment and location of all Work on the Project and be responsible for their accuracy and proper correlation with control lines, monuments and data furnished. Such monuments and data shall be carefully preserved and, if displaced, reset at the expense of the persons displacing them.
R. All Contractors are responsible for the coordination of their work with the complete set of specifications, construction drawings, addenda, request for information (RFI's), Architect's Instruction to Contractor (ITC), shop drawings, coordination drawings, and other contract modifications.
S. Contractor shall carefully inspect any work performed by others that is to receive, align, abut or similarly relate to the Contractor's work and shall immediately notify the Construction Manager in

writing of any apparent defects or inconsistencies. The Contractor is responsible for coordinating and verifying the dimension, measurements, and elevations at the project site relevant to the Contractor's work. If Contractor commences his work without such written notice, such commencement shall constitute acceptance of all such work performed by others and of all such field conditions, and all costs incurred in connection with the Contractor's work as a result thereof shall be borne by Contractor.

T. Incorporate construction tolerances for the work of others into the design of the systems in this scope of work. Include field measurements of work by others and any necessary adjustments to systems prior to fabrication to accommodate such allowable tolerances, or accept all costs to correct materials, which do not fit job conditions.

U. Any interior work that is scheduled to be completed while Owner is in normal operation must be sensitive to the Owners continued use of the building. No workers are allowed to be in areas of the building that are not directly related to scope of work. Hallways and general access paths to construction areas must also be kept clean at all times. The Owner has the right at any time to shut down any construction activities that they deem to be too much of a distraction to the occupants of the building.

V. All contractors are responsible for familiarizing themselves with the coordination and sequencing requirements related to Owner furnished equipment.

W. If not already required by the contract documents and reasonably requested by the Construction Manager, the Contractor shall prepare coordinated drawings in areas of congestion specifically noting and advising the Construction Manager of potential conflicts between the Contractor's work and other work at the project. Even with such cooperative and coordinated efforts should a conflict occur the Construction Manager will determine how such conflicts should be resolved and its decision in that regard will be final. The Contractor agrees to abide by such decisions and make any changes required to eliminate such conflict without additional costs or expense to the Owner.

1.04 SCHEDULE MANAGEMENT

A. Prior to the commencement of the construction for the Prime Contract Work, the Prime Contractor shall participate in a minimum of two (2) joint planning meetings with the Construction Manager and other Prime Contractors for the purpose of planning the overall Construction Schedule. A Preliminary Construction Schedule as developed by the Construction Manager will be used as the basis of the overall Construction Schedule. In consultation with the Prime Contractor, the Construction Manager shall incorporate the Prime Contract Work and work of other prime contractors into the overall Construction Schedule for the entire project. Critical Milestones and working hours as defined by the Construction Manager (as included in the bidding documents) will not be altered. The Prime Contractor shall on a weekly basis (at a minimum) provide the Construction Manager scheduling information with regards to progress and work to be performed in the next 4 (four) weeks. The Prime Contractor shall be bound by the Construction schedule. Nothing in the Prime Contract Agreement shall relieve the Prime Contractor of any liability for any unexcused failure to comply with the agreed upon overall Construction Schedule or any completion dates. The Construction Manager shall have the right to coordinate the Prime Contractors, including the right, if necessary, to change the time, order and priority in which the various portions of the Prime Contract Work and other work associated with the Project shall be performed.

B. All Contractors shall cooperate with the Construction Manager and with other Contractors. The completion of the Work will depend upon a collective effort by all parties involved.

1.05 GENERAL HOUSEKEEPING

A. Daily cleanup (broom clean) of dust and debris from construction operation is part of each contractor’s scope of work. If any contractor fails to keep the site clean and organized on a continuous basis, the Construction Manager will notify the contractor in writing only once. The contractor will then have 24 hours to correct the situation. If the contractor fails to correct the situation, the Construction Manager will hire another party for cleaning and charge the said

contractor. Trade Contractor shall submit prior to beginning work a plan to the Construction Manager defining manpower and methods for achieving daily cleanup. If Construction Manager deems necessary, each Trade Contractor shall provide 1 employee for each 5 employees on the project to clean all work areas and/or staging areas to a broom clean condition. If the Trade Contractor has less than 5 employees on site, the contractor will provide 1 employee to the necessary cleanup requirement. Cleanup duration will take as long as it takes to achieve the broom clean results.

END OF SECTION 01 1201

SECTION 01 1202

SPECIAL WORK REQUIREMENTS

A. Bidders are to hold their bids for a period of thirty (30) days after the bid.
B. Contractors and their employees shall show upmost respect for the occupying students and staff. Profanity and unnecessary loud language will not be tolerated.
C. Each Contractor working in Owner occupied space will provide necessary means of protection to floors, walls, ceilings, equipment as required to accomplish work without harming or damaging existing conditions. All damage performed during this work will be charged to the responsible contractor.
D. The use of motorized scissor lifts will not be allowed except under special circumstances and must have prior approval from the Construction Manager.
E. All deliveries must be accepted by the Contractor.
F. Owner will provide snow removal to all existing pavements on campus that are not under construction. See specific Contractor's responsibility under specific Bid Packages.
G. Contractor includes complete cleanup and haul off to dumpster (Provided by Bid Package #1) for all typical construction debris resulting from this scope of work. Bid Package #1 Contractor will be responsible for providing dumpsters as required for the entire project duration and understands that ALL Bid Packages will be using dumpster. Each Prime Contractor to provide brooms, shovels and other equipment for cleanup for their respective scope of work. Excess materials shall be removed from the site at the Contractor's expense. All primes shall remove debris on a daily basis.
H. Contractor will be responsible to provide portable generators or an alternative power source for all tools and equipment that require a power source higher than 120 Volt.
I. Contractors working on roofs are required to take appropriate precautionary measures to protect existing roofing from damage. Contractors are required to take all precautionary measures necessary to ensure that their items do not fall or blow off the roofs.
J. Prior to performing work in areas with smoke and fire detection systems the Contractor shall coordinate with the CM precautionary measures to eliminate false alarms. If the fire alarm system is activated and there is not an emergency the Contractor responsible for the false activation shall be responsible to pay for all resulting owner incurred expenses such as Emergency Response fees.
K. General Contractor Bid Package #01 will provide temporary toilet facilities for ALL Contractors and for the entire duration of the project. Temporary toilets shall meet all OSHA regulations.
L. Contractors shall document existing conditions prior to start of work. All damage to existing pavements, landscaped areas, and all other existing property will be repaired by the responsible Contractor. Interior as well.
M. The Prime Contractor's shall provide the Construction Manager detailed information as outlined below for the purpose of developing the Construction Schedule:

    a. SUBMITTALS:
        i. Submittal Schedule: Prime Contractor shall submit a submittal schedule listing all required submittals, submittal "To CM" dates, procurement durations, and expected dates for materials to be on the jobsite. The submittal schedule shall be submitted to the CM within five (5) business days of receipt of Owner/Prime Contractor Agreement.
        ii. Format: Submittal Schedule shall be prepared in an Excel spreadsheet.
        iii. Materials & Long Lead Procurement: Prime Contractor shall identify any/all submittal items that require "field verifies" and also identify the dates when these field verifies can be taken.

N. See preliminary construction schedule in Section 00 3113. This schedule will aid the bidder(s) in understanding the preliminary scheduling and planning for the project. As the construction schedule is finalized the **Prime Contractor and their Subcontractors** shall participate in a meeting with the Construction Manager and other Prime Contractors for the purpose of

presenting the overall Construction Schedule. These “Subcontractors” shall be any/all subcontractors who will be performing Work on the project.

O. Per the preliminary construction schedule the bidder(s) acknowledges that there are multiple mobilizations, phases, sub-phases, material deliveries, and milestone completion dates required in order to complete the work.

   a. SCHEDULE OF EVENTS:
      i. There are events scheduled at the state historical building that may impact contractor’s ability to use demo/construction path #1 through the atrium space, contractor will have to use demo/construction path #2 as outlined on sheet G-100. See dates below.
         1.

P. The Owner owns the weather duration contingency as shown in the preliminary construction schedule on the following pages. The Construction Manager manages and will adjust the weather duration contingency. As weather days are not utilized the substantial completion dates shall be adjusted accordingly.

Q. Expected work hours will be 7:00 AM to 5:00 PM Monday thru Friday (5 day work week). Contractors requiring working time other than these hours are to coordinate and receive approval in advance from the Construction Manager. The Contractor shall provide at his expense increased work crews and/or overtime necessary to meet the scheduled milestones. Contractor shall immediately notify the Construction Manager of any delays in the work.

R. After contract award bid the Contractor is required to attend a meeting with the Construction Manager to review bid package scopes.

S. Parking and material staging on site will be limited. All contractors shall coordinate one’s parking and material staging with the DCI Group Project Manager, DCI Superintendent or DCI Designated Personnel.

T. The jobsite is on Public Property. Smoking or smokeless tobacco **WILL NOT** be allowed. Also, no shelled sunflower seeds are allowed inside the enclosed facility.

U. No radios or headsets are allowed in the construction areas.

V. All warranties start at Project Substantial Completion, Contractor will be required to provide from this date and not the startup date of the equipment. Contractor will not be compensated for any cost related to purchasing extended warranties to meet this requirement. See Special Work Requirements for project schedule information.

W. Contractors shall maintain accurate as-built construction records and provide complete clean and legible copies to Construction Manager on completion of work. All Contractors will be required to provide electronic copies as well as hard copies of all O&M’s and as-built drawings. See Project Manual for additional Closeout requirements.

END OF SECTION 01 01202

SECTION 01 2500

SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Substitution Procedures
B. Request for Substitution form

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION

3.01 SUBSTITUTION PROCEDURES

A. Where the Bidding Documents stipulate a specific product be provided by naming one or more manufacturer and model, a substitute product will be considered when written request is received by the date and time identified in Section 00 1113 NOTICE TO BIDDERS. Substitution requests will be considered for all products, even if the specification does not include a statement such as “or equal,” “equal to,” “equivalent to,” or “basis of design,” unless noted otherwise.
B. References in the Bidding Documents to brand or trade names are intended to illustrate the general characteristics of the item and not to limit competition unless noted otherwise.
C. The written request shall be on the “Request for Substitution” form included in the Project Manual. If no such form is included, the request shall be provided on the letterhead of the company making the request.
D. Substitution requests received after the specified date will be viewed in the context of a Change Order to the Contract, and consideration will only be given in the event a product becomes unavailable or not practical due to no fault of the Contractor, or the substitution is substantially to the Owner’s advantage (equal product for less cost or higher quality product at no change in Contract Sum).
E. Document each substitution request with complete data substantiating compliance of the proposed substitution with the Bidding Documents. Each request shall identify the specified product for which the substitution is requested, and shall clearly describe the product for which approval is requested. The burden shall be on the requester to demonstrate the proposed substitute product’s suitability for use in the Work and its equivalency or superiority in function, appearance, quality, and performance with the product named in the Bidding Documents.
F. A description of any changes to the Bidding Documents that the proposed substitution will require shall be included with the request. The requester shall affirm that dimensions shown on the Drawings will not be affected by the substitute product, and that it will have no adverse effect on other trades, the construction schedule, or specified warranty requirements. The request for use of a substitute product shall be signed by an authorized representative of the firm submitting the request, who shall state that the firm will pay for any changes to the building design, including Design Professional’s design, detailing, and construction cost caused by the requested substitution if the substitution is approved for use in the Work.
G. All such substitute products approved for use in the Work during the established period of time before receipt of Bids will be identified in a subsequent Addendum to the Bidding Documents.

3.02 REQUEST FOR SUBSTITUTION FORM

A. A Request for Substitution Form is attached following this page.
B. Substitution requests shall be emailed to the Issuing Officer at the email address provided in Instructions to Bidders Section 1.04.

END OF SECTION

SUBSTITUTION REQUEST FORM

Project: _____ Substitution Request Number: _____

_____ From: _____

To: _____ Date: _____

_____ A/E Project Number: _____

Re: _____

Specification Title: _____ Description: _____

Section: _____ Page: _____ Article/Paragraph: _____

Proposed Substitution: _____

Manufacturer: _____ Address: _____ Phone: _____

Trade Name: _____ Model No.: _____

_____ _____ _____

History: ☐ New product ☐ 2-5 years old ☐ 5-10 yrs old ☐ More than 10 years old

Differences between proposed substitution and specified product: _____

_____

_____

☐ Point-by-point comparative data prepared by contractor and attached - REQUIRED BY A/E

Reason for not providing specified item: _____

_____

Similar Installation:

Project: _____ Architect: _____

Address: _____ Owner: _____

_____ Date Installed: _____

Proposed substitution affects other parts of Work: ☐ No ☐ Yes; explain _____

_____

Supporting Data Attached: ☐ Drawings ☐ Product Data ☐ Samples ☐ Tests ☐ Reports ☐ _____

SUBSTITUTION REQUEST FORM

(Continued)

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Cost data as stated above is complete. Claims for additional costs related to accepted substitution which may subsequently become apparent are to be waived.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.
- Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.

Submitted by: _____

Signed by: _____

Firm: _____

Address: _____

_____

Telephone: _____

Attachments: _____

_____

_____

_____

A/E's REVIEW AND ACTION

☐ Substitution approved - Make submittals in accordance with Specification Section 01 3300.
☐ Substitution approved as noted - Make submittals in accordance with Specification Section 01 3300.
☐ Substitution rejected - Use specified materials.
☐ Substitution Request received too late - Use specified materials.

Signed by: Date:

Additional Comments: ☐ Contractor ☐ Subcontractor ☐ Supplier ☐ Manufacturer ☐ A/E ☐ _____

_____

_____

_____

_____

SECTION 01 2600

CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Change procedures

1.02 CHANGE PROCEDURES

A. The Design Professional will advise of minor changes in the work not involving an adjustment to Contract Sum/Price or contract time as authorized.

B. The Construction Manager may issue a Proposal Request that includes a detailed description of a proposed change with supplementary or revised drawings and specifications and a change in contract time for executing the change as provided by the Design Professional. The Trade Contractor will prepare and submit an estimate within 7 calendar days. Estimates shall be provided for the project at no cost, regardless of acceptance or rejection of proposal.

C. The Trade Contractor may propose changes by submitting a Request for Information to the Construction Manager, describing the proposed change and its full effect on the work. Include a statement describing the reason for the change, and the effect on the Contract Sum/Price and contract time with full documentation and a statement describing the effect on work by separate or other contractors. Document any requested substitutions in accordance with the specifications. Construction Manager will forward the Request for Information on to the Design Professional for their official response.

D. Stipulated Sum/Price Change Order: Based on executed Change Order and contractor's fixed price quotation.

E. Unit Price Change Order: The change order will be executed on a fixed unit price basis for pre-determined unit prices and quantities. Changes in contract price or contract time will be computed as specified for time and material change orders.

F. Time and Material Change Order: The change order will be executed on a not to exceed basis. Design professional and Construction Manager will determine the not to exceed estimated cost based on contractor’s proposal for hourly rates and material costs. Maintain detailed records of work done on time and material basis. Time and Material tickets must be submitted daily to the Construction Manager for verification. Provide full information required for evaluation of proposed changes, and to substantiate costs for changes in the work. Submit itemized account and supporting data after completion of change. A final deductive change order will be issued to reconcile final cost to the initial change order.

G. Change Order Forms: CONSENSUSDOC Forms provided by Owner.

H. Execution of Change Orders: The Construction Manager will issue change orders for signature of parties as provided in the Conditions of the Contract.

I. With respect to pricing change orders, the percentage mark-up for overhead and profit is subject to the following limits:
   1. Fifteen (15) percent maximum for work directly performed by employees of the Constructor, Subcontractor or Sub-subcontractor.
   2. Five (5) percent maximum for work performed or passed through by a Subcontractor and passed through to the Owner by the Constructor.
   3. Five (5) percent maximum Subcontractor’s mark-up for Work performed by a Sub-Subcontractor and passed through to the Owner by the Subcontractor and Constructor.
   4. The maximum allowable mark-up shall be twenty-five (25) percent passed through to the Owner by the Constructor under any circumstances. Overhead and profit shall be shown separately for the Constructor and each Subcontractor of any tier performing the Change Order Work.

J. Contractor and subcontractor agree to provide and require all suppliers to provide a detailed breakdown of labor, labor burden, materials, installation, rental, and fuel costs.

K. **Please refer to Article 8 of CONSENSUSDOCS 802- STANDARD FORM OR AGREEMENT BETWEEN OWNER AND TRADE CONTRACTOR for additional Change Procedures.**

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

SECTION 01 2900

PAYMENT PROCEDURES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Schedule of values
B. Application for payment

1.02 SCHEDULE OF VALUES

A. Coordination: Trade Contactor will coordinate preparation of the Schedule of Values with preparation of the Construction Manager's Construction Schedule.
   1. Correlate line items in the Schedule of Values with other required administrative forms and schedules, including Application for Payment forms with Continuation Sheets, Submittals Schedule, and Construction Manager's Construction Schedule.
   2. Submit original Schedule of Values in Procore within 14 days after date of Owner-Trade Contractor Agreement. Schedule of Values must be approved by Owner prior to submission for first application for payment.

B. Format: Utilize the Table of Contents of this project manual. Identify each line item with number and title of the major specification section. Each major specification section should be further itemized by materials cost, labor cost and subcontractor cost for each building separately for the base bid and all accepted alternates. Identify site mobilization, bonds and insurance and include a line item for closeout paperwork for a value of no less than 1% of the total contract value or $1,000, whichever is greater.
   1. Identification: Include the following Project identification on the Schedule of Values:
      a. Project name and location.
      b. Name and address of Owner, Trade Contractor, Construction Manager and Design Team.
      c. DAS Project Number.
      d. Date of Submittal.
   2. Revise the Schedule of Values to list approved Change Orders with each Application for Payment.

1.03 APPLICATIONS FOR PAYMENT

A. Each Application for Payment shall be consistent with previous applications for payments as certified by the Design Professional and paid for by Owner.
   1. Application for Payment at time of Substantial Completion and final Application for Payment involve additional requirements.

B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction work covered by each Application for Payment is the period indicated in the Agreement. Progress payments shall be submitted to the Construction Manager. Any request for payment for work completed prior to June 30th of any year needs to be submitted by July 15th of the same calendar year.

C. Payment Application Forms: Use AIA form G702 and G703 as the form for the Application for Payment or an equivalent approved by the owner.

D. Include lien waiver forms required by the owner when applicable.

E. Application Preparation: Complete every entry on form. Construction Manager will return incomplete applications without action.
   1. Include amounts of Change Orders issued before last day of construction period covered by application.

F. Waivers of Mechanic's Lien: If requested by Owner with each Application for Payment, submit waivers of mechanic's lien from every entity who is lawfully entitled to file a mechanic's lien arising out of the Contract and related to the Work covered by the payment when applicable.
   1. Owner reserves the right to designate which entities involved in the Work must submit waivers.
   2. Submit waivers of lien on forms, executed in a manner acceptable to Owner.

G. Initial Application for Payment: Administrative actions and submittals that must precede submittal of first Application for Payment include the following:
   1. Schedule of Values
   2. Certificates of insurance and insurance policies.
   3. Lists of vendors and any subcontractors.

H. Application for Payment at Substantial Completion: After the Certificate of Substantial Completion has been fully executed, submit an Application for Payment showing 100 percent completion for the portion of the Work claimed as substantially complete, not including the closeout paperwork line item.
   1. Include documentation supporting the claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
   2. This application shall reflect Certificates of Partial Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

I. Final Payment Application: Submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:
   1. Evidence of completion of Project closeout requirements.
   2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
   3. Updated final statement, accounting for final changes to the Contract Sum.
   4. AIA Document G706, “Contractor's Affidavit of Payment of Debts and Claims.”
   5. AIA Document G706A, “Contractor's Affidavit of Release of Liens.”
   6. AIA Document G707, “Consent of Surety to Final Payment.”
   7. Letter of Notification to all sub-contractors and suppliers of application for release of retainage.
   8. Evidence that claims have been settled.

J. Payments will be made to the extent of the value of the work performed in the previous month less a retainage amount of 3% of the value of the work performed. Upon substantial completion for the entire work, a sum sufficient to decrease the total retained to 3% of the contract sum, plus the full amount of the line item for closeout paperwork, plus such other retainage as the engineer shall determine for all incomplete work and unsettled claims will be authorized. The closeout paperwork line item may only be billed once the certificate of final completion has been fully executed.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

SECTION 01 3100

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Coordination
B. Pre-construction meeting
C. Progress meetings
D. Coordination Meetings
E. Requests for Interpretation (RFIs)
F. Notifications for Capitol Complex
G. Utility Locates/Ground Penetrations for Capitol Complex
H. Utility Locates/Ground Penetrations
I. Fire Watch for Capitol Complex

1.02 COORDINATION

A. Coordinate scheduling, submittals, and work of the various sections of the project manual to ensure efficient and orderly sequence of installation of interdependent construction elements.
   1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
   2. Coordinate installation of different components with other contractors to ensure maximum accessibility for required maintenance, service, and repair.
   3. Make adequate provisions to accommodate items scheduled for later installation.

B. Administrative procedures: The Trade Contractor will coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
   1. Preparation of Trade Contractor's Construction Schedule.
   2. Provide updated information for Construction Manager's Construction Schedule.
   3. Preparation of Schedule of Values.
   4. Delivery and processing of submittals.
   5. Progress meetings.
   6. Pre-installation conferences.
   7. Project closeout activities

C. Verify utility requirements and characteristics of operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.

D. Coordinate space requirements, supports, and installation of mechanical and electrical work, which are indicated diagrammatically on drawings. Follow routing shown for pipes, ducts, and conduit, as closely as practicable; place runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.

E. In finished areas except as otherwise indicated conceal pipes and wiring within the construction. Coordinate locations of piping with finish elements.

F. Coordinate completion and cleanup of work of separate sections in preparation for Substantial Completion.

G. After owner occupancy of premises, coordinate access to site for correction of defective work and work not in accordance with Contract Documents, to minimize disruption of owner's activities.

H. During construction coordinate use of site and facilities through Construction Manager.

I. Comply with Construction Manager and Owner's procedures for intra-project communications; submittals, reports and records, schedules, coordination drawings, and recommendations; and resolution of ambiguities and conflicts.

J. Make the following types of submittal to Architect through the Construction Manager via Procore:
   1. Request for Information/Interpretation.
   2. Request for substitution.
   3. Shop drawings, product data, and samples.
   4. Test and inspection reports.
   5. Design data.
   6. Manufacturer's instructions and field reports.
   7. Applications for payment and change order requests.
   8. Progress schedules.
   9. Coordination drawings.
   10. Correction punch list and final correction punch list for substantial completion
   11. Closeout submittals

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION

3.01 PRE-CONSTRUCTION MEETING

A. The Construction Manager and Owner will schedule a meeting after Notice of Award.

B. Required: Design Professional, Owner, Construction Manager, Trade Contractor and any Sub Contractors.

C. Agenda:
   1. Execution of Owner-Contractor Agreement.
   2. Submission of executed bonds and insurance certificates.
   3. Distribution of Contract Documents.
   4. Submission of list of subcontractors, list of products, schedule of values, and progress schedule.
   5. Designation of personnel representing the parties in Contract.
   6. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, change orders, RFIs and contract closeout procedures
   7. Tentative construction schedule.
   8. Critical work sequencing and long-lead items.
   9. Procedures for testing and inspecting.
   10. Preparation of Record Documents.
   11. Safety Procedures.
   12. Owner's requirements.
   13. Security and housekeeping procedures.
   14. Background Checks.
   15. Responsibility for temporary facilities and controls.
   16. Construction waste management.
   17. Logistics (use of premise, parking, work restrictions, maintain egress, etc.)

D. The Construction Manager is to record minutes and distribute copies within two days after meeting to participants, with one copy to owner, participants, and those affected by decisions made.

3.02 PROGRESS MEETINGS

A. The Construction Manager shall schedule and administer meetings throughout progress of the work at weekly intervals.

B. The Construction Manager is to make arrangements for meetings, prepare agenda with copies for participants, and preside at meetings, record minutes and distribute copies within two days to those affected by decisions made.

C. Attendees may include: Project superintendent, major subcontractors and suppliers, Owner, Construction Manager, Architect/Engineer, as appropriate to agenda topics for each meeting. All participants at the conference call shall be familiar with the Project and authorized to conclude matters relating to the Work.

D. Agenda:
   1. Review minutes of previous meetings.
   2. Review the Construction Manager's Construction Schedule.
   3. Field observations, problems, and decisions.
   4. Identification of problems that impede planned progress.
   5. Review of submittals schedule and status of submittals.
   6. Review of RFI's.
   7. Review of off-site fabrication and delivery schedules.
   8. Corrective measures to regain projected schedules.
   9. Planned progress during succeeding work period.
   10. Coordination of projected progress.
   11. Maintenance of quality and work standards.
   12. Effect of proposed changes on progress schedule and coordination.
   13. Other business relating to work.
   14. Access, temporary facilities and controls, housekeeping and progress cleaning.
   15. Safety.
   16. Status of proposal requests, pending changes, official Change Orders.

E. Minutes:
   1. Following the meeting, the meeting minutes will be published in Procore by the Construction Manager for all parties.

3.03 COORDINATION MEETINGS

A. Coordination meetings will be held at the discretion of the construction manager.

3.04 REQUESTS FOR INTERPRETATION (RFIs)

A. Procedure: Immediately on discovery of the need for interpretation of the Contract Documents, prepare and submit an RFI in Procore.
   1. RFIs shall originate with Trade Contractor. RFIs submitted by entities other than Contractor will be returned with no response.
   2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in the Work.

B. Content of the RFI: Include a detailed, legible description of item needing interpretation and the following:
   1. Specification Section number and title and related paragraphs, as appropriate.
   2. Drawing number and detail references, as appropriate.
   3. Field dimensions and conditions, as appropriate.
   4. Trade Contractor's suggested solution(s). If Trade Contractor's solution(s) impact the Contract Time or the Contract Sum, Trade Contractor shall state impact in the RFI.
   5. Attachments: Include drawings, descriptions, measurements, photos, Product Data, Shop Drawings, and other information necessary to fully describe items needing interpretation.

C. Design Professional's Action: Design Professional will review each RFI, determine action required, and return it. Allow seven (7) working days for Design Professional's response for each RFI. RFIs received after 1:00 p.m. will be considered as received the following working day. The following RFIs will be returned without action:
   1. Requests for approval of submittals.
   2. Requests for approval of substitutions.
   3. Requests for coordination information already indicated in the Contract Documents.

4. Requests for adjustments in the Contract Time or the Contract Sum.
5. Requests for interpretation of Design Professional's actions on submittals.
6. Incomplete RFIs or RFIs with numerous errors.
7. Design Professional's action may include a request for additional information, in which case Design Professional's time for response will start again.

D. Design Professional's action on RFIs that may result in a change to the Contract Time or the Contract Sum/Price.
1. If Trade Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Construction Manager in writing within ten (10) days of receipt of the RFI response.

E. On receipt of Design Professional's response in Procore, review the response and notify Design Professional within seven (7) days if Trade Contractor disagrees with response.

3.05 NOTIFICATIONS FOR CAPITOL COMPLEX

A. For work on Capitol Complex, notification requests must be provided to Construction Manager for work affecting the following:
1. Parking Access
2. Excessive Noise
3. Odors
4. Disruption of Equipment
5. Excessive Dust
6. Fire Alarm
7. HVAC System/Controls
8. Plumbing/Restrooms
9. Lighting
10. Power/Electrical

B. Information must be received on form following this section
1. Notice for tunnel repairs must be received by the Construction Manager for forward to Owner’s Representative a minimum of ten (10) working days before the work is to occur (for tunnel shut downs).
2. All other notices must be received by the Construction Manager for forward to Owner’s Representative a minimum of three (3) working days prior to the work occurring.

3.06 UTILITY LOCATES/GROUND PENETRATIONS FOR CAPITOL COMPLEX

A. Call Iowa One Call at 800-292-8989 to request a Joint Meeting Locate.
1. Requests must be least five (5) working days prior to ground penetration.
2. A representative from the requesting group and DAS must be present for the Joint Meeting Locate.

B. Complete the Capitol Complex Digging Application online at https://das.iowa.gov/general-services/capitol-complex-events/digging-application-form.

C. Requesting groups will mark the area(s) intended to be penetrated with white spray paint or mark with white flags.

D. One Call and/or Vannguard must place their locate flags appropriately in the areas.

E. Contractor requesting the locate will be responsible for the locate charge.

F. Ground penetration on Capitol Complex is not allowed until the steps listed above have been taken and locations have been approved.

3.07 UTILITY LOCATES/GROUND PENETRATIONS

A. Call Iowa One Call at 800-292-8989 to request a locate
1. Requests must be least five (5) working days prior to ground penetration.

3.08 FIRE WATCH FOR CAPITOL COMPLEX

A. Fire watch is to be performed any time the fire alarm is disabled for more than four hours. This includes both when the system is in bypass and when any detectors are disabled by removal or covering.
B. When fire alarm is disabled for four hours or less it will be at the discretion of Owner to determine if fire watch must be provided.
C. Written notice must be received two (2) working days prior to scheduling of fire watch.

END OF SECTION

CONSTRUCTION PROJECT REQUEST FOR NOTIFICATION AND/OR SERVICES FROM CAPITOL COMPLEX MAINTENANCE (CCM)

Notifications must be provided to Owner's Representative to forward to CCM Plant Operations Manager. Information must be received by Owner's Representative in email format. Notice for tunnel repairs must be received 11 days before the work is to occur (for tunnel shut downs). All other notices must be received by the Owners Representative 4 working days prior to the work occurring.

DAS Project Number: _____

Brief Description of Work: _____

_____

Building: _____

Affected Locations within Building: _____

Dates of Work: _____

Hours of Work: _____

Impact: [ ] Parking [ ] Noise [ ] Odors [ ] Equipment [ ] Other disruption

[ ] Dust [ ] Fire Alarm [ ] HVAC [ ] Plumbing/Restroom [ ] Lighting

[ ] Power/Electrical [ ] Private/Public Utility Locate [ ] _____

Escort: [ ] Required [ ] Not Required [ ] Need assistance to determine

Additional Information: (or attached map/drawing of affected area/impact)

_____

SECTION 01 3100.01

WEB BASED CONSTRUCTION MANAGEMENT

PART 1 - GENERAL

1.01 DESCRIPTION

A. The Owner and Contractor shall utilize **Procore Technologies, Inc. Procore** system for electronic submittal of all data and documents (unless specified otherwise by the owner's representative) throughout the duration of the Contract. **Procore** is a web-based electronic media site that is hosted by **Procore Technologies, Inc.**, utilizing their **Procore** web solution. **Procore** will be made available to all contractors' project personnel, subcontractor personnel, suppliers, consultants and the Designer of Record. The joint use of this system is to facilitate; electronic exchange of information, automation of key processes, and overall management of the contract. **Procore** shall be the primary means of project information submission and management. When required by the Owners representative, paper documents will also be provided. In the event of discrepancy between the electronic version and paper documents, the paper documents will govern. **Procore** is a registered trademark of **Procore Technologies, Inc.**

1.02 USER ACCESS LIMITATIONS

A. The Owner's Representative/Construction Manager will control the Contractor's access to **Procore** by allowing access and assigning user profiles to accepted Contractor personnel. User profiles will define levels of access into the system, determine assigned function-based authorizations (determines what can be seen) and user privileges (determines what they can do). Sub-contractors and suppliers will be given access to **Procore** through the Contractor. Entry of information exchanged and transferred between the Contractor and its sub-contractors and suppliers on **Procore** shall be the responsibility of the Contractor.
   1. Joint Ownership of Data: Data entered in a collaborative mode (entered with the intent to share as determined by permissions and workflows within the **Procore** system) by the Owner's Representative and the Contractor will be jointly owned.

1.03 AUTOMATED SYSTEM NOTIFICATION AND AUDIT LOG TRACKING

A. Review comments made (or lack thereof) by the Owner on Contractor submitted documentation shall not relieve the Contractor from compliance with requirements of the Contract Documents. The Contractor is responsible for managing, tracking, and documenting the Work to comply with the requirements of the Contract Documents. Owner's acceptance via automated system notifications or audit logs extends only to the face value of the submitted documentation and does not constitute validation of the Contractor's submitted information.

1.04 SUBMITTALS

A. See Section 01 3300 SUBMITTAL PROCEDURES:
B. Preconstruction Submittals
   1. List of Contractor's key **Procore** personnel. Include descriptions of key personnel's roles and responsibilities for this project. Contractor should also identify their organization's administrator on the list.

1.05 COMPUTER REQUIREMENTS

A. The Contractor shall use computer hardware and software that meets the requirements of the **Procore** system as recommended by **Procore Technologies, Inc.** to access and utilize

Procore. As recommendations are modified by **Procore**, the Contractor will upgrade their system(s) to meet the recommendations or better. Upgrading of the Contractor's computer systems will not be justification for a cost or time modification to the Contract. The contractor will ensure that connectivity to the **Procore** system (whether at the home office or job site) is accomplished through DSL, cable, T-1 or wireless communications systems. The minimum bandwidth requirement for using the system is 128kb/s. It is recommended a faster connection be used when uploading pictures and files into the system. **Procore** supports the current and prior two major versions of Chrome, Firefox, Internet Explorer, and Safari.

B. The Contractor shall be responsible for the validity of their information placed in **Procore** and for the abilities of their personnel. Accepted users shall be knowledgeable in the use of computers, including Internet Browsers, email programs, cad drawing applications, and Adobe Portable Document Format (PDF) document distribution program. The Contractor shall utilize the existing forms in **Procore** to the maximum extent possible. If a form does not exist in **Procore** the Contractor must include a form of their own or provided by the Owner representative as an attachment to a submittal. Adobe PDF documents will be created through electronic conversion rather than optically scanned whenever possible. The Contractor is responsible for the training of their personnel in the use of **Procore** (outside what is provided by the owner) and the other programs indicated above as needed.

C. User Access Administration: Provide a list of Contractor's key **Procore** personnel for the Owner's Representative acceptance. Contractor is responsible for adding and removing users from the system. The Owners Representative reserves the right to perform a security check on all potential users. The Contractor will be allowed to add additional personnel and sub-contractors to **Procore.**

1.06 CONNECTIVITY PROBLEMS

A. **Procore** is a web-based environment and therefore subject to the inherent speed and connectivity problems of the Internet. The Contractor is responsible for its own connectivity to the Internet. **Procore** response time is dependent on the Contractor's equipment, including processor speed, Internet access speed, etc. and current traffic on the Internet. The Owner will not be liable for any delays associated from the usage of **Procore** including, but not limited to: slow response time, down time periods, connectivity problems, or loss of information. The contractor will ensure that connectivity to the **Procore** system (whether at the home office or job site) is accomplished through DSL, cable, T-1 or wireless communications systems. The minimum bandwidth requirement for using the system is 128kb/s. It is recommended a faster connection be used when uploading pictures and files into the system. Under no circumstances shall the usage of the **Procore** be grounds for a time extension or cost adjustment to the contract.

1.07 TRAINING

A. The Construction Manager shall provide the necessary training to the Prime Contractor.

PART 2 - PRODUCTS

2.01 DESCRIPTION

A. **Procore** project management application (no equal) Provided by Procore Technologies, Inc. www.**Procore**.com

PART 3 - EXECUTION

3.01 PROCORE UTILIZATION

A. **Procore** shall be utilized in connection with submittal preparation and information management required by Sections:
   1. PROJECT MANAGEMENT AND COORDINATION
   2. CONSTRUCTION PROGRESS DOCUMENTATION
   3. SUBMITTAL PROCEDURES
   4. QUALITY REQUIREMENTS
   5. Other Division One sections.
   6. Requirements of this section are in addition to requirements of all other sections of the specifications.

B. Design Document Submittals
   1. All design drawings and specifications shall be submitted as cad .dwg files or PDF attachments to the **Procore** submittal work flow process and form.

C. Shop Drawings
   1. Shop drawing and design data documents shall be submitted as cad .dwg files or PDF attachments to the **Procore** submittal work flow process and form. Examples of shop drawings include, but are not limited to:
   2. Standard manufacturer installation drawings.
   3. Drawings prepared to illustrate portions of the work designed or developed by the Contractor.
   4. Steel fabrication, piece, and erection drawings.

D. Product Data
   1. Product catalog data and manufacturer’s instructions shall be submitted as
   2. PDF attachments to the **Procore** submittal work flow process and form. Examples of product data include, but are not limited to:
   3. Manufacturer's printed literature.
   4. Preprinted product specification data and installation instructions.

E. Samples
   1. Sample submittals shall be physically submitted as specified in Section 01 3300 SUBMITTAL PROCEDURES. Contractor shall enter submittal data information into **Procore** with a copy of the submittal form(s) attached to the sample. Examples of samples include, but are not limited to:
   2. Product finishes and color selection samples.
   3. Product finishes and color verification samples.
   4. Finish/color boards.
   5. Physical samples of materials.

F. Administrative Submittals
   1. All correspondence and pre-construction submittals shall be submitted using **Procore**. Examples of administrative submittals include, but are not limited to:
   2. Digging permits and notices for excavation.
   3. List of product substitutions
   4. List of contact personnel.
   5. Notices for roadway interruption, work outside regular hours, and utility cut overs.
   6. Requests for Information (RFI).
   7. Construction progress Schedules and associated reports and updates.
      a. Each schedule submittal specified in CONSTRUCTION PROGRESS DOCUMENTATION shall be submitted as a native backed-up file (.PRX or .STX) of the scheduling program being used. The schedule will also be posted as a PDF

file in the format.

8. Plans for safety, demolition, environmental protection, and similar activities.
9. Quality Control Plan(s), Testing Plan and Log, Quality Control Reports, Production Reports, Quality Control Specialist Reports, Preparatory Phase Checklist, Initial Phase Checklist, Field Test reports, Summary reports, Rework Items List, etc.
10. Meeting minutes for quality control meetings, progress meetings, pre-installation meetings, etc.
11. Any general correspondence submitted.

G. Compliance Submittals

1. Test reports, certificates, and manufacture field report submittals shall be submitted on **Procore** as PDF attachments. Examples of compliance submittals include, but are not limited to:
   a. Field test reports.
   b. Quality Control certifications.
   c. Manufacturer's documentation and certifications for quality of products and materials provided.

H. Record and Closeout Submittals

1. Operation and maintenance data and closeout submittals shall be submitted on **Procore** as PDF documents during the approval and review stage as specified, with actual set of documents submitted for final. Examples of record submittals include, but are not limited to:
   a. Operation and Maintenance Manuals: Final documents shall be submitted as specified.
   b. As-built Drawings: Final documents shall be submitted as specified.
   c. Extra Materials, Spare Stock, etc.: Submittal forms shall indicate when actual materials are submitted.

I. Financial Submittals

1. Schedule of Value, Pay Applications and Change Request Proposals shall be submitted on **Procore.** Supporting material for Pay Applications and Change Requests shall be submitted on **Procore** as PDF attachments. Examples of compliance submittals include, but are not limited to:
   a. Contractors Schedule of Values
   b. Contractors Monthly Progress Payment Requests
   c. Contract Change proposals requested by the project owner

END OF SECTION

SECTION 01 3200

CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Construction Progress Schedule
B. Construction Manager's Construction Schedule
C. Submittal Schedule
D. Daily Construction Reports
E. Progress Photographs

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION

3.01 CONSTRUCTION MANAGER'S MASTER CONSTRUCTION SCHEDULE

A. Upon award of package, Contractor agrees to accept and meet or improve upon the schedule proposed in section **00 3113 PRELIMINARY SCHEDULE** with intermediate handoffs. Each package contractor will be required to participate in schedule coordination meetings with the Construction Manager.
B. If the bid package contractor does not meet the handoff milestones in the master construction schedule, the bid package contractor shall take measures to increase work forces, increase work hours, initiate revisions to means and methods of construction, and/or other similar measures as required to make up lost time and complete the work in accordance with the construction schedule and remain consistent with project progress and overall construction schedule. Such measures shall be at no additional cost to the Owner. The Construction Manager shall have sole discretion on decisions to accelerate work.
C. Updating the master construction schedule – Contractors are required to attend and participate in schedule coordination update meetings with the Construction Manager. This will be an opportunity for contractors to further define their scheduled scope of work in conjunction with other trades on site.
D. Acceptance of revised master construction schedule – After an updated master construction schedule has been issued via Procore, Contractors will have 48 hours to dispute the new schedule. All contractors will be held to the last fully accepted master construction schedule.

3.02 CONSTRUCTION PROGRESS SCHEDULE

A. Submit preliminary outline to the Construction Manager no later than 48 hours prior to the pre-construction meeting for coordination with Owner's requirements.
B. Submit revised progress schedule with each application for payment.
C. Schedules will be electronically submitted through Procore.
D. Distribute copies of reviewed schedules to project site file, subcontractors, suppliers, and other concerned parties.
E. Instruct recipients to promptly report, in writing, problems anticipated by projections indicated in schedules.
F. Submit computer generated horizontal bar chart with separate line for each major portion of work or operation, identifying the first day of each week.
G. Show complete sequence of construction activity, identifying work of separate stages and other

logically grouped activities. Indicate early and late start, early and late finish, float dates, and duration.

H. Indicate estimated percentage of completion for each item of work at each submission.

I. Participate in joint review and evaluation of schedule with Construction Manager.

J. Revisions to schedules:

1. Indicate progress of each activity to date of submittal and projected completion date of each activity.
2. Identify activities modified since previous submittal, major changes in scope, and other identifiable changes.
3. Prepare narrative report to define problem areas, anticipate delays, and impact on schedule. Report corrective action taken, or proposed, and its effect including effect of changes on schedules of separate contractors.

3.03 SUBMITTAL SCHEDULE

A. Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, re-submittal, ordering, manufacturing, fabrications, and delivery when establishing dates.

1. Coordinate submittal schedule with list of subcontractors, the schedule of values, and construction schedule.
2. Submit concurrently with first complete submittal of contractor's construction schedule.

3.04 DAILY CONSTRUCTION REPORTS

A. Daily Construction Reports: Submitted at weekly intervals.

1. Daily Construction Reports will be submitted to Construction Manager.

B. Prepare a daily construction report recording the following information concerning events at project site:

1. Count of personnel at Project site
2. Equipment at Project site
3. Material Deliveries
4. High and low temperatures and general weather conditions, including presence of rain or snow
5. Accidents
6. Meetings and significant decisions
7. Unusual events
8. Stoppages, delays, shortages, and losses
9. Meter readings and similar recordings
10. Emergency procedures
11. Orders and requests of authorities having jurisdiction
12. Change orders received and implemented
13. Services connected and disconnected
14. Equipment or system tests and startups
15. Partial completions and occupancies
16. Substantial completions authorized

3.05 PROGRESS PHOTOGRAPHS

A. Progress photographs will be electronically submitted through Procore.

B. Preconstruction Photographs: Before starting construction, take photographs of project site and surrounding properties, including existing items to remain during construction, from different

vantage points, as directed by Construction manager.

1. Take additional photographs as required to record existing damage to site, structure, equipment, or finishes.

C. Periodic Construction Photographs: Take photographs at regular intervals. Select vantage points to show status of construction and progress since last photographs were taken.

D. Field Completion Construction Photographs: Take photographs after date of Substantial Completion for submission as project record documents. Construction manager will inform of desired vantage points.

END OF SECTION

SECTION 01 3300

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Submittals for Review
B. Submittals for Information
C. Submittal Procedures
D. Samples

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION

3.01 SUBMITTALS FOR REVIEW

A. When the following are specified in individual sections, submit them for review:
   1. Product Data
   2. Shop Drawings
   3. Samples for Selection
   4. Samples for Verification
B. Submit to Construction Manager to forward to Architect for review for the limited purpose of checking for conformance with information given and the design concept expressed in the contract documents.
C. Samples will be reviewed only for aesthetic, color, or finish selection.
D. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record document purposes.

3.02 SUBMITTALS FOR INFORMATION

A. When the following are specified in individual sections, submit them for information:
   1. Design data.
   2. Certificates.
   3. Test reports.
   4. Inspection reports.
   5. Manufacturer’s instructions.
   6. Manufacturer’s field reports.
   7. Other types indicated.
B. Submit for Construction Manager, Architect, and Owner’s knowledge. No action will be taken.

3.03 SUBMITTAL PROCEDURES

A. Submittals will be electronically submitted through Procore. Contractor will be invited to join web based program after issue of Notice of Intent to award.
B. Shop Drawing Procedures:
   1. Prepare accurate, drawn-to-scale, original shop drawing documentation by interpreting the Contract Documents and coordinating related Work.
   2. Do not reproduce the Contract Documents to create shop drawings.

3. Generic, non-project specific information submitted as shop drawings do not meet the requirements for shop drawings.

C. Transmit each submittal with a copy of approved submittal form.

D. Sequentially number the submittal form. Revise submittals with original number and a sequential numeric suffix.

E. Identify Project, Contractor, Subcontractor or supplier; pertinent drawing and detail number, and specification section number, as appropriate on each copy.

F. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of Products required, field dimensions, adjacent construction work, and coordination of information is in accordance with the requirements of the work and Contract Documents.

G. Schedule submittals to expedite the project and coordinate submission of related items.

H. For each submittal review, allow 15 days excluding delivery time to and from the contractor.

I. Identify variations from the Contract Documents and product or system limitations that may be detrimental to successful performance of the completed work.

J. When revised for resubmission, identify all changes made since previous submission.

K. Distribute reviewed submittals as appropriate. Instruct parties to promptly report any inability to comply with requirements.

L. Submittals not requested will not be recognized or processed.

3.04 SAMPLES

A. Submit to Construction Manager to forward to Architect/Engineer for review for limited purpose for checking conformance with information given and design concept expressed in the Contract Documents.

B. Samples for selection as specified in product sections:

1. Submit to Construction Manager to forward to Architect/Engineer for aesthetic, color, or finish selections.
2. Submit samples of finishes from full range of manufacturer's standard colors, textures, and patterns to Construction Manager to forward to Architect/Engineer for selection.

C. Submit samples to illustrate functional and aesthetic characteristics of products, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.

D. Include identification on each sample, with full project information.

E. Submit number of samples specified in individual specification sections.

F. Photograph of submitted samples, along with transmittal sheet, shall be uploaded as a submittal in Procore.

END OF SECTION

SECTION 01 4000

QUALITY REQUIREMENTS

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. References
B. Quality assurance and control of installation
C. Tolerances
D. Defect Assessment
E. Inspection and testing laboratory services
F. Manufacturer's field services and reports

1.02 REFERENCES

A. Conform to reference standard in effect at date of contract.
B. When required by contract documents, obtain copies of standards.
C. Should specified reference standards conflict with contract documents request clarification from engineer before proceeding.
D. The contractual relationship of the parties to the contract shall not be altered from the contract documents by mention or inference otherwise in any reference document.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION

3.01 QUALITY ASSURANCE/CONTROL OF INSTALLATION

A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship to produce work of specified quality.
B. Comply fully with manufacturer's instructions, including each step in sequence.
C. Should manufacturer's instructions conflict with contract documents, request clarification from the engineer prior to proceeding.
D. Comply with specified standards as a minimum quality for the work except when more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
E. Perform work by persons qualified to produce workmanship of specified quality
F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.
G. Secure products in place with positive anchorage devices designed and sized to withstand stress, vibration, physical distortion, or disfiguration.

3.02 TOLERANCES

A. Monitor fabrication and installation tolerance control of products to produce acceptable work. Do not permit tolerances to accumulate.
B. Comply with manufacturers’ tolerances. Should manufacturers’ tolerances conflict with contract documents, request clarification from Architect before proceeding.
C. Adjust products to appropriate dimensions; position before securing products in place.

3.03 DEFECT ASSESSMENT

A. Replace work or portions of work not conforming to specified requirements.

B. If, in the option of the Owner, it is not practical to remove and replace the work, Architect will direct an appropriate remedy or recommend adjusted payment.

3.04 INSPECTION AND TESTING

A. Owner shall include and pay for all required special inspections and testing required by IBC Section 1705, if applicable. This does not include inspections and testing required by other specification sections in this Project Manual. Copies of all testing and inspection reports shall be submitted to the Construction Manager and Design Professional by the testing and inspection agency.

B. Testing Agency Duties:
   1. Provide qualified personnel at site. Cooperate with Architect, Construction Manager, and contractor in performance of services.
   2. Perform specified sampling and testing of products in accordance with specified standards.
   3. Ascertain compliance of materials and mixes with requirements of contract documents.
   4. Immediately notify the Construction Manager and contractor of observed irregularities or non-conformance of work or products.
   5. Perform additional testing and inspections required by the Owner

C. Limits on Testing Agency/Inspection Agency Authority:
   1. Agency may not release, revoke, alter, or enlarge on requirement of contract documents.
   2. Agency may not approve or accept any portion of the work.
   3. Agency may not assume any duties of the contractor.
   4. Agency has no authority to stop the work.

D. Contractor responsibilities:
   1. Deliver to agency at designated location, adequate samples of materials proposed to be used that require testing, along with proposed mix designs.
   2. Cooperate with laboratory personnel, and provide access to the work and to manufacturer’s facilities.
   3. Provide incidental labor and facilities:
      a. To provide access to work to be tested/inspected.
      b. To obtain and handle samples at the site or at source of products to be tested/inspected.
      c. To facilitate test/inspections.
      d. To provide storage and curing of test samples.
   4. Notify Construction Manager and laboratory 24 hours prior to expected time for operations requiring testing/inspection.

E. Re-testing required because of non-conformance to specified requirements shall be performed by the same testing agency on instruction by Architect/Construction Manager.

F. Re-testing required because of non-conformance to specified requirements shall be paid for by the Contractor.

3.05 MANUFACTURER'S FIELD SERVICES AND REPORTS

A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, start up of equipment, test, adjust and balance of equipment as applicable and to initiate instructions when necessary.

B. Individuals are to report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to the manufacturers' written instructions.

C. Submit report in duplicate within 30 days of observation to Construction Manager for review.

END OF SECTION

SECTION 01 5000

TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Temporary Utilities
B. Temporary Sanitary Facilities
C. Telephone Service
D. Removal of Utilities, Facilities, and Controls
E. Temporary Facilities
F. Equipment
G. Vehicular Access and Parking
H. Traffic Regulation
I. Barriers
J. Waste Removal

1.02 TEMPORARY UTILITIES

A. Owner will provide the following:
   1. Electrical Power, consisting of connection to existing facilities.
   2. Water Supply, consisting of connection to existing facilities.
B. The Contractor shall pay for installation, maintenance, and removal of temporary utilities. Temporary utilities shall not disrupt the Facility's need for continuous service.

1.03 TEMPORARY SANITARY FACILITIES

A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.
B. Maintain daily in clean and sanitary condition.

1.04 TELEPHONE SERVICE

A. Provide, maintain, and pay for telephone service to field or use a cellular telephone.

1.05 REMOVAL OF UTILITIES, FACILITIES AND CONTROLS

A. Restore existing facilities used during construction to original condition. Restore permanent facilities used during construction to specified condition.

PART 2 - PRODUCTS

2.01 TEMPORARY FACILITIES

A. Field Offices: Coordinate with Construction Manager and Owner if applicable.

2.02 EQUIPMENT

A. Fire Extinguishers: Portable, UL rated, with class and extinguishing agent as required by locations and classes of fire exposures.

PART 3 - EXECUTION

3.01 VEHICULAR ACCESS AND PARKING

A. Use designated existing on-site roads for construction traffic.
B. Parking is as directed by Owner.
C. When site space is not adequate, provide additional off-site parking.
D. Use of designated existing on-site streets and driveways used for construction traffic is permitted. Track vehicles not allowed on paved areas.
E. Use of designated areas of existing parking facilities used by construction personnel as permitted.
F. Do not allow heavy vehicles or construction equipment in parking areas.
G. Provide and maintain access to fire hydrants, free of obstructions.
H. Provide means of removing mud from vehicle wheels before entering streets.

3.02 TRAFFIC REGULATION

A. Flag Persons: Provide trained and equipped flag persons to regulate traffic when construction operations or traffic encroach on public traffic lanes.
B. Flares and lights: Use flares and lights during hours of low visibility to delineate traffic lanes and to guide traffic.
C. Haul Routes:
    1. Consult with authority having jurisdiction, establish public thoroughfares to be used for haul routes and site access.
D. Removal:
    1. Remove equipment and devices when no longer required.
    2. Repair damage caused by demolition.

3.03 BARRIERS

A. Provide barriers to prevent unauthorized entry to construction areas, to prevent access to areas that could be hazardous to workers or the public, to allow for Owner's use of site and to protect existing facilities and adjacent properties from damage during construction operations.
B. Provide barricades and covered walkways required by governing authorities for public rights-of-way.
C. Protect non-owned vehicular traffic, stored materials, site, and structures from damage.

3.04 WASTE REMOVAL

A. Except for items or materials to be salvaged, recycled or otherwise reused, remove waste materials from project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.
    1. Except as otherwise specified, do not allow waste materials that are to be disposed of accumulate on-site.
    2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
B. Burning: Do not burn waste materials.
C. Waste Disposal Facilities: Provide waste collection containers in sizes adequate to handle waste from construction operations. Comply with requirements of authorities having jurisdiction.

END OF SECTION

SECTION 01 5723 - INDOOR AIR QUALITY CONTROLS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Construction procedures to promote adequate indoor air quality during and after construction.

B. Testing indoor air quality before commencement of construction.

C. Testing indoor air quality during construction.

D. Testing indoor air quality after completion of construction.

1.02 PROJECT GOALS

A. Dust and Airborne Particulates: Prevent deposition of dust and other particulates in HVAC ducts and equipment.
   1. Cleaning of ductwork is not contemplated under this Contract.
   2. Contractor shall bear the cost of cleaning required due to failure to protect ducts and equipment from construction dust.
   3. Establish condition of existing ducts and equipment prior to start of alterations.

B. Airborne Contaminants: Procedures and products have been specified to minimize indoor air pollutants.
   1. Furnish products meeting the specifications.
   2. Avoid construction practices that could result in contamination of installed products leading to indoor air pollution.

C. Indoor Air Quality Maintenance for Occupied Facilities Under Construction: Contractors shall make all reasonable efforts to prevent construction activities from affecting the air quality of the occupied areas of the building or outdoor areas near the building. Refer to Sections 21 0500, 22 0500, and 23 0500 for additional requirements.

1.03 RELATED REQUIREMENTS

A. Section 01 4000 - Quality Requirements.

B. Section 01 5000 - Temporary Facilities and Controls.

C. Section 01 5110 - Temporary Dehumidification, Heating and Cooling.

D. Section 21 0500 - Basic Fire Suppression Requirements: IAQ maintenance for occupied facilities under construction.

E. Section 22 0500 - Basic Plumbing Requirements: IAQ maintenance for occupied facilities under construction.

F. Section 23 0500 - Basic HVAC Requirements: IAQ maintenance for occupied facilities under construction.

G. Section 23 0593 - Testing, Adjusting, and Balancing: Testing HVAC systems for proper air flow rates, adjustment of dampers and registers, and settings for equipment.

1.04 REFERENCE STANDARDS

A. ASHRAE Std 52.2 - Method of Testing General Ventilation Air-Cleaning Devices for Removal Efficiency by Particle Size; 2012, with 2015 amendments.

B. ASTM D5197 - Standard Test Method for Determination of Formaldehyde and Other Carbonyl Compounds in Air (Active Sampler Methodology); 2009.

C. ASTM E779 - Standard Test Method for Determining Air Leakage Rate by Fan Pressurization; 2010.

D. CAL (CDPH SM) - Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions From Indoor Sources Using Environmental Chambers; California Department of Public Health; v1.1, 2010.

E. EPA 600/4-90/010 - Compendium of Methods for the Determination of Air Pollutants in Indoor Air; April 1990.

F. EPA 625/R-96/010b - Compendium of Methods for the Determination of Toxic Organic Compounds in Ambient Air; Jan-99.

G. SMACNA (OCC) - IAQ Guidelines for Occupied Buildings Under Construction; 2007.

1.05 DEFINITIONS

A. Absorptive Materials: Gypsum board, acoustical ceiling tile and panels, carpet and carpet tile, fabrics, fibrous insulation, and other similar products.

B. Contaminants: Gases, vapors, regulated pollutants, airborne mold and mildew, and the like, as specified.

C. Particulates: Dust, dirt, and other airborne solid matter.

D. Wet Work: Concrete, coatings, and other products that emit water vapor or volatile organic compounds (VOCs) during installation, drying, or curing.

1.06 SUBMITTALS

A. Indoor Air Quality Management Plan: Describe in detail measures to be taken to promote adequate indoor air quality upon completion; use SMACNA (OCC) as a guide.
   1. Submit not less than 60 days before enclosure of building.
   2. Identify potential sources of odor and dust.
   3. Identify construction activities likely to produce odor or dust.
   4. Identify areas of project potentially affected, especially occupied areas.
   5. Evaluate potential problems by severity and describe methods of control.
   6. Describe construction ventilation to be provided, including type and duration of ventilation, use of permanent HVAC systems, types of filters and schedule for replacement of filters.
   7. Describe cleaning and dust control procedures.

B. Interior Finishes Installation Schedule: Identify each interior finish that either generates odors, moisture, or vapors or is susceptible to adsorption of odors and vapors, and indicate air handling zone, sequence of application, and curing times.

C. Duct and Terminal Unit Inspection Report.

D. Air Contaminant Test Plan: Identify:
   1. Testing agency qualifications.
   2. Locations and scheduling of air sampling.
   3. Test procedures, in detail.
   4. Test instruments and apparatus.
   5. Sampling methods.

E. Air Contaminant Test Reports: Show:
   1. Location where each sample was taken, and time.
   2. Test values for each air sample; average the values of each set of 3.
   3. HVAC operating conditions.
   4. Certification of test equipment calibration.
   5. Other conditions or discrepancies that might have influenced results.

PART 2 PRODUCTS

2.01 MATERIALS

A. Low VOC Materials: See other other individual Sections for specific requirements for materials with low VOC content.

B. Auxiliary Air Filters: MERV of 8, minimum, when tested in accordance with ASHRAE 52.2.

PART 3 EXECUTION

3.01 CONSTRUCTION PROCEDURES

A. Prevent the absorption of moisture and humidity by absorptive materials by:
   1. Sequencing the delivery of such materials so that they are not present in the building until wet work is completed and dry.

2. Delivery and storage of such materials in fully sealed moisture-impermeable packaging.
3. Provide sufficient ventilation for drying within reasonable time frame.

B. Begin construction ventilation when building is substantially enclosed.

C. If extremely dusty or dirty work must be conducted inside the building, shut down HVAC systems for the duration; remove dust and dirt completely before restarting systems.

D. When working in a portion of an occupied building, prevent movement of air from construction area to occupied area.

E. HVAC equipment and supply air ductwork may be used for ventilation during construction:
1. Operate HVAC system on 100 percent outside air, with 1.5 air changes per hour, minimum.
2. Ensure that air filters are correctly installed prior to starting use; replace filters when they lose efficiency.
3. Do not use return air ductwork for ventilation.
4. Seal return air inlets or otherwise positively isolate return air system to prevent recirculation of air; provide alternate return air pathways.

F. Do not store construction materials or waste in mechanical or electrical rooms.

G. Prior to use of return air ductwork without intake filters clean up and remove dust and debris generated by construction activities.
1. Inspect duct intakes, return air grilles, and terminal units for dust.
2. Clean plenum spaces, including top sides of lay-in ceilings, outsides of ducts, tops of pipes and conduit.
3. Clean tops of doors and frames.
4. Clean mechanical and electrical rooms, including tops of pipes, ducts, and conduit, equipment, and supports.
5. Clean return plenums of air handling units.
6. Remove intake filters last, after cleaning is complete.

H. Do not perform dusty or dirty work after starting use of return air ducts without intake filters.

I. Use other relevant recommendations of SMACNA (OCC) for avoiding unnecessary contamination due to construction procedures.

3.02 AIR CONTAMINANT TESTING

A. Perform air contaminant testing before starting construction, as base line for evaluation of post-construction testing.

B. Perform testing using protocols consistent with the EPA Compendium of Methods for the Determination of Air Pollutants in Indoor Air.

C. Perform air contaminant testing before occupancy.

D. Do not start air contaminant testing until:
1. All construction is complete, including interior finishes.
2. HVAC systems have been tested, adjusted, and balanced for proper operation.
3. New HVAC filtration media have been installed.

E. Indoor Air Samples: Collect from spaces representative of occupied areas:
1. Collect samples while operable windows and exterior doors are closed, HVAC system is running normally as if occupied, with design minimum outdoor air, but with the building unoccupied.
2. Collect samples from spaces in each contiguous floor area in each air handler zone, but not less than one sample per 25,000 square feet and not less than 3 samples; take samples from areas having the least ventilation and those having the greatest presumed source strength.
3. Collect samples from height from 36 inches to 72 inches above floor.
4. Collect samples from same locations on 3 consecutive days during normal business hours; average the results of each set of 3 samples.

5. Exception: Areas with normal very high outside air ventilation rates, such as laboratories, do not need to be tested.
6. When retesting the same building areas, take samples from at least the same locations as in first test.

F. Outdoor Air Samples: Collect samples at outside air intake of each air handler at the same time as indoor samples are taken.

G. Analyze air samples and submit report.

H. Air Contaminant Concentration Limits:
1. Formaldehyde: Not more than 27 parts per billion.
2. PM10 Particulates: Not more than 50 micrograms per cubic meter.
3. Total Volatile Organic Compounds (TVOCs): Not more than 500 micrograms per cubic meter.
4. Chemicals Listed in CAL (CDPH SM) Table 4-1, except Formaldehyde: Allowable concentrations listed in Table 4-1.
5. Carbon Monoxide: Not more than 9 parts per million and not more than 2 parts per million higher than outdoor air.
6. Carbon Dioxide: Measure in ppm, in relation to outdoor air; not more than 700 ppm higher than outdoor air.
7. Airborne Mold and Mildew: Measure in relation to outside air; not higher than outside air.
8. Regulated Pollutants: Measure in relation to outside air; not more than contained in outside air.

I. Air Contaminant Concentration Test Methods:
1. Formaldehyde: ASTM D5197, EPA 625/R-96/010b Method TO-11A, or EPA 600/4-90/010 Method IP-6.
2. Particulates: EPA 600/4-90/010 Method IP-10.
3. Total Volatile Organic Compounds (TVOC): EPA 625/R-96/010b Method TO-1, TO-15, or TO-17; or EPA 600/4-90/010 Method IP-1.
4. Chemicals Listed in CAL (CDPH SM) Table 4-1, except Formaldehyde: ASTM D5197, or EPA 625/R-96/010b Method TO-1, TO-15, or TO-17.
5. Carbon Monoxide: EPA 600/4-90/010 Method IP-3, plus measure outdoor air; measure in ppm; report both indoor and outdoor measurements.

J. If air samples show concentrations higher than those specified, ventilate with 100 percent outside air and retest at no cost to Owner.

END OF SECTION

SECTION 01 6000

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. General product requirements
B. Product options
C. Maintenance materials
D. Transportation and handling
E. Storage and protections

PART 2 - PRODUCTS

2.01 GENERAL PRODUCT REQUIREMENTS

A. Provide new products unless specifically required or permitted by the contract documents.
B. Do not use products having any of the following characteristics:
    1. Made using or containing CFC's or HCFC's
    2. Made of wood from newly cut old growth timber.
C. Where all other criteria are met, contractor shall give preference to products that:
    1. If used on interior, have lower emissions
    2. If wet-applied, have lower VOC content
    3. Are extracted, harvested, and/or manufactured closer to the location of the project
    4. Have longer documented life span under normal used
    5. Result in less construction waste
    6. Are made of vegetable materials that are rapidly renewable

2.02 PRODUCT OPTIONS

1. Products specified by reference standards or by description only: Use of any product meeting those standards or description.
2. Products specified by naming one or more manufacturers, with or without a provision for substitutions: Use a product of one of the manufacturers named and meeting specifications or submit a request for substitution for any manufacturer not named by the date specified in this project manual. Substitution requests shall be emailed to the Issuing Officer at the email address provided in Instructions to Bidders Section 1.04.

2.03 MAINTENANCE MATERIALS

1. Furnish extra materials, spare parts, tools, and software of types and in quantities specified in individual specification sections.
2. Deliver to project site; obtain receipt prior to final payment.

PART 3 - EXECUTION

3.01 TRANSPORTATION AND HANDLING

A. Package products for shipment in manner to prevent damage; for equipment, package to avoid loss of factory calibration.
B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.
C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.

D. Transport and handle products in accordance with manufacturer's instructions.
E. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.
F. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.
G. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage, and to minimize handling.
H. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

3.02 STORAGE AND PROTECTIONS

A. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication.
B. Store and protect products in accordance with manufacturers' instructions.
C. Store with seals and labels intact and legible.
D. Store sensitive products in weather tight, climate controlled, enclosures in an environment favorable to the product.
E. For exterior storage of fabricated products, place on slopped supports above ground.
F. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.
G. Comply with manufacturers' warranty conditions, if any.
H. Cover product subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
I. Prevent contact with material that may cause corrosion, discoloration, or staining.
J. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
K. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

END OF SECTION

SECTION 01 7300

EXECUTION

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Examination, preparation, and general installation procedures
B. Alteration project procedures
C. Cutting and patching
D. Cleaning and protection
E. Adjusting

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION

3.01 EXAMINATION, PREPARATION, AND GENERAL INSTALLATION PROCEDURES

A. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.
B. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.
C. Examine and verify specific conditions described in individual specification sections.
D. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misproduction.
E. Verify that utility services are available, of the correct characteristics, and in the correct locations.
F. Prior to cutting: Examine existing conditions prior to commencing work; include elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means acceptance of existing conditions.
G. Clean substrate surfaces prior to applying next material or substance.
H. Seal cracks or openings of substrate prior to applying next material or substance.
I. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.
J. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.
K. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.
L. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.
M. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.
N. Make neat transitions between different surfaces, maintaining texture and appearance.

3.02 ALTERATION PROJECT PROCEDURES

A. Materials: As specified in product sections match existing products and work for patching and extending work.
B. Employ skilled and experienced installer to perform alteration work.
C. Close openings in exterior surfaces to protect existing work from weather and extremes of temperature and humidity.
D. Remove unsuitable material not marked for salvage, including rotted wood, corroded metals, and deteriorated masonry and concrete. Replace materials as specified for finished work.
E. Remove, cut and patch work in a manner to minimize damage and to provide a means of restoring products and finished to original condition.

F. Remove debris and abandoned items from area and from concealed spaces.
G. Refinish visible existing surfaces to remain in renovated rooms and spaces to specified condition for each material with a neat transition to adjacent finishes.
H. Where new work abuts or aligns with existing, perform a smooth and even transition. Patched work to match existing adjacent work in texture and appearance.
I. When finished surfaces are cut so that a smooth transition with new work is not possible, terminate existing surface along a straight line of division and make recommendation to the Construction Manager. Prior to cutting get the Owner's approval.
J. Where change of plane of ¼ inch or more occurs, submit recommendation for providing smooth transition to the Construction Manager for review.

3.03 CUTTING AND PATCHING

A. Employ skilled and experienced installer to perform cutting and patching.
B. Submit written request in advance of cutting or altering elements which affect:
   1. Structural integrity of element.
   2. Integrity of weather-exposed or moisture-resistant elements.
   3. Efficiency, maintenance, or safety of element.
   4. Visual qualities of sight exposed elements.
   5. Work of owner or separate contractor.
C. Execute cutting, fitting, and patching to complete work, and to:
   1. Fit the several parts together, to integrate with other work.
   2. Uncover work to install or correct ill-timed work.
   3. Remove and replace defective and non-conforming work.
   4. Remove samples of installed work for testing.
   5. Provide openings in elements of work for penetrations of mechanical and electrical work.
D. Execute work by methods to avoid damage to other work and which will provide proper surfaces to receive patching and finishing.
E. Cut rigid materials using masonry saw or core drill.
F. Cut masonry and concrete materials using masonry saw or core drill.
G. Restore work with new products in accordance with requirements of Contract Documents.
H. Fit work tight to pipes, sleeves, ducts, conduit and other penetrations through surfaces.
I. Maintain integrity of wall, ceiling or floor construction; completely seal voids.
J. Refinish surfaces to match adjacent finishes. Refinish to nearest intersection for continuous surfaces. Refinish entire unit for continuous surfaces for an assembly.
K. Identify hazardous substances or conditions exposed during the work to the engineer for decision or remedy.

3.04 CLEANING AND PROTECTION

A. Progress cleaning
   1. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.
   2. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.
B. Protection of installed work
   1. Protect installed work from damage by construction operations.
   2. Provide special protection where specified in individual specification sections.
   3. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.
   4. Remove protective coverings when no longer needed; reuse or recycle plastic coverings if possible.
   5. Prohibit traffic from landscaped areas.

3.05 ADJUSTING

A. Adjust operating products and equipment to ensure smooth and unhindered operation.

END OF SECTION

SECTION 01 7700

CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.01 SECTION INCLUDES

A. Inspections
B. Substantial Completion
C. Project Record Documents
D. Warranties
E. Operations and Maintenance Manuals
F. Operations and Maintenance Data for Materials and Finishes
G. Operations and Maintenance Data for Equipment and Systems
H. Training
I. Final Completion
J. Maintenance

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION

3.01 INSPECTIONS

A. Ensure all state inspections have been completed by the authority having jurisdiction.
B. Upload documentation of all test/inspections to Procore.
C. Submit a written request for inspection of Substantial Completion. On receipt of request, The Design Professional will either proceed with inspection or notify contractor of unfulfilled requirements. The Design Professional will prepare the Certificate of Substantial Completion after inspection or will notify contractor of items, either on contractor's list or additional items identified by architect that must be completed or corrected before certificate will be issued.
    1. Re-inspection: Request re inspection when the work identified in previous inspections as incomplete is completed or corrected.
    2. Results of completed inspection will form the basis of requirements for Final Completion.

3.02 SUBSTANTIAL COMPLETION

A. A substantial completion checklist is attached for reference following this specification section.
B. Make submittals that are required by governing or other authorities.
    1. Provide copies to the Construction Manager through upload to Procore.
C. Before requesting inspection for determining date of Substantial Completion, complete the following. List items below that are incomplete in request.
    1. Submit written certification that contract documents have been reviewed, work has be inspected, and that work is completed in accordance with contract documents and ready for review
    2. Prepare a list of items to be completed and corrected (punch list), the value of items on the list, and reasons why the work has not been completed.
    3. Submit specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
    4. Make final changeover of permanent locks and deliver key to the owner. Advise owner's personnel of changeover in security provisions.
    5. Complete startup testing of systems.
    6. Submit test/adjust, balance records.
    7. Terminate and remove temporary facilities from project site, along with mockups, construction tools, and similar elements.

8. Advise owner of changeover in heat and other utilities.
9. Submit changeover information related to owner's occupancy, use, operation, and maintenance.
10. Complete final cleaning requirements, including touch up painting.
11. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.

3.03 PROJECT RECORD DOCUMENTS

A. Maintain on site one set of the following record documents; record actual revisions to the work:
   1. Drawings
   2. Specifications
   3. Addenda
   4. Change orders and other modifications to the contract
   5. Reviewed shop drawings, product data, and samples
B. Ensure entries are complete and accurate, enabling future reference by Owner.
C. Store record documents separate from documents used for construction.
D. Record information concurrent with construction progress, not less than weekly.
E. Specifications: Legibly mark and record at each product section description of actual products installed, including the following:
   1. Manufacturer’s name and product model and number.
   2. Product substitutions or alterations utilized.
   3. Changes made by Addenda and modifications.
F. Record Drawings:
   1. Measured depths of foundations in relation to finish first floor datum.
   2. Measured horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements.
   3. Measured locations of internal utilities and appurtenances concealed in construction, referenced to visible and accessible features of the work.
   4. Field changes of dimension and detail.
   5. Details not on original contract drawings.
G. Record Drawings shall be uploaded to Procore in pdf format.

3.04 WARRANTIES

A. Submit written warranties for designated portions of the work where commencement of warranties other than date of Substantial Completion is indicated.
B. Submit properly executed warranties in Procore prior to Final Completion.
C. Verify that documents are in proper form, contain full information, and are notarized.
D. Organize warranty documents into an orderly sequence based on the table of contents of the Project Manual.
E. Include warranties in operation and maintenance manuals.
F. Items of work delayed beyond date of Substantial Completion, provide updated submittal after acceptance by Owner, listing date of acceptance as start of warranty period

3.05 OPERATIONS AND MAINTENANCE MANUALS

A. Format: Submit operations and maintenance manuals in the following format:
   1. Portable Document Format (PDF) electronic file. Assemble each manual into a composite electronically indexed file. Submit on digital media acceptable to Owner and upload to Procore.
      a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.

2. Assemble with data arranged in the same sequence as, and identified by the specification sections. Where systems involve more than one specification section, provide separate index for each system.
3. Include project directory listing title and address of project, names, addresses, and telephone numbers of Architect, Consultants, Contractor and subcontractors, with names of responsible parties.
4. Include Table of Contents listing every item separated by index and specification section.

B. Source Data: For each product or system, list names, addresses, and telephone numbers of subcontractors and suppliers, including local source of supplies and replacement parts.

C. Product Data: Mark each sheet to clearly identify specific products and component parts, and data applicable to installation. Delete inapplicable information.

D. Drawings: Supplement product data to illustrate relations of component parts of equipment and systems, to show control and flow diagrams. Do not use project record documents as maintenance drawings.

E. Typed Text: As required to supplement product data. Provide logical sequence of instructions for each procedure, incorporating manufacturer's instructions.

3.06 OPERATIONS AND MAINTENANCE DATA FOR MATERIALS AND FINISHES

A. For each product, applied material, and finish:
1. Product data, with catalog number, size, composition, and color and texture designations.
2. Information for re-ordering custom manufactured products.

B. Instructions for Care and Maintenance: Manufacturer's recommendations for cleaning agents and methods, precautions against detrimental cleaning agents and methods, and recommended schedule for cleaning and maintenance.

C. Moisture protection and weather-exposed products: Include product data listing applicable reference standards, chemical composition, and details of installation. Provide recommendations for inspections, maintenance, and repair.

D. Additional information as specified in individual product specification sections.

E. Where additional instructions are required, beyond the manufacturer's standard printed instructions, have instructions prepared by personnel experienced in the operation and maintenance of the specified products.

3.07 OPERATION AND MAINTENANCE DATA FOR EQUIPMENT AND SYSTEMS

A. For each item of equipment and each system:
1. Description of unit or system, and component parts
2. Identify function, normal operating characteristics, and limiting conditions
3. Include performance curves, with engineering data and tests
4. Complete nomenclature and model number of replacement parts.

B. Where additional instructions are required, beyond the manufacturer's standard printed instructions, have instructions prepared by personnel experienced in the operation and maintenance of the specified products.

C. Panelboard Circuit Directories: Provide electrical service characteristics, controls, and communications; typed.

D. Include color coded wiring diagrams as installed.

E. Operating procedures: Include start-up, break-in, and routine normal operating instructions and sequences. Include regulation, control, stopping, shut-down, and emergency instructions. Include summer, winter, and any special operating instructions.

F. Maintenance requirements: Include routine procedure and guide for preventative maintenance and troubleshooting; disassembly, repair, and reassembly instructions; and alignment, adjusting, balancing, and checking instructions.

G. Provide servicing and lubrication schedule and list of lubricants required.

H. Include manufacturer's printed operation and maintenance instructions.

I. Include sequence of operation by controls manufacturer.

J. Provide original manufacturer’s parts list, illustrations, assembly drawings, and diagrams required for maintenance.
K. Provide control diagrams by controls manufacturer as installed.
L. Provide contractor’s coordination drawings, with color coded piping diagrams as installed.
M. Provide charts of valve tag numbers, with location and function of each valve, keyed to flow and control diagrams.
N. Provide list of original manufacturer’s spare parts, current prices, and recommended quantities to be maintained in storage.
O. Include test and balancing reports.
P. Additional requirements: As specified in individual specification sections.

3.08 TRAINING

A. Demonstrate operations of systems, subsystems, and equipment.
B. Train in operation and maintenance of systems, subsystems, and equipment
C. Coordinate instruction schedule with Owner’s operations. Adjust schedule as required to minimize disrupting Owner’s operations and to ensure availability of Owner’s personnel.
D. Submit written agenda to Construction Manager for approval prior to scheduling training.
E. Engage qualified instructors to instruct Owner’s personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

3.09 FINAL COMPLETION

A. A final completion checklist is attached for reference following this specification section.
B. Before requesting final inspection for determining date of Final Completion, complete the following:
    1. Complete punch list items.
    2. Prepare and submit project record documents, operation and maintenance manuals, damage or settlement surveys, and similar final record information.
    3. Deliver tools, spare parts, extra materials, and similar items to location designated by owner. Label with manufacturer's name and model number where applicable.
    4. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems.
    5. All trailers, construction signs, unused, broken or demolition materials have been removed from the site and the premises returned to the original condition in the opinion of the Owner and Design Professional.
    6. Submit a final Application for Payment (retainage).
C. Upon receipt of final payment complete final completion certificate in Procore.

END OF SECTION

Substantial Completion Project Checklist

Date: _____

DAS Project Number: _____
Project Title: _____
Location: _____
Contractor: _____

In order to process the 99% payment (100% pay app less closeout and retainage) on a Capital Project, the Department of Administrative Services needs the following information. Please complete this form and obtain the necessary documents.

Have all state inspections been completed and documentation uploaded to Procore?
(Including but not limited to the following inspections)

Boiler Inspection	❑ **Yes**	❑ **No**	❑ **N/A**
Water Heater Inspection	❑ **Yes**	❑ **No**	❑ **N/A**
Energy Code Inspection	❑ **Yes**	❑ **No**	❑ **N/A**
Building Code Inspection	❑ **Yes**	❑ **No**	❑ **N/A**
Electrical Inspection	❑ **Yes**	❑ **No**	❑ **N/A**
Elevator Inspection	❑ **Yes**	❑ **No**	❑ **N/A**
Other: _____	❑ **Yes**	❑ **No**	❑ **N/A**

❑ **Occupancy Permit if applicable**

❑ **Test and Balance has been performed**

❑ **Certificate of Substantial Completion in Procore (Consensus Docs 814)**

Are there any disputes with the above mentioned vendor which need resolution?
❑ **Yes (provide description below)** ❑ **No**

_____

_____

Can payment (less closeout and retainage) be released? ❑ **Yes** ❑ **No**

Final Completion Project Checklist

Date: _____

DAS Project Number: _____
Project Title: _____
Location: _____
Contractor: _____

In order to process the 100% payment and Retainage payment on a Capital Project, the Department of Administrative Services needs the following information. Please complete this form and obtain the necessary documents.

Have all Warranties been received? ❑ Yes ❑ No

Have the Operations and Maintenance Manuals been received? ❑ Yes ❑ No

Who is in possession of the O & M Manuals? _____

Has all training been completed? ❑ Yes ❑ No

Have all as-built drawings been scanned and uploaded into Procore? ❑ Yes ❑ No

Have electronic drawing/specification files been transferred to DAS? ❑ Yes ❑ No

Have all Test & Balance reports been received? ❑ Yes ❑ No

Have all punchlist items been corrected? ❑ Yes ❑ No

❑ **573 Notification** *(To be obtained from the general contractor):* Copy of general contractor's notification of application for retainage to all subcontractors and suppliers. General contractor must follow IAC 26 section 23.13.2.

❑ **AIA Form G706 – Contractor's Affidavit of Payment of Debts and Claims**

❑ **AIA Form G706A – Contractor's Affidavit of Release of Liens**

❑ **AIA Form G707 – Consent of Surety Company to Final Payment**

❑ **Certificate of Final Completion in Procore (Consensus Docs 815)**

Are there any disputes with the above mentioned vendor which need resolution?
❑ Yes (provide description below) ❑ No

_____

_____

Can 100% payment and retainage payment be released? ❑ **Yes** ❑ **No**

SECTION 03 3000
CONCRETE FLOOR PATCHING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Floors and slabs on grade.

B. Concrete reinforcement.

C. Joint devices associated with concrete work.

D. Concrete curing.

1.02 RELATED REQUIREMENTS

A. Section 01 4000 - Quality Requirements

B. Section 01 4533 - Code-Required Special Inspections and Procedures

C. Section 03 3511 - Concrete Preparation and Finishes: Densifiers, hardeners, applied coatings, and polishing.

D. Section 07 9200 - Joint Sealants: Products and installation for sealants and joint fillers for saw cut joints and isolation joints in slabs.

1.03 REFERENCE STANDARDS

A. ACI CODE-318 - Building Code Requirements for Structural Concrete and Commentary; 2019 (Reapproved 2022).

B. ACI PRC-211.1 - Selecting Proportions for Normal-Density and High Density-Concrete - Guide; 2022.

C. ACI PRC-302.1 - Guide to Concrete Floor and Slab Construction; 2015.

D. ACI PRC-304 - Guide for Measuring, Mixing, Transporting, and Placing Concrete; 2000 (Reapproved 2009).

E. ACI PRC-305 - Guide to Hot Weather Concreting; 2020.

F. ACI PRC-306 - Guide to Cold Weather Concreting; 2016.

G. ACI PRC-308 - Guide to External Curing of Concrete; 2016.

H. ACI SPEC-301 - Specifications for Concrete Construction; 2020.

I. ASTM A615/A615M - Standard Specification for Deformed and Plain Carbon-Steel Bars for Concrete Reinforcement; 2024.

J. ASTM A1064/A1064M - Standard Specification for Carbon-Steel Wire and Welded Wire Reinforcement, Plain and Deformed, for Concrete; 2024.

K. ASTM C33/C33M - Standard Specification for Concrete Aggregates; 2024a.

L. ASTM C39/C39M - Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens; 2024.

M. ASTM C94/C94M - Standard Specification for Ready-Mixed Concrete; 2025.

N. ASTM C143/C143M - Standard Test Method for Slump of Hydraulic-Cement Concrete; 2020.

O. ASTM C150/C150M - Standard Specification for Portland Cement; 2024.

P. ASTM C494/C494M - Standard Specification for Chemical Admixtures for Concrete; 2024.

Q. ASTM C618 - Standard Specification for Coal Ash and Raw or Calcined Natural Pozzolan for Use in Concrete; 2025a.

R. ASTM C881/C881M - Standard Specification for Epoxy-Resin-Base Bonding Systems for Concrete; 2020a.

S. ASTM C989/C989M - Standard Specification for Slag Cement for Use in Concrete and Mortars; 2025.

T. ASTM C1059/C1059M - Standard Specification for Latex Agents for Bonding Fresh to Hardened Concrete; 2024.

U. ASTM C1240 - Standard Specification for Silica Fume Used in Cementitious Mixtures; 2020.

V. ASTM C1602/C1602M - Standard Specification for Mixing Water Used in the Production of Hydraulic Cement Concrete; 2022.

W. ASTM E1745 - Standard Specification for Plastic Water Vapor Retarders Used in Contact with Soil or Granular Fill under Concrete Slabs; 2017 (Reapproved 2023).

X. CRSI (DA4) - Manual of Standard Practice; 2024.

1.04 ADMINISTRATIVE REQUIREMENTS

A. Preinstallation Meeting: Conduct a preinstallation meeting at least two weeks prior to the start of the work of this section; require attendance of concrete producer and all affected installers. Review satisfactory jobsite conditions, design mixes and field quality control requirements.

1.05 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements for submittal procedures.

B. Product Data: Submit manufacturers' data on manufactured products showing compliance with specified requirements and installation instructions.
   1. For curing compounds, provide data on method of removal in the event of incompatibility with floor covering adhesives.

C. Mix Design: Submit proposed concrete mix designs. Include material proportions for each class of concrete; indicate compressive strength development at 7, 28, and 90 days; indicate alkalinity (pH) of hardened concrete sample at 90 days.
   1. Develop time-temperature-strength relationship for each design mix to be used in evaluating early-age compressive strength.

D. Samples: Submit samples of underslab vapor retarder to be used.

E. Steel Reinforcement Shop Drawings: Placing drawings that detail fabrication, bending, and placement. Include bar sizes, lengths, material, grade, bar schedules, stirrup spacing, bent bar diagrams, bar arrangement, splices and laps, mechanical connections, tie spacing, hoop spacing, and supports for concrete reinforcement.

F. Test Reports: Submit report for each test or series of tests specified.

G. Sustainable Design Submittal: If any fly ash, ground granulated blast furnace slag, silica fume, rice hull ash, or other waste material is used in mix designs to replace Portland cement, submit the total volume of concrete cast in place, mix design(s) used showing the quantity of portland cement replaced, reports showing successful cylinder testing, and temperature on day of pour if cold weather mix is used.

1.06 QUALITY ASSURANCE

A. Perform work of this section in accordance with ACI SPEC-301 and ACI CODE-318.

B. Acquire cement from same source and aggregate from same source for entire project.

C. Follow recommendations of ACI PRC-305 when concreting during hot weather.
   1. Take precautions to minimize plastic shrinkage cracking. Do not place concrete when the following conditions are anticipated unless proper precautions are taken:
      a. Wind velocity in excess of 15 mph.
      b. Low relative humidity (less than 40 percent).
      c. High ambient or concrete temperatures.

D. Follow recommendations of ACI PRC-306 when concreting during cold weather.

E. Concrete Finisher Qualifications: At least two individuals performing the work of this section with minimum three years of documented experience and ACI certified.

PART 2 PRODUCTS

2.01 REINFORCEMENT MATERIALS

A. Recycled Content of Steel Products: Provide products with an average recycled content of steel products so postconsumer recycled content plus one-half of preconsumer recycled content is not less than 80 percent.

B. Reinforcing Steel: ASTM A615/A615M, Grade 60 (60,000 psi).
   1. Type: Deformed billet-steel bars.

C. Steel Welded Wire Reinforcement (WWR): Plain type, ASTM A1064/A1064M.
   1. Form: Flat Sheets.
   2. WWR Style: 4 x 8-W6 x W10.

D. Reinforcement Accessories:
   1. Tie Wire: Annealed, minimum 16 gauge, 0.0508 inch.
   2. Chairs, Bolsters, Bar Supports, Spacers: Sized and shaped for adequate support of reinforcement during concrete placement.
   3. Provide stainless steel, galvanized, plastic, or plastic coated steel components for placement within 1-1/2 inches of weathering surfaces.

2.02 CONCRETE MATERIALS

A. Cement: ASTM C150/C150M, Type I - Normal Portland type.
   1. Acquire cement for entire project from same source.

B. Fine and Coarse Aggregates: ASTM C33/C33M.
   1. Acquire aggregates for entire project from same source.
   2. Where slabs are to be polished or exposed in the final condition, aggregates shall be free of material prone to pop outs or rust stains. Import aggregates if local aggregates cannot achieve this requirement.

C. Fly Ash: ASTM C618, Class C.

D. Calcined Pozzolan: ASTM C618, Class N.

E. Ground Granulated Blast Furnace Slag: ASTM C989/C989M, grade 100.

F. Silica Fume: ASTM C1240, proportioned in accordance with ACI PRC-211.1.

G. Water: ASTM C1602/C1602M; clean, potable, and not detrimental to concrete.

2.03 ADMIXTURES

A. Chemical Admixture Manufacturers:
   1. BASF Corporation - Admixture Systems: www.basf-admixtures.com.
   2. The Euclid Chemical Company: www.euclidchemical.com.
   3. Grace Construction Products: www.na.graceconstruction.com.
   4. Substitutions: See Section 01 6000 - Product Requirements.

B. Do not use chemicals that will result in soluble chloride ions in excess of 0.1 percent by weight of cement.

C. High Range Water Reducing and Retarding Admixture: ASTM C494/C494M Type G.

2.04 ACCESSORY MATERIALS

A. Underslab Vapor Retarder: 15 mil
   1. Sheet Material: ASTM E1745, Class A; stated by manufacturer as suitable for installation in contact with soil or granular fill under concrete slabs. Single-ply polyethylene is prohibited.
   2. Accessory Products: Vapor retarder manufacturer's recommended tape, adhesive, mastic, prefabricated boots, etc., for sealing seams and penetrations.

2.05 BONDING AND JOINTING PRODUCTS

A. Latex Bonding Agent: Non-redispersable acrylic latex, complying with ASTM C1059/C1059M, Type II.

B. Epoxy Bonding System:
   1. Complying with ASTM C881/C881M and of Type required for specific application.

C. Slab Isolation Joint Filler: 3/8-inch thick, height equal to slab thickness, with removable top section forming 1/2-inch deep sealant pocket after removal.
   1. Material: Closed-cell, non-absorbent, compressible polymer foam in sheet form.
   2. Products:
      a. W. R. Meadows, Inc; Ceramar Joint Filler with Snap-Cap: www.wrmeadows.com/#sle.
      b. Substitutions: See Section 01 6000 - Product Requirements.

2.06 CONCRETE MIX DESIGN

A. Proportioning Normal Weight Concrete: Comply with ACI PRC-211.1 recommendations.
   1. Replace as much Portland cement as possible with fly ash, ground granulated blast furnace slag, silica fume, or rice hull ash as is consistent with ACI recommendations.

B. Admixtures: Add acceptable admixtures as recommended in ACI PRC-211.1 and at rates recommended or required by manufacturer.

C. Normal Weight Concrete for Building Elements:
   1. Slabs-on-Grade (Interior)
      a. Compressive Strength, when tested in accordance with ASTM C39/C39M at 28 days: 5,000 pounds per square inch.

2.07 MIXING

A. Transit Mixers: Comply with ASTM C94/C94M; 1-1/2 hour maximum mixing and delivery time.
   1. When air temperature is above 90 degrees F, reduce maximum mixing and delivery time to 60 minutes.

B. Adding Water: If concrete arrives on-site with slump less than suitable for placement, do not add water that exceeds the maximum water-cement ratio or exceeds the maximum permissible slump.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify lines, levels, and dimensions before proceeding with work of this section.

B. Verify proper installation of sheet vapor barrier over granular fill on grade in accordance with Section 07 2613.

C. Verify that anchors, seats, plates, reinforcement and other items to be cast into concrete are accurately placed, positioned securely, and will not interfere with concrete placement.

3.02 PREPARATION

A. Verify that forms are clean and free of rust before applying release agent.

B. Install self-adhering bond break material on interior vertical wall surfaces to separate perimeter of interior slabs on grade from vertical surfaces. Extend bond break material horizontally under slab at least 6 inches and tape seal to sheet vapor retarder.

C. Coordinate placement of embedded items with erection of concrete formwork and placement of form accessories.

D. Where new concrete is to be bonded to previously placed concrete, prepare existing surface by cleaning and applying bonding agent in according to bonding agent manufacturer's instructions.
   1. Use epoxy bonding system for bonding to damp surfaces, for structural load-bearing applications, and where curing under humid conditions is required.

2. Use latex bonding agent only for non-load-bearing applications.

E. Install waterstops in accordance with manufacturer's instructions.

F. In locations where new concrete is doweled to existing work, drill holes in existing concrete, insert steel dowels and pack solid with non-shrink grout.

3.03 INSTALLING REINFORCEMENT AND OTHER EMBEDDED ITEMS

A. Fabricate concrete reinforcing in accordance with CRSI (DA4) - Manual of Standard Practice

B. Comply with requirements of ACI SPEC-301. Clean reinforcement of loose rust and mill scale, and accurately position, support, and secure in place to achieve not less than minimum concrete coverage required for protection.

C. Install welded wire reinforcement in maximum possible lengths, and offset end laps in both directions. Splice laps with tie wire.

3.04 PLACING CONCRETE

A. Place concrete in accordance with ACI PRC-304.

B. Place concrete for floor slabs in accordance with ACI PRC-302.1; comply with requirements for "flat" floors..

C. Notify Architect not less than 24 hours prior to commencement of placement operations.

D. Maintain records of concrete placement. Record date, location, quantity, air temperature, and test samples taken.

E. Finish floors level and flat, unless otherwise indicated, within the tolerances specified below.

3.05 SLAB JOINTING

A. Locate joints as indicated on drawings.

B. Anchor joint fillers and devices to prevent movement during concrete placement.

C. Isolation Joints: Use preformed joint filler with removable top section for joint sealant, total height equal to thickness of slab, set flush with top of slab.
   1. Install wherever necessary to separate slab from other building members, including columns, walls, equipment foundations, footings, stairs, manholes, sumps, and drains.

D. Construction Joints: Where not otherwise indicated, use metal combination screed and key form, with removable top section for joint sealant.

E. Separate exterior slabs on grade from vertical surfaces with joint filler.

F. Saw cut contraction joints within 24 hours after placing. Use 1/8 inch thick blade, cut into 1/3 depth of slab thickness.

3.06 FLOOR FLATNESS AND LEVELNESS TOLERANCES

A. An independent testing agency, as specified in Section 01 4000, will inspect finished slabs for compliance with specified tolerances.

B. Correct defects by grinding or by removal and replacement of the defective work. Areas requiring corrective work will be identified. Re-measure corrected areas by the same process.

3.07 CONCRETE FINISHING

A. Concrete Slabs: Finish to requirements of ACI PRC-302.1 and as follows:
   1. Surfaces to Receive Thin Floor Coverings: "Steel trowel" as described in ACI PRC-302.1; thin floor coverings include carpeting, resilient flooring, seamless flooring, resinous matrix terrazzo, thin set quarry tile, and thin set ceramic tile.
   2. Other Surfaces to Be Left Exposed: Trowel as described in ACI PRC-302.1, minimizing burnish marks and other appearance defects.

3.08 CURING

A. Comply with requirements of ACI PRC-308. Immediately after placement, protect concrete from premature drying, excessively hot or cold temperatures, and mechanical injury.

B. Maintain concrete with minimal moisture loss at relatively constant temperature for period necessary for hydration of cement and hardening of concrete.
   1. Normal concrete: Not less than seven days.

C. Formed Surfaces: Cure by moist curing with forms in place for full curing period.
   1. If Architect permits removal of forms after 3 days, cure surfaces in accordance with ACI 308; begin immediately upon removal of forms.
      a. Spraying: Spray water over surfaces and maintain wet for 7 days.
      b. Membrane Curing Compound: Apply compound in accordance with manufacturer's instructions in two coats, with second coat applied at right angles to first.
         1) Exception: Do not apply compound to surfaces scheduled to receive subsequent application of waterproofing and finish coating materials.

D. Surfaces Not in Contact with Forms:
   1. Initial Curing: Start as soon as free water has disappeared and before surface is dry. Keep continuously moist for not less than three days by water ponding, water-saturated sand, water-fog spray, or saturated burlap.
   2. Final Curing: Continue moisture curing after initial curing; do not permit surface to dry.
      a. Maintain moisture-retaining cover in place for minimum 14 days. Seal in place with waterproof tape.
   3. Drying: During the construction period, provide field conditions which permit floor slabs to become dry enough for satisfactory installation of specified finish floor materials.
      a. Flooring and adhesive manufacturers generally require that water vapor emission rates at the time of flooring installation not exceed 3-5 lbs per 1000 sq ft in a 24 hr period when tested in accordance with ASTM F1869 (calcium chloride test). Relative humidity shall not exceed 75 percent when tested in accordance with ASTM F2170.
      b. Make field tests to verify satisfactory conditions at least 60 days prior to starting installation of adhered flooring materials. Submit written report indicating test results.
      c. Should testing indicate moisture conditions higher than specified tolerances, provide moisture mitigation of type acceptable to flooring manufacturer. See Section 09 6105 for additional requirements.

3.09 PROTECTION

A. Do not permit superimposed loads to be applied to concrete components until at least 75 percent of minimum design compressive strength has been achieved.
   1. Use maturity methods for estimating in-place compressive strength of early-age concrete (less than 14 days from placement). Record maturity measurements made on-site.

B. Take appropriate precautions to prevent staining of concrete floor surfaces. Since no satisfactory procedures are available to remove petroleum and rust stains from concrete, comply with the following:
   1. Cover and protect floor surfaces from damage and staining during the construction period.
   2. Ensure that construction equipment, particularly components that may drip oil, hydraulic fluid, and other liquids, are provided with suitable diaper.
   3. In addition to diaper, equipment such as pipe cutting machines shall be placed on suitable drop cloths.
   4. Do not permit temporary placement and storage of steel members on concrete slabs.

3.10 FIELD QUALITY CONTROL

A. An independent testing agency will perform field quality control tests, as specified in Section 01 4000 - Quality Requirements.

B. Provide free access to concrete operations at project site and cooperate with appointed firm.

C. Contractor shall submit proposed mix design of each class of concrete to inspection and testing firm for review prior to commencement of concrete operations.

D. Tests of concrete and concrete materials may be performed at any time to ensure compliance with specified requirements.

E. Compressive Strength Tests: ASTM C39/C39M, for each test, mold and cure three concrete test cylinders. Obtain test samples for every 100 cubic yards or less of each class of concrete placed.

F. Take one additional test cylinder during cold weather concreting, cured on job site under same conditions as concrete it represents.

G. Perform one slump test for each set of test cylinders taken, following procedures of ASTM C143/C143M.

3.11 DEFECTIVE CONCRETE

A. Test Results: The testing agency shall report test results in writing to Architect and Contractor within 24 hours of test.

B. Defective Concrete: Concrete not complying with required lines, details, dimensions, tolerances or specified requirements.

C. Repair or replacement of defective concrete will be determined by the Architect. The cost of additional testing shall be borne by Contractor when defective concrete is identified.

D. Do not patch, fill, touch-up, repair, or replace exposed concrete except upon express direction of Architect for each individual area.

END OF SECTION

SECTION 03 3511
CONCRETE PREPARATION AND FINISHES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Surface treatments.

B. Liquid densifiers and hardeners.

C. High-gloss sealer.

D. Penetrating sealers.

1.02 RELATED REQUIREMENTS

A. Section 03 0130 - Concrete Floor Surface Preparation

1.03 ADMINISTRATIVE REQUIREMENTS

A. Coordination:
   1. Coordinate the work with concrete floor patching and concrete floor curing.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Product Data: Manufacturer's published data on each finishing product, including information on compatibility of different products and limitations.

C. Manufacturer's Instructions: Indicate manufacturer's installation instructions for preparation of substrate, application of finishing products, and requirements for polishing and protection of finished surface.

D. Maintenance Data: Provide data on maintenance and renewal of applied finishes.

1.05 DELIVERY, STORAGE, AND HANDLING

A. Deliver materials in manufacturer's sealed packaging, including application instructions.

1.06 FIELD CONDITIONS

A. Maintain light level equivalent to a minimum 200 W light source at 8 feet above the floor surface over each 20 foot square area of floor being finished.

PART 2 PRODUCTS

2.01 APPLICATIONS

A. Unless otherwise indicated on drawings, finish concrete floor patches using troweling aid, densifier, and curing agent.

B. Penetrating Sealer:
   1. Use at the following locations: Archives Storage Room.

2.02 SURFACE TREATMENTS

A. Troweling Aid, Densifier and Curing Agent: Liquid reactive colloidal silica-based topical treatment, spray-applied to wet concrete and floated or troweled into the surface.

2.03 COATINGS

A. High-Gloss Clear Coating: Transparent, nonyellowing, acrylic-polymer-based coating.

B. Penetrating Sealer: Transparent, nonyellowing, water- or solvent-based coating.
   1. Composition: Siloxane.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that floor surfaces are acceptable to receive the work of this section.

B. Verify that flaws in concrete have been patched and joints filled with methods and materials suitable for further finishes.

3.02 GENERAL

A. Apply materials in accordance with manufacturer's instructions.

3.03 COATING APPLICATION

A. Verify that surface is free of previous coatings, sealers, curing compounds, water repellents, laitance, efflorescence, fats, oils, grease, wax, soluble salts, residues from cleaning agents, and other impediments to adhesion.

B. Protect adjacent non-coated areas from drips, overflow, and overspray; immediately remove excess material.

C. Apply coatings in accordance with manufacturer's instructions, matching approved mock-ups for color, special effects, sealing and workmanship.

3.04 PROTECTION

A. Protect installed coatings from subsequent construction operations.

B. Do not permit traffic over unprotected floor surface.

C. Take appropriate precautions to prevent staining of concrete floor surfaces. Since no satisfactory procedures are available to remove petroleum and rust stains from concrete, comply with the following:
   1. Cover and protect floor surfaces from damage and staining during the construction period.
   2. Ensure that construction equipment, particularly components that may drip oil, hydraulic fluid, and other liquids, are provided with suitable diaper.
   3. In addition to diaper, equipment such as pipe cutting machines shall be placed on suitable drop cloths.
   4. Do not permit temporary placement and storage of steel members on concrete slabs.

END OF SECTION

SECTION 05 5000
METAL FABRICATIONS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Shop fabricated steel items.

1.02 REFERENCE STANDARDS

A. ASTM A283/A283M - Standard Specification for Low and Intermediate Tensile Strength Carbon Steel Plates; 2024.

B. ASTM A307 - Standard Specification for Carbon Steel Bolts, Studs, and Threaded Rod 60 000 PSI Tensile Strength; 2021.

C. ASTM A1011/A1011M - Standard Specification for Steel, Sheet and Strip, Hot-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, and Ultra-High Strength; 2023.

1.03 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements, for submittal procedures.

B. Shop Drawings: Indicate profiles, sizes, connection attachments, reinforcing, anchorage, size and type of fasteners, and accessories. Include erection drawings, elevations, and details where applicable.

PART 2 PRODUCTS

2.01 MATERIALS - STEEL

A. Plates: ASTM A283/A283M.

2.02 FABRICATION

A. Fit and shop assemble items in largest practical sections, for delivery to site.

B. Fabricate items with joints tightly fitted and secured.

C. Grind exposed joints flush and smooth with adjacent finish surface. Make exposed joints butt tight, flush, and hairline. Ease exposed edges to small uniform radius.

D. Furnish components required for anchorage of fabrications. Fabricate anchors and related components of same material and finish as fabrication, except where specifically noted otherwise.

2.03 FABRICATED ITEMS

A. Metal Ramp: See drawings.

2.04 FINISHES - STEEL

A. Clear Coat; Blackened Steel

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that field conditions are acceptable and are ready to receive work.

3.02 INSTALLATION

A. Install items plumb and level, accurately fitted, free from distortion or defects.

B. Provide for erection loads, and for sufficient temporary bracing to maintain true alignment until completion of erection and installation of permanent attachments.

C. Obtain approval prior to site cutting or making adjustments not scheduled.

END OF SECTION

SECTION 06 1000 - ROUGH CARPENTRY

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Preservative treated wood materials.

B. Fire retardant treated wood materials.

C. Communications and electrical room mounting boards.

1.02 RELATED REQUIREMENTS

A. Section 07 5300 - Elastomeric Membrane Roofing.

B. Section 07 6200 - Sheet Metal Flashing and Trim.

C. Section 09 2116 - Gypsum Board Assemblies: Steel stud partition wall framing.

1.03 REFERENCE STANDARDS

A. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware; 2009.

B. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2015a.

C. AWPA C20 - Structural Lumber -- Fire Retardant Treatment by Pressure Processes; American Wood-Protection Association; 2003.

D. AWPA C27 - Plywood -- Fire-Retardant Treatment by Pressure Processes; American Wood-Protection Association; 2002.

E. AWPA U1 - Use Category System: User Specification for Treated Wood; 2012.

F. PS 1 - Structural Plywood; 2009.

G. PS 20 - American Softwood Lumber Standard; 2010.

1.04 SUBMITTALS

A. Product Data: Provide technical data on wood preservative materials and fire retardant treated wood.

B. Manufacturer's Certificate: Certify that wood products supplied for rough carpentry meet or exceed specified requirements.

1.05 DELIVERY, STORAGE, AND HANDLING

A. General: Cover wood products to protect against moisture. Support stacked products to prevent deformation and to allow air circulation.

B. Fire Retardant Treated Wood: Prevent exposure to precipitation during shipping, storage, or installation.

PART 2 PRODUCTS

2.01 GENERAL REQUIREMENTS

A. Dimension Lumber: Comply with PS 20 and requirements of specified grading agencies.
   1. Species: Douglas Fir-Larch, unless otherwise indicated.
   2. Grading Agency: Any grading agency whose rules are approved by the Board of Review, American Lumber Standard Committee (www.alsc.org) and who provides grading service for the species and grade specified; provide lumber stamped with grade mark unless otherwise indicated.

B. Lumber fabricated from old growth timber is not permitted.

2.02 DIMENSION LUMBER

A. Sizes: Nominal sizes as indicated on drawings, S4S.

B. Moisture Content: S-dry or MC19.

C. Miscellaneous Framing, Blocking, Nailers, Grounds, and Furring:

1. Lumber: S4S, No. 2 or Standard Grade.
2. Boards: Standard or No. 3.

2.03 CONSTRUCTION PANELS

A. Miscellaneous Sheathing: Plywood, PS 1, Grade C-D, Exposure I.

B. Communications and Electrical Room Mounting Boards: PS 1 A-C plywood (A-side exposed); 3/4 inch thick; flame spread index of 25 or less, smoke developed index of 450 or less, when tested in accordance with ASTM E84.

C. Other Applications: Plywood, PS 1, C-C Plugged or better.

2.04 ACCESSORIES

A. Fasteners and Anchors:
1. Metal and Finish: Hot-dipped galvanized steel complying with ASTM A153/A153M for high humidity and preservative-treated wood locations, unfinished steel elsewhere.
2. Drywall Screws: Bugle head, hardened steel, power driven type, length three times thickness of sheathing.

2.05 FACTORY WOOD TREATMENT

A. Treated Lumber and Plywood: Comply with requirements of AWPA U1 - Use Category System for wood treatments determined by use categories, expected service conditions, and specific applications.
1. Fire-Retardant Treated Wood: Mark each piece of wood with producer's stamp indicating compliance with specified requirements.
2. Preservative-Treated Wood: Provide lumber and plywood marked or stamped by an ALSC-accredited testing agency, certifying level and type of treatment in accordance with AWPA standards.

B. Fire Retardant Treatment:
1. Manufacturers:
a. Arch Wood Protection, Inc: www.wolmanizedwood.com.
b. Hoover Treated Wood Products, Inc: www.frtw.com.
c. Osmose, Inc: www.osmose.com.
d. Substitutions: See Section 01 6000 - Product Requirements.
2. Interior Type A: AWPA U1, Use Category UCFA, Commodity Specification H, low temperature (low hygroscopic) type, chemically treated and pressure impregnated; capable of providing a maximum flame spread index of 25 when tested in accordance with ASTM E84, with no evidence of significant combustion when test is extended for an additional 20 minutes.
a. Kiln dry wood after treatment to a maximum moisture content of 19 percent for lumber and 15 percent for plywood.
b. Treat rough carpentry items as indicated .
c. Do not use treated wood in applications exposed to weather or where the wood may become wet.

C. Preservative Treatment:
1. Manufacturers:
a. Arch Wood Protection, Inc: www.wolmanizedwood.com.
b. Koppers Performance Chemicals, Inc: www.koppersperformancechemicals.com.
c. Viance, LLC: www.treatedwood.com.
d. Substitutions: See Section 01 6000 - Product Requirements.

D. Preservative Pressure Treatment of Lumber Above Grade: AWPA U1, Use Category UC3B, Commodity Specification A using waterborne preservative.
1. Kiln dry lumber after treatment to maximum moisture content of 19 percent.
2. Treat lumber in contact with roofing, flashing, or waterproofing.
3. Treat lumber in contact with masonry or concrete.

4. Preservative Pressure Treatment of Plywood Above Grade: AWPA U1, Use Category UC2 and UC3B, Commodity Specification F using waterborne preservative.
   a. Kiln dry plywood after treatment to maximum moisture content of 19 percent.
   b. Treat plywood in contact with masonry or concrete.
   c. Treat plywood in other locations as indicated.

PART 3 EXECUTION

3.01 INSTALLATION - GENERAL

A. Select material sizes to minimize waste.

B. Reuse scrap to the greatest extent possible; clearly separate scrap for use on site as accessory components, including: shims, bracing, and blocking.

C. Where treated wood is used on interior, provide temporary ventilation during and immediately after installation sufficient to remove indoor air contaminants.

3.02 BLOCKING, NAILERS, AND SUPPORTS

A. Provide framing and blocking members as indicated or as required to support finishes, fixtures, specialty items, and trim.

B. In framed assemblies that have concealed spaces, provide solid wood fireblocking as required by applicable local code, to close concealed draft openings between floors and between top story and roof/attic space; other material acceptable to code authorities may be used in lieu of solid wood blocking.

C. In metal stud walls, provide continuous blocking around door and window openings for anchorage of frames, securely attached to stud framing.

3.03 ROOF-RELATED CARPENTRY

A. Coordinate installation of roofing carpentry with deck construction, framing of roof openings, and roofing assembly installation.

B. Provide wood curb at all roof openings except where specifically indicated otherwise. Form corners by alternating lapping side members.

3.04 INSTALLATION OF CONSTRUCTION PANELS

A. Sheathing: Secure with long dimension parallel to framing members, with ends over firm bearing and staggered, using nails or screws.

B. Communications and Electrical Room Mounting Boards: Secure with screws to studs with edges over firm bearing; space fasteners at maximum 24 inches on center on all edges and into studs in field of board.
   1. At fire-rated walls, install board over wall board indicated as part of the fire-rated assembly.
   2. Where boards are indicated as full floor-to-ceiling height, install with long edge of board parallel to studs.
   3. Install adjacent boards without gaps.

3.05 SITE APPLIED WOOD TREATMENT

A. Apply preservative treatment compatible with factory applied treatment at site-sawn cuts, complying with manufacturer's instructions.

B. Allow preservative to dry prior to erecting members.

3.06 TOLERANCES

A. Framing Members: 1/4 inch from true position, maximum.

B. Variation from Plane (Other than Floors): 1/4 inch in 10 feet maximum, and 1/4 inch in 30 feet maximum.

END OF SECTION

SECTION 07 9200 - JOINT SEALANTS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Nonsag gunnable joint sealants.

B. Self-leveling pourable joint sealants.

C. Joint backings and accessories.

1.02 RELATED REQUIREMENTS

A. Section 09 2116 - Gypsum Board Assemblies: Sealing acoustical and sound-rated walls and ceilings.

1.03 REFERENCE STANDARDS

A. ASTM C661 - Standard Test Method for Indentation Hardness of Elastomeric-Type Sealants by Means of a Durometer; 2006 (Reapproved 2011).

B. ASTM C834 - Standard Specification for Latex Sealants; 2014.

C. ASTM C920 - Standard Specification for Elastomeric Joint Sealants; 2014.

D. ASTM C1193 - Standard Guide for Use of Joint Sealants; 2013.

E. ASTM C1248 - Standard Test Method for Staining of Porous Substrate by Joint Sealants; 2008 (Reapproved 2012).

F. ASTM C1311 - Standard Specification for Solvent Release Sealants; 2014.

G. ASTM C1330 - Standard Specification for Cylindrical Sealant Backing for Use with Cold Liquid-Applied Sealants; 2002 (Reapproved 2013).

H. SCAQMD 1168 - South Coast Air Quality Management District Rule No.1168; current edition.

1.04 SUBMITTALS

A. Product Data for Sealants: Submit manufacturer's technical data sheets for each product to be used, that includes the following.
   1. Physical characteristics, including movement capability, VOC content, hardness, cure time, and color availability.
   2. List of backing materials approved for use with the specific product.
   3. Substrates that product is known to satisfactorily adhere to and with which it is compatible.
   4. Substrates the product should not be used on.

B. Product Data for Accessory Products: Submit manufacturer's technical data sheet for each product to be used, including physical characteristics, installation instructions, and recommended tools.

C. Color Cards for Selection: Where sealant color is not specified, submit manufacturer's color cards showing standard colors available for selection.

D. Samples for Verification: Where custom sealant color is specified, obtain directions from Architect and submit at least two physical samples for verification of color of each required sealant.

1.05 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

B. Installer Qualifications: Company specializing in performing the work of this section and with at least three years of documented experience and approved by manufacturer.

1.06 WARRANTY

A. Correct defective work within a five year period after Date of Substantial Completion.

B. Warranty: Include coverage for installed sealants and accessories that fail to achieve watertight seal , exhibit loss of adhesion or cohesion, or do not cure.

PART 2 PRODUCTS

2.01 JOINT SEALANT APPLICATIONS

A. Scope:
   1. Interior Joints: Do not seal interior joints unless specifically indicated to be sealed. Interior joints to be sealed include, but are not limited to, the following items.
      a. Joints between door, window, and other frames and adjacent construction.
      b. Other joints indicated below.
   2. Do not seal the following types of joints.
      a. Intentional weepholes in masonry.
      b. Joints indicated to be treated with manufactured expansion joint cover or some other type of sealing device.
      c. Joints where sealant is specified to be provided by manufacturer of product to be sealed.
      d. Joints where installation of sealant is specified in another section.
      e. Joints between suspended panel ceilings/grid and walls.

B. Interior Joints: Use non-sag polyurethane sealant, unless otherwise indicated.
   1. Wall and Ceiling Joints in Non-Wet Areas: Acrylic emulsion latex sealant.
   2. Wall and Ceiling Joints in Wet Areas: Non-sag polyurethane sealant for continuous liquid immersion.
   3. Floor Joints in Wet Areas: Non-sag polyurethane "non-traffic-grade" sealant suitable for continuous liquid immersion.
   4. Joints between Fixtures in Wet Areas and Floors, Walls, and Ceilings: Mildew-resistant silicone sealant; white.
   5. Other Floor Joints: Self-leveling polyurethane "traffic-grade" sealant.

D. Interior Wet Areas: restrooms and kitchens; fixtures in wet areas include plumbing fixtures, food service equipment, countertops, cabinets, and other similar items.

2.02 JOINT SEALANTS - GENERAL

A. Sealants and Primers: Provide products having lower volatile organic compound (VOC) content than indicated in SCAQMD 1168.

2.03 NONSAG JOINT SEALANTS

A. Non-Staining Silicone Sealant: ASTM C920, Grade NS, Uses M and A; not expected to withstand continuous water immersion or traffic.
   1. Movement Capability: Plus and minus 50 percent, minimum.
   2. Non-Staining To Porous Stone: Non-staining to light-colored natural stone when tested in accordance with ASTM C1248.
   3. Dirt Pick-Up: Reduced dirt pick-up compared to other silicone sealants.
   4. Hardness Range: 15 to 35, Shore A, when tested in accordance with ASTM C661.
   5. Color: To be selected by Architect from manufacturer's standard range.
   6. Cure Type: Single-component, neutral moisture curing.
   7. Service Temperature Range: Minus 65 to 180 degrees F.

B. Mildew-Resistant Silicone Sealant: ASTM C920, Grade NS, Uses M and A; single component, mildew resistant; not expected to withstand continuous water immersion or traffic.
   1. Color: White.

C. Polyurethane Sealant: ASTM C920, Grade NS, Uses M and A; single or multi-component; not expected to withstand continuous water immersion or traffic.
   1. Movement Capability: Plus and minus 50 percent, minimum.
   2. Hardness Range: 20 to 35, Shore A, when tested in accordance with ASTM C661.
   3. Color: To be selected by Architect from manufacturer's standard range.
   4. Service Temperature Range: Minus 40 to 180 degrees F.

D. Polyurethane Sealant for Continuous Water Immersion: ASTM C920, Grade NS, Uses M and A; single or multi-component; explicitly approved by manufacturer for continuous water immersion; suitable for traffic exposure when recessed below traffic surface .
   1. Movement Capability: Plus and minus 50 percent, minimum.
   2. Hardness Range: 20 to 35, Shore A, when tested in accordance with ASTM C661.
   3. Color: To be selected by Architect from manufacturer's standard range.
   4. Service Temperature Range: Minus 40 to 180 degrees F.

E. Acrylic Emulsion Latex: Water-based; ASTM C834, single component, non-staining, non-bleeding, non-sagging; not intended for exterior use.

F. Non-Curing Butyl Sealant: Solvent-based; ASTM C1311; single component, non-sag, non-skinning, non-hardening, non-bleeding; vapor-impermeable; intended for fully concealed applications.

2.04 SELF-LEVELING SEALANTS

A. Self-Leveling Polyurethane Sealant: ASTM C920, Grade P, Uses M and A; single or multi-component; explicitly approved by manufacturer for traffic exposure; not expected to withstand continuous water immersion .
   1. Movement Capability: Plus and minus 25 percent, minimum.
   2. Hardness Range: 35 to 55, Shore A, when tested in accordance with ASTM C661.
   3. Color: To be selected by Architect from manufacturer's standard range.

B. Self-Leveling Polyurethane Sealant for Continuous Water Immersion: Polyurethane; ASTM C920, Grade P, Uses M and A; single or multi-component; explicitly approved by manufacturer for traffic exposure and continuous water immersion.
   1. Movement Capability: Plus and minus 25 percent, minimum.
   2. Hardness Range: 35 to 55, Shore A, when tested in accordance with ASTM C661.
   3. Color: To be selected by Architect from manufacturer's standard range.

2.05 ACCESSORIES

A. Backer Rod: Cylindrical cellular foam rod with surface that sealant will not adhere to, compatible with specific sealant used, and recommended by backing and sealant manufacturers for specific application.
   1. Type for Joints Not Subject to Pedestrian or Vehicular Traffic: ASTM C1330; Type O - Open Cell Polyurethane.
   2. Type for Joints Subject to Pedestrian or Vehicular Traffic: ASTM C1330; Type B - Bi-Cellular Polyethylene.
   3. Open Cell: 40 to 50 percent larger in diameter than joint width.
   4. Closed Cell and Bi-Cellular: 25 to 33 percent larger in diameter than joint width.

B. Backing Tape: Self-adhesive polyethylene tape with surface that sealant will not adhere to and recommended by tape and sealant manufacturers for specific application.

C. Masking Tape: Self-adhesive, nonabsorbent, non-staining, removable without adhesive residue, and compatible with surfaces adjacent to joints and sealants.

D. Primers: Type recommended by sealant manufacturer to suit application; non-staining.

PART 3 EXECUTION

3.01 EXAMINATION

A. Acceptance of Surfaces and Conditions: Examine substrate surfaces to receive products and systems and associated Work for compliance with requirements and other conditions affecting performance. Proceed only when unsatisfactory conditions have been corrected in a manner complying with Contract Documents. Starting Work within a particular area will be construed as acceptance of surface conditions.

B. Verify that joints are ready to receive work.

C. Verify that backing materials are compatible with sealants.

D. Verify that backer rods are of the correct size.

3.02 PREPARATION

A. General: Comply with manufacturer's instructions, recommendations, and specifications for cleaning and surface preparation. Surfaces shall have no defects, contaminants, or errors which would result in poor or potentially defective installation or would cause latent defects in Work. Provide smooth and clean substrates, free of dust, dirt, and moisture according to manufacturer's written instructions.

B. Remove loose materials and foreign matter that could impair adhesion of sealant.

C. Clean joints, and prime as necessary, in accordance with manufacturer's instructions.

D. Perform preparation in accordance with manufacturer's instructions and ASTM C1193.

E. Mask elements and surfaces adjacent to joints from damage and disfigurement due to sealant work; be aware that sealant drips and smears may not be completely removable.

F. Concrete Floor Joints That Will Be Exposed in Completed Work: Test joint filler in inconspicuous area to verify that it does not stain or discolor slab.

3.03 INSTALLATION

A. Perform work in accordance with sealant manufacturer's requirements for preparation of surfaces and material installation instructions.

B. Perform installation in accordance with ASTM C1193.

C. Measure joint dimensions and size joint backers to achieve width-to-depth ratio, neck dimension, and surface bond area as recommended by manufacturer, except where specific dimensions are indicated.

D. Install bond breaker backing tape where backer rod cannot be used.

E. Install sealant free of air pockets, foreign embedded matter, ridges, and sags, and without getting sealant on adjacent surfaces.

F. Do not install sealant when ambient temperature is outside manufacturer's recommended temperature range, or will be outside that range during the entire curing period, unless manufacturer's approval is obtained and instructions are followed.

G. Nonsag Sealants: Tool surface concave, unless otherwise indicated; remove masking tape immediately after tooling sealant surface.

H. Concrete Floor Joint Filler: After full cure, shave joint filler flush with top of concrete slab.

3.04 FIELD QUALITY CONTROL

A. Perform field quality control inspection/testing as specified in PART 1 under QUALITY ASSURANCE article.

B. Remove and replace failed portions of sealants using same materials and procedures as indicated for original installation.

END OF SECTION

SECTION 08 1113 - HOLLOW METAL DOORS AND FRAMES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Non-fire-rated hollow metal doors and frames.

B. Hollow metal frames for wood doors.

1.02 RELATED REQUIREMENTS

A. Section 08 7100 - Door Hardware.

B. Section 09 2116 - Gypsum Board Assemblies: Coordination and integration of installation of concealed hollow metal frames.

C. Section 09 9000 - Painting and Coating: Field-applied finish painting for interior steel doors and frames.

1.03 REFERENCE STANDARDS

A. 2010 ADA Standards for Accessible Design- US DoJ Rev. Regulations for Titles II and III, Americans with Disabilities Act of 1990 as adopted by Iowa State Building Code 661—302.1

B. ANSI/ICC A117.1 - American National Standard for Accessible and Usable Buildings and Facilities; International Code Council; 2009.

C. ANSI/SDI A250.4 - Test Procedure and Acceptance Criteria for Physical Endurance for Steel Doors, Frames and Frame Anchors; 2011.

D. ANSI/SDI A250.8 - Specifications for Standard Steel Doors and Frames (SDI-100); 2014.

E. ANSI/SDI A250.10 - Test Procedure and Acceptance Criteria for Prime Painted Steel Surfaces for Steel Doors and Frames; 2011.

F. ASTM A153/A153M -

G. ASTM A591/A591M -

H. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process; 2015.

I. ASTM A1008/A1008M - Standard Specification for Steel, Sheet, Cold-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, Solution Hardened, and Bake Hardenable; 2015.

J. ASTM A1011/A1011M - Standard Specification for Steel, Sheet and Strip, Hot-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, and Ultra-High Strength; 2014.

K. BHMA A156.115 - American National Standard for Hardware Preparation in Steel Doors and Steel Frames; 2014.

L. ICC A117.1 - Accessible and Usable Buildings and Facilities; 2009.

M. NAAMM HMMA 830 - Hardware Selection for Hollow Metal Doors and Frames; 2002.

N. NAAMM HMMA 831 - Hardware Locations for Hollow Metal Doors and Frames; 2011.

1.04 SUBMITTALS

A. See Section 01 3300 - Construction Submittals for submittal procedures.

B. Product Data: Materials and details of design and construction, hardware locations, reinforcement type and locations, anchorage and fastening methods, and finishes; and one copy of referenced standards/guidelines.

C. Shop Drawings: Details of each opening, showing elevations, glazing, frame profiles, and any indicated finish requirements.

D. Installation Instructions: Manufacturer's published instructions, including any special installation instructions relating to this project.

1.05 QUALITY ASSURANCE

A. Maintain at project site copies of reference standards relating to installation of products specified.

B. Coordination: Coordinate installation of anchorages for hollow metal frames. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors. Deliver such items to Project site in time for installation.

PART 2 PRODUCTS

2.01 PERFORMANCE REQUIREMENTS

A. Requirements for Hollow Metal Doors and Frames:
1. Steel Sheet: Comply with one or more of the following requirements; galvannealed steel complying with ASTM A653/A653M, cold-rolled steel complying with ASTM A1008/A1008M, or hot-rolled pickled and oiled (HRPO) steel complying with ASTM A1011/A1011M, commercial steel (CS) Type B, for each.
2. Accessibility: Comply with ICC A117.1 and ADA Standards.
3. Door Top Closures: Flush end closure channel, with top and door faces aligned.
4. Door Edge Profile: Manufacturers standard for application indicated.
5. Typical Door Face Sheets: Flush.
6. Glazed Lights: Non-removable stops on non-secure side; sizes and configurations as indicated on drawings. Style: Manufacturers standard.
7. Hardware Preparations, Selections and Locations: Comply with NAAMM HMMA 830 and NAAMM HMMA 831 or BHMA A156.115 and ANSI/SDI A250.8 (SDI-100) in accordance with specified requirements.
8. Zinc Coating for Typical Exterior Locations: Provide metal components zinc-coated (galvanized) and/or zinc-iron alloy-coated (galvannealed) by the hot-dip process in accordance with ASTM A653/A653M, with manufacturer's standard coating thickness, unless noted otherwise for specific hollow metal doors and frames.
    a. Based on SDI Standards: Provide at least A40/ZF120 (galvannealed) when necessary, coating not required for typical interior door applications, and at least A60/ZF180 (galvannealed) for corrosive locations.

B. Combined Requirements: If a particular door and frame unit is indicated to comply with more than one type of requirement, comply with the specified requirements for each type; for instance, an exterior door that is also indicated as being sound-rated must comply with the requirements specified for exterior doors and for sound-rated doors; where two requirements conflict, comply with the most stringent.

2.02 HOLLOW METAL DOORS

A. Exterior Doors: None

B. Interior Doors: Non-Fire Rated
1. Based on SDI standards: ANSI/SDI A250.8 (SDI-100)
    a. Level 3 – Extra Heavy Duty
    b. Physical Performance Level A, 1,000,000 cycle; in accordance with ANSI/SDI A250.4
    c. Model 2 – Seamless

d. Door Face Metal Thickness: 16 gage, 0.053 inch, minimum.

2. Door Core Material: Manufacturers standard core material/construction in compliance with requirements.

3. Door Thickness: 1-3/4 inch, nominal

2.03 HOLLOW METAL FRAMES

C. Comply with standards and/or custom guidelines as indicated for corresponding door in accordance with applicable door frame requirements.

D. General:

1. Conduit for electrified hardware in frames:

a. Provide ½" metal conduit, welded in place, to facilitate wiring for electrified hardware specified in Section 08 7100.

b. Extend the feed conduit out the top of the frame approximately 18 inches; include a pull line in the conduit for pulling wire.

c. Where two or more electrical items are required in the same frame, provide conduit between the electrified components.

E. Interior Door Frames, Non-Fire Rated: Full profile/continuously welded type.

F. Borrowed Lites Glazing Frames: Construction and face dimensions to match door frames, and as indicated on drawings.

2.03 FINISHES

A. Primer: Rust-inhibiting, complying with ANSI/SDI A250.10, door manufacturer's standard.

2.04 ACCESSORIES

A. Glazing: As specified in Section 08 8000, factory installed.

B. Removable Stops: Formed sheet steel, shape as indicated on drawings, mitered or butted corners; prepared for countersink style tamper proof screws.

C. Not Used

D. Silencers: Resilient rubber, fitted into drilled hole; provide three on strike side of single door, three on center mullion of pairs, and two on head of pairs without center mullions.

E. Frame Anchors - General: ASTM A591/A591M, Commercial Steel (CS), 40Z coating designation; mill phosphatized.
   1. For Anchors Built into Exterior Walls: Steel sheet complying with ASTM A1008/A1008M or ASTM A1011/A1011M, hot-dip galvanized according to ASTM A153/A153M, Class B.

F. Jamb Anchors: Fabricated of same material as frames:
   1. Stud-Wall Type: Designed to engage stud, welded to back of frames; not less than 0.042 inch (18 gage) thick. Locate anchors not more than 18 inches from top and bottom of frame. Space anchors not more than 32 inches on centers and as follows:
      a. Three anchors per jamb up to 60 inches high.
      b. Four anchors per jamb from 60 to 90 inches high.
      c. Five anchors per jamb from 90 to 96 inches high.
      d. Five anchors per jamb plus 1 additional anchor per jamb for each 24 inches or fraction thereof above 96 inches high.
      e. Two anchors per head for frames above 42 inches wide and mounted in metal-stud partitions.

G. Floor Anchors: Formed from same material as frames, welded to bottom of jambs and mullions with not less than 4 spot welds, not less than 0.0428 inch (18 gage) thick, clip-type anchors, with two holes to receive fasteners, terminating bottom of frames at finish floor surface.

H. Temporary Frame Spreaders: Removable metal spreader bars across bottom of frames, tack welded to jambs and mullions.

2.05 FINISHES

A. Primer for Interior Doors and Frames: Rust-inhibiting, complying with ANSI/SDI A250.10, door manufacturer's standard.

PART 3 EXECUTION

3.01 PREPARATION

A. Existing Frames and New Frames – Prep for priming and painting as required in section 09 9000

3.02 INSTALLATION

A. Install doors and frames in accordance with manufacturer's instructions and related requirements of specified door and frame standards or custom guidelines indicated. After wall construction is complete, remove temporary braces. Restore exposed finish by grinding, filling, and dressing, as required to make repaired area smooth, flush, and invisible on exposed faces.
   1. Set frames accurately in position, plumbed, aligned, and braced securely until permanent anchors are set. Provide floor anchors for each jamb and mullion that extends to floor, and secure with post-installed anchors or fasteners.
   2. Coordinate frame jamb anchor placement with wall construction.
   3. Where frames are fabricated in sections because of shipping or handling limitations, field splice at approved locations by welding face joint continuously; grind, fill, dress, and make splice smooth, flush, and invisible on exposed faces.
   4. Install frames with removable glazing stops located on secure side of opening.
   5. Install door silencers in frames before grouting.
   6. Check plumbness, squareness, and twist of frames as walls are constructed. Shim as necessary to comply with installation tolerances.

B. Install door hardware as specified in Section 08 7100.

C. Coordinate installation of electrical connections to electrical hardware items.

D. Concealed Hollow Metal Frames: Install in accordance with manufacturer's installation instructions. Install at locations indicated on Drawings. Coordinate finishing of door jambs with adjacent gypsum board finishing as specified in Section 09 2116.

3.03 FIELD-APPLIED FINISHES

A. Painting of Both Sides of Interior Steel Doors and Frames: As specified in Section 09 9000.

3.04 SCHEDULE - SEE DRAWINGS

END OF SECTION

SECTION 08 7100 - DOOR HARDWARE

PART 1 GENERAL

1.1 SECTION INCLUDES

A. Furnish and install door hardware for hollow metal and wood doors.
B. Furnish hardware for aluminum doors.
C. Keying of all doors.
D. Where items of hardware are not specified and are definitely required for the intended service, notify the Architect for clarification. If hardware is not specified but is required for a typical application, furnish and install such hardware items in the type and quantity for the appropriate service and function.

1.2 SUBMITTALS

A. Submit detailed door hardware schedule in quantities required by Division 01 - General Requirements.
B. The door hardware schedule format shall be consistent with recommendations for a vertical format set forth in the Door & Hardware Institute's (DHI) publication "Sequence and Format for the Hardware Schedule". Door hardware sets shall be consolidated to group multiple door openings which share similar hardware requirements. Schedule shall include the following information:
   1. Door number, location, size, handing, and rating.
   2. Door and frame material, handing.
   3. Degree of swing.
   4. Manufacturer
   5. Product name and catalog number
   6. Function, type and style
   7. Size and finish of each item
   8. Mounting heights
   9. Explanation of abbreviations, symbols, etc.
   10. Numerical door index, indicating the hardware set/ group number for each door.
C. Prepare the schedule under the direct supervision of a certified architectural hardware consultant (AHC) **using the same numbering system for each hardware group as indicated in the schedule at the end of this section.** Handwritten schedules are not acceptable. The schedule shall be signed by the AHC and include contact information.
D. The supervising AHC shall attend meetings related to the project when requested by the Architect.
E. Review drawings from related trades as required to verify compatibility with specified hardware. Indicate unsuitable or in compatible items, and proposed substitutions in the door hardware schedule.
F. Submit manufacturers' catalog data for each item of door hardware in quantities required by Division 01 - General Requirements.
G. Submit a list of required lead times for door hardware items.
H. After final approved schedule is returned, transmit corrected copies for distribution and field use in quantities required by Division 01 - General Requirements.
I. Submit approved door hardware schedules, template lists, and pertinent templates as requested by related trades.
J. Submit necessary diagrams, schematics, voltage and amperage requirements for electro-mechanical devices and systems when indicated and as required by related trades.
K. After receipt of approved door hardware schedule, the door hardware supplier shall initiate a meeting including the Owner's Representative and the Contractor to determine keying requirements. Upon completion of the initial key meeting, the door hardware supplier shall prepare a key schedule with symbols and abbreviations as set forth in the Door and Hardware Institute's publication "Keying Procedures, Systems, and Nomenclature". Submit

copies of the Owner approved key schedule for record and field use in quantities required by Division 01 - General Requirements.

1.3 QUALITY ASSURANCE

A. This section may not deal individually with minute items such as components, parts, controls and devices which may be required to produce the door hardware performance specified. Provide such items where required, whether or not specifically identified.
B. Where items of hardware are not specified and are definitely required for the intended service, notify the Architect for clarification. If hardware is not specified but is required for a typical application, furnish and install such hardware items in the type and quantity for the appropriate service and function.

1.4 DELIVERY, STORAGE AND HANDLING

A. The Contractor shall receive door hardware and provide secure and proper protection of door hardware items to avoid delays caused by lost or damaged hardware.
B. Coordinate with related suppliers/fabricators under the direction of the Contractor for delivery of door hardware items necessary for factory installation.
C. Furnish hardware and templates for aluminum doors to the aluminum door supplier for installation.

1.5 PREPARATION

A. Furnish hardware templates and other information required to the fabricators of the doors and frames. This data is required to assist the fabricators in making proper cutouts, mortises, reinforcements, electrical connections and other preparations as required to properly receive the door hardware.
B. The templates and/or physical door hardware, as required, shall be shipped prepaid to the fabricators.
C. Reinforcement for all hardware for metal doors and frames shall be installed at the factory, be made to template and be furnished with machine screws. The face of locks shall be beveled to match the bevel edge of metal doors.

1.6 WARRANTY

A. Door hardware items shall be warranted against defects in material and workmanship as set forth in Division 01 - General Requirements.
B. Door hardware shall be warranted by the manufacturers to be free from defects in materials and workmanship for a period of two (2) years from substantial completion of the project.
   1. Exception: Mechanical closers shall be warranted for ten (10) years from date of Substantial Completion. Power assist closers shall be warranted for two (2) years from the date of Substantial Completion.
   2. Exception: Exit devices shall be warranted for five (5) years from date of Substantial Completion.
C. Repair, replace, or otherwise correct deficient materials and workmanship without additional cost to the Owner.

1.7 MAINTENANCE

A. Furnish a complete set of specialized tools and maintenance instructions as needed for the Owner's continued adjustment, maintenance, and removal and/or replacement of door hardware.

PART 2 PRODUCTS

2.1 **L**OCK CYLINDERS AND KEYING

A. Keying of locks and cylinders throughout project will be scheduled through a key meeting with Architect, Owner or representative, and hardware supplier. The meeting with the owner will take place before the cylinders are ordered. At this time, a key schedule will be prepared and submitted to the Architect for approval. A copy of this key schedule with the bitting instructions shall accompany the finished as built shop drawings. Each key to be stamped by location as designated by the Owner.
B. Equip locks with 7 pin tumblers cylinders utilizing Best small format interchangeable cores. Furnish only temporary inserts for the construction period, and remove these when directed.
C. Each cylinder supplied will be provided with three (3) keys.
D. Furnish keys in the following quantities:
   1. Four (4) each: Construction Masterkeys.
   2. Two (2) each: Control Keys.
   3. Six (6) each: Building MK.
   4. Six (6) each: Submaster.
E. Master keys and control keys to be delivered by registered mail to the Owner. Change keys shall be delivered in a set up key cabinet. Construction keys shall be delivered to the Contractor.

2.2 FASTENERS

A. Install door hardware with only fasteners provided by the manufacturer for use with the specific product and according to the manufacturer's written instructions. Furnish suitable size, quantity, and material with finish to match the hardware.
B. Exposed fasteners shall match the finish of the adjacent door hardware. Fasteners exposed to the weather shall be non-ferrous or stainless steel. Furnish correct fasteners to accommodate surrounding conditions.
C. Coordinate required hardware reinforcements for doors and frames. Furnish through-bolts as required for materials not readily reinforced.
D. Furnish self-tapping (TEC) screws for attachment of sweeps and stop-applied weatherstripping and for attaching kickplate to hollow metal or wood mineral core doors.
E. Provide machine screws for attaching hardware to metal.

2.3 BUTT HINGES

A. Acceptable manufacturers and catalog numbers:
   1. Standard weight, ball bearing, plated steel or stainless steel:

Ives (IVES)	5BB1
Stanley (STA)	FBB179
McKinney (MCK)	TB2714

B. Hinge size (wood and hollow metal)
   1. Size of hinges to be 4-1/2" x 4-1/2" for 1-3/4" doors up to 36" wide.
   2. Size of hinges shall be 5" x 4-1/2" for 1-3/4" thick doors 37" to 48" wide.
C. Quantity
   1. Three (3) - hinges per leaf for openings through 90 inches high.
   2. One (1) - additional hinge per leaf for every 30 inches over 90 inches.
D. Hinges for non-rated interior doors shall be non-ferrous metal, stainless steel or steel. Hinges for exterior doors shall be stainless steel or non-ferrous metal.
E. Furnish hinges with sufficient width to accommodate door trim and to allow for 180-degree swing.
F. Furnish hinges with flat button tips with non-rising pins at interior doors.
G. Furnish hinges to template standards.

2.4 CONTINUOUS GEARED HINGES

A. Acceptable manufacturers and catalog numbers:

1. Full Mortise Aluminum Geared - Heavy Duty Continuous Hinge
Ives (IVES) 122HD
Stanley (STA) 661HD
McKinney (MCK) MCK-12-HD

B. Construct geared hinges of heavy-duty series, extruded 6063-T6 aluminum alloy.
C. Hinge shall be non-handed with symmetrical template hole pattern and factory drilled.
D. Provide machine screws for doors which have been reinforced to accept machine screws.
E. Coordinate continuous hinges with door and frame supplier.

2.5 POWER TRANSFER

A. Acceptable manufacturers and catalog numbers:
1. Ten-wire power transfer
Von Duprin EPT-10
B. Substitutions permitted.

2.6 EXIT DEVICES

A. Acceptable manufacturers and catalog numbers:
1. Wide style, push pad exit device
Von Duprin 99 Series
B. Exit devices shall be equipped with a sound-dampening feature to reduce touch pad return noise.
C. On full glass doors there shall be **no exposed fasteners** on the back of the mechanism visible through the glass.
D. Exit devices shall be furnished with flush end caps to reduce potential damage from impact.
E. Exit devices shall be furnished with dead-locking latchbolts to insure security.
F. Exit devices shall be U.L. listed for accident hazard. Exit device for use on fire doors shall be U.L. listed for fire exit hardware.
G. Furnish strikes, special length rods, and adapter plates to accommodate door and frame conditions
H. Coordinate with related trades to insure adequate clearance and reinforcement is provided in doors and frames. Furnish thru bolts as required.
J. Exit devices shall be furnished with trim designs to match other lever and pull designs used on the project.
M. Furnish glass bead kits as required to accommodate door conditions.

2.7 LOCKS AND LATCHES

A. Acceptable manufacturers and catalog numbers:
1. **Grade 1 mortise locks:**
Medeco Assa Abloy 20203 49-W-10-HA-S-N-0-0-N

2. **Grade 1 cylindrical locks:**
Medeco Assa Abloy 100200 W-10-HA-S-Z01-N-0-0-N

B. Lever design: Match existing levers used in building (confirm Schlage “Sparta”)
C. Unless otherwise specified, locks and latches shall have:
1. 1/2" minimum throw latchbolt
2. ANSI A115.2 strikes
D. Cylindrical locksets shall have 2-3/4" Backset
E. Furnish guarded latchbolts for locksets, and latchbolts with sufficient throw to maintain fire rating of both single and paired door assemblies.

F. Length of strike lip shall be sufficient to clear surrounding trim.
G. Furnish wrought boxes for strikes at inactive doors, wood frames, and metal frames without integral mortar covers.

2.8 PULLS – Not Applicable

2.9 CLOSERS

A. Acceptable manufacturers and catalog numbers:
1. Heavy Duty Cast Iron Closer
LCN 4040XP
B. Closers shall be constructed with high strength cast iron cylinders and one piece forged steel pistons.
C. Door closers shall meet the requirements of BHMA A156.4 - *American National Standard for Door Controls.*
D. Closers shall utilize a stable fluid withstanding temperature range of +120deg F to -30deg F without seasonal adjustment of closer speed to properly close the door.
E. Furnish closers for fire-rated doors with temperature stabilizing fluid that complies with standards UL10C.
F. Door closers shall have full plastic covers and separate adjusting valves for sweeps, latch, and backcheck.
G. Furnish closers for all labeled doors. Size closers to insure exterior and fire rated doors will consistently close and latch doors under existing conditions.
H. Furnish closers complete with all components necessary for the complete installation of closers including, but not limited to, special templates, mounting brackets, spacers, drop plates and cover plates as required by door conditions, frame conditions and other hardware.
I. Furnish correct fasteners for substrate (wood or metal) depending upon substrate material, blocking and internal reinforcing. Self-tapping screws are not allowed.
J. Furnish thru-bolts on doors with that have door closers and exit devices. Furnish sex bolts and sleeves for attaching surface closers or arm to mineral core doors.
K. Pressure relief valves (PRV's) are not allowed.
L. Powder coat finish or equivalent meeting a 100 hour salt spray test for all metal surfaces.
M. Where closers are specified for doors with glazing, provide necessary closer components (special templates, plates, bent arms, spacers, etc.) for the closers to be installed without any part of the closer extending into the glass area of the door.

2.10 LOW ENERGY ELECTRO-HYDRAULIC AUTOMATIC OPERATORS

A. Acceptable manufacturers and catalog numbers:
1. Electro-Hydraulic Operator – Push Side
LCN 4640

2. Push Plate

LCN	8310-856

B. Where low kinetic energy, as defined by ANSI/BHMA Standard A156.19, power operators are indicated for doors required to be accessible to the disabled, furnish electrically powered operators complying with the ADA for opening force and time to close standards.

C. The closing action shall be controlled by modern type **cast iron** door closer cylinder filled with a flat viscosity fluid, stable from +120F to -30F that requires no seasonal adjustments. The closer shall have field adjustable spring power; two independent closing speed adjustment valves, and hydraulic back-check.

D. Full closing force shall be provided when the power or assist cycle ends.

E. Power operator systems shall include the following features and functions:
1. Provisions for separate conduits to carry high and low voltage wiring in compliance with the National Electrical Code, section 725-31.
2. The operator shall be designed to prevent damage to the mechanism if the system is actuated while the door is latched or if the door is forced closed during the opening cycle.
3. Covers, mounting plates and arm systems shall be powder coated and successfully pass a minimum of 100 hours testing as outlined in ANSI/BHMA Standard A156.18.
4. UL listed for use on labeled doors.
5. Operators shall be non-handed with spring power over a range of at least four sizes; either 1 through 4 or 2 through 5.
6. Provisions in the control box or module shall provide control (inputs and outputs) for; electric strike delay, auxiliary contacts, sequential operation, fire alarms systems, actuators, swing side sensors, and stop side sensors.
7. Wall mounted actuators shall consist of a 4-1/2 inch diameter stainless steel touch plate with a blue filled handicapped symbol. Switches shall be weather resistant and mount on a single gang electrical box furnished by Division 26.

F. Electrically powered operators shall include the following features or functions:
1. When an obstruction or resistance to the opening swing is encountered, the operator will pause at that point, then attempt to continue opening the door. If the obstruction or resistance remains, the operator will again pause the door.
2. Easily accessible main power and maintain hold open switches will be provided on the operator.
3. An electronically controlled clutch to provide adjustable opening force.
4. A microprocessor to control motor and clutch functions.
5. An on-board power supply capable of delivering both 12V and 24V outputs up to a maximum of 1.0 ampere combined load.
6. Input and output power wiring shall be protected by slow blow fuses. These fuses shall be easily replaceable without special tools or component replacement.
7. If electrical failure occurs, the unit shall operate as a standard door closer.

2.11 KICK PLATES

A. Acceptable manufacturers and catalog numbers:

1. Stainless Steel Plates

Ives	8400 Series
Burns	KP50
Rockwood	K1125

B. Furnish 10" high kick plates, 36" high armor plates.
1. Metal protective plates shall be 0.050" thick satin stainless steel

C. Protective plates shall be 2" less door leaf width at single doors and 1" less door leaf width at pairs of doors. Protective plates shall be beveled 4 sides and screws counter sunk. Protection plates over 16" shall not be provided for labeled doors unless specifically approved by door manufacturers listing.

D. Where required by adjacent hardware, provide factory cutout cylinders and other hardware that conflicts with plates.

2.12 OVERHEAD STOPS AND HOLDERS

A. Acceptable manufacturers and catalog numbers:
1. Heavy Duty Surface Mount Overhead Stop
Glynn-Johnson 90S Series
B. Overhead stops (including slide block and end caps) shall be fabricated from metal.
C. Furnish sex bolt attachments for wood and mineral core doors unless doors are supplied with proper reinforcing blocks.
D. Provide special templates when necessary when installed with door closers.

2.13 DOOR STOPS AND HOLDERS

A. Acceptable manufacturers and catalog numbers:
1. Wrought Concave Wall

Ives	WS407CCV
Hager	236W
Trimco	1270WV
Burns	575

Note: verify that proper blocking is installed within the partition for anchorage.
2. Wrought Convex Wall

Ives	WS407CVX
Hager	232W
Trimco	--
Burns	570

Note: verify that proper blocking is installed within the partition for anchorage.
C. Provide fasteners appropriate for substrate that wall stops and/or floor stops are attached to.

2.14 WEATHERSTRIP, GASKETING – **Not Applicable**

~~A. Acceptable manufacturers and catalog numbers:~~
~~**1. Weatherstrip**~~
~~National Guard 700ES~~
~~Zero 429~~
~~Reese 655~~
~~**2. Smoke Gasket**~~
~~National Guard 5050~~
~~Zero 188~~
~~Reese 797~~
~~**3. Sweep**~~
~~National Guard C627A~~
~~Zero 8198A~~
~~Reese 354C~~

2.15 THRESHOLDS

A. Acceptable manufacturers and catalog numbers:
1. Saddle threshold

National Guard Products	425
Zero	655A x .200
Reese	S205A
Pemko	171A

B. Hardware supplier shall verify finish floor conditions and coordinate proper threshold as required to insure a smooth transition between threshold and interior floor finish.

2.16 FINISHES AND BASE MATERIALS

A. Typical hardware finish, satin chromium/satin stainless, dependent upon base metal:
1. BHMA Finish Standard #626 (US Standard Finish US26D);
2. BHMA Finish Standard #628 (US Standard Finish US28);
3. BHMA Finish Standard #652 (US Standard Finish US26D);
4. BHMA Finish Standard #630 (US Standard Finish US32D);

PART 3 EXECUTION

3.1 EXAMINATION

A. Prior to installation of door hardware, the door hardware installer shall examine door frame installation to ensure frames have been set square and plumb. The installer shall examine doors, door frames, and adjacent wall, floor, and ceiling for conditions, which would adversely affect proper operation and function of door assemblies. Do not proceed with door hardware installation until such deficiencies have been corrected.

3.2 ELECTRICAL COORDINATION

A. Door hardware items requiring low voltage connections or 120 volt connections shall have wiring connected by Division 26. The conduit (if required), wire and installation shall be provided by Division 26. The installation of door hardware items requiring electrical connection by Division 26 shall be accomplished by the door hardware installer and shall be coordinated with Division 26.

3.3 INSTALLATION

A. Before beginning the door hardware installation, the Contractor shall coordinate a door hardware installation meeting with a seven (7) working day notice to parties involved. Conduct the meeting on the installation of door hardware, specifically of locksets, closers, exit devices, continuous hinges, overhead stops and electro-mechanical items.
   1. The manufacturer's representative(s) of the above products shall present the meeting.
   2. The meeting shall be held at the job site and attended by the Architect, the Contractor, door hardware installers (including low voltage hardware), the manufacturer’s representatives for above hardware items, and other effected subcontractors or suppliers.
   3. Training shall include use of installation manuals, door hardware schedule, templates and physical products samples.

B. Mounting heights for hardware from finished floor to center line of hardware item:
   1. For steel doors and frames: Comply with DHI "Recommended Locations for Architectural Hardware for Steel Doors and Frames."
   2. For wood doors: Comply with DHI "Recommended Locations for Architectural Hardware for Wood Flush Doors."

D. Set units level, plumb and true to the line and location. Adjust and reinforce the attachment substrate as necessary for proper installation and operation.

E. Drill and countersink units which are not factory-prepared for anchorage fasteners. Space fasteners and anchors in accord with industry standards.

F. Drill appropriate size pilot holes for door hardware attached to wood doors and frames.

G. Shim doors as required to maintain proper operating clearance between door and frame.

H. Use only fasteners supplied by or approved by the manufacturer for each item of door hardware.

J. Conceal push and pull bar fasteners where possible. Do not install through bolts through push plates.

K. Install door hardware on UL labeled openings in accordance with the manufacturer's requirements to maintain the label.
L. Install wall stops to contact lever handles or pulls. Do not mount wall stops on casework, or equipment.
M. Where necessary, adjust doors and door hardware to eliminate binding between strike and latchbolt. Doors shall not rattle.
N. Install door closers on corridor side of lobby doors, room side of corridor doors, and stair side of stairways. Follow closer manufacturer’s installation and adjustment instructions.
O. Adjust spring power of door closers to insure exterior and fire rated doors will consistently close and latch doors under existing conditions. Adjust other door closers to insure opening force does not to exceed 5 lbs.
P. Adjust "sweep", "latch", & "back check" valves on door closers to properly control door throughout the opening and closing cycle. Adjust total closing speed as required to comply with applicable state and local building codes.
Q. Unless otherwise specified or detailed, install thresholds with the bevel in vertical alignment with the outside door face. Notch and fit thresholds to frame profile. Set thresholds in full bed of sealant.
R. Compress sweep during installation as recommended by sweep manufacturer to facilitate a water resistant seal.

3.4 QUALITY ASSURANCE

A, After installation has been completed, the door hardware installer, the door hardware supplier and the manufacturer’s representative for locksets, door closers, exit devices, and overhead stops shall check the project and verify compliance with installation instructions, adjustment of hardware items, and proper application according to the approved door hardware schedule. The door hardware supplier shall submit a list of door hardware that has not been installed correctly.
B. After installation has been completed, the door hardware supplier and the manufacturer’s representative shall meet with the Owner’s Representative to explain the functions, uses, adjustment, and maintenance of each item of door hardware.

3.5 ADJUSTMENT AND CLEANING

A. At final completion, and when HVAC equipment is in operation, the door hardware installer shall make final adjustments to and verify proper operation of door closers and other items of door hardware. Lubricate moving parts with type lubrication recommended by the manufacturer.
B. Door hardware shall be left clean and in good operation. Door hardware found to be disfigured, defective, or inoperative shall be repaired or replaced.
C. Adjust and check each operating item of door hardware and each door to ensure proper operation or function of every unit. Replace units that cannot be adjusted to operate freely and smoothly or as intended for the application made.
D. Where door hardware is installed more than one month prior to acceptance or occupancy of a space or area, return to the installation during the week prior to acceptance or occupancy and make final check and adjustment of door hardware items in such space or area. Clean operating items as necessary to restore proper function and finish of hardware and doors. Adjust door control devices to compensate for final operation of heating and ventilating equipment.
E. Instruct Owner's Personnel in proper adjustment and maintenance of hardware and hardware finishes, during the final adjustment of hardware.

3.6 DOOR HARDWARE SCHEDULE

A. The following schedule of door hardware groups is intended to describe opening function.

Hardware Group No. D01

For use on mark/door #(s):
151, 152
Provide each SGL door(s) with the following:

Qty		Description	Catalog Number	Finish	Mfr
3	EA	HW HINGE	Existing		
1	EA	CYLINDER - FSIC	Owner Supplied, Contractor Installed	626	
1	EA	LEVER HANDLE	(replace current with new)	626	SCH
1	EA	OH STOP	90S	630	GLY
1	EA	SURF. AUTO OPERATOR	4642	689	LCN
1	EA	ACTUATOR, WALL MOUNT	8310-856	630	LCN
1	EA	WALL STOP	WS401CVX (CONVEX)		
1	EA	(Door Position Switch) DPS	Provided by Basepoint		
1	EA	ELECTRIC STRIKE	Provided by Basepoint		
1	EA	EXPANSION PACK FOR PANEL	Provided by Basepoint		
1		Card Reader (40 Series)	Provided by Basepoint		
1		Door Position Switch	Provided By Basepoint		
1		POWER SUPPLY	Not Required		
1			PROVIDE FACTORY POINT TO POINT WIRING DIAGRAMS		
1			PROVIDE RISER DIAGRAMS		

Operational Description
Note: Door frame and panels are being reused.

Operations: Ability for Free Egress at all times. Trim always locked from Hall side, entrance by key retracts latchbolt from hall side. Physical key or Card reader allows entrance. Actuator operates one leaf following physical key or key card access.

Hardware Group No. D02

For use on mark/door #(s):
157C
Provide each SGL door(s) with the following:

Qty		Description	Catalog Number	Finish	Mfr
4	EA	HW HINGE	5BB1HW 4.5 X 4.5	628	IVE
1	EA	PANIC HARDWARE	33A/35A Series Exit Devices (coordinate with electric strike)	626	VON
1	EA	CYLINDER - FSIC	Owner Supplied, Contractor Installed	626	
1	EA	LEVER HANDLE		626	SCH
1	EA	OH STOP	90S	630	GLY
1	EA	WALL STOP	WS401CVX (CONVEX)		
1	EA	(Door Position Switch) DPS	Provided by Basepoint		
1	EA	ELECTRIC STRIKE	Provided by Basepoint		
1	EA	EXPANSION PACK FOR PANEL	Provided by Basepoint		
1			ACCESS CONTROL - WORK OF DIVISION 28		
1		Card Reader (40 Series)	Provided by Basepoint		
1		Door Position Switch	Provided By Basepoint		
1		POWER SUPPLY	Not Required		
1			PROVIDE FACTORY POINT TO POINT WIRING DIAGRAMS		
1			PROVIDE RISER DIAGRAMS		

Operational Description
Operations: Ability for Free Egress at all times. Pressing Push Bar retracts latch for exiting. Trim always locked, entrance by key retracts latchbolt from pull side. Physical key or Card reader allows entrance.

Hardware Group No. D03

For use on mark/door #(s):
157A, 157B
Provide each SGL door(s) with the following:

Qty		Description	Catalog Number	Finish	Mfr
1	EA	CYLINDER - FSIC	Owner Supplied	626	

Operational Description
Note: No changes to the door hardware – owner to supply new cores for contractor installation.

END OF SECTION

SECTION 09 2116 - GYPSUM BOARD ASSEMBLIES

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Performance criteria for gypsum board assemblies.

B. Acoustic insulation, acoustic sealant, and acoustic accessories.

C. Standard interior paper-faced gypsum board.

D. Joint treatment and accessories.

1.02 DEFINITIONS

A. Gypsum Board Construction Terminology: Refer to ASTM C11 for definitions of terms not defined in this Section or in other referenced quality standards.

B. Damage: Stored or installed paper-faced gypsum board materials not specifically manufactured as “moisture-resistant products” shall be classified as defective and nonconforming Work if they have been exposed to wetness or dampness at any time prior to Substantial Completion or if they exhibit evidence of active or dormant mold or mildew.

1.03 RELATED REQUIREMENTS

A. Section 06 1000 - Rough Carpentry: Wood blocking and stud framing.

B. Section 07 9200 - Joint Sealants: Sealing acoustical gaps in construction other than gypsum board Work.

1.04 REFERENCE STANDARDS

A. ASTM C11 - Standard Terminology Relating to Gypsum and Related Building Materials and Systems; 2015a.

B. ASTM C475/C475M - Standard Specification for Joint Compound and Joint Tape for Finishing Gypsum Board; 2015.

C. ASTM C665 - Standard Specification for Mineral-Fiber Blanket Thermal Insulation for Light Frame Construction and Manufactured Housing; 2012.

D. ASTM C834 - Standard Specification for Latex Sealants; 2014

E. ASTM C840 - Standard Specification for Application and Finishing of Gypsum Board; 2013.

F. ASTM C1047 - Standard Specification for Accessories For Gypsum Wallboard and Gypsum Veneer Base; 2014a.

G. ASTM C1396/C1396M - Standard Specification for Gypsum Board; 2014.

H. ASTM D3273 - Standard Test Method for Resistance to Growth of Mold on the Surface of Interior Coatings in an Environmental Chamber; 2012.

I. ASTM E90 - Standard Test Method for Laboratory Measurement of Airborne Sound Transmission Loss of Building Partitions and Elements; 2009.

J. ASTM E413 - Classification for Rating Sound Insulation; 2010.

K. GA-216 - Application and Finishing of Gypsum Board; 2013.

L. UL (FRD) - Fire Resistance Directory; current edition.

1.05 SUBMITTALS

A. Shop Drawings: Indicate special details associated with fireproofing, acoustic seals, and excessive heights of framing.

B. Product Data: Provide data on metal framing, gypsum board, accessories, and joint finishing system.

1.06 QUALITY ASSURANCE

A. Perform in accordance with ASTM C 840. Comply with requirements of GA-600 for fire-rated assemblies.

B. Installer Qualifications: Company specializing in performing gypsum board installation and finishing, with minimum 3 years of experience.

1.07 DELIVERY, STORAGE, AND HANDLING

A. Store materials inside under cover and keep them dry and protected against weather, condensation, direct sunlight, construction traffic, and other potential causes of damage. Stack panels flat and supported on risers on a flat platform to prevent sagging.

PART 2 PRODUCTS

2.01 GYPSUM BOARD ASSEMBLIES

A. Provide completed assemblies complying with ASTM C840 and GA-216.

B. Interior Partitions, Indicated as Acoustic: Provide completed assemblies with the following characteristics:
   1. Acoustic Attenuation: STC of 35-39 calculated in accordance with ASTM E413, based on tests conducted in accordance with ASTM E90.

C. Fire Rated Assemblies: Provide completed assemblies with the following characteristics:
   1. Fire Rated Partitions: Ratings and construction as indicated on Drawings.
   2. Head of Fire Rated Partitions: products and assemblies that provide continuous fire rated assemblies.
   3. UL Assembly Numbers: Provide construction equivalent to that listed for the particular assembly in the current UL (FRD).

2.02 BOARD MATERIALS

A. Acceptable Manufacturers - Board Materials:
   1. American Gypsum: www.americangypsum.com.
   2. CertainTeed Corporation: www.certainteed.com.
   3. Georgia-Pacific Gypsum: www.gpgypsum.com.
   4. National Gypsum Company: www.nationalgypsum.com.
   5. USG Corporation: www.usg.com
   6. Substitutions: See Section 01 6000 - Product Requirements.

B. Standard Interior Paper-Faced Gypsum Board: Gypsum panels as defined in ASTM C1396/C1396M, Type X; sizes to minimize joints in place; ends square cut.
   1. Application: Use for vertical surfaces and ceilings, unless otherwise indicated.
   2. Mold Resistance: Score of 10, when tested in accordance with ASTM D3273.
      a. Mold-resistant board is required whenever board is being installed before the building is enclosed and conditioned.
   3. Thickness: 5/8 inch.
   4. Edges: Tapered.

2.03 ACOUSTIC ACCESSORIES (if noted on drawings)

A. Acoustic Isolation Clips: Proprietary snap-on resilient sound isolation clip for increased STC values for attachment to studs.
   1. Acceptable Manufacturers and Products:
      a. Kinetics Noise Control, Inc.; IsoMax Sound Isolation Clips: www.kineticsnoise.com.
      b. Studco Building Systems; Resilmount A237R: www.resilmount.com.
      c. Substitutions: See Section 01 6000 - Product Requirements.

B. Acoustic Insulation: ASTM C665, Type I, Class A; preformed mineral fiber, friction fit type, unfaced.
   1. Thickness: Minimum of 3-1/2 inches.
   2. Density: Not less than nominal 2.5 pounds per cubic foot.

C. Acoustic Sealant: ASTM C834; non-sag, paintable, non-staining acrylic emulsion latex or water-based elastomeric sealant that is effective in reducing airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies per ASTM E90.

2.04 OTHER ACCESSORIES

A. Finishing Accessories: ASTM C1047, galvanized steel, rolled zinc, or rigid plastic, unless noted otherwise.
   1. Types: As detailed on Drawings or required for finished appearance.
   2. Special Shapes: In addition to conventional cornerbead and control joints, provide reveal edge for exposed panel edges at window sills.

B. Joint Materials: ASTM C475/C475M and as recommended by gypsum board manufacturer for project conditions.
   1. Tape: 2 inch wide, creased paper tape for joints and corners, except as otherwise indicated.
   2. Ready-mixed vinyl-based joint compound.

C. Anchorage to Substrate: Tie wire, nails, screws, and other metal supports, of type and size to suit application; to rigidly secure materials in place.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that project conditions are appropriate for Work of this Section to commence. Starting Work within a particular area will be construed as acceptance of surface conditions.

3.02 ACOUSTIC ACCESSORIES INSTALLATION

A. Acoustic Isolation Clips: Install sound isolation clips on studs at maximum 24 inches on center in accordance with manufacturer's instructions.

B. Acoustic Insulation: Place tightly within spaces, around cut openings, behind and around electrical and mechanical items within partitions, and tight to items passing through partitions.

C. Acoustic Sealant: Install in accordance with manufacturer's instructions.
   1. Place one bead continuously on substrate before installation of perimeter framing members.
   2. Place continuous bead at perimeter of each layer of gypsum board.
   3. Seal around all penetrations by conduit, pipe, ducts, and rough-in boxes, except where firestopping is provided.

3.03 BOARD INSTALLATION

A. Comply with ASTM C840, GA-216, and manufacturer's instructions. Install to minimize butt end joints, especially in highly visible locations.

B. Single-Layer Non-Rated: Install gypsum board in most economical direction, with ends and edges occurring over firm bearing.
   1. Exception: Tapered edges to receive joint treatment at right angles to framing.

C. Fire-Rated Construction: Install gypsum board in strict compliance with requirements of assembly listing.

D. Gypsum Board Installation on Metal Framing: Use screws for attachment of all gypsum board except face layer of non-rated double-layer acoustical assemblies, which may be installed by means of adhesive lamination.
   1. Partitions Terminating at Structure: Where partitions intersect open building structure members projecting below underside of floor slabs and roof decks, cut board to fit profile formed by decking, joists, beams, and other structural members; form proper annular joint to receive firestopping.

3.04 INSTALLATION OF TRIM AND ACCESSORIES

A. Control Joints: Place control joints consistent with lines of building spaces and as follows:
   1. Not more than 30 linear feet apart in walls and ceilings.
   2. Where different substrates occur at walls and ceilings.
   3. Where control joints occur in substrates at walls and ceilings.
   4. Where walls and ceilings abut inside face of exterior walls.

5. Where L, U, or T shaped ceiling configurations are joined.
6. Where less than ceiling height door frames occur; extend control joints from top of frame up to ceiling at corner of hinge side of door.
7. Where less than ceiling height window frames occur; extend control joints from top of frame up to ceiling and from bottom of frame to floor at both corners.

B. Corner Beads: Install at external corners, using longest practical lengths.

C. Edge Trim: Install at locations where gypsum board abuts dissimilar materials.

3.05 JOINT TREATMENT

A. Paper-Faced Interior Gypsum Board: Use paper joint tape, bedded with ready-mixed vinyl-based joint compound and finished with ready-mixed vinyl-based joint compound.

B. Finish gypsum board in accordance with levels defined in ASTM C840, as follows:
1. Level 4: Walls and ceilings to receive paint finish or wall coverings, unless otherwise indicated.
2. Level 2: In utility areas, behind cabinetry, and on backing board to receive tile finish.
3. Level 1: Fire rated wall areas above finished ceilings, whether or not accessible in the completed construction.

C. Tape, fill, and sand exposed joints, edges, and corners to produce smooth surface ready to receive finishes.
1. Feather coats of joint compound so that camber is maximum 1/32 inch.
2. Taping, filling, and sanding is not required at surfaces behind fixed cabinetry.
3. Taping, filling and sanding is not required at base layer of double layer applications.

3.06 TOLERANCES

A. Maximum Variation of Finished Gypsum Board Surface from true Flatness: 1/8 inch in 10 feet in any direction.

END OF SECTION

SECTION 09 5100 - ACOUSTICAL CEILINGS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Suspended ceiling panel system.

B. Acoustical units.

1.02 RELATED REQUIREMENTS

A. Section 09 2116 - Gypsum Board Assemblies: Concealed suspended grid ceiling framing.

B. Division 21 - Fire Suppression Requirements: Sprinkler heads in ceiling system.

C. Division 23 - HVAC Requirements: Air diffusion devices in ceiling system.

D. Division 26 - Electrical Requirements: Light fixtures in ceiling system.

1.03 REFERENCE STANDARDS

A. ASTM C635/C635M - Standard Specification for the Manufacture, Performance, and Testing of Metal Suspension Systems for Acoustical Tile and Lay-in Panel Ceilings; 2013a.

B. ASTM C636/C636M - Standard Practice for Installation of Metal Ceiling Suspension Systems for Acoustical Tile and Lay-In Panels; 2013.

C. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2015a.

D. ASTM E1264 - Standard Classification for Acoustical Ceiling Products; 2014.

E. UL (FRD) - Fire Resistance Directory; current edition.

1.04 ADMINISTRATIVE REQUIREMENTS

A. Sequence work to ensure suspended acoustical ceilings are not installed until building is enclosed, sufficient heat is provided, dust generating activities have terminated, and overhead work is completed, tested, and approved.

B. Do not install acoustical units until after interior wet work is dry.

1.05 SUBMITTALS

A. Shop Drawings: Indicate grid layout and related dimensioning, junctions with other ceiling finishes, mechanical and electrical items installed in the ceiling, and control and expansion joints.

B. Product Data: Provide data on suspension system components and acoustical units.

C. Samples: Submit two samples 6 by 6 inch in size illustrating material and finish of acoustical units.

D. Manufacturer's Installation Instructions: Indicate special procedures.

E. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
   1. Extra Acoustical Units: Quantity equal to 2 percent of total installed.

1.06 QUALITY ASSURANCE

A. Fire-Resistive Assemblies: Complete assembly listed and classified by UL (FRD) for the fire resistance indicated.

B. Suspension System Manufacturer: Company specializing in manufacturing the products specified in this section.

C. Acoustical System Manufacturer: Company specializing in manufacturing the products specified in this section.

1.07 FIELD CONDITIONS

A. Maintain uniform temperature of minimum 60 degrees F, and maximum humidity of 40 percent prior to, during, and after acoustical unit installation.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Acoustic Units:
   1. Armstrong World Industries, Inc: www.armstrong.com.
   2. CertainTeed Corporation: www.certainteed.com.
   3. Golterman & Sabo (G&S) Acoustics: www.gsacoustics.com.
   4. Hunter Douglas Contract: www.hunterdouglascontract.com.
   5. Owens-Corning: www.owenscorning.com.
   6. Rockfon, LLC: www.rockfon.com.
   7. USG: www.usg.com.
   8. Substitutions: See Section 01 6000 - Product Requirements.

B. Suspension Systems:
   1. Same as for acoustical units.
   2. Substitutions: See Section 01 6000 - Product Requirements.

2.02 ACOUSTICAL UNITS

A. Acoustical Units - General: ASTM E1264, Class A.
   1. Units for Installation in Fire-Rated Suspension System: Listed and classified for the fire-resistive assembly as part of suspension system.

B. Touch-up Paint: Type and color to match acoustical and grid units.

C. Glass Fiber Acoustical Panels Type SATC1: Painted glass fiber, ASTM E1264 Type XII, with the following characteristics:
   1. Anti-microbial treatment.
   2. Size: 24 by 24 inches.
   3. Thickness: 1 inches.
   4. Light Reflectance: 90 percent, determined in accordance with ASTM E1264.
   5. NRC: 0.95, determined in accordance with ASTM E1264.
   6. Articulation Class (AC): 190, determined in accordance with ASTM E1264.
   7. Edge: Square Tegular.
   8. Surface Color: White.
   9. Surface Texture: Fine.
   10. Suspension System: 9/16 Exposed grid.
   11. Basis of Design: Armstrong; Optima Tegular, Item No. 3251

2.03 SUSPENSION SYSTEMS

A. Metal Suspension Systems - General: Complying with ASTM C635/C635M; die cut and interlocking components, with clips, splices, perimeter moldings, and hold down clips as required.

B. Exposed Steel Suspension System: Formed steel, commercial quality cold rolled; intermediate-duty.
   1. Profile: Tee; 9/16 inch wide face as scheduled.
   2. Construction: Double web.
   3. Finish: White painted

2.04 ACCESSORIES

A. Support Channels and Hangers: Galvanized steel; size and type to suit application, seismic requirements, and ceiling system flatness requirement specified.

B. Perimeter Moldings: Same material and finish as grid.

1. At Exposed Grid: Provide L-shaped molding for mounting at same elevation as face of grid.
2. At Concealed Grid: Provide concealed molding.

C. Hold-Down Clips: Manufacturer's standard accessory to hold panels in place.

D. Brake Metal Trim and Closures at Ceiling Edges: Pre-finished galvanized steel or aluminum of sufficient gage or thickness for rigid installation, finish to match suspension system, in profiles as indicated on Drawings.

E. Touch-up Paint: Type and color to match acoustical and grid units

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify existing conditions before starting Work.

B. Verify that layout of hangers will not interfere with other Work.

3.02 INSTALLATION - SUSPENSION SYSTEM

A. Install suspension system in accordance with ASTM C636/C636M and manufacturer's instructions and as supplemented in this section.
   1. Provide control and expansion joints located as required by ASTM E580 / E580M if not otherwise indicated on the drawings.

B. Rigidly secure system, including integral mechanical and electrical components, for maximum deflection of 1:360.

C. Locate system on room axis according to reflected ceiling plan Drawings.

D. Install after major above-ceiling work is complete. Coordinate the location of hangers with other work.

E. Hang suspension system independent of walls, columns, ducts, pipes and conduit. Where carrying members are spliced, avoid visible displacement of face plane of adjacent members.

F. Where ducts or other equipment prevent the regular spacing of hangers, reinforce the nearest affected hangers and related carrying channels to span the extra distance.

G. Do not support components on main runners or cross runners if weight causes total dead load to exceed deflection capability.

H. Support fixture loads using supplementary hangers located within 6 inches of each corner, or support components independently.

I. Do not eccentrically load system or induce rotation of runners.

J. Form expansion joints as detailed. Form to accommodate plus or minus 1 inch movement. Maintain visual closure.

K. Brake Metal Trim and Closures: Install at edges of ceilings where indicated on Drawings. Securely attach to ceiling grid and adjacent construction as detailed.
   1. Use longest practical lengths.
   2. Overlap and rivet corners.

3.03 INSTALLATION - ACOUSTICAL UNITS

A. Install acoustical units in accordance with manufacturer's instructions.

B. Fit acoustical units in place, free from damaged edges or other defects detrimental to appearance and function.

C. Fit border trim neatly against abutting surfaces.

D. Install units after above-ceiling work is complete.

E. Install acoustical units level, in uniform plane, and free from twist, warp, and dents.

F. Cutting Acoustical Units:

1. Make field cut edges of same profile as factory edges.
2. Double cut and field paint exposed reveal edges.

G. Install hold-down clips on each panel to retain panels to grid system; comply with the fire rating requirements.

3.04 TOLERANCES

A. Maximum Variation from Flat and Level Surface: 1/8 inch in 10 feet.

B. Maximum Variation from Plumb of Grid Members Caused by Eccentric Loads: 2 degrees.

END OF SECTION

SECTION 09 6500
RESILIENT FLOORING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Resilient sheet flooring.

B. Resilient base.

C. Installation accessories.

1.02 RELATED REQUIREMENTS

A. Section 01 6116 - Volatile Organic Compound (VOC) Content Restrictions.

1.03 REFERENCE STANDARDS

A. ASTM E648 - Standard Test Method for Critical Radiant Flux of Floor-Covering Systems Using a Radiant Heat Energy Source; 2023.

B. ASTM F710 - Standard Practice for Preparing Concrete Floors to Receive Resilient Flooring; 2022.

C. ASTM F1861 - Standard Specification for Resilient Wall Base; 2021 (Reapproved 2025).

D. ASTM F1869 - Standard Test Method for Measuring Moisture Vapor Emission Rate of Concrete Subfloor Using Anhydrous Calcium Chloride; 2023.

E. ASTM F2034 - Standard Specification for Sheet Linoleum Floor Covering; 2018 (Reapproved 2025).

F. ASTM F2170 - Standard Test Method for Determining Relative Humidity in Concrete Floor Slabs Using in situ Probes; 2019a.

G. NFPA 253 - Standard Method of Test for Critical Radiant Flux of Floor Covering Systems Using a Radiant Heat Energy Source; 2023.

1.04 SUBMITTALS

A. See Section 01 3000 - Administrative Requirements for submittal procedures.

B. Product Data: Provide data on specified products, describing physical and performance characteristics; including sizes, patterns and colors available; and installation instructions.

C. Shop Drawings: Indicate seaming plans and floor patterns.

D. Selection Samples: Submit manufacturer's complete set of color samples for Architect's initial selection.

E. Verification Samples: Submit two samples, full height by 1.5 inch in size illustrating color and pattern for each resilient flooring product specified.

F. Concrete Subfloor Test Report: Submit a copy of the moisture and alkalinity (pH) test reports.

G. Certification: Prior to installation of flooring, submit written certification by flooring manufacturer and adhesive manufacturer that condition of subfloor is acceptable.

H. Maintenance Data: Include maintenance procedures, recommended maintenance materials, and suggested schedule for cleaning, stripping, and re-waxing.

I. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
   1. See Section 01 6000 - Product Requirements, for additional provisions.
   2. Extra Flooring Material: 100 square feet of each type and color.
   3. Extra Wall Base: 50 linear feet of each type and color.

1.05 QUALITY ASSURANCE

A. Testing Agency Qualifications: Independent firm specializing in performing concrete slab moisture testing and inspections of the type specified in this section.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Upon receipt, immediately remove any shrink-wrap and check materials for damage and the correct style, color, quantity and run numbers.

PART 2 PRODUCTS

2.01 SHEET FLOORING

A. Linoleum Sheet Flooring: Homogeneous wear layer bonded to backing, with color and pattern through wear layer thickness.
   1. Manufacturers:
      a. Basis of Design: Forbo Flooring Systems; Commercial Marmoleum Flooring (Linoleum). www.forbo.com/corporate/en-gl
      b. Substitutions: See Section 01 6000 - Product Requirements.
   2. Minimum Requirements: Comply with ASTM F2034, Type corresponding to type specified.
   3. VOC Content Limits: Compliant with DDPH 01350 requirments for VOC emissions and indoor air quality..
   4. Backing: Jute fabric.
   5. Thickness: 0.100 inch, minimum, excluding backing.
   6. Sheet Width: 79 inch, minimum.
   7. Seams: Heat welded.
   8. Color: As indicated on drawings.

B. Welding Rod: Solid bead in material compatible with flooring, produced by flooring manufacturer for heat welding seams, and in color matching field color.

2.02 RESILIENT BASE

A. Resilient Base: ASTM F1861, Type TP, rubber, thermoplastic; style as scheduled.
   1. Manufacturers:
      a. Basis of Design:Johnsonite, a Tarkett Company. www.johnsonite.com/#sle Collection: Johnsonite Millwork Wall Base S
      b. Substitutions: See Section 01 6000 - Product Requirements.
   2. Critical Radiant Flux (CRF): Minimum 0.45 watt per square centimeter, when tested in accordance with ASTM E648 or NFPA 253.
   3. Height: RB-1 2-1/2 inches.
   4. Height: RB-2 6 inches
   5. Thickness: 0.125 inch.
   6. Finish: Satin.
   7. Length: Roll. (4 foot section prohibited)
   8. Color: 01 Snow White.
   9. Accessories: Premolded external corners and internal corners.

2.03 ACCESSORIES

A. Subfloor Filler: White premix latex; type recommended by adhesive material manufacturer.

B. Primers, Adhesives, and Seam Sealer: Basis of Design: (Forbo Sustain 1195, Forbo Sustain 100, Forbo L 885, or Forbo 660 Adhesive)

C. Moldings, Transition and Edge Strips: Same material as flooring.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that surfaces are flat to tolerances acceptable to flooring manufacturer, free of cracks that might telegraph through flooring, clean, dry, and free of curing compounds, surface hardeners, and other chemicals that might interfere with bonding of flooring to substrate.

B. Verify that wall surfaces are smooth and flat within the tolerances specified for that type of work, are dust-free, and are ready to receive resilient base.

C. Cementitious Subfloor Surfaces: Verify that substrates are ready for resilient flooring installation by testing for moisture and alkalinity (pH).
   1. Test as Follows:
      a. Alkalinity (pH): ASTM F710.
      b. Internal Relative Humidity: ASTM F2170.
      c. Moisture Vapor Emission: ASTM F1869.
   2. Obtain instructions if test results are not within limits recommended by resilient flooring manufacturer and adhesive materials manufacturer.

3.02 PREPARATION

A. Prepare floor substrates as recommended by flooring and adhesive manufacturers.

B. Remove subfloor ridges and bumps. Fill minor low spots, cracks, joints, holes, and other defects with subfloor filler to achieve smooth, flat, hard surface.

C. Prohibit traffic until filler is fully cured.

D. Clean substrate.

3.03 INSTALLATION - GENERAL

A. Starting installation constitutes acceptance of subfloor conditions.

B. Install in accordance with manufacturer's written instructions.

C. Adhesive-Applied Installation:
   1. Spread only enough adhesive to permit installation of materials before initial set.
   2. Fit joints and butt seams tightly.
   3. Set flooring in place, press with heavy roller to attain full adhesion.

D. Where type of floor finish, pattern, or color are different on opposite sides of door, terminate flooring under centerline of door.

E. Install edge strips at unprotected or exposed edges, where flooring terminates, and where indicated.
   1. Metal Strips: Attach to substrate before installation of flooring using stainless steel screws.
   2. Resilient Strips: Attach to substrate using adhesive.

F. Scribe flooring to walls, columns, cabinets, floor outlets, and other appurtenances to produce tight joints.

G. Install flooring in rmaps and shelving floor panels.

3.04 INSTALLATION - SHEET FLOORING

A. Lay flooring with joints and seams parallel to longer room dimensions, to produce minimum number of seams. Lay out seams to avoid widths less than 1/3 of roll width; match patterns at seams.

B. Seal seams by heat welding where indicated.

3.05 INSTALLATION - RESILIENT BASE

A. Fit joints tightly and make vertical. Maintain minimum dimension of 18 inches between joints.

B. Miter internal corners. At external corners, use premolded units. At exposed ends, use premolded units.

C. Install base on solid backing. Bond tightly to wall and floor surfaces.

D. Scribe and fit to door frames and other interruptions.

3.06 CLEANING

A. Remove excess adhesive from floor, base, and wall surfaces without damage.

B. Clean in accordance with manufacturer's written instructions.

3.07 PROTECTION

A. Prohibit traffic on resilient flooring for 48 hours after installation.

END OF SECTION

SECTION 09 9000 - PAINTING AND COATING

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Surface preparation.

B. Field application of paints.

C. Scope: Finish all interior and exterior surfaces exposed to view, including the following.
   1. Both sides and edges of plywood backboards for electrical and communication equipment before installing equipment.
   2. Exposed surfaces of steel columns, joists, lintels and ledge angles.
   3. Interior walls and bottom of soffits and ceilings.
   4. Mechanical and Electrical:
      a. In finished areas, paint all insulated and exposed pipes, conduit, boxes, insulated and exposed ducts, hangers, brackets, collars and supports, mechanical equipment, and electrical equipment, unless otherwise indicated.
      b. In finished areas, paint shop-primed items.
      c. Paint interior surfaces of air ducts and convector and baseboard heating cabinets that are visible through grilles and louvers with one coat of flat black paint to visible surfaces.
      d. Paint dampers exposed behind louvers, grilles, and convector and baseboard cabinets to match face panels.

D. Do Not Paint or Finish the Following Items:
   1. Items specified to be factory-finished; materials and products having factory-applied primers are not considered factory finished.
   2. Items indicated to receive other finishes.
   3. Items indicated to remain unfinished.
   4. Fire rating labels, equipment serial number and capacity labels, and operating parts of equipment.
   5. Stainless steel and anodized aluminum items.
   6. Granite and other natural stones.
   7. Floors, unless specifically so indicated.
   8. Ceramic and other tiles.
   9. Brick, architectural concrete, and cast stone.
   10. Glass.
   11. Acoustical materials, unless specifically so indicated.
   12. Concealed pipes, ducts, and conduits.

1.02 DEFINITIONS

A. Conform to ASTM D16 for interpretation of terms used in this Section.

1.03 REFERENCE STANDARDS

A. 40 CFR 59, Subpart D - National Volatile Organic Compound Emission Standards for Architectural Coatings; U.S. Environmental Protection Agency; current edition.

B. ASTM D16 - Standard Terminology for Paint, Related Coatings, Materials, and Applications; 2014.

C. ASTM D4442 - Standard Test Methods for Direct Moisture Content Measurement of Wood and Wood-Base Materials; 2007.

D. GreenSeal GS-11 - Paints and Coatings; 2013.

E. Green Seal Environmental Standards, GC-03, Anti-Corrosive Paints (1997).

F. SSPC (PM1) - Good Painting Practice: SSPC Painting Manual, Vol. 1; Society for Protective Coatings; Fourth Edition.

1.04 SUBMITTALS

A. Product Data: Provide complete list of all products to be used, with the following information for each:
   1. Manufacturer's name, product name and/or catalog number, the general product category (e.g. "acrylic latex"), and the intended application substrate.
   2. Cross-reference to specified paint system products is to be used in; include description of each system.
   3. Manufacturer's application instructions.
   4. VOC and chemical content.

B. Samples: Submit three paper "draw down" samples, 8-1/2 by 11 inches in size, illustrating range of colors available for each finishing product specified.
   1. Where sheen is specified, submit samples in only that sheen.
   2. Where sheen is not specified, submit each color in each sheen available.
   3. Allow 30 days for approval process, after receipt of complete samples by Architect.

C. Certification: By manufacturer that all paints and coatings comply with VOC limits specified and do not contain any of the prohibited chemicals specified; GreenSeal GS-11 certification is not required but if provided shall constitute acceptable certification.

D. Manufacturer's Instructions: Indicate special surface preparation procedures.

E. Maintenance Data: Submit data on cleaning, touch-up, and repair of painted and coated surfaces.

F. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
   1. Extra Paint and Coatings: 1 gallon of each color; store where directed.
   2. Label each container with color in addition to the manufacturer's label.

1.05 QUALITY ASSURANCE

A. Manufacturer Qualifications: Company specializing in manufacturing the products specified, with minimum 5 years documented experience.

B. Applicator Qualifications: Company specializing in performing the type of Work specified with minimum 5 years documented experience.

1.06 DELIVERY, STORAGE, AND HANDLING

A. Deliver products to site in sealed and labeled containers; inspect to verify acceptability.

B. Container Label: Include manufacturer's name, type of paint, brand name, lot number, brand code, coverage, surface preparation, drying time, cleanup requirements, color designation, and instructions for mixing and reducing.

C. Paint Materials: Store at minimum ambient temperature of 45 degrees F and a maximum of 90 degrees F, in ventilated area, and as required by manufacturer's instructions.

1.07 FIELD CONDITIONS

A. Do not apply materials when surface and ambient temperatures are outside the temperature ranges required by the paint product manufacturer.

B. Follow manufacturer's recommended procedures for producing best results, including testing of substrates, moisture in substrates, and humidity and temperature limitations.

C. Lighting: Provide permanent lighting or, if permanent lighting is not in place, simulate permanent lighting conditions during paint application.

PART 2 PRODUCTS

2.01 MANUFACTURERS

A. Provide all paint and coating products from the same manufacturer to the greatest extent possible.

B. Basis of Design Color Selections: Locations and extent of Accent colors below will be determined during Construction period.
   1. Primary Field Color: SW 7004 Snowbound.
   2. ~~Accent Color 1: SW 6990 Caviar.~~
   3. ~~Accent Color 2: SW 7067 Cityscape.~~
   4. ~~Accent Color 3: SW 7068 Grizzle Gray.~~

C. Basis of Design Top Coat Products and Sheen (regardless of color selection):
   1. Sherwin-Williams; ProMar 200 Zero VOC Interior Acrylic Latex, Eg-Shel sheen; use everywhere except as noted below.
   2. Sherwin-Williams; ProMar 200 Zero VOC Interior Acrylic Latex, Flat sheen; use on gypsum soffits and ceilings.
   3. Sherwin-Williams; Pro Industrial Water Based Catalyzed Epoxy, Semi-Gloss sheen; use on non-tiled walls in Restrooms and Custodial Rooms.
   4. Sherwin-Williams; Pro Industrial DTM Acrylic Latex; Semi-Gloss sheen; use for interior metal doors, frames, and metal fabrications to be painted.
   5. Sherwin-Williams; Waterborne Acrylic Dryfall, Flat sheen; use on exposed interior overhead metal surfaces as specified below.
   6. Sherwin-Williams; Solo 100% Acrylic Interior/Exterior Latex, semi-gloss sheen; use for interior wood doors, frames, and interior and exterior finish carpentry wood components to be painted.
   7. Flame Control Coatings, LLC; Flame Control No. 20-20A, Class A Intumescent Fire Retardant Latex Paint, flat sheen; use on Mechanical and Electrical Room plywood mounting boards.

D. Other Acceptable Manufacturers:
   1. Benjamin Moore & Co: www.benjaminmoore.com.
   2. Diamond Vogel Paint: www.diamondvogel.com.
   3. PPG Paints: www.ppgpaints.com.
   4. Pratt & Lambert Paints: www.prattandlambert.com.
   5. Substitutions: See Section 01 6000 - Product Requirements.

E. Primer/Sealers: Same manufacturer as top coats.

F. Block Fillers: Same manufacturer as top coats.

2.02 PAINTS AND COATINGS - GENERAL

A. Provide manufacturer's highest quality product for type of coating specified.

B. Paints and Coatings: Ready-mixed, unless intended to be a field-catalyzed coating.
   1. Provide paints and coatings of a soft paste consistency, capable of being readily and uniformly dispersed to a homogeneous coating, with good flow and brushing properties, and capable of drying or curing free of streaks or sags.
   2. Provide materials that are compatible with one another and the substrates indicated under conditions of service and application, as demonstrated by manufacturer based on testing and field experience.
   3. For opaque finishes, tint each coat including primer coat and intermediate coats, one-half shade lighter than succeeding coat, with final finish coat as base color.
   4. Supply each coating material in quantity required to complete entire project's work from a single production run.
   5. Do not reduce, thin, or dilute coatings or add materials to coatings unless such procedure is specifically described in manufacturer's product instructions.

C. Primer/Sealers: Where the manufacturer offers options on primer/sealers for a particular substrate, use primer/sealer categorized as "best" by the manufacturer.

D. Volatile Organic Compound (VOC) Content:
   1. Provide coatings that comply with the most stringent requirements specified in the following:
      a. 40 CFR 59, Subpart D--National Volatile Organic Compound Emission Standards for Architectural Coatings.
      b. Ozone Transport Commission (OTC) Model Rule, Architectural, Industrial, and Maintenance Coatings; www.otcair.org; specifically:
         1) Opaque, Flat: 50 g/L, maximum.
         2) Opaque, Nonflat: 150 g/L, maximum.
         3) Opaque, High Gloss: 250 g/L, maximum.
         4) Varnishes: 350 g/L, maximum.
      c. Architectural coatings VOC limits of Iowa.
   2. Determination of VOC Content: Testing and calculation in accordance with 40 CFR 59, Subpart D (EPA Method 24), exclusive of colorants added to a tint base and water added at project site; or other method acceptable to authorities having jurisdiction.

E. Chemical Content: The following compounds are prohibited:
   1. Aromatic Compounds: In excess of 1.0 percent by weight of total aromatic compounds (hydrocarbon compounds containing one or more benzene rings).
   2. Acrolein, acrylonitrile, antimony, benzene, butyl benzyl phthalate, cadmium, di (2-ethylhexyl) phthalate, di-n-butyl phthalate, di-n-octyl phthalate, 1,2-dichlorobenzene, diethyl phthalate, dimethyl phthalate, ethylbenzene, formaldehyde, hexavalent chromium, isophorone, lead, mercury, methyl ethyl ketone, methyl isobutyl ketone, methylene chloride, naphthalene, toluene (methylbenzene), 1,1,1-trichloroethane, vinyl chloride.

F. Flammability: Comply with applicable code for surface burning characteristics.

G. Sheens: Provide the sheens specified; gloss shall be tested in accordance with ASTM D523..

H. Extend colors to surface edges; colors may change at any edge as directed by Architect.
   1. In finished areas, finish pipes, ducts, conduit, and equipment the same color as the wall/ceiling they are mounted on/under.

2.03 OPAQUE PAINT SYSTEMS - INTERIOR

A. Dry Fall: Metals; exposed structure and associated overhead-mounted services, including shop-primed steel deck, structural steel, metal fabrications, galvanized ducts, galvanized conduit, and galvanized piping.
   1. Factory or shop-applied primer by material manufacturer/supplier.
   2. One top coat.

B. Wood Trim and Millwork Items specifically scheduled to receive opaquefinish:
   1. Preparation and primer as specified by paint manufacturer.
   2. Two top coats.

C. Plywood, Mechanical and Electrical Room Mounting Boards:
   1. Preparation and primer as specified by paint manufacturer.
   2. Two coats of Intumescent Fire Retardant Latex Paint.
   3. Color: White.

D. Concrete and Concrete Masonry Units:
   1. Preparation and block filler/primer as specified by paint manufacturer.
   2. Two top coats.

E. Ferrous Metals; including metal doors and frames, guardrails/railings, and other primed and unprimed metal surfaces:
   1. Preparation as specified by paint manufacturer.
   2. First coat: DTM primer/finish, anti-corrosive type recommended by top coat manufacturer.
   3. Two top coats.

F. Galvanized Metals:
   1. Preparation as specified by paint manufacturer.
   2. First coat: DTM primer/finish, anti-corrosive type recommended by top coat manufacturer.
   3. Two top coats.

G. Gypsum Board Surfaces of Walls, Bulkheads, and Soffits:
   1. One coat of primer recommended by paint manufacturer.
   2. Flat finish: Two top coats.
   3. Eggshell finish: Two top coats.
   4. Semi-gloss finish: Two top coats.

H. Gypsum Board Surfaces of Walls, Epoxy Paint Finish:
   1. One coat of primer recommended by paint manufacturer.
   2. Semi-Gloss Finish: Two top coats.

2.04 ACCESSORY MATERIALS

A. Accessory Materials: Provide primers, sealers, cleaning agents, cleaning cloths, sanding materials, and clean-up materials required to achieve the finishes specified whether specifically indicated or not; commercial quality.

B. Patching Material: Latex filler.

C. Fastener Head Cover Material: Latex filler.

PART 3 EXECUTION

3.01 EXAMINATION

A. Verify that surfaces are ready to receive work as instructed by the product manufacturer.

B. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially affect proper application.

C. Test shop-applied primer for compatibility with subsequent cover materials.

D. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
   1. Gypsum Board: 12 percent.
   2. Masonry, Concrete, and Concrete Masonry Units: 12 percent.
   3. Wood: 15 percent, measured in accordance with ASTM D4442.

3.02 PREPARATION

A. Clean surfaces thoroughly and correct defects prior to coating application.

B. Prepare surfaces using the methods recommended by the paint manufacturer for achieving the best result for the substrate under the project conditions.

C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces or finishing.

D. Seal surfaces that might cause bleed through or staining of topcoat.

E. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.

F. Concrete and Unit Masonry Surfaces to be Painted: Remove dirt, loose mortar, scale, salt or alkali powder, and other foreign matter. Remove oil and grease with a solution of tri-sodium phosphate; rinse well and allow to dry. Remove stains caused by weathering of corroding metals with a solution of sodium metasilicate after thoroughly wetting with water. Allow to dry.

G. Gypsum Board Surfaces to be Painted: Fill minor defects with filler compound. Spot prime defects after repair.

H. Galvanized Surfaces to be Painted: Remove surface contamination and oils and wash with solvent. Apply coat of etching primer.

I. Corroded Steel and Iron Surfaces to be Painted: Prepare using at least SSPC-SP 2 (hand tool cleaning) or SSPC-SP 3 (power tool cleaning) followed by SSPC-SP 1 (solvent cleaning).

J. Shop-Primed Steel Surfaces to be Finish Painted: Sand and scrape to remove loose primer and rust. Feather edges to make touch-up patches inconspicuous. Clean surfaces with solvent. Prime bare steel surfaces. Re-prime entire shop-primed item.

K. Interior Wood Surfaces to Receive Opaque Finish: Wipe off dust and grit prior to priming. Seal knots, pitch streaks, and sappy sections with sealer. Fill nail holes and cracks after primer has dried; sand between coats. Back prime concealed surfaces before installation.

L. Metal Doors and Frames to be Painted: Prime metal door and frame top and bottom edge surfaces.

3.03 APPLICATION

A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.

B. Apply products in accordance with manufacturer's instructions.

C. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.

D. Apply each coat to uniform appearance.

E. Sand wood and metal surfaces lightly between coats to achieve required finish.

F. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.

G. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.

3.04 CLEANING

A. Collect waste material that could constitute a fire hazard, place in closed metal containers, and remove daily from site.

3.05 PROTECTION

A. Protect finished coatings until completion of Project.

B. Touch-up damaged coatings after Substantial Completion.

END OF SECTION

SECTION 10 1513 – WIDE SPAN SHELVING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:

Wide Span Shelving

1.3 REFERENCES

A. American National Standards Institute (ANSI) Standards:

Applicable standards for fasteners used for assembly.

B. American Society for Testing and Materials (ASTM) Standards:

Applicable standards for steel sheet materials used for fabrication

Applicable standards for the testing of electrostatically applied Powder Coat Paint

C. American Institute Of Steel Construction (AISC) Standards:

Applicable standards for steel materials used for fabrication.

1.4 DESCRIPTION

A. General: Wide Span Shelving

B. Finishes:

Fabricated Metal Components and Assemblies: All components to be painted with an electro-statically applied Powder Coat paint that can meet or exceed test requirements set out by ASTM standard D3451-06 Standard Guide for Testing Coating Powders and Powder Coatings.

C. Sizes:

Uprights (Welded and Knock-Down Options)

Heights as noted on drawings (variable in 1.5 inch increments as required).

Depths as noted on drawings (variable in 1 inch increments as required).

Beams (Heavy Duty Options):

As noted on drawings (variable in 1 inch increments as required).

Solid Steel Decking:

As noted on drawings.

1.5 PERFORMANCE REQUIREMENTS

A. Design Requirements:

Limit overall width to 84 inches.

Limit overall depth to 32 inches.

Limit overall height to 144 inches.

B. Seismic Performance: Provide wide span shelving capable of withstanding the effects of earthquake movement when required by applicable building codes.

1.6 SUBMITTALS

A. Product Data: Submit manufacturer's product literature and installation instructions for each type of wide span shelving required. Include data substantiating that products to be furnished comply with requirements of the contract documents.

B. Shop Drawings: Show fabrication, assembly, and installation details, including descriptions of procedures and diagrams. Show complete wide span installation layout, including quantities, locations and types of accessory units required. Include notations and descriptions of all installation items and components.

Show installation details at non-standard conditions, if any.

Provide layout, dimensions, and identification of each unit, corresponding to sequence of installation procedures.

Provide installation schedule and procedures to ensure proper installation.

C. Samples: Provide minimum [3] inches or [76] millimeters square example of each color and texture on actual substrate for each component to remain exposed after installation.

D. Selection Samples: For initial selection of colors and textures, submit manufacturer's color charts, consisting of actual product pieces, showing full range of colors and textures available.

E. Warranty: Submit draft copy of proposed warranty for review .

F. Maintenance Data: Provide written documentation of the manufacturer’s statement, claiming the maintenance free nature of the product.

G. Reference List: Provide a list of recently installed wide span shelving to be visited by owner, architect, and contractor. Intent of list is to aid in verifying the suitability of manufacturer's products and comparison with materials and product specified in this section. Include contact name, address, and phone numbers.

1.7 QUALITY ASSURANCE

A. Manufacturer Qualifications: Engage an experienced manufacturer who is ISO 9001:2008 certified for the design, production, installation, and service of wide span shelving. Furnish certification attesting ISO 9001:2008 quality system registration.

B. Installer Qualifications: Engage an experienced installer who is the manufacturer's authorized representative for the specified products for installing wide span shelving.

1.8 DELIVERY, STORAGE AND HANDLING

A. Follow manufacturer's instructions and recommendations for delivery, storage and handling requirements.

1.9 PROJECT CONDITIONS

A. Field Measurements: Verify quantities of wide span shelving units before fabrication. Indicate verified measurements on shop drawings. Coordinate fabrication and delivery to ensure no delay in progress of the work.

B. Established Dimensions: Where field measurements cannot be made without delaying the Work, establish dimensions and proceed with fabricating wide span shelving units without field measurements. Coordinate construction to ensure actual dimensions correspond to established dimensions.

1.10 SEQUENCING AND SCHEDULING

A. Sequence wide span shelving to minimize possibility of damage and soiling, during remainder of construction period.

B. Schedule installation of specified wide span shelving after finishing operations, including painting, have been completed.

C. Provide components, which must be built in at a time, which causes no delays in the general progress of the work.

D. Pre-installation Conference: Schedule and conduct conference on project site to review methods and procedures for installing wide span shelving including, but not limited to, the following:

Recommended attendees include:

1. Owner's Representative.
2. Prime Contractor or representative.
3. The Architect
4. Manufacturer's representative.
5. Subcontractors or installers whose work may affect, or be affected by, the work of this section.

1.11 WARRANTY

A. Provide a written warranty, executed by Contractor, Installer, and Manufacturer, agreeing to repair or replace units, which fail in materials or workmanship within the established warranty period. This warranty shall be in addition to, and not a limitation of, other rights the Owner may have under General Condition's provisions of the Contract Documents.

B. Limited Lifetime Warranty: Subject to the terms in the written warranty, warrant the original purchaser exclusively that the wide span shelving manufactured by it will be free from defects in materials and workmanship for the lifetime of the wide span shelving.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Basis of Design RaptorRAC™ Wide Span Shelving; based upon wide span shelving manufactured by Spacesaver Corporation, 1450 Janesville Avenue, Fort Atkinson, Wisconsin 53538-2798. Telephone: 800-492-3434.

2.2 BASIC MATERIALS

A. General: Provide materials and quality of workmanship, which meets or exceeds established industry standards for products specified. Use furniture grade sheet and fasteners for component fabrication unless indicated otherwise. Material thicknesses/gauges are manufacturer's option unless indicated otherwise.

2.3 MANUFACTURED COMPONENTS

Uprights:

1. Knock-Down Upright frames shall be a bolt together design utilizing vertical post and horizontal ladder bracing. Upright posts shall be 14-gauge (1.90 mm) steel, box-formed, 2" (50.8 mm) by 1-9/16" (39.69 mm), designed with notches on the front face of post, located on 1-1/2" (38.1 mm) centers, to allow for easy adjustment of horizontal load bearing beams. Sides of post shall have notches, located on 1-1/2" (38.1 mm) centers, to accommodate anchor feet, supports, tie plates, and securing beams to post. Horizontal ladder brace component shall be 12-gauge (2.66 mm) steel with two integral lances and one 5/16" (7.94 mm) hole on each end to engage and secure to vertical post.

Beams:

1. Heavy Duty Beams shall be 12-gauge (2.66 mm) steel with "Z"- shaped structural design. Overall height of beam shall be 4-5/8" (117.48 mm) nominal. Each beam shall have slots punched along it, length to accommodate front to back shelf supports; length and location of supports are dependent on shelving load requirements. Beam mounting end brackets shall be manufactured from 12-gauge (2.66 mm) material and welded to each end of the beam. All welded upright beam construction shall meet AWS D1.3 certified welding standards.

Decking:

1. Solid Steel Decking shall be 1-1/4" (31.75 MM) in height and be formed of 18-gauge (1.2 mm) cold rolled steel with flanges on all four sides. Side flanges of decking shall also be turned "down", "in", and "up" to form a "J" style bend. Decking shall be supported, front and rear, by two horizontal beams. Steel decking available in widths of 12" (304.8 mm), 18" (457.2 mm), 24" (609.6 mm), 30" (762.0 mm), and 36" (914.4 mm). Steel decking is also available in 1" (25.4 mm) increments in depths between 15" (381.0 mm) and 48" (1,219.2 mm).

Accessories:

1. Tire Beams shall be 12-gauge (2.66 mm) steel. Overall height of beam shall be 4" (101.6 mm). Each beam shall have slots punched along its length to accommodate front to back tire beam supports. One tire beam support is required per pair of beams. Beam mounting end brackets shall be manufactured from 12-gauge (2.66 mm) material and welded to

each end of the beam. All welded upright beam construction shall meet AWS D1.3 certified welding standards.

2.4 FABRICATION

A. General: Coordinate fabrication and delivery to ensure no delay in progress of the work.

2.5 FINISHES

A. Colors: Selected from manufacturer's standard available colors.

B. Paint Finish: Provide factory applied electrostatic powder coat paint. Meet or exceed specifications of the American Society for Testing and Materials (ASTM) Standards:

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine wide span shelving scheduled to receive accessories [with Installer present] for compliance with requirements for installation tolerances and other conditions affecting performance of specified accessory items.

B. Proceed with accessory installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. General: Follow manufacturer's written instructions for installation of each type of accessory item specified.

3.3 FIELD QUALITY CONTROL

A. Verify accessory unit alignment and plumb after installation. Correct if required, following manufacturer's instructions.

B. Remove components that are chipped, scratched, or otherwise damaged and which do not match adjoining work. Replace with new matching units, installed as specified and in manner to eliminate evidence of replacement.

3.4 ADJUSTING

A. Adjust all accessories to provide smoothly operating, visually acceptable installation.

3.5 CLEANING

A. Immediately upon completion of installation, clean components, and surfaces. Remove surplus materials, rubbish and debris, resulting from installation, upon completion of work and leave areas of installation in neat, clean condition.

3.6 DEMONSTRATION/TRAINING

A. Schedule and conduct demonstration of installed accessory items and features with Owner's personnel.

B. Schedule and conduct maintenance training with Owner's maintenance personnel. Training session should include lecture and demonstration of all maintenance and repair procedures that end-user personnel would normally perform.

3.7 PROTECTION

A. Protect system against damage during remainder of construction period. Advise owner of additional protection needed to ensure that system will be without damage or deterioration at time of substantial completion.

END OF SECTION

SECTION 105113 – ARCHIVAL FLAT FILE STORAGE CABINETS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:

Flat File Storage Cabinet

B. Related Work, Not Furnished:

Finish floor covering materials and installation.

C. Related Sections:

[Sections in Division 9 – Finishes, relating to finish floor and base materials]

1.3 REFERENCES

A. American National Standards Institute (ANSI) Standards:

Applicable standards for fasteners used for assembly.

B. American Society for Testing and Materials (ASTM) Standards:

Applicable standards for steel sheet materials used for fabrication

Applicable standards for the testing of electrostatically applied Powder Coat Paint

C. American Institute Of Steel Construction (AISC) Standards:

Applicable standards for steel materials used for fabrication.

1.4 DESCRIPTION

A. General: Flat File Storage Cabinet

B. Finishes:

Fabricated Metal Components and Assemblies: All components to be painted with an electro-statically applied Powder Coat paint that can meet or exceed test requirements set out by ASTM standard D3451-06 Standard Guide for Testing Coating Powders and Powder Coatings.

Sizes can be described in paragraph below or in a SCHEDULE attached as the last page of the section.

C. Sizes: Refer to drawings

Cabinet Size

1. Basis of Design – Type1 Fixed Shelving (Rolled Blueprint Storage Shelving)
   Model: SMS-08-V25
   SKU #: SMS-08-V25-PD303676-7
   Color: Pure White
   a. Width: 30 inches [762MM]
   b. Height: 78 inches [1981.2MM]
   c. Depth: 36 inches [914.4MM]
2. Basis of Design – Type 2 Cabinet
   a. Width: 91.96 inches [2335.78MM]
   b. Height: 17.63 inches [447.68MM]
   c. Depth: 60.75 inches [1543.05MM]
3. Basis of Design – Type 3 Cabinet
   a. Width: 54.21 inches [1376.93MM]
   b. Height: 17.63 inches [447.68MM]
   c. Depth: 40.25 inches [1022.35MM]
4. Basis of Design – Type 4 Cabinet
   a. Width: 54.21 inches [1376.93MM]
   b. Height: 17.63 inches [447.68MM]
   c. Depth: 40.25 inches [1022.35MM]

Drawer Size

5. To be used with Cabinet 2
   a. Usable Width: 87.24 [2215.90MM]
   b. Usable Height: 2.81 inches [71.37MM]
   c. Usable Depth: 58.47 inches [1485.14MM]
   d. Quantity of Drawers: Four [4] per cabinet
   e. Each drawer shall have a uniformly distributed load capacity of 100 lbs.
6. To be used with Cabinet 3
   a. Usable Width: 50.37 inches [1279.42MM]
   b. Usable Height: 2.47 inches [62.64MM]
   c. Usable Depth: 39 inches [990.60MM]
   d. Quantity of Drawers: Five [5] per cabinet
   e. Each drawer shall have a uniformly distributed load capacity of 100 lbs.
7. To be used with Cabinet 4
   a. Usable Width: 50.37 inches [1279.42MM]
   b. Usable Height: 2.47 inches [62.64MM]
   c. Usable Depth: 39 inches [990.60MM]

d. Quantity of Drawers: Six [6] per cabinet

e. Each drawer shall have a uniformly distributed load capacity of 100 lbs.dv

1.5 PERFORMANCE REQUIREMENTS

A. Design Requirements: See drawings for layout/configuration.

1.6 SUBMITTALS

A. Product Data: Submit manufacturer's product literature and installation instructions for each type of Flat File Cabinets required. Include data substantiating that products to be furnished comply with requirements of the contract documents.

B. Shop Drawings: Show fabrication, assembly, and installation details, including descriptions of procedures and diagrams. Show complete Flat File Cabinet installation layout, including quantities, locations and types of units required. Include notations and descriptions of all installation items and components.

Show installation details at non-standard conditions, if any.

Provide layout, dimensions, and identification of each unit, corresponding to sequence of installation procedures.

Provide installation schedule and procedures to ensure proper installation.

C. Samples: Provide minimum [3] inches or [76] millimeters square example of each color and texture on actual substrate for each component to remain exposed after installation.

D. Selection Samples: For initial selection of colors and textures, submit manufacturer's color charts, consisting of actual product pieces, showing full range of colors and textures available.

E. Warranty: Submit draft copy of proposed warranty for review by the [Architect] [Architect/Engineer] [Engineer] [Designer].

F. Maintenance Data: Provide written documentation of the manufacturer’s statement, claiming the maintenance free nature of the product.

G. Reference List: Provide a list of recently installed Flat File Cabinets to be visited by owner, architect, and contractor. Intent of list is to aid in verifying the suitability of manufacturer's products and comparison with materials and product specified in this section. Include contact name, address, and phone numbers.

1.7 QUALITY ASSURANCE

A. Manufacturer Qualifications: Engage an experienced manufacturer who is ISO 9001:2008 certified for the design, production, installation and service of Flat File Cabinets. Furnish certification attesting ISO 9001:2008 quality system registration.

B. Installer Qualifications: Engage an experienced installer who is the manufacturer's authorized representative for the specified products for installing Flat File Cabinets.

Minimum Qualifications: 1-year experience installing Flat File Cabinets of comparable size and complexity to specified project requirements.

1.8 DELIVERY, STORAGE AND HANDLING

A. Follow manufacturer’s instructions and recommendations for delivery, storage and handling requirements.

1.9 PROJECT CONDITIONS

A. Field Measurements: Verify quantities of Flat File Cabinet units before fabrication. Indicate verified measurements on shop drawings. Coordinate fabrication and delivery to ensure no delay in progress of the work.

B. Established Dimensions: Where field measurements cannot be made without delaying the Work, establish dimensions and proceed with fabricating Flat File Cabinets without field measurements. Coordinate construction to ensure actual dimensions correspond to established dimensions.

1.10 [SEQUENCING AND SCHEDULING]

A. Sequence Flat File Cabinets [with other work] to minimize possibility of damage and soiling, during remainder of construction period.

B. Schedule installation of specified Flat File Cabinets after finishing operations, including painting, have been completed.

C. Provide components, which must be built in at a time, which causes no delays in the general progress of the work.

D. Pre-installation Conference: Schedule and conduct conference on project site to review methods and procedures for installing Flat File Cabinets including, but not limited to, the following:

Recommended attendees include:

a. Owner's Representative.

b. Prime Contractor or representative.

c. The Architect.

d. Manufacturer's representative.

e. Subcontractors or installers whose work may affect, or be affected by, the work of this section.

1.11 WARRANTY

A. Provide a written warranty, executed by Contractor, Installer, and Manufacturer, agreeing to repair or replace units, which fail in materials or workmanship within the established warranty period. This warranty shall be in addition to, and not a limitation of, other rights the Owner may have under General Condition's provisions of the Contract Documents.

B. 5-Year Limited Warranty: Subject to the terms in the written warranty, warrant the original purchaser exclusively that the Flat File Cabinets manufactured by it will be free from defects in materials and workmanship for five (5) years from the date of the customer's written acceptance of installation.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. General: Flat File Cabinets; based upon Flat File Cabinets manufactured by Spacesaver Corporation, 1450 Janesville Avenue, Fort Atkinson, Wisconsin 53538-2798. Telephone: 800-492-3434.

2.2 BASIC MATERIALS

A. General: Provide materials and quality of workmanship, which meets or exceeds established industry standards for products specified. Use furniture grade sheet and fasteners for component fabrication unless indicated otherwise. Material thicknesses/gauges are manufacturer's option unless indicated otherwise.

2.3 MANUFACTURED COMPONENTS

Cabinet:

1. Cabinet assembly shall consist of a top panel weldment, bottom panel weldment, side panel weldments, back panel weldment, track assembly (right and left), and drawers. All components shall be joined using resistance spot or mig-welding processes. All cabinet

corners shall be mig-welded and ground smooth to provide sealed and square corners. All cabinets are to be reinforced to carry all loads imposed on them by the material housed and the weight of the sub-units without deformation, deflection, or twisting of the cabinet. The cabinet shall be designed to allow stacking while maintaining all operational characteristics.

a. Top panel assembly shall be a minimum of 18-gauge [1.21MM] cold rolled steel welded construction for all panel and reinforcement channels.

b. Bottom panel assembly shall be a minimum of 18-gauge [1.21MM] cold rolled steel welded construction for all panel and reinforcement channels.

c. Side panel assemblies shall be a minimum of 18-gauge [1.21MM] cold rolled steel welded construction for all panel and reinforcement channels.

d. Back panel assembly shall be a minimum of 18-gauge [1.21MM] cold rolled steel welded construction for all panel and reinforcement channels. EVA closed cell foam strips shall be applied to the inside back panel of the cabinet to provide cushioned bumpers for each drawer insert.

e. Frame structural posts shall be a minimum of 14-gauge [1.90MM] cold rolled steel welded construction for all panel and reinforcement channels.

Drawers:

a. Drawer track assembly (right and left) shall be manufactured using 14-gauge [1.90MM] stainless steel and utilize radial ball bearings to provide smooth drawer guidance. Drawer track assemblies shall be mechanically fastened into the cabinet frame side panel posts.

b. Drawer construction shall be a minimum of 20-gauge [.91MM] cold rolled steel for the drawer body, 18-gauge [1.21MM] cold rolled steel for the drawer front and reinforcement channels, and 14-gauge [1.90MM] stainless steel for the right and left side tracks. Drawers shall have no lips, flanges, or protrusions in the interior space. Drawers shall be designed with roller bearing assemblies to provide smooth and vibration-free operation.

c. Each drawer shall have two, stainless steel, safety stops that prevent the drawers from accidentally being pulled out of the cabinet. At full extension, each drawer shall allow approximately 80% of drawer depth to be freely accessible.

d. Each of the drawers in the 420 model cabinets shall have two die cast drawer pulls. Each of the drawers in the 423 model cabinets shall have four die cast drawer pulls for improved handling.

e. One label holder shall be mechanically fastened to each drawer front. Label holders shall be constructed from 20-gauge [.91MM] stainless steel and can hold a 7 inch [177.80MM] wide x 1.5 inch [38.1MM] high label.

Static Base:

a. Static bases with adjustable levelers. Static bases of 6 inch [152.40] high options to support cabinet models. The static base is constructed of 14-gauge [1.90MM] steel. Static base width matches cabinet width. Static base depth is 3 inches [76.20MM] less than the cabinet depth to leave room for toe spacing.

2.4 FABRICATION

A. General: Coordinate fabrication and delivery to ensure no delay in progress of the work.

2.5 FINISHES

A. Colors: Selected from manufacturer's standard available colors.

B. Paint Finish: Provide factory applied electrostatic powder coat paint. Meet or exceed specifications of the American Society for Testing and Materials (ASTM) Standards:

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine Flat File Cabinets scheduled to receive accessories [with Installer present] for compliance with requirements for installation tolerances and other conditions affecting performance of specified accessory items.

B. Proceed with accessory installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. General: Follow manufacturer's written instructions for installation of each type of accessory item specified.

3.3 FIELD QUALITY CONTROL

A. Verify accessory unit alignment and plumb after installation. Correct if required, following manufacturer's instructions.

B. Remove components that are chipped, scratched, or otherwise damaged and which do not match adjoining work. Replace with new matching units, installed as specified and in manner to eliminate evidence of replacement.

3.4 ADJUSTING

A. Adjust all accessories to provide smoothly operating, visually acceptable installation.

3.5 CLEANING

A. Immediately upon completion of installation, clean components and surfaces. Remove surplus materials, rubbish and debris, resulting from installation, upon completion of work and leave areas of installation in neat, clean condition.

3.6 DEMONSTRATION/TRAINING

A. Schedule and conduct demonstration of installed accessory items and features with Owner's personnel.

B. Schedule and conduct maintenance training with Owner's maintenance personnel. Training session should include lecture and demonstration of all maintenance and repair procedures that end-user personnel would normally perform.

3.7 PROTECTION

A. Protect system against damage during remainder of construction period. Advise owner of additional protection needed to ensure that system will be without damage or deterioration at time of substantial completion.

END OF SECTION

SECTION 10 5613 – METAL STORAGE SHELVING (FOUR POST)

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:

Four-post type metal shelving.

1.3 REFERENCES

A. American National Standards Institute (ANSI) Standards:

Applicable standards for fasteners used for assembly.

B. American Society for Testing and Materials (ASTM) Standards:

Applicable standards for steel sheet materials used for fabrication.

C. American Institute Of Steel Construction (AISC) Standards:

Applicable standards for steel materials used for fabrication.

1.4 DESCRIPTION

A. General: Four-Post Type Metal Shelving.

B. Finishes:

Fabricated Metal Components and Assemblies: All components to be painted with an electrostatically applied Powder Coat paint.

Fabricated Laminate Components and Assemblies: Manufacturer’s standard low-pressure or high-pressure laminate finishes.

Fabricated Non-Porous Solid Surface Components and Assemblies: Manufacturer’s standard.

Fabricated Acrylic Components and Assemblies: Manufacturer’s standard.

C. Sizes:

Heights as noted on drawings (variable in 1.5 inch increments as required).

Widths as noted on drawings (variable in 1 inch increments as required).

Single-faced or double-faced as noted on drawings (variable in 1 inch increments as required).

1.5 PERFORMANCE REQUIREMENTS

A. Design Requirements: Refer to drawings.

Limit overall height to 144 inches.

B. Seismic Performance: Provide four-post metal shelving capable of withstanding the effects of earthquake movement when required by applicable building codes.

1.6 SUBMITTALS

A. Product Data: Submit manufacturer's product literature and installation instructions for each type of four-post shelving required. Include data substantiating that products to be furnished comply with requirements of the contract documents.

B. Shop Drawings: Show fabrication, assembly, and installation details including descriptions of procedures and diagrams. Show complete extent of four-post shelving installation layout including quantities, locations and types of accessory units required. Include notations and descriptions of all installation items and components.

Show installation details at non-standard conditions, if any.

Provide layout, dimensions, and identification of each unit corresponding to sequence of installation and erection procedures.

Provide installation schedule and complete erection procedures to ensure proper installation.

C. Samples: Provide minimum 3 inch (76MM) square example of each color and texture on actual substrate for each component to remain exposed after installation.

D. Selection Samples: For initial selection of colors and textures, submit manufacturer's color charts consisting of actual product pieces, showing full range of colors and textures available.

E. Warranty: Submit draft copy of proposed warranty for review by the Architect

F. Maintenance Data: Provide in form suitable for inclusion in maintenance manuals for four-post shelving. Data shall include operating and maintenance instructions, parts inventory listing, purchase source listing, emergency instructions, and similar information.

Submit manufacturer's instructions for proper maintenance materials and procedures.

Submit manufacturer's printed instructions for maintenance of installed work, including methods and frequency recommended for maintaining optimum condition under anticipated use conditions. Include precautions against using materials and methods, which may be detrimental to finishes and performance.

1.7 QUALITY ASSURANCE

A. Manufacturer Qualifications: Engage an experienced manufacturer who is ISO 9001 certified for the design, production, installation and service of four-post shelving. Furnish certification attesting ISO 9001 quality system registration.

B. Installer Qualifications: Engage an experienced installer who is a manufacturer's authorized representative for the specified products for installing four-post shelving.

1.8 DELIVERY, STORAGE AND HANDLING

A. Follow manufacturer’s instructions and recommendations for delivery, storage and handling requirements.

1.9 PROJECT CONDITIONS

A. Field Measurements: Verify quantities of four-post shelving units before fabrication. Indicate verified measurements on Shop Drawings. Coordinate fabrication and delivery to ensure no delay in progress of the Work.

B. Established Dimensions: Where field measurements cannot be made without delaying the Work, establish dimensions and proceed with fabricating four-post shelving units without field measurements. Coordinate construction to ensure actual dimensions correspond to established dimensions.

1.10 SEQUENCING AND SCHEDULING

A. Sequence four-post shelving units with other work to minimize possibility of damage and soiling during remainder of construction period.

B. Schedule installation of specified four-post shelving after finishing operations; including painting have been completed.

C. Provide components, which must be built in at a time, which causes no delays general progress of the Work.

D. Pre-installation Conference: Schedule and conduct conference on project site to review methods and procedures for installing four-post shelving units including, but not limited to, the following:

Recommended attendees include:

1. Owner's Representative.
2. Prime Contractor or representative.
3. The Architect.
4. Manufacturer's representative.
5. Subcontractors or installers whose work may affect, or be affected by, the work of this section.

1.11 WARRANTY

A. Provide a written warranty, executed by Contractor, Installer, and Manufacturer, agreeing to repair or replace units, which fail in materials or workmanship within the established warranty period. This warranty shall be in addition to, and not a limitation of, other rights the Owner may have under General Conditions provisions of the Contract Documents.

B. Limited Lifetime Warranty: Subject to the terms in the written warranty, warrant the original purchaser exclusively that the shelving manufactured by it will be free from defects in materials and workmanship for the lifetime of the shelving.

1.12 [MAINTENANCE]

A. [Provide manufacturer's extended maintenance agreement for [__5__] [years] [months], commencing on the day the standard maintenance warranty ends.]

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. General: Products are based upon four-post shelving manufactured by Spacesaver Corporation.

2.2 BASIC MATERIALS

A. General: Provide materials and quality of workmanship, which meets or exceeds established industry standards for products specified. Use furniture grade sheet metal, wood panels, plastic laminate and fasteners for component fabrication unless indicated otherwise. Material thicknesses/gauges are manufacturer's option unless indicated otherwise.

2.3 MANUFACTURED COMPONENTS

A. Design:

1. Wedge-lock type consisting of uprights, shelves, and shelf supports, designed to be assembled without fasteners or clips. Shelves shall not have any holes on exposed surfaces. Front and back flanges shall be flush with outside faces of posts. Design shall permit individual shelf adjustment and/or removal anywhere along the entire height of uprights.

B. Materials and Workmanship:

1. Fabricate units from Class 1, cold-rolled steel sheet with all bends sharp and true and no exposed "knife" edges.

a. All units shall be free of burrs, sharp edges and projecting hardware with smooth, non-abrasive surfaces and edges.

b. After fabrication, shelving shall exhibit no dents, "oil canning", buckling or other surface irregularities.

C. Uprights:

1. Formed from steel sheet to a hollow "tee" shape for intermediate supports and formed angles for end supports. Uprights shall have keyhole slots on inner wall only. Provide with sheet steel panels full height and depth of end uprights. Provide intermediate "tee" uprights between adjacent units

D. Shelves:

1. Form from sheet steel with flanges on all sides and return hem on front and back flanges. Ends shall be formed to clear inside of upright offset panels. Shelves shall be independently adjustable. Provide all shelves with slots for file dividers.

E. Canopy Tops:

1. Same construction as shelf units.

F. Shelf Supports:

1. Form from heavy gauge steel sheet with four solid steel shoulder rivets, two per ear, that interlock with inner wall of uprights.

G. Nominal Shelf Dimensions: Refer to drawings.

H. Load Carrying Capabilities:

1. Provide shelf units capable of supporting 40 pounds per lineal foot (18kg/305MM) with maximum deflection of L/140. Shelves shall exhibit no permanent deflection under fully loaded conditions.

I. Accessories: Refer to drawings.

2.4 FABRICATION

A. General: Coordinate fabrication and delivery to ensure no delay in progress of the Work.

2.5 FINISHES

A. Colors: Selected from manufacturer's standard available colors.

B. Paint Finish: Provide factory applied electrostatic powder coat paint. Meet or exceed specifications of the American Library Association.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine shelving units scheduled to receive accessories [with Installer present] for compliance with requirements for installation tolerances and other conditions affecting performance of specified accessory items.

B. Verify that intended installation locations of sorter unit units will not interfere with or block established required exit paths or similar means of egress once units are installed.

C. Proceed with accessory installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. General: Follow manufacturer's written instructions for installation of each type of accessory item specified.

3.3 FIELD QUALITY CONTROL

A. Verify accessory unit alignment and plumb after installation. Correct if required following manufacturer's instructions.

B. Remove components that are chipped, scratched, or otherwise damaged and which do not match adjoining work. Replace with new matching units, installed as specified and in manner to eliminate evidence of replacement.

3.4 ADJUSTING

A. Adjust all accessories to provide smoothly operating, visually acceptable installation.

3.5 CLEANING

A. Immediately upon completion of installation, clean components and surfaces. Remove surplus materials, rubbish and debris resulting from installation upon completion of work and leave areas of installation in neat, clean condition.

3.6 DEMONSTRATION/TRAINING

A. Schedule and conduct demonstration of installed accessory items and features with Owner's personnel.

B. Schedule and conduct maintenance training with Owner's maintenance personnel. Training session should include lecture and demonstration of all maintenance and repair procedures that end user personnel would normally perform.

3.7 PROTECTION

A. Protect system against damage during remainder of construction period. Advise Owner of additional protection needed to ensure that system will be without damage or deterioration at time of substantial completion.

END OF SECTION

SECTION 10 5626.13 – MOBILE STORAGE SHELVING UNITS (MECH ASSISTED)

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:

1. Mechanically assisted, carriage mounted high-density mobile storage units, support rails, fabrication, built up floor/ramp, integrated LED lighting, and installation including leveling of support rails.

B. Related Work:

1. Structural floor system capable of supporting live and dead loads required by prevailing building codes, including rolling loads of storage units to be installed.
2. Power wiring to units from adequate power supply. Final connections to units shall be provided by installer.

C. Related Sections:

1. Section 03 5300 – Concrete Toppings

1.3 REFERENCES

A. American Library Association (when applicable)

1. Cantilever Bracket Type Metal Library Bookstacks; Library Technology Reports.]

B. American National Standards Institute (ANSI) Standards:

1. Applicable standards for fasteners used for assembly.

C. American Society for Testing and Materials (ASTM) Standards:

1. Applicable standards for steel materials used for fabrication.

D. American Institute Of Steel Construction (AISC) Standards:

1. Applicable standards for steel materials used for fabrication.

1.4 SYSTEM DESCRIPTION

A. General: The system consists of manufactured storage units mounted on manufacturer’s track-guided carriages to form a compact storage system. System design permits access to any single aisle by manually moving units until the desired aisle is opened. Integrated lighting provides automatic illumination of aisles when opened The carriage/rail system provides uniform carriage movement along the total length of travel, even with unbalanced loads.

B. Carriage System Design and Features: The carriage system consists of a formed structural steel frame with machined and balanced wheels riding on steel rails laser leveled, fully grouted, and mounted to the floor. Rails shall be L-Rail combined with dual flange guidance to ensure smooth operation and self-centering of mobile storage units during travel without end play or binding. Rail types, quantities and spacing shall match the drawings and follow the specifications herein to suit installation conditions and requirements. All bearings used in the drive mechanism shall be permanently shielded and lubricated.

C. Movement Controls: Triple operating wheels with rotating hand knobs shall be provided on the accessible drive ends of shelf units, centered on the end panel, located 40 inches (1051MM) from the base of each unit to permit units to be moved to create a single aisle opening. Turning the handle transmits power through chain drive to drive wheels on each carriage.

D. Drive System: The system shall be designed with a positive type mechanically-assisted drive which minimizes end play, ensures there is no play in the drive handle, and that carriages will stop without drifting.

1. System shall include a chain sprocket drive system for each movable carriage to ensure that carriages move uniformly along the total length of travel, even with unbalanced loads. All system components shall be selected to ensure a smooth, even movement along the entire carriage length. Drive system gearing shall be designed to permit 1 lb. of force applied to the drive handle to move a minimum of 4,000 lbs. of load.
2. A tensioning device shall be provided on each chain drive with provision for adjusting tension without removing end panels.
3. All bearings used in the drive mechanism shall be permanently shielded and lubricated.

E. Safety Features:

1. Color-coded visual indicators shall provide verification that carriages are in a locked or unlocked mode.
2. A single safety lock button, mounted on each operating wheel hub, will permit moving a carriage in either direction to create a new access aisle when pulled out (unlocked), or locking the carriage when pushed in.
3. Dual mechanical safety sweeps system along entire base of carriage.

F. Finishes:

1. Fabricated Metal Components And Assemblies: Manufacturer’s standard powder coat paint finish.
2. End Panels, Accessible Ends: Manufacturer’s standard powder coat paint finish.

1.5 PERFORMANCE REQUIREMENTS

A. Design Requirements: Refer to drawings.

B. Ease of Movement: Provide mechanically assisted units capable of being moved by exerting a maximum horizontal force of 5 pounds on the operating wheel.

1.6 SUBMITTALS

A. Product Data: Submit manufacturer's product literature and installation instructions for each type of carriage, shelving, track, built up floor, safety, end panel, and installation accessory required. Include data substantiating that products to be furnished comply with requirements of the contract documents.

B. Shop Drawings: Show fabrication, assembly, and installation details including descriptions of procedures and diagrams. Show complete extent of installation layout including clearances, spacings, and relation to adjacent construction in plan, elevation, and sections. Indicate clear exit and access aisle widths; access to concealed components; assemblies, connections, attachments, reinforcement, and anchorage; and deck details, edge conditions, and extent of finish flooring within area where units are to be installed.

1. Show installation details at non-standard conditions. Furnish floor layouts, technical and installation manuals for every unit shipment with necessary dimensions for rail layout and system configuration at the project site. Include installed weight, load criteria, furnished specialties, and accessories.

2. Provide layout, dimensions, and identification of each unit corresponding to sequence of installation and erection procedures. Specifically include the following:

a. Location, position and configuration of tracks on all floors.

b. Plan layouts of positions of carriages, including all required clearances.

c. Details of shelving, indicating method and configuration of installation in carriages.

3. Provide location and details of anchorage devices to be embedded in or fastened to other construction.

4. Provide installation schedule and complete erection procedures to ensure proper installation.

C. Samples: Provide minimum 3 inch (76MM) square example of each color and texture on actual substrate for each component to remain exposed after installation.

D. Selection Samples: For initial selection of colors and textures, submit manufacturer's color charts consisting of actual product pieces, showing full range of colors and textures available.

E. Warranty: Submit draft copy of required 5-Year Parts and Labor Warranty, and 5-Year Preventative Maintenance Agreement to include one complementary preventative maintenance visit per year or review by the Architect.

F. Maintenance Data: Provide in form suitable for inclusion in maintenance manuals for mobile storage units. Data shall include operating and maintenance instructions, parts inventory listing, purchase source listing, emergency instructions, and related information.

1. Submit manufacturer's instructions for proper maintenance materials and procedures.

2. Submit manufacturer's printed instructions for maintenance of installed work, including methods and frequency recommended for maintaining optimum condition under anticipated use conditions. Include precautions against using materials and methods which may be detrimental to finishes and performance.

1.7 QUALITY ASSURANCE

A. Manufacturer Qualifications: Engage an experienced United States based manufacturer who is ISO 9001 certified for the design, production, installation and service of carriage mounted high-density mobile storage units and support rails. Furnish certificate attesting manufacturer's ISO 9001 quality system registration.

B. Contractor/Installer Qualifications: Contractor is required to have a permanent staffed office of qualified service technicians and stocked spare parts within three hours of the installation site. All installers must be full-time employees of the contractor who hold manufacturer installation and service certifications for the specified products within this section. No subcontracted labor will be acceptable.

1. Guaranteed 24-hour service response time.
2. Contractor Shall supply a list of (4) local Iowa Museum or Archival Projects completed in the last two years using similar equipment. Include Company Name, Address, Contact, and Phone number

1.8 DELIVERY, STORAGE AND HANDLING

A. Follow manufacturer's instructions and recommendations for delivery, storage and handling requirements.

1.9 PROJECT CONDITIONS

A. Field Measurements: Verify dimensions before fabrication. Indicate verified measurements on Shop Drawings. Coordinate fabrication and delivery to ensure no delay in progress of the Work.

B. Established Dimensions: Where field measurements cannot be made without delaying the Work, establish dimensions and proceed with fabricating mobile storage units. Coordinate construction to ensure actual dimensions correspond to established dimensions.

1.10 SEQUENCING AND SCHEDULING

A. Sequencing: Coordinate storage shelving system installation with other work to minimize possibility of damage and soiling during remainder of construction period.

B. Scheduling: Plan installation to commence after finishing operations, including painting have been completed.

C. Built-In Items: Provide components which must be built in at a time which causes no delays general progress of the Work.

D. Pre-installation Conference: Schedule and conduct conference on project site to review methods and procedures for installing mobile storage units including, but not limited to, the following:

1. Review project conditions and levelness of flooring and other preparatory work performed under other contracts.
2. Review and verify structural loading limitations.
3. Recommended attendees include:
    a. Owner's Representative.
    b. Prime Contractor or representative.
    c. The Architect.

d. Manufacturer's representative.

e. Contractor or installers whose work may affect, or be affected by, the work of this section.

1.11 WARRANTY

A. Provide a written warranty, executed by Contractor, Installer, and Manufacturer, agreeing to repair or replace units which fail in materials or workmanship within the established warranty period. This warranty shall be in addition to, and not a limitation of, other rights the Owner may have under General Conditions provisions of the Contract Documents.

B. Warrant the entire movable compact shelving installation against defects in materials and workmanship for a period of five years from date of acceptance by the Owner.

1.12 MAINTENANCE

A. Provide manufacturer’s extended maintenance agreement for 5 years, commencing on the day the standard maintenance warranty ends.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Specified Manufacturer: Products are based upon mobile shelving system products manufactured by Spacesaver Corporation. Fort Atkinson, WI 53538

2.2 BASIC MATERIALS

A. General: Provide materials and quality of workmanship which meet or exceed established industry standards for products specified. Material thicknesses/gauges are manufacturer’s option unless indicated otherwise.

B. Plastic Laminates: NEMA LD-3, GP-28, Vertical Grade.

2.3 GROUT

A. General: Provide non-shrink, non-staining hydraulic cement compound conforming to the following requirements, based on the performance of the test specimens at room temperature and in laboratory air.

1. Linear Movement: No shrinkage while setting; maximum expansion limited to .002 inches per linear inch.

2. Compressive Strength: Based on two-inch cubes made following ASTM standards, tested on a Balding-Southward machine of 60,000 pounds capacity, meet or exceed the following:

a. Age: 1 hour---------,500 psi
7 days--------,000 psi

2.4 MANUFACTURED COMPONENTS

A. Rails:

1. Material: ASTM/AISI Type 1035 or 1045 steel, manufacturer’s selection.
2. Capacity: 1,000 pounds per lineal foot (1385kg/M) of carriage.
3. Minimum Contact Surface: 5/8 inch (16MM) wide.
4. Provide rail sections in minimum 6 foot (1.83M) lengths.
5. Rail configuration shall permit attachment to top of structural floor system with tooled and tapped provision for leveling rails to compensate for variations in floor surface level. No shimming of rails is permitted.
6. Provide rail connections designed to provide horizontal and vertical continuity between rail sections, to gradually transfer the concentrated wheel point load to and from adjoining rail sections. Butt joints are not permitted.

B. Floor / Ramp:

1. Floor/Ramp Sheathing: Minimum 3/4 inch (19MM), 5-ply underlayment grade plywood. Particle board sheathing materials are not permitted.
2. Finished flooring materials (Linoleum) shall be provided and installed by flooring contractors. Coordination as required.

C. Carriages:

1. Provide manufacturer's design movable carriages fabricated of welded construction. Galvanized structural components and/or riveted carriages are unacceptable.
2. Provide fixed carriages/platforms of same construction and height as the movable carriages, anchored to rails. Setting fixed shelving directly on floors is not permitted.
3. When required, provide bolted carriage splices designed to maintain proper unit alignment and weight load distribution.
4. Design carriages to allow the shelving uprights to recess and interlock into the carriages a minimum of 3/4 inch (19MM). Top mount carriages are unacceptable.
5. Provide each carriage with two wheels per rail.

D. Drive / Guide System:

1. Design: Provide drive system which prevents carriage whipping, binding and excessive wheel/rail wear under normal operation.
    a. If line shafts are used, all wheels on one side of carriage shall drive.
2. Shafts: Solid steel rod or tube.
3. Shaft Connections: Secured couplings.

4. Bearing Surfaces: Provide rotating load bearing members with ball or roller bearings. Provide shafts with pillow block or flanged self-aligning type bearings.

E. Wheels:

1. Capacity: Minimum load capacity per wheel: 3200 lbs (1455kg).
2. Size: Minimum 5 inches (127MM), outside diameter drive wheels.
3. Guides: Determined by manufacturer; minimum 2 locations.

F. Face Panels:

1. Materials: Full height and width powder coated steel construction. End panels to have fully flat face. No stanchions will be permitted.
2. Finishes: Selected from manufacturer's standard available colors.

G. Accessories:

1. Anti-Tip Devices: Provide manufacturer's standard fixtures as required.
2. Mechanical Sweep and Safety Stop .
   Every potential aisle shall be protected with a 3" (76 mm) high extruded aluminum safety sweep, hinged from the carriage using spring steel leaf springs, with the base edge maximum ¾" (19mm) from the floor. The carriage(s) shall stop when depressed at any location along the leading edge of the sweep surface. Activated safety sweep shall engage an impact- absorbing friction disk brake to protect occupants, stored media and the carriage system itself via a sheathed cable system comprised of aircraft-grade 3/64" (1.2mm) stainless steel core cables housed inside lined conduit. Safety sweep shall have bright, red and white safety identification tape applied full length marking its location. Safety sweep shall run the full length of both sides of each moveable carriage for full aisle coverage.
   Mechanical safety sweep shall automatically reset to enable mobile system users to freely and safely back carriages away from aisle obstructions simply by reversing the direction of the rotating handle.
   Safety sweep shall be operational when the carriages are not moving. Should a sweep be activated in an open aisle, the carriage with the activated sweep will not close on that aisle. Safety sweep shall automatically reset if activated and then released when the carriages are not moving.
   Safety sweep shall require no electrical power or batteries to operate.
3. **BID ALTERNATE #2:** Integrated LED Aisle Lighting - Provide 4' LED wraparound flush mount lights per the quantities shown on drawings. Dimensions are 5.5"w X 47.25"L X 2-3/5"D. Includes white metal housing with decorative white plastic end caps and white acrylic diffuser. Produces 2,380 Lumens. Light color temp 4000K (bright white). Standard input 40 watts, 60 lumens per watt. Up to 50,000 hours of life and have a 5-year warranty.

2.5 FABRICATION

A. General: Coordinate fabrication and delivery to ensure no delay in progress of the Work.

B. Wheels: Provide precision machined and balanced units with permanently shielded and lubricated bearings.

C. Carriages: Fabricate to ensure no more than 1/4 inch (6MM) maximum deviation from a true straight line. Splice and weld to ensure no permanent set or slippage in any spliced or welded joint when exposed to forces encountered in normal operating circumstances.

D. Shelving, Supports and Accessories: See individual descriptions in “Shelving” paragraphs.

2.6 FINISHES

A. Colors: Selected from manufacturer’s standard available colors.

B. Paint Finish: Provide factory applied electrostatic powder coat paint. Meet or exceed specifications of the American Library Association.

C. Laminate Finish: Provide factory applied laminate panels at locations indicated on approved shop drawings.

D. Edgings: Provide preformed edging, color-matched to unit colors selected.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine floor surfaces with Installer present for compliance with requirements for installation tolerances and other conditions affecting performance of mobile storage units.

B. Verify that building structural system is adequate for installing mobile storage units at locations indicated on approved shop drawings.

1. For installations on existing floors, ensure that rail spacings indicated on shop drawings are in proper locations so existing load-bearing structural members are not over stressed.

C. Verify that intended installation locations of mobile storage units will not interfere with nor block established required exit paths or similar means of egress once units are installed.

D. Prepare written report, endorsed by Installer, listing conditions detrimental to proper performance of mobile storage units, once installed.

E. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. Rails:

1. Lay out rails using full length units to the maximum extent possible. Use cut lengths only at ends to attain total length required. Locate and position properly, following dimensions indicated on approved shop drawings. Verify thickness of finished floor materials to be installed (by others) and install level 1/16 inch (0.6MM) above finished floor surfaces.

2. Verify level, allowing for a minimum 1/4 inch (6MM) of grout under high points. Position and support rails so that no movement occurs during grouting.

3. Set rails in full grout bed, completely filling any voids entire length of all rails including rail connectors. Trim up sides flush with rails to ensure proper load transfer from rail to supporting floor. Using shims in lieu of full grouting is not permitted.

4. Installation Tolerances: Do not exceed levelness of installed rails listed below:

a. Maximum Variation From True Level Within Any Module: 3/32 inch (2.4MM).

b. Maximum Variation Between Adjacent (Parallel) Rails: 1/16 inch (1.6MM), perpendicular to rail direction.

c. Maximum Variation In Height: 1/32 inch (.8MM), measured along any 10 foot (3.05M) rail length.

5. Verify rail position and level; anchor to structural floor system with anchor type and spacings indicated on approved shop drawings.

B. Floors/Ramps:

1. General: Finished elevation shall be 1/16 inch (1.6MM) below top of rails.

2. Place floors and ramps to the extent indicated on approved shop drawings. Extend ramps under all movable ranges. Provide ramp at both ends of mobile system. Do not extend ramps beyond the ends of carriages.

3. Construct floors and ramps to prevent warping or deformation of floor panels in a normal operating environment. Support panels on levelers at maximum 16 inches on center.

4. Ramp Slope: Do not exceed the following:

a. ADA Accessible Ramps: Maximum 1:12 slope (4.76 degrees).

b. Other Ramps: Maximum 9 degree slope (1.9:12).

c. Vertical Transition, Ramp edge to floor: Maximum 1/8 inch (3MM).

C. Shelving Units Installation:

1. General: Follow layout and details shown on approved shop drawings and manufacturer's printed installation instructions. Position units level, plumb; at proper location relative to adjoining units and related work.

2. Carriages:

a. Place movable carriages on rails. Ensure that all wheels track properly and centering wheels are properly seated on centering rails. Fasten multiple carriage units together to form single movable base where required.

b. Position fixed carriage units to align with movable units.

3. Shelving Units:

a. Permanently fasten shelving units to fixed and movable carriages with vibration-proof fasteners.

b. Stabilize shelving units following manufacturer's written instructions. Reinforce shelving units to withstand the stress of movement where required and specified.

3.3 FIELD QUALITY CONTROL

A. Verify shelving unit alignment and plumb after installation. Correct if required following manufacturer’s instructions.

B. Remove components which are chipped, scratched, or otherwise damaged and which do not match adjoining work. Replace with new matching units, installed as specified and in manner to eliminate evidence of replacement.

3.4 ADJUSTING

A. Adjust components and accessories to provide smoothly operating, visually acceptable installation.

3.5 CLEANING

A. Immediately upon completion of installation, clear components and surfaces. Remove surplus materials, rubbish and debris resulting from installation upon completion of work and leave areas of installation in neat, clean condition.

3.6 DEMONSTRATION/TRAINING

A. Schedule and conduct demonstration of installed equipment and features with Owner's personnel.

B. Schedule and conduct maintenance training with Owner's maintenance personnel. Training session should include lecture and demonstration of all maintenance and repair procedures that end user personnel would normally perform.

3.7 PROTECTION

A. Protect system against damage during remainder of construction period. Advise Owner of additional protection needed to ensure that system will be without damage or deterioration at time of substantial completion.

END OF SECTION

SECTION 12 3600 – COUNTERTOPS

PART 1 GENERAL

1.01 SECTION INCLUDES

A. Countertops for architectural cabinet work.

B. Wall-hung counters and vanity tops.

C. Integral sinks molded into countertops.

D. Hardware and accessories.

1.02 RELATED REQUIREMENTS

A. Section 06 10 00 - Rough Carpentry: Concealed support framing, grounds, and blocking.

B. Section 06 41 00 - Architectural Woodwork: Specially fabricated woodwork units.

1.03 REFERENCE STANDARDS

A. 2010 ADA Standards for Accessible Design- US DoJ Rev. Regulations for Titles II and III, Americans with Disabilities Act of 1990 as adopted by Iowa State Building Code 661—302.1.

B. ANSI A208.1 - American National Standard for Particleboard; 2009.

C. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials; 2015a.

D. AWI/AWMAC/WI (AWS) - Architectural Woodwork Standards; 2014.

E. IAPMO Z124 - Plastic Plumbing Fixtures; 2012.

F. ISFA 2-01 - Classification and Standards for Solid Surfacing Material; 2013.

G. NEMA LD 3 - High-Pressure Decorative Laminates; 2005.

H. PS 1 - Structural Plywood; 2009.

1.04 ADMINISTRATIVE REQUIREMENTS

A. Coordination: Coordinate the installation of casework as specified in Sections 06 4100, and installation of flat files cabinets 10 5113 with Work of this Section.

B. Preinstallation Meeting: Convene a preinstallation meeting not less than one week before starting Work of this Section; require attendance by all affected installers.

C. Sequencing: Ensure that utility connections are achieved in an orderly and expeditious manner.

1.05 NOT USED

1.06 SUBMITTALS

A. See Section 01 3300 - Construction Submittals for submittal procedures.

B. Product Data: Manufacturer's data sheets on each product to be used, including:
   1. Preparation instructions and recommendations.
   2. Storage and handling requirements and recommendations.
   3. Specimen warranty.

C. Shop Drawings: Complete details of materials and installation; combine with shop drawings of cabinets and casework specified in other sections. Indicate materials, component profiles and elevations, assembly methods, joint details, fastening methods, accessory listings, hardware location, and schedule of finishes.

D. Selection Samples: For each finish product specified, color chips representing manufacturer's full range of available colors and patterns.

E. Verification Samples: For each finish product specified, minimum of five, size 6 inches square, representing actual product, color, and patterns.

F. Test Reports: Chemical resistance testing, showing compliance with specified requirements.

G. Maintenance Data: Manufacturer's instructions and recommendations for maintenance and repair of finished surfaces.

1.07 Not Used

1.08 DELIVERY, STORAGE, AND HANDLING

A. Protect units from moisture damage.

B. Do not deliver countertops until painting, finishing, and overhead Work is complete in the space to receive countertops.

C. Store products in manufacturer's unopened packaging until ready for installation.

D. Store and dispose of solvent-based materials, and materials used with solvent-based materials, in accordance with requirements of local authorities having jurisdiction.

1.09 FIELD CONDITIONS

A. Maintain environmental conditions (temperature, humidity, and ventilation) within limits recommended by manufacturer for optimum results. Do not install products under environmental conditions outside manufacturer's absolute limits.

PART 2 PRODUCTS

2.01 NOT USED

2.02 COUNTERTOPS

A. Quality Standard: Premium Grade, in accordance with AWI/AWMAC/WI (AWS).

B. Basis of Design Selections: As indicated in Interior Materials/Color Schedule on Drawings.

C. Plastic Laminate Countertop Facings: NOT USED

D. Particleboard Core: ANSI A208.1, Type M-3 medium density industrial type composed of wood chips bonded with moisture resistant adhesive under heat and pressure; sanded faces.
   1. No added urea-formaldehyde binder permitted.
   2. Minimum Density: 45 pcf.
   3. Face Screw Holding Capacity: 247 pounds.
   4. 3/4 inch minimum thickness.
   5. Seal edges of openings in countertops subject to moisture with a color-toned (for verification), water-resistant sealer before trim or sink rims are installed.

E. Concealed Backside of Substrates faced with Decorative Laminate: Laminate Backer (BKL); 0.020 inch nominal thickness; undecorated.

F. Solid Surfacing Countertops (SSM-1): Solid surfacing sheet or plastic resin casting over continuous substrate.
   1. Flat Sheet Thickness: 1/2 inch, minimum.
   2. Solid Surfacing Sheet and Plastic Resin Castings: Complying with ISFA 2-01 and NEMA LD 3; acrylic or polyester resin, mineral filler, and pigments; homogenous, non-porous and capable of being worked and repaired using standard woodworking tools; no surface coating; color and pattern consistent throughout thickness.
      a. Manufacturers:
         1) **BASIS OF DESIGN:** Dupont; Corian: www.corian.com/#sle.
         2) Formica Corporation: www.formica.com/#sle.
         3) LG Hausys America, Inc: www.lghausysusa.com/#sle.
         4) Meganite, Inc: www.meganite.com/#sle.
         5) Wilsonart: www.wilsonart.com/#sle.
         6) Substitutions: See Section 01 60 00 - Product Requirements.
   3. NSF approved for food contact.
   4. Sinks and Bowls: NOT USED
   5. Finish on Exposed Surfaces: Matte, gloss rating of 5 to 20.
   6. Basis of Design: **As indicated in Interior Materials/Color Schedule on Drawings**.
   7. Thickness: 1/2 inch, minimum.
   8. Exposed Edge Treatment: Built up to minimum 1-1/4 inch thick; square edge.
   9. Back and End Splashes: Same sheet material, square top; minimum 4 inches high.
      a. See elevations for locations of full-height backsplashes.

2.03 MATERIALS

A. Plywood for Supporting Substrate: PS 1 Exterior Grade, A-C veneer grade, minimum 5-ply; minimum 3/4 inch thick; join lengths using metal splines.

B. Bolts, Nuts, Washers, Lags, Pins, and Screws: Of size and type to suit application; galvanized or black finish in concealed locations and black finish in exposed locations.

C. Particleboard for Supporting Substrate: ANSI A208.1 Grade 2-M-2, 45 pcf minimum density; minimum 3/4 inch thick; join lengths using metal splines.

D. Adhesives: Chemical resistant waterproof adhesive as recommended by manufacturer of materials being joined.

E. Grommets: Standard metal grommets for cut-outs, stainless steel satin finish.
   1. **BASIS OF DESIGN:** Doug Mockett & Company, Inc.: www.mockett.com.
   2. Wire Grommets: Model ABG3-94; 3-1/2 inch diameter extruded aluminum with cover.

J. Joint Sealant: Mildew-resistant silicone sealant, white.

K. Countertop Bracket:
   1. **BASIS OF DESIGN:** The Original Granite Bracket, www.originialgranitebracket.com
   2. 32” Bracket: Model LSI-3212

2.04 FABRICATION

A. Fabricate tops and splashes in the largest sections practicable, with top surface of joints flush.
   1. Join lengths of tops using best method recommended by manufacturer.
   2. Fabricate to overhang fronts and ends of cabinets 1 inch except where top butts against cabinet or wall.
   3. Prepare all cutouts accurately to size; replace tops having improperly dimensioned or unnecessary cutouts or fixture holes.

B. Provide back/end splash wherever counter edge abuts vertical surface, unless otherwise indicated.
   1. Secure to countertop with concealed fasteners and with contact surfaces set in waterproof glue.
   2. Height: 4 inches, unless otherwise indicated.

PART 3 EXECUTION

3.01 EXAMINATION

A. Do not begin installation until substrates have been properly prepared.

B. Verify that wall surfaces have been finished and mechanical and electrical services and outlets are installed in proper locations.

3.02 PREPARATION

A. Clean surfaces thoroughly prior to installation.

B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.

3.03 INSTALLATION

A. Securely attach countertops to cabinets using concealed fasteners. Make flat surfaces level; shim where required.

B. Attach plastic laminate countertops using screws with minimum penetration into substrate board of 5/8 inch.

C. Attach solid surface countertops in accordance with manufacturer's installation details and recommendations.

D. Seal joint between back/end splashes and vertical surfaces.

3.04 CLEANING AND PROTECTION

A. Clean countertops surfaces thoroughly.

B. Protect installed products until completion of project.

C. Touch-up, repair or replace damaged products before Date of Substantial Completion.

END OF SECTION

SECTION 21 0500 - BASIC FIRE SUPPRESSION REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Requirements applicable to all Division 21 Sections. Also refer to Division 01 - General Requirements.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 SCOPE OF WORK

A. This Specification and the associated drawings govern the furnishing, installing, testing and placing into satisfactory operation the Mechanical Systems.

B. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

C. Scope of Work:

1. Plumbing Work: Refer to Section 22 0500 "Basic Plumbing Requirements".
2. Air Conditioning and Ventilating Work: Refer to Section 23 0500 "Basic HVAC Requirements".
3. Fire Protection Work shall include, but is not necessarily limited to:

    a. Extend existing preaction sprinkler system for areas noted on the drawings.
    b. Furnish all hydraulic calculations and working sprinkler drawings.
    c. Complete all applicable tests, certifications, forms, and matrices.

4. Testing, Adjusting, and Balancing Work: Refer to Section 23 0500 "Basic HVAC Requirements".

1.3 WORK SEQUENCE

A. All work that will produce excessive noise or interference with normal building operations, as determined by the Owner, shall be scheduled with the Owner. It may be necessary to schedule such work during unoccupied hours. The Owner reserves the right to determine when restricted construction hours will be required.

1.4 DIVISION OF WORK BETWEEN MECHANICAL, ELECTRICAL & CONTROL CONTRACTORS

A. Definitions:

1. "Mechanical Contractors" refers to the following:

    a. Plumbing Contractor.
    b. Heating Contractor.
    c. Air Conditioning and Ventilating Contractor.
    d. Temperature Control Contractor.

e. Fire Protection Contractor.
f. Testing, Adjusting, and Balancing Contractor.

2. Motor Control Wiring: The wiring associated with the remote operation of the magnetic coils of magnetic motor starters or relays, or the wiring that permits direct cycling of motors by means of devices in series with the motor power wiring. In the latter case the devices are usually single phase and are usually connected to the motor power wiring through a manual motor starter having "Manual-Off-Auto" provisions.
3. Control devices such as start-stop push buttons, thermostats, pressure switches, flow switches, relays, etc., generally represent the types of equipment associated with motor control wiring.
4. Motor control wiring is single phase and usually 120 volts. In some instances, the voltage will be the same as the motor power wiring. Generally, where the motor power wiring exceeds 120 volts, a control transformer is used to give a control voltage of 120 volts.
5. Temperature Control Wiring: The wiring associated with the operation of a motorized damper, solenoid valve or motorized valve, etc., either modulating or two-position, as opposed to wiring which directly powers or controls a motor used to drive equipment such as fans, pumps, etc.

   a. This wiring will be from a 120 volt source and may continue as 120 volt, or be reduced in voltage (24 volt) in which case a control transformer shall be furnished as part of the temperature control wiring.

6. Control Motor: An electric device used to operate dampers, valves, etc. It may be two-position or modulating. Conventional characteristics of such a motor are 24 volts, 60 cycles, 1 phase, although other voltages may be encountered.
7. Voltage is generally specified and scheduled as distribution voltage. Motor submittals may be based on utilization voltage if it corresponds to the correct distribution voltage.

Distribution/Nominal Voltage	Utilization Voltage
120	115
208	200
240	230
277	265
480	460

B. General:

1. The purpose of these Specifications is to outline the Electrical and Mechanical Contractor's responsibilities related to electrical work required for items such as temperature controls, mechanical equipment, fans, chillers, compressors and the like. The exact wiring requirements for much of the equipment cannot be determined until the systems have been selected and submittals reviewed. Therefore, the electrical drawings show only known wiring related to such items. All wiring not shown on the electrical drawings, but required for mechanical systems, is the responsibility of the Mechanical Contractor.
2. Where the drawings require the Electrical Contractor to wire between equipment furnished by the Mechanical Contractor, such wiring shall terminate at terminals provided in the equipment. The Mechanical Contractor shall provide complete electrical power/controls wiring diagrams and supervision to the Electrical Contractor and designate the terminal numbers for correct wiring.
3. All electrical work shall conform to the National Electrical Code. All provisions of the Electrical Specifications concerning wiring, protection, etc., apply to wiring provided by the Mechanical Contractor unless noted otherwise.

4. Control low (24V) and control line (120V) voltage wiring, conduit, and related switches and relays required for the automatic control and/or interlock of motors and equipment, including final connection, are to be furnished and installed under Divisions 21, 22 and 23. Materials and installation to conform to Class 1 or 2 requirements.
5. All Contractors shall establish utility elevations prior to fabrication and shall coordinate their material and equipment with other trades. When a conflict arises, priority is as follows:

    a. Light fixtures.
    b. Gravity flow piping, including steam and condensate.
    c. Electrical busduct.
    d. Sheet metal.
    e. Electrical cable trays, including access space.
    f. Sprinkler piping and other piping.
    g. Electrical conduits and wireway.

C. Mechanical Contractor's Responsibility:

1. Assumes all responsibility for the Temperature Control wiring, when the Temperature Control Contractor is a Subcontractor to the Mechanical Contractor.
2. Shall verify all existing equipment sizes and capacities where units are to be modified, moved or replaced. Contractor shall notify Architect/Engineer of any discrepancies prior to ordering new units or replacement parts, including replacements of equipment motors.
3. Temperature Control Subcontractor's Responsibility:

    a. Wiring of all devices needed to make the Temperature Control System functional.
    b. Verifying any control wiring on the electrical drawings as being by the Electrical Contractor. All wiring required for the Control System, but not shown on the electrical drawings, is the responsibility of the Temperature Control Subcontractor.
    c. Coordinating equipment locations (such as relays, transformers, etc.) with the Electrical Contractor, where wiring of the equipment is by the Electrical Contractor.

4. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

D. Electrical Contractor's Responsibility:

1. Provides all combination starters, manual starters and disconnect devices shown on the Electrical Drawings or indicated to be by the Electrical Contractor on the Mechanical Drawings or Specifications.
2. Installs and wires all remote control devices furnished by the Mechanical Contractor or Temperature Control Subcontractor when so noted on the Electrical Drawings.
3. Provides motor control and temperature control wiring, where so noted on the drawings.
4. Coordinate with the Mechanical Contractor for size of motors and/or other electrical devices involved with repair or replacement of existing equipment.
5. Furnishes, installs and connects all relays, etc., for automatic shutdown of certain fans upon actuation of the Fire Alarm System as indicated and specified in Division 28.
6. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

1.5 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human interpretation. This representation may include imperfect data, interpreted codes, utility guidelines, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Design Team any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.
2. The Contractor shall resolve all reported deficiencies with the Architect/Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Design Team will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers are acceptable.
2. All Contractors and subcontractors shall employ only workers skilled in their trades.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the State of Iowa's Codes, Laws, Ordinances and other regulations having jurisdiction.
2. If there is a discrepancy between the codes and regulations and these specifications, the Architect/Engineer shall determine the method or equipment used.
3. If the Contractor notes, at the time of bidding, that any parts of the drawings or specifications do not comply with the codes or regulations, Contractor shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time for this procedure, Contractor shall submit with the proposal a separate price to make the system comply with the codes and regulations.
4. All changes to the system made after letting of the contract, to comply with codes or requirements of Inspectors, shall be made by the Contractor without cost to the Owner.
5. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
6. All rotating shafts and/or equipment shall be completely guarded from all contact. Partial guards and/or guards that do not meet all applicable OSHA standards are not acceptable. Contractor is responsible for providing this guarding if it is not provided with the equipment supplied.

D. Permits, Fees, Taxes, Inspections:

1. Procure all applicable permits and licenses.
2. Abide by all laws, regulations, ordinances, and other rules of the State or Political Subdivision where the work is done, or as required by any duly constituted public authority.
3. Pay all charges for permits or licenses.
4. Pay all fees and taxes imposed by the State, Municipal and/or other regulatory bodies.
5. Pay all charges arising out of required inspections by an authorized body.

6. Pay all charges arising out of required contract document reviews associated with the project and as initiated by the Owner or authorized agency/consultant.
7. Where applicable, all fixtures, equipment and materials shall be approved or listed by Underwriter's Laboratories, Inc.

E. Examination of Drawings:

1. The drawings for the fire protection work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.
2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of pipes and ducts to best fit the layout of the job.
3. Scaling of the drawings is not sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in indicated arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as fittings, boxes, valves, unions, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either on the drawings or in the specifications, it shall be included in this contract.
7. Determination of quantities of material and equipment required shall be made by the Contractor from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater number shall govern.
8. Where used in fire protection documents, the word "furnish" shall mean supply for use, the word "install" shall mean connect complete and ready for operation, and the word "provide" shall mean to supply for use and connect complete and ready for operation.

    a. Any item listed as furnished shall also be installed, unless otherwise noted.
    b. Any item listed as installed shall also be furnished, unless otherwise noted.

F. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any materials or fabricating any supports, pipes or ducts.

G. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing Revit.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.

8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

1.6 SUBMITTALS

A. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals list:

Referenced Specification Section	Submittal Item
21 0500	Owner Training Agenda
21 1300	Sprinkler Systems

B. General Submittal Procedures: In addition to the provisions of Division 01, the following are required:

1. Transmittal: Each transmittal shall include the following:

a. Date
b. Project title and number
c. Contractor's name and address
d. Division of work (e.g., plumbing, heating, ventilating, etc.)
e. Description of items submitted and relevant specification number
f. Notations of deviations from the contract documents
g. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

a. Date
b. Project title and number
c. Architect/Engineer
d. Contractor and subcontractors' names and addresses
e. Supplier and manufacturer's names and addresses
f. Division of work (e.g., plumbing, heating, ventilating, etc.)
g. Description of item submitted (using project nomenclature) and relevant specification number
h. Notations of deviations from the contract documents
i. Other pertinent data
j. Provide space for Contractor's review stamps

3. Composition:

a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; electrical power criteria (e.g., voltage, phase, amps, horsepower, kW, etc.) wiring and control diagrams; Short Circuit Current Rating (SCCR); dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
5. Contractor's Approval Stamp:

    a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
    b. Unstamped submittals will be rejected.
    c. The Contractor's review shall include, but not be limited to, verification of the following:

        1) Only approved manufacturers are used.
        2) Addenda items have been incorporated.
        3) Catalog numbers and options match those specified.
        4) Performance data matches that specified.
        5) Electrical characteristics and loads match those specified.
        6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
        7) Dimensions and service clearances are suitable for the intended location.
        8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.
        9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).

    d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
    e. The Contractor's approval stamp is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.

6. Submittal Identification and Markings:

    a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
    b. The Contractor shall clearly indicate the size, finish, material, etc.
    c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
    d. All marks and identifications on the submittals shall be unambiguous.

7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
11. Submittals not required by the contract documents may be returned without review.

12. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Architect/Engineer **before** releasing any equipment for manufacture or shipment.
14. Contractor's responsibility for errors, omissions. or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.

    a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal.

16. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

C. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. Submittal file name: 21 XX XX.description.YYYYMMDD
    b. Transmittal file name: 21 XX XX.description.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.7 SCHEDULE OF VALUES

A. The requirements herein are in addition to the provisions of Division 01.

B. Format:

1. Use AIA Document Continuation Sheets G703 or another similar form approved by the Owner and Architect/Engineer.
2. Submit in Excel format.
3. Support values given with substantiating data.

C. Preparation:

1. Itemize work required by each specification section and list all providers. All work provided by subcontractors and major suppliers shall be listed on the Schedule of Values. List each subcontractor and supplier by company name.
2. Break down all costs into:

   a. Material: Delivered cost of product with taxes paid.
   b. Labor: Labor cost, excluding overhead and profit.

D. Update Schedule of Values when:

1. Indicated by Architect/Engineer.
2. Change of subcontractor or supplier occurs.
3. Change of product or equipment occurs.

1.8 PRODUCT DELIVERY, STORAGE, HANDLING & MAINTENANCE

A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage. Keep materials clean, dry and free from harmful conditions. Immediately remove any materials that become wet or that are suspected of becoming contaminated with mold or other organisms.

B. Keep all bearings properly lubricated and all belts properly tensioned and aligned.

C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Mechanical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.

D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.9 NETWORK / INTERNET CONNECTED EQUIPMENT

A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

1.10 WARRANTY

A. Provide one-year warranty, unless otherwise noted, to the Owner for all fixtures, equipment, materials, and workmanship.

B. The warranty period for all work in this Division of the specifications shall commence on the date of final acceptance, unless a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.

C. Warranty requirements shall extend to correction, without cost to the Owner, of all Work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage resulting from defects or nonconformance with contract documents.

1.11 INSURANCE

A. Contractor shall maintain insurance coverage as set forth in Division 0 of these specifications.

1.12 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the scheduled manufacturer is the basis for job design and establishes the quality required.

B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections, piping and ductwork connections and arrangement, plumbing connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer not later than ten days prior to the bid opening.

D. This Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractors part or on the part of other Contractors whose work is affected.

E. This Contractor may list voluntary add or deduct prices for alternate materials on the bid form. These items will not be used in determining the low bidder.

F. All material substitutions requested later than ten (10) days prior to bid opening must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 ENGINEER OBSERVATION OF WORK

A. The Contractor shall provide seven (7) calendar days' notice to the Architect/Engineer prior to:

1. Covering exterior walls, interior partitions and chases.
2. Installing hard or suspended ceilings and soffits.

B. The Architect/Engineer will have the opportunity to review the installation and provide a written report noting deficiencies requiring correction. The Contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

C. Above-Ceiling Final Observation

1. All work above the ceilings must be complete prior to the Architect/Engineer's review. This includes, but is not limited to:

   a. Pipe wall penetrations are sealed.
   b. Pipe identification is installed.
   c. Branch piping in the location of sprinklers shall be dropped to the ceiling.

2. In order to prevent the Above-Ceiling Final Observation from occurring too early, the Contractor shall review the status of the work and certify, in writing, that the work is ready for the Above-Ceiling Final Observation.
3. It is understood that if the Architect/Engineer finds the ceilings have been installed prior to this review and prior to 7 days elapsing, the Architect/Engineer may not recommend further payments to the contractor until such time as full access has been provided.

3.3 PROJECT CLOSEOUT

A. The following paragraphs supplement the requirements of Division 01.

B. Final Jobsite Observation:

1. In order to prevent the Final Jobsite Observation from occurring too early, the Contractor is required to review the completion status of the project and certify that the job is ready for the final jobsite observation.
2. Attached to the end of this section is a typical list of items that represent the degree of job completeness expected prior to requesting a review.
3. Upon Contractor certification that the project is complete and ready for a final observation, the Contractor shall sign the attached certification and return it to the Architect/Engineer so that the final observation can be scheduled.
4. It is understood that if the Architect/Engineer finds the job not ready for the final observation and that additional trips and observations are required to bring the project to completion, the costs incurred by the Architect/Engineer's additional time and expenses will be deducted from the Contractor's contract retainage prior to final payment at the completion of the job.

C. Before final payment is authorized, this Contractor must submit the following:

1. Operation and maintenance manuals with copies of approved shop drawings.
2. Record documents including marked-up or reproducible drawings and specifications.
3. A report documenting the instructions given to the Owner's representatives complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of This Contractor and shall be signed by the Owner's representatives.
4. Inspection report by the State Fire Marshal of the fire protection system.

5. Start-up reports on all equipment requiring a factory installation inspection or start-up.
6. Provide spare parts, maintenance, and extra materials in quantities specified in individual specification sections. Deliver to project site and place in location as directed; receipt by Architect/Engineer required prior to final payment approval.

3.4 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Architect/Engineer's review and approval. The electronic copy shall be corrected as required to address the Architect/Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Architect/Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Architect/Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. O&M file name: O&M.div21.contractor.YYYYMMDD
    b. Transmittal file name: O&Mtransmittal.div21.contractor.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Architect, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.

3. Copies of all final approved shop drawings and submittals. Include Architect's/Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Copy of final approved test and balance reports.
5. Copies of all factory inspections and/or equipment startup reports.
6. Copies of warranties.
7. Schematic electrical power/controls wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.
8. Dimensional drawings of equipment.
9. Capacities and utility consumption of equipment.
10. Detailed parts lists with lists of suppliers.
11. Operating procedures for each system.
12. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
13. Repair procedures for major components.
14. List of lubricants in all equipment and recommended frequency of lubrication.
15. Instruction books, cards, and manuals furnished with the equipment.

3.5 INSTRUCTING THE OWNER'S REPRESENTATIVES

A. Adequately instruct the Owner's designated representatives in the maintenance, care, and operation of all systems installed under this contract.

B. Provide verbal and written instructions to the Owner's representatives by FACTORY PERSONNEL in the care, maintenance, and operation of the equipment and systems.

C. The Owner has the option to make a video recording of all instructions. Coordinate schedule of instructions to facilitate this recording.

D. The instructions shall include:

1. Explanation of all system flow diagrams.
2. Maintenance of equipment.
3. Start-up procedures for all major equipment.
4. Explanation of seasonal system changes.
5. Description of emergency system operation.

E. Notify the Architect/Engineer of the time and place for the verbal instructions to be given to the Owner's representative so a representative can attend if desired.

F. Minimum hours of instruction for each item shall be:

1. Sprinkler System(s) - 1 hours.

G. The Contractor shall prepare a detailed, written training agenda and submit it to the Architect/Engineer a minimum of two weeks prior to the formal training for approval. The written agenda shall include specific training points within the items described above. For example: how to adjust setpoints, troubleshooting, proper start-up, proper shut-down, seasonal changes, draining, venting, changing filters, changing belts, etc. Failure to provide and follow an approved training agenda may result in additional training required at the expense of the Contractor.

H. Operating Instructions:

1. Contractor is responsible for all instructions to the Owner's representatives for the fire protection and control systems.
2. If the Contractor does not have staff that can adequately provide the required instructions the Contractor shall include in the bid an adequate amount to reimburse the Owner for the Architect/Engineer to perform these services.

3.6 SYSTEM STARTING AND ADJUSTING

A. The fire protection systems shall be complete and operating. System startup, testing, adjusting, and balancing to obtain satisfactory system performance is the responsibility of the Contractor. This includes calibration and adjustments of all controls, noise level adjustments and final comfort adjustments as required.

B. Complete all manufacturer-recommended startup procedures and checklists to verify proper motor rotation, electrical power voltage is within equipment limitations, equipment controls maintain pressures and temperatures within acceptable ranges, all filters and protective guards are in-place, acceptable access is provided for maintenance and servicing, and equipment operation does not pose a danger to personnel or property.

C. All operating conditions and control sequences shall be tested during the start-up period. Test all interlocks, safety shutdowns, controls, and alarms.

D. The Contractor, subcontractors, and equipment suppliers shall have skilled technicians to ensure that all systems perform properly. If the Architect/Engineer is requested to visit the job site for trouble shooting, assisting in start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period, through no fault of the design; the Contractor shall reimburse the Owner on a time and materials basis for services rendered at the Architect/Engineer's standard hourly rates in effect when the services are requested. The Contractor shall pay the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.7 RECORD DOCUMENTS

A. The following paragraphs supplement Division 01 requirements.

B. Maintain at the job site a separate and complete set of fire protection drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.

C. Mark drawings to indicate revisions to piping size and location, both exterior and interior; including locations of other control devices, and other units requiring periodic maintenance or repair; actual equipment locations, dimensioned from column lines; actual inverts and locations of underground piping; concealed equipment, dimensioned from column lines; mains and branches of piping systems, with valves and control devices located and numbered, concealed unions located, and with items requiring maintenance located; Change Orders; concealed control system devices.

D. Mark specifications to show approved substitutions; Change Orders, and actual equipment and materials used.

E. Record changes daily and keep the marked drawings available for the Architect/Engineer's examination at any normal work time.

F. Upon completing the job, and before final payment is made, give the marked-up drawings to the Architect/Engineer.

3.8 PAINTING

A. This Contractor shall paint the following items:

1. All piping in mechanical room
2. Piping exposed in kitchen

B. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available.

C. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor.

D. Equipment cabinets, casings, covers, metal jackets, etc., in equipment rooms or concealed spaces, shall be furnished in standard or prime finish, free from scratches, abrasions, chips, etc.

E. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chips, etc. If color option is specified or is standard to the unit, this Contractor shall, before ordering, verify with the Architect/Engineer the color preference and furnish this color.

3.9 ADJUST AND CLEAN

A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project. Clean all foreign paint, grease, oil, dirt, labels, stickers, and other foreign material from all equipment.

B. Clean all areas where moisture is present. Immediately report any mold, biological growth, or water damage.

C. Remove all rust, scale, dirt, oils, stickers and thoroughly clean exterior of all exposed piping, hangers, and accessories.

D. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.10 SPECIAL REQUIREMENTS

A. Contractor shall coordinate the installation of all equipment, valves, etc., with other trades to maintain clear access area for servicing.

B. All equipment shall be installed in such a way to maximize access to parts needing service or maintenance. Review the final field location, placement, and orientation of equipment with the Owner's designated representative prior to setting equipment.

C. Installation of equipment or devices without regard to coordination of access requirements and confirmation with the Owner's designated representative will result in removal and reinstallation of the equipment at the Contractor's expense.

3.11 IAQ MAINTENANCE FOR OCCUPIED FACILITIES UNDER CONSTRUCTION

A. Contractors shall make all reasonable efforts to prevent construction activities from affecting the air quality of the occupied areas of the building or outdoor areas near the building. These measures shall include, but not be limited to:

1. All contractors shall endeavor to minimize the amount of contaminants generated during construction. Methods to be employed shall include, but not be limited to:

    a. Minimizing the amount of dust generated.
    b. Reducing solvent fumes and VOC emissions.
    c. Maintain good housekeeping practices, including sweeping and periodic dust and debris removal. There should be no visible haze in the air.

2. Request that the Owner designate an IAQ representative.
3. Review and receive approval from the Owner's IAQ representative for all IAQ-related construction activities and negative pressure containment plans.
4. Inform the IAQ representative of all conditions that could adversely impact IAQ, including operations that will produce higher than normal dust production or odors.
5. Schedule activities that may cause IAQ conditions that are not acceptable to the Owner's IAQ representative during unoccupied periods.
6. Request copies of and follow all of the Owner's IAQ and infection control policies.
7. Unless no other access is possible, the entrance to construction site shall not be through the existing facility.
8. To minimize growth of infectious organisms, do not permit damp areas in or near the construction area to remain for over 24 hours.
9. In addition to the criteria above, provide measures as recommended in the SMACNA "IAQ Guidelines for Occupied Buildings Under Construction".

READINESS CERTIFICATION PRIOR TO FINAL JOBSITE OBSERVATION

To prevent the final job observation from occurring too early, we require that the Contractor review the completion status of the project and, by copy of this document, certify that the job is indeed ready for the final job observation. The following is a typical list of items that represent the degree of job completeness expected prior to your requesting a final job observation.

1. Fire protection system operational.
2. Pipes labeled.

Accepted by:

Prime Contractor _____

By _____ Date _____

Upon Contractor certification that the project is complete and ready for a final job observation, we require the Contractor to sign this agreement and return it to the Architect/Engineer so that the final observation can be scheduled.

It is understood that if the Architect/Engineer finds the job not ready for the final observation and that additional trips and observations are required to bring the project to completion, the costs incurred by the Architect/Engineers for additional time and expenses will be deducted from the Contractor's contract retainage prior to final payment at the completion of the job.

END OF SECTION 21 0500

SECTION 21 0505 - FIRE SUPPRESSION DEMOLITION FOR REMODELING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Fire Suppression Demolition.

B. Cutting and Patching.

PART 2 - PRODUCTS

2.1 MATERIALS AND EQUIPMENT

A. Materials and equipment shall be as specified in individual Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

A. THE DRAWINGS ARE INTENDED TO INDICATE THE GENERAL SCOPE OF WORK AND DO NOT SHOW EVERY PIPE, DUCT, OR PIECE OF EQUIPMENT THAT MUST BE REMOVED. THE CONTRACTOR SHALL VISIT THE SITE AND VERIFY CONDITIONS PRIOR TO SUBMITTING A BID.

B. Where walls, ceilings, etc., are shown as being removed on general drawings, the Contractor shall remove all mechanical equipment, devices, fixtures, piping, ducts, systems, etc., from the removed area.

C. Where ceilings, walls, partitions, etc., are temporarily removed and replaced by others, This Contractor shall remove, store, and replace equipment, devices, fixtures, pipes, ducts, systems, etc.

D. Verify that abandoned utilities serve only abandoned equipment or facilities. Extend services to facilities or equipment that shall remain in operation following demolition.

E. Coordinate work with all other Contractors and the Owner. Schedule removal of equipment to avoid conflicts.

F. This Contractor shall verify all existing equipment sizes and capacities where equipment is scheduled to be replaced or modified, prior to ordering new equipment.

G. Bid submittal shall mean the Contractor has visited the project site and verified existing conditions and scope of work.

3.2 PREPARATION

A. Disconnect fire protection systems in walls, floors, and ceilings scheduled for removal.

B. Provide temporary connections to maintain existing systems in service during construction. When work must be performed on operating equipment, use personnel experienced in such operations.

3.3 DEMOLITION AND EXTENSION OF EXISTING MECHANICAL WORK

A. Remove, relocate, and extend existing installations to accommodate new construction.

B. Remove abandoned piping to source of supply and/or main lines.

C. Remove exposed abandoned pipes, including abandoned pipes above accessible ceilings. Cut pipes above ceilings, below floors and behind walls. Cap remaining lines. Repair building construction to match original. Remove all clamps, hangers, supports, etc. associated with pipe and duct removal.

D. Disconnect and remove mechanical devices and equipment serving equipment that has been removed.

E. Repair adjacent construction and finishes damaged during demolition and extension work.

F. Maintain access to existing mechanical installations which remain. Modify installation or provide access panels as appropriate.

G. Extend existing installations using materials and methods compatible with existing installations, or as specified.

3.4 CUTTING AND PATCHING

A. This Contractor is responsible for all penetrations of existing construction required to complete the work of this project. Refer to Section 21 0529 for additional requirements.

B. Penetrations in existing construction should be reviewed carefully prior to proceeding with any work.

C. Penetrations shall be neat and clean with smooth and/or finished edges. Core drill where possible for clean opening.

D. Repair existing construction as required after penetration is complete to restore to original condition. Use similar materials and match adjacent construction unless otherwise noted or agreed to by the Architect/Engineer prior to start of work.

E. Floor slabs may contain conduit systems. This Contractor is responsible for taking any measures required to ensure no conduits or other services are damaged. This includes x-ray or similar non-destructive means.

F. This Contractor is responsible for <u>all</u> costs incurred in repair, relocations, or replacement of any cables, conduits, or other services if damaged without proper investigation.

3.5 CLEANING AND REPAIR

A. Clean and repair existing materials and equipment which remain or are to be reused.

B. Clean all systems adjacent to project which are affected by the dust and debris caused by this construction.

C. FIRE PROTECTION ITEMS REMOVED AND NOT RELOCATED REMAIN THE PROPERTY OF THE OWNER. CONTRACTOR SHALL PLACE ITEMS RETAINED BY THE OWNER IN A LOCATION COORDINATED WITH THE OWNER. THE CONTRACTOR SHALL DISPOSE OF MATERIAL THE OWNER DOES NOT WANT TO REUSE OR RETAIN FOR MAINTENANCE PURPOSES.

END OF SECTION 21 0505

SECTION 21 0529 - FIRE SUPPRESSION SUPPORTS AND ANCHORS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Hangers, Supports, and Associated Anchors.

B. Equipment Bases and Supports.

C. Sleeves and Seals.

D. Flashing and Sealing of Equipment and Pipe Stacks.

E. Cutting of Openings.

F. Escutcheon Plates and Trim.

1.2 QUALITY ASSURANCE

A. Support Sprinkler Piping in conformance with NFPA 13.

1.3 REFERENCES

A. MSS SP-58 - Pipe Hangers and Supports - Materials, Design, Manufacture, Selection, Application, and Installation.

B. MSS SP-69 - Pipe Hangers and Supports - Selection and Application.

C. MSS SP-89 - Pipe Hangers and Supports - Fabrication and Installation Practices.

D. NFPA 13 - Standard for the Installation of Sprinkler Systems.

PART 2 - PRODUCTS

2.1 HANGER RODS

A. Hanger rods for single rod hangers supporting steel, copper, and CPVC piping shall conform to the following:

Pipe Size	Rod Size
4" and smaller	3/8"
5" 6", and 8"	1/2"
10"	5/8"
12"	3/4"

B. Hanger rods and accessories used in mechanical spaces or otherwise dry areas shall have ASTM B633 electro-plated zinc finish.

2.2 PIPE HANGERS AND SUPPORTS

A. General:

1. All pipe hangers, clamps, and supports shall conform to Manufacturers Standardization Society MSS-SP-58, -69, and -89 (where applicable).

B. Hangers and Clamps:

1. Hangers in direct contact with bare copper pipe shall include plastic pipe insert similar to Unistrut Cush-A-Clamp, Hydra-Zorb, Erico Cushion Clamp or Cooper Vibra-Clamp.
2. Unless otherwise indicated, hangers shall be as follows:

    a. Clevis Type: Service: Bare Metal Pipe, Rigid Plastic Pipe

        1) Products: Bare Steel, Plastic or Insulated Pipe

            a) Anvil Fig. 260
            b) Cooper/B-Line Fig. 3100
            c) Erico Model 400
            d) Nibco/Tolco Fig. 1.

        2) Products: Bare Copper Pipe

            a) Anvil Fig. CT65
            b) Cooper/B-Line Fig. B3104CT
            c) Erico Model 402
            d) Nibco/Tolco Fig. 81.

    b. Adjustable Swivel Ring Type: Service: Bare Metal Pipe - 4 inches and Smaller

        1) Products: Bare Steel Pipe

            a) Anvil Fig. 69
            b) Cooper/B-Line Fig. B3170NF
            c) Erico Model FCN
            d) Nibco/Tolco Fig. 200.

        2) Products: Bare Copper Pipe

            a) Anvil Fig. CT69
            b) Cooper/B-Line Fig. B170CT
            c) Nibco/Tolco Fig. 202.

3. Support may be fabricated from U-channel strut or similar shapes. Piping less than 4" in diameter shall be secured to strut with clamps of proper design and capacity as required to maintain spacing and alignment. Strut shall be independently supported from hanger drops or building structure. Size and support shall be per manufacturer's installation requirements for structural support of piping. Clamps shall not interrupt piping insulation.
4. Strut used in mechanical spaces or otherwise dry areas shall have ASTM B633 electro-plated zinc finish.
5. Strut used in damp areas listed in hanger rods shall have ASTM A123 hot-dip galvanized finish applied after fabrication.

6. Unless otherwise indicated, pipe supports for use with struts shall be as follows:

    a. Clamp Type: Service: Bare Metal Pipe, Rigid Plastic Pipe

        1) Clamps in direct contact with copper pipe shall include plastic pipe insert similar to Unistrut Cush-A-Clamp, Hydra-Zorb, Erico Cushion Clamp or Cooper Vibra-Clamp.
        2) Pipes subject to expansion and contraction shall have clamps slightly oversized to allow limited pipe movement.
        3) Products: Bare Steel, Plastic or Insulated Pipe

            a) Unistrut Fig. P1100 or P2500
            b) Cooper/B-Line Fig. B2000 or B2400
            c) Nibco/Tolco Fig. A-14 or 2STR.

        4) Products: Bare Copper Pipe

            a) Cooper/B-Line; Fig. BVT

C. Upper (Structural) Attachments:

1. Unless otherwise shown, upper attachments for hanger rods or support struts shall be as follows:

    a. Steel Structure Clamps: C-Type Wide Flange Beam Clamps (for use on top and/or bottom of wide flanges. Not permitted for use with bar-joists.)

        1) Products:

            a) Anvil Fig. 92
            b) Cooper/B-Line Fig. B3033/B3034
            c) Erico Model 300
            d) Nibco/Tolco 68.

    b. Scissor Type Beam Clamps (for use with bar-joists and wide flange):

        1) Products:

            a) Anvil Fig. 228, 292
            b) Cooper/B-Line Fig. B3054
            c) Erico Model 360
            d) Nibco/Tolco Fig. 329.

    c. Concentrically Loaded Open Web Joist Hangers (for use with bar joists):

        1) Products:

            a) MCL. M1, M2 or M3

    d. Concrete Anchors: Fasten to concrete using cast-in or post-installed anchors designed per the requirements of Appendix D of ACI 318-14. Post-installed anchors shall be qualified for use in cracked concrete by ACI-355.2.

e. Masonry Anchors: Fasten to concrete masonry units with expansion anchors or self-tapping masonry screws. For expansion anchors into hollow concrete block, use sleeve-type anchors designed for the specific application. Do not fasten in masonry joints. Do not use powder actuated fasteners, wooden plugs, or plastic inserts.

2.3 FOUNDATIONS, BASES, AND SUPPORTS

A. Basic Requirements:

1. Furnish and install foundations, bases, and supports (not specifically indicated on the Drawings or in the Specifications of either the General Construction or Mechanical work as provided by another Contractor) for mechanical equipment.
2. All concrete foundations, bases and supports, shall be reinforced. All steel bases and supports shall receive a prime coat of zinc chromate or red metal primer. After completion of work, give steel supports a final coat of gray enamel.

B. Supports:

1. Provide sufficient clips, inserts, hangers, racks, rods, and auxiliary steel to securely support all suspended material, equipment and conduit without sag.
2. Hang heavy equipment from concrete floors or ceilings with Architect-approved concrete inserts, furnished and installed by the Contractor whose work requires them, except where indicated otherwise.

2.4 OPENINGS IN FLOORS, WALLS AND CEILINGS

A. Exact locations of all openings for the installation of materials shall be determined by the Contractor and given to the General Contractor for installation or construction as the structure is built.

B. Coordinate all openings with other Contractors.

C. Hire the proper tradesman and furnish all labor, material and equipment to cut openings in or through existing structures, or openings in new structures that were not installed, or additional openings. Repair all spalling and damage to the satisfaction of the Architect/Engineer. Make saw cuts before breaking out concrete to ensure even and uniform opening edges.

D. Said cutting shall be at the complete expense of each Contractor. Failure to coordinate openings with other Contractors shall not exempt the Contractor from providing openings at Contractor's expense.

E. Do not cut structural members without written approval of the Architect or Structural Engineer.

2.5 ESCUTCHEON PLATES AND TRIM

A. Fit escutcheons to all insulated or uninsulated exposed pipes passing through walls, floors, or ceilings of finished rooms.

B. Escutcheons shall be heavy gauge, cold rolled steel, copper coated under a chromium plated finish, heavy spring clip, rigid hinge and latch.

C. Install galvanized steel (unless otherwise indicated) trim strip to cover vacant space and raw construction edges of all rectangular openings in finished rooms. This includes duct and pipe openings.

2.6 PIPE PENETRATIONS

A. Seal all pipe penetrations. Seal non-rated walls and floor penetrations with grout or caulk. Backing material may be used.

2.7 PIPE ANCHORS

A. Provide all items needed to allow adequate expansion and contraction of all piping. All piping shall be supported, guided, aligned, and anchored as required.

B. Repair all piping leaks and associated damage. Pipes shall not rub on any part of the building.

2.8 FINISH

A. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and suspended ceiling spaces are not considered exposed.

PART 3 - EXECUTION

3.1 FIRE SUPPRESSION SUPPORTS AND ANCHORS

A. General Installation Requirements:

1. Install all items per manufacturer's instructions.
2. Coordinate the location and method of support of piping systems with all installations under other Divisions and Sections of the Specifications.
3. Where pipe support members are welded to structural building framing, scrape, brush clean, and apply one coat of zinc rich primer to welding.
4. Supports shall extend directly to building structure. Do not support piping from duct hangers. Do not allow lighting or ceiling supports to be hung from piping supports.

B. Supports Requirements:

1. Where building structural steel is fireproofed, all hangers, clamps, auxiliary steel, etc., which attach to it shall be installed prior to application of fireproofing. Repair all fireproofing damaged during pipe installation.
2. Furnish, install and prime all auxiliary structural steel for support of piping systems that are not shown on the Drawings as being by others.
3. Install hangers and supports complete with lock nuts, clamps, rods, bolts, couplings, swivels, inserts and required accessories.
4. Hangers for horizontal piping shall have adequate means of vertical adjustment for alignment.

C. Pipe Requirements:

1. Support all piping and equipment, including valves, strainers, and other specialties and accessories to avoid objectionable or excessive stress, deflection, swaying, sagging or vibration in the piping or building structure during erection, cleaning, testing and normal operation of the systems.

2. Do not, however, restrain piping to cause it to snake or buckle between supports or to prevent proper movement due to expansion and contraction.
3. Support piping at equipment and valves so they can be disconnected and removed without further supporting the piping.
4. Piping shall not introduce strains or distortion to connected equipment.
5. Parallel horizontal pipes may be supported on trapeze hangers made of structural shapes and hanger rods; otherwise, pipes shall be supported with individual hangers.
6. Trapeze hangers may be used where ducts interfere with normal pipe hanging.
7. Provide additional supports where pipe changes direction, adjacent to flanged valves and strainers, at equipment connections and heavy fittings.
8. Provide at least one hanger adjacent to each joint in grooved end steel pipe with mechanical couplings.

D. Provided the installation complies with all loading requirements of truss and joist manufacturers, the following practices are acceptable:

1. Loads of 100 lbs. or less may be attached anywhere along the top or bottom chords of trusses or joists with a minimum 3' spacing between loads.
2. Loads greater than 100 lbs. must be hung concentrically and may be hung from top or bottom chord, provided one of the following conditions is met:

    a. The hanger is attached within 6" from a web/chord joint.
    b. Additional L2x2x1/4 web reinforcement is installed per manufacturer's requirements.

3. It is prohibited to cantilever a load using an angle or other structural component that is attached to a truss or joist in such a fashion that a torsional force is applied to that structural member.
4. If conditions cannot be met, coordinate installation with truss or joist manufacturer and contact Architect/Engineer.

E. After piping and insulation installation are complete, cut hanger rods back at trapeze supports so they do not extend more than 3/4" below bottom face of lowest fastener and blunt any sharp edges.

F. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (limitation not required with concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and architectural items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

G. Do not exceed the manufacturer's recommended maximum load for any hanger or support.

H. Steel/Concrete Structure: Spacing of hangers shall in no case exceed the following:

1. Steel (All steel pipe unless otherwise noted):

a. Maximum Spacing:

1) 1-1/4" & under: 12'-0"
2) 1-1/2" & larger: 15'-0"

I. Installation of hangers shall conform to MSS SP-58, -69, -89, and applicable NFPA standards.

END OF SECTION 21 0529

SECTION 21 0553 - FIRE SUPPRESSION IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Identification of products installed under Division 21.

1.2 REFERENCES

A. ANSI/ASME A13.1 - Scheme for the Identification of Piping Systems.

PART 2 - PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

A. 3M

B. Bunting

C. Calpico

D. Craftmark

E. Emedco

F. Kolbi Industries

G. Seton

H. W. H. Brady

I. Marking Services.

2.2 MATERIALS

A. All pipe markers (purchased or stenciled) shall conform to ANSI A13.1. Marker lengths and letter sizes shall be at least the following:

OD of Pipe or Insulation	Marker Length	Size of Letters
Up to and including 1-1/4"	8"	1/2"
1-1/2" to 2"	8"	3/4"
2-1/2" to 6"	12"	1-1/4"
8" to 10"	24"	2-1/2"
Over 10"	32"	3-1/2"

Plastic tags may be used for outside diameters under 3/4"

B. Plastic Nameplates: Laminated three-layer phenolic with engraved black, 1/4" minimum letters on light contrasting background.

C. Aluminum Nameplates: Black enamel background with natural aluminum border and engraved letters furnished with two mounting holes and screws.

D. Plastic Tags: Minimum 1-1/2" square or round laminated three-layer phenolic with engraved, 1/4" minimum black letters on light contrasting background.

E. Brass Tags: Brass background with engraved black letters. Tag size minimum 1-1/2" square or 1-1/2" round.

F. Plastic Pipe Markers: Semi-rigid plastic, preformed to fit around pipe or pipe covering; indicating flow direction and fluid conveyed.

G. Vinyl Pipe Markers: Colored vinyl with permanent pressure sensitive adhesive backing.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install all products per manufacturer's recommendations.

B. Degrease and clean surfaces to receive adhesive for identification materials.

C. Valves:

1. All valves (except shutoff valves at equipment) shall have numbered tags.
2. Provide or replace numbered tags on all existing valves that are connected to new systems or that have been revised.
3. Provide all existing valves used to extend utilities to this project with numbered tags. Review tag numbering sequence with the Owner prior to ordering tags.
4. Secure tags with heavy duty key chain and brass "S" link or with mechanically fastened plastic straps.
5. Attach to handwheel or around valve stem. On lever operated valves, drill the lever to attach tags.
6. Number all tags and show the service of the pipe.
7. Provide two sets of laminated 8-1/2" x 11" (letter size) copies of a valve directory listing all valves, with respective tag numbers, uses, and locations. The directory shall be reviewed by the Owner and Architect/Engineer prior to laminating final copies. Laminated copies shall have brass eyelet in at least one corner for easy hanging.

D. Pipe Markers:

1. Adhesive Backed Markers: Use Brady Style 1, 2, or 3 on pipes 3" diameter and larger. Use Brady Style 4, 6, or 8 on pipes under 3" diameter. Similar styles by other listed manufacturers are acceptable. Secure all markers at both ends with a wrap of pressure sensitive tape completely around the pipe.
2. Snap-on Markers: Use Seton "Setmark" on pipes up to 5-7/8" OD. Use Seton "Setmark" with nylon or Velcro ties for pipes 6" OD and over. Similar styles by other listed manufacturers are acceptable.

3. Apply markers and arrows in the following locations where clearly visible:

   a. At each valve.
   b. On both sides of walls that pipes penetrate.
   c. At least every 20 feet along all pipes.

d. On each riser and each leg of each "T" joint.
e. At least once in every room and each story traversed.

E. Equipment:

1. All equipment not easily identifiable such as controls, relays, gauges, etc.; and all equipment in an area remote from its function shall have nameplates or plastic tags listing name, function, and drawing symbol. Do not label exposed equipment in public areas.
2. Fasten nameplates or plastic tags with stainless steel self-tapping screws or permanently bonding cement.
3. Mechanical equipment that is not covered by the U.S. National Appliance Energy Conservation Act (NAECA) of 1987 shall carry a permanent label installed by the manufacturer stating that the equipment complies with the requirements of ASHRAE 90.1.

3.2 SCHEDULE

A. Pipes to be marked shall be labeled with text shown as follows, regardless of which method or material is used:

1. FIRE PROTECTION WATER: White lettering; red background

END OF SECTION 21 0553

SECTION 21 13 00 - FIRE PROTECTION SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Pipe, Fittings, Valves, and Connections for Fire Protection System.

B. Dry-Pipe Sprinkler System.

C. Pre-action Sprinkler System.

1.2 QUALITY ASSURANCE

A. Welding Materials and Procedures: Conform to ASME Code.

B. Equipment and Components: Bear UL label or marking.

C. Valves: Bear UL label or marking. Provide manufacturer's name and pressure rating marked on valve body. Pressure rating shall match specified pipe system pressure rating. Remanufactured valves are not acceptable.

D. Sprinkler design drawings submitted by the Contractor shall be prepared by a NICET Water-Based Fire Protection Systems Layout Level III or Level IV designer or PE.

1.3 REFERENCES

A. ANSI/ASME B16.1 - Cast Iron Pipe Flanges and Flanged Fittings, Class 25, 125, 250, and 800.

B. ANSI/ASME B16.3 - Malleable Iron Threaded Fittings, Class 150 and 300.

C. ANSI/ASME B16.4 - Cast Iron Threaded Fittings, Class 125 and 250.

D. ANSI/ASME B16.5 - Pipe Flanges and Flanged Fittings.

E. ANSI/ASME B16.9 - Factory-made Wrought Steel Butt-Welding Fittings.

F. ANSI/ASME B16.11 - Forged Steel Fittings, Socket-Welding and Threaded.

G. ANSI/ASME B16.25 - Butt-Welding Ends.

H. ANSI/ASME B36.10 - Welded and Seamless Wrought Steel Pipe.

I. ANSI/ASME Section 9 - Welding and Brazing Qualifications.

J. ANSI/ASTM A47 - Malleable Iron Castings.

K. ANSI/ASTM A135 - Electric-Resistance-Welded Steel Pipe.

L. ASME - Boiler and Pressure Vessel Code - Section IX, Welding and Brazing Requirements.

M. ASTM A153 - Pipe, Steel, Black and Hot-Dipped, Zinc-coated Welded and Seamless.

N. AWS A5.8 - Brazing Filler Metal.

O. AWS B2.2 - Standard for Brazing Procedure and Performance Qualification.

P. AWS D10.9 - Specifications for Qualification of Welding Procedures and Welders for Piping and Tubing.

Q. IBC - International Building Code.

R. MSS SP-73 - Brazing Joints for Wrought and Cast Copper Alloy Solder Joint and Pressure Fittings.

S. NFPA 101 - Life Safety Code,

T. NFPA 13 - Standard for the Installation of Sprinkler Systems.

U. NFPA 25 - Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.

V. UL - Underwriter's Laboratory Fire Protection Equipment Directory.

1.4 SUBMITTALS

A. Submit shop drawings per Section 21 0500. Indicate pipe materials, joining methods, supports, floor and wall penetration seals, sprinklers, equipment data and ratings, and hydraulic calculations.

B. Submit detailed pipe and sprinkler layout and other calculations and forms as described in NFPA 13.

C. Submit detailed working drawings and obtain review of them in the following order:

1. Engineer/Architect
2. State Fire Marshal/Authority Having Jurisdiction
3. Owner's Insurance Company
4. Architect/Engineer
5. Local Fire Department
6. Owner's Insurance Company
7. Architect/Engineer

D. Working drawings shall include piping and sprinkler layout, sprinkler types and ratings, sections and elevations at critical points. Show coordination with lighting, ductwork, and diffusers, and indicate basic flow and hydraulic design information, including main location and date that the test was taken.

E. Submit electrical power/controls wiring diagrams and product data indicating general assembly, components, safety controls, and service connections.

F. Provide the Owner with one copy of NFPA 25. Standard for the Inspection Testing and Maintenance of Water-based Fire Protection Systems.

1.5 EXTRA STOCK

A. Provide metal storage cabinet, wrenches for each sprinkler type, and extra sprinklers per NFPA 13 and applicable building code.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Store valves and sprinklers in shipping containers, with labels in place.

B. Provide temporary protective coating on iron and steel valves.

C. Maintain temporary end caps and closures in place until installation.

1.7 WORK FURNISHED BUT INSTALLED UNDER OTHER SECTIONS

A. Furnish sleeves to General Contractor for placement in walls and floors. Sleeve location to be determined by the Fire Protection Contractor prior to construction. If additional sleeves are required, they shall be core drilled by the Fire Protection Contractor.

1.8 SYSTEM DESCRIPTION

A. Contractor shall design and install the extension/modification of the following existing water-based fire protection systems for the areas noted on the contract documents:

1. Dry pipe sprinkler system(s)
2. Pre-action sprinkler system(s)

B. Sprinkler systems shall be designed and installed according to the following standard(s):

1. NFPA 13 - Standard for the Installation of Sprinkler Systems

C. System design and installation shall include all requirements by the Authority Having Jurisdiction, local and state building codes, and Owner's insurance company in addition to the previously listed design standard(s). Those requirements shall take precedence over the contract documents in the case of discrepancies.

D. Systems shall be hydraulically calculated in accordance with the applicable design standard(s). Contractor is responsible for final pipe sizing based on results from hydraulic calculations. Pipe sizing shown on drawings for service entrance and main risers is preliminary and for coordination purposes only.

E. The water supply source for this project is the following:

1. Public waterworks system with fire pump.
2. The system design shall be based on water supply information provided on the contract drawings. Supply shall be presumed to be at the point of connection to existing water supply infrastructure unless noted otherwise. The Fire Protection Contractor is responsible to verify this information and conduct all tests required. Base all pipe sizing and hydraulic calculations on flow test data no older than 12 months.
3. System design shall provide a safety factor when comparing available water supply pressure versus system design pressure at design flow rate (including hose streams). The safety factor shall be the following:

    a. 5 psig

1.9 OPERATION AND MAINTENANCE DATA

A. Submit manufacturers' operation and maintenance data. Include written maintenance data on components of system, servicing requirements, and record drawings.

1.10 JOB CONDITIONS

A. Fire Protection Contractor shall determine the flow and pressure available at the service connection. The Fire Protection Contractor is responsible to verify this information and make all tests required. Base all pipe sizing and hydraulic calculations on flow test data no older than 18 months.

PART 2 - PRODUCTS

2.1 PIPE AND FITTINGS - DRY PIPE SPRINKLER SYSTEMS

A. Piping - 2" and Under (Steel):

1. Design Pressure: 175 psig
2. Pipe: Schedule 40, black steel, ANSI/ASTM A153, ASTM A795, UL. Inner wall shall be coated with an anti-MIC (microbiologically influenced corrosion) coating.
3. Joints: Threaded or roll grooved or flanged.
4. Fittings:

    a. Threaded:

        1) Cast iron, Class 125, black, UL, ANSI/ASME B16.4.
        2) Malleable iron, Class 150 black, UL, ANSI/ASME B16.3ASTM A153.
        3) Ductile iron, Class 150, black, UL, ANSI/ASME B16.3.

    b. Grooved:

        1) Ductile iron housing ASTM A-536, Grade 65-45-12, UL, enamel coating, Grade E (Type A) EPDM molded pressure-responsive gaskets suited for 40°F to 150°F. Carbon steel bolts and nuts. Provide flush gap style gasket. Lubricate gasket according to manufacturer recommendations.

    c. Flanged:

        1) Cast iron, Class 125, black, UL, ANSI/ASME B16.1.

5. Unions: Class 150 malleable iron, ANSI B16.39, ground joint with copper or copper alloy-to-iron seat.

B. Piping - 2-1/2" and Above:

1. Design Pressure: 175 psig
2. Pipe: Schedule 10, black steel ASTM A135, ASTM A795, UL.
3. Joints: Roll grooved or cut grooved or flanged.
4. Fittings:

    a. Grooved:

        1) Ductile iron housing ASTM A-536 Grade 65-45-12, UL, enamel coating, Grade E (Type A) EPDM molded pressure-responsive gaskets suited for 40°F to 150°F. Carbon steel bolts and nuts.

b. Flanged:

1) Cast iron, Class 125, black, UL, ANSI/ASME B16.1.

2.2 PIPE AND FITTINGS - PREACTION SYSTEM

A. Refer to Article 2.2 PIPE AND FITTINGS - DRY PIPE SYSTEMS.

2.3 VALVES

A. Provide handwheels for gate valves. Provide gear operators for butterfly valves.

B. Provide all connections to match pipe joints. Valves shall be same size as pipe.

2.4 EQUIPMENT

A. Equipment shall be as scheduled on the drawings.

2.5 PIPE LABELING AND IDENTIFICATION

A. All pipe shall be marked along its length by the manufacturer in such a way as to properly identify the type of pipe. The manufacturer pipe marking shall be visible on every piece of pipe over 2 ft (600 mm) long. Manufacturer pipe identification shall include the manufacturer's name, model designation, and/or schedule. Provide additional identification as described in Section 21 0553.

PART 3 - EXECUTION

3.1 INSTALLATION - PIPING

A. General Installation Requirements:

1. Coordinate piping and sprinkler locations with all other trades. Ductwork, diffusers and light fixture locations shall have priority over sprinkler piping and sprinklers.
2. Ream pipe and tube ends to full inside diameter. Remove burrs. Remove scale and foreign material, inside and outside, before assembly.
3. Die cut screw joints with full cut standard taper pipe threads.
4. Coat threads with pipe joint compound or wrap with Teflon tape.
5. Locate piping to minimize obstruction of other work.
6. Route piping in concealed spaces above finished ceiling.
7. Use full and double lengths of pipe wherever possible.
8. Slope all piping for complete drainage. Install auxiliary drains for all trapped piping per NFPA 13.
9. Reducers are generally not shown. Where pipe sizes change at tee, the tee shall be the size of the largest pipe shown connecting to it.
10. Comply with manufacturer's installation instructions.

B. Wall/Floor Penetration:

1. Provide sleeves when penetrating floors and walls.
2. Fire seal all pipe and sleeve penetrations (both wall and floor) to maintain fire separation required without restraining pipe.

C. Installation Requirements in Electrical Rooms:

1. Do not install piping or other equipment above electrical switchboards or panelboards. This includes a dedicated space extending 25 feet from the floor to the structural ceiling with width and depth equal to the equipment. Fire protection equipment dedicated to the electrical equipment room or space may be installed above equipment if other alternatives are not available.

D. Hangers and Supports:

1. Provide hangers and supports as required by NFPA 13 and UL, with the following exceptions:

   a. Do not use powder driven devices, explosive devices, wooden plugs, or plastic inserts.
   b. Do not install fasteners to carry the load in tension, unless absolutely necessary.

E. Exposed Piping:

1. Install chrome plated steel escutcheons where exposed pipes penetrate walls or floors.
2. Remove all scale, rust, dirt, oils, stickers and thoroughly clean exterior of all bare metal exposed piping, hangers, and accessories in preparation to be painted.

F. Dry Pipe System:

1. All fire protection piping within rooms served by dry pipe valves or preaction systems shall be downstream of dry pipe valve. Wet piping upstream of these devices shall not be installed above these rooms.

3.2 INSTALLATION - VALVES

A. Install gate valves with stems upright or horizontal, not inverted.

B. Shutoff Valve:

1. Install buried shutoff valves in valve boxes.
2. Provide drain valves at main shutoff valves, low points of piping and apparatus.
3. Provide monitor switches on all shutoff valves.

3.3 INSTALLATION - EQUIPMENT

A. Coordinate piping and sprinkler locations with all other trades. Ductwork, diffusers and light fixture locations shall have priority over system equipment and sprinklers.

B. Sprinklers:

1. Locate sprinklers to clear lights, ducts and diffusers. Do not run sprinkler pipes through ducts. Ductwork has priority over sprinkler pipes. Offset pipes as needed.
2. Center sprinklers in two directions in ceiling tiles and provide offsets as required.
3. Do not allow concealed sprinkler cover plates to be painted. Sprinkler cover plates are to be factory painted only. Do not field paint.
4. Apply strippable or paper covers so concealed sprinkler cover plates do not receive field paint finish.

3.4 SYSTEMS CLEANING AND TESTING

A. General Requirement:

1. All water used for testing and remaining in the piping system shall be obtained from a potable water source.

B. Interior Piping:

1. Verify adequate water flow at the inspector's test connection.
2. Flush all interior piping to remove scale and other foreign material before placing system into service.
3. Hydrostatically test the entire interior piping system at a minimum of 200 psig or 50 psig more than the normal system working pressure for systems subjected to pressures more than 150 psig. Maintain test pressure for 2 hours without loss of pressure. Test shall be performed with dry pipe valves in open position to prevent valve damage.

C. Dry Piping:

1. On dry-pipe systems, also test the interior piping with an air pressure of 40 psi for 24 hours. Pressure loss shall not exceed 1-1/2 psi in 24 hours with allowance made for temperature change. An odorant, such as oil of wintergreen, may be added to help locate leaks.

D. Fire Alarm System:

1. Test the alarm system by operating the inspector's test connection or the alarm test valves. Verify that the building fire alarm system activates.
2. Adjust all monitor switches for proper operation.

END OF SECTION 21 1300

SECTION 22 0500 - BASIC PLUMBING REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Requirements applicable to all Division 22 Sections. Also refer to Division 1 - General Requirements.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 SCOPE OF WORK

A. This Specification and the associated drawings govern the furnishing, installing, testing and placing into satisfactory operation the Mechanical Systems.

B. Each Contractor shall provide all new materials indicated on the drawings and/or in these specifications, and all items required to make the portion of the Mechanical Work a finished and working system.

C. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

D. Scope of Work:

1. Plumbing Work shall include, but is not necessarily limited to:
   a. Extend existing sanitary sewer and vent system.
2. Air Conditioning and Ventilating Work: Refer to Section 23 0500 "Basic HVAC Requirements".
3. Temperature Control Work: Refer to Section 23 0500 "Basic HVAC Requirements".
4. Fire Protection Work: Refer to Section 21 0500 "Basic Fire Suppression Requirements".

1.3 WORK SEQUENCE

A. All work that will produce excessive noise or interference with normal building operations, as determined by the Owner, shall be scheduled with the Owner. It may be necessary to schedule such work during unoccupied hours. The Owner reserves the right to determine when restricted construction hours will be required.

1.4 DIVISION OF WORK BETWEEN MECHANICAL, ELECTRICAL & CONTROL CONTRACTORS

A. Definitions:

1. "Mechanical Contractors" refers to the following:

   a. Plumbing Contractor.
   b. Air Conditioning and Ventilating Contractor.
   c. Temperature Control Contractor.
   d. Fire Protection Contractor.

2. Motor Control Wiring: The wiring associated with the remote operation of the magnetic coils of magnetic motor starters or relays, or the wiring that permits direct cycling of motors by means of devices in series with the motor power wiring. In the latter case the devices are usually single phase and are usually connected to the motor power wiring through a manual motor starter having "Manual-Off-Auto" provisions.
3. Control devices such as start-stop push buttons, thermostats, pressure switches, flow switches, relays, etc., generally represent the types of equipment associated with motor control wiring.
4. Motor control wiring is single phase and usually 120 volts. In some instances, the voltage will be the same as the motor power wiring. Generally, where the motor power wiring exceeds 120 volts, a control transformer is used to give a control voltage of 120 volts.
5. Temperature Control Wiring: The wiring associated with the operation of a motorized damper, solenoid valve or motorized valve, etc., either modulating or two-position, as opposed to wiring which directly powers or controls a motor used to drive equipment such as fans, pumps, etc.

    a. This wiring will be from a 120 volt source and may continue as 120 volt, or be reduced in voltage (24 volt) in which case a control transformer shall be furnished as part of the temperature control wiring.

6. Control Motor: An electric device used to operate dampers, valves, etc. It may be two-position or modulating. Conventional characteristics of such a motor are 24 volts, 60 cycles, 1 phase, although other voltages may be encountered.
7. Voltage is generally specified and scheduled as distribution voltage. Motor submittals may be based on utilization voltage if it corresponds to the correct distribution voltage.

Distribution/Nominal Voltage	Utilization Voltage
120	115
208	200
240	230
277	265
480	460

B. General:

1. The purpose of these Specifications is to outline the Electrical and Mechanical Contractor's responsibilities related to electrical work required for items such as temperature controls, mechanical equipment, fans, chillers, compressors and the like. The exact wiring requirements for much of the equipment cannot be determined until the systems have been selected and submittals reviewed. Therefore, the electrical drawings show only known wiring related to such items. All wiring not shown on the electrical drawings, but required for mechanical systems, is the responsibility of the Mechanical Contractor.
2. Where the drawings require the Electrical Contractor to wire between equipment furnished by the Mechanical Contractor, such wiring shall terminate at terminals provided in the equipment. The Mechanical Contractor shall provide complete electrical power/controls wiring diagrams and supervision to the Electrical Contractor and designate the terminal numbers for correct wiring.
3. All electrical work shall conform to the National Electrical Code. All provisions of the Electrical Specifications concerning wiring, protection, etc., apply to wiring provided by the Mechanical Contractor unless noted otherwise.
4. Control low (24V) and control line (120V) voltage wiring, conduit, and related switches and relays required for the automatic control and/or interlock of motors and equipment, including final connection, are to be furnished and installed under Divisions 21, 22 and 23. Materials and installation to conform to Class 1 or 2 requirements.

5. All Contractors shall establish utility elevations prior to fabrication and shall coordinate their material and equipment with other trades. When a conflict arises, priority is as follows:

    a. Light fixtures.
    b. Gravity flow piping, including steam and condensate.
    c. Electrical busduct.
    d. Sheet metal.
    e. Electrical cable trays, including access space.
    f. Sprinkler piping and other piping.
    g. Electrical conduits and wireway.

C. Mechanical Contractor's Responsibility:

1. Assumes all responsibility for the Temperature Control wiring, when the Temperature Control Contractor is a Subcontractor to the Mechanical Contractor.
2. Shall verify all existing equipment sizes and capacities where units are to be modified, moved or replaced. Contractor shall notify Architect/Engineer of any discrepancies prior to ordering new units or replacement parts, including replacements of equipment motors.
3. Temperature Control Subcontractor's Responsibility:

    a. Wiring of all devices needed to make the Temperature Control System functional.
    b. Verifying any control wiring on the electrical drawings as being by the Electrical Contractor. All wiring required for the Control System, but not shown on the electrical drawings, is the responsibility of the Temperature Control Subcontractor.
    c. Coordinating equipment locations (such as relays, transformers, etc.) with the Electrical Contractor, where wiring of the equipment is by the Electrical Contractor.

4. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

D. Electrical Contractor's Responsibility:

1. Provides all combination starters, manual starters and disconnect devices shown on the Electrical Drawings or indicated to be by the Electrical Contractor on the Mechanical Drawings or Specifications.
2. Installs and wires all remote control devices furnished by the Mechanical Contractor or Temperature Control Subcontractor when so noted on the Electrical Drawings.
3. Provides motor control and temperature control wiring, where so noted on the drawings.
4. Coordinate with the Mechanical Contractor for size of motors and/or other electrical devices involved with repair or replacement of existing equipment.
5. Furnishes, installs and connects all relays, etc., for automatic shutdown of certain fans upon actuation of the Fire Alarm System as indicated and specified in Division 28.
6. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

1.5 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human

interpretation. This representation may include imperfect data, interpreted codes, utility guidelines, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Design Team any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.

2. The Contractor shall resolve all reported deficiencies with the Architect/Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Design Team will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers are acceptable.
2. All Contractors and subcontractors shall employ only workers skilled in their trades.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the State of Iowa's Codes, Laws, Ordinances and other regulations having jurisdiction.
2. Conform to Federal Act S.3874 requiring the reduction of lead in drinking water.
3. If there is a discrepancy between the codes and regulations and these specifications, the Architect/Engineer shall determine the method or equipment used.
4. If the Contractor notes, at the time of bidding, that any parts of the drawings or specifications do not comply with the codes or regulations, Contractor shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time for this procedure, Contractor shall submit with the proposal a separate price to make the system comply with the codes and regulations.
5. All changes to the system made after letting of the contract, to comply with codes or requirements of Inspectors, shall be made by the Contractor without cost to the Owner.
6. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
7. All rotating shafts and/or equipment shall be completely guarded from all contact. Partial guards and/or guards that do not meet all applicable OSHA standards are not acceptable. Contractor is responsible for providing this guarding if it is not provided with the equipment supplied.

D. Permits, Fees, Taxes, Inspections:

1. Procure all applicable permits and licenses.
2. Abide by all laws, regulations, ordinances, and other rules of the State or Political Subdivision where the work is done, or as required by any duly constituted public authority.
3. Pay all charges for permits or licenses.
4. Pay all fees and taxes imposed by the State, Municipal and/or other regulatory bodies.
5. Pay all charges arising out of required inspections by an authorized body.
6. Pay all charges arising out of required contract document reviews associated with the project and as initiated by the Owner or authorized agency/consultant.
7. Where applicable, all fixtures, equipment and materials shall be approved or listed by Underwriter's Laboratories, Inc.

E. Examination of Drawings:

1. The drawings for the plumbing work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.
2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of pipes and ducts to best fit the layout of the job.
3. Scaling of the drawings is not sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in indicated arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as fittings, boxes, valves, unions, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either on the drawings or in the specifications, it shall be included in this contract.
7. Determination of quantities of material and equipment required shall be made by the Contractor from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater number shall govern.
8. Where used in mechanical documents, the word "furnish" shall mean supply for use, the word "install" shall mean connect complete and ready for operation, and the word "provide" shall mean to supply for use and connect complete and ready for operation.

    a. Any item listed as furnished shall also be installed, unless otherwise noted.
    b. Any item listed as installed shall also be furnished, unless otherwise noted.

F. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any materials or fabricating any supports, pipes or ducts.

G. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing Revit.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

1.6 SUBMITTALS

A. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals List:

Referenced Specification Section	Submittal Item
22 1000	Plumbing Piping Systems and Valves

B. General Submittal Procedures: In addition to the provisions of Division 1, the following are required:

1. Transmittal: Each transmittal shall include the following:

a. Date
b. Project title and number
c. Contractor's name and address
d. Division of work (e.g., plumbing, heating, ventilating, etc.)
e. Description of items submitted and relevant specification number
f. Notations of deviations from the contract documents
g. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

a. Date
b. Project title and number
c. Architect/Engineer
d. Contractor and subcontractors' names and addresses
e. Supplier and manufacturer's names and addresses
f. Division of work (e.g., plumbing, heating, ventilating, etc.)
g. Description of item submitted (using project nomenclature) and relevant specification number
h. Notations of deviations from the contract documents
i. Other pertinent data
j. Provide space for Contractor's review stamps

3. Composition:

a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; electrical power criteria (e.g., voltage, phase, amps, horsepower, kW, etc.) wiring and control diagrams; Short Circuit Current Rating (SCCR); dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be

required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.

5. Contractor's Approval Stamp:

    a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
    b. Unstamped submittals will be rejected.
    c. The Contractor's review shall include, but not be limited to, verification of the following:

        1) Only approved manufacturers are used.
        2) Addenda items have been incorporated.
        3) Catalog numbers and options match those specified.
        4) Performance data matches that specified.
        5) Electrical characteristics and loads match those specified.
        6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
        7) Dimensions and service clearances are suitable for the intended location.
        8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.
        9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).

    d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
    e. The Contractor's approval stamp is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.

6. Submittal Identification and Markings:

    a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
    b. The Contractor shall clearly indicate the size, finish, material, etc.
    c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
    d. All marks and identifications on the submittals shall be unambiguous.

7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
11. Submittals not required by the contract documents may be returned without review.
12. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Architect/Engineer before releasing any equipment for manufacture or shipment.

14. Contractor's responsibility for errors, omissions or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.

    a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal.

16. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

C. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. Submittal file name: 22 XX XX.description.YYYYMMDD
    b. Transmittal file name: 22 XX XX.description.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.7 SCHEDULE OF VALUES

A. The requirements herein are in addition to the provisions of Division 1.

B. Format:

1. Use AIA Document Continuation Sheets G703 or another similar form approved by the Owner and Architect/Engineer.
2. Submit in Excel format.
3. Support values given with substantiating data.

C. Preparation:

1. Itemize work required by each specification section and list all providers. All work provided by subcontractors and major suppliers shall be listed on the Schedule of Values. List each subcontractor and supplier by company name.
2. Break down all costs into:

    a. Material: Delivered cost of product with taxes paid.
    b. Labor: Labor cost, excluding overhead and profit.

D. Update Schedule of Values when:

1. Indicated by Architect/Engineer.
2. Change of subcontractor or supplier occurs.
3. Change of product or equipment occurs.

1.8 PRODUCT DELIVERY, STORAGE, HANDLING & MAINTENANCE

A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage. Keep materials clean, dry and free from harmful conditions. Immediately remove any materials that become wet or that are suspected of becoming contaminated with mold or other organisms.

B. Keep all bearings properly lubricated and all belts properly tensioned and aligned.

C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Mechanical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.

D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.9 NETWORK / INTERNET CONNECTED EQUIPMENT

A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

1.10 WARRANTY

A. Provide one-year warranty, unless otherwise noted, to the Owner for all fixtures, equipment, materials, and workmanship.

B. The warranty period for all work in this Division of the specifications shall commence on the date of final acceptance, unless a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.

C. Warranty requirements shall extend to correction, without cost to the Owner, of all Work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage resulting from defects or nonconformance with contract documents.

1.11 INSURANCE

A. Contractor shall maintain insurance coverage as set forth in Division 0 of these specifications.

1.12 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the first manufacturer is the basis for job design and establishes the quality.

B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections, piping and ductwork connections and arrangement, plumbing connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer not later than ten days prior to the bid opening.

D. This Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractor's part or on the part of other Contractors whose work is affected.

E. This Contractor may list voluntary add or deduct prices for alternate materials on the bid form. These items will not be used in determining the low bidder.

F. All material substitutions requested later than ten (10) days prior to bid opening must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 EXCAVATION, FILL, BACKFILL, COMPACTION

A. General:

1. Prior to the commencement of any excavation or digging, the Contractor shall verify all underground utilities with the regional utility locator. Provide prior notice to the locator before excavations. Contact information for most regional utility locaters can be found at the following website (https://call811.com/) or by calling 811.
2. The Contractor shall do all excavating, filling, backfilling and compacting associated with the work.

B. Excavation:

1. Make all excavations to accurate, solid, undisturbed earth, and to proper dimensions.
2. Where excavations are made in error below foundations, concrete of same strength as specified for the foundations or thoroughly compacted sand-gravel fill, as determined by the Architect/Engineer, shall be placed in such excess excavations. Place thoroughly compacted, clean, stable fill in excess excavations under slabs on grade, at the Contractor's expense.
3. Trim bottom and sides of excavations to grades required for foundations.
4. Protect excavations against frost and freezing.
5. Take care in excavating not to damage surrounding structures, equipment, or buried pipe. Do not undermine footing or foundation.
6. Perform all trenching in a manner to prevent cave-ins and risk to workers.
7. Where original surface is pavement or concrete, the surface shall be saw cut to provide clean edges and assist in the surface restoration.
8. Where satisfactory bearing soil for foundations is not found at the indicated levels, the Architect/Engineer or their representative shall be notified immediately, and no further work shall be done until further instructions are given by the Architect/Engineer or their representative.

C. Dewatering:

1. Contractor shall furnish, install, operate, and remove all dewatering pumps and pipes needed to keep trenches and pits free of water.

D. Underground Obstructions:

1. Known underground piping, foundations, and other obstructions in the vicinity of construction are shown on the drawings. Use great care in making installations near underground obstruction.
2. If objects not shown on the drawings are encountered, remove, relocate, or perform extra work as directed by the Architect/Engineer.

E. Fill and Backfilling:

1. Utilities Bedding: Lay underground utilities on minimum of 6"sand bedding or CA6 crushed stone. Compact bedding under utilities smooth, with no sharp edges protruding, to protect the utilities from puncture. Shape bedding to provide continuous support for bells, joints, and barrels of utilities and for joints and fittings.
2. Envelope around utilities to 6" above utilities: Place and compact sand or CA6 to a height of 6" over utilities in 6" layers. Each layer shall be placed, then carefully and uniformly tamped, to eliminate lateral or vertical displacement. After connection joints are made, any misalignment can be corrected by tamping backfill around the utilities.

3. Backfill from 6" above utilities to earthen grade: Place all backfill materials above the utilities in uniform layers not exceeding 6" deep. Each layer shall be placed, then carefully and uniformly tamped, to eliminate lateral or vertical displacement.
4. Backfill from 6" above utilities to below slabs or paved area: Where the fill and backfill will ultimately be under a building, floor or paving, each layer of backfill materials shall be compacted to 95% of the maximum density determined by AASHTO Designation T 99 or ASTM Designation D 698. Moisture content of soil at time of compaction shall not exceed plus or minus 2% of optimum moisture content determined by AASHTO T 99 or ASTM D 698 test.
5. Backfill Materials: Native soil materials may be used as backfill if approved by the Geotechnical Engineer. Backfill material shall be free of rock or gravel larger than 3" in any dimension and shall be free of debris, waste, frozen materials, vegetation, high void content, and other deleterious materials. Water shall not be permitted to rise in unbackfilled trenches.
6. Dispose of excess excavated earth as directed.
7. Backfill all trenches and excavations immediately after installing utilities or removal of forms, unless other protection is provided.
8. Around piers and isolated foundations and structures, backfill and fill shall be placed and consolidated simultaneously on all sides to prevent wedge action and displacement. Fill and backfill materials shall be spread in 6 inch uniform horizontal layers with each layer compacted separately to required density.

F. Surface Restoration:

1. Where trenches are cut through existing graded, planted, or landscaped areas, the areas shall be restored to the original condition. Replace all planting removed or damaged to its original condition. A minimum of 6 inches of topsoil shall be applied where disturbed areas are to be seeded or sodded.
2. Concrete or asphalt type pavement, seal coat, rock, gravel or earth surfaces removed or damaged shall be replaced with comparable materials and restored to original condition.

3.3 ENGINEER OBSERVATION OF WORK

A. The Contractor shall provide seven (7) calendar days' notice to the Architect/Engineer prior to:

1. Covering exterior walls, interior partitions and chases.
2. Installing hard or suspended ceilings and soffits.

B. The Architect/Engineer will have the opportunity to review the installation and provide a written report noting deficiencies requiring correction. The Contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

C. Above-Ceiling Final Observation

1. All work above the ceilings must be complete prior to the Architect/Engineer's review. This includes, but is not limited to:

   a. Pipe wall penetrations are sealed.
   b. Pipe identification and valve tags are installed.

2. In order to prevent the Above-Ceiling Final Observation from occurring too early, the Contractor shall review the status of the work and certify, in writing, that the work is ready for the Above-Ceiling Final Observation.

3. It is understood that if the Architect/Engineer finds the ceilings have been installed prior to this review and prior to 7 days elapsing, the Architect/Engineer may not recommend further payments to the contractor until such time as full access has been provided.

3.4 PROJECT CLOSEOUT

A. The following paragraphs supplement the requirements of Division 1.

B. Final Jobsite Observation:

1. In order to prevent the Final Jobsite Observation from occurring too early, the Contractor is required to review the completion status of the project and certify that the job is ready for the final jobsite observation.
2. Attached to the end of this section is a typical list of items that represent the degree of job completeness expected prior to requesting a review.
3. Upon Contractor certification that the project is complete and ready for a final observation, the Contractor shall sign the attached certification and return it to the Architect/Engineer so that the final observation can be scheduled.
4. It is understood that if the Architect/Engineer finds the job not ready for the final observation and that additional trips and observations are required to bring the project to completion, the costs incurred by the Architect/Engineer's additional time and expenses will be deducted from the Contractor's contract retainage prior to final payment at the completion of the job.

C. Before final payment is authorized, this Contractor must submit the following:

1. Operation and maintenance manuals with copies of approved shop drawings.
2. Record documents including marked-up or reproducible drawings and specifications.
3. A report documenting the instructions given to the Owner's representatives complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of This Contractor and shall be signed by the Owner's representatives.
4. Start-up reports on all equipment requiring a factory installation inspection or start-up.

3.5 RECORD DOCUMENTS

A. The following paragraphs supplement Division 1 requirements.

B. Maintain at the job site a separate and complete set of plumbing drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.

C. Mark drawings to indicate revisions to piping size and location, both exterior and interior; including locations devices, requiring periodic maintenance or repair; actual equipment locations, dimensioned from column lines; actual inverts and locations of underground piping; concealed equipment, dimensioned from column lines; mains and branches of piping systems, with valves and control devices located and numbered, concealed unions located, and with items requiring maintenance located; Change Orders; concealed control system devices.

D. Mark specifications to show approved substitutions; Change Orders, and actual equipment and materials used.

E. Record changes daily and keep the marked drawings available for the Architect/Engineer's examination at any normal work time.

F. Upon completing the job, and before final payment is made, give the marked-up drawings to the Architect/Engineer.

3.6 PAINTING

A. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available.

B. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor.

C. Equipment cabinets, casings, covers, metal jackets, etc., in equipment rooms or concealed spaces, shall be furnished in standard or prime finish, free from scratches, abrasions, chips, etc.

D. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chips, etc. If color option is specified or is standard to the unit, this Contractor shall, before ordering, verify with the Architect/Engineer the color preference and furnish this color.

3.7 ADJUST AND CLEAN

A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project. Clean all foreign paint, grease, oil, dirt, labels, stickers, and other foreign material from all equipment.

B. Clean all areas where moisture is present. Immediately report any mold, biological growth, or water damage.

C. Remove all rust, scale, dirt, oils, stickers and thoroughly clean exterior of all exposed piping, hangers, and accessories.

D. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.8 SPECIAL REQUIREMENTS

A. Contractor shall coordinate the installation of all equipment, valves, dampers, operators, etc., with other trades to maintain clear access area for servicing.

B. All equipment shall be installed in such a way to maximize access to parts needing service or maintenance. Review the final field location, placement, and orientation of equipment with the Owner's designated representative prior to setting equipment.

C. Installation of equipment or devices without regard to coordination of access requirements and confirmation with the Owner's designated representative will result in removal and reinstallation of the equipment at the Contractor's expense.

3.9 IAQ MAINTENANCE FOR OCCUPIED FACILITIES UNDER CONSTRUCTION

A. Contractors shall make all reasonable efforts to prevent construction activities from affecting the air quality of the occupied areas of the building or outdoor areas near the building. These measures shall include, but not be limited to:

1. All contractors shall endeavor to minimize the amount of contaminants generated during construction. Methods to be employed shall include, but not be limited to:

a. Minimizing the amount of dust generated.
b. Reducing solvent fumes and VOC emissions.
c. Maintain good housekeeping practices, including sweeping and periodic dust and debris removal. There should be no visible haze in the air.
d. Protect stored on-site and installed absorptive materials from moisture damage.

2. Request that the Owner designate an IAQ representative.
3. Review and receive approval from the Owner's IAQ representative for all IAQ-related construction activities and negative pressure containment plans.
4. Inform the IAQ representative of all conditions that could adversely impact IAQ, including operations that will produce higher than normal dust production or odors.
5. Schedule activities that may cause IAQ conditions that are not acceptable to the Owner's IAQ representative during unoccupied periods.
6. Request copies of and follow all of the Owner's IAQ and infection control policies.
7. Unless no other access is possible, the entrance to construction site shall not be through the existing facility.
8. To minimize growth of infectious organisms, do not permit damp areas in or near the construction area to remain for over 24 hours.
9. In addition to the criteria above, provide measures as recommended in the SMACNA "IAQ Guidelines for Occupied Buildings Under Construction".

READINESS CERTIFICATION PRIOR TO FINAL JOBSITE OBSERVATION

To prevent the final job observation from occurring too early, we require that the Contractor review the completion status of the project and, by copy of this document, certify that the job is indeed ready for the final job observation. The following is a typical list of items that represent the degree of job completeness expected prior to your requesting a final job observation.

1. Pipe insulation complete, pipes labeled and valves tagged.

Accepted by:

Prime Contractor _____

By _____ Date _____

Upon Contractor certification that the project is complete and ready for a final job observation, we require the Contractor to sign this agreement and return it to the Architect/Engineer so that the final observation can be scheduled.

It is understood that if the Architect/Engineer finds the job not ready for the final observation and that additional trips and observations are required to bring the project to completion, the costs incurred by the Architect/Engineers for additional time and expenses will be deducted from the Contractor's contract retainage prior to final payment at the completion of the job.

END OF SECTION 22 0500

SECTION 22 0505 - PLUMBING DEMOLITION FOR REMODELING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Plumbing Demolition.

B. Cutting and Patching.

PART 2 - PRODUCTS

2.1 MATERIALS AND EQUIPMENT

A. Materials and equipment shall be as specified in individual Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

A. THE DRAWINGS ARE INTENDED TO INDICATE THE GENERAL SCOPE OF WORK AND DO NOT SHOW EVERY PIPE, DUCT, OR PIECE OF EQUIPMENT THAT MUST BE REMOVED. THE CONTRACTOR SHALL VISIT THE SITE AND VERIFY CONDITIONS PRIOR TO SUBMITTING A BID.

B. Where walls, ceilings, etc., are shown as being removed on general drawings, the Contractor shall remove all mechanical equipment, devices, fixtures, piping, ducts, systems, etc., from the removed area.

C. Where ceilings, walls, partitions, etc., are temporarily removed and replaced by others, This Contractor shall remove, store, and replace equipment, devices, fixtures, pipes, ducts, systems, etc.

D. Verify that abandoned utilities serve only abandoned equipment or facilities. Extend services to facilities or equipment that shall remain in operation following demolition.

E. Coordinate work with all other Contractors and the Owner. Schedule removal of equipment to avoid conflicts.

F. This Contractor shall verify all existing equipment sizes and capacities where equipment is scheduled to be replaced or modified, prior to ordering new equipment.

G. Bid submittal shall mean the Contractor has visited the project site and verified existing conditions and scope of work.

3.2 PREPARATION

A. Disconnect plumbing systems in walls, floors, and ceilings scheduled for removal.

B. Provide temporary connections to maintain existing systems in service during construction. When work must be performed on operating equipment, use personnel experienced in such operations.

C. Existing Plumbing System: Maintain service to all plumbing fixtures until new piping is installed. Obtain permission from Owner at least 48 hours before shutting down system for any reason. Make changeover to new piping with minimum outage. Do not disconnect any roof drainage piping until new piping is in place and operational.

3.3 DEMOLITION AND EXTENSION OF EXISTING MECHANICAL WORK

A. Demolish and extend existing plumbing work under provisions of Division 2 and this Section.

B. Remove, relocate, and extend existing installations to accommodate new construction.

C. Remove abandoned piping to source of supply and/or main lines.

D. Remove exposed abandoned pipes, including abandoned pipes above accessible ceilings. Cut pipes above ceilings, below floors and behind walls. Cap remaining lines. Repair building construction to match original. Remove all clamps, hangers, supports, etc. associated with pipe and duct removal.

E. Disconnect and remove mechanical devices and equipment serving equipment that has been removed.

F. Repair adjacent construction and finishes damaged during demolition and extension work.

G. Extend existing installations using materials and methods compatible with existing installations, or as specified.

H. Remove unused sections of domestic water piping back to mains and cap. Capped pipe shall be less than 2 feet from main to prevent "dead legs".

I. Temporarily cap all openings to the sanitary and vent system to prevent odor from entering the work area and building.

3.4 CUTTING AND PATCHING

A. This Contractor is responsible for all penetrations of existing construction required to complete the work of this project. Refer to Section 22 0529 for additional requirements.

B. Penetrations in existing construction should be reviewed carefully prior to proceeding with any work.

C. Penetrations shall be neat and clean with smooth and/or finished edges. Core drill where possible for clean opening.

D. Repair existing construction as required after penetration is complete to restore to original condition. Use similar materials and match adjacent construction unless otherwise noted or agreed to by the Architect/Engineer prior to start of work.

E. Floor slabs may contain conduit systems. This Contractor is responsible for taking any measures required to ensure no conduits or other services are damaged. This includes x-ray or similar non-destructive means.

F. This Contractor is responsible for all costs incurred in repair, relocations, or replacement of any cables, conduits, or other services if damaged without proper investigation.

3.5 CLEANING AND REPAIR

A. Clean and repair existing materials and equipment which remain or are to be reused.

B. Clean all systems adjacent to project which are affected by the dust and debris caused by this construction.

C. PLUMBING ITEMS REMOVED AND NOT RELOCATED REMAIN THE PROPERTY OF THE OWNER. CONTRACTOR SHALL PLACE ITEMS RETAINED BY THE OWNER IN A LOCATION COORDINATED WITH THE OWNER. THE CONTRACTOR SHALL DISPOSE OF MATERIAL THE OWNER DOES NOT WANT TO REUSE OR RETAIN FOR MAINTENANCE PURPOSES.

3.6 SPECIAL REQUIREMENTS

A. Review locations of all new penetrations in existing floor slabs or walls. Determine construction type and review for possible interferences. Bring all concerns to the attention of the Architect/Engineer before proceeding.

END OF SECTION 22 0505

SECTION 22 0529 - PLUMBING SUPPORTS AND ANCHORS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Hangers, Supports, and Associated Anchors.

B. Equipment Bases and Supports.

C. Flashing and Sealing of Equipment and Pipe Stacks.

D. Cutting of Openings.

E. Escutcheon Plates and Trim.

1.2 REFERENCES

A. MSS SP-58 - Pipe Hangers and Supports - Materials, Design, Manufacture, Selection, Application, and Installation.

B. MSS SP-69 - Pipe Hangers and Supports - Selection and Application.

C. MSS SP-89 - Pipe Hangers and Supports - Fabrication and Installation Practices

PART 2 - PRODUCTS

2.1 HANGER RODS

A. Hanger rods for single rod hangers shall conform to the following:

	Hanger Rod Diameter	
Pipe Size	Column #1	Column #2
2-1/2" and smaller	3/8"	3/8"
3" through 3-5/8"	3/8"	3/8"
4" and 5"	1/2"	1/2"
6"	3/4"	5/8"
8" through 12"	7/8"	3/4"
14"	1"	7/8"
16" and 18"	1"	N/A
20" and 24"	1-1/4"	N/A

Column #1: Steel, cast iron, and glass pipe.
Column #2: Copper and plastic pipe.

B. Rods for double rod hangers may be reduced one size. Minimum rod diameter is 3/8 inches.

C. Hanger rods and accessories used in mechanical spaces or otherwise dry areas shall have ASTM B633 electro-plated zinc finish.

D. All hanger rods, nuts, washers, clevises, etc., in damp areas shall have ASTM A123 hot-dip galvanized finish applied after fabrication. This applies to the following areas:

2.2 PIPE AND STRUCTURAL SUPPORTS

A. General:

1. Pipe hangers, clamps, and supports shall conform to Manufacturers Standardization Society MSS SP-58, -69, and -89 (where applicable).
2. On all insulated piping, provide at each support an insert of same thickness and contour as adjoining insulation, between the pipe and insulation jacket, to prevent insulation from sagging and crushing. Refer to insulation specifications for materials and additional information.

B. Hangers and Clamps:

1. Oversize all hangers, clamps, and supports on insulated piping to allow insulation and jacket to pass through unbroken. This applies to both hot and cold pipes.
2. Hangers in direct contact with bare copper pipe shall include plastic pipe insert similar to Unistrut Cush-A-Clamp, Hydra-Zorb, Erico Cushion Clamp or Cooper Vibra-Clamp within their temperature limits of -65°F to +275°F.
3. Vertical cold pipe drops and rough-ins to fixtures shall be supported by insulated pipe clamps to prevent thermal bridging and condensation.
4. On all insulated piping, provide a semi-cylindrical metallic shield and vapor barrier jacket.
5. Unless otherwise indicated, hangers shall be as follows:

a. Clevis Type:

1) Service: Bare Metal Pipe, Rigid Plastic Pipe, Insulated Cold Pipe, Insulated Hot Pipe - 3 inches & Smaller
2) Products: Bare Steel Plastic or Insulated Pipe:

a) Anvil Fig. 260
b) Cooper/B-Line Fig. 3100
c) Erico Model 400
d) Nibco/Tolco Fig. 1

3) Products: Bare Copper Pipe:

a) Cooper/B-Line Fig. B3100C
b) Nibco/Tolco Fig. 81PVC

b. Adjustable Swivel Ring Type:

1) Service: Bare Metal Pipe - 4 inches and Smaller
2) Bare Steel Pipe:

a) Anvil Fig. 69
b) Cooper/B-Line Fig. B3170NF
c) Erico Model FCN
d) Nibco/Tolco Fig. 200

3) Bare Copper Pipe:

a) Cooper/B-Line Fig. B3170CTC
b) Erico 102A0 Series
c) Nibco/Tolco Fig. 203

C. Upper (Structural) Attachments:

1. Unless otherwise shown, upper attachments for hanger rods or support struts shall be as follows:

a. Concrete Anchors: Fasten to concrete using cast-in or post-installed anchors designed per the requirements of Appendix D of ACI 318-14. Post-installed anchors shall be qualified for use in cracked concrete by ACI-355.2.
b. Masonry Anchors: Fasten to concrete masonry units with expansion anchors or self-tapping masonry screws. For expansion anchors into hollow concrete block, use sleeve-type anchors designed for the specific application. Do not fasten in masonry joints. Do not use powder actuated fasteners, wooden plugs, or plastic inserts.

2.3 FOUNDATIONS, BASES, AND SUPPORTS

A. Basic Requirements:

1. Furnish and install foundations, bases, and supports (not specifically indicated on the Drawings or in the Specifications of either the General Construction or Mechanical work as provided by another Contractor) for mechanical equipment.

B. Supports:

1. Provide sufficient clips, inserts, hangers, racks, rods, and auxiliary steel to securely support all suspended material, equipment and conduit without sag.
2. Hang heavy equipment from concrete floors or ceilings with Architect/Engineer-approved concrete inserts, furnished and installed by the Contractor whose work requires them, except where indicated otherwise.

2.4 OPENINGS IN FLOORS, WALLS AND CEILINGS

A. Exact locations of all openings for the installation of materials shall be determined by the Contractor and given to the General Contractor for installation or construction as the structure is built.

B. Coordinate all openings with other Contractors.

C. Hire the proper tradesman and furnish all labor, material and equipment to cut openings in or through existing structures, or openings in new structures that were not installed, or additional openings. Repair all spalling and damage to the satisfaction of the Architect/Engineer. Make saw cuts before breaking out concrete to ensure even and uniform opening edges.

D. Said cutting shall be at the complete expense of each Contractor. Failure to coordinate openings with other Contractors shall not exempt the Contractor from providing openings at Contractor's expense.

E. Do not cut structural members without written approval of the Architect or Structural Engineer.

2.5 ESCUTCHEON PLATES AND TRIM

A. Fit escutcheons to all insulated or uninsulated exposed pipes passing through walls, floors, or ceilings of finished rooms.

B. Escutcheons shall be heavy gauge, cold rolled steel, copper coated under a chromium plated finish, heavy spring clip, rigid hinge and latch.

C. Install galvanized steel (unless otherwise indicated) trim strip to cover vacant space and raw construction edges of all rectangular openings in finished rooms. This includes pipe openings.

2.6 PIPE PENETRATIONS

A. Seal all pipe penetrations. Seal non-rated walls and floor penetrations with grout or caulk. Backing material may be used.

2.7 PIPE ANCHORS

A. Provide all items needed to allow adequate expansion and contraction of all piping. All piping shall be supported, guided, aligned, and anchored as required.

B. Repair all piping leaks and associated damage. Pipes shall not rub on any part of the building.

2.8 FINISH

A. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and suspended ceiling spaces are not considered exposed.

PART 3 - EXECUTION

3.1 PLUMBING SUPPORTS AND ANCHORS

A. General Installation Requirements:

1. Install all items per manufacturer's instructions.
2. Coordinate the location and method of support of piping systems with all installations under other Divisions and Sections of the Specifications.
3. Where pipe support members are welded to structural building framing, scrape, brush clean, and apply one coat of zinc rich primer to welding.
4. Supports shall extend directly to building structure. Do not support piping from duct hangers unless coordinated with sheet metal contractor prior to installation. Do not allow lighting or ceiling supports to be hung from piping supports.

B. Supports Requirements:

1. Where building structural steel is fireproofed, all hangers, clamps, auxiliary steel, etc., which attach to it shall be installed prior to application of fireproofing. Repair all fireproofing damaged during pipe installation.
2. Set all concrete inserts in place before pouring concrete.
3. Furnish, install and prime all auxiliary structural steel for support of piping systems that are not shown on the Drawings as being by others.

4. Install hangers and supports complete with lock nuts, clamps, rods, bolts, couplings, swivels, inserts and required accessories.
5. Hangers for horizontal piping shall have adequate means of vertical adjustment for alignment.

C. Pipe Requirements:

1. Support all piping and equipment, including valves, strainers, traps and other specialties and accessories to avoid objectionable or excessive stress, deflection, swaying, sagging or vibration in the piping or building structure during erection, cleaning, testing and normal operation of the systems.
2. Do not, however, restrain piping to cause it to snake or buckle between supports or to prevent proper movement due to expansion and contraction.
3. Support piping at equipment and valves so they can be disconnected and removed without further supporting the piping.
4. Piping shall not introduce strains or distortion to connected equipment.
5. Parallel horizontal pipes may be supported on trapeze hangers made of structural shapes and hanger rods; otherwise, pipes shall be supported with individual hangers.
6. Trapeze hangers may be used where ducts interfere with normal pipe hanging.
7. Provide additional supports where pipe changes direction, adjacent to flanged valves and strainers, at equipment connections and heavy fittings.
8. Provide at least one hanger adjacent to each joint in grooved end steel pipe with mechanical couplings.

D. Provided the installation complies with all loading requirements of truss and joist manufacturers, the following practices are acceptable:

1. Loads of 100 lbs. or less may be attached anywhere along the top or bottom chords of trusses or joists with a minimum 3' spacing between loads.
2. Loads greater than 100 lbs. must be hung concentrically and may be hung from top or bottom chord, provided one of the following conditions is met:

    a. The hanger is attached within 6" from a web/chord joint.
    b. Additional L2x2x1/4 web reinforcement is installed per manufacturer's requirements.

3. It is prohibited to cantilever a load using an angle or other structural component that is attached to a truss or joist in such a fashion that a torsional force is applied to that structural member.
4. If conditions cannot be met, coordinate installation with truss or joist manufacturer and contact Architect/Engineer.

E. After piping and insulation installation are complete, cut hanger rods back at trapeze supports so they do not extend more than 3/4" below bottom face of lowest fastener and blunt any sharp edges.

F. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (limitation not required with concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and architectural items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

G. Do not exceed the manufacturer's recommended maximum load for any hanger or support.

H. Steel/Concrete Structure: Spacing of hangers shall not exceed the compressive strength of the insulation inserts, and in no case shall exceed the following:

1. Steel (Std. Weight or Heavier - Vapor Service):

a. Maximum Spacing:

1) 1-1/4" and under: 9'-0"
2) 1-1/2": 12'-0"
3) 2" & larger: 12'-0"

2. Hard Drawn Copper & Brass (Vapor Service):

a. Maximum Spacing:

1) 3/4" & under: 7'-0"
2) 1": 8'-0"
3) 1-1/4": 9'-0"
4) 1-1/2": 10'-0"
5) 2": 11'-0"
6) 2-1/2" & larger: 12'-0"

I. Installation of hangers shall conform to MSS SP-58, -69, -89, and the applicable Plumbing Code.

END OF SECTION 22 0529

SECTION 22 0553 - PLUMBING IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Identification of products installed under Division 22.

1.2 REFERENCES

A. ANSI/ASME A13.1 - Scheme for the Identification of Piping Systems.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

1. 3M
2. Bunting
3. Calpico
4. Craftmark
5. Emedco
6. Kolbi Industries
7. Seton
8. W. H. Brady
9. Marking Services

2.2 MATERIALS

A. All pipe markers (purchased or stenciled) shall conform to ANSI A13.1. Marker lengths and letter sizes shall be at least the following:

OD of Pipe or Insulation	Marker Length	Size of Letters
Up to and including 1-1/4"	8"	1/2"
1-1/2" to 2"	8"	3/4"
2-1/2" to 6"	12"	1-1/4"
8" to 10"	24"	2-1/2"
Over 10"	32"	3-1/2"

Plastic tags may be used for outside diameters under 3/4"

B. Plastic Nameplates: Laminated three-layer phenolic with engraved black, 1/4" minimum letters on light contrasting background.

C. Aluminum Nameplates: Black enamel background with natural aluminum border and engraved letters furnished with two mounting holes and screws.

D. Plastic Tags: Minimum 1-1/2" square or round laminated three-layer phenolic with engraved, 1/4" minimum black letters on light contrasting background.

E. Brass Tags: Brass background with engraved black letters. Tag size minimum 1-1/2" square or 1-1/2" round.

F. Plastic Pipe Markers: Semi-rigid plastic, preformed to fit around pipe or pipe covering; indicating flow direction and fluid conveyed.

G. Vinyl Pipe Markers: Colored vinyl with permanent pressure sensitive adhesive backing.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install all products per manufacturer's recommendations.

B. Degrease and clean surfaces to receive adhesive for identification materials.

C. Pipe Markers:

1. Adhesive Backed Markers: Use Brady Style 1, 2, or 3 on pipes 3" diameter and larger. Use Brady Style 4, 6, or 8 on pipes under 3" diameter. Similar styles by other listed manufacturers are acceptable. Secure all markers at both ends with a wrap of pressure sensitive tape completely around the pipe.
2. Snap-on Markers: Use Seton "Setmark" on pipes up to 5-7/8" OD. Use Seton "Setmark" with nylon or Velcro ties for pipes 6" OD and over. Similar styles by other listed manufacturers are acceptable.

3. Apply markers and arrows in the following locations where clearly visible:

    a. At each valve.
    b. On both sides of walls that pipes penetrate.
    c. At least every 20 feet along all pipes.
    d. On each riser and each leg of each "T" joint.
    e. At least once in every room and each story traversed.

D. Equipment:

1. All equipment not easily identifiable such as controls, relays, gauges, etc.; and all equipment in an area remote from its function shall have nameplates or plastic tags listing name, function, and drawing symbol. Do not label exposed equipment in public areas.
2. Provide engraved plastic tags at all hydronic or steam system makeup water meters.
3. Mechanical equipment that is not covered by the U.S. National Appliance Energy Conservation Act (NAECA) of 1987 shall carry a permanent label installed by the manufacturer stating that the equipment complies with the requirements of ASHRAE 90.1.

3.2 SCHEDULE

A. Pipes to be marked shall be labeled with text as follows, regardless of which method or material is used:
1. VENT: Black lettering; yellow background

END OF SECTION 22 0553

SECTION 22 1000 - PLUMBING PIPING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Pipe and Pipe Fittings.

1.2 QUALITY ASSURANCE

A. Welding Materials and Procedures: Conform to ASME Code and applicable state labor regulations.

B. Welders Certification: In accordance with ANSI/ASME Sec 9 or ANSI/AWS D1.1.

C. Piping, Fittings, Valves, and Flux for Potable Water Systems: All components shall be lead free per Federal Act S.3874, Reduction of Lead in Drinking Water Act.

1.3 REFERENCES

A. ANSI/ASME B16.22 - Wrought Copper and Bronze Solder-Joint Pressure Fittings.

B. ANSI/ASME B16.23 - Cast Copper Alloy Solder Joint Drainage Fittings - DWV.

C. ANSI/ASME B16.29 - Wrought Copper and Wrought Copper Alloy Solder Joint Drainage Fittings - DWV.

D. ANSI/ASME B16.3 - Malleable Iron Threaded Fittings Class 150 NS 300.

E. ANSI/ASME B16.5 - Pipe Flanges and Flanged Fittings.

F. ANSI/ASME B16.9 - Factory-Made Wrought Steel Butt Welding Fittings.

G. ANSI/ASME Sec 9 - Welding and Brazing Qualifications.

H. ANSI/ASTM B32 - Solder Metal.

I. ANSI/AWS D1.1 - Structural Welding Code.

J. ASME - Boiler and Pressure Vessel Code.

K. ASTM A53 - Pipe, Steel, Black and Hot-Dipped Zinc Coated, Welded and Seamless.

L. ASTM A74 - Hub and Spigot Cast Iron Soil Pipe and Fittings.

M. ASTM A234 - Pipe Fittings of Wrought Carbon Steel and Alloy Steel for Moderate and Elevated Temperatures.

N. ASTM A888 - Hubless Cast Iron Soil Pipe and Fittings.

O. ASTM B306 - Copper Drainage Tube (DWV).

P. ASTM C564 - Rubber Gaskets for Cast Iron Soil Pipe and Fittings.

Q. ASTM C1540 - Shielded Couplings Joining Hubless Cast Iron Soil Pipe and Fittings.

R. AWS A5.8 - Brazed Filler Metal.

S. AWWA C651 - Disinfecting Water Mains.

T. CISPI 301 - Cast Iron Soil Pipe and Fittings for Hubless Cast Iron Sanitary Systems.

U. CISPI 310 - Joints for Hubless Cast Iron Sanitary Systems.

V. FM 1680 - Couplings Used in Hubless Cast Iron Systems.

W. NSF - National Sanitation Foundation

1.4 SUBMITTALS

A. Submit shop drawings per Section 22 0500.

PART 2 - PRODUCTS

2.1 CAST IRON PIPE

A. Cast Iron; Standard Weight; Hub and Spigot Joints:
1. Pipe: Standard weight hub and spigot cast iron soil pipe, corrosion protective coating inside and outside, CISPI 301 and CISPI Trademark.
2. Design Pressure: Gravity Maximum Design Temperature: 180°F
3. Joints: Compression gasket, ASTM C564.
4. Adapters: Heavy duty no-hub transition for joining cast iron and PVC pipe. Adapters shall be tested and certified to ASTM C 1460 and be constructed with Type 304 stainless steel shield, thickness 0.015" shield, gasket material to meet ASTM C564, 1-1/2" to 4" will be 3" wide with four 304 stainless steel bands, and 6" to 10" will be 4" wide with six 304 stainless steel bands and 3/8" 305 stainless steel hex head screws torqued to 80 inch pounds.

B. Cast Iron; Standard Weight; No-Hub Sleeve Gaskets:

1. Pipe: Standard weight no-hub cast iron soil pipe, corrosion protective coating inside and outside, CISPI 301 and CISPI Trademark.
2. Design Pressure: Gravity Maximum Design Temperature: 180°F
3. Joints: Heavy duty, neoprene sleeve gasket, ASTM C-564, 300 Series stainless steel shield, clamp, and screws with at least four screw type clamps, FM 1680 or ASTM C1540.
4. Adapters: Transitions from cast iron soil pipe to other pipe materials with manufactured adapters. Heavy duty neoprene sleeve gasket, ASTM C-564, 300 Series stainless steel shield, clamp, and screws with not less than four screw type clamps, FM 1680 or ASTM C1540.

2.2 CONNECTIONS BETWEEN DISSIMILAR METALS

A. Connections between dissimilar metals shall be insulating dielectric types that provide a water gap between the connected metals, and that either allow no metal path for electron transfer or that provide a wide water gap lined with a non-conductive material to impede electron transfer through the water path.

B. Joints shall be rated for the temperature, pressure, and other characteristics of the service in which they are used, including testing procedure.

C. Aluminum, iron, steel, brass, copper, bronze, galvanized steel and stainless steel are commonly used and require isolation from each other with the following exceptions:

1. Iron and steel connected to each other.
2. Brass, copper, and bronze connected to each other.
3. Brass or bronze valves and specialties connected in closed systems with steel, iron, or stainless steel on both sides of the brass or bronze valves and specialties. Where two or more brass or bronze items occur together, they shall be connected with brass nipples. Brass or bronze valves and specialties cannot be used as a dielectric separation between pipe materials.

D. Dielectric protection is required at connections to equipment of a material different than the piping.

E. Screwed Joints (acceptable up to 2" size):

1. Dielectric waterway rated for 300 psi CWP and 225°F.
2. Manufacturers:

a. Elster Group ClearFlow fittings
b. Victaulic Series 647
c. Grinnell Series 407
d. Matco-Norca

F. Flanged Joints (any size):

1. Use 1/8" minimum thickness, non-conductive, full-face gaskets.
2. Employ one-piece molded sleeve-washer combinations to break the electrical path through the bolts.
3. Sleeve-washers are required on one side only, with sleeves minimum 1/32" thick and washers minimum 1/8" thick.
4. Install steel washers on both sides of flanges to prevent damage to the sleeve-washer.
5. Separate sleeves and washers may be used only if the sleeves are manufactured to exact lengths and installed carefully so the sleeves must extend partially past each steel washer when tightened.
6. Manufacturers:

a. EPCO
b. Central Plastics
c. Pipeline Seal and Insulator
d. F. H. Maloney
e. Calpico

PART 3 - EXECUTION

3.1 PREPARATION

A. Install all products per manufacturer's recommendations.

B. Ream pipe and tube ends. Remove burrs. Bevel plain end ferrous pipe.

C. Remove scale and dirt, on inside and outside, before assembly.

D. Remove all scale, rust, dirt, oils, stickers and thoroughly clean exterior of all bare metal exposed piping, hangers, and accessories in preparation to be painted.

E. Connect to equipment with flanges or unions.

F. Use only piping materials rated for the maximum temperature of the application, e.g., do not use PVC for dishwasher drainage or piping that receives boiler blowdown.

G. Existing building sewers or building drains which are shown on the documents to be reused shall be inspected and recorded by closed circuit television for their condition. Report findings back to the Architect, Engineer, and Owner before proceeding with work so any necessary rework can take place if needed.

3.2 SYSTEM, PIPING AND VALVE SCHEDULE

A. Sanitary Waste and Vent, Gravity (Above Ground):

1. Cast Iron; Standard Weight; Hub and Spigot Joints: All Sizes
2. Cast Iron; Standard Weight; No-Hub Sleeve Gaskets: 1-1/2" to 15"

B. Sanitary Waste and Vent, Gravity (Underground - Inside Building):

1. Cast Iron; Standard Weight; Hub and Spigot Joints: All Sizes
2. Cast Iron; Standard Weight; No-Hub Sleeve Gaskets: 1-1/2" to 15"

3.3 TESTING PIPING

A. Sanitary Drainage, Sanitary Vent:

1. Test all piping with water to prove tight.
2. Test piping before insulation is applied.
3. Hydrostatically test all soil, waste, and vent piping inside of building with 10 feet head of water for 15 minutes. Inspect before fixtures are connected. If leaks appear, repair them and repeat the test.
4. Hydrostatically test interior downspouts with 10 feet head of water for 15 minutes with no leaks.
5. A smoke/air test at the same pressure may be used in lieu of the hydrostatic water test. Exception: Smoke/air test shall not be performed on plastic piping.
6. Test force mains with water at 105% of the operating pump discharge pressure for 15 minutes.
7. Test pressures stated above shall be as listed or as required by the Authority Having Jurisdiction, whichever is most stringent.

B. All Other Piping:

1. Test piping at 150% of normal operating pressure.
2. Piping shall hold this pressure for one hour with no drop in pressure.
3. Test piping using water, nitrogen, or air as compatible with the final service of the pipe. Do not use combustible fluids.
4. Drain and clean all piping after testing is complete.

3.4 INSTALLATION

A. General Installation Requirements:

1. Provide dielectric connections between dissimilar metals.
2. Route piping in orderly manner and maintain gradient. Install to conserve building space.
3. Group piping whenever practical at common elevations.
4. Install piping to allow for expansion and contraction without stressing pipe, joints, or equipment.
5. Slope water piping and arrange to drain at low points.
6. Install bell and spigot piping with bells upstream.
7. Where pipe supports are welded to structural building framing, scrape, brush clean, and apply one coat of zinc rich primer to welds.
8. All vertical pipe drops to sinks or other equipment installed below the ceiling shall be routed within a wall cavity, unless specifically noted otherwise to be surface mounted. For renovation projects, this Contractor is responsible for opening and patching existing walls for installation of piping. Wall patching shall match existing condition.

B. Installation Requirements in Electrical Rooms:

1. Do not install piping or other equipment above electrical switchboards or panelboards. This includes a dedicated space extending 25 feet from the floor to the structural ceiling with width and depth equal to the equipment.

C. Valves/Fittings and Accessories:

1. Install shutoff valves that permit the isolation of equipment/fixtures in each room without isolating any other room or portion of the building. Individual fixture angle stops do not meet this requirement. Exception: Back-to-back rooms in no more than two adjacent rooms.
2. Provide clearance for installation of insulation and access to valves and fittings.
3. Provide access doors for concealed valves and fittings.
4. Install valve stems upright or horizontal, not inverted.
5. Provide one plug valve wrench for every ten plug valves 2" and smaller, minimum of one. Provide each plug valve 2-1/2" and larger with a wrench with set screw.

D. Underground Piping:

1. Refer to Section 22 0500 for Excavation, Fill, Backfill and Compaction requirements
2. Install underground, sleeved, corrugated, stainless steel tubing system according to manufacturer's written instructions. Extend vent from sleeve to exterior of building and terminate with screened elbow.
3. Exercise care in handling, storing and laying pipe to avoid damaging factory applied coatings. If any damage occurs, repair the coating to a condition equal to the original.
4. Field application of protective coatings to joints, fittings and to any damaged factory applied coatings shall be similar to factory applied coatings specified above and shall be done in strict accordance with recommendations of the supplier of pipe coatings.
5. After completion of the fabrication, laying and field coating of the joints and fittings, but prior to backfilling, inspect the entire line in the presence of the Architect/Engineer's representative with an electronic holiday detector. Any defects in the protective coatings shall be repaired in accordance with requirements for original coatings.
6. Coat flange bolts and nuts in pits and below ground at the time of installation with a corrosion protective coating.

E. Sanitary and Storm Piping:

1. Install all sanitary and storm piping inside the building with a slope as shown on the drawings.
2. Install horizontal offset at all connections to roof drains to allow for pipe expansion.
3. Slope sanitary and storm piping outside the building to meet invert elevations shown on drawings and to maintain a minimum velocity of 2 feet per second.
4. Starter fittings with internal baffles are not permitted.

3.5 PIPE ERECTION AND LAYING

A. Carefully inspect all pipe, fittings, valves, equipment and accessories before installation. Any items that are unsuitable, cracked or otherwise defective shall be removed from the job immediately.

B. All pipe, fittings, valves, equipment and accessories shall have factory applied markings, stampings, or nameplates with sufficient data to determine their conformance with specified requirements.

C. Exercise care at every stage of storage, handling, laying and erecting to prevent entry of foreign matter into piping, fittings, valves, equipment and accessories. Do not install any item that is not clean.

D. Until system is fully operational, all openings in piping and equipment shall be kept closed except when actual work is being performed on that item or system. Closures shall be plugs, caps, blind flanges or other items specifically designed and intended for this purpose.

E. Run pipes straight and true, parallel to building lines with minimum use of offsets and couplings. Provide only offsets required to provide needed headroom or clearance and to provide needed flexibility in pipe lines.

F. Make changes in direction of pipes only with fittings or pipe bends. Changes in size only with fittings. Do not use miter fittings, face or flush bushings, or street elbows. All fittings shall be of the long radius type, unless otherwise shown on the drawings or specified.

G. Provide flanges or unions at all final connections to equipment, traps and valves.

H. Arrange piping and connections so equipment served may be totally removed without disturbing piping beyond final connections and associated shutoff valves.

I. Use full and double lengths of pipe wherever possible.

J. Unless otherwise indicated, install all piping, including shutoff valves and strainers, to coils, pumps and other equipment at line size with reduction in size being made only at control valve or equipment.

K. Cut all pipe to exact measurement and install without springing or forcing except in the case of expansion loops where cold springing is indicated on the drawings.

L. Underground pipe shall be laid in dry trenches maintained free of accumulated water. Refer to Section 22 0500 for Excavation, Fill, Backfill and Compaction requirements.

M. Unless otherwise indicated, branch take-offs shall be from top of mains or headers at either a 45° or 90° angle from the horizontal plane for air lines, and from top, bottom or side for liquids.

N. Do not use geotextile fabric with footing tile if silt content of soil exceeds 40% or if clay content exceeds 50%. The fabric shall be installed around 1" river rock or 2" limestone.

3.6 DRAINING AND VENTING

A. Unless otherwise indicated on the drawings, all horizontal water lines, including branches, shall pitch 1" in 40 feet to low points for complete drainage, removal of condensate and venting.

B. Maintain accurate grade where pipes pitch or slope for venting and drainage. No pipes shall have pockets due to changes in elevation.

C. Provide drain valves at all low points of water piping systems for complete or sectionalized draining.

D. Use eccentric reducing fittings on horizontal runs when changing size of pipes for proper drainage and venting. Install gravity drain pipes with bottom of pipe and eccentric reducers in a continuous line; all other liquid lines with top of pipe and eccentric reducers in a continuous line.

E. Provide air vents at high points and wherever else required to eliminate air in all water piping systems.

F. Install air vents in accessible locations. If necessary to trap and vent air in a remote location, install an 1/8" pipe from the tapping location to an accessible location and terminate with a venting device.

G. All vent and drain piping shall be of same materials and construction for the service involved.

3.7 PLUMBING VENTS

A. Vent as shown on the drawings and in accordance with all codes having jurisdiction.

3.8 JOINING OF PIPE

A. Mechanical Press Connection (Copper and Stainless Steel Pipe):

1. Copper press fitting shall be made in accordance with the manufacturer's installation instructions.
2. Fully insert tubing into the fitting and mark tubing.
3. Prior to making connection, the fitting alignment shall be checked against the mark made on the tube to ensure the tubing is fully engaged in the fitting.
4. Joint shall be pressed with a tool approved by the manufacturer.
5. Installers shall be trained by manufacturer’s personnel or representative. Provide documentation upon request.

B. Hub and Spigot Joints - Sanitary Pipe and Storm Pipe (Cast Iron and Stainless Steel Pipe):

1. Lead and Oakum Joints: Pack joint with oakum made of vegetable fiber, cotton, or hemp. Pour joint with molten lead up to top of hub. Ensure leak-free joints by working joint with inside and outside caulking irons.
2. Compression Gasket Joints: Joint shall be one-piece double seal compression type gasket made specifically for joining cast iron soil pipe. Gasket shall be neoprene, permitting joint to flex as much as 5 degrees without loss of seal. Gasket shall be extra heavy weight class, conforming to ASTM C-564.

C. No-Hub Sleeve Gaskets (No-Hub) (Cast Iron Pipe):

1. Gasket shall be heavy weight class, conforming to ASTM C564.
2. The gasket shall have an internal center stop.
3. The gasket shall be covered by a stainless steel band secured with a minimum of four stainless steel bands per fitting/joint.
4. Sleeve gaskets shall be installed in accordance with the manufacturer's installation instructions.

END OF SECTION 22 1000

SECTION 23 0500 - BASIC HVAC REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Requirements applicable to all Division 23 Sections. Also refer to Division 01 - General Requirements.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 SCOPE OF WORK

A. This Specification and the associated drawings govern the furnishing, installing, testing and placing into satisfactory operation the Mechanical Systems.

B. Each Contractor shall provide all new materials indicated on the drawings and/or in these specifications, and all items required to make the portion of the Mechanical Work a finished and working system.

C. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

D. Scope of Work:

1. Plumbing Work: Refer to Section 22 0500 "Basic Plumbing Requirements".
2. Air Conditioning and Ventilating Work shall include, but is not necessarily limited to:

    a. Modify existing air terminals to accommodate new floor plan and new ceiling.

3. Temperature Control Work shall include, but is not necessarily limited to:

    a. Relocate existing thermostats.

4. Fire Protection Work: Refer to Section 21 0500 "Basic Fire Suppression Requirements".

1.3 WORK SEQUENCE

A. All work that will produce excessive noise or interference with normal building operations, as determined by the Owner, shall be scheduled with the Owner. It may be necessary to schedule such work during unoccupied hours. The Owner reserves the right to determine when restricted construction hours will be required.

1.4 DIVISION OF WORK BETWEEN MECHANICAL, ELECTRICAL & CONTROL CONTRACTORS

A. Definitions:

1. "Mechanical Contractors" refers to the following:

    a. Plumbing Contractor.
    b. Air Conditioning and Ventilating Contractor.

c. Temperature Control Contractor.
d. Fire Protection Contractor.

2. Motor Control Wiring: The wiring associated with the remote operation of the magnetic coils of magnetic motor starters or relays, or the wiring that permits direct cycling of motors by means of devices in series with the motor power wiring. In the latter case the devices are usually single phase and are usually connected to the motor power wiring through a manual motor starter having "Manual-Off-Auto" provisions.
3. Control devices such as start-stop push buttons, thermostats, pressure switches, flow switches, relays, etc., generally represent the types of equipment associated with motor control wiring.
4. Motor control wiring is single phase and usually 120 volts. In some instances, the voltage will be the same as the motor power wiring. Generally, where the motor power wiring exceeds 120 volts, a control transformer is used to give a control voltage of 120 volts.
5. Temperature Control Wiring: The wiring associated with the operation of a motorized damper, solenoid valve or motorized valve, etc., either modulating or two-position, as opposed to wiring which directly powers or controls a motor used to drive equipment such as fans, pumps, etc.

   a. This wiring will be from a 120 volt source and may continue as 120 volt, or be reduced in voltage (24 volt) in which case a control transformer shall be furnished as part of the temperature control wiring.

6. Control Motor: An electric device used to operate dampers, valves, etc. It may be two-position or modulating. Conventional characteristics of such a motor are 24 volts, 60 cycles, 1 phase, although other voltages may be encountered.
7. Voltage is generally specified and scheduled as distribution voltage. Motor submittals may be based on utilization voltage if it corresponds to the correct distribution voltage.

Distribution/Nominal Voltage	Utilization Voltage
120	115
208	200
240	230
277	265
480	460

B. General:

1. The purpose of these Specifications is to outline the Electrical and Mechanical Contractor's responsibilities related to electrical work required for items such as temperature controls, mechanical equipment, fans, chillers, compressors and the like. The exact wiring requirements for much of the equipment cannot be determined until the systems have been selected and submittals reviewed. Therefore, the electrical drawings show only known wiring related to such items. All wiring not shown on the electrical drawings, but required for mechanical systems, is the responsibility of the Mechanical Contractor.
2. Where the drawings require the Electrical Contractor to wire between equipment furnished by the Mechanical Contractor, such wiring shall terminate at terminals provided in the equipment. The Mechanical Contractor shall provide complete electrical power/controls wiring diagrams and supervision to the Electrical Contractor and designate the terminal numbers for correct wiring.
3. All electrical work shall conform to the National Electrical Code. All provisions of the Electrical Specifications concerning wiring, protection, etc., apply to wiring provided by the Mechanical Contractor unless noted otherwise.

4. Control low (24V) and control line (120V) voltage wiring, conduit, and related switches and relays required for the automatic control and/or interlock of motors and equipment, including final connection, are to be furnished and installed under Divisions 21, 22 and 23. Materials and installation to conform to Class 1 or 2 requirements.
5. All Contractors shall establish utility elevations prior to fabrication and shall coordinate their material and equipment with other trades. When a conflict arises, priority is as follows:

    a. Light fixtures.
    b. Gravity flow piping, including steam and condensate.
    c. Electrical busduct.
    d. Sheet metal.
    e. Electrical cable trays, including access space.
    f. Sprinkler piping and other piping.
    g. Electrical conduits and wireway.

C. Mechanical Contractor's Responsibility:

1. Assumes all responsibility for the Temperature Control wiring, when the Temperature Control Contractor is a Subcontractor to the Mechanical Contractor.
2. Shall verify all existing equipment sizes and capacities where units are to be modified, moved or replaced. Contractor shall notify Architect/Engineer of any discrepancies prior to ordering new units or replacement parts, including replacements of equipment motors.
3. Temperature Control Subcontractor's Responsibility:

    a. Wiring of all devices needed to make the Temperature Control System functional.
    b. Verifying any control wiring on the electrical drawings as being by the Electrical Contractor. All wiring required for the Control System, but not shown on the electrical drawings, is the responsibility of the Temperature Control Subcontractor.
    c. Coordinating equipment locations (such as relays, transformers, etc.) with the Electrical Contractor, where wiring of the equipment is by the Electrical Contractor.

4. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

D. Electrical Contractor's Responsibility:

1. Provides all combination starters, manual starters and disconnect devices shown on the Electrical Drawings or indicated to be by the Electrical Contractor on the Mechanical Drawings or Specifications.
2. Installs and wires all remote control devices furnished by the Mechanical Contractor or Temperature Control Subcontractor when so noted on the Electrical Drawings.
3. Provides motor control and temperature control wiring, where so noted on the drawings.
4. Coordinate with the Mechanical Contractor for size of motors and/or other electrical devices involved with repair or replacement of existing equipment.
5. Furnishes, installs and connects all relays, etc., for automatic shutdown of certain fans upon actuation of the Fire Alarm System as indicated and specified in Division 28.
6. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

1.5 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human interpretation. This representation may include imperfect data, interpreted codes, utility guidelines, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Design Team any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.
2. The Contractor shall resolve all reported deficiencies with the Architect/Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Design Team will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers are acceptable.
2. All Contractors and subcontractors shall employ only workers skilled in their trades.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the State of Iowa's Codes, Laws, Ordinances and other regulations having jurisdiction.
2. If there is a discrepancy between the codes and regulations and these specifications, the Architect/Engineer shall determine the method or equipment used.
3. If the Contractor notes, at the time of bidding, that any parts of the drawings or specifications do not comply with the codes or regulations, Contractor shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time for this procedure, Contractor shall submit with the proposal a separate price to make the system comply with the codes and regulations.
4. All changes to the system made after letting of the contract, to comply with codes or requirements of Inspectors, shall be made by the Contractor without cost to the Owner.
5. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
6. All rotating shafts and/or equipment shall be completely guarded from all contact. Partial guards and/or guards that do not meet all applicable OSHA standards are not acceptable. Contractor is responsible for providing this guarding if it is not provided with the equipment supplied.

D. Permits, Fees, Taxes, Inspections:

1. Procure all applicable permits and licenses.
2. Abide by all laws, regulations, ordinances, and other rules of the State or Political Subdivision where the work is done, or as required by any duly constituted public authority.
3. Pay all charges for permits or licenses.
4. Pay all fees and taxes imposed by the State, Municipal and/or other regulatory bodies.
5. Pay all charges arising out of required inspections by an authorized body.
6. Pay all charges arising out of required contract document reviews associated with the project and as initiated by the Owner or authorized agency/consultant.

7. Where applicable, all fixtures, equipment and materials shall be approved or listed by Underwriter's Laboratories, Inc.

E. Examination of Drawings:

1. The drawings for the mechanical work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.
2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of pipes and ducts to best fit the layout of the job.
3. Scaling of the drawings is not sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in indicated arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as fittings, boxes, valves, unions, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either on the drawings or in the specifications, it shall be included in this contract.
7. Determination of quantities of material and equipment required shall be made by the Contractor from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater number shall govern.
8. Where used in mechanical documents, the word "furnish" shall mean supply for use, the word "install" shall mean connect complete and ready for operation, and the word "provide" shall mean to supply for use and connect complete and ready for operation.

    a. Any item listed as furnished shall also be installed, unless otherwise noted.
    b. Any item listed as installed shall also be furnished, unless otherwise noted.

F. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any materials or fabricating any supports, pipes or ducts.

G. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing Revit.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

1.6 SCHEDULE OF VALUES

A. The requirements herein are in addition to the provisions of Division 01.

B. Format:

1. Use AIA Document Continuation Sheets G703 or another similar form approved by the Owner and Architect/Engineer.
2. Submit in Excel format.
3. Support values given with substantiating data.

C. Preparation:

1. Itemize work required by each specification section and list all providers. All work provided by subcontractors and major suppliers shall be listed on the Schedule of Values. List each subcontractor and supplier by company name.
2. Break down all costs into:

    a. Material: Delivered cost of product with taxes paid.
    b. Labor: Labor cost, excluding overhead and profit.

D. Update Schedule of Values when:

1. Indicated by Architect/Engineer.
2. Change of subcontractor or supplier occurs.
3. Change of product or equipment occurs.

1.7 PRODUCT DELIVERY, STORAGE, HANDLING & MAINTENANCE

A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage. Keep materials clean, dry and free from harmful conditions. Immediately remove any materials that become wet or that are suspected of becoming contaminated with mold or other organisms.

B. Keep all bearings properly lubricated and all belts properly tensioned and aligned.

C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Mechanical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.

D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.8 NETWORK / INTERNET CONNECTED EQUIPMENT

A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

1.9 WARRANTY

A. Provide one-year warranty, unless otherwise noted, to the Owner for all fixtures, equipment, materials, and workmanship.

B. The warranty period for all work in this Division of the specifications shall commence on the date of final acceptance, unless a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.

C. Warranty requirements shall extend to correction, without cost to the Owner, of all Work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage resulting from defects or nonconformance with contract documents.

1.10 INSURANCE

A. Contractor shall maintain insurance coverage as set forth in Division 0 of these specifications.

1.11 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the scheduled manufacturer is the basis for job design and establishes the quality required.

B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections, piping and ductwork connections and arrangement, plumbing connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer not later than ten days prior to the bid opening.

D. This Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractors part or on the part of other Contractors whose work is affected.

E. This Contractor may list voluntary add or deduct prices for alternate materials on the bid form. These items will not be used in determining the low bidder.

F. All material substitutions requested later than ten (10) days prior to bid opening must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 ENGINEER OBSERVATION OF WORK

A. The Contractor shall provide seven (7) calendar days' notice to the Architect/Engineer prior to:

1. Covering exterior walls, interior partitions and chases.
2. Installing hard or suspended ceilings and soffits.

B. The Architect/Engineer will have the opportunity to review the installation and provide a written report noting deficiencies requiring correction. The Contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

C. Above-Ceiling Final Observation

1. All work above the ceilings must be complete prior to the Architect/Engineer's review. This includes, but is not limited to:

    a. Diffusers, registers and grilles are installed and connected to ductwork.

2. In order to prevent the Above-Ceiling Final Observation from occurring too early, the Contractor shall review the status of the work and certify, in writing, that the work is ready for the Above-Ceiling Final Observation.
3. It is understood that if the Architect/Engineer finds the ceilings have been installed prior to this review and prior to 7 days elapsing, the Architect/Engineer may not recommend further payments to the contractor until such time as full access has been provided.

3.3 RECORD DOCUMENTS

A. The following paragraphs supplement Division 01 requirements.

B. Maintain at the job site a separate and complete set of mechanical drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.

C. Mark drawings to indicate revisions to piping and ductwork, size and location, both exterior and interior; including locations of coils, dampers, other control devices, filters, and other units requiring periodic maintenance or repair; actual equipment locations, dimensioned from column lines; actual inverts and locations of underground piping; concealed equipment, dimensioned from column lines; mains and branches of piping systems, with valves and control devices located and numbered, concealed unions located, and with items requiring maintenance located (e.g., traps, strainers, expansion compensators, tanks, etc.); Change Orders; concealed control system devices.

D. Refer to Section 23 0900 for additional requirements for Temperature Control documents.

E. Mark specifications to show approved substitutions; Change Orders, and actual equipment and materials used.

F. Record changes daily and keep the marked drawings available for the Architect/Engineer's examination at any normal work time.

G. Upon completing the job, and before final payment is made, give the marked-up drawings to the Architect/Engineer.

3.4 PAINTING

A. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available.

B. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor.

C. Equipment cabinets, casings, covers, metal jackets, etc., in equipment rooms or concealed spaces, shall be furnished in standard or prime finish, free from scratches, abrasions, chips, etc.

D. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chips, etc. If color option is specified or is standard to the unit, this Contractor shall, before ordering, verify with the Architect/Engineer the color preference and furnish this color.

3.5 ADJUST AND CLEAN

A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project. Clean all foreign paint, grease, oil, dirt, labels, stickers, and other foreign material from all equipment.

B. Clean all drain pans and areas where moisture is present. Immediately report any mold, biological growth, or water damage.

C. Remove all rust, scale, dirt, oils, stickers and thoroughly clean exterior of all exposed bare metal ductwork, piping, hangers, and accessories.

D. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.6 SPECIAL REQUIREMENTS

A. All equipment shall be installed in such a way to maximize access to parts needing service or maintenance. Review the final field location, placement, and orientation of equipment with the Owner's designated representative prior to setting equipment.

B. Installation of equipment or devices without regard to coordination of access requirements and confirmation with the Owner's designated representative will result in removal and reinstallation of the equipment at the Contractor's expense.

3.7 IAQ MAINTENANCE FOR OCCUPIED FACILITIES UNDER CONSTRUCTION

A. Contractors shall make all reasonable efforts to prevent construction activities from affecting the air quality of the occupied areas of the building or outdoor areas near the building. These measures shall include, but not be limited to:

1. All contractors shall endeavor to minimize the amount of contaminants generated during construction. Methods to be employed shall include, but not be limited to:

    a. Minimizing the amount of dust generated.
    b. Reducing solvent fumes and VOC emissions.
    c. Maintain good housekeeping practices, including sweeping and periodic dust and debris removal. There should be no visible haze in the air.
    d. Protect stored on-site and installed absorptive materials from moisture damage.

2. Request that the Owner designate an IAQ representative.
3. Review and receive approval from the Owner's IAQ representative for all IAQ-related construction activities and negative pressure containment plans.
4. Inform the IAQ representative of all conditions that could adversely impact IAQ, including operations that will produce higher than normal dust production or odors.
5. Schedule activities that may cause IAQ conditions that are not acceptable to the Owner's IAQ representative during unoccupied periods.
6. Request copies of and follow all of the Owner's IAQ and infection control policies.
7. Unless no other access is possible, the entrance to construction site shall not be through the existing facility.
8. To minimize growth of infectious organisms, do not permit damp areas in or near the construction area to remain for over 24 hours.
9. In addition to the criteria above, provide measures as recommended in the SMACNA "IAQ Guidelines for Occupied Buildings Under Construction".
10. If permanently installed air handlers are used to serve both construction and occupied areas, all return grilles throughout construction areas shall be sealed to prevent air from construction areas being supplied to occupied areas.
11. If permanently installed air handlers are used during construction to serve only construction areas and do not supply air to adjacent occupied areas, MERV 8 filtration media shall be used to protect each return air grille or opening. The intent of this will be to prevent construction dust and debris from entering any return or supply air ductwork in the facility. All filtration media shall be replaced immediately prior to occupancy.
12. Construction areas shall be maintained at a negative pressure at all times during construction. When areas are under construction, HEPA filtered exhaust fan(s) shall be installed in sufficient quantities as required to maintain construction areas at sufficient negative pressure as called for in the Owner's Infection Control Risk Assessment (ICRA). HEPA filtered exhaust fan discharge shall be ducted either outdoors or back into designated hospital areas as called for in the Owner's ICRA.

13. For each area under construction, the Contractor shall install a negative pressure indicator equivalent to Lamiflow Model L-102F as manufactured by Lamiflow Technologies. Contractor shall regularly monitor and record the negative pressure condition of the construction areas as called for in the Owner's ICRA.

3.8 MAINTAINING CLEAN DUCTWORK THROUGHOUT CONSTRUCTION

A. Throughout the duration of construction, all ductwork shall be capped or sealed with sheet metal caps, polyethylene film, or other airtight protective to keep dust, dirt, and construction debris out of ducts. Similar means shall be used to seal air-side connections of HVAC equipment to include, but not limited to, air handling units, fans, terminal air boxes, fan coil units, cabinet heaters, blower coils, and the like.

B. When air terminal devices are installed, contractors shall seal all supply, return, and exhaust grilles with polyethylene film or other airtight protective to keep dust, dirt, and construction debris out of ducts.

C. Should HVAC equipment be started during construction, Contractor shall remove airtight protectives and shall install one-inch thick MERV 8 filter media over all return and exhaust grilles to prevent dust, dirt, and construction debris from entering ductwork. Filter media shall cover the entire grille face and shall be secured such that air cannot bypass filter media.

D. Should filter media become laden with dust and dirt, Contractor shall replace filter media with new media to prevent damage to air distribution system and equipment.

E. The following steps shall be taken during testing, adjusting, and balancing of each air system:

1. All construction activities in all spaces served by the air system shall stop.
2. All airtight protectives and temporary filter media shall be removed from all portions of the air system.
3. Testing, adjusting, and balancing work shall not commence until all construction activity is stopped and all airtight protectives and temporary filter media is removed.
4. Once testing, adjusting, and balancing work is complete for the air system, airtight protectives or temporary filter media shall be installed over all ductwork openings and air terminals on the air system prior to resuming construction activities in any spaces served by the air system.

F. The Owner shall agree the building is sufficiently clean prior to the removal of any filtration media and airtight protectives from air terminal devices.

END OF SECTION 23 0500

SECTION 23 0505 - HVAC DEMOLITION FOR REMODELING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Mechanical demolition.

B. Cutting and Patching.

PART 2 - PRODUCTS

2.1 MATERIALS AND EQUIPMENT

A. Materials and equipment shall be as specified in individual Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

A. THE DRAWINGS ARE INTENDED TO INDICATE THE GENERAL SCOPE OF WORK AND DO NOT SHOW EVERY PIPE, DUCT, OR PIECE OF EQUIPMENT THAT MUST BE REMOVED. THE CONTRACTOR SHALL VISIT THE SITE AND VERIFY CONDITIONS PRIOR TO SUBMITTING A BID.

B. Where walls, ceilings, etc., are shown as being removed on general drawings, the Contractor shall remove all mechanical equipment, devices, fixtures, piping, ducts, systems, etc., from the removed area.

C. Where ceilings, walls, partitions, etc., are temporarily removed and replaced by others, This Contractor shall remove, store, and replace equipment, devices, fixtures, pipes, ducts, systems, etc.

D. Verify that abandoned utilities serve only abandoned equipment or facilities. Extend services to facilities or equipment that shall remain in operation following demolition.

E. Coordinate work with all other Contractors and the Owner. Schedule removal of equipment to avoid conflicts.

F. This Contractor shall verify all existing equipment sizes and capacities where equipment is scheduled to be replaced or modified, prior to ordering new equipment.

G. Bid submittal shall mean the Contractor has visited the project site and verified existing conditions and scope of work.

3.2 PREPARATION

A. Disconnect mechanical systems in walls, floors, and ceilings scheduled for removal.

B. Provide temporary connections to maintain existing systems in service during construction. When work must be performed on operating equipment, use personnel experienced in such operations.

C. Existing Heating System: Maintain existing system in service until new system is complete and ready for service. Drain system only to make switchovers and connections. Obtain permission from the Owner at least 48 hours before partially or completely draining system. Minimize outage duration.

3.3 DEMOLITION AND EXTENSION OF EXISTING MECHANICAL WORK

A. Demolish and extend existing mechanical work under provisions of Division 2 and this Section.

B. Remove, relocate, and extend existing installations to accommodate new construction.

C. Remove abandoned ducts and piping to source of supply and/or main lines.

D. Remove exposed abandoned pipes and ducts, including abandoned pipes and ducts above accessible ceilings. Cut ducts flush with walls and floors, cap duct that remains, and patch surfaces. Cut pipes above ceilings, below floors and behind walls. Cap remaining lines. Repair building construction to match original. Remove all clamps, hangers, supports, etc. associated with pipe and duct removal.

E. Disconnect and remove mechanical devices and equipment serving equipment that has been removed.

F. Repair adjacent construction and finishes damaged during demolition and extension work.

G. Maintain access to existing mechanical installations which remain. Modify installation or provide access panels as appropriate.

H. Remove unused sections of supply and return air ductwork back to mains. Patch opening with sheet metal and seal airtight. Patch existing insulation to match existing. Where existing ductwork is to be capped and reused, locate the end cap within 6" of the last branch. End caps shall be 3" pressure class and seal class "A".

I. Extend existing installations using materials and methods compatible with existing installations, or as specified.

3.4 CUTTING AND PATCHING

A. This Contractor is responsible for all penetrations of existing construction required to complete the work of this project. Refer to Section 23 0529 for additional requirements.

B. Penetrations in existing construction should be reviewed carefully prior to proceeding with any work.

C. Penetrations shall be neat and clean with smooth and/or finished edges. Core drill where possible for clean opening.

D. Repair existing construction as required after penetration is complete to restore to original condition. Use similar materials and match adjacent construction unless otherwise noted or agreed to by the Architect/Engineer prior to start of work.

E. Floor slabs may contain conduit systems. This Contractor is responsible for taking any measures required to ensure no conduits or other services are damaged. This includes x-ray or similar non-destructive means.

F. This Contractor is responsible for all costs incurred in repair, relocations, or replacement of any cables, conduits, or other services if damaged without proper investigation.

3.5 CLEANING AND REPAIR

A. Clean and repair existing materials and equipment which remain or are to be reused.

B. Clean all systems adjacent to project which are affected by the dust and debris caused by this construction.

C. MECHANICAL ITEMS REMOVED AND NOT RELOCATED REMAIN THE PROPERTY OF THE OWNER. CONTRACTOR SHALL PLACE ITEMS RETAINED BY THE OWNER IN A LOCATION COORDINATED WITH THE OWNER. THE CONTRACTOR SHALL DISPOSE OF MATERIAL THE OWNER DOES NOT WANT TO REUSE OR RETAIN FOR MAINTENANCE PURPOSES.

END OF SECTION 23 0505

SECTION 26 0500 - BASIC ELECTRICAL REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Requirements applicable to all Division 26 Sections. Also refer to Division 1 - General Requirements. This section is also applicable to Interior Communications Pathways Section 27 0528. This section is also applicable to Fire Alarm and Detection Systems Section 28 3100.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

1.3 SCOPE OF WORK

A. This Specification and the associated drawings govern furnishing, installing, testing and placing into satisfactory operation the Electrical Systems.

B. The Contractor shall furnish and install all new materials as indicated on the drawings, and/or in these specifications, and all items required to make the portion of the Electrical Work a finished and working system.

C. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

D. Description of Systems shall be as follows:

1. Electrical power system to and including luminaires, equipment, motors, devices, etc.
2. Fire alarm system.
3. Wiring of equipment furnished by others.
4. Removal work and/or relocation and reuse of existing systems and equipment.
5. Technology Systems as described in Division 27/28 and on the T-series documents as described in the Suggested Matrix of Scope Responsibility.
6. Furnish and install firestopping systems for penetrations of fire-rated construction associated with this Contractor's work.

E. Work Not Included:

1. Telecommunications cabling will be by Division 27, in raceways and conduits furnished and installed as part of the Electrical work.
2. Temperature control wiring for plumbing and HVAC equipment (unless otherwise indicated) will be by other Contractors.

1.4 DIVISION OF WORK BETWEEN MECHANICAL, ELECTRICAL, and CONTROL CONTRACTORS

A. Division of work is the responsibility of the Prime Contractor. Any scope of work described at any location on the contract document shall be sufficient for including said requirement in the project. The Prime Contractor shall be solely responsible for determining the appropriate subcontractor for the described scope. In no case shall the project be assessed an additional cost for scope that is described on the contract documents on bid day. The following division of responsibility is a guideline based on typical industry practice.

B. Definitions:

1. "Mechanical Contractors" refers to the Contractors listed in Division 21/22/23 of this Specification.
2. "Technology Contractors" refers to the Contractors furnishing and installing systems listed in Division 27/28 of this Specification.
3. Motor Power Wiring: The single phase or 3 phase wiring extending from the power source (transformer, panelboard, feeder circuits, etc.) through disconnect switches and motor controllers to, and including the connections to the terminals of the motor.
4. Motor Control Wiring: The wiring associated with the remote operation of the magnetic coils of magnetic motor starters or relays, or the wiring that permits direct cycling of motors by means of devices in series with the motor power wiring. In the latter case, the devices are usually single phase, have "Manual-Off-Auto" provisions, and are usually connected into the motor power wiring through a manual motor starter.
5. Control devices such as start-stop push buttons, thermostats, pressure switches, flow switches, relays, etc., generally represent the types of equipment associated with motor control wiring.
6. Motor control wiring is single phase and usually 120 volts. In some instances, the voltage will be the same as the motor power wiring. When the motor power wiring exceeds 120 volts, a control transformer is usually used to give a control voltage of 120 volts.
7. Temperature Control Wiring: The wiring associated with the operation of a motorized damper, solenoid valve or motorized valve, etc., either modulating or two-position, as opposed to wiring that directly powers or controls a motor used to drive equipment such as fans, pumps, etc. This wiring will be from a 120-volt source and may continue as 120 volt, or be reduced in voltage (24 volt), in which case a control transformer shall be furnished as part of the temperature control wiring.
8. Control Motor: An electric device used to operate dampers, valves, etc. It may be two-position or modulating. Conventional characteristics of such a motor are 24 volts, 60 cycles, 1 phase, although other voltages may be encountered.
9. Low Voltage Technology Wiring: The wiring associated with the technology systems, used for analog or digital signals between equipment.
10. Telecommunications/Technology Rough-in: Relates specifically to the backboxes, necessary plaster rings and other miscellaneous hardware required for the installation or mounting of telecommunications/technology information outlets.

C. General:

1. The purpose of these Specifications is to outline the Electrical and Mechanical Contractors' responsibilities related to electrical work required for items such as temperature controls, mechanical equipment, fans, chillers, compressors, etc. The exact wiring requirements for much of the equipment cannot be determined until the systems have been selected and submittals approved. Therefore, the electrical drawings show only known wiring related to such items. All wiring not shown on the electrical drawings, but required for mechanical systems, is the responsibility of the Mechanical Contractor.

2. Where the drawings require the Electrical Contractor to wire between equipment furnished by the Mechanical Contractor, such wiring shall terminate at terminals provided in the equipment. The Mechanical Contractor shall furnish complete wiring diagrams and supervision to the Electrical Contractor and designate the terminal numbers for correct wiring.
3. The Electrical Contractor shall establish electrical utility elevations prior to fabrication and installation. The Electrical Contractor shall coordinate utility elevations with other trades. When a conflict arises, priority shall be as follows:

    a. Luminaires.
    b. Gravity flow piping, including steam and condensate.
    c. Sheet metal.
    d. Other piping.
    e. Conduits and wireway.

D. Mechanical Contractor's Responsibility:

1. Assumes responsibility for internal wiring of all equipment furnished by the Mechanical Contractor.
2. Assumes all responsibility for miscellaneous items furnished by the Mechanical Contractor that require wiring but are not shown on the electrical drawings or specified in the Electrical Specification. If items such as relays, flow switches, or interlocks are required to make the mechanical system function correctly or are required by the manufacturer, they are the responsibility of the Mechanical Contractor.
3. Assumes all responsibility for Temperature Control wiring, if the Temperature Control Contractor is a Subcontractor to the Mechanical Contractor.
4. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

E. Temperature Control Contractor's or Subcontractor's Responsibility:

1. Wiring of all devices needed to make the Temperature Control System functional.
2. Verifying any control wiring on the electrical drawings as being by the Electrical Contractor. All wiring required for the Control System, but not shown on the electrical drawings, is the responsibility of the Temperature Control Contractor or Subcontractor.
3. Coordinating equipment locations (such as PE's, EP's, relays, transformers, etc.) with the Electrical Contractor, where wiring of the equipment is by the Electrical Contractor.

F. Electrical Contractor's Responsibility:

1. Furnishes and installs all combination starters, manual starters and disconnect devices shown on the Electrical Drawings or indicated to be by the Electrical Contractor in the Mechanical Drawings or Specifications.
2. Installs and wires all remote-control devices furnished by the Mechanical Contractor or Temperature Control Contractor when so noted on the Electrical Drawings.
3. Furnishes and installs motor control and temperature control wiring, when noted on the drawings.
4. Furnishes, installs, and connects all relays, etc., for automatic shutdown of certain mechanical equipment (supply fans, exhaust fans, etc.) upon actuation of the Fire Alarm System.
5. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

G. General (Electrical/Technology):

1. "Electrical Contractor" as referred to herein shall be responsible for scope listed in Division 27/28 of this specification when the "Suggested Matrix of Scope Responsibility" indicated work shall be furnished and installed by the EC. Refer to the Contract Documents for this "Suggested Matrix of Scope Responsibility".
2. The purpose of these Specifications is to outline the Electrical and Technology Contractor's work responsibilities as related to Telecommunications Rough-in, conduit, cable tray, power wiring and Low Voltage Technology Wiring.
3. The exact wiring requirements for much of the equipment cannot be determined until the systems have been purchased and submittals approved. Therefore, only known wiring, conduits, raceways and electrical power related to such items is shown on the Technology drawings. Other wiring, conduits, raceways, junction boxes and electrical power not shown on the Technology Drawings but required for operation of the systems is the responsibility of the Technology Contractor and included in said Contractor's bid.
4. Where the Electrical Contractor is required to install conduit, conduit sleeves and/or power connections in support of Technology systems, the final installation shall not be until a coordination meeting between the Electrical Contractor and the Technology Contractor has convened to determine the exact location and requirements of the installation.
5. Where the Electrical Contractor is required to install cable tray that will contain Low Voltage Technology Wiring, installation shall not begin prior to a coordination review of the cable tray shop drawings by the Technology Contractor.

H. Technology Contractor's Responsibility:

1. Assumes all responsibility for the low voltage technology wiring of all systems, including cable support where open cable is specified.
2. Assumes all responsibility for all required backboxes, conduit and power connections not specifically shown as being furnished and installed by the Electrical Contractor on the "Suggested Matrix of Scope Responsibility".
3. Assumes all responsibility for providing and installing all ladder rack and other cable management hardware (as defined herein).
4. Responsible for providing the Electrical Contractor with the required grounding lugs or other hardware for each piece of technology equipment which is required to be bonded to the telecommunications ground bar.
5. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

1.5 QUALITY ASSURANCE

A. Contractor's Responsibility Prior to Submitting Pricing/Bid Data:

1. The Contractor is responsible for constructing complete and operating systems. The Contractor acknowledges and understands that the Contract Documents are a two-dimensional representation of a three-dimensional object, subject to human interpretation. This representation may include imperfect data, interpreted codes, utility guides, three-dimensional conflicts, and required field coordination items. Such deficiencies can be corrected when identified prior to ordering material and starting installation. The Contractor agrees to carefully study and compare the individual Contract Documents and report at once in writing to the Architect/Engineer any deficiencies the Contractor may discover. The Contractor further agrees to require each subcontractor to likewise study the documents and report at once any deficiencies discovered.

2. The Contractor shall resolve all reported deficiencies with the Architect/Engineer prior to awarding any subcontracts, ordering material, or starting any work with the Contractor's own employees. Any work performed prior to receipt of instructions from the Architect/Engineer will be done at the Contractor's risk.

B. Qualifications:

1. Only products of reputable manufacturers as determined by the Architect/Engineer are acceptable.
2. All Contractors and subcontractors shall employ only workmen who are skilled in their trades. At all times, the number of apprentices at the job site shall be less than or equal to the number of journeymen at the job site.

C. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the City of Des Moines Codes, Laws, Ordinances and other regulations having jurisdiction.
2. If there is a discrepancy between the codes and regulations and these specifications, the Architect/Engineer shall determine the method or equipment used.
3. If the Contractor notes, at the time of bidding, that any parts of the drawings or specifications do not comply with the codes or regulations, Contractor shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time for this procedure, Contractor shall submit with the proposal a separate price to make the system comply with the codes and regulations.
4. All changes to the system made after the letting of the contract to comply with codes or the requirements of the Inspector, shall be made by the Contractor without cost to the Owner.
5. If there is a discrepancy between manufacturer's recommendations and these specifications, the manufacturer's recommendations shall govern.
6. If there are no local codes having jurisdiction, the current issue of the National Electrical Code shall be followed.

D. Permits, Fees, Taxes, Inspections:

1. Procure all applicable permits and licenses.
2. Abide by all laws, regulations, ordinances, and other rules of the State or Political Subdivision where the work is done, or as required by any duly constituted public authority.
3. Pay all charges for permits or licenses.
4. Pay all fees and taxes imposed by State, Municipal, and other regulatory bodies.
5. Pay all charges arising out of required inspections by an authorized body.
6. Pay all charges arising out of required contract document reviews associated with the project and as initiated by the Owner or authorized agency/consultant.
7. Where applicable, all fixtures, equipment and materials shall be listed by Underwriter's Laboratories, Inc. or a nationally recognized testing organization.

E. Examination of Drawings:

1. The drawings for the electrical work are completely diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment, outlets, etc., and the approximate sizes of equipment.
2. Contractor shall determine the exact locations of equipment and rough-ins, and the exact routing of raceways to best fit the layout of the job. Conduit entry points for electrical equipment including, but not limited to, panelboards, switchboards, switchgear and unit substations, shall be determined by the Contractor unless noted in the contract documents.

3. Scaling of the drawings will not be sufficient or accurate for determining these locations.
4. Where job conditions require reasonable changes in arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
5. Because of the scale of the drawings, certain basic items, such as junction boxes, pull boxes, conduit fittings, etc., may not be shown, but where required by other sections of the specifications or required for proper installation of the work, such items shall be furnished and installed.
6. If an item is either shown on the drawings or called for in the specifications, it shall be included in this contract.
7. The Contractor shall determine quantities and quality of material and equipment required from the documents. Where discrepancies arise between drawings, schedules and/or specifications, the greater and better-quality number shall govern.
8. Where used in electrical documents the word "furnish" shall mean supply for use, the word "install" shall mean connect up complete and ready for operation, and the word "provide" shall mean to supply for use and connect up complete and ready for operation.
9. Any item listed as furnished shall also be installed unless otherwise noted.
10. Any item listed as installed shall also be furnished unless otherwise noted.

F. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing Revit.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG.
4. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
5. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
6. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
7. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
8. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

G. Field Measurements:

1. Verify all pertinent dimensions at the job site before ordering any conduit, conductors, wireways, bus duct, fittings, etc.

1.6 SUBMITTALS

A. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals list:

Referenced Specification Section	Submittal Item
26 05 35	Surface Raceways
26 09 33	Lighting Control Systems
26 27 26	Wiring Devices
26 51 19	LED Lighting
28 31 00	Fire Alarm and Detection Systems

General Submittal Procedures: In addition to the provisions of Division 1, the following are required:

2. Transmittal: Each transmittal shall include the following:

a. Date
b. Project title and number
c. Contractor's name and address
d. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
e. Description of items submitted and relevant specification number
f. Notations of deviations from the contract documents
g. Other pertinent data

3. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

a. Date
b. Project title and number
c. Architect/Engineer
d. Contractor and subcontractors' names and addresses
e. Supplier and manufacturer's names and addresses
f. Division of work (e.g., electrical, plumbing, heating, ventilating, etc.)
g. Description of item submitted (using project nomenclature) and relevant specification number
h. Notations of deviations from the contract documents
i. Other pertinent data
j. Provide space for Contractor's review stamps

4. Composition:

a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

5. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; wiring and control diagrams; dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
6. Contractor's Approval Stamp:

    a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
    b. Unstamped submittals will be rejected.
    c. The Contractor's review shall include, but not be limited to, verification of the following:

        1) Only approved manufacturers are used.
        2) Addenda items have been incorporated.
        3) Catalog numbers and options match those specified.
        4) Performance data matches that specified.
        5) Electrical characteristics and loads match those specified.
        6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
        7) Dimensions and service clearances are suitable for the intended location.
        8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.
        9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).

    d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
    e. The Contractor's approval stamp is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.

7. Submittal Identification and Markings:

    a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
    b. The Contractor shall clearly indicate the size, finish, material, etc.
    c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
    d. All marks and identifications on the submittals shall be unambiguous.

8. Schedule submittals to expedite the project. Coordinate submission of related items.
9. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
10. Reproduction of contract documents alone is not acceptable for submittals.
11. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
12. Submittals not required by the contract documents may be returned without review.

13. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
14. Submittals shall be reviewed and approved by the Architect/Engineer before releasing any equipment for manufacture or shipment.
15. Contractor's responsibility for errors, omissions or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
16. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.

    a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal.

17. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

B. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. Submittal file name: 26 XX XX.description.YYYYMMDD
    b. Transmittal file name: 26 XX XX.description.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.7 CHANGE ORDERS

A. A detailed material and labor takeoff shall be prepared for each change order, along with labor rates and markup percentages. Change orders shall be broken down by sheet or associated individual line item indicated in the change associated narrative, whichever provides the most detailed breakdown. Change orders with inadequate breakdown will be rejected.

B. Itemized pricing with unit cost shall be provided from all distributors and associated subcontractors.

C. Change order work shall not proceed until authorized.

1.8 PRODUCT DELIVERY, STORAGE, HANDLING and MAINTENANCE

A. Exercise care in transporting and handling to avoid damage to materials. Store materials on the site to prevent damage.

B. Keep all materials clean, dry and free from damaging environments.

C. Coordinate the installation of heavy and large equipment with the General Contractor and/or Owner. If the Electrical Contractor does not have prior documented experience in rigging and lifting similar equipment, he/she shall contract with a qualified lifting and rigging service that has similar documented experience. Follow all equipment lifting and support guidelines for handling and moving.

D. Contractor is responsible for moving equipment into the building and/or site. Contractor shall review site prior to bid for path locations and any required building modifications to allow movement of equipment. Contractor shall coordinate the work with other trades.

1.9 WARRANTY

A. Provide one-year warranty for all fixtures, equipment, materials, and workmanship.

B. The warranty period for all work in this specification Division shall commence on the date of Substantial Completion or successful system performance whichever occurs later. The warranty may also commence if a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization of the Owner. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner.

C. Warranty requirements extend to correction, without cost to the Owner, of all work found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage due to defects or nonconformance with contract documents excluding repairs required as a result of improper maintenance or operation, or of normal wear as determined by the Architect/Engineer.

1.10 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the manufacturer for which a catalog number is given is the basis for job design and establishes the quality.

B. Equivalent equipment manufactured by the other listed manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meet all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors. The Architect/Engineer shall make the final determination of whether a product is equivalent.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer via addendum. The Contractor assumes all costs incurred as a result of using the offered material, article or equipment, on the Contractors part or on the part of other Contractors whose work is affected.

D. Voluntary add or deduct prices for alternate materials may be listed on the bid form. These items will not be used in determining the low bidder. This Contractor assumes all costs incurred as a result of using the offered material or equipment on the Contractors part or on the part of other Contractors whose work is affected.

E. All material substitutions requested after the final addendum must be listed as voluntary changes on the bid form.

PART 2 - PRODUCTS

2.1 GENERAL

A. All items of material having a similar function (e.g., safety switches, panelboards, switchboards, contactors, motor starters, dry type transformers) shall be of the same manufacturer unless specifically stated otherwise on drawings or elsewhere in specifications.

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 ARCHITECT/ENGINEER OBSERVATION OF WORK

A. The contractor shall provide seven (7) calendar days' notice to the Architect/Engineer prior to:

1. Covering exterior walls, interior partitions and chases.
2. Installing hard or suspended ceilings and soffits.

B. The Architect/Engineer will review the installation and provide a written report noting deficiencies requiring correction. The contractor's schedule shall account for these reviews and show them as line items in the approved schedule.

C. Above-Ceiling Final Observation:

1. All work above the ceilings must be complete prior to the Architect/Engineer's review. This includes, but is not limited to:

    a. All junction boxes are closed and identified in accordance with Section 26 0553 Electrical Identification.
    b. Luminaires, including ceiling-mounted exit and emergency lights, are installed and operational.
    c. Luminaire whips are supported above the ceiling.

d. Conduit identification is installed in accordance with Section 26 0553 Electrical Identification.
e. Luminaires are suspended independently of the ceiling system when required by these contract documents.
f. All wall penetrations have been sealed.

2. To prevent the Above-Ceiling Final Observation from occurring too early, the Contractor shall review the status of the work and certify, in writing, that the work is ready for the Above-Ceiling Final Observation.
3. It is understood that if the Architect/Engineer finds the ceilings have been installed prior to this review and prior to seven days elapsing, the Architect/Engineer may not recommend further payments to the contractor until full access has been provided.

3.3 PROJECT CLOSEOUT

A. The following paragraphs supplement the requirements of Division 1.

B. Final Jobsite Observation:

1. To prevent the Final Jobsite Observation from occurring too early, the Contractor shall review the completion status of the project and certify that the job is ready for the final jobsite observation.
2. Attached to the end of this section is a typical list of items that represent the degree of job completeness expected prior to requesting a review. The Contractor shall sign the attached certification and return it to the Architect/Engineer so that the final observation can be scheduled.
3. It is understood that if the Architect/Engineer finds the job not ready for the final observation and additional trips and observations are required to bring the project to completion, the cost of the additional time and expenses incurred by the Architect/Engineer will be deducted from the Contractor's final payment.
4. Contractor shall notify Architect/Engineer 48 hours prior to installation of ceilings or lay-in ceiling tiles.

C. The following must be submitted before Architect/Engineer recommends final payment:

1. Operation and maintenance manuals with copies of approved shop drawings.
2. Record documents including marked-up or reproducible drawings and specifications.
3. A report documenting the instructions given to the Owner's representatives complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of this Contractor and shall be signed by the Owner's representatives.
4. Provide spare parts, maintenance, and extra materials in quantities specified in individual specification sections. Deliver to project site and place in location as directed and submit receipt to Architect/Engineer.
5. Inspection and testing report by the fire alarm system manufacturer.

D. Circuit Directories:

1. Provide custom typed circuit directory for each branch circuit panelboard. Provide updated custom typed circuit directory for each existing branch circuit panelboard with new or revised circuits per the scope of work. Label shall include equipment name or final approved room name, room number, and load type for each circuit (examples: SUMP SP-1 or ROOM 101 RECEPT). Revise directory to reflect circuit changes required to balance phase loads. Printed copies of the bid document panel schedules are not acceptable as circuit directories.

3.4 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Architect/Engineer's review and approval. The electronic copy shall be corrected as required to address the Architect/Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Architect/Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Architect/Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. O&M file name: O&M.div26.contractor.YYYYMMDD
    b. Transmittal file name: O&Mtransmittal.div26.contractor.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Architect, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.
3. Copies of all final approved shop drawings and submittals. Include Architect's/Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Copies of all factory inspections and/or equipment startup reports.
5. Copies of warranties.
6. Schematic wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.
7. Dimensional drawings of equipment.

8. Detailed parts lists with lists of suppliers.
9. Operating procedures for each system.
10. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
11. Repair procedures for major components.
12. Replacement parts and service material requirements for each system and the frequency of service required.
13. Instruction books, cards, and manuals furnished with the equipment.
14. Include record drawings of the one-line diagrams for each major system. The graphic for each piece of equipment shown on the one-line diagram shall be an active link to its associated Operation & Maintenance data.
15. Copies of all panel schedules in electronic Microsoft Excel spreadsheet (.xlsx) file. Each panelboard shall be a separate tab in the workbook.

3.5 INSTRUCTING THE OWNER'S REPRESENTATIVE

A. Adequately instruct the Owner's designated representatives in the maintenance, care, and operation of the complete systems installed under this contract.

B. Provide verbal and written instructions to the Owner's representatives by FACTORY PERSONNEL in the care, maintenance, and operation of the equipment and systems.

C. The instructions shall include:

1. Maintenance of equipment.
2. Start-up procedures for all major equipment.
3. Description of emergency system operation.

D. Notify the Architect/Engineer of the time and place for the verbal instructions to be given to the Owner's representative so a representative can be present if desired.

E. Minimum hours of instruction time for each item and/or system shall be as indicated in each individual specification section.

F. Operating Instructions:

1. Contractor is responsible for all instructions to the Owner's representatives for the electrical and specialized systems.
2. If the Contractor does not have staff that can adequately provide the required instructions, the Contractor shall include in the bid an adequate amount to reimburse the Owner for the Architect/Engineer to perform these services.

3.6 RECORD DOCUMENTS

A. The following paragraphs supplement Division 1 requirements.

B. Maintain at the job site a separate and complete set of electrical drawings and specifications with all changes made to the systems clearly and permanently marked in complete detail.

C. Mark drawings and specifications to indicate approved substitutions; Change Orders, and actual equipment and materials used. All Change Orders, RFI responses, Clarifications and other supplemental instructions shall be marked on the documents. Record documents that merely reference the existence of the above items are not acceptable. Should this Contractor fail to complete Record Documents as required by this contract, this Contractor shall reimburse Architect/Engineer for all costs to develop record documents that comply with this requirement. Reimbursement shall be made at the Architect/Engineer's hourly rates in effect at the time of work.

D. Record changes daily and keep the marked drawings available for the Architect/Engineer's examination at any normal work time.

E. Upon completing the job, and before final payment is made, give the marked-up drawings to the Architect/Engineer.

3.7 PAINTING

A. Paint all equipment that is marred or damaged prior to the Owner's acceptance. Paint and color shall match original equipment paint and shall be obtained from the equipment supplier if available. All equipment shall have a finished coat of paint applied unless specifically allowed to be provided with a prime coat only.

B. Equipment in finished areas that will be painted to match the room decor will be painted by others. Should this Contractor install equipment in a finished area after the area has been painted, the Contractor shall have the equipment and all its supports, hangers, etc., painted to match the room decor. Painting shall be performed as described in project specifications.

C. Equipment cabinets, casings, covers, metal jackets, etc., located in equipment rooms or concealed spaces, shall be furnished in standard finish, free from scratches, abrasions, chippings, etc.

D. Equipment in occupied spaces, or if standard to the unit, shall have a baked primer with baked enamel finish coat free from scratches, abrasions, chipping, etc. If color option is specified or is standard to the unit, verify with the Architect the color preference before ordering.

E. Paint all equipment in unfinished areas such as boiler room, mechanical spaces, and storage rooms. Equipment furnished with a suitable factory finish need not be painted; provided the factory applied finish is not marred or spattered. If so, equipment shall be refinished with the same paint as was factory applied.

F. All electrical conduit and equipment, fittings, hangers, structural supports, etc., in unfinished areas, such as equipment and storage room area, shall be painted two (2) coats of oil paint of colors selected by the Architect.

G. Do NOT paint electric conduits in crawl spaces, tunnels, or spaces above suspended ceilings except that where conduit is in a damp location give exposed threads at joints two coats of sealer after joint is made up.

H. After surfaces have been thoroughly cleaned and are free of oil, dirt or other foreign matter, paint all raceway and equipment with the following:

1. Bare Metal Surfaces - Apply one coat of metal primer suitable for the metal being painted. Finish with two coats of Alkyd base enamel paint.
2. Plastic Surfaces - Paint plastic surfaces with two coats of semi-gloss acrylic latex paint.

3.8 ADJUST AND CLEAN

A. Thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project.

B. Clean all foreign paint, grease, oil, dirt, labels, stickers, etc. from all equipment.

C. Remove all rubbish, debris, etc., accumulated during construction from the premises.

3.9 SYSTEM STARTING AND ADJUSTING

A. The electrical systems shall be complete and operating. System startup, testing, adjusting, and balancing to obtain satisfactory system performance is the responsibility of the Contractor. This includes all calibration and adjustment of electrical controls, balancing of loads, troubleshooting and verification of software, and final adjustments that may be needed.

B. Complete all manufacturer-recommended startup procedures and checklists to verify proper equipment operation and does not pose a danger to personnel or property.

C. All operating conditions and control sequences shall be tested during the start-up period. Testing all interlocks, safety shut-downs, controls, and alarms.

D. The Contractor, subcontractors, and equipment suppliers shall have skilled technicians to ensure that all systems perform properly. If the Architect/Engineer is requested to visit the job site for trouble shooting, assisting in start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period, through no fault of the design; the Contractor shall reimburse the Owner on a time and materials basis for services rendered at the Architect/Engineer's standard hourly rates in effect when the services are requested. The Contractor shall pay the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.10 FIELD QUALITY CONTROL

A. General:

1. Conduct all tests required during and after construction. Submit test results in NETA format, or equivalent form, that shows the test equipment used, calibration date, tester's name, ambient test conditions, humidity, conductor length, and results corrected to 40°C.
2. Supply necessary instruments, meters, etc., for the tests. Supply competent technicians with training in the proper testing techniques.
3. All cables and wires shall be tested for shorts and grounds following installation and connection to devices. Replace shorted or grounded wires and cables.
4. Any wiring device, electrical apparatus or luminaire, if grounded or shorted on any integral "live" part, shall have all defective parts or materials replaced.
5. Test cable insulation of service and panel feeder conductors for proper insulation values. Tests shall include the cable, all splices, and all terminations. Each conductor shall be tested and shall test free of short circuits and grounds and have an insulation value not less than Electrical Code Standards. Take readings between conductors, and between conductors and ground.
6. If the results obtained in the tests are not satisfactory, make adjustments, replacements, and changes as needed. Then repeat the tests, and make additional tests, as the Architect/Engineer or authority having jurisdiction deems necessary.

READINESS CERTIFICATION PRIOR TO FINAL JOBSITE OBSERVATION

To prevent the final job observation from occurring too early, we require that the Contractor review the completion status of the project and, by copy of this document, certify that the job is indeed ready for the final job observation. The following is a typical list of items that represent the degree of job completeness expected prior to your requesting a final job observation.

1. Penetrations of fire-rated construction fire sealed in accordance with specifications.
2. Electrical panels have updated typed circuit identification.
3. Operation and Maintenance manuals have been submitted as per Section 26 0500.
4. Bound copies of approved shop drawings have been submitted as per Section 26 0500.
5. Report of instruction of Owner's representative has been submitted as per Section 26 0500.
6. Fire alarm inspection and testing report has been submitted as per Sections 26 05 00 and 28 31 00.

Accepted by:

Prime Contractor _____

By _____ Date _____

Upon Contractor certification that the project is complete and ready for a final job observation, we require the Contractor to sign this agreement and return it to the Architect/Engineer so that the final observation can be scheduled.

It is understood that if the Architect/Engineer finds the job not ready for the final observation and that additional trips and observations are required to bring the project to completion, the costs incurred by the Architect/Engineers for additional time and expenses will be deducted from the Contractor's contract retainage prior to final payment at the completion of the job.

END OF SECTION 26 0500

SECTION 26 0503 - THROUGH PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Through-Penetration Firestopping.

1.2 QUALITY ASSURANCE

A. Manufacturer: Company specializing in manufacturing products specified in this Section.

B. Installer: Individuals performing work shall be certified by the manufacturer of the system selected for installation.

1.3 REFERENCES

A. UL 263 - Fire Tests of Building Construction and Materials

B. UL 723 - Surface Burning Characteristics of Building Materials

C. ANSI/UL 1479 - Fire Tests of Through Penetration Firestops

D. UL 2079 - Tests for Fire Resistance of Building Joint Systems

E. UL Fire Resistance Directory Through Penetration Firestop Systems (XHEZ)

F. Intertek / Warnock Hersey - Directory of Listed Products

G. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials

H. ASTM E814 - Standard Test Method for Fire Tests of Through-Penetration Firestops

I. 2015 International Building Code

1.4 DELIVERY, STORAGE, AND HANDLING

A. Store, protect and handle products on site. Accept material on site in factory containers and packing. Inspect for damage. Protect from deterioration or damage due to moisture, temperature changes, contaminants, or other causes. Follow manufacturer's instructions for storage.

B. Install material prior to expiration of product shelf life.

1.5 PERFORMANCE REQUIREMENTS

A. General: For penetrations through the following fire-resistance-rated constructions, including both empty openings and openings containing penetrating items, provide through-penetration firestop systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated.

1. Fire-resistance-rated walls including fire partitions, fire barriers, and smoke barriers.

2. Fire-resistance-rated horizontal assemblies including floors, floor/ceiling assemblies, and ceiling membranes of roof/ceiling assemblies.

B. Rated Systems: Provide through-penetration firestop systems with the following ratings determined per UL 1479:

1. F-Rated Systems: Provide through-penetration firestop systems with F-ratings indicated, but not less than that equaling or exceeding fire-resistance rating of constructions penetrated.

2. L-Rated Systems: Provide through-penetration firestop systems with L-ratings of not more than 5.0 cfm/sq.ft. at both ambient temperature and 400°F.

C. For through-penetration firestop systems exposed to light, traffic, moisture, or physical damage, provide products that, after curing, do not deteriorate when exposed to these conditions both during and after construction.

D. For through-penetration firestop systems exposed to view, provide products with flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

E. For through-penetration firestop systems in air plenums, provide products with flame-spread and smoke-developed indexes of less than 25 and 50, respectively, as determined per ASTM E 84.

1.6 WARRANTY

A. Provide one year warranty on parts and labor.

B. Warranty shall cover repair or replacement of firestop systems which fail in joint adhesion, cohesion, abrasion resistance, weather resistance, extrusion resistance, migration resistance, stain resistance, general durability, or appear to deteriorate in any manner not clearly specified by the manufacturer as an inherent quality of the material.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Products: Subject to compliance with requirements, provide one of the through-penetration firestop systems indicated for each application that are produced by one of the following manufacturers. All firestopping systems installed shall be provided by a single manufacturer.

1. 3M; Fire Protection Products Division
2. Hilti, Inc.
3. RectorSeal Corporation, Metacaulk
4. Tremco; Sealant/Weatherproofing Division
5. Johns-Manville
6. Specified Technologies Inc. (S.T.I.)
7. Spec Seal Firestop Products
8. AD Firebarrier Protection Systems
9. Wiremold/Legrand: FlameStopper
10. Dow Corning Corp
11. Fire Trak Corp
12. International Protective Coating Corp

2.2 THROUGH PENETRATION FIRESTOP SYSTEMS

A. Provide materials and systems classified by or listed by Intertek / Warnock Hersey to provide firestopping equal to time rating of construction being penetrated.

B. All firestopping materials shall be free of asbestos, lead, PCB's, and other materials that would require hazardous waste removal.

C. Firestopping shall be flexible to allow for normal penetrating item movement due to expansion and contraction.

D. Provide firestopping systems capable of supporting floor loads where systems are exposed to possible floor loading or traffic.

E. Provide firestopping systems allowing continuous insulation for all insulated pipes.

F. Provide firestopping systems classified by UL or listed by Intertek / Warnock Hersey for penetrations through all fire rated construction. Firestopping systems shall be selected from the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory Category XHEZ based on substrate construction and penetrating item size and material and shall fall within the range of numbers listed:

1. Combustible Framed Floors and Chase Walls - 1 or 2 Hour Rated:

   a. F Rating = Floor/Wall Rating
   b. L Rating = Penetrations in Smoke Barriers

Penetrating Item	UL System No.
No Penetrating Item	FC 0000-0999*
Metallic Pipe or Conduit	FC 1000-1999
Non-Metallic Pipe or Conduit	FC 2000-2999
Electrical Cables	FC 3000-3999
Cable Trays	FC 4000-4999
Insulated Pipes	FC 5000-5999
Bus Duct and Misc. Electrical	FC 6000-6999
Duct without Damper and Misc. Mechanical	FC 7000-7999
Multiple Penetrations	FC 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

2. Non-Combustible Framed Walls - 1 or 2 Hour Rated:

   a. F Rating = Wall Rating
   b. L Rating = Penetrations in Smoke Barriers

Penetrating Item	UL System No.
No Penetrating Item	WL 0000-0999*
Metallic Pipe or Conduit	WL 1000-1999
Non-Metallic Pipe or Conduit	WL 2000-2999
Electrical Cables	WL 3000-3999
Cable Trays	WL 4000-4999
Insulated Pipes	WL 5000-5999
Bus Duct and Misc. Electrical	WL 6000-6999
Duct without Damper and Misc. Mechanical	WL 7000-7999
Multiple Penetrations	WL 8000-8999

Penetrating Item	UL System No.

*Alternate method of firestopping is patching opening to match original rated construction.

3. Concrete or Masonry Floors and Walls - 1 or 2 Hour Rated:

   a. F Rating = Wall/Floor Rating
   b. L Rating = Penetrations in Smoke Barriers

Penetrating Item	UL System No.
No Penetrating Item	CAJ 0000-0999*
Metallic Pipe or Conduit	CAJ 1000-1999
Non-Metallic Pipe or Conduit	CAJ 2000-2999
Electrical Cables	CAJ 3000-3999
Cable Trays	CAJ 4000-4999
Insulated Pipes	CAJ 5000-5999
Bus Duct and Misc. Electrical	CAJ 6000-6999
Duct without Damper and Misc. Mechanical	CAJ 7000-7999
Multiple Penetrations	CAJ 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

G. Any opening in walls or floors not covered by the listed series of numbers shall be coordinated with the firestopping manufacturer.

H. Any openings in floors or walls not described in the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory, or outlined in manufacturer's information shall be sealed in a manner agreed upon by the Firestopping Manufacturer, Owner, and the Authority Having Jurisdiction.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Ensure all surfaces that contact seal materials are free of dirt, dust, grease, oil, rust, or loose materials. Clean and repair surfaces as required. Remove laitance and form-release agents from concrete.

B. Ensure substrate and penetrating items have been permanently installed prior to installing firestopping systems. Ensure penetrating items have been properly spaced and have proper clearance prior to installing firestopping systems.

C. Surfaces to which sealing materials are to be installed must meet the selected UL or Intertek / Warnock Hersey system substrate criteria.

D. Prime substrates where recommended in writing by through-penetration firestop system manufacturer. Confine primer to area of bond.

3.2 INSTALLATION

A. In existing construction, provide firestopping of openings prior to and after installation of penetrating items. Remove any existing coatings on surfaces prior to firestopping installation. Temporary firestopping shall consist of packing openings with fire resistant mineral wool for the full thickness of substrate, or an alternate method approved by the Authority Having Jurisdiction. All openings shall be temporarily firestopped immediately upon their installation and shall remain so until the permanent UL or listed by Intertek / Warnock Hersey listed firestopping system is installed.

B. Install penetration seal materials in accordance with printed instructions of the UL or Intertek / Warnock Hersey Fire Resistance Directory and with the manufacturer's printed application instructions.

C. Install dams as required to properly contain firestopping materials within openings and as required to achieve required fire resistance rating. Remove combustible damming after appropriate curing.

3.3 CLEANING AND PROTECTING

A. Clean excess fill materials adjacent to openings as Work progresses by methods and with cleaning materials that are approved in writing by through-penetration firestop system manufacturers and that do not cause damage.

B. Provide final protection and maintain conditions during and after installation that ensure that through-penetration firestop systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, remove damaged or deteriorated through-penetration firestop systems immediately and install new materials to produce systems complying with specified requirements.

3.4 IDENTIFICATION

A. Provide and install labels adjacent to each firestopping location. Label shall be provided by the firestop system supplier and contain the following information in a contrasting color:

1. The words "Warning - Through Penetration Firestop System - Do Not Disturb. Notify Building Management of Any Damage."
2. Firestop System Supplier; UL or listed by Intertek / Warnock Hersey system number; date installed; contractor name and phone number; manufacturer's representative name, address, and phone number.

3.5 INSPECTION

A. All penetrations shall be inspected by the manufacturer's representative to ensure proper installation.

B. Access to firestop systems shall be maintained for examination by the Authority Having Jurisdiction at their request.

C. Proceed with enclosing through-penetration firestop system with other construction only after inspection reports are issued and firestop installations comply with requirements.

D. The contractor shall allow for visual destructive review of 5% of installed firestop systems (minimum of one) to prove compliance with specifications and manufacturer's instructions and details. Destructive system removal shall be performed by the contractor and witnessed by the Architect/Engineer and manufacturer's factory representative. The Architect/Engineer shall have sole discretion of which firestop system installations will be reviewed. The contractor is responsible for all costs associated with this requirement including labor and material for removing and replacing the installed firestop system. If any firestop system is found to not be installed per manufacturer's specific instructions and details, all firestop systems are subject to destructive review and replacement at the Architect/Engineer's discretion and the contractor's expense.

END OF SECTION 26 0503

SECTION 26 0505 - ELECTRICAL DEMOLITION FOR REMODELING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Electrical demolition

PART 2 - PRODUCTS

2.1 MATERIALS AND EQUIPMENT

A. Materials and equipment for patching and extending work shall be as specified in individual Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

A. THE DRAWINGS ARE INTENDED TO INDICATE THE SCOPE OF WORK REQUIRED AND DO NOT INDICATE EVERY BOX, CONDUIT, OR WIRE THAT MUST BE REMOVED. THE CONTRACTOR SHALL VISIT THE SITE PRIOR TO SUBMITTING A BID AND VERIFY EXISTING CONDITIONS.

B. Where walls, ceilings, structures, etc., are indicated as being removed on general or electrical drawings, the Contractor shall be responsible for the removal of all electrical equipment, devices, fixtures, raceways, wiring, systems, etc., from the removed area.

C. Where ceilings, walls, structures, etc., are temporarily removed and replaced by others, this Contractor shall be responsible for the removal, storage, and replacement of equipment, devices, fixtures, raceways, wiring, systems, etc.

D. Where mechanical or technology equipment is indicated as being removed on electrical, mechanical, or technology drawings, the Contractor shall be responsible for disconnecting the equipment and removing all starters, VFD, controllers, electrical equipment, raceways, wiring, etc. associated with the device.

E. Verify that abandoned wiring and equipment serve only abandoned equipment or facilities. Extend conduit and wire to facilities and equipment that will remain in operation following demolition. Extension of conduit and wire to equipment shall be compatible with the surrounding area. Extended conduit and conductors to match existing size and material.

F. Coordinate scope of work with all other Contractors and the Owner at the project site. Schedule removal of equipment and electrical service to avoid conflicts.

G. Bid submittal shall mean the Contractor has visited the project site and has verified existing conditions and scope of work.

3.2 PREPARATION

A. The Contractor shall obtain approval from the Owner before turning off power to circuits, feeders, panels, etc. Coordinate all outages with Owner.

B. Provide temporary wiring and connections to maintain existing systems in service during construction. When work must be performed on energized equipment or circuits, use personnel experienced in such operations. Assume all equipment and systems must remain operational unless specifically noted otherwise on drawings.

C. Disconnect electrical systems in walls, floors, structures, and ceilings scheduled for removal.

D. Existing Fire Alarm System: Maintain existing system in service until new system is accepted. Disable system only to make switchovers and connections. Obtain permission from Owner at least 48 hours before partially or completely disabling system. Minimize outage duration. Make temporary connections to maintain service in areas adjacent to work area. Provide a watchman to make required premise observations during all outages, requirements as dictated by codes and Owner's insurance carrier.

3.3 DEMOLITION AND EXTENSION OF EXISTING ELECTRICAL WORK

A. Demolish and extend existing electrical work under provisions of Division 1 of Specifications and this Section.

B. Remove, relocate, and extend existing installations to accommodate new construction.

C. Remove abandoned wiring and raceway to source of supply. Existing conduit in good condition may be reused in place by including an equipment ground conductor in reused conduit. Reused conduit and boxes shall have supports revised to meet current codes. Relocating conduit shall not be allowed.

D. Remove exposed abandoned raceway, including abandoned raceway above accessible ceiling finishes. Cut raceway flush with walls and floors, and patch surfaces. Remove all associated clamps, hangers, supports, etc. associated with raceway removal.

E. Disconnect and remove outlets and devices that are to be demolished. Remove conduit, supports, and conductors back to source. Devices' back box and conduit mounted in walls that are to remain can be abandoned in place. Provide appropriate cover plate for all abandoned back boxes. Cover plates shall match existing plates used in the adjacent areas.

F. Disconnect and remove electrical devices and equipment serving utilization equipment that has been removed.

G. Disconnect and remove abandoned luminaires. Remove brackets, stems, hangers, and other accessories. Ballasts in light fixtures installed prior to 1980 shall be incinerated in EPA approved incinerator or disposed of in EPA certified containers and deposited in an EPA landfill certified for PCB disposal or recycled by permitted ballast recycler. Punctured or leaking ballasts must be disposed of according to Federal Regulations under the Toxic Substance Control Act. Provide Owner and Architect/Engineer with a Certificate of Destruction to verify proper disposal.

H. Repair adjacent construction and finishes damaged during demolition and extension work. Patch openings to match existing surrounding finishes.

I. Maintain access to existing electrical installations that remain active. Modify installation or provide junction boxes and access panel as appropriate.

J. Extend existing installations using materials and methods compatible with existing electrical installations, or as specified. Extended conduit and conductors to match existing size and material.

K. HID and fluorescent lamps, determined by the Toxicity Characteristic Leachate procedure (TCLP), to be hazardous waste shall be disposed of in an EPA-permitted hazardous waste disposal facility or by a permitted lamp recycler.

L. Regulatory Requirements: Comply with governing EPA notification regulations before beginning demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

M. Floor slab is post-tensioned. All penetrations shall be x-rayed prior to cutting and/or drilling to avoid any tension cables or utilities encased in floor construction.

N. Floor slabs may contain conduit systems. This Contractor is responsible for taking any measures required to ensure no conduits or other services are damaged. This includes x-ray or similar non-destructive means. Where conduit is in concrete slab, cut conduit flush with floor, pull out conductors, and plug conduit ends.

O. This Contractor is responsible for all costs incurred in repair, relocations, or replacement of any cables, conduits, or other services if damaged without proper investigation.

3.4 CLEANING AND REPAIR

A. Clean and repair existing materials and equipment that remain or are to be reused.

B. Panelboards: Clean exposed surfaces and check tightness of electrical connections. Replace damaged circuit breakers and provide closure plates for vacant positions. Provide typed circuit directory showing revised circuiting arrangement.

C. ELECTRICAL ITEMS (E.G., LIGHTING FIXTURES, RECEPTACLES, SWITCHES, CONDUIT, WIRE, ETC.) REMOVED AND NOT RELOCATED REMAIN THE PROPERTY OF THE OWNER. CONTRACTOR SHALL PLACE ITEMS RETAINED BY THE OWNER IN A LOCATION COORDINATED WITH THE OWNER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DISPOSAL OF MATERIAL THE OWNER DOES NOT WANT.

3.5 INSTALLATION

A. Install relocated materials and equipment under the provisions of Division 1 of Specifications.

END OF SECTION 26 0505

SECTION 26 0513 - WIRE AND CABLE

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Building wire

1.2 RELATED WORK

A. Section 26 0553 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. NEMA WC 70 - Power Cables Rated 2,000V or Less for the Distribution of Electrical Energy

B. NFPA 70 - National Electrical Code (NEC)

C. UL 44 - Thermoset-Insulated Wires and Cables

D. UL 83 - Thermoplastic-Insulated Wires and Cables

E. UL 854 - Service-Entrance Cables

F. UL 1581 - Standard for Electrical Wires, Cables, and Flexible Cords

G. UL 2196 - Fire Resistive, Fire Resistant and Circuit Integrity Cables

PART 2 - PRODUCTS

2.1 BUILDING WIRE

A. Feeders and Branch Circuits 10 AWG and Smaller: Copper, solid or stranded conductor, 600-volt insulation, THHN/THWN, unless otherwise noted on the drawings.

B. Control Circuits: Copper, stranded conductor 600-volt insulation, THHN/THWN.

C. Each 120 and 277-volt branch circuit shall have a dedicated neutral conductor. Neutral conductors shall be considered current-carrying conductors for wire derating.

PART 3 - EXECUTION

3.1 WIRE AND CABLE INSTALLATION SCHEDULE

A. Above Accessible Ceilings:

1. Building wire shall be installed in raceway.

B. All Other Locations: Building wire in raceway.

C. Above Grade: All conductors installed above grade shall be type "THHN".

3.2 CONTRACTOR CHANGES

A. The basis of design is copper conductors installed in raceway based on ambient temperature of 30°C. Service entrance conductors are based on copper conductor installed in underground electrical ducts.

B. The Contractor shall be responsible for derating and sizing conductors and conduits to equal or exceed the ampacity of the basis of design circuits, if he/she chooses to use methods or materials other than the basis of design.

C. Conductor length(s) listed on plans and schedules. The drawings are diagrammatic with intent to convey the components of the electrical distribution system. Conductor length(s) when listed on plans and schedules are for engineering calculation purposes. Conductor length(s) shall NOT be used for bidding purposes.

D. Record drawing shall include the calculations and sketches.

3.3 GENERAL WIRING METHODS

A. Use no wire smaller than 12 AWG for power and lighting circuits, and no smaller than 14 AWG for control wiring.

B. Use no wire smaller than 18 AWG for low voltage control wiring below 100 volts.

C. Use 10 AWG conductor for 20 ampere, 120-volt branch circuit home runs longer than 75 feet, and for 20 ampere, 277-volt branch circuit home runs longer than 200 feet.

D. Use no wire smaller than 8 AWG for outdoor lighting circuits.

E. The ampacity of multiple conductors in one conduit shall be derated per the Electrical Code. In no case shall more than 4 conductors be installed in one conduit to such loads as motors larger than 1/4 HP, panelboards, motor control centers, etc.

F. Where installing parallel feeders, place an equal number of conductors for each phase of a circuit in same raceway or cable.

G. Splice only in junction or outlet boxes.

H. Neatly train and lace wiring inside boxes, equipment, and panelboards.

I. Make conductor lengths for parallel circuits equal.

J. All conductors shall be continuous in conduit from last outlet to their termination.

K. Terminate all spare conductors on terminal blocks, and label the spare conductors.

L. Cables or wires shall not be laid out on the ground before pulling.

M. Care shall be taken so as not to subject the cable or wire to high mechanical stresses that would cause damage to the wire and cable.

N. At least six (6)-inch loops or ends shall be left at each outlet for installation connection of luminaires or other devices.

O. All wires in outlet boxes not connected to fixtures or other devices shall be rolled up, spliced if continuity of circuit is required, and insulated.

3.4 WIRING INSTALLATION IN RACEWAYS

A. Pull all conductors into a raceway at the same time. Use UL listed wire pulling lubricant for pulling 4 AWG and larger wires.

B. Install wire in raceway after interior of building has been physically protected from the weather and all mechanical work likely to injure conductors has been completed.

C. Pulling shall be continuous without unnecessary stops and starts with wire or cable only partially through raceway.

D. Where reels of cable or wire are used, they shall be set up on jacks close to the point where the wire or cable enters the conduit or duct so that the cable or wire may be unreeled and run into the conduit or duct with a minimum of change in the direction of the bend.

E. Conductors shall not be pulled through conduits until plastering or masonry work is completed and conduits are free from moisture. Care shall be taken so that long pulls of wire or pulls around several bends are not made where the wire may be permanently stretched and the insulation damaged.

F. Only nylon rope shall be permitted to pull cables into conduit and ducts.

G. Completely and thoroughly swab raceway system before installing conductors.

3.5 CABLE INSTALLATION

A. Provide protection for exposed cables where subject to damage.

B. Use suitable cable fittings and connectors.

C. Run all open cable parallel or perpendicular to walls, ceilings, and exposed structural members. Follow the routing as illustrated on the drawings as closely as possible. Cable routing on drawings scaled 1/4"=1'-0" or less shall be considered diagrammatical, unless noted otherwise. The correct routing, when shown diagrammatically, shall be chosen by the Contractor based on information in the contract documents; in accordance with the manufacturer's written instructions, applicable codes, the NECA's "Standard of Installation", recognized industry standards; and coordinated with other contractors.

D. Open cable shall be supported by the appropriate size J-hooks or other means if called for on the drawings. Wire and cable from different systems shall not be installed in the same J-hook. J-hooks shall be sized with 20% spare capacity. J-hooks shall provide proper bend radius support for data cable and fiber cables.

E. Open cable installed above suspended ceilings shall not rest on the suspended ceiling construction, nor utilize the ceiling support system for wire and cable support.

F. J-hook support spans shall be based on the smaller of the manufacturer's load ratings and code requirements. In no case shall horizontal spans exceed 5 feet and vertical spans exceed 4 feet. All J-hooks shall be installed where completely accessible and not blocked by piping, ductwork, inaccessible ceilings, etc. J-hooks shall be independently rigidly attached to a structural element. J-hooks shall be installed to provide 2" horizontal separation and 6" vertical separation between systems.

G. Open cable shall only be installed where specifically shown on the drawings, or permitted in these specifications.

3.6 WIRING CONNECTIONS AND TERMINATIONS

A. Splice and tap only in accessible junction boxes.

B. Use solderless, tin-plated copper, compression terminals (lugs) applied with circumferential crimp for conductor terminations, 8 AWG and larger.

C. Use solderless, tin-plated, compression terminals (lugs) applied with indenter crimp for copper conductor terminations, 10 AWG and smaller.

D. Use solderless pressure connectors with insulating covers for copper wire splices and taps, 8 AWG and smaller. For 10 AWG and smaller, use insulated spring wire connectors with plastic caps.

E. Use compression connectors applied with circumferential crimp for conductor splices and taps, 6 AWG and larger. Tape uninsulated conductors and connectors with electrical tape to 150 percent of the insulation value of conductor. Cold shrink connector insulator with 1kV rating shall be used in damp and wet locations.

F. Thoroughly clean wires before installing lugs and connectors.

G. Make splices, taps and terminations to carry full ampacity of conductors without perceptible temperature rise.

H. Phase Sequence: All apparatus shall be connected to operate in the phase sequence A-B-C representing the time sequence in which the phase conductors so identified reach positive maximum voltage.

I. As a general rule, applicable to switches, circuit breakers, starters, panelboards, switchgear and the like, the connections to phase conductors are intended thus:

1. Facing the front and operating side of the equipment, the phase identification shall be:

    a. Left to Right - A-B-C
    b. Top to Bottom - A-B-C

J. Connection revisions as required to achieve correct rotation of motors shall be made at the load terminals of the starters or disconnect switches.

3.7 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Division 1.

B. Building Wire and Power Cable Testing: Perform an insulation-resistance test on each conductor with respect to ground and adjacent conductors. Test shall be made by means of a low-resistance ohmmeter, such as a "Megger". The applied potential shall be 500 volts dc for 300 volt rated cable and 1000 volts dc for 600 volt rated cable. The test duration shall be one minute. Insulation resistance must be greater than 100 mega-ohm for 600 volt and 25 mega-ohm for 300 volt rated cables per NETA Acceptance Testing Standard. Verify uniform resistance of parallel conductors.

C. Inspect wire and cable for physical damage and proper connection.

D. Torque test conductor connections and terminations to manufacturer's recommended values.

E. Perform continuity test on all power and equipment branch circuit conductors. Verify proper phasing connections.

F. Protection of wire and cable from foreign materials:

1. It is the Contractor's responsibility to provide adequate physical protection to prevent foreign material application or contact with any wire or cable type. Foreign material is defined as any material that would negatively impact the validity of the manufacturer's performance warranty. This includes, but is not limited to, overspray of paint (accidental or otherwise), drywall compound, or any other surface chemical, liquid, or compound that could come in contact with the cable, cable jacket, or cable termination components.

G. Overspray of paint on any wire or cable will not be accepted. It shall be the Contractor's responsibility to replace any component containing overspray, in its entirety, at no additional cost to the project. Cleaning of the cables with harsh chemicals is not allowed.

END OF SECTION 26 0513

SECTION 26 0526 - GROUNDING AND BONDING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Equipment grounding system

B. Bonding system

1.2 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

1.3 SUMMARY

A. This section includes grounding of electrical systems and equipment. Grounding requirements specified in this Section may be supplemented by special requirements of systems described in other Sections.

PART 2 - PRODUCTS

2.1 GROUNDING CONDUCTORS

A. For insulated conductors, comply with Division 26 Section 26 0513 "Wire and Cable".

B. Material: Copper.

C. Equipment Grounding Conductors: Insulated. Refer to Section 26 0553 for insulation color.

D. Copper Bonding Conductors: As follows:

1. Bonding Conductor: No. 4 or No. 6 AWG, stranded copper conductor.

2.2 CONNECTOR PRODUCTS

A. Comply with UL 467; listed for use for specific types, sizes, and combinations of conductors and connected items.

B. Connectors: Hydraulic compression type, in kit form, and selected per manufacturer's written instructions.

PART 3 - EXECUTION

3.1 CONNECTIONS

A. General: Make connections so galvanic action or electrolysis possibility is minimized. Select connectors, connection hardware, conductors, and connection methods so metals in direct contact will be galvanically compatible.

1. Use electroplated or hot-tin-coated materials to ensure high conductivity and to make contact points closer to order of galvanic series.
2. Make connections with clean, bare metal at points of contact.
3. Make aluminum-to-steel connections with stainless-steel separators and mechanical clamps.
4. Make aluminum-to-galvanized steel connections with tin-plated copper jumpers and mechanical clamps.
5. Coat and seal connections having dissimilar metals with inert material to prevent future penetration of moisture to contact surfaces.

B. Compression-Type Connections: Use hydraulic compression tools to provide correct circumferential pressure for compression connectors. Use tools and dies recommended by connector manufacturer. Provide embossing die code or other standard method to make a visible indication that a connector has been adequately compressed on grounding conductor.

C. Equipment Grounding Conductor Terminations: For No. 8 AWG and larger, use pressure-type grounding lugs. No. 10 AWG and smaller grounding conductors may be terminated with winged pressure-type connectors.

D. Noncontact Metal Raceway Terminations: If metallic raceways terminate at metal housings without mechanical and electrical connection to housing, terminate each conduit with a grounding bushing. Connect grounding bushings with a bare grounding conductor to grounding bus or terminal in housing. Bond electrically non-continuous conduits at entrances and exits with grounding bushings and bare grounding conductors, unless otherwise indicated.

E. Connections at back boxes, junction boxes, pull boxes, and equipment terminations: The equipment grounding conductor(s) associated with all circuits in the box shall be connected together and to the box using a suitable grounding screw. The removal of the respective receptacle, luminaire, or other device served by the box shall not interrupt the grounding continuity. The connection to the non-metallic boxes shall be made to any metallic fitting or device requiring grounding.

F. Tighten screws and bolts for grounding and bonding connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A.

G. Moisture Protection: If insulated grounding conductors are connected to ground rods or grounding buses, insulate entire area of connection and seal against moisture penetration of insulation and cable.

3.2 INSTALLATION

A. Use only copper conductors for both insulated and bare grounding conductors in direct contact with earth, concrete, masonry, crushed stone, and similar materials.

B. Grounding Conductors: Route along shortest and straightest paths possible, unless otherwise indicated. Avoid obstructing access or placing conductors where they may be subjected to strain, impact, or damage. Each grounding conductor that passes through a below grade wall must be provided with a waterstop.

C. In raceways, use insulated equipment grounding conductors.

3.3 EQUIPMENT GROUNDING SYSTEM

A. Comply with Electrical Code, for types, sizes, and quantities of equipment grounding conductors, unless specific types, larger sizes, or more conductors than required by Electrical Code are indicated.

B. Install equipment grounding conductors in all feeders and circuits. Terminate each end on a grounding lug or bus.

C. Nonmetallic Raceways: Install an equipment grounding conductor in nonmetallic raceways unless they are designated for telephone or data cables.

3.4 BONDING SYSTEM

A. Equipment Circuits: Install a bonding conductor to duct-mounted electrical devices operating at 120 V and more, including air cleaners, dampers, and heaters. Bond conductor to each unit and to air duct. Bond interior metal piping systems and metal air ducts to equipment grounding conductors of associated pumps, fans, blowers, electric heaters, and air cleaners. Use braided-type bonding straps or copper conductor sized equal to the equipment grounding conductor.

B. Telecom Service and Central Equipment Locations and Wiring Closets: Terminate grounding conductor on a 1/4-by-2-by-12-inch grounding bar.

C. Terminal Cabinets: Terminate bonding conductor on cabinet grounding terminal.

D. Remote control, signaling, and fire alarm circuits shall be bonded in accordance with the most recent version of the National Electric Code.

END OF SECTION 26 0526

SECTION 26 0527 - SUPPORTING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Conduit and Equipment Supports

B. Fastening Hardware

1.2 QUALITY ASSURANCE

A. Support systems shall be adequate for weight of equipment and conduit, including wiring, which they carry.

1.3 COORDINATION

A. Coordinate size, shape and location of concrete pads with section on Cast-in-Place Concrete or Concrete Topping.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Allied Support Systems

B. Cooper B-Line

C. Erico, Inc.

D. Hilti

E. Power Fasteners

F. Orbit Industries

2.2 MATERIAL

A. Support Channel: ; painted steel for interior/dry locations. All field cut ends shall be touched up with matching finish to inhibit rusting.

B. Hardware: Corrosion resistant.

C. Anchorage and Structural Attachment Components:

1. Strength: Defined in reports by ICBO Evaluation Service or another agency acceptable to Authorities Having Jurisdiction.

    a. Structural Safety Factor: Strength in tension and shear of components used shall be at least two times the maximum seismic forces to which they will be subjected.

2. Beam clamps for Steel Beams and Joists: Double sided or concentric open web joist hangars. Single-sided type is not acceptable.

3. Concrete Anchors: Fasten to concrete using cast-in or post-installed anchors designed per the requirements of Appendix D of ACI 318-05. Post-installed anchors shall be qualified for use in cracked concrete by ACI-355.2.

Model	Service	Element Material	Temperature Range
S	Standard (Stainless)	EPDM	-40°F to 250°F
T	Fire Seals (1 hour)	Silicone	-67°F to 400°F
FS	Fire Seals (3 hours)	Silicone	-67°F to 400°F
OS	Oil Resistant / Stainless	Nitrile	-40°F to 210°F

PART 3 - EXECUTION

3.1 INSTALLATION

A. Fasten hanger rods, conduit clamps, and outlet and junction boxes to building structure using expansion anchors in concrete and beam clamps on structural steel.

B. Trapeze support installation: Cut hanger rods back at trapeze supports so they do not extend more than 3/4" below bottom face of lowest fastener and blunt any sharp edges.

C. Use toggle bolts or hollow wall fasteners in hollow masonry, plaster, or gypsum board partitions and walls; expansion anchors or preset inserts in solid masonry walls; self-drilling anchors or expansion anchor on concrete surfaces; sheet metal screws in sheet metal studs; and wood screws in wood construction.

D. Do not fasten supports to ceiling systems, piping, ductwork, mechanical equipment, or conduit, unless otherwise noted.

E. Do not use powder-actuated anchors without specific permission.

F. Do not drill structural steel members.

G. Fabricate supports from structural steel or steel channel, rigidly welded or bolted to present a neat appearance. Use hexagon head bolts with spring lock washers under all nuts.

H. In wet locations and on all building floors below exterior earth grade install free-standing electrical equipment on concrete pads.

I. Install cabinets and panelboards with minimum of four anchors. Provide horizontal backing/support framing in stud walls for rigid mounting.

J. Bridge studs top and bottom with channels to support flush-mounted cabinets and panelboards in stud walls.

K. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

L. Refer to Section 26 0533 for special conduit supporting requirements.

3.2 FINISH

A. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.

B. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

END OF SECTION 26 0527

SECTION 26 0533 - CONDUIT AND BOXES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Electrical metallic tubing and fittings (EMT)

B. Wall and ceiling outlet boxes

C. Electrical connection

D. Pull and junction boxes

1.2 RELATED WORK

A. Section 26 0553 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.3 REFERENCES

A. American National Standards Institute (ANSI):

1. ANSI C80.3 - Electrical Metallic Tubing, Zinc-Coated and Fittings
2. ANSI C80.4 - Fittings for Rigid Metal Conduit and Electrical Metallic Tubing
3. ANSI/NEMA OS 1 - Sheet-Steel Outlet Boxes, Device Boxes, Covers and Box Supports
4. ANSI/NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports

B. Federal Specifications (FS):

1. A-A-50553A - Fittings for Conduit, Metal, Rigid, (Thick-Wall and Thin-Wall (EMT) Type

C. NECA "Standards of Installation"

D. National Electrical Manufacturers Association (NEMA):

1. ANSI/NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing and Cable

E. NFPA 70 - National Electrical Code (NEC)

F. Underwriters Laboratories (UL): Applicable Listings

1. UL 1 - Flexible Metal Conduit
2. UL797 - Electrical Metal Tubing

G. Definitions:

1. Fittings: Conduit connection or coupling.
2. Body: Enlarged fittings with opening allowing access to the conductors for pulling purposes only.

3. Mechanical Spaces: Enclosed areas, usually kept separated from the general public, where the primary use is to house service equipment and to route services. These spaces generally have exposed structures, bare concrete and non-architecturally emphasized finishes.
4. Finished Spaces: Enclosed areas where the primary use is to house personnel and the general public. These spaces generally have architecturally emphasized finishes, ceilings and/or floors.
5. Concealed: Not visible by the general public. Often indicates a location either above the ceiling, in the walls, in or beneath the floor slab, in column coverings, or in the ceiling construction.
6. Above Grade: Not directly in contact with the earth. For example, an interior wall located at an elevation below the finished grade shall be considered above grade but a wall retaining earth shall be considered below grade.
7. Slab: Horizontal pour of concrete used for a floor or sub-floor.

PART 2 - PRODUCTS

2.1 ELECTRICAL METALLIC TUBING (EMT) AND FITTINGS

A. Minimum Size Electrical Metallic Tubing: 3/4 inch, unless otherwise noted.

B. Manufacturers of EMT Conduit:

1. Allied
2. Calbond Calpipe
3. LTV
4. Steelduct
5. Wheatland Tube Co
6. or approved equal.

C. Fittings and Conduit Bodies:

1. 2" Diameter or Smaller: steel set screw type of steel designed for their specific application.
2. Larger than 2": Compression type of steel designed for their specific application.
3. Manufacturers of EMT Conduit Fittings:

    a. Appleton Electric
    b. O-Z/Gedney Co.
    c. Electroline
    d. Raco
    e. Bridgeport
    f. Midwest
    g. Regal
    h. Thomas & Betts
    i. Orbit Industries
    j. or approved equal.

ASTM Test	Description	Values HDPE
D-1505	Density g/CM 3	less than 0.941
D-1238	Melt Index, g/10 min Condition E	greater than 0.55 grams/10 min.
D-638	Tensile Strength at yield (psi)	3000 min.
D-1693	Environmental Stress Crack	96 hrs.

	Resistance Condition B, F 20	
D-790	Flexural Modulus, MPa (psi)	less than 80,000
D-746	Brittleness Temperature	-75°C Max

2.2 OUTLET BOXES

A. Sheet Metal Outlet Boxes: ANSI/NEMA OS 1; galvanized steel, 16 gauge (approximately 0.0625 inches), with 1/2-inch male fixture studs where required.

B. Outlet boxes for luminaires to be not less than 1-1/2" deep, deeper if required by the number of wires or construction. The box shall be coordinated with surface luminaires to conceal the box from view or provide a finished trim plate.

C. Switch outlet boxes for local light control switches, dimmers and occupancy sensors shall be 4 inches square by 2-1/8 inches deep, with raised cover to fit flush with finish wall line. Multiple gang switch outlets shall consist of the required number of gang boxes appropriate to the quantity of switches comprising the gang. Where walls are plastered, provide a plaster raised cover. Where switch outlet boxes occur in exposed concrete block walls, boxes shall be installed in the block cavity with a raised square edge tile cover of sufficient depth to extend out to face of block or masonry boxes.

D. Wall or column receptacle outlet boxes shall be 4 inches square with raised cover to fit flush with finished wall line. Boxes in concrete block walls shall be installed the same as for switch boxes in block walls.

2.3 ECONN; ELECTRICAL CONNECTION

A. Electrical connection to equipment and motors, sized per Electrical Code. Coordinate requirements with contractor furnishing equipment or motor. Refer to specifications and general installation notes for terminations to motors.

2.4 JB; PULL AND JUNCTION BOXES

A. Sheet Metal Boxes: ANSI/NEMA OS 1; galvanized steel.

B. Sheet metal boxes larger than 12 inches in any dimension that contain terminations or components: Continuous hinged enclosure with 1/4 turn latch and white back panel for mounting terminal blocks and electrical components.

C. Flanged type boxes shall be used where installed flush in wall.

PART 3 - EXECUTION

3.1 CONDUIT INSTALLATION SCHEDULE AND SIZING

A. In the event the location of conduit installation represents conflicting installation requirements as specified in the following schedule, a clarification shall be obtained from the Architect/Engineer. If this Contractor is unable to obtain a clarification as outlined above, concealed rigid galvanized steel conduit installed per these specifications and the Electrical Code shall be required.

B. Installation Schedule: Refer to drawings.

C. Size conduit as shown on the drawings and specifications. Where not indicated in the contract documents, conduit size shall be according to the Electrical Code. Conduit and conductor sizing shall be coordinated to limit conductor fill to less than 40%, maintain conductor ampere capacity as required by the Electrical Code (to include enlarged conductors due to temperature and quantity derating values) and to prevent excessive voltage drop and pulling tension due to long conduit/conductor lengths.

D. Minimum Conduit Size (Unless Noted Otherwise):

1. Above Grade: 3/4 inch. (The use of 1/2 inch would be allowed for installation conduit to individual light switches, individual receptacles and individual fixture whips from junction box.)
2. Telecommunication Conduit: 1 inch.
3. Controls Conduit: 3/4 inch.

E. Conduit sizes shall change only at the entrance or exit to a junction box, unless specifically noted on the drawings.

3.2 CONDUIT ARRANGEMENT

A. In general, conduit shall be installed concealed in walls, in finished spaces and where possible or practical, or as noted otherwise. Conduit shall be installed parallel or perpendicular to walls, ceilings, and exposed structural members. In unfinished spaces, mechanical and utility areas, conduit may run either concealed or exposed as conditions dictate and as practical unless noted otherwise on drawings. Installation shall maintain headroom in exposed vicinities of pedestrian or vehicular traffic.

B. Contractor shall adapt Contractor's work to the job conditions and make such changes as required and permitted by the Architect/Engineer, such as moving to clear beams and joists, adjusting at columns, avoiding interference with windows, etc., to permit the proper installation of other mechanical and/or electrical equipment.

C. Contractor shall cooperate with all contractors on the project. Contractor shall obtain details of other contractor's work to ensure fit and avoid conflict. Any expense due to the failure of This Contractor to do so shall be paid for in full by Contractor. The other trades involved as directed by the Architect/Engineer shall perform the repair of work damaged as a result of neglect or error by This Contractor. The resultant costs shall be borne by This Contractor.

3.3 CONDUIT SUPPORT

A. Conduit runs installed above a suspended ceiling shall be properly supported. In no case shall conduit rest on the suspended ceiling construction, nor utilize ceiling support system for conduit support.

1. Support wire used to independently support raceway and wiring systems above suspending ceilings shall be supported on both ends, minimum 12 gauge suspended ceiling support wire, and distinguishable from ceiling support systems by color (field paint), tagging, or equivalent means.

B. Conduit shall not be supported from ductwork, water, sprinkler piping, or other non-structural members, unless approved by the Architect/Engineer. All supports shall be from structural slabs, walls, structural members, and bar joists, and coordinated with all other applicable contractors, unless noted otherwise.

C. Conduit shall be held in place by the correct size of galvanized one-hole conduit clamps, two-hole conduit straps, patented support devices, clamp back conduit hangers, or by other means if called for on the drawings.

D. Support individual horizontal raceways with separate, malleable-iron pipe hangers or clamps.

E. Spring-steel conduit clips specifically designed for supporting single conduits or tubing may be used in lieu of malleable-iron hangers for 1-1/2" and smaller raceways serving lighting and receptacle branch circuits above accessible ceilings and for securing raceways to slotted channel and angle supports.

F. Group conduits in parallel runs where practical and use conduit racks or trapeze hangers constructed of steel channel, suspended with threaded solid rods or wall mounted from metal channels with conduit straps or clamps. Provide space in each rack or trapeze for 25% additional conduits.

G. Do not exceed 25 lbs. per hanger and a minimum spacing of 2'-0" on center when attaching to metal roof decking (excludes concrete on metal deck). This 25 lbs. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

H. Arrange supports in vertical runs so the weight of raceways and enclosed conductors is carried entirely by raceway supports, with no weight load on raceway terminals.

I. Supports for metallic conduit shall be no greater than 10 feet. A smaller interval may be used if necessitated by building construction, but in no event shall support spans exceed the Electrical Code requirements. Conduit shall be securely fastened within 3 feet of each outlet box, junction box, device box, cabinet, or fitting.

J. Supports of flexible conduit shall be within 12 inches of each outlet box, junction box, device box, cabinet, or fitting and at intervals not to exceed 4.5 feet.

K. Finish:

1. Prime coat exposed steel hangers and supports. Hangers and supports in crawl spaces, pipe shafts, and above suspended ceiling spaces are not considered exposed.
2. Trim all ends of exposed field fabricated steel hangers, slotted channel and threaded rod to within 1" of support or fastener to eliminate potential injury to personnel unless shown otherwise on the drawings. Smooth ends and install elastomeric insulation with two coats of latex paint if exposed steel is within 6'-6" of finish floor and presents potential injury to personnel.

3.4 CONDUIT INSTALLATION

A. Conduit Connections:

1. Shorter than standard conduit lengths shall be cut square using industry standards. The ends of all conduits cut shall be reamed or otherwise finished to remove all rough edges.
2. Where conduits with tapered threads cannot be coupled with standard couplings, then approved split or Erickson couplings shall be used. Running threads will not be permitted.
3. Install expansion/deflection joints where conduit crosses structure expansion/seismic joints.

B. Conduit terminations for all low voltage wiring shall have nylon bushings installed on each end of every conduit run.

C. Conduit Bends:

1. Use a hydraulic one-shot conduit bender or factory elbows for bends in conduit 2" in size or larger. All steel conduit bending shall be done cold; no heating of steel conduit shall be permitted.
2. A run of conduit shall not contain more than the equivalent of four (4) quarter bends (360°), including those bends located immediately at the outlet or body.
3. Telecommunications conduits shall have no more than two (2) 90-degree bends between pull points and contain no continuous sections longer than 100 feet. Insert pull points or pull boxes for conduits exceeding 100 feet in length.

    a. A third bend is acceptable if:

        1) The total run is not longer than (33) feet.
        2) The conduit size is increased to the next trade size.

4. Telecommunications pull boxes shall not be used in lieu of a bend. Align conduits that enter the pull box from opposite ends with each other. Pull box size shall be twelve (12) times the diameter of the largest conduit. Slip sleeves or gutters can be used in place of a pull box.
5. Telecommunications Conduit(s): Maintain appropriate conduit bend radius at all times. For conduits with an internal diameter of less than 2", maintain a bend radius of at least 6 times the internal diameter. For conduits with an internal diameter 2" or greater, maintain a bend radius of at least 10 times the internal diameter.
6. Use conduit bodies to make sharp changes in direction (i.e. around beams).

D. Conduit Placement:

1. Conduit shall be mechanically continuous from source of current to all outlets. Conduit shall be electrically continuous from source of current to all outlets, unless a properly sized grounding conductor is routed within the conduit. All metallic conduits shall be bonded per the Electrical Code.
2. Route exposed conduit and conduit above suspended ceilings (accessible or not) parallel/perpendicular to the building structural lines, and as close to building structure as possible. Wherever possible, route horizontal conduit runs above water and steam piping.
3. Route conduit through roof openings provided for piping and ductwork where possible. If not provided or routing through provided openings is not possible, route through roof jack with pitch pocket. Coordinate roof penetrations with other trades.
4. Conduits, raceway, and boxes shall not be installed in concealed locations in metal deck roofing or less than 1.5" below bottom of roof decking.
5. Avoid moisture traps where possible. Where unavoidable, provide a junction box with drain fitting at conduit low point.
6. All conduits through walls shall be grouted or sealed into openings. Where conduit penetrates firewalls and floors, seal with a UL listed sealant. Seal penetrations with intumescent caulk, putty, or sheet installed per manufacturer's recommendations. All materials used to seal penetrations of firewalls and floors shall be tested and certified as a system per ASTM E814 Standard for fire tests or through-penetration fire stops as manufactured by 3M or approved equal; refer to Section 26 0503 for through penetration firestopping requirements.
7. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL OPENINGS REQUIRED IN MASONRY OR EXTERIOR WALLS UNDER THIS DIVISION. A QUALIFIED MASON AT THE EXPENSE OF THIS CONTRACTOR SHALL REPAIR ALL OPENINGS TO MATCH EXISTING CONDITIONS.

8. Seal interior of conduit at exterior entries, air handling units, coolers/freezers, etc., and where the temperature differential can potentially be greater than 20°F, to prevent moisture penetration. Seal shall be placed where conduit enters warm space. Conduit seal fitting shall be a drain/seal, with sealing compound, identified for use with cable and raceway system, equal to O-Z/Gedney type EYD.
9. Contractor shall provide suitable mechanical protection around all conduits stubbed out from floors, walls or ceilings during construction to prevent bending or damaging of stubs due to carelessness with construction equipment.
10. Contractor shall provide a polypropylene pull cord with 2000 lbs. tensile strength in each empty conduit (indoor and outdoor), except in sleeves and nipples.
11. Telecommunications conduits that protrude through the structural floor shall be installed 1 to 3" above finished floor (AFF).
12. Telecommunications conduits that enter into Telecommunications rooms below the finished ceiling shall terminate a minimum of 4" below ceiling and as close to the wall as possible.

3.5 CONDUIT TERMINATIONS

A. Conduits with termination fittings shall be threaded for one (1) lock nut on the outside and one (1) lock nut and bushing on the inside of each box.

B. Where conduits terminate in boxes with knockouts, they shall be secured to the boxes with lock nuts and provided with approved screw type tinned iron bushings or fittings with plastic inserts.

C. Where conduits terminate in boxes, fittings, or bodies with threaded openings, they shall be tightly screwed against the shoulder portion of the threaded openings.

D. All conduit ends shall be sealed with plastic immediately after installation to prevent the entrance of any foreign matter during construction. The seals shall be removed and the conduits blown clear of all foreign matter prior to any wires or pull cords being installed.

3.6 COORDINATION OF BOX LOCATIONS

A. Provide electrical boxes as shown on the drawings, and as required for splices, taps, wire pulling, equipment connections, and code compliance.

B. Electrical box locations shown on the Contract Drawings are approximate, unless dimensioned. Verify location of floor boxes and outlets in offices and work areas prior to rough-in.

C. Locate and install boxes to allow access. Avoid interferences with ductwork, piping, structure, equipment, etc. Recessed luminaires shall not be used as access to outlet, pull, and junction boxes. Where installation is inaccessible, provide access doors. Coordinate locations and sizes of required access doors with the Architect/Engineer and General Contractor.

D. Locate and install to maintain headroom and to present a neat appearance.

3.7 OUTLET BOX INSTALLATION

A. Do not install boxes back-to-back in walls.

1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls. When the minimum separation cannot be maintained, install sound insulation pads on all five sides of the back box in accordance with the manufacturer's instructions.

2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

B. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

C. The Contractor shall anchor switch and outlet box to wall construction so that it is flush with the finished masonry, paneling, drywall, plaster, etc. The Contractor shall check the boxes as the finish wall surface is being installed to assure that the box is flush. (Provide plaster rings as necessary.)

D. Mount at heights shown or noted on the drawings or as generally accepted if not specifically noted.

E. Provide knockout closures for unused openings.

F. Support boxes independently of conduit.

G. Use multiple-gang boxes where more than one device is mounted together; do not use sectional boxes. Provide barriers to separate wiring of different voltage systems.

H. Install boxes in walls without damaging wall insulation.

I. Coordinate mounting heights and locations of outlets mounted above counters, benches, backsplashes, and below baseboard radiation.

J. Position outlets to locate luminaires as shown on reflected ceiling drawings.

K. Provide recessed outlet boxes in finished areas; secure boxes to interior wall and partition studs, accurately positioned to allow for surface finish thickness. Use stamped steel stud bridges for flush outlets in hollow stud wall, and adjustable steel channel fasteners for flush ceiling outlet boxes.

L. Align wall-mounted outlet boxes for switches, thermostats, and similar devices.

3.8 PULL AND JUNCTION BOX INSTALLATION

A. Locate pull boxes and junction boxes above accessible ceilings or in unfinished areas.

B. Support pull and junction boxes independent of conduit.

C. Do not install boxes back-to-back in walls.

1. Provide a minimum horizontal separation of 6 inches between boxes installed on opposite sides of non-rated stud walls. When the minimum separation cannot be maintained, install sound insulation pads on all five sides of the back box in accordance with the manufacturer's instructions.

2. Provide a minimum horizontal separation of 24 inches between boxes installed on opposite sides of fire-rated walls. When the minimum separation cannot be maintained, the box is greater than 16 square inches or the total box area (all trades) per 100 square feet is greater than or equal to 100 square inches, install fire-rated moldable pads to all five sides of the back box to maintain the fire rating of the wall. Install moldable pads in accordance with UL listing for the specific product. Sound insulation pads are not acceptable for use in fire-rated wall applications unless the product carries the necessary fire rating.

D. Install sound insulation pads on all five sides of the back of all boxes in sound-rated wall assemblies. Sound-rated wall assemblies are defined as partition types carrying a Sound Transmission Class (STC) rating.

END OF SECTION 26 0533

SECTION 26 05 35 - SURFACE RACEWAYS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Multi-outlet assemblies

B. Surface metal raceways

1.2 REFERENCES

A. FS W-C-582 - Conduit, Raceway, Metal, and Fitting; Surface

1.3 SUBMITTALS

A. Submit shop drawings under provisions of Section 26 05 00.

B. Include product data for surface metal raceways, multi-outlet assemblies, surface non-metallic raceways, auxiliary gutters, and accessories.

PART 2 - PRODUCTS

2.1 SURFACE METAL RACEWAY

A. Surface Metal Raceway: FS W-C-582; sheet metal channel with fitted cover, suitable for use as a continuous surface metal raceway.

B. Finish: Gray/Ivory enamel Rust inhibiting primer coat for field painting. Coordinate paint color with Architect.

C. Fittings: Couplings, elbows, and connectors designed for use with raceway system.

D. Boxes and Extension Rings: Designed for use with raceway systems.

E. Cover plates shall be same material and finish as raceway.

F. Normal power receptacles shall be same color as raceway. Coordinate color with Architect.

G. Receptacles and outlets shown on raceway on drawings shall be mounted with overlapping faceplates in the raceway and shall not be mounted in boxes unless specifically noted otherwise.

H. WW-1; Surface metal raceway, metallic cover, minimum 4" opening, power / communication divider, minimum 7.5 square inch capacity.

1. Manufacturers

a. Wiremold G4000/G4048
b. Mono-Systems SMS4200
c. Hubbell HBL4750 Series.

PART 3 - EXECUTION

3.1 INSTALLATION - SURFACE METAL RACEWAY ASSEMBLY

A. Use flat-head screws to fasten channel to surfaces. Mount plumb and level.

B. Use suitable insulating bushings and inserts at connections to outlets and corner fittings.

C. Maintain grounding continuity between raceway components to provide a continuous grounding path.

D. Fastener: Use clips and straps suitable for the purpose.

E. Field cuts to be clean and straight and use the proper tools as recommended by the system manufacturer to prohibit damage to factory finish or raceway. Joints to be matched so there are no gaps or spaces in the cover. Furnish and install manufacturer's raceway accessories as needed.

F. Provide conduits to technology raceway per drawings or provide a minimum of one (1) 1-1/4" conduit per six feet of assembly (minimum 2) to above ceiling for technology requirements if assembly has technology raceway (Contractor shall provide quantities of conduits that provide maximum capacity to assembly). Provide conduits equally spaced within entire length of assembly.

END OF SECTION 26 05 35

SECTION 26 0553 - ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Adhesive Markings and Field Labels

1.2 REFERENCES

A. NFPA 70E - National Electrical Safety Code

B. NFPA 70 - National Electrical Code (NEC)

C. ANSI Z535.4 - Standard for Product Safety Signs and Labels

PART 2 - EXECUTION

2.1 INSTALLATION

A. Lettering and Graphics: Coordinate names, abbreviations, colors, and other designations used in electrical identification work with corresponding designations specified or indicated. Install numbers, lettering, and colors as required by code.

B. Install identification devices in accordance with manufacturer's written instruction and requirements of Electrical Code.

C. Sequence of Work: Where identification is to be applied to surfaces that require finish, install identification after completion of finish work. All mounting surfaces shall be cleaned and degreased prior to identification installation.

D. Circuit Identification: Tag or label conductors as follows:

1. Multiple Power or Lighting Circuits in Same Enclosure: Where multiple branch circuits are terminated or spliced in a box or enclosure, label each conductor with source and circuit number.
2. Multiple Control Wiring and Communication/Signal Circuits in Same Enclosure: For control and communications/signal wiring, use wire/cable marking tape at terminations in wiring boxes, troughs, and control cabinets. Use consistent letter/number conductor designations throughout on wire/cable marking tape.
3. Match identification markings with designations used in panelboards shop drawings, Contract Documents, and similar previously established identification schemes for the facility's electrical installations.

E. Apply warning, caution and instruction signs as follows:

1. Install warning, caution or instruction signs where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect. Install engraved plastic-laminated instruction signs with approved legend where instructions or explanations are needed for system or equipment operation. Install metal-backed butyrate signs for outdoor items.

2. Emergency Operating Signs: Install, where required by Electrical Code, where indicated, or where reasonably required to assure safe operation and maintenance of electrical systems and of the items to which they connect, engraved laminate signs with white legend on red background with minimum 3/8-inch high lettering for emergency instructions on power transfer, load shedding, or other emergency operations.

F. Apply circuit/control/item designation labels of engraved plastic laminate for pushbuttons, pilot lights, alarm/signal components, and similar items, except where labeling is specified elsewhere.

G. Install labels parallel to equipment lines at locations as required and at locations for best convenience of viewing without interference with operation and maintenance of equipment.

END OF SECTION 26 0553

SECTION 26 0933 - LIGHTING CONTROL SYSTEMS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Automatic load control relay (ALCR3)

B. Automatic load control relay (ALCR20)

1.2 RELATED SECTIONS

A. The lighting system design includes a combination of luminaire sources, lighting control components, programming sequences, and supplementary components for building and energy code compliance. The design uses performance-based specifications for portions of the lighting system to account for the limitation of comparable product solutions available by competitive manufacturers. The Contractor shall reference related specification sections, plans, schedules, and details prior to submitting pricing, submittals, and installation. The Contractor shall coordinate system component compatibility among various manufacturers and suppliers for a turnkey lighting system. Referenced sections include, but are not limited to, the following:

1. 26 51 19 LED Lighting
2. Electrical Drawings: Plans, luminaire schedules.

1.3 RELATED WORK

A. Section 26 5100 - Lighting

1.4 QUALITY ASSURANCE

A. Manufacturers shall be regularly engaged in the manufacture of lighting control equipment and ancillary equipment, of types and capacities required, whose products have been in satisfactory use in similar service for not less than five (5) years.

B. All components and assemblies are to be factory pre-tested prior to delivery and installation.

C. Comply with Electrical Code as applicable to electrical wiring work.

D. Comply with applicable portions of NEMA standards pertaining to types of electrical equipment and enclosures.

E. Accessory devices are to be UL listed under UL 916 Energy Management Equipment. Panels and accessories used for control of life safety and critical branch circuits shall be listed under UL 924 Emergency Lighting and Power Equipment.

F. All assemblies are to be in compliance with FCC emissions standards specified in Part 15 Subpart J for Class A applications.

1.5 REFERENCES

A. FCC Rules and Regulations, Part 15, Subpart J - Radio Frequency Interference

B. NEMA WD 1 - General Color Requirements for Wiring Devices

C. NFPA 70 - National Electrical Code (NEC)

D. UL 924 - Emergency Lighting and Power Equipment

1.6 SUBMITTALS

A. Submit product data under provisions of Section 26 0500.

B. Submit a list of devices and equipment that will be installed for each sequence of operation.

1.7 EXTRA STOCK

A. Relays: Five (5) percent of quantity installed. Minimum of two (2) of each configuration and type.

1.8 OPERATION AND MAINTENANCE DATA

A. Submit emergency, operation, and maintenance data under provisions of Section 26 0500. Data shall also include the following:

1. Recommended schedule for inspection.
2. Complete narrative describing intended operation and sequence for each control scenario and system component, updated to reflect all changes resulting from commissioning of systems. Narrative shall indicate recommended settings for devices where applicable.
3. Replacement part numbers for all system components.

1.9 SYSTEM DESCRIPTION

A. Contractor is responsible for confirming that all components and luminaires interoperate as a single system.

1. Drawings: Wiring and additional equipment to make a complete and functioning system has not been shown, but shall be submitted with the shop drawings.

1.10 WARRANTY

A. Manufacturer shall warrant products under normal use and service to be free from defects in materials and workmanship for a period of two (2) years from date of commissioning.

PART 2 - PRODUCTS

2.1 WALL SWITCHES

A. Refer to Electrical Symbols List for device type.

B. Switch touch surfaces shall have an antimicrobial additive that suppresses the growth of harmful bacteria, mold, mildew, and fungi. Coverplate color shall match the switch color.

C. SW-1P; Single Pole Switch:

1. Single throw, 120/277-volt, 20-amp maintained contact. Toggle handle, side and back wired.

2. Manufacturers:

    a. Leviton 1221-2
    b. Pass & Seymour PS20AC1
    c. Cooper AH1221

2.2 SW-3W; Three-way Switch:

A. Single throw, 120/277 volt, 20 amp. Toggle handle, side and back wired.

B. Manufacturers:
1. Hubbell 1223
2. Leviton 1223-2
3. Pass & Seymour PS20AC3
4. Cooper AH1223

2.3 SW-D; Dimmer (Standalone):

1. Contractor / vendor to provide dimmer based on rating required, compatible with wiring, lighting load being controlled. Verify compatibility with luminaire prior to light control prior to purchase and installation.

2. Electronic Driver Dimmer, 120 or 277 volt per application, 0-10 V control, decora style linear slide operator with positive off, IEC 60629 compliant. Mounted in dedicated backbox.

    a. Manufacturers: Compatible with Luminaire Driver

2.4 AUTOMATIC LOAD CONTROL RELAY (ALCR) (INDIVIDUAL LUMINAIRE - INTEGRAL)

C. This section includes information related to factory and field installed ALCR devices intended for individual luminaires.

D. **ALCR3;** Automatic Load Control Relay ALCR, 120/277 volt, dry/damp listed, 32°F to 113°F (0°C to 45°C) operating temperature, plenum NEMA 1 rated, test button with visual indicator, remote test and fire alarm control, listed for factory or field installation within luminaire, UL924 listed latest edition, Electrical Code Article 700 compliant.

1. Rating: 3 Amp LED driver, ballast, or incandescent.
2. Lighting Control Coordination: Provide ALCR device compatible with designated lighting zone controls. Example: Switched, 0-10 volt dimming, DALI control, 2 wire dimming, or DMX.
3. Operation:

    a. ALCR device shall allow the same local lighting control devices to control both the normal lights and emergency designated lighting. Devices that require separate local lighting controls for the normal and designated emergency lighting are NOT allowed.
    b. ALCR device shall monitor the normal power circuit and shunt/bypass the local lighting controls upon loss of power, remote test switch, or fire alarm override to provide full lumen output for designated emergency lighting.
    c. ALCR device shall return designated emergency lighting to local lighting control after a 15-minute delay upon return of normal power or remote test/fire alarm override release.

d. Performance Equivalent by Other Components: A limitation of equivalent comparable products may require some of the required functions of the ALCR device to be provided by an alternative component of the lighting control system. The following functions may be performed by alternative components of the lighting control system when the device is listed for the required function and compatible with the lighting control system.

1) Remote test switch / fire alarm override interface.
2) The 15-minute time delay upon return of normal power or remote test/fire alarm override release.

e. Accessory - Remote Test Switch: Provide a remote button test switch for all devices associated with the same lighting control zone. The test switch shall be a single gang type switch compatible with the ALCR device and allow the remote fire alarm override to function.

4. Manufacturers:

a. Iota ETS-step (switched)
b. Or equal

2.3 AUTOMATIC LOAD CONTROL RELAY (ALCR)

A. **ALCR20;** Automatic Load Control Relay ALCR, 120/277 volt, dry/damp listed, 32°F to 113°F (0°C to 45°C) operating temperature, plenum NEMA 1 rated, test button with visual indicator, remote test and fire alarm control, UL924 listed latest edition, Electrical Code Article 700 compliant.

1. Rating:

a. 20 amp (16 A permitted) LED driver and ballast.

2. Lighting Control Coordination: Provide ALCR device compatible with designated lighting zone controls. Example: switched, 0-10 volt dimming, DALI control, 2 wire dimming, or DMX.
3. Operation:

a. ALCR device shall allow the same local lighting control devices to control both the normal lights and emergency designated lighting. Devices that require separate local lighting controls for the normal and designated emergency lighting are NOT allowed.
b. ALCR device shall monitor the normal power circuit and shunt/bypass the local lighting controls upon loss of power, remote test switch, or fire alarm override to provide full lumen output for designated emergency lighting.
c. ALCR device shall return designated emergency lighting to local lighting control after a 15-minute delay upon return of normal power or remote test/fire alarm override release.
d. Equivalent Facilitation and Performance: A limitation of equivalent comparable products may require some of the required functions of the ALCR device to be provided by an alternative component of the lighting control system. The following functions may be performed by alternative components of the lighting control system when the device is listed for the required function and compatible with the lighting control system:

1) Remote test switch / fire alarm override interface.

2) The 15-minute time delay upon return of normal power or remote test/fire alarm override release.

e. Accessory - Remote Test Switch: Provide a remote button test switch. The test switch shall be a single gang type switch compatible with the ALCR device and allow the remote fire alarm override to function.

4. Manufacturers:

a. Iota ETS-20 (switched)
b. Nine24 Inc ELCR-R (switched)
c. Or equal

2.4 CONDUCTORS AND CABLES

A. Control Wiring:

1. Where installed with the line-voltage wiring, control wiring shall be copper conductors not smaller than No. 16 AWG with insulation voltage rating and temperature rating equal to that of the line-voltage wiring, complying with Division 26 Section 26 0513 "Wire and Cable."
2. Tap conductors to switches or relays: Stranded copper conductors of 16 AWG or solid 16 or 18 AWG with insulation rating equal to that of the line-voltage wiring.
3. Tap conductors to dimming ballasts: Solid copper conductors of 18 AWG with insulation voltage rating equal to that of the line-voltage wiring and insulation temperature rating not less than 90°C.
4. Network cabling as required by manufacturer.

B. Splices and Taps:

1. Tapping or wire trap connectors shall be used to splice all Class 1 and Class 2 control wiring. Twist-on, wire-nut type connectors are not allowed.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that surfaces are ready to receive work.

B. Verify field dimensions and coordinate physical size of all equipment with the architectural requirements of the spaces into which they are to be installed. Allow space for adequate ventilation and circulation of air.

C. Beginning of installation means installer accepts existing conditions.

3.2 INSTALLATION

A. Install in accordance with manufacturer's instructions and approved shop drawings.

B. All wiring shall be installed in conduit.

C. All branch load circuits shall be live tested before connecting the loads to the lighting control panel.

3.3 AUTOMATIC LOAD CONTROL RELAYS (ALCR20) AND BRANCH CIRCUIT EMERGENCY LIGHTING TRANSFER SWITCH (BCELTS)

A. Field install per manufacturer requirements.

B. Fire Alarm Override: Provide connection to addressable fire alarm relay.

3.4 SUPPORT SERVICES

A. System Startup:

1. Manufacturer shall provide factory authorized technician to confirm proper installation and operation of all system components.

B. Testing:

1. System shall be completely functional tested by a factory-authorized technician. All loads shall be tested live for continuity and freedom from defects, and all control wiring shall be tested for continuity and connections prior to energizing the system components.

C. Documentation:

1. Manufacturer shall provide system documentation including:

a. Drawings for each panel showing hardware configuration and numbering.
b. Typical diagrams for each component.

END OF SECTION 26 0933

SECTION 26 2726 - WIRING DEVICES

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Device plates and box covers

B. Receptacles (REC-#)

1.2 QUALITY ASSURANCE

A. Provide similar devices from a single manufacturer.

B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in the Electrical Code, by a testing agency to Authorities Having Jurisdiction and marked for intended use.

C. Comply with the Electrical Code.

1.3 REFERENCES

A. DSCC W-C-896F - General Specification for Electrical Power Connector

B. FS W-C-596 - Electrical Power Connector, Plug, Receptacle, and Cable Outlet

C. NEMA WD 1 - General Color Requirements for Wiring Devices

D. NEMA WD 6 - Wiring Devices - Dimensional Requirements

E. NFPA 70 - National Electrical Code (NEC)

F. UL 498 - Standard for Attachment Plugs and Receptacles

G. UL 943 - Standard for Ground Fault Circuit Interrupters

1.4 SUBMITTALS

A. Submit product data under provisions of Section 26 0500.

B. Provide product data showing configurations, finishes, dimensions, and manufacturer's instructions.

1.5 COORDINATION

A. Receptacles for Owner Furnished Equipment: Match plug configurations.

B. Cord and Plug Sets: Match equipment requirements.

PART 2 - PRODUCTS

2.1 DEVICE COLOR

A. All switch, receptacle, and outlet colors shall be verified with Architect, unless indicated otherwise.

2.2 COVERPLATES

A. All switches, receptacles, and outlets shall be complete with the following:
   1. Unbreakable thermoplastic/thermoset plastic and match device color coverplates in finished spaces where walls are finished.
   2. Galvanized steel coverplates in unfinished spaces for surface mounted boxes.

B. Where several devices are ganged together, the coverplate shall be of the ganged style for the number of devices used.

C. Install nameplate identification as indicated in Section 26 0553.

D. Plate securing screws shall be metal with head color matching the wall plate finish.

2.3 RECEPTACLES

A. Refer to Electrical Symbols List for device type.

B. Devices that are shaded on the drawings shall be red.

C. REC-DUP: NEMA 5-20R Duplex Receptacle:

   1. Standard Grade: 125-volt, 20 amp, 3-wire grounding type with impact resistant thermoplastic face and steel back strap.
      a. Manufacturers:
         1) Hubbell 5352A
         2) Leviton, 5362-S
         3) Pass & Seymour 5362
         4) Cooper 5352

D. REC-DUP-GFI: NEMA 5-20R Ground Fault Duplex Receptacle:

   1. Standard Grade: 125-volt, 20 amp, 3-wire grounding type with test and reset buttons in impact resistant thermoplastic face.

      a. Device shall perform self-test of GFCI circuitry in accordance with UL 943.
      b. Manufacturers:

         1) Hubbell GFCI type devices are not allowed. Contractor may substitute an alternative manufacturer when Hubbell is the basis of submittal for all other wiring devices.
         2) Leviton GFNT2
         3) Pass & Seymour 2097
         4) Cooper SGF20

E. REC-QUAD: NEMA 5-20R Double Duplex Receptacle:

1. Consists of two duplex receptacles, double gang box, plaster ring and faceplate.

a. Manufacturers:

1) Refer to Duplex Receptacle above.

F. Back wired devices shall be complete with eight holes that are screw activated with metal clamps for connection to #12 or #10 copper conductors.

G. Side wired devices shall have four binding screws that are undercut for positive wire retention.

H. Ground fault circuit interrupter (GFCI) receptacles shall comply with UL 943 requiring increased surge immunity, improved corrosion resistance, improved resistance to false tripping and diagnostic indication for miswiring if the line and load conductors are reversed during installation.

2.4 COUNTERTOP AND FURNITURE RECEPTACLE ASSEMBLIES

A. REC-DUP-P: Pop-up Style Receptacle Assembly Listed for Countertop Applications.

1. 125-volt, 15/20-amp, tamper resistant, 3-wire grounding type with impact resistant thermoplastic face. Two (2) NEMA 5-15R/5-20R, with both simplex devices on same face or opposite face of assembly, one (1) USB-A, one (1) USBC, gasketed countertop enclosure. Architect to select finish from standard factory options. Device(s) installation, orientation, and finish shall be coordinated with Architect/Engineer prior to installation.
2. Product Specific Coordination:

a. The Contractor shall provide provisions as required to maintain the product listing. Refer to the manufacturer's instructions for a complete list of product specific installation requirements.
b. Lew Electric: Provide a REC-DUP in the cabinet cavity below the countertop for the device to plug into. Coordinate installation of the duplex device with the space available in the below countertop cabinet.
c. Branch Circuit: Provide a 15A/1P circuit breaker for 15 amp rated devices served by a dedicated branch circuit.

3. Manufacturers:

a. Hubbell RCT200
b. Lew Electric PUR20

2.5 POKE-THROUGH FITTINGS

A. Cover Color and Style: Verify with Architect from manufacturer standard options.

B. Refer to Technology drawings for voice/data, Audio/Video outlet, and coordination requirements.

C. UL listed as fire-rated poke-through device for **2**-hour rated floors: include fire stops and smoke barriers in through-floor component. UL514A listed for scrub locations.

D. Terminate in 4-inch square by 2-1/2-inch deep junction box.

E. Suitable for installation with a floor thickness of 2-1/4 to 7 inches.

F. PT-1: 4" Fire Rated Poke-Through:

1. Semi-flush mounted, hinged covers, for use with 4-inch core holes, provide complete with appropriate outlet coverplates and hardware. UL 514 scrub rated listed.

2. Gang / Outlet Descriptions, route conduit in ceiling space of lower level. Provide provisions to core drill floor to route power circuits to panel on same floor as poke through. Route low voltage raceways to cable management system:

   a. 125 Volt, 20 amp, NEMA 5-20R duplex receptacle.
   b. Voice/Data outlet.

3. Spare
   a. Conduit Raceway (in ceiling space below floor):

      1) Power: 3/4-inch conduit.
      2) Voice/Data: 1-1/4-inch conduit.

   b. Refer to Technology drawings for additional information related to voice/data and audio/visual outlet requirements.

4. Manufacturers:

   a. Hubbell SystemOne Series
   b. Legrand Wiremold 4RF/RC Series
   c. ABB Steel City FPT4 Series

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install convenience receptacles at elevations indicated in the General Installation Notes on the contract drawings.

B. Install specific-use receptacles at heights shown on the contract drawings. Install devices level, plumb, and square with building lines. Coordinate installation of adjacent devices of separate systems with common mounting heights, including lighting, power, systems, technology, and temperature control device rough-ins.

C. Install receptacles vertically with ground slot up or where indicated on the drawings, horizontally with ground slot to the left.

D. Install galvanized steel plates on outlet boxes and junction boxes in unfinished areas, above accessible ceilings, and on surface-mounted outlets.

E. Install devices and wall plates flush and level.

F. Install nameplate identification to receptacle cover plates indicated. Identification shall identify panel name and circuit number. Refer to Specification Section 26 0553 - Electrical Identification.

G. Test receptacles for proper polarity, ground continuity and compliance with requirements.

END OF SECTION 26 2726

SECTION 26 5119 - LED LIGHTING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Interior luminaires and accessories

B. Light-emitting diode (LED) luminaire systems

1.2 RELATED SECTIONS

A. The lighting system design includes a combination of luminaire sources, lighting control components, programming sequences, and supplementary components for building and energy code compliance. The design uses performance-based specifications for portions of the lighting system to account for the limitation of comparable product solutions available by competitive manufacturers. The Contractor shall reference related specification sections, plans, schedules, and details prior to submitting pricing, submittals, and installation. The Contractor shall coordinate system component compatibility among various manufacturers and suppliers for a turnkey lighting system. Referenced sections include, but are not limited to, the following:

1. 26 09 33 Lighting Control Systems

    a. Automatic load control relay (ALCR) (individual luminaire - integral) (ALCR3)

2. Electrical drawings: Plans, luminaire schedules, lighting control sequence of operations, diagrams, and details.

1.3 REFERENCES

A. ANSI C78.377 - Specifications for the Chromaticity of Solid State Lighting Products

B. ANSI C82.16 - Light-Emitting Diode Drivers - Method of Measurement

C. ANSI C82.77 - Standard for Harmonic Emission Limits and Related Power Quality Requirements for Lighting Equipment

D. NFPA 70E - National Electrical Safety Code

E. NEMA SSL1 - Electronic Drivers for LED Devices, Arrays or System

F. UL 8750 - Light Emitting Diode (LED) Equipment for use in Lighting Products

G. LM-79 - Approved Method: Electrical and Photometric Measurements of Solid-State Lighting Products

H. LM-80 - Measuring Luminous Flux and Color Maintenance of LED

I. FS W-L-305 - Light Set, General Illumination (Emergency or Auxiliary)

J. UL 924 - Standard for Emergency Lighting and Power Equipment

1.4 SUBMITTALS

A. Submit product data under provisions of Section 26 0500.

B. Basic Requirements of Submittal:

1. Submit product data sheets for luminaires, LED light engines, drivers and poles. Include complete product model number with all options as specified. Submittal shall be arranged with luminaires listed in ascending order, and with each luminaire's, LED light engine, driver, or pole information following luminaire's product data. Failure to organize submittal in this manner will result in the submittal being rejected.
2. Submit lens product data, dimensions and weights if not included in product data sheet submittal.
3. Include outline drawings, support points, weights, and accessory information for each luminaire.
4. Submit manufacturer origin of LED chipset and driver.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Deliver products to site. Store and protect under provisions of Section 26 0500.

B. Protect luminaire finishes, lenses, and trims from damage during storage and installation. Do not remove protective films until construction cleanup within each area is complete.

1.6 WARRANTY

A. The warranty period begins at the date of Substantial Completion.

B. LED Light Engines and Drivers:
1. LED Drivers and Dimming Drivers: Five (5) years
2. Light Emitting Diode (LED) Light Engines: Five (5) years

C. Emergency Lighting Units and Exit Signs:

1. Emergency Lighting Units: Three (3) year, non-prorated
2. Exit Signs: Three (3) year, non-prorated
3. Emergency Unit and Exit Sign Battery: Sealed lead acid or lead calcium cell, requiring no maintenance or replacement for ten (10) years under normal conditions.

D. Emergency Drivers:

1. Emergency LED Driver: Five (5) years

E. Emergency Inverter for LED Light Engines:

1. Emergency Inverter and Battery: Sealed nickel cadmium five (5) year, non-prorated.

F. Automatic Load Control Relay (ALCR): Five (5) year

1.7 REGULATORY REQUIREMENTS

A. Conform to NFPA 101 for installation requirements

PART 2 - PRODUCTS

2.1 INTERIOR LUMINAIRES AND ACCESSORIES - GENERAL

A. Recessed Luminaires: Confirm ceiling and wall type and furnish trim and accessories necessary to permit proper installation in each system. Where fire-rated ceiling or wall assemblies are specified, furnish and install listed enclosures around luminaires that maintain the system rating.

B. Luminaires: Louvers shall be anodized low iridescent specular aluminum with mitered corners and interlocking construction.

C. Suspended Luminaires: Coordinate power feed and suspension canopies with ceiling type and architectural RCP for proper fit and location. Ensure finished installations are plumb and level at elevations specified. Verify suspension length prior to submittal.

D. Painted reflector surfaces shall have a minimum reflectance of 90%.

E. All painted components shall be painted after fabrication.

2.2 LIGHT EMITTING DIODE (LED) LUMINAIRE SYSTEMS

A. Refer to the luminaire schedule for color temperature and minimum color rendering index CRI requirements. Provide light source color consistency by utilizing a binning tolerance within a maximum 3-step McAdam ellipse unless noted otherwise.

B. Rated life shall be minimum of 50,000 hours at L70.

C. LED chips shall be wired so that failure of one chip does not prohibit operation of the remainder of the chip array.

D. Luminaire delivered lumens is defined as the absolute lumens per the manufacturers LM-79-08 test report.

E. LED luminaires shall be designed for ease of component replacement including modular replaceable boards or Zhaga sockets. Luminaires that are factory sealed and do not have field replaceable parts shall provide a 10-year warranty.

F. LED light engine shall have a maximum LLD of 0.85 at 50,000 hours at 25°C ambient.

G. LED Driver:

1. Solid state driver with integral heat sink. Driver shall have over-heat, short-circuit and overload protection, power factor 0.90 or above and maximum total harmonic distortion of 20%. Driver shall have a voltage fluctuation tolerance of +/- 10%.
2. Drivers shall have dimming capabilities as outlined in the luminaire schedule for each luminaire type. Dimming shall control light output in a continuous curve from 100% to 10% unless noted otherwise.
3. Driver shall have a minimum of 50,000 hours rated life.
4. Driver shall be tested to ANSI C82-16 for input current inrush, total harmonic distortion (THD), and power factor. Driver start time shall be less than 0.5 seconds to 98% of initial light output. Flicker should be less than 30% throughout the operating range.
5. Driver shall be field replaceable without removal of the luminaire.

6. Class A sound rating; inaudible in a 27 dBA ambient.
7. Demonstrate no visible change in light output with a variation of plus or minus 10 percent change in line-voltage input.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Securely fasten luminaires to the listed and labeled ceiling framing member by mechanical means such as bolts, screws, rivets or listed clips identified for use with the type of ceiling framing members. The architectural ceiling framing system may be used in lieu of independent support with prior written approval by the ceiling system manufacturer and Authority Having Jurisdiction (AHJ). Luminaires and wiring installed in fire-rated ceiling assemblies shall be independently supported for all applications.

1. Install recessed flanged luminaires to permit removal from below. Use manufacturer-supplied plaster frames and swing gate supports. Provide independent support as follows:

    a. Luminaires less than 56 lbs: Provide a minimum of two (2) #12 gauge suspended ceiling support wires located on diagonal corners of the luminaires.
    b. Luminaires 56 lbs or greater: Provide a minimum of four (4) #12 gauge suspended ceiling support wires located on diagonal corners of the luminaires. Support luminaire independent of the ceiling system.
    c. Luminaires larger than eight square feet (8 ft2): Support luminaire independent of the ceiling system.

B. Do not fasten luminaire supports to piping, ductwork, mechanical equipment, or conduit, unless otherwise noted. Support wires shall be tightly wrapped (minimum of three turns within 3 inches of the connection) and sharply bend to prevent vertical movement.

C. Support suspended or pendant mounted luminaires independent of ceiling grid with adjustable stainless steel aircraft cables or per luminaire schedule mounting requirements. Suspension assembly and anchors shall be capable of supporting 300 pounds dead load at each suspension point.

D. Support wire used to independently support luminaires, raceways, and wiring systems shall be distinguishable from ceiling support systems by color (field paint), tagging or equivalent means.

E. Recessed luminaires and other optical accessories shall remain in protective wraps or films until construction in area is complete and area has been cleaned.

3.2 CONSTRUCTION USE OF PROJECT LUMINAIRES

A. The Contractor shall provide temporary construction lighting per the requirements of Division 1.

B. The project luminaires shown on the construction documents shall not be used for temporary construction purposes without providing a plan for Owner approval that addresses energy and luminaire operating hours.

3.3 AUTOMATIC LOAD CONTROL RELAYS

A. Factory or field installation per manufacturer requirements.

3.4 RELAMPING

A. Replace failed LED light engine modules or arrays at completion of work.

3.5 ADJUSTING AND CLEANING

A. Align luminaires and clean lenses and diffusers at completion of work. Clean paint splatters, dirt, and debris from installed luminaires.

B. Touch up luminaire finish at completion of work.

3.6 LUMINAIRE SCHEDULE

A. As shown on the drawings.

END OF SECTION 26 5119

SECTION 27 0500 - BASIC COMMUNICATIONS SYSTEMS REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Basic Communications Systems Requirements specifically applicable to Division 27 sections, in addition to Division 1 - General Requirements.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 SCOPE OF WORK

A. This Specification and the associated drawings govern furnishing, installing, testing and placing into satisfactory operation the Communications Systems.

B. The Contractor shall furnish and install all new materials as indicated on the drawings, and/or in these specifications, and all items required to make the portion of the Communications Work a finished and working system.

C. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

D. Description of Systems include, but are not limited to, the following:

1. Complete Structured Cabling System including, but not limited to:

    a. Voice and data horizontal cabling and terminations.
    b. Information outlets (IOs) including faceplates, jacks and labeling.
    c. Equipment racks, cabinets, cable management and equipment.
    d. Telecommunication Room equipment including patch panels, optical distribution cabinets, and termination blocks.
    e. Cabling pathways.
    f. Testing

2. Mounting and patching of wireless access points provided by others.
3. Removal/demolition work and/or relocation and reuse of existing systems and equipment.
4. Low Voltage Communications Wiring (less than +120VAC) as specified and required for proper system control and communications.
5. All associated electrical backboxes, conduit, miscellaneous cabling, and power supplies required for proper system installation and operation as defined in the "Suggested Matrix of Scope Responsibility".
6. Firestopping of penetrations as described in Section 27 0503.
7. Seismic requirements as described in Section 26 0548 "Seismic Requirements for Equipment and Supports".

1.3 WORK SEQUENCE

A. All construction work that will produce excessive noise levels and interference with normal building operations, as determined by the Owner, shall be scheduled with the Owner. It may be necessary to schedule such work during non-occupied hours. The Owner shall reserve the right to set policy as to when restricted construction hours will be required.

1.4 DIVISION OF WORK BETWEEN ELECTRICAL AND COMMUNICATIONS CONTRACTORS

A. Division of work is the responsibility of the Prime Contractor. Any scope of work described in the contract document shall be sufficient for including said requirement in the project. The Prime Contractor shall be solely responsible for determining the appropriate subcontractor for the described scope. In no case shall the project be assessed an additional cost for scope that is described in the contract documents. The following division of responsibility is a guideline based on typical industry practice.

B. Definitions:

1. "Electrical Contractor" as referred to herein refers to the Contractors listed in Division 26 of this Specification.
2. "Electrical Contractor" shall also refer to the Contractor listed in Division 27 of this specification when the "Suggested Matrix of Scope Responsibility" indicates the work shall be provided by the EC. Refer to the Contract Documents for the "Suggested Matrix of Scope Responsibility".
3. "Technology Contractor" as referred to herein refers to the Contractors listed in Division 27 of this Specification.
4. Low Voltage Technology Wiring: The wiring (less than 120VAC) associated with the Technology Systems, used for analog and/or digital signals between equipment.
5. Telecommunications/Technology Rough-in: Relates specifically to the backboxes, necessary plaster rings and other miscellaneous hardware required for the installation and mounting of the telecommunications/technology outlet. Rough-in shall include conduit from the information outlet backbox to the nearest cable tray. Where surface mounted backboxes are required, conduit shall be routed to the nearest cable tray.

C. General:

1. The purpose of these specifications is to outline typical Electrical and Technology Contractor's work responsibilities as related to technology systems including telecommunications rough-in, audio/visual systems rough-in, conduit, power wiring, and low voltage communications and technology wiring. The prime contractor is responsible for all divisions of work.
2. The exact wiring requirements for much of the equipment cannot be determined until the systems have been purchased and submittals are approved. Therefore, only known wiring, conduits, raceways, and electrical power as related to such items, is shown on the technology drawings. Other wiring, conduits, raceways, junction boxes, and electrical power not shown on the technology drawings but required for the successful operation of the systems shall be the responsibility of the Technology Contractor and included in the Contractor's bid.
3. Where the Electrical Contractor is required to install conduit, conduit sleeves and/or power connections in support of technology systems, the final installation shall not begin until a coordination meeting between the Electrical Contractor and the Technology Contractor has convened to determine the exact location and requirements of the installation.
4. Where the Electrical Contractor is required to install cable tray that will contain low voltage technology wiring, the installation shall not begin until the Technology Contractor has completed a coordination review of the cable tray shop drawing.

5. This Contractor shall establish electrical and technology utility elevations prior to fabrication and installation. The Technology Contractor shall cooperate with the Electrical Contractor and the determined elevations in accordance with the guidelines below. This Contractor shall coordinate utility elevations with other trades. When a conflict arises, priority shall be as follows:

    a. Lighting Fixtures
    b. Gravity Flow Piping, including Steam and Condensate
    c. Sheet Metal
    d. Electrical Busduct
    e. Cable Trays, including 12" access space
    f. Sprinkler Piping and other Piping
    g. Conduit and Wireway
    h. Open Cabling

D. Electrical Contractor's Responsibility:

1. Assumes all responsibility for all required conduit and power connections when shown on the "Suggested Matrix of Scope Responsibility" to be provided by the Electrical Contractor.
2. Assumes all responsibility for providing and installing cable tray.
3. Responsible for Communications Systems grounding and bonding.
4. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

E. Technology Contractor's Responsibility:

1. Assumes all responsibility for the low voltage technology wiring of all systems, including cable support where open cable is specified.
2. Assumes all responsibility for all required backboxes, conduit and power connections not specifically shown as being provided by the Electrical Contractor on the "Suggested Matrix of Scope Responsibility."
3. Assumes all responsibility for providing and installing all ladder rack and other cable management hardware (as defined herein).
4. Responsible for providing the Electrical Contractor with the required grounding lugs or other hardware for each piece of technology equipment which is required to be bonded to the technology bonding system.
5. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

1.5 COORDINATION DRAWINGS

A. Definitions:

1. Coordination Drawings: A compilation of the pertinent layout and system drawings that show the sizes and locations, including elevations, of system components and required access areas to ensure that no two objects will occupy the same space.

    a. Mechanical trades shall include, but are not limited to, mechanical equipment, ductwork, fire protection systems, plumbing piping, medical gas systems, hydronic piping, steam and steam condensate piping, and any item that may impact coordination with other disciplines.

b. Electrical trades shall include, but are not limited to, electrical equipment, conduit 1.5" and larger, conduit racks, cable trays, pull boxes, transformers, raceway, busway, lighting, ceiling-mounted devices, and any item that may impact coordination with other disciplines.
c. Technology trades shall include, but are not limited to, technology equipment, racks, conduit 1.5" and larger, conduit racks, cable trays, ladder rack, pull boxes, raceway, ceiling-mounted devices, and any item that may impact coordination with other disciplines.
d. Maintenance clearances and code-required dedicated space shall be included.
e. The coordination drawings shall include all underground, underfloor, in-floor, in chase, and vertical trade items.

2. Spaces with open/cloud ceiling architecture shall indicate the overhead utilities and locate equipment as required to maintain clearance above lights. The intent for the installation is to maintain a maximum allowable vertical clearance and an organized/clean manner in the horizontal. Notify Architect/Engineer of the maximum clearance which can be maintained. Failure to comply will result in modifications with no cost to Owner.

   a. In cloud ceiling architecture, when open cabling/wire and/or cable tray crosses gaps between ceiling clouds and/or walls, cabling is to transition to conduits to span the gaps in order to conceal cabling from below.

3. The contractors shall use the coordination process to identify the proper sequence of installation of all utilities above ceilings and in other congested areas, to ensure an orderly and coordinated end result, and to provide adequate access for service and maintenance.

B. Participation:

1. The contractors and subcontractors responsible for work defined above shall participate in the coordination drawing process.
2. One contractor shall be designated as the Coordinating Contractor for purposes of preparing a complete set of composite electronic CAD coordination drawings that include all applicable trades, and for coordinating the activities related to this process. The Coordinating Contractor for this project shall be the Mechanical Contractor.

   a. The Coordinating Contractor shall utilize personnel familiar with requirements of this project and skilled as draftspersons/CAD operators, competent to prepare the required coordination drawings.

3. Electronic CAD drawings shall be submitted to the Coordinating Contractor for addition of work by other trades. IMEG will provide electronic file copies of ventilation drawings for contractor's use if the contractor signs and returns an "Electronic File Transfer" waiver provided by IMEG. IMEG will not consider blatant reproductions of original file copies an acceptable alternative for coordination drawings.

C. Drawing Requirements:

1. The file format and file naming convention shall be coordinated with and agreed to by all contractors participating in the coordination process and the Owner.

   a. Scale of drawings:

      1) General plans: 1/4 Inch = 1 '-0" (minimum).

2) Mechanical, electrical, communication rooms, and including the surrounding areas within 10 feet: 1/2 Inch = 1'-0" (minimum).
3) Shafts and risers: 1/2 Inch = 1'-0" (minimum).
4) Sections of shafts and mechanical and electrical equipment rooms: 1/4 Inch = 1 '-0" (minimum).
5) Sections of congested areas: 1/2 Inch = 1'-0" (minimum).

2. Ductwork layout drawings shall be the baseline system for other components. Ductwork layout drawings shall be modified to accommodate other components as the coordination process progresses.
3. There may be more drawings required for risers, top and bottom levels of mechanical rooms, and shafts.
4. The minimum quantity of drawings will be established at the first coordination meeting and sent to the A/E for review. Additional drawings may be required if other areas of congestion are discovered during the coordination process.

D. General:

1. Coordination drawing files shall be made available to the A/E and Owner's Representative. The A/E will only review identified conflicts and give an opinion, but will not perform as a coordinator.
2. A plotted set of coordination drawings shall be available at the project site.
3. Coordination drawings are not shop drawings and shall not be submitted as such.
4. The contract drawings are schematic in nature and do not show every fitting and appurtenance for each utility. Each contractor is expected to have included in his/her bid sufficient fittings, material, and labor to allow for adjustments in routing of utilities made necessary by the coordination process and to provide a complete and functional system.
5. The contractors will not be allowed additional costs or time extensions due to participation in the coordination process.
6. The contractors will not be allowed additional costs or time extensions for additional fittings, reroutings or changes of duct size, that are essentially equivalent sizes to those shown on the drawings and determined necessary through the coordination process.
7. The A/E reserves the right to determine space priority of equipment in the event of spatial conflicts or interference between equipment, piping, conduit, ducts, and equipment provided by the trades.
8. Changes to the contract documents that are necessary for systems installation and coordination shall be brought to the attention of the A/E.
9. Access panels shall preferably occur only in gypsum board walls or plaster ceilings where indicated on the drawings.

    a. Access to mechanical, electrical, technology, and other items located above the ceiling shall be through accessible lay-in ceiling tile areas.
    b. Potential layout changes shall be made to avoid additional access panels.
    c. Additional access panels shall not be allowed without written approval from the A/E at the coordination drawing stage.
    d. Providing additional access panels shall be considered after other alternatives are reviewed and discarded by the A/E and the Owner's Representative.
    e. When additional access panels are required, they shall be provided without additional cost to the Owner.

10. Complete the coordination drawing process and obtain signoff of the drawings by all contractors prior to installing any of the components.
11. Conflicts that result after the coordination drawings are signed off shall be the responsibility of the contractor or subcontractor who did not properly identify their work requirements, or installed their work without proper coordination.

12. Updated coordination drawings that reflect as-built conditions may be used as record documents.

1.6 QUALITY ASSURANCE

A. Telecommunications Structured Cabling System Standards:

1. All work and equipment shall conform to the most current ratified version of the following published standards unless otherwise indicated that draft standards are to be followed:

   a. ANSI/NECA/BICSI 568 - Standard for Installing Commercial Building Telecommunications Cabling
   b. ANSI/TIA-568-C.0 - Generic Telecommunications Cabling for Customer Premises

      1) C.1 - Commercial Building Telecommunications Standard
      2) C.2 - Balanced Twisted-Pair Telecommunications Cabling and Components Standard
      3) C.3 - Optical Fiber Cabling Components Standard
      4) C.4 - Broadband Coaxial Cabling and Components Standard

   c. ANSI/TIA-569-C - Telecommunications Pathways and Spaces
   d. ANSI/TIA-606-B - Administration Standard for Commercial Telecommunications Infrastructure
   e. ANSI/TIA-607-B - Commercial Building Grounding (Earthing) and Bonding Requirements for Telecommunications
   f. NFPA 70 (NEC) - National Electrical Code (Current Edition)
   g. UL 444 - Standard for Safety for Communications Cable

B. Refer to individual sections for additional Quality Assurance requirements.

C. Qualifications:

1. Only products of reputable manufacturers as determined by the Architect/Engineer will be acceptable.
2. The installing Contractor shall be certified by the manufacturer of the structured cabling system. Documentation of certification is required at the time of bid. Shop drawings will not be approved until proof of certification is submitted. Refer to the end of this specification section for certification documentation requirements.
3. Each Contractor and their subcontractors shall employ only workers who are skilled in their respective trades and fully trained. All workers involved in the termination of cabling shall be individually certified by the manufacturer.
4. The Contractor shall be experienced in all aspects of this work and shall be required to demonstrate direct experience on recent systems of similar type and size.
5. The Contractor shall own and maintain tools and equipment necessary for successful installation and testing of optical and copper structured cabling systems and have personnel adequately trained in the use of such tools and equipment.
6. The Contractor must have a BICSI RCDD (Registered Communications Distribution Designer) or CNet CNIDP (Certified Network Infrastructure Design Professional) on-staff serving as a project manager. Project shop drawings and test reports shall be stamped by the RCDD or CNIDP.

D. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the City of Des Moines, Iowa Codes, Laws, Ordinances and other regulations having jurisdiction.
2. In the event there are no local codes having jurisdiction over this job, the current issue of the National Electrical Code shall be followed.
3. If there is a discrepancy between the codes and regulations having jurisdiction over this installation, and these specifications, Architect/Engineer shall determine the method or equipment used.
4. If the Contractor notes, at the time of bidding, any parts of the drawings and specifications which are not in accordance with the applicable codes or regulations, he shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time to follow this procedure, he shall submit with the proposal, a separate price required to make the system shown on the drawings comply with the codes and regulations.
5. Verify the installation environment prior to purchasing or installing any cable. Cable installed in a plenum environment shall be appropriately rated. Bring all discrepancies between the contract documents and installation conditions to the attention of the Architect/Engineer prior to purchase or installation.
6. All changes to the system made after the letting of the contract, in order to comply with the applicable codes or the requirements of the Inspector, shall be made by the Contractor without cost to the Owner.

E. Permits, Fees, Taxes, Inspections:

1. Procure all applicable permits and licenses.
2. Abide by all applicable laws, regulations, ordinances, and other rules of the State or Political Subdivision wherein the work is done, or as required by any duly constituted public authority.
3. Pay all applicable charges for such permits or licenses that may be required.
4. Pay all applicable fees and taxes imposed by the State, Municipal and/or other regulatory bodies.
5. Pay all charges arising out of required inspections due to codes, permits, licenses or as otherwise may be required by an authorized body.
6. Pay all charges arising out of required contract document reviews associated with the project and as initiated by the Owner or authorized independent agency/consultant.
7. Pay any charges by the service provider related to the service or change in service to the project.
8. All equipment and materials shall be as approved or listed by the following (unless approval or listing is not applicable to an item by all acceptable manufacturers):

    a. Factory Mutual
    b. Underwriters' Laboratories, Inc.

F. Examination of Drawings:

1. The drawings for the technology systems work are diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment etc., and the approximate sizes of equipment.
2. Contractor shall determine the exact locations of equipment and the exact routing of cabling to best fit the layout of the job. Scaling of the drawings will not be sufficient or accurate for determining this layout. Where a specific route is required, such route will be indicated on the drawings.
3. Where job conditions require reasonable changes in indicated arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.

4. If an item is either shown on the drawings, called for in the specifications or required for proper operation of the system, it shall be considered sufficient for including same in this contract.
5. The determination of quantities of material and equipment required shall be made by the Contractor from the drawings. Schedules on the drawings and in the specifications are completed as an aid to the Contractor but where discrepancies arise, the greater number shall govern.
6. Where words "provide", "install", or "furnish" are used on the drawings or in the specifications, it shall be taken to mean, to furnish, install and terminate completely ready for operation, the items mentioned.

G. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing Revit.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
4. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
5. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
6. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
7. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

H. Field Measurements:

1. Before ordering any materials, this Contractor shall verify all pertinent dimensions at the job site and be responsible for their accuracy.
2. Field conditions that will result in telecommunications drops that exceed the length limitations identified in the contract documents shall be brought to the attention of the Architect/Engineer prior to installation. The cost of reworking cabling that is too long, that was not brought to the written attention of the Architect/Engineer will be borne entirely by the Contractor.
3. This Contractor shall provide the Architect/Engineer with written documentation of any cabling drops that will not be able to use the cable tray (where cable tray is available) due to the resulting cabling lengths. This documentation shall be submitted prior to installation and installation shall not commence until approved by the Architect/Engineer.

1.7 SUBMITTALS

A. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals list:

Referenced Specification Section	Submittal Item
27 05 03	Through Penetration Firestopping
27 05 26	Communications Bonding
27 05 28	Interior Communications Pathways
27 05 53	Identification and Administration
27 11 00	Communication Equipment Rooms
27 15 00	Horizontal Cabling Requirements
27 17 10	Testing

B. General Submittal Procedures: In addition to the provisions of Division 1, the following are required:

1. Transmittal: Each transmittal shall include the following:

a. Date
b. Project title and number
c. Contractor's name and address
d. Description of items submitted and relevant specification number
e. Notations of deviations from the contract documents
f. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

a. Date
b. Project title and number
c. Architect/Engineer
d. Contractor and subcontractors' names and addresses
e. Supplier and manufacturer's names and addresses
f. Description of item submitted (using project nomenclature) and relevant specification number
g. Notations of deviations from the contract documents
h. Other pertinent data
i. Provide space for Contractor's review stamps

3. Composition:

a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; wiring and control diagrams; dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
5. Contractor's Approval Stamp:

    a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
    b. Unstamped submittals will be rejected.
    c. The Contractor shall provide proof of RCDD or CNIDP review on the submittal.
    d. The Contractor's review shall include, but not be limited to, verification of the following:

        1) Only approved manufacturers are used.
        2) Addenda items have been incorporated.
        3) Catalog numbers and options match those specified.
        4) Performance data matches that specified.
        5) Electrical characteristics and loads match those specified.
        6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
        7) Dimensions and service clearances are suitable for the intended location.
        8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.
        9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).

    e. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
    f. The Contractor's approval stamp is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements**.**

6. Submittal Identification and Markings:

    a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
    b. The Contractor shall clearly indicate the size, finish, material, etc.
    c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
    d. All marks and identifications on the submittals shall be unambiguous.

7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
11. Submittals not required by the contract documents may be returned without review.

12. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Architect/Engineer **before** releasing any equipment for manufacture or shipment.
14. Contractor's responsibility for errors, omissions or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.

    a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal.

16. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

C. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. Submittal file name: 27 XX XX.description.YYYYMMDD
    b. Transmittal file name: 27 XX XX.description.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.8 CHANGE ORDERS

A. A detailed material and labor takeoff shall be prepared for each change order, along with labor rates and markup percentages. Change orders shall be broken down by sheet or associated individual line item indicated in the change associated narrative, whichever provides the most detailed breakdown. Change orders with inadequate breakdown will be rejected.

B. Itemized pricing with unit cost shall be provided from all distributors and associated subcontractors.

C. Change order work shall not proceed until authorized.

1.9 EQUIPMENT SUPPLIERS' INSPECTION

A. The following equipment shall not be placed in operation until a representative of the manufacturer has inspected the installation and certified that the equipment is properly installed and that the equipment is ready for operation:

1. Firestopping, including mechanical firestop systems.

1.10 PRODUCT DELIVERY, STORAGE, HANDLING & MAINTENANCE

A. Exercise care in transporting and handling to prevent damage to fixtures, equipment and materials.

B. Store materials on the site to prevent damage.

C. Keep fixtures, equipment and materials clean, dry and free from deleterious conditions.

1.11 NETWORK / INTERNET CONNECTED EQUIPMENT

A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

1.12 WARRANTY

A. At a minimum, provide a one (1) year warranty for all equipment, materials, and workmanship. Individual specifications sections within Division 27 may require additional warranty requirements for specific equipment or systems.

B. The warranty period for the entire installation described in this Division of the specifications shall commence on the date of substantial completion unless a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner or their representative.

C. Warranty requirements shall extend to correction, without cost to the final user, of all work and/or equipment found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage resulting from such defects or nonconformance with contract documents exclusive of repairs required as a result of improper maintenance or operation, or of normal wear as determined by the Architect/Engineer.

1.13 INSURANCE

A. Contractor shall maintain insurance coverage as set forth in Division 1 of these specifications.

1.14 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the first named manufacturer constitutes the basis for job design and establishes the equipment quality required.

B. Equivalent equipment manufactured by the other named manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meets all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors. The Architect/Engineer shall make the final determination of whether a product is equivalent.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer via addendum. The Contractor bears full responsibility for the unnamed manufacturers equipment adequately meeting the intent of design. The Architect/Engineer may reject manufacturer at time of shop drawing submittal. The Contractor assumes all costs incurred by other trades on the project as a result of changes necessary to accommodate the offered material, equipment or installation method.

D. Should this Contractor be unable to secure approval from the Architect/Engineer for other unnamed manufacturers as outlined above, this Contractor may list voluntary add or deduct prices for alternate materials on the bid form. These items will not be used in determining the low bidder. Should a voluntary alternate material be accepted, This Contractor shall assume all costs that may be incurred as a result of using the offered material, article or equipment necessitating extra expense on This Contractor or on the part of other Contractors whose work is affected.

PART 2 - PRODUCTS

2.1 CABLE JACKET RATING

A. This project requires all cable jackets to carry a plenum rating.

2.2 Refer to individual sections.

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or his or her employees and subconsultants at a construction site, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and his or her personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 GENERAL INSTALLATION REQUIREMENTS

A. Installation of all conduit and cabling shall comply with Sections 26 05 33 and 26 05 13. Additional conduit requirements described within this Division shall be supplemental to the requirement described in Section 26 0533. Should conflicts exist between the two Divisions the more stringent (more expensive material and labor) condition shall prevail until bidding addendum or construction clarification or RFI can be submitted and responded to. In no case shall the Contractor carry the least stringent condition in the pricing.

B. It is the Contractor's responsibility to survey the site and include all necessary costs to perform the installation as specified.

C. The Contractor shall be responsible for identifying and reporting to the Architect/Engineer any existing conditions including but not limited to damage to walls, flooring, ceiling and furnishings prior to start of work. All damage to interior spaces caused by this Contractor shall be repaired at this Contractor's expense to pre-existing conditions, including final colors and finishes.

D. All cables and devices installed in damp or wet locations, including any underground or underslab location, shall be listed as suitable for use in such environments. Follow manufacturer's recommended installation practices for installing cables and devices in damp or wet locations. Any cable or device that fails as a result of being installed in a damp or wet location shall be replaced at the Contractor's expense.

3.3 FIELD QUALITY CONTROL

A. General:

1. Refer to specific Division 27 sections for further requirements.
2. The Contractor shall conduct all tests required and applicable to the work both during and after construction of the work.
3. The necessary instruments and materials required to conduct or make the tests shall be supplied by the Contractor who shall also supply competent personnel for making the tests who has been schooled in the proper testing techniques.
4. In the event the results obtained in the tests are not satisfactory, This Contractor shall make such adjustments, replacements and changes as are necessary and shall then repeat the test or tests which disclose faulty or defective work or equipment, and shall make such additional tests as the Architect/Engineer or code enforcing agency deems necessary.
5. All communications cable tests that fail, including those due to excessive cabling lengths, shall be remedied by the Contractor without cost to the project.

B. Protection of cable from foreign materials:

1. It is the Contractor's responsibility to provide adequate physical protection to prevent foreign material application or contact with any cable type. Foreign material is defined as any material that would negatively impact the validity of the manufacturer's performance warranty. This includes, but is not limited, to overspray of paint (accidental or otherwise), drywall compound, or any other surface chemical, liquid or compound that could come in contact with the cable, cable jacket or cable termination components.

2. Application of foreign materials of any kind on any cable, cable jacket or cable termination component will not be accepted. It shall be the Contractor's responsibility to replace any component containing overspray, in its entirety, at no additional cost to the project. Cleaning of the cables with harsh chemicals is not allowed. This requirement is regardless of the PASS/FAIL test results of the cable containing overspray. Should the manufacturer and warrantor of the structured cabling system desire to physically inspect the installed condition and certify the validity of the structured cabling system (via a signed and dated statement by an authorized representative of the structured cabling manufacturer), the Owner may, at their sole discretion, agree to accept said warranty in lieu of having the affected cables replaced. In the case of plenum cabling, in addition to the statement from the manufacturer, the Contractor shall also present to the Owner a letter from the local Authority Having Jurisdiction stating that they consider the plenum rating of the cable to be intact and acceptable.

3.4 PROJECT CLOSEOUT

A. Refer to the Division 1 Section: PROJECT CLOSEOUT for requirements. The following paragraphs supplement the requirements of Division 1.

B. Final Jobsite Observation:

1. The Architect/Engineer will not perform a final jobsite observation until the project is ready. This is not dictated by schedule, but rather by completeness of the project.
2. Refer to the end of this specification section for a "STATEMENT INDICATING READINESS FOR FINAL JOBSITE OBSERVATION."
3. The Contractor shall sign this form and return it to the Architect/Engineer so that the final observation can commence.

C. Before final payment will be authorized, this Contractor must have completed the following:

1. Submitted operation and maintenance manuals to the Architect/Engineer for review.
2. Submitted bound copies of approved shop drawings.
3. Record documents including edited drawings and specifications accurately reflecting field conditions, **inclusive** of all project revisions, change orders, and modifications.
4. Submitted a report stating the instructions given to the Owner's representative complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of This Contractor and shall be signed by the Owner's representative as having received the instructions.
5. Submitted testing reports for all systems requiring final testing as described herein.
6. Submitted start-up reports on all equipment requiring a factory installation inspection and/or start.
7. Provide System Assurance Warranty certificate for the telecommunications system.

3.5 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Architect/Engineer's review and approval. The electronic copy shall be corrected as required to address the Architect/Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Architect/Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Architect/Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. O&M file name: O&M.div27.contractor.YYYYMMDD
    b. Transmittal file name: O&Mtransmittal.div27.contractor.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Architect, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.
3. Copies of all final approved shop drawings and submittals. Include Architect's/Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Copy of final approved test and balance reports.
5. Copies of all factory inspections and/or equipment startup reports.
6. Copies of warranties.
7. Schematic wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.
8. Dimensional drawings of equipment.
9. Capacities and utility consumption of equipment.
10. Detailed parts lists with lists of suppliers.
11. Operating procedures for each system.
12. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
13. Repair procedures for major components.
14. List of lubricants in all equipment and recommended frequency of lubrication.
15. Instruction books, cards, and manuals furnished with the equipment.

3.6 INSTRUCTING THE OWNER'S REPRESENTATIVE

A. Adequately instruct the Owner's designated representative or representatives in the maintenance, care, and operation of the complete systems installed under this contract.

B. Provide verbal and written instructions to the Owner's representative or representatives by FACTORY PERSONNEL in the care, maintenance, and operation of the equipment and systems.

C. The Architect/Engineer shall be notified of the time and place for the verbal instructions to be given to the Owner's representative so that their representative can be present if desirable.

D. Refer to the individual specification sections for minimum hours of instruction time for each system.

E. Operating Instructions:

1. The Contractor is responsible for all instructions to the Owner and/or Owner's operating staff on the Communications Systems.
2. If the Contractor does not have Engineers and/or Technicians on staff who can adequately provide the required instructions on system operation, performance, troubleshooting, care and maintenance, they shall include in the bid an adequate amount to reimburse the Owner for the Architect/Engineer to perform these services.

3.7 SYSTEM STARTING AND ADJUSTING

A. The Communications Systems included in the construction documents are to be complete and operating systems. The Architect/Engineer will make periodic job site observations during the construction period. The system start-up, testing, configuration, and satisfactory system performance is the responsibility of the Contractor. This shall include all calibration and adjustments of electrical equipment controls, equipment settings, software configuration, troubleshooting and verification of software, and final adjustments that may be required.

B. All operating conditions and control sequences shall be simulated and tested during the start-up period.

C. The Contractor, subcontractors, and equipment suppliers are expected to have skilled technicians to ensure that the system performs as designed. If the Architect/Engineer is requested to visit the job site for the purpose of trouble shooting, assisting in the satisfactory start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period through no fault of the design; the Contractor shall reimburse the Owner on a time and material basis for services rendered at the Architect/Engineer's standard hourly rates in effect at the time the services are requested. The Contractor shall be responsible for making payment to the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.8 RECORD DOCUMENTS

A. Refer to the Division 1 Section: PROJECT CLOSEOUT for requirements. The following paragraphs supplement the requirements of Division 1.

B. Mark specifications to indicate approved substitutions, change orders, and actual equipment and materials used.

C. This Contractor shall maintain at the job site, a separate and complete set of technology drawings which shall be clearly and permanently marked and noted in complete detail any changes made to the location and arrangement of equipment or made to the Technology Systems and wiring as a result of building construction conditions or as a result of instructions from the Architect or Engineer. All Change Orders, RFI responses, Clarifications and other supplemental instructions shall be marked on the documents. Record documents that merely reference the existence of the above items are not acceptable. Should This Contractor fail to complete Record Documents as required by this contract, This Contractor shall reimburse Architect/Engineer for all costs to develop record documents that comply with this requirement. Reimbursement shall be made at the Architect/Engineer's hourly rates in effect at the time of work.

D. Record actual routing of all conduits sized 2" or larger.

E. The above record of changes shall be made available for the Architect and Engineer's examination during any regular work time.

F. Upon completion of the job, and before final payment is made, This Contractor shall give the marked-up drawings to the Architect/Engineer.

3.9 ADJUST AND CLEAN

A. Contractor shall thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project.

B. Contractor shall clean all foreign paint, grease, oil, dirt, labels, stickers, and other foreign material from equipment.

C. Contractor shall remove all rubbish, debris, etc., accumulated during the Contractor's operations from the premises.

STATEMENT INDICATING READINESS FOR FINAL JOBSITE OBSERVATION

To assist the contractor in a timely close-out of the project, it is crucial that the final jobsite observation is not conducted prior to the project being ready. The contractor is required to review the completion status of the project at the time the observation is scheduled. This review, and the subsequent submittal of this form to the Architect/Engineer, shall indicate the contractor's agreement that the area of the project being requested for final observation is ready as defined below. The following list represents the degree of completeness required prior to requesting a final observation:

1. All cabling pathways (cable tray, ladder rack, conduit sleeves, etc.) are installed and all cabling has been pulled through them.
2. All mechanical firestop products are installed and all other penetrations have been sealed.
3. All telecommunications jacks are installed in the faceplates.
4. All telecommunications cabling is pulled and at least 75% of all jacks have been terminated at the jack and at the telecom room.
5. Telecommunications testing is in progress and at least 25% of testing has been completed.
6. Telecommunications labeling has been provided on at least 25% of each type of component requiring a label.
7. All telecommunications related grounding is complete.
8. All overhead or integrated paging systems, including speakers, back boxes, cabling, and power supplies, and all headend equipment is installed, programmed and operational.

Prime Contractor: _____ By: _____

Requested Observation Date _____ Today's Date: _____

Contractor shall sign this readiness statement and transmit to Architect/Engineer at least 10 days prior to the requested date of observation.

It is understood that if the Architect/Engineer finds that the project is not complete as defined above and that the final jobsite observation cannot be completed on the requested date, the Architect/Engineer will return to the site at a later date. All additional visits to the site for the purposes of completing the final observation will be billed T&M to the Contractor at our standard hourly rates, including travel expenses or the contractor's retainage may be deducted for the same amount.

TELECOMMUNICATIONS - PROOF OF CERTIFICATION

There are specific Contractor qualification requirements for this project as defined in Section 27 0500, which may include Manufacturer Certification and RCDD or CNIDP credentials. This Proof of Certification document, and the supporting documentation require herein, is required to be submitted at the time of bid to show compliance with the requirements of 27 05 00.

Statement of Compliance:
The named Contractor's base bid is a structured cabling solution from the connectivity manufacturer . Named Contractor is trained and certified, under the named manufacturer's formal certification program to provide and install all materials and work required by this project. Further, said Contractor is authorized, by the named manufacturer, to offer all product, labor and system assurance warranties required for this project by these contract documents.

The certification of this named manufacturer is valid, current and in effect as of the bid day of this project, the _____ day of _____, 20____.

The named Contractor is not employing any other sub-contractor on the telecommunications portion of this project that does not also meet this certification requirement.

Contractor Company Name: _____

Authorized Representative: (print) _____

Date: _____
Manufacturer Certification Number (if any): _____

If this project requires RCDD certification, complete the following:

RCDD or CNIDP Name: _____
RCDD #: _____ Expiration: _____

Submit the following with the bid:
This form.
Proof of Manufacturer Certification indicated above.
Proof of RCDD or CNIDP status.

END OF SECTION 27 0500

SECTION 27 0503 - THROUGH PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Through-Penetration Firestopping.

1.2 QUALITY ASSURANCE

A. Manufacturer: Company specializing in manufacturing products specified in this Section.

B. Installer: Individuals performing work shall be certified by the manufacturer of the system selected for installation.

1.3 REFERENCES

A. ANSI/UL 1479 - Fire Tests of Through Penetration Firestops

B. Intertek / Warnock Hersey - Directory of Listed Products

C. 2015 International Building Code

1.4 SUBMITTALS

A. Submit under provisions of Section 27 0500.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store, protect and handle products on site. Accept material on site in factory containers and packing. Inspect for damage. Protect from deterioration or damage due to moisture, temperature changes, contaminants, or other causes. Follow manufacturer's instructions for storage.

B. Install material prior to expiration of product shelf life.

1.6 PERFORMANCE REQUIREMENTS

A. General: For penetrations through the following fire-resistance-rated constructions, including both empty openings and openings containing penetrating items, provide through-penetration firestop systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated.

1. Fire-resistance-rated walls including fire partitions, fire barriers, and smoke barriers.
2. Fire-resistance-rated horizontal assemblies including floors, floor/ceiling assemblies, and ceiling membranes of roof/ceiling assemblies.

B. Rated Systems: Provide through-penetration firestop systems with the following ratings determined per UL 1479:

1. F-Rated Systems: Provide through-penetration firestop systems with F-ratings indicated, but not less than that equaling or exceeding fire-resistance rating of constructions penetrated.

C. For through-penetration firestop systems exposed to light, traffic, moisture, or physical damage, provide products that, after curing, do not deteriorate when exposed to these conditions both during and after construction.

D. For through-penetration firestop systems exposed to view, provide products with flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

E. For through-penetration firestop systems in air plenums, provide products with flame-spread and smoke-developed indexes of less than 25 and 50, respectively, as determined per ASTM E 84.

1.7 MEETINGS

A. Pre-installation meeting: A pre-installation meeting shall be scheduled and shall include the General Contractor, all Subcontractors associated with the installation of systems penetrating fire barriers, Firestopping Manufacturer's Representative, and the Owner.

1. Review foreseeable methods related to firestopping work.
2. Tour representative areas where firestopping is to be installed; inspect and discuss each type of condition and each type of substrate that will be encountered, and preparation to be performed by other trades.

1.8 WARRANTY

A. Provide one year warranty on parts and labor.

B. Warranty shall cover repair or replacement of firestop systems which fail in joint adhesion, cohesion, abrasion resistance, weather resistance, extrusion resistance, migration resistance, stain resistance, general durability, or appear to deteriorate in any manner not clearly specified by the manufacturer as an inherent quality of the material.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Products: Subject to compliance with requirements, provide one of the through-penetration firestop systems indicated for each application that are produced by one of the following manufacturers. All firestopping systems installed shall be provided by a single manufacturer.

1. 3M; Fire Protection Products Division
2. Hilti, Inc.
3. Specified Technologies Inc. (S.T.I.)

2.2 THROUGH PENETRATION FIRESTOP SYSTEMS

A. Provide materials and systems classified by or listed by Intertek / Warnock Hersey to provide firestopping equal to time rating of construction being penetrated.

B. All firestopping materials shall be free of asbestos, lead, PCB's, and other materials that would require hazardous waste removal.

C. Firestopping shall be flexible to allow for normal penetrating item movement due to expansion and contraction.

D. Firestopping systems for plumbing and wet pipe sprinkler piping shall be moisture resistant.

E. Provide firestopping systems capable of supporting floor loads where systems are exposed to possible floor loading or traffic.

F. Provide firestopping systems allowing continuous insulation for all insulated pipes.

G. Provide firestopping systems classified by UL or listed by Intertek / Warnock Hersey for penetrations through all fire rated construction. Firestopping systems shall be selected from the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory Category XHEZ based on substrate construction and penetrating item size and material and shall fall within the range of numbers listed:

1. Combustible Framed Floors and Chase Walls - 1 or 2 Hour Rated:

   a. F Rating = Floor/Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	FC 0000-0999*
Metallic Pipe or Conduit	FC 1000-1999
Non-Metallic Pipe or Conduit	FC 2000-2999
Electrical Cables	FC 3000-3999
Cable Trays	FC 4000-4999
Insulated Pipes	FC 5000-5999
Bus Duct and Misc. Electrical	FC 6000-6999
Duct without Damper and Misc. Mechanical	FC 7000-7999
Multiple Penetrations	FC 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

2. Non-Combustible Framed Walls - 1 or 2 Hour Rated:

   a. F Rating = Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	WL 0000-0999*
Metallic Pipe or Conduit	WL 1000-1999
Non-Metallic Pipe or Conduit	WL 2000-2999
Electrical Cables	WL 3000-3999
Cable Trays	WL 4000-4999
Insulated Pipes	WL 5000-5999
Bus Duct and Misc. Electrical	WL 6000-6999
Duct without Damper and Misc. Mechanical	WL 7000-7999

Penetrating Item	UL System No.
Multiple Penetrations	WL 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

3. Concrete or Masonry Floors and Walls - 1 or 2 Hour Rated:

   a. F Rating = Wall/Floor Rating

Penetrating Item	UL System No.
No Penetrating Item	CAJ 0000-0999*
Metallic Pipe or Conduit	CAJ 1000-1999
Non-Metallic Pipe or Conduit	CAJ 2000-2999
Electrical Cables	CAJ 3000-3999
Cable Trays	CAJ 4000-4999
Insulated Pipes	CAJ 5000-5999
Bus Duct and Misc. Electrical	CAJ 6000-6999
Duct without Damper and Misc. Mechanical	CAJ 7000-7999
Multiple Penetrations	CAJ 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

H. Any opening in walls or floors not covered by the listed series of numbers shall be coordinated with the firestopping manufacturer.

I. Any openings in floors or walls not described in the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory, or outlined in manufacturer's information shall be sealed in a manner agreed upon by the Firestopping Manufacturer, Owner, and the Authority Having Jurisdiction.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Ensure all surfaces that contact seal materials are free of dirt, dust, grease, oil, rust, or loose materials. Clean and repair surfaces as required. Remove laitance and form-release agents from concrete.

B. Ensure substrate and penetrating items have been permanently installed prior to installing firestopping systems. Ensure penetrating items have been properly spaced and have proper clearance prior to installing firestopping systems.

C. Surfaces to which sealing materials are to be installed must meet the selected UL or Intertek / Warnock Hersey system substrate criteria.

D. Prime substrates where recommended in writing by through-penetration firestop system manufacturer. Confine primer to area of bond.

3.2 INSTALLATION

A. In existing construction, provide firestopping of openings prior to and after installation of penetrating items. Remove any existing coatings on surfaces prior to firestopping installation. Temporary firestopping shall consist of packing openings with fire resistant mineral wool for the full thickness of substrate, or an alternate method approved by the Authority Having Jurisdiction. All openings shall be temporarily firestopped immediately upon their installation and shall remain so until the permanent UL or listed by Intertek / Warnock Hersey listed firestopping system is installed.

B. Install penetration seal materials in accordance with printed instructions of the UL or Intertek / Warnock Hersey Fire Resistance Directory and with the manufacturer's printed application instructions.

C. Install dams as required to properly contain firestopping materials within openings and as required to achieve required fire resistance rating. Remove combustible damming after appropriate curing.

3.3 CLEANING AND PROTECTING

A. Clean excess fill materials adjacent to openings as Work progresses by methods and with cleaning materials that are approved in writing by through-penetration firestop system manufacturers and that do not cause damage.

B. Provide final protection and maintain conditions during and after installation that ensure that through-penetration firestop systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, remove damaged or deteriorated through-penetration firestop systems immediately and install new materials to produce systems complying with specified requirements.

3.4 INSPECTION

A. All penetrations shall be inspected by the manufacturer's representative to ensure proper installation.

B. Access to firestop systems shall be maintained for examination by the Authority Having Jurisdiction at their request.

C. Proceed with enclosing through-penetration firestop system with other construction only after inspection reports are issued and firestop installations comply with requirements.

D. The contractor shall allow for visual destructive review of 5% of installed firestop systems (minimum of one) to prove compliance with specifications and manufacturer's instructions and details. Destructive system removal shall be performed by the contractor and witnessed by the Architect/Engineer and manufacturer's factory representative. The Architect/Engineer shall have sole discretion of which firestop system installations will be reviewed. The contractor is responsible for all costs associated with this requirement including labor and material for removing and replacing the installed firestop system. If any firestop system is found to not be installed per manufacturer's specific instructions and details, all firestop systems are subject to destructive review and replacement at the Architect/Engineer's discretion and the contractor's expense.

END OF SECTION 27 0503

SECTION 27 0505 - TECHNOLOGY DEMOLITION FOR REMODELING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Technology demolition.

1.2 RELATED WORK

A. Section 27 0500 - Basic Communications Systems Requirements.

1.3 REFERENCES

A. NFPA 70 - National Electrical Code.

PART 2 - PRODUCTS

2.1 MATERIALS AND EQUIPMENT

A. Materials and equipment for terminating, patching and cross connecting of existing telecommunications and security systems shall be as specified in individual Sections.

PART 3 - EXECUTION

3.1 EXAMINATION

A. THE DRAWINGS ARE INTENDED TO INDICATE THE SCOPE OF WORK REQUIRED AND DO NOT INDICATE EVERY OUTLET, BOX, CONDUIT, OR CABLE THAT MUST BE REMOVED.

B. THE CONTRACTOR SHALL VISIT THE SITE PRIOR TO SUBMITTING A BID AND VERIFY EXISTING CONDITIONS AND SCOPE OF WORK.

C. Where walls, ceilings, structures, etc., are indicated as being renovated on general drawings, the Contractor shall be responsible for the removal of all technology equipment including but not limited to: copper, fiber and coaxial cable, faceplates and jacks, raceways, racking and equipment mounted to the racking, etc., from the renovated area.

D. Where ceilings, walls, structures, etc., are temporarily removed and replaced by others, this Contractor shall be responsible for the removal, storage, and replacement of equipment, devices, fixtures, raceways, wiring, systems, etc.

E. Verify that abandoned wiring and equipment serve only abandoned equipment or facilities. Extend conduit and wire to facilities and equipment that will remain in operation following demolition. Extension of conduit and wire to equipment shall be compatible with the surrounding area.

F. Coordinate scope of work with all other Contractors and the Owner at the project site. Schedule removal of equipment and technology service to avoid conflicts.

3.2 PREPARATION

A. Not all services within the building will be inactive or abandoned. Verify abandonment status with the building owner, General Contractor and Architect/Engineer prior to demolition.

B. Prior to commencing with demolition, a proposed implementation narrative with schedule shall be submitted to the Architect/Engineer for approval.

C. The contractor shall provide proof that only qualified personnel with extensive telecommunications experience will perform the demolition. No laborers will be allowed in the cable removal process.

D. The contractor shall coordinate with owner to verify all cabling, patch cords and cross connects have been removed from active equipment that is to remain during the duration of the renovation.

E. Provide temporary wiring and connections to maintain existing systems in service during construction. When work must be performed on active equipment, use technicians experienced in such operations. Assume all equipment and systems must remain operational unless specifically noted otherwise on drawings.

3.3 DEMOLITION AND EXTENSION OF EXISTING TECHNOLOGY WORK

A. Demolish and extend existing technology work under provisions of Division 1 of Architectural Specifications and this Section.

B. Some cabling within the ceiling space may serve other building tenants; care shall be exercised to prevent service interrupts.

C. Remove, relocate, and extend existing installations to accommodate new construction.

D. Remove abandoned low voltage cabling and raceway to source of cabling according to the NEC. Refer to the NEC for definition of Abandoned Communications Cabling.

E. Remove exposed abandoned raceway, including abandoned raceway above accessible ceiling finishes. Cut raceway flush with walls and floors, and patch surfaces. Remove all associated clamps, hangers, supports, etc. associated with raceway removal.

F. Disconnect abandoned outlets and remove devices. Remove abandoned outlets if conduit servicing them is removed. Patch openings created from removal of devices to match surrounding finishes.

G. Disconnect and remove abandoned patch panels, blocks and other distribution equipment.

H. Repair adjacent construction and finishes damaged during demolition and extension work. Patch openings to match existing surrounding finishes.

I. Maintain access to existing technology installations that remain active. Modify installation or provide access panels as appropriate.

J. Extend existing installations using materials and methods compatible with existing technology installations, or as specified.

K. This Contractor is responsible for all costs incurred in repair, relocations, or replacement of any cables, conduits, or other services if damaged without proper investigation.

3.4 CLEANING AND REPAIR

A. Clean and repair existing materials and equipment that remain or are to be reused.

B. Patch panels, blocks and other connectivity equipment: Clean exposed surfaces and check tightness of connections. Re-terminate any loose connections; the contractor shall notify the Architect/Engineer of any permanently damaged or unusable equipment.

C. TECHNOLOGY ITEMS (E.G., PATCH PANELS, EQUIPMENT RACKS, JACKS, FACEPLATES, BLOCKS, CABLING, ETC.) REMOVED AND NOT RELOCATED REMAIN THE PROPERTY OF THE OWNER. CONTRACTOR SHALL PLACE ITEMS RETAINED BY THE OWNER IN A LOCATION COORDINATED WITH THE OWNER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DISPOSAL OF MATERIAL THE OWNER DOES NOT WANT.

3.5 INSTALLATION

A. Install relocated materials and equipment under the provisions of applicable Division 27 specifications.

END OF SECTION 27 0505

SECTION 27 0528 - INTERIOR COMMUNICATION PATHWAYS

PART 1 - GENERAL

1.1 RELATED WORK

A. Section 26 0533 - Conduit and Boxes

B. Section 27 0500 - Basic Communications Systems Requirements

C. Section 27 0526 - Communications Bonding

1.2 QUALITY ASSURANCE

A. Refer to Section 27 0500 for requirements.

1.3 REFERENCES

A. ANSI/NFPA 70 - National Electrical Code

B. NEMA VE 2-2000 - Cable Tray Installation Guidelines

1.4 SUBMITTALS

A. Under the provisions of Section 27 0500 and Division 1, prior to the start of work the Contractor shall submit:

1. Manufacturer's data covering all products proposed, including construction, materials, ratings and all other parameters identified in Part 2 - Products, below.
2. Manufacturer's installation instructions.

B. Coordination Drawings:

1. Include cable tray and conduit sleeve layout in composite electronic coordination files. Refer to Section 27 0500 for coordination drawing requirements.

1.5 DRAWINGS

A. The drawings, which constitute a part of these specifications, indicate the general route of the wire mesh support systems, conduit, sleeves, etc. Data presented on these drawings is as accurate as preliminary surveys and planning can determine until final equipment selection is made. Accuracy is not guaranteed and field verification of all dimensions, routing, etc., is required.

PART 2 - PRODUCTS

2.1 CONDUIT

A. Refer to Section 26 05 33 for conduit requirements for this project.

2.2 CABLE HANGERS AND SUPPORTS

A. Provide a non-continuous cable support system suitable for use with open cable.

B. Cable Hooks:

1. Construction: Flat bottom design with a minimum cable bearing surface of 1-5/8". Hooks shall have 90-degree radius edges.
2. All cable hook mounting hardware shall be recessed to prevent damage to cable during installation. Installed cabling shall be secured using a cable latch retainer that shall be removable and reusable.
3. Finish: Pre-galvanized steel, ASTM A653 suitable for general duty use.

PART 3 - EXECUTION

3.1 CABLE HOOK SUPPORT SYSTEM

A. In areas where cabling is not supported by cable tray, ladder rack, enclosed wireway or installed in conduit, such cabling shall be supported by an approved cable hook support system.

B. Refer to manufacturer's requirements for allowable fill capacity for selected cable hook. In no case shall a 40% fill capacity be exceeded.

C. Cable hooks shall be securely mounted per manufacturer's instructions. In no case shall the side-to-side travel of any cable hook exceed 6".

D. Cable hooks shall be selected based on the contractor's cable routing. Hooks shall be capable of supporting a minimum of 30 pounds with a safety factor of 3.

E. J-hook support spans shall be based on the smaller of the manufacturer's load ratings and code requirements. In no case shall horizontal spans exceed 5 feet and vertical spans exceed 4 feet.

F. The resting and supporting of cabling on structural members shall not meet the requirements for cabling support specified herein.

G. The use of tie-wraps or hook and loop type fasteners is specifically prohibited as a substitute for cable hooks specified herein.

3.2 CONDUIT AND CABLE ROUTING

A. Refer to Section 26 0533 for additional requirements.

B. All conduits shall be reamed and shall be installed with a nylon bushing.

C. Maintain appropriate conduit bend radius at all times. For conduits with an internal diameter of less than 2", maintain a bend radius of at least 6 times the internal diameter. For conduits with an internal diameter 2" or greater, maintain a bend radius of at least 10 times the internal diameter.

D. No conduit or sleeve containing more than two (2) cables shall exceed 40% fill ratio, regardless of length.

E. Any conduit exceeding 90' in length or containing more than two (2) 90-degree bends shall contain a pull box sized per ANSI/TIA/EIA 569 requirements.

1. A separate pull box is required for each 90' (or greater) length section.
2. A separate pull box is required after any two (2) consecutive 90-degree bends.
3. Pull box shall be located in an area that maintains accessibility of box, including the ability to remove box lid without removal or relocation of any other materials.

F. Any conduit with bends totaling 90 degrees or more shall have the fill capacity derated by 15% for each 90 degrees of cumulative bend.

G. Cables installed in any conduits that do not meet the above requirements shall be replaced at the Contractor's expense, after the conduit condition has been remedied.

3.3 ATTACHMENT TO METAL DECKING

A. Where supports for cable trays and cable hook systems attach to metal roof decking, excluding concrete on metal decking, do not exceed 25 lbs. per hangar and a minimum spacing of 2'-0" on center. This 25-lb. load and 2'-0" spacing include adjacent electrical and mechanical items hanging from deck. If the hanger restrictions cannot be achieved, supplemental framing off steel framing will need to be added.

END OF SECTION 27 0528

SECTION 27 0553 - IDENTIFICATION AND ADMINISTRATION

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This section describes the identification and administration requirements relating to the structured cabling system and its termination components and related subsystems.

B. Identification and labeling.

1.2 RELATED WORK

A. Section 27 0500 - Basic Communications Systems Requirements

1.3 QUALITY ASSURANCE

A. Refer to Section 27 0500 for relevant standards.

1.4 SUBMITTALS

A. Under the provisions of Section 27 0500 and Division 1, prior to the start of work the Contractor shall submit:

1. Documentation of labeling scheme.

PART 2 - PRODUCTS

2.1 LABELING

A. Adhesive labels shall meet the requirements of UL 969 (Ref D-16) for legibility, defacement and adhesion. Exposure requirements of UL 969 for indoor and outdoor (as applicable) use shall be met.

B. Insert labels shall meet the requirements of UL 969 for legibility, defacement and general exposure.

C. Labeling shall be consistent for all common elements in the project. This consistency shall include label size, color, typeface an attachment method.

D. Labels incorporating bar codes shall be either Code 39 conforming to USS-39 or Code 128 conforming to USS-128.

1. All Code 39 bar codes shall have a ratio between 2.5:1 and 3.0:1. Provide a minimum "quite zone" of 0.25" on each side of the bar code.
2. A descriptive label for reading by personnel shall be provided with any bar code. Bar codes by themselves are not acceptable.

E. Tag all CAT 3, CAT 5E, CAT 6, and optical fiber cables at both the Communications Equipment Room and the information outlets using the following alphanumeric labeling system:

1. (Room Number) - (Outlet Number) - (Jack Number) - (Use).

2. "Outlet Number" shall start with 1 in each room, with additional outlets in each room numbered sequentially.
3. "Jack Number" shall start with 1 for the upper left jack in each outlet, increasing sequentially from left to right and top to bottom across the outlet face.
4. "Use" shall be designated by the following:

    a. "V" for voice (RJ-45)
    b. "D" for data (RJ-45)
    c. "C" for video (coax)
    d. "M" for multimedia retrieval (coax)
    e. "S" for speaker (RCA)

5. Example #1: "106-1-1-V" indicates the top left voice jack in outlet #1 in Room 106.
6. Example #2: "109-3-4-D" indicates the bottom right data jack (assuming a 4-port faceplate) in outlet #3 in Room 109.

2.2 DOCUMENTATION/AS-BUILTS/RECORDS

A. General:

1. Upon completion of the installation, the Contractor shall submit as-builts per the requirements of Section 27 0500 and Division 1. Documentation shall include the items detailed in the subsections below.
2. All documentation, including hard copy and electronic forms shall become the property of the Owner.

B. Record Drawings:

1. The drawings are to include cable routes and outlet locations. Outlet locations shall be identified by their sequential number as defined elsewhere in this document. Numbering, icons and drawing conventions used shall be consistent throughout all documentation provided.

PART 3 - EXECUTION

3.1 IDENTIFICATION AND LABELING

A. Cable Labeling: horizontal cables shall be labeled at each end.

1. Provide additional cable labeling at each manhole and pull box.
2. Cables that are routed through multiple pathway segments shall contain reference to all pathway segments in the pathway linkage field.
3. Cables that differ only by performance class shall have a suitable marking or label to indicate the higher performance class. For example, station cabling utilizing the blue color, may include blue with a white stripe to indicate the higher performance class station cabling.

B. Information Outlet Labeling: Tag all voice and data jacks as defined herein.

END OF SECTION 27 0553

SECTION 27 1100 - COMMUNICATION EQUIPMENT ROOMS (CER)

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This section describes the products and execution requirements related to furnishing and installing equipment for communication equipment rooms.

1.2 RELATED WORK

A. Section 27 0500 - Basic Communications Systems Requirements

B. Section 27 0526 - Communications Bonding

C. Section 27 0528 - Interior Communication Pathways

D. Section 27 1500 - Horizontal Cabling Requirements

1.3 QUALITY ASSURANCE

A. Refer to Section 27 0500 for applicable standards.

1.4 SUBMITTALS

A. Under the provisions of Section 27 0500 and Division 1, prior to the start of work the Contractor shall submit:

1. Manufacturer's data covering all products including construction, materials, ratings and all other parameters identified in Part 2 - Products, below.

PART 2 - PRODUCTS

2.1 PATCH PANELS

A. Where identified on the drawings in Communication Equipment Rooms, modular patch panels shall be furnished and installed by the Contractor for termination of copper cable.

B. Copper cabling shall be terminated in Communication Equipment Rooms on modular patch panels consisting of a modular connector system incorporating modular jacks meeting the specifications for the jacks detailed in Section 27 1500.

C. The largest single modular patch panel configuration shall not exceed 48-Ports. Modular patch panels shall be fully populated (all ports occupied by jacks) and be provided in increments of no less than 12 jacks. High-density modular patch panels will not be accepted.

D. The modular patch panel blocks shall have the ability to seat and cut eight (8) conductors (4 pairs) at a time and shall have the ability of terminating 22- through 26-gauge plastic insulated, solid and stranded copper conductors. Modular patch panel blocks shall be designed to maintain the cables' pair twists as closely as possible to the point of mechanical termination.

E. Modular patch panels shall incorporate cable support and/or strain relief mechanisms to secure the horizontal cables at the termination block and to ensure that all manufacturers minimum bend radius specifications are adhered to.

2.2 D-RINGS

A. Rounded edge D-rings for support of cabling in vertical and horizontal configurations.

B. EIA 310D compliant, manufactured from materials meeting UL94-V0 specifications.

C. Provide 1/4" screw holes for wall mounting.

2.3 COPPER PATCH CORDS

A. Modular Patch Panel:

1. Provide Category 6 Enhanced copper patch cords for 50% of all assigned ports on the modular patch panel. Of these cords, 60% shall be 3' in length and 40% shall be 5' in length. These patch cords shall be the cross-connect between the network electronics and the horizontal RJ-45 modular patch panel. Copper patch cords shall be equipped with a 4-pair RJ-45 connector on each end.
2. Refer to Section 27 1500 for cable and connector performance requirements.
3. Patch cords shall not be made-up in the field.
4. Basis of Design (Refer to 27 17 20 for Acceptable Manufacturers):

    a. Hubbell HC Series

PART 3 - EXECUTION

3.1 D-RINGS

A. Provide D-rings for cable routing and management in all areas where open cabling is routed along the wall in an Equipment Room.

B. Locate D-rings on 24" centers vertically and horizontally.

C. Securely attach D-rings to the wall as required by the manufacturer.

3.2 CROSS CONNECT INSTALLATION

A. Bend radius of cable shall not exceed 4 times the outside cable diameter or manufacturer's recommendation, whichever is less.

B. Cables shall be neatly bundled and dressed to their respective panels and/or blocks. Each shall be fed by an individual bundle separated and dressed to the point of cable entrance into the rack and/or frame.

C. The cable jacket shall be maintained as close as possible to the termination point.

D. Each cable shall be clearly labeled on the cable jacket behind the patch panel at a location that is visible without removing the bundle support.

3.3 CONDUITS AND CABLE ROUTING

A. Refer to Section 26 0533 for additional requirements.

B. Where conduits enter a telecommunications room, conduits shall be terminated on the wall where shown on the contract documents. Conduits entering the room from the floor shall extend 3" above the floor slab.

C. Where cabling rises vertically in a telecommunications rooms, provide vertical cable management to support the cabling from floor to ceiling level.

D. All conduits shall be reamed and shall be installed with a nylon bushing.

E. Maintain appropriate conduit bend radius at all times. For conduits with an internal diameter of 2" or less, maintain a bend radius of at least 6 times the internal diameter. For conduits with an internal diameter greater than 2", maintain a bend radius of at least 10 times the internal diameter.

END OF SECTION 27 1100

SECTION 27 1500 - HORIZONTAL CABLING REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This section describes the products and execution requirements relating to furnishing and installing horizontal communications cabling and termination components and related subsystems as part of a cabling plant. The cabling plant consists of copper cabling.

1.2 RELATED WORK

A. Section 27 0500 - Basic Communications Systems Requirements

B. Section 27 1720 - Structured Cabling System Warranty

1.3 QUALITY ASSURANCE

A. Refer to Section 27 0500 for relevant standards and plenum or non-plenum cable requirements.

B. The channel shall be required to meet the performance requirements indicated herein. The manufacturer shall warranty the performance of their system to the required performance (and not just to the Standard, should the required performance exceed the Standard).

C. Specific components of the channel shall be required, at a minimum, to meet the Standard component requirements for that particular component.

D. The installing contractor must be certified by the manufacturer of the structured cabling system.

1.4 SUBMITTALS

A. Under the provisions of Section 27 0500 and Division 1, prior to the start of work the Contractor shall submit:

1. Manufacturer's data covering all products proposed, including construction, materials, ratings and all other parameters identified in Part 2 - Products, below.

PART 2 - PRODUCTS

2.1 HORIZONTAL CABLE

A. CAT 6 Enhanced Cable:

1. The horizontal cable requirements must be met as well as the following channel requirements.
2. CAT 6 cable shall terminate on rack-mounted modular patch panels in their respective communication equipment room as indicated on the drawings.
3. Performance Tests shall be conducted using swept frequency testing through 250 MHz for the channel. All numbers given are for a 4-connection channel. Discrete frequency testing results at 250 MHz is not acceptable.

4. Performance data shall be characterized as "Guaranteed Headroom" and shall be guaranteed by the manufacturer to perform at guaranteed margins over ANSI/TIA/EIA-568-C.2. Performance data that is not warranted by the manufacturer will not be considered.
5. The structured cabling and connectivity must be provided by the same company. For the purpose of this specification that shall mean that the cabling and connectivity must be marketed, branded, supported, warranted, and distributed by the same company. Specifically, ally or partnerships between cabling manufacturers and connectivity manufacturers do not meet this requirement unless otherwise listed in Section 27 1720 as an acceptable manufacturer. Specifically, products made by others through an OEM relationship are acceptable if the products are marketed, branded, supported, warranted, and distributed by the same company.
6. The 4-connector channel performance margins in the table below shall be guaranteed margins above ANSI/TIA/EIA-568-C.2:

Electrical Value (1 - 250 MHz)	Minimum Margin
Insertion Loss:	14.0%
NEXT:	7.0 dB
PS NEXT:	8.0 dB
ACR-F (ELFEXT):	8.0 dB
PS ACR-F (PS ELFEXT):	8.0 dB
Return Loss:	4.0 dB

7. The jacket color for CAT 6 cable shall be white for voice applications and blue for data applications.
8. Basis of Design:

    a. Hubbell C6ESP Series

2.2 FACEPLATES/JACKS

A. CAT 6 Jacks:

1. CAT 6 horizontal cable shall each be terminated at their designated work area location on RJ-45 modular jacks. These modular jack assemblies shall snap into a modular mounting frame. The combined modular jack assembly is referred to as an information outlet.
2. The same orientation and positioning of modular jacks shall be utilized throughout the installation. Prior to installation, the Contractor shall submit the proposed configuration for each information outlet type for review by the Architect/Engineer.
3. Information outlet faceplates shall incorporate recessed designation strips at the top and bottom of the frame for identifying labels. Designation strips shall be fitted with clear plastic covers.
4. Where standalone CAT 6 only modular jacks are identified, the information outlet faceplate shall be configured as to allow for the addition of one (1) additional modular jack (CAT 3, CAT 5E, or CAT 6) to be installed to supplement each such modular jack as defined by this project. The installation of these supplemental modular jacks is NOT part of this project.
5. Any unused modular jack positions on an information outlet faceplate shall be fitted with a removable blank inserted into the opening.

6. The information outlet faceplate shall be constructed of high impact plastic (except where noted otherwise). The information outlet faceplate color shall:

    a. Match the receptacle color used for other utilities in the building, or
    b. When installed in surface raceway (if applicable), match the color of that raceway.

7. Different faceplate and frame designs for locations, which include optical fiber cabling relative to those, that terminate only copper cabling are acceptable. Information outlets that incorporate optical fiber shall be compliant with the above requirements plus:

    a. Be a low-profile assembly.
    b. Incorporate a mechanism for storage of cable and fiber slack needed for termination.
    c. Position the optical fiber couplings to face downward or at a downward angle to prevent contamination.
    d. Incorporate a shroud that protects the optical fiber couplings from impact damage.

8. All information outlets and the associated modular jacks shall be of the same manufacturer throughout the project.
9. The CAT 6 modular jacks shall be non-keyed 8-pin modular jacks.
10. The interface between the modular jack and the horizontal cable shall be a 110-type termination block or insulation displacement type contact. Termination components shall be designed to maintain the horizontal cable's pair twists as closely as possible to the point of mechanical termination.
11. CAT 6 modular jacks shall be pinned per TIA-568B.
12. CAT 6 termination hardware shall, as a minimum, meet all the mechanical and electrical performance requirements of the following standards:

    a. ANSI/TIA/EIA-568-A-5
    b. ANSI/TIA/EIA-568A
    c. ISO/IEC 11801
    d. IEC 603-7
    e. FCC PART 68 SUBPART F

13. The color for CAT 6 jacks shall be white for voice applications and blue for data applications. Alternately, a color-coded bezel or icon may be used to identify the CAT 6 modular jack.

2.3 COPPER WORK AREA CORDS

A. RJ-45:

1. Provide the same quantity of Category 6 copper work area cords as copper patch panel cords specified in Section 27 1100. Copper work area cords shall be equipped with an 8-pin modular RJ-45 connector on each end.
2. Work area cords shall be 10' in length.
3. Manufacturer of copper patch cable shall be the same as the manufacturer of the horizontal copper cable.

PART 3 - EXECUTION

3.1 CABLE INSTALLATION REQUIREMENTS

A. Horizontal Cabling:

1. The maximum horizontal cable drop length for Data UTP shall not exceed 295 feet (90 meters) in order to meet data communications performance specifications. This length is measured from the termination panel in the wiring closet to the outlet and must include any slack required for the installation and termination. The Contractor is responsible for installing horizontal cabling in a fashion so as to avoid unnecessarily long runs. Any area that cannot be reached within the above constraints should be identified and reported to the Architect/Engineer prior to installation. Changes to the contract documents shall be approved by the Architect/Engineer.
2. All cable shall be free of tension at both ends. In cases where the cable must bear some stress, Kellum grips may be used to spread the strain over a longer length of cable.
3. Manufacturer's minimum bend radius specifications shall be observed in all instances.
4. Horizontal cabling installed as open cabling shall be supported at a maximum of 5' between supports. Refer to the specifications for required cable supports.
5. Horizontal cabling installed as open cable or in cable tray shall be bundled at not less than 10' intervals with hook-and-loop tie wraps. The use of plastic cable ties is strictly prohibited.
6. The maximum conduit fill for horizontal cabling shall not exceed 40% regardless of conduit length.
7. Cable sheaths shall be protected from damage from sharp edges. Where a cable passes over a sharp edge, a bushing or grommet shall be used to protect the cable.

B. A coil of 3 feet in each cable shall be placed in the ceiling at the last support (e.g., J-hook, bridle ring, etc.) before the cables enter a fishable wall, conduit, surface raceway or box. At any location where cables are installed into movable partition walls or modular furniture via a service pole, approximately 15-feet of slack shall be left in each horizontal cable under 250 feet in length to allow for change in the office layout without re-cabling. These "service loops" shall be secured at the last cable support before the cable leaves the ceiling and shall be coiled from 100% to 200% of the cable recommended minimum bend radius.

1. To reduce or eliminate EMI, the following minimum separation distances from 480V power lines shall be adhered to:

    a. Twelve (12) inches from power lines of less than 5-kVa.
    b. Eighteen (18) inches from high-voltage lighting (including fluorescent).
    c. Thirty-nine (39) inches from power lines of 5-kVa or greater.
    d. Thirty-nine (39) inches from transformers and motors.

2. Information outlets shown on floor plans with the subscript "W" are intended to be used for wall mounted telephones. Back boxes for wall mounted telephones shall not be located within 12" vertically, or horizontally, from any light switches, power receptacles, nurse call devices, thermostats, or any other architectural element that would otherwise prevent the installation of a wall mounted telephone on the mating lugs.

3.2 CABLE TERMINATION REQUIREMENTS

A. Cable Terminations - Data UTP:

1. Modular patch panels shall be designed and installed in a fashion as to allow future horizontal cabling to be terminated on the panel without disruption to existing connections.
2. If the "last" patch (per rack) is greater than 50% utilized, one additional patch panel shall be provided for future use.
3. At information outlets and modular patch panels, the Contractor shall ensure that the twists in each cable pair are preserved to within 0.5-inch of the termination for data cables. The cable jacket shall be removed only to the extent required to make the termination.

END OF SECTION 27 1500

SECTION 27 1710 - TESTING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This section describes the testing requirements relating to the structured cabling system and its termination components and related subsystems.

1.2 RELATED WORK

A. Section 27 0500 - Basic Communications Systems Requirements

1.3 QUALITY ASSURANCE

A. Refer to Section 27 0500 for relevant standards.

1.4 SUBMITTALS

A. Under the provisions of Section 27 0500 and Division 1, prior to the start of work, the Contractor shall submit:

1. Complete information on testing procedure as described herein.
2. Test plan summary for each cable type to be tested including equipment to be used, setup, test frequencies or wavelengths, results format, etc.

PART 2 - PRODUCTS

2.1 TESTING COPPER

A. General Requirements:

1. Perform acceptance tests as indicated below for each sub-system (e.g., backbone, horizontal, etc.) as it is completed.
2. Supply all equipment and personnel necessary to conduct the acceptance tests. The method of testing shall be approved by the Architect/Engineer.
3. Visually inspect all cabling and termination points to ensure that they are complete and conform to the wiring pattern defined herein. Provide the Architect/Engineer with a written certification that this inspection has been made.
4. Conduct acceptance testing according to a schedule coordinated with the Owner/Architect/Engineer. Representatives of the Owner may be in attendance to witness the test procedures. Provide a minimum of one (1) week's advance notice to the Architect/Engineer to allow for such participation. The notification shall include a written description of the proposed conduct of the tests, including copies of blank test result sheets to be used.
5. Tests related to connected equipment of others shall only be done with the permission and presence of the Contractor involved. The Contractor shall ascertain that testing only is required to prove the wiring connections are correct.
6. Provide test results and describe the conduct of the tests including the date of the tests, the equipment used, and the procedures followed. At the request of the Architect/Engineer, provide copies of the original test results in their native format.

7. All cabling shall be 100% fault-free unless noted otherwise. If any cable is found to be outside the specification defined herein, that cable and the associated termination(s) shall be replaced at the expense of the Contractor. The applicable tests shall then be repeated.
8. Should it be found by the Architect/Engineer that the materials or any portion thereof furnished and installed under this Contract fail to comply with the specifications and drawings with respect or regard to the quality, amount, or value of materials, appliances, or labor used in the work, it shall be rejected and replaced by the Contractor and all work disturbed by changes necessitated in consequence of said defects or imperfections shall be made good at the Contractor's expense.

    a. CAT 6 Cable:

        1) Testing shall be from the modular jack at the information outlet to the modular patch panel in the communication equipment room.
        2) Horizontal cable shall be free of shorts within the pairs, and be verified for continuity, pair validity and polarity, and conductor position on the modular jack (e.g., wire map). Any defective, split, or mis-positioned pairs must be identified and corrected.
        3) CAT 6 horizontal cable shall be tested to 250 MHz as defined by TIA/EIA-568-C.2. Measurements shall be of the "Permanent Link", including cabling and modular jacks at the information outlet and modular patch panel. Parameters to be tested must include:

            a) Wire Map
            b) Length
            c) NEXT Loss (Pair-to-Pair)
            d) NEXT (Power Sum)
            e) ELFEXT (Pair-to-Pair)
            f) ELFEXT (Power Sum)
            g) Return Loss
            h) Attenuation
            i) Propagation Delay
            j) Delay Skew

        4) The maximum length of horizontal cable shall not exceed 295 feet, which allows 33 feet for technology equipment and modular patch cords.
        5) To establish testing baselines, cable samples of known length and of the cable type and lot installed shall be tested. The cable may be terminated with an eight-position CAT 6 modular connector (8-pin) to facilitate testing. Nominal Velocity of Propagation (NVP) and nominal attenuation values shall be calculated based on this test and be utilized during the testing of the installed cable plant. This requirement can be waived if NVP and nominal attenuation data is available from the cable manufacturer for the exact cable type under test.
        6) CAT 6 horizontal cable testing shall be performed using a test instrument designed for testing to 250 MHz or higher. Test records shall verify, "PASS" on each cable and display the specified parameters, comparing test values with standards based "templates" integral to the unit. Test records that report a PASS*, FAIL*, or FAIL result for any of the parameters will not be accepted.

7) In the event results of the tests are not satisfactory, the Contractor shall make adjustments, replacements, and changes as necessary and shall then repeat the test or tests that disclosed faulty or defective material, equipment, or installation methods, and shall make additional tests as the Architect/Engineer deems necessary at no additional expense to the project or user agency.

2.2 DOCUMENTATION/AS-BUILTS/RECORDS

A. General:

1. Upon completion of the installation, submit as-builts per the requirements of Section 27 0500 and Division 1. Documentation shall include the items detailed in the subsections below.
2. All documentation, including hard copy and electronic forms, shall become the property of the Owner.
3. The Architect/Engineer may request that a 10% random field retest be conducted on the cable system at no additional cost to verify documented findings. Tests shall be a repeat of those defined above. If findings contradict the documentation submitted by the Contractor, additional testing can be requested to the extent determined necessary by the Architect/Engineer, including a 100% retest. This retest shall be at no additional cost to the Owner.

B. Copper Media Test Data:

1. Test results shall include a record of test frequencies, cable type, conductor pair and cable (or Outlet) I.D., measurement direction, test equipment type, model and serial number, date, reference setup, and crew member name(s).
2. Printouts generated for each cable by the wire test instrument shall be submitted as part of the documentation package. The Contractor shall furnish this information in electronic form (USB thumb drive). The thumb drive shall contain the electronic equivalent of the test results as defined by the bid specification and be in the tester's native format as well as summaries of each test in pdf format. Provide a licensed copy of the software required to view and print the data that is provided in a proprietary format. Furnish one (1) copy of the data and display (if applicable) software.

C. Record Drawings:

1. The drawings are to include cable routes and outlet locations. Outlet locations shall be identified by their sequential number as defined elsewhere in this document. Numbering, icons, and drawing conventions used shall be consistent throughout all documentation provided.

END OF SECTION 27 1710

SECTION 27 1720 - STRUCTURED CABLING SYSTEM WARRANTY

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. This section describes support and warranty requirements relating to the structured cabling system and related subsystems.

1.2 RELATED WORK

A. Section 27 0500 - Basic Technology Systems Requirements.

B. Section 27 1100 - Communication Equipment Room (CER).

C. Section 27 1500 Horizontal Cabling Requirements.

1.3 QUALITY ASSURANCE

A. Refer to Section 27 0500 for relevant standards.

1.4 SUBMITTALS

A. Under the provisions of Section 27 0500 and Division 1, prior to close of the project the Contractor shall submit:

1. A numbered certificate from the manufacturing company registering the installation.

PART 2 - PRODUCTS

2.1 WARRANTY

A. A twenty (20) year Product Installation Warranty shall be provided for the structured cabling system as described in the contract documents.

B. The Product Installation Warranty shall cover the replacement or repair of the defective product(s) and labor for the replacement or repair of such defective product(s).

PART 3 - EXECUTION

3.1 WARRANTY REQUIREMENTS

A. This Contractor shall be responsible for providing, installing and testing a structured cabling system that will meet the manufacturer's warranty requirements.

END OF SECTION 27 1720

SECTION 28 0500 - BASIC ELECTRONIC SAFETY AND SECURITY SYSTEM REQUIREMENTS

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Basic Safety and Security System Requirements (herein referred to Security) specifically applicable to Division 28 sections, in addition to Division 1 - General Requirements.

B. All materials and installation methods shall conform to the applicable standards, guidelines and codes referenced herein and within each specification section.

1.2 SCOPE OF WORK

A. This Specification and the accompanying drawings govern the work involved in furnishing, installing, testing and placing into satisfactory operation the security systems as shown on the drawings and specified herein.

B. Each Contractor shall provide all new materials as indicated in the schedules on the drawings, and/or in these specifications, and all items required to make the portion of the security systems a finished and working system.

C. All work will be awarded under a single General Contract. The division of work listed below is for the Contractor's convenience and lists normal breakdown of the work.

D. Description of systems include but are not limited to the following:

1. Electronic access control system
2. Fire detection and alarm.
3. Low voltage security wiring (less than +120VAC) as specified and required for proper system control and communications.
4. All associated electrical backboxes, conduit, miscellaneous cabling, and power supplies required for proper system installation and operation as defined in the "Suggested Matrix of Scope Responsibility".
5. Firestopping of penetrations of fire-rated construction as described in Section 28 0503.

1.3 WORK SEQUENCE

A. All construction work that will produce excessive noise levels and interference with normal building operations, as determined by the Owner, shall be scheduled with the Owner. It may be necessary to schedule such work during non-occupied hours. The Owner shall reserve the right to set policy as to when restricted construction hours will be required.

1.4 DIVISION OF WORK BETWEEN ELECTRICAL AND SECURITY CONTRACTORS

A. Division of work is the responsibility of the Prime Contractor. Any scope of work described in the contract document shall be sufficient for including said requirement in the project. The Prime Contractor shall be solely responsible for determining the appropriate subcontractor for the described scope. In no case shall the project be assessed an additional cost for scope that is described in the contract documents. The following division of responsibility is a guideline based on typical industry practice.

B. Definitions:

1. "Electrical Contractor" as referred to herein refers to the Contractors listed in Division 26 of this Specification.
2. "Electrical Contractor" shall also refer to the Contractor listed in Division 28 of this specification when the "Suggested Matrix of Scope Responsibility" indicates the work shall be provided by the EC. Refer to the Contract Documents for the "Suggested Matrix of Scope Responsibility".
3. "Security Contractor" as referred to herein refers to the Contractors listed in Division 28 of this Specification.
4. Low Voltage Security Wiring: The wiring (less than 120VAC) associated with the Security Systems, used for analog and/or digital signals between equipment.

C. General:

1. The purpose of these Specifications is to outline typical Electrical and Security Contractor's work responsibilities as related to security systems including back boxes, conduit, power wiring and low voltage security wiring. The prime contractor is responsible for all divisions of work.
2. The exact wiring requirements for much of the equipment cannot be determined until the systems have been purchased and submittals are approved. Therefore, only known wiring, conduits, raceways, and electrical power as related to such items, is shown on the Security Drawings. Other wiring, conduits, raceways, junction boxes, and electrical power not shown on the Security Drawings but required for the successful operation of the systems shall be the responsibility of the Security Contractor and included in the Contractor's bid.
3. Where the Electrical Contractor is required to install conduit, conduit sleeves and/or power connections in support of Security systems, the final installation shall not begin until a coordination meeting between the Electrical Contractor and the Security Contractor has convened to determine the exact location and requirements of the installation.
4. Where the Electrical Contractor is required to install cable tray that will contain Low Voltage Security Wiring, the installation shall not begin until the Security Contractor has completed a coordination review of the cable tray shop drawing.
5. This Contractor shall establish Electrical and Security utility elevations prior to fabrication and installation. The Security Contractor shall cooperate with the Electrical Contractor and the determined elevations in accordance with the guidelines below. This Contractor shall coordinate utility elevations with other trades. When a conflict arises, priority shall be as follows:

    a. Lighting Fixtures
    b. Gravity Flow Piping, including Steam and Condensate
    c. Sheet Metal
    d. Electrical Busduct
    e. Cable Trays, including 12" access space
    f. Sprinkler Piping and other Piping
    g. Conduit and Wireway
    h. Open Cabling

D. Electrical Contractor's Responsibility:

1. Assumes all responsibility for all required conduit and power connections when shown on the "Suggested Matrix of Scope Responsibility" to be provided by the Electrical Contractor.
2. Assumes all responsibility for providing and installing cable tray.
3. Responsible for Security Systems grounding and bonding.

4. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other Contractors to determine a viable layout.

E. Security Contractor's Responsibility:

1. Assumes all responsibility for the low voltage security wiring of all systems, including cable support where open cable is specified.
2. Assumes all responsibility for all required backboxes, conduit and power connections not specifically shown as being provided by the Electrical Contractor on the "Suggested Matrix of Scope Responsibility."
3. Assumes all responsibility for providing and installing all ladder rack and other cable management hardware (as defined herein).
4. Responsible for providing the Electrical Contractor with the required grounding lugs or other hardware for each piece of security equipment which is required to be bonded to the telecommunications bonding system.
5. This Contractor is responsible for coordination of utilities with all other Contractors. If any field coordination conflicts are found, the Contractor shall coordinate with other contractors to determine a viable layout.

1.5 COORDINATION DRAWINGS

A. Definitions:

1. Coordination Drawings: A compilation of the pertinent layout and system drawings that show the sizes and locations, including elevations, of system components and required access areas to ensure that no two objects will occupy the same space.

    a. Mechanical trades shall include, but are not limited to, mechanical equipment, ductwork, fire protection systems, plumbing piping, medical gas systems, hydronic piping, steam and steam condensate piping, and any item that may impact coordination with other disciplines.
    b. Electrical trades shall include, but are not limited to, electrical equipment, conduit 1.5" and larger, conduit racks, cable trays, pull boxes, transformers, raceway, busway, lighting, ceiling-mounted devices, and any item that may impact coordination with other disciplines.
    c. Technology trades shall include, but are not limited to, technology equipment, racks, conduit 1.5" and larger, conduit racks, cable trays, ladder rack, pull boxes, raceway, ceiling-mounted devices, and any item that may impact coordination with other disciplines.
    d. Maintenance clearances and code-required dedicated space shall be included.
    e. The coordination drawings shall include all underground, underfloor, in-floor, in chase, and vertical trade items.

2. Spaces with open/cloud ceiling architecture shall indicate the overhead utilities and locate equipment as required to maintain clearance above lights. The intent for the installation is to maintain a maximum allowable vertical clearance and an organized/clean manner in the horizontal. Notify Architect/Engineer of the maximum clearance which can be maintained. Failure to comply will result in modifications with no cost to Owner.

    a. In cloud ceiling architecture, when open cabling/wire and/or cable tray crosses gaps between ceiling clouds and/or walls, cabling is to transition to conduits to span the gaps in order to conceal cabling from below.

3. The contractors shall use the coordination process to identify the proper sequence of installation of all utilities above ceilings and in other congested areas, to ensure an orderly and coordinated end result, and to provide adequate access for service and maintenance.

B. Participation:

1. The contractors and subcontractors responsible for work defined above shall participate in the coordination drawing process.
2. One contractor shall be designated as the Coordinating Contractor for purposes of preparing a complete set of composite electronic CAD coordination drawings that include all applicable trades, and for coordinating the activities related to this process. The Coordinating Contractor for this project shall be the Mechanical Contractor.

    a. The Coordinating Contractor shall utilize personnel familiar with requirements of this project and skilled as draftspersons/CAD operators, competent to prepare the required coordination drawings.

3. Electronic CAD drawings shall be submitted to the Coordinating Contractor for addition of work by other trades. IMEG will provide electronic file copies of ventilation drawings for contractor's use if the contractor signs and returns an "Electronic File Transfer" waiver provided by IMEG. IMEG will not consider blatant reproductions of original file copies an acceptable alternative for coordination drawings.

C. Drawing Requirements:

1. The file format and file naming convention shall be coordinated with and agreed to by all contractors participating in the coordination process and the Owner.

    a. Scale of drawings:

        1) General plans: 1/4 Inch = 1 '-0" (minimum).
        2) Mechanical, electrical, communication rooms, and including the surrounding areas within 10 feet: 1/2 Inch = 1'-0" (minimum).
        3) Shafts and risers: 1/2 Inch = 1'-0" (minimum).
        4) Sections of shafts and mechanical and electrical equipment rooms: 1/4 Inch = 1 '-0" (minimum).
        5) Sections of congested areas: 1/2 Inch = 1'-0" (minimum).

2. Ductwork layout drawings shall be the baseline system for other components. Ductwork layout drawings shall be modified to accommodate other components as the coordination process progresses.
3. There may be more drawings required for risers, top and bottom levels of mechanical rooms, and shafts.
4. The minimum quantity of drawings will be established at the first coordination meeting and sent to the A/E for review. Additional drawings may be required if other areas of congestion are discovered during the coordination process.

D. General:

1. Coordination drawing files shall be made available to the A/E and Owner's Representative. The A/E will only review identified conflicts and give an opinion, but will not perform as a coordinator.
2. A plotted set of coordination drawings shall be available at the project site.
3. Coordination drawings are not shop drawings and shall not be submitted as such.

4. The contract drawings are schematic in nature and do not show every fitting and appurtenance for each utility. Each contractor is expected to have included in the bid sufficient fittings, material, and labor to allow for adjustments in routing of utilities made necessary by the coordination process and to provide a complete and functional system.
5. The contractors will not be allowed additional costs or time extensions due to participation in the coordination process.
6. The contractors will not be allowed additional costs or time extensions for additional fittings, reroutings or changes of duct size, that are essentially equivalent sizes to those shown on the drawings and determined necessary through the coordination process.
7. The A/E reserves the right to determine space priority of equipment in the event of spatial conflicts or interference between equipment, piping, conduit, ducts, and equipment provided by the trades.
8. Changes to the contract documents that are necessary for systems installation and coordination shall be brought to the attention of the A/E.
9. Access panels shall preferably occur only in gypsum board walls or plaster ceilings where indicated on the drawings.

    a. Access to mechanical, electrical, technology, and other items located above the ceiling shall be through accessible lay-in ceiling tile areas.
    b. Potential layout changes shall be made to avoid additional access panels.
    c. Additional access panels shall not be allowed without written approval from the A/E at the coordination drawing stage.
    d. Providing additional access panels shall be considered after other alternatives are reviewed and discarded by the A/E and the Owner's Representative.
    e. When additional access panels are required, they shall be provided without additional cost to the Owner.

10. Complete the coordination drawing process and obtain signoff of the drawings by all contractors prior to installing any of the components.
11. Conflicts that result after the coordination drawings are signed off shall be the responsibility of the contractor or subcontractor who did not properly identify their work requirements, or installed their work without proper coordination.
12. Updated coordination drawings that reflect as-built conditions may be used as record documents.

1.6 QUALITY ASSURANCE

A. Qualifications:

1. Only products of reputable manufacturers as determined by the Architect/Engineer will be acceptable.
2. Each Contractor and their subcontractors shall employ only workers who are skilled in their respective trades and fully trained. All workers involved in the installation, termination, testing, and placing into operation electronic security devices shall be individually trained by the manufacturer.
3. The Contractor shall be experienced in all aspects of this work and shall be required to demonstrate direct experience on recent systems of similar type and size.
4. The Contractor shall own and maintain tools and equipment necessary for successful installation and testing of electronic security devices and have personnel adequately trained in the use of such tools and equipment.

B. Compliance with Codes, Laws, Ordinances:

1. Conform to all requirements of the City of Des Moines, Iowa Codes, Laws, Ordinances and other regulations having jurisdiction.

2. In the event there are no local codes having jurisdiction over this job, the current issue of the National Electrical Code shall be followed.
3. If there is a discrepancy between the codes and regulations having jurisdiction over this installation, and these specifications, Architect/Engineer shall determine the method or equipment used.
4. If the Contractor notes, at the time of bidding, that any parts of the drawings or specifications do not comply with the codes or regulations, Contractor shall inform the Architect/Engineer in writing, requesting a clarification. If there is insufficient time to follow this procedure, Contractor shall submit with the proposal a separate price to make the system comply with the codes and regulations.
5. Verify the installation environment prior to purchasing or installing any cable. Cable installed in a plenum environment shall be appropriately rated. Bring all discrepancies between the contract documents and installation conditions to the attention of the Architect/Engineer prior to purchase or installation.
6. All changes to the system made after the letting of the contract, in order to comply with the applicable codes or the requirements of the Inspector, shall be made by the Contractor without cost to the Owner.

C. Permits, Fees, Taxes, Inspections:

1. Procure all applicable permits and licenses.
2. Abide by all applicable laws, regulations, ordinances, and other rules of the State or Political Subdivision wherein the work is done, or as required by any duly constituted public authority.
3. Pay all applicable charges for such permits or licenses that may be required.
4. Pay all applicable fees and taxes imposed by the State, Municipal and/or other regulatory bodies.
5. Pay all charges arising out of required inspections due to codes, permits, licenses or as otherwise may be required by an authorized body.
6. Pay all charges arising out of required contract document reviews associated with the project and as initiated by the Owner or authorized independent agency/consultant.
7. All equipment, and materials shall be as approved or listed by the following: (Unless approval or listing is not applicable to an item by all acceptable manufacturers.)

    a. Factory Mutual
    b. Underwriters' Laboratories, Inc.

D. Examination of Drawings:

1. The drawings for the Security Systems work are diagrammatic, intended to convey the scope of the work and to indicate the general arrangements and locations of equipment etc., and the approximate sizes of equipment.
2. Contractor shall determine the exact locations of equipment and the exact routing of cabling to best fit the layout of the job. Scaling of the drawings will not be sufficient or accurate for determining this layout. Where a specific route is required, such route will be indicated on the drawings.
3. Where job conditions require reasonable changes in indicated arrangements and locations, such changes shall be made by the Contractor at no additional cost to the Owner.
4. If an item is either shown on the drawings, called for in the specifications or required for proper operation of the system, it shall be considered sufficient for including same in this contract.
5. The determination of quantities of material and equipment required shall be made by the Contractor from the drawings. Schedules on the drawings and in the specifications are completed as an aid to the Contractor but where discrepancies arise, the greater number shall govern.

6. Where words "provide", "install", or "furnish" are used on the drawings or in the specifications, it shall be taken to mean, to furnish, install and terminate completely ready for operation, the items mentioned.

E. Electronic Media/Files:

1. Construction drawings for this project have been prepared utilizing Revit.
2. Contractors and Subcontractors may request electronic media files of the contract drawings and/or copies of the specifications. Specifications will be provided in PDF format.
3. Upon request for electronic media, the Contractor shall complete and return a signed "Electronic File Transmittal" form provided by IMEG. If the information requested includes floor plans prepared by others, the Contractor will be responsible for obtaining approval from the appropriate Design Professional for use of that part of the document.
4. The electronic contract documents can be used for preparation of shop drawings and as-built drawings only. The information may not be used in whole or in part for any other project.
5. The drawings prepared by IMEG for bidding purposes may not be used directly for ductwork layout drawings or coordination drawings.
6. The use of these CAD documents by the Contractor does not relieve them from their responsibility for coordination of work with other trades and verification of space available for the installation.
7. The information is provided to expedite the project and assist the Contractor with no guarantee by IMEG as to the accuracy or correctness of the information provided. IMEG accepts no responsibility or liability for the Contractor's use of these documents.

F. Field Measurements:

1. Before ordering any materials, this Contractor shall verify all pertinent dimensions at the job site and be responsible for their accuracy.

1.7 SUBMITTALS

A. Submittals shall be required for the following items, and for additional items where required elsewhere in the specifications or on the drawings.

1. Submittals list:

Referenced Specification Section	Submittal Item
28 05 03	Through-Penetration Firestopping
28 13 00	Electronic Access Control

B. General Submittal Procedures: In addition to the provisions of Division 1, the following are required:

1. Transmittal: Each transmittal shall include the following:

a. Date
b. Project title and number
c. Contractor's name and address
d. Division of work (e.g., plumbing, heating, ventilating, etc.)

e. Description of items submitted and relevant specification number
f. Notations of deviations from the contract documents
g. Other pertinent data

2. Submittal Cover Sheet: Each submittal shall include a cover sheet containing:

a. Date
b. Project title and number
c. Architect/Engineer
d. Contractor and subcontractors' names and addresses
e. Supplier and manufacturer's names and addresses
f. Division of work (e.g., plumbing, heating, ventilating, etc.)
g. Description of item submitted (using project nomenclature) and relevant specification number.
h. Notations of deviations from the contract documents
i. Other pertinent data
j. Provide space for Contractor's review stamps.

3. Composition:

a. Submittals shall be submitted using specification sections and the project nomenclature for each item.
b. Individual submittal packages shall be prepared for items in each specification section. All items within a single specification section shall be packaged together where possible. An individual submittal may contain items from multiple specifications sections if the items are intimately linked (e.g., pumps and motors).
c. All sets shall contain an index of the items enclosed with a general topic description on the cover.

4. Content: Submittals shall include all fabrication, erection, layout, and setting drawings; manufacturers' standard drawings; schedules; descriptive literature, catalogs and brochures; performance and test data; wiring and control diagrams; dimensions; shipping and operating weights; shipping splits; service clearances; and all other drawings and descriptive data of materials of construction as may be required to show that the materials, equipment or systems and the location thereof conform to the requirements of the contract documents.
5. Contractor's Approval Stamp:

a. The Contractor shall thoroughly review and approve all shop drawings before submitting them to the Architect/Engineer. The Contractor shall stamp, date and sign each submittal certifying it has been reviewed.
b. Unstamped submittals will be rejected.
c. The Contractor's review shall include, but not be limited to, verification of the following:

1) Only approved manufacturers are used.
2) Addenda items have been incorporated.
3) Catalog numbers and options match those specified.
4) Performance data matches that specified.
5) Electrical characteristics and loads match those specified.
6) Equipment connection locations, sizes, capacities, etc. have been coordinated with other affected trades.
7) Dimensions and service clearances are suitable for the intended location.
8) Equipment dimensions are coordinated with support steel, housekeeping pads, openings, etc.

9) Constructability issues are resolved (e.g., weights and dimensions are suitable for getting the item into the building and into place, sinks fit into countertops, etc.).

d. The Contractor shall review, stamp and approve all subcontractors' submittals as described above.
e. The Contractor's approval stamp is required on all submittals. Approval will indicate the Contractor's review of all material and a complete understanding of exactly what is to be furnished. Contractor shall clearly mark all deviations from the contract documents on all submittals. If deviations are not marked by the Contractor, then the item shall be required to meet all drawing and specification requirements.

6. Submittal Identification and Markings:

a. The Contractor shall clearly mark each item with the same nomenclature applied on the drawings or in the specifications.
b. The Contractor shall clearly indicate the size, finish, material, etc.
c. Where more than one model is shown on a manufacturer's sheet, the Contractor shall clearly indicate exactly which item and which data is intended.
d. All marks and identifications on the submittals shall be unambiguous.

7. Schedule submittals to expedite the project. Coordinate submission of related items.
8. Identify variations from the contract documents and product or system limitations that may be detrimental to the successful performance of the completed work.
9. Reproduction of contract documents alone is not acceptable for submittals.
10. Incomplete submittals will be rejected without review. Partial submittals will only be reviewed with prior approval from the Architect/Engineer.
11. Submittals not required by the contract documents may be returned without review.
12. The Architect/Engineer's responsibility shall be to review one set of shop drawing submittals for each product. If the first submittal is incomplete or does not comply with the drawings and/or specifications, the Contractor shall be responsible to bear the cost for the Architect/Engineer to recheck and handle the additional shop drawing submittals.
13. Submittals shall be reviewed and approved by the Architect/Engineer **before** releasing any equipment for manufacture or shipment.
14. Contractor's responsibility for errors, omissions or deviation from the contract documents in submittals is not relieved by the Architect/Engineer's approval.
15. Schedule shall allow for adequate time to perform orderly and proper review of submittals, including time for consultants and Owner if required, and resubmittals by Contractor if necessary, and to cause no delay in Work or in activities of Owner or other contractors.

a. Allow at least two weeks for Architect's/Engineer's review and processing of each submittal.

16. Architect/Engineer reserves the right to withhold action on a submittal which, in the Architect/Engineer's opinion, requires coordination with other submittals until related submittals are received. The Architect/Engineer will notify the Contractor, in writing, when they exercise this right.

C. Electronic Submittal Procedures:

1. Distribution: Email submittals as attachments to all parties designated by the Architect/Engineer, unless a web-based submittal program is used.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.

3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. Submittal file name: 28 XX XX.description.YYYYMMDD
    b. Transmittal file name: 28 XX XX.description.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.

1.8 CHANGE ORDERS

A. A detailed material and labor takeoff shall be prepared for each change order, along with labor rates and markup percentages. Change orders shall be broken down by sheet or associated individual line item indicated in the change associated narrative, whichever provides the most detailed breakdown. Change orders with inadequate breakdown will be rejected.

B. Itemized pricing with unit cost shall be provided from all distributors and associated subcontractors.

C. Change order work shall not proceed until authorized.

1.9 EQUIPMENT SUPPLIERS' INSPECTION

A. The following equipment shall not be placed in operation until a representative of the manufacturer has inspected the installation and certified that the equipment is properly installed and that the equipment is ready for operation:

1. Firestopping, including mechanical firestop systems.

1.10 PRODUCT DELIVERY, STORAGE, HANDLING & MAINTENANCE

A. Exercise care in transporting and handling to prevent damage to fixtures, equipment and materials.

B. Store materials on the site to prevent damage.

C. Keep fixtures, equipment and materials clean, dry and free from harmful conditions.

1.11 NETWORK / INTERNET CONNECTED EQUIPMENT

A. These specifications may require certain equipment or systems to have network, Internet and/or remote access capability ("Network Capability"). Any requirement for Network Capability shall be interpreted only as a functional capability and is not to be construed as authority to connect or enable any Network Capability. Network Capability may only be connected or enabled with the express written consent of the Owner.

1.12 WARRANTY

A. At a minimum, provide a one (1) year warranty for all equipment, materials, and workmanship. Individual specifications sections within Division 28 may require additional warranty requirements for specific equipment or systems.

B. The warranty period for the entire installation described in this Division of the specifications shall commence on the date of substantial completion unless a whole or partial system or any separate piece of equipment or component is put into use for the benefit of any party other than the installing contractor with prior written authorization. In this instance, the warranty period shall commence on the date when such whole system, partial system or separate piece of equipment or component is placed in operation and accepted in writing by the Owner or their representative.

C. Warranty requirements shall extend to correction, without cost to the final user, of all work and/or equipment found to be defective or nonconforming to the contract documents. The Contractor shall bear the cost of correcting all damage resulting from such defects or nonconformance with contract documents exclusive of repairs required as a result of improper maintenance or operation, or of normal wear as determined by the Architect/Engineer.

1.13 INSURANCE

A. Contractor shall maintain insurance coverage as set forth in Division 0 of these specifications.

1.14 MATERIAL SUBSTITUTION

A. Where several manufacturers' names are given, the first named manufacturer constitutes the basis for job design and establishes the equipment quality required.

B. Equivalent equipment manufactured by the other named manufacturers may be used. Contractor shall ensure that all items submitted by these other manufacturers meets all requirements of the drawings and specifications and fits in the allocated space. When using other listed manufacturers, the Contractor shall assume responsibility for any and all modifications necessary (including, but not limited to structural supports, electrical connections and rough-in, and regulatory agency approval, etc.) and coordinate such with other contractors. The Architect/Engineer shall make the final determination of whether a product is equivalent.

C. Any material, article or equipment of other unnamed manufacturers which will adequately perform the services and duties imposed by the design and is of a quality equal to or better than the material, article or equipment identified by the drawings and specifications may be used if approval is secured in writing from the Architect/Engineer via addendum. The Contractor bears full responsibility for the unnamed manufacturers' equipment adequately meeting the intent of design. The Architect/Engineer may reject manufacturer at time of shop drawing submittal. The Contractor assumes all costs incurred by other trades on the project as a result of changes necessary to accommodate the offered material, equipment or installation method.

D. Should this Contractor be unable to secure approval from the Architect/Engineer for other unnamed manufacturers as outlined above, this Contractor may list voluntary add or deduct prices for alternate materials on the bid form. These items will not be used in determining the low bidder. Should a voluntary alternate material be accepted, This Contractor shall assume all costs that may be incurred as a result of using the offered material, article or equipment necessitating extra expense on This Contractor or on the part of other Contractors whose work is affected.

PART 2 - PRODUCTS

2.1 Refer to individual sections.

PART 3 - EXECUTION

3.1 JOBSITE SAFETY

A. Neither the professional activities of the Architect/Engineer, nor the presence of the Architect/Engineer or the employees and subconsultants at a construction site, shall relieve the Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Architect/Engineer and personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The Contractor is solely responsible for jobsite safety. The Architect/Engineer and the Architect/Engineer's consultants shall be indemnified and shall be made additional insureds under the Contractor's general liability insurance policy.

3.2 GENERAL INSTALLATION REQUIREMENTS

A. Installation of all conduit and cabling shall comply with Sections 26 05 33 and 26 05 13. Additional conduit requirements described within this Division shall be supplemental to the requirement described in Section 26 0533. Should conflicts exist between the two Divisions the more stringent (more expensive material and labor) condition shall prevail until bidding addendum or construction clarification or RFI can be submitted and responded to. In no case shall the Contractor carry the least stringent condition in the pricing.

B. It is the Contractor's responsibility to survey the site and include all necessary costs to perform the installation as specified.

C. The Contractor shall be responsible for identifying and reporting to the Architect/Engineer any existing conditions including but not limited to damage to walls, flooring, ceiling and furnishings prior to start of work. All damage to interior spaces caused by this Contractor shall be repaired at this Contractor's expense to pre-existing conditions, including final colors and finishes.

D. All cables and devices installed in damp or wet locations, including any underground or underslab location, shall be listed as suitable for use in such environments. Follow manufacturer's recommended installation practices for installing cables and devices in damp or wet locations. Any cable or device that fails as a result of being installed in a damp or wet location shall be replaced at the Contractor's expense.

3.3 FIELD QUALITY CONTROL

A. General:

1. Refer to specific Division 28 sections for further requirements.
2. The Contractor shall conduct all tests required and applicable to the work both during and after construction of the work.
3. The necessary instruments and materials required to conduct or make the tests shall be supplied by the Contractor who shall also supply competent personnel for making the tests who has been schooled in the proper testing techniques.

4. In the event the results obtained in the tests are not satisfactory, This Contractor shall make such adjustments, replacements and changes as are necessary and shall then repeat the test or tests which disclose faulty or defective work or equipment, and shall make such additional tests as the Architect/Engineer or code enforcing agency deems necessary.

B. Protection of cable from foreign materials:

1. It is the Contractor's responsibility to provide adequate physical protection to prevent foreign material application or contact with any cable type. Foreign material is defined as any material that would negatively impact the validity of the manufacturer's performance warranty. This includes, but is not limited, to overspray of paint (accidental or otherwise), drywall compound, or any other surface chemical, liquid or compound that could come in contact with the cable, cable jacket or cable termination components.
2. Application of foreign materials of any kind on any cable, cable jacket or cable termination component will not be accepted. It shall be the Contractor's responsibility to replace any component containing overspray, in its entirety, at no additional cost to the project. Cleaning of the cables with harsh chemicals is not allowed. This requirement is regardless of the PASS/FAIL test results of the cable containing overspray. Should the manufacturer and warrantor of the structured cabling system desire to physically inspect the installed condition and certify the validity of the structured cabling system (via a signed and dated statement by an authorized representative of the structured cabling manufacturer), the Owner may, at their sole discretion, agree to accept said warranty in lieu of having the affected cables replaced. In the case of plenum cabling, in addition to the statement from the manufacturer, the Contractor shall also present to the Owner a letter from the local Authority Having Jurisdiction stating that they consider the plenum rating of the cable to be intact and acceptable.

3.4 PROJECT CLOSEOUT

A. Refer to the Division 1 Section: PROJECT CLOSEOUT for requirements. The following paragraphs supplement the requirements of Division 1.

B. Final Jobsite Observation:

1. The Architect/Engineer will not perform a final jobsite observation until the project is ready. This is not dictated by schedule, but rather by completeness of the project.
2. Refer to the end of Section 27 0500 for a "STATEMENT INDICATING READINESS FOR FINAL JOBSITE OBSERVATION."
3. The Contractor shall sign this form and return it to the Architect/Engineer so that the final observation can commence.

C. Before final payment will be authorized, this Contractor must have completed the following:

1. Submitted operation and maintenance manuals to the Architect/Engineer for review.
2. Submitted bound copies of approved shop drawings.
3. Record documents including edited drawings and specifications accurately reflecting field conditions, **inclusive** of all project revisions, change orders, and modifications.
4. Submitted a report stating the instructions given to the Owner's representative complete with the number of hours spent in the instruction. The report shall bear the signature of an authorized agent of This Contractor and shall be signed by the Owner's representative as having received the instructions.
5. Submitted testing reports for all systems requiring final testing as described herein.
6. Submitted start-up reports on all equipment requiring a factory installation inspection and/or start.

3.5 OPERATION AND MAINTENANCE MANUALS

A. General:

1. Provide an electronic copy of the O&M manuals as described below for Architect/Engineer's review and approval. The electronic copy shall be corrected as required to address the Architect/Engineer's comments. Once corrected, electronic copies and paper copies shall be distributed as directed by the Architect/Engineer.
2. Approved O&M manuals shall be completed and in the Owner's possession prior to Owner's acceptance and at least 10 days prior to instruction of operating personnel.

B. Electronic Submittal Procedures:

1. Distribution: Email the O&M manual as attachments to all parties designated by the Architect/Engineer.
2. Transmittals: Each submittal shall include an individual electronic letter of transmittal.
3. Format: Electronic submittals shall be in PDF format only. Scanned copies, in PDF format, of paper originals are acceptable. Submittals that are not legible will be rejected. Do not set any permission restrictions on files; protected, locked, or secured documents will be rejected.
4. File Names: Electronic submittal file names shall include the relevant specification section number followed by a description of the item submitted, as follows. Where possible, include the transmittal as the first page of the PDF instead of using multiple electronic files.

    a. O&M file name: O&M.div28.contractor.YYYYMMDD
    b. Transmittal file name: O&Mtransmittal.div28.contractor.YYYYMMDD

5. File Size: Files shall be transmitted via a pre-approved method. Larger files may require an alternative transfer method, which shall also be pre-approved.
6. Provide the Owner with an approved copy of the O&M manual on compact discs (CD), digital video discs (DVD), or flash drives with a permanently affixed label, printed with the title "Operation and Maintenance Instructions", title of the project and subject matter of disc/flash drive when multiple disc/flash drives are required.
7. All text shall be searchable.
8. Bookmarks shall be used, dividing information first by specification section, then systems, major equipment and finally individual items. All bookmark titles shall include the nomenclature used in the construction documents and shall be an active link to the first page of the section being referenced.

C. Operation and Maintenance Instructions shall include:

1. Title Page: Include title page with project title, Architect, Engineer, Contractor, all subcontractors, and major equipment suppliers, with addresses, telephone numbers, website addresses, email addresses and point of contacts. Website URLs and email addresses shall be active links in the electronic submittal.
2. Table of Contents: Include a table of contents describing specification section, systems, major equipment, and individual items.
3. Copies of all final approved shop drawings and submittals. Include Architect's/Engineer's shop drawing review comments. Insert the individual shop drawing directly after the Operation and Maintenance information for the item(s) in the review form.
4. Copy of final approved test and balance reports.
5. Copies of all factory inspections and/or equipment startup reports.
6. Copies of warranties.
7. Schematic wiring diagrams of the equipment that have been updated for field conditions. Field wiring shall have label numbers to match drawings.

8. Dimensional drawings of equipment.
9. Capacities and utility consumption of equipment.
10. Detailed parts lists with lists of suppliers.
11. Operating procedures for each system.
12. Maintenance schedule and procedures. Include a chart listing maintenance requirements and frequency.
13. Repair procedures for major components.
14. List of lubricants in all equipment and recommended frequency of lubrication.
15. Instruction books, cards, and manuals furnished with the equipment.

3.6 INSTRUCTING THE OWNER'S REPRESENTATIVE

A. Adequately instruct the Owner's designated representative or representatives in the maintenance, care, and operation of the complete systems installed under this contract.

B. Provide verbal and written instructions to the Owner's representative or representatives by FACTORY PERSONNEL in the care, maintenance, and operation of the equipment and systems.

C. Notify the Architect/Engineer of the time and place for the verbal instructions to be given to the Owner's representative so a representative can be present if desired.

D. Refer to the individual specification sections for minimum hours of instruction time for each system.

E. Operating Instructions:

1. The Contractor is responsible for all instructions to the Owner and/or Owner's operating staff on the security systems.
2. If the Contractor does not have Engineers and/or Technicians on staff that can adequately provide the required instructions on system operation, performance, troubleshooting, care and maintenance, the Contractor shall include in the bid an adequate amount to reimburse the Owner for the Architect/Engineer to perform these services.

3.7 SYSTEM STARTING AND ADJUSTING

A. The security systems included in the construction documents are to be complete and operating systems. The Architect/Engineer will make periodic job site observations during the construction period. The system start-up, testing, configuration, and satisfactory system performance is the responsibility of the Contractor. This shall include all calibration and adjustments of electrical equipment controls, equipment settings, software configuration, troubleshooting and verification of software, and final adjustments that may be required.

B. All operating conditions and control sequences shall be simulated and tested during the start-up period.

C. The Contractor, subcontractors, and equipment suppliers are expected to have skilled technicians to ensure that the system performs as designed. If the Architect/Engineer is requested to visit the job site for the purpose of trouble shooting, assisting in the satisfactory start-up, obtaining satisfactory equipment operation, resolving installation and/or workmanship problems, equipment substitution issues or unsatisfactory system performance, including call backs during the warranty period through no fault of the design; the Contractor shall reimburse the Owner on a time and material basis for services rendered at the Architect/Engineer's standard hourly rates in effect at the time the services are requested. The Contractor shall be responsible for making payment to the Owner for services required that are product, installation or workmanship related. Payment is due within 30 days after services are rendered.

3.8 RECORD DOCUMENTS

A. Refer to the Division 1 Section: PROJECT CLOSEOUT for requirements. The following paragraphs supplement the requirements of Division 1.

B. Mark specifications to indicate approved substitutions, change orders, and actual equipment and materials used.

C. This Contractor shall maintain at the job site, a separate and complete set of Security Drawings which shall be clearly and permanently marked and noted in complete detail any changes made to the location and arrangement of equipment or made to the Technology Systems and wiring as a result of building construction conditions or as a result of instructions from the Architect or Engineer. All Change Orders, RFI responses, Clarifications and other supplemental instructions shall be marked on the documents. Record documents that merely reference the existence of the above items are not acceptable. Should This Contractor fail to complete Record Documents as required by this contract, This Contractor shall reimburse Architect/Engineer for all costs to develop record documents that comply with this requirement. Reimbursement shall be made at the Architect/Engineer's hourly rates in effect at the time of work.

D. Record actual routing of all conduits sized 2" or larger.

E. The above record of changes shall be made available for the Architect and Engineer's examination during any regular work time.

F. Upon completion of the job, and before final payment is made, This Contractor shall give the marked-up drawings to the Architect/Engineer.

3.9 ADJUST AND CLEAN

A. Contractor shall thoroughly clean all equipment and systems prior to the Owner's final acceptance of the project.

B. Contractor shall clean all foreign paint, grease, oil, dirt, labels, stickers, and other foreign material from equipment.

C. Contractor shall remove all rubbish, debris, etc., accumulated during the Contractor's operations from the premises.

STATEMENT INDICATING READINESS FOR FINAL JOBSITE OBSERVATION

To assist the contractor in a timely close-out of the project, it is crucial that the final jobsite observation is not conducted prior to the project being ready. The contractor is required to review the completion status of the project at the time the observation is scheduled. This review, and the subsequent submittal of this form to the Architect/Engineer, shall indicate the contractor's agreement that the area of the project being requested for final observation is ready as defined below. The following list represents the degree of completeness required prior to requesting a final observation:

1. All cabling pathways (cable tray, ladder rack, conduit sleeves, etc.) are installed and all cabling has been pulled through them.
2. All mechanical firestop products are installed and all other penetrations have been sealed.
3. All access control system equipment, including card readers, conduits, cabling, electronic locks, controllers and all headend equipment, is installed, programmed and operational.

Prime Contractor: _____ By: _____

Requested Observation Date _____ Today's Date: _____

Contractor shall sign this readiness statement and transmit to Architect/Engineer at least 10 days prior to the requested date of observation.

It is understood that if the Architect/Engineer finds that the project is not complete as defined above and that the final jobsite observation cannot be completed on the requested date, the Architect/Engineer will return to the site at a later date. All additional visits to the site for the purposes of completing the final observation will be billed T&M to the Contractor at our standard hourly rates, including travel expenses or the contractor's retainage may be deducted for the same amount.

END OF SECTION 28 0500

SECTION 28 0503 - THROUGH PENETRATION FIRESTOPPING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Through-Penetration Firestopping.

1.2 QUALITY ASSURANCE

A. Manufacturer: Company specializing in manufacturing products specified in this Section.

B. Installer: Individuals performing work shall be certified by the manufacturer of the system selected for installation.

1.3 REFERENCES

A. Intertek / Warnock Hersey - Directory of Listed Products

B. 2015 International Building Code

1.4 SUBMITTALS

A. Submit under provisions of Section 28 0500.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store, protect and handle products on site. Accept material on site in factory containers and packing. Inspect for damage. Protect from deterioration or damage due to moisture, temperature changes, contaminants, or other causes. Follow manufacturer's instructions for storage.

B. Install material prior to expiration of product shelf life.

1.6 PERFORMANCE REQUIREMENTS

A. General: For penetrations through the following fire-resistance-rated constructions, including both empty openings and openings containing penetrating items, provide through-penetration firestop systems that are produced and installed to resist spread of fire according to requirements indicated, resist passage of smoke and other gases, and maintain original fire-resistance rating of construction penetrated.

1. Fire-resistance-rated walls including fire partitions, fire barriers, and smoke barriers.
2. Fire-resistance-rated horizontal assemblies including floors, floor/ceiling assemblies, and ceiling membranes of roof/ceiling assemblies.

B. Rated Systems: Provide through-penetration firestop systems with the following ratings determined per UL 1479:

1. F-Rated Systems: Provide through-penetration firestop systems with F-ratings indicated, but not less than that equaling or exceeding fire-resistance rating of constructions penetrated.

C. For through-penetration firestop systems exposed to light, traffic, moisture, or physical damage, provide products that, after curing, do not deteriorate when exposed to these conditions both during and after construction.

D. For through-penetration firestop systems exposed to view, provide products with flame-spread and smoke-developed indexes of less than 25 and 450, respectively, as determined per ASTM E 84.

E. For through-penetration firestop systems in air plenums, provide products with flame-spread and smoke-developed indexes of less than 25 and 50, respectively, as determined per ASTM E 84.

1.7 MEETINGS

A. Pre-installation meeting: A pre-installation meeting shall be scheduled and shall include the , General Contractor, all Subcontractors associated with the installation of systems penetrating fire barriers, Firestopping Manufacturer's Representative, and the Owner.

1. Review foreseeable methods related to firestopping work.
2. Tour representative areas where firestopping is to be installed; inspect and discuss each type of condition and each type of substrate that will be encountered, and preparation to be performed by other trades.

1.8 WARRANTY

A. Provide one year warranty on parts and labor.

B. Warranty shall cover repair or replacement of firestop systems which fail in joint adhesion, cohesion, abrasion resistance, weather resistance, extrusion resistance, migration resistance, stain resistance, general durability, or appear to deteriorate in any manner not clearly specified by the manufacturer as an inherent quality of the material.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Products: Subject to compliance with requirements, provide one of the through-penetration firestop systems indicated for each application that are produced by one of the following manufacturers. All firestopping systems installed shall be provided by a single manufacturer.

1. 3M; Fire Protection Products Division
2. Hilti, Inc.
3. Specified Technologies Inc. (S.T.I.)

2.2 THROUGH PENETRATION FIRESTOP SYSTEMS

A. Provide materials and systems classified by or listed by Intertek / Warnock Hersey to provide firestopping equal to time rating of construction being penetrated.

B. All firestopping materials shall be free of asbestos, lead, PCB's, and other materials that would require hazardous waste removal.

C. Firestopping shall be flexible to allow for normal penetrating item movement due to expansion and contraction.

D. Firestopping systems for plumbing and wet pipe sprinkler piping shall be moisture resistant.

E. Provide firestopping systems capable of supporting floor loads where systems are exposed to possible floor loading or traffic.

F. Provide firestopping systems allowing continuous insulation for all insulated pipes.

G. Provide firestopping systems classified by UL or listed by Intertek / Warnock Hersey for penetrations through all fire rated construction. Firestopping systems shall be selected from the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory Category XHEZ based on substrate construction and penetrating item size and material and shall fall within the range of numbers listed:

1. Combustible Framed Floors and Chase Walls - 1 or 2 Hour Rated:

   a. F Rating = Floor/Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	FC 0000-0999*
Metallic Pipe or Conduit	FC 1000-1999
Non-Metallic Pipe or Conduit	FC 2000-2999
Electrical Cables	FC 3000-3999
Cable Trays	FC 4000-4999
Insulated Pipes	FC 5000-5999
Bus Duct and Misc. Electrical	FC 6000-6999
Duct without Damper and Misc. Mechanical	FC 7000-7999
Multiple Penetrations	FC 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

2. Non-Combustible Framed Walls - 1 or 2 Hour Rated:

   a. F Rating = Wall Rating

Penetrating Item	UL System No.
No Penetrating Item	WL 0000-0999*
Metallic Pipe or Conduit	WL 1000-1999
Non-Metallic Pipe or Conduit	WL 2000-2999
Electrical Cables	WL 3000-3999
Cable Trays	WL 4000-4999
Insulated Pipes	WL 5000-5999
Bus Duct and Misc. Electrical	WL 6000-6999
Duct without Damper and Misc. Mechanical	WL 7000-7999
Multiple Penetrations	WL 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

3. Concrete or Masonry Floors and Walls - 1 or 2 Hour Rated:

   a. F Rating = Wall/Floor Rating

Penetrating Item	UL System No.
No Penetrating Item	CAJ 0000-0999*
Metallic Pipe or Conduit	CAJ 1000-1999
Non-Metallic Pipe or Conduit	CAJ 2000-2999

Penetrating Item	UL System No.
Electrical Cables	CAJ 3000-3999
Cable Trays	CAJ 4000-4999
Insulated Pipes	CAJ 5000-5999
Bus Duct and Misc. Electrical	CAJ 6000-6999
Duct without Damper and Misc. Mechanical	CAJ 7000-7999
Multiple Penetrations	CAJ 8000-8999

*Alternate method of firestopping is patching opening to match original rated construction.

H. Any opening in walls or floors not covered by the listed series of numbers shall be coordinated with the firestopping manufacturer.

I. Any openings in floors or walls not described in the UL or listed by Intertek / Warnock Hersey Fire Resistance Directory, or outlined in manufacturer's information shall be sealed in a manner agreed upon by the Firestopping Manufacturer, Owner, and the Authority Having Jurisdiction.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Ensure all surfaces that contact seal materials are free of dirt, dust, grease, oil, rust, or loose materials. Clean and repair surfaces as required. Remove laitance and form-release agents from concrete.

B. Ensure substrate and penetrating items have been permanently installed prior to installing firestopping systems. Ensure penetrating items have been properly spaced and have proper clearance prior to installing firestopping systems.

C. Surfaces to which sealing materials are to be installed must meet the selected UL or Intertek / Warnock Hersey system substrate criteria.

D. Prime substrates where recommended in writing by through-penetration firestop system manufacturer. Confine primer to area of bond.

3.2 INSTALLATION

A. In existing construction, provide firestopping of openings prior to and after installation of penetrating items. Remove any existing coatings on surfaces prior to firestopping installation. Temporary firestopping shall consist of packing openings with fire resistant mineral wool for the full thickness of substrate, or an alternate method approved by the Authority Having Jurisdiction. All openings shall be temporarily firestopped immediately upon their installation and shall remain so until the permanent UL or listed by Intertek / Warnock Hersey listed firestopping system is installed.

B. Install penetration seal materials in accordance with printed instructions of the UL or Intertek / Warnock Hersey Fire Resistance Directory and with the manufacturer's printed application instructions.

C. Install dams as required to properly contain firestopping materials within openings and as required to achieve required fire resistance rating. Remove combustible damming after appropriate curing.

3.3 CLEANING AND PROTECTING

A. Clean excess fill materials adjacent to openings as Work progresses by methods and with cleaning materials that are approved in writing by through-penetration firestop system manufacturers and that do not cause damage.

B. Provide final protection and maintain conditions during and after installation that ensure that through-penetration firestop systems are without damage or deterioration at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, remove damaged or deteriorated through-penetration firestop systems immediately and install new materials to produce systems complying with specified requirements.

3.4 INSPECTION

A. All penetrations shall be inspected by the manufacturer's representative to ensure proper installation.

B. Access to firestop systems shall be maintained for examination by the Authority Having Jurisdiction at their request.

C. Proceed with enclosing through-penetration firestop system with other construction only after inspection reports are issued and firestop installations comply with requirements.

D. The contractor shall allow for visual destructive review of 5% of installed firestop systems (minimum of one) to prove compliance with specifications and manufacturer's instructions and details. Destructive system removal shall be performed by the contractor and witnessed by the engineer and manufacturer's factory representative. The engineer shall have sole discretion of which firestop system installations will be reviewed. The contractor is responsible for all costs associated with this requirement including labor and material for removing and replacing the installed firestop system. If any firestop system is found to not be installed per manufacturer's specific instructions and details, all firestop systems are subject to destructive review and replacement at the engineer's discretion and the contractor's expense.

END OF SECTION 28 0503

SECTION 28 1300 - ELECTRONIC ACCESS CONTROL

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Field Control Hardware

B. Portal Devices

1.2 RELATED WORK

A. Section 08 7100 - Door Hardware

B. Section 26 0513 - Wire and Cable

C. Section 26 0533 - Conduits and Boxes

D. Section 26 0535 - Surface Raceways

E. Section 27 0528 - Interior Communication Pathways

F. Section 27 0553 - Identification and Administration

G. Section 27 1500 - Horizontal Cabling Requirements

H. Section 28 0500 - Basic Electronic Safety and Security System Requirements.

I. Section 28 0503 - Through Penetration Fire stopping.

J. Section 28 3100 - Fire Detection and Alarm Systems.

1.3 QUALITY ASSURANCE

A. Manufacturer: The manufacturer shall have a minimum of ten (10) years documented experience in the development and manufacture of access control software and hardware. The software developer shall be, at a minimum, a Microsoft Silver Certified Integrator and Partner for those systems that reside in a Microsoft environment.

B. Contractor:

1. Shall be a factory-authorized installation, service and support company specializing in the selected manufacturer's product, with demonstrated prior experience of a minimum of ten (10) years installing, programming and supporting the selected manufacturer's system.
2. Shall have been in business for a minimum of ten (10) years and shall have installed a minimum of three (3) similar or larger sized systems. Contractor shall have a minimum of two (2) service technicians who are certified in the proposed manufacturer's system.
3. Shall have as a regular, full time employee a minimum of one employee with the following certification(s) or education

    a. A certification of RCDD from BICSI or CNIDP from CNet.

C. Material:

1. All material which is Contractor furnished shall be new, unused and free from defects.
2. Where more than one of any specified item of equipment or material is used, all such items shall be the same product from the same manufacturer.

1.4 REFERENCES

A. International Building Code

B. NFPA 70 - National Electrical Code.

C. The BOCA National Building Code

D. UL 294 - Standard for Access Control Systems.

E. UL 365 - Standard for Police Station Connected Burglar Alarm Units and Systems.

F. UL 464 - Standard for Audible Signal Appliances.

G. UL 603 - Standard for Power Supplies for Use with Burglar Alarm Systems.

H. UL 609 - Standard for Local Burglar Alarm Units and Systems

I. UL 634 - Standard for Connectors and Switches for Use with Burglar Alarm Systems.

J. UL 827 - Standard for Central Station Alarm Services.

K. UL 1076 - Standard for Proprietary Burglar Alarm Units and Systems.

L. UL 1449 - Standard for Surge Protective Devices.

M. UL 1635 - Standard for Digital Alarm Communicator Systems.

N. UL 1638 - Standard for Visual Signaling Appliances – Private Mode Emergency and General Utility Signaling.

O. UL 1778 - Uninterruptible Power Systems.

1.5 SUBMITTALS

A. Submit shop drawings and product data under provisions of Section 28 0500.

B. Product Data Submittal: Provide manufacturer's technical product specification sheet for each individual component type. Submitted data shall show the following:

1. Compliance with each requirement of these documents. The submittal shall acknowledge each requirement of this section, item-by-item.
2. All component options and accessories specific to this project.
3. Electrical power consumption rating and voltage.
4. Heat generation for all power consuming devices.
5. Wiring requirements.
6. Server processor(s), workstation configurations, total and available disk space, and memory size.
7. All network bandwidth, latency and reliability requirements.

8. Backup/archive system size and configuration.
9. Submit two of each type of credential to be used (access card, key fob, etc.).

C. System Drawings: Project-specific system CAD drawings shall be provided as follows:

1. Provide a system block diagram noting system components and interconnection between components. The interconnection of components shall clearly indicate all wiring required in the system. When multiple pieces of equipment are required in the exact same configuration (e.g., multiple identical controllers), the diagram may show one device and refer to the others as "typical" of the device shown. The diagram shall list room numbers where each controller will be located. This block diagram shall be provided in Adobe PDF.
2. Provide a schedule of all controllers and the doors/points each controller controls. This schedule shall be provided in Adobe PDF.
3. Provide schedules describing each system input location by an architecturally familiar reference, e.g., Door 312A. The architectural door schedule shall be used as the basis. These schedules shall be provided in Adobe PDF

D. Submit sample format of site specific programming guides to be used for system planning/programming conference with Owner. These guides shall be provided in Adobe PDF.

E. So that required Owner personnel are present at the planning/programming conference required in Part 3 of this section, submit meeting agenda for the conference a minimum of two weeks prior to the conference.

F. Submit detailed description of Owner training to be conducted at project end, including specific training times. Refer to Part 3 of this section for details.

G. IP Addresses: Contractor shall provide to Owner, in a documented transmittal and in Microsoft Excel format, the names and locations of devices which require an IP address. An authorized representative of the Owner shall furnish the addresses for the associated devices in Microsoft Excel format in a documented transmittal. Should Owner change the IP address structure after approval of the list, Owner may be responsible for additional fees involved with reprogramming.

H. Quality Assurance:

1. Provide materials documenting experience requirements of the manufacturer and Installing Contractor. Provide documentation of the training and other applicable certifications of the Contractor.
2. Provide system checkout test procedure to be performed at acceptance. Test procedures shall include all external alarm events.

1.6 SYSTEM DESCRIPTION

A. This section describes the furnishing, installation, programming and commissioning of a complete, turnkey access control system. The terms "access control system" and "security management system", or SMS, may be used interchangeably herein.

B. The company, manufacturer, and product names used in this section are for identification purposes only. All trademarks and registered trademarks are the property of their respective owners.

C. Performance Statement: This section and the accompanying access control-specific design documents are performance based, describing the minimum material quality, required features, and operational requirements of the system. These documents do not convey every wire that must be installed and every equipment connection that must be made. Based on the equipment constraints described and the performance required of the system, as presented in these documents, the vendor and the Contractor are solely responsible for determining all wiring, programming, and miscellaneous equipment required. The Contractor shall be responsible for determining quantities of materials required for a complete and operational system. Floor plan drawings and schedules have been developed to aid the Contractor in determining device quantities and installation locations, but, where discrepancies between floor plans and schedules arise, the greater number shall govern.

D. Basic System Description:

1. The access control system shall provide the following functionality:

    a. Electronic control access to designated areas.
    b. Validation of cardholder credentials by use of personnel database, card formats. The system shall compare the time, location, and unique credentials of an attempted entry with information stored in the database.
    c. Access to designated areas will be validated only when a user's credential has a valid number for its facility and the number is valid for the current time and for the reader where it is used.
    d. The system software shall access the hardware that validates the person and monitors the security of a building by use of intelligent system controllers, reader interfaces, locks, readers, inputs and outputs. When access has been validated, a signal to the portal locking device shall be activated to enable alarm free access at that location.
    e. The system shall be configured by use of application software.
    f. The system shall monitor activities using operator monitoring software which includes graphical maps which display alarms, status and activity.
    g. The system shall differentiate and restrict administrative and operational access through use of password authentication.
    h. The system shall report on various aspects of the system by use of reports, both default and customizable. Reports shall be able to be printed.
    i. The system shall have the capability to report alarms both audibly and visually.
    j. The system shall control hardware from the monitoring station by use of manual actions and events.
    k. The system shall provide record and data management by use of journals. There shall be a full audit trail.
    l. The system shall allow for data to be imported from other products by use of database migration tools. These products may include Human Resources databases for name and/or time and attendance information, information from previous access control systems consisting of badge numbers from credentials that will be re-used, Microsoft Excel spreadsheets, or other systems as defined herein.
    m. The system shall allow access using a web interface or a mobile application for use on the iOS and Android operating systems.

E. Integrations, Software Development Kit (SDK) and Application Programming Interface (API):

1. The manufacturers of the systems that are integrated shall make an SDK available to other manufacturers.
2. Prior to the release of this section, the manufacturers of the systems that are to be integrated shall have made available to each other all APIs to perform the specific integrated functions required in this section.

3. The integrations shall be completed and tested, and shall have been implemented on at least one system of similar size prior to the release of this section. The integrations shall not be accomplished for the first time for this project unless written pre-approval has been granted by Owner to Contractor prior to bid deadline.
4. During the warranty period, should a new API or version of software be released by the SMS manufacturer or any of the manufacturers of systems or devices that are integrated, that API or version of software shall be installed in the appropriate system or device defined in this section at no charge to Owner. Should any loss of functionality in the integration be exposed through this installation, as compared to the accepted system, Contractor shall correct the functionality at no charge to Owner.
5. Any and all development costs for specified functionality or inter-system integrations shall be included in the Contractor's bid. No additional costs or fees for the integrations shall be charged to Owner from the time of notice to proceed through system acceptance.

1.7 OWNER FURNISHED MATERIAL

A. Telephone service

B. Data circuit / internet service

C. Active telephone service equipment, such as key system, PBX or VOIP switch equipment

D. Active computer network equipment:

1. Routers
2. Switches
3. Hubs
4. Wireless access points
5. Uninterruptible power supplies for Owner furnished products

E. Active computer equipment:

1. SMS server - refer to Part 2 for details
2. SMS workstation(s) - refer to Part 2 for details
3. SMS badging station(s) - refer to Part 2 for details
4. Uninterruptible power supplies for Owner furnished products

F. Credentials:

1. Badges
2. Key fobs
3. Adhesive tags
4. Active transmitters

1.8 LICENSING REQUIREMENTS

A. All user licenses required for system operation shall be included in the Contractor's bid. User licenses shall include server and workstation software, network controllers, card readers, printers, badging stations, and any other licensing that is required by the manufacturer for operation of any system component.

1. Licenses shall be provided on a one-to-one basis. One license shall be provided for each device requiring a license. In the event the manufacturer requires the purchase of a block of licenses, license blocks provided shall be no greater than what is required for the number of devices in this project. Contractor shall document the number of remaining licenses in the project record documents and Operations and Maintenance data.
2. The system described herein is an extension of an existing system. All licensing shall be new for each installed device. The Contractor shall not use any of the Owner's existing (spare) licenses for any new components.
3. All Contractor-furnished software shall contain a perpetual, permanent license in which no other fees beyond the single payment for the work of this section are required in order to use the proposed software indefinitely. Owner understands that, after the initial warranty period has expired, maintenance and technical support fees may be required annually, quarterly, or monthly in order to receive software updates and technical support. However, it remains the option of Owner to purchase or decline this service. If Owner chooses to discontinue or never purchase this service, the software shall continue to be legally licensed for use. All software shall be the latest version released, and all Contractor-furnished servers and workstations shall be current on all patches and updates for all software on the machines at the time of acceptance of the associated systems.
4. The SMS shall require only a single license key present on the server for the SMS to operate. The key shall be a physical device or a software key. License keys shall not be required at the client workstations.

1.9 PROJECT RECORD DOCUMENTS

A. Submit documents under the provisions of Section 28 0500.

B. Provide final system block diagram showing any deviations from shop drawing submittal.

C. Provide statement that system checkout test, as outlined in the shop drawing submittal, is complete and satisfactory.

D. Provide schedules documenting:

1. Controller installation locations including specific door numbers being controlled.
2. All terminal block wiring, including cable numbers.

E. Warranty: Submit written warranty and complete all Owner registration forms.

F. Complete all operation and maintenance data manuals as described below.

1.10 OPERATION AND MAINTENANCE DATA

A. Submit documents under the provisions of Section 28 0500.

B. Manuals: Final copies of the manuals shall be delivered within 14 days after completing the installation test. Each manual's contents shall be identified on the cover. The manual shall include names, addresses, and telephone numbers of the contractor responsible for the installation and maintenance of the system, and the factory representatives for each item of equipment for each system. The manuals shall have a table of contents and labeled sections. The final copies delivered after completion of the installation test shall include all modifications made during installation, checkout, and acceptance testing. Manuals shall be submitted in both hardcopy and electronic format The manuals shall consist of the following:

1. Hardware Manual: The manual shall describe all equipment furnished including:

    a. General description and specifications.
    b. Installation and check out procedures.
    c. System and equipment layout and electrical schematics to the control board and field device level. For multiple devices wired identically, only one wiring diagram is required per door configuration, to be labeled "TYPICAL".
    d. Alignment and calibration procedures.
    e. Manufacturers repair parts list indicating sources of supply.

2. Software Manual: The software manual shall describe the functions of all software and shall include all other information necessary to enable proper loading, testing, and operation. The manual shall include:

    a. Definition of terms and functions.
    b. System use and application software.
    c. Initializations, startup, and shutdown procedures.
    d. Reports generation.
    e. Details on forms customization and field parameters.

3. Operator's Manual: The operator's manual shall fully explain all procedures and instructions for the operation of the system including:

    a. Computers and peripherals.
    b. Log in/Log out procedures.
    c. Use of system, command, and applications software.
    d. Recovery and restart procedures.
    e. Graphic alarm presentation.
    f. Use of report generator and generation of reports.
    g. Data entry.
    h. Operator commands.
    i. Alarm messages.
    j. System permissions functions and requirements.

4. Maintenance Manual: The maintenance manual shall include descriptions of maintenance for all equipment including inspection, cleaning, periodic preventive maintenance, fault diagnosis, and repair or replacement of defective components.

1.11 WARRANTY

A. Unless otherwise noted, provide warranty for one (1) year after date of Substantial Completion for all materials and labor.

B. Onsite Work During Warranty Period: This work shall be included in the Contractor's bid and performed during regular working hours, Monday through Friday.

1. Inspections: The Contractor shall perform two minor inspections at six-month intervals (or more often if required by the manufacturer), and two major inspections offset equally between the minor inspections to effect quarterly inspection of alternating magnitude.
2. Minor Inspections: These inspections shall include:

    a. Visual checks and operational tests of all equipment, field hardware, and electrical and mechanical controls.
    b. Mechanical adjustments if required on any mechanical or electromechanical devices.

3. Major Inspections: These inspections shall include all work described under paragraph Minor Inspections and the following work:

    a. Clean all equipment, including exterior surfaces and accessible and serviceable interior surfaces.
    b. Perform diagnostics on all equipment.
    c. Check, test, and calibrate (if required) all sensors.
    d. Run all system software diagnostics and correct all diagnosed problems.

C. Operation: Upon the completion of any scheduled adjustments or repairs, Contractor shall verify operation of the SMS.

D. Service: The Owner will initiate service calls when the SMS is not functioning properly. If requested by the Owner, the Contractor shall respond or remain at the site after normal business hours, and the Owner shall reimburse the Contractor for the incremental cost difference between premium labor rates and standard labor rates. This reimbursement applies to premium labor rates that do not exceed time-and-one-half rates after normal business hours and double-time rates for Sundays and holidays. The Owner shall be furnished with telephone number(s) where service personnel can be reached 24/7/365. Qualified service personnel shall be at the site within 24hours after receiving a request for service.

E. Records, Logs and Work Requests: Contractor shall keep records and logs of each task completed under and outside of warranty. These logs shall be maintained in Microsoft Word or Excel. The log shall include the model and serial number identifying the component involved, its location, date and time the call was received, specific nature of trouble, names of service personnel assigned to the task, description of work performed, the amount and nature of the material used, and the time and date of commencement and completion of the work. Complete logs shall be kept and shall be available for review on site, demonstrating that planned and systematic adjustments and repairs have been accomplished for the SMS. The Contractor shall deliver a record of the work performed within three (3) business days after work is completed. Defective items that have been replaced shall be given to the Owner. Should the replacement item be a temporary replacement until the removed item is repaired, Contractor shall retain possession of the defective item for repair and subsequent re-installation.

F. System Modifications: Modifications by the Contractor are allowed after system acceptance. Contractor shall make recommendations for system modification in writing to the Owner. No system modifications shall be made without prior, written approval of the Owner. Any modifications made to the system shall be incorporated into the Operations and Maintenance Manuals, and other documentation affected. The Owner shall be provided with electronic restorable versions of all configurations prior to the modifications being made.

G. Software: At no charge, the Contractor shall provide to Owner all updates released by the manufacturer during the period of the warranty and verify operation of the system upon installation. These updates include system software updates, patches, bug fixes and revisions, as well as firmware updates. These updates shall be accomplished in a timely manner, fully coordinated with SMS administrators and operators, shall include training for the new changes/features, and shall be incorporated into the Operations and Maintenance Manuals and software documentation.

H. Refer to the individual product sections for further warranty requirements of individual system components.

PART 2 - PRODUCTS

2.1 ELECTRONIC ACCESS CONTROL SYSTEM MANUFACTURERS

A. Johnson Controls P2000

B. Should the access control manufacturer offer, as an option, the use of hardware by Mercury Security, the Contractor proposed solution shall utilize this hardware. Contractor shall state whether or not the software is compatible with the SCP, AP and EP families of Mercury Security hardware. For future additions or defective hardware replacements, the system shall not be "locked" to require Mercury Security hardware be purchased only from the access control software manufacturer or from the original Installing Contractor.

C. Approval of Alternate Manufacturers:

1. Contractors seeking approval for alternate manufacturers for any devices or software in this section shall submit requests for approved equals as defined by Division 1 in addition to submitting:

    a. Bill of materials for each piece of hardware and software proposed.
    b. Manufacturer's data sheet for each piece of equipment proposed.
    c. Line-by-line typewritten statement of compliance or non-compliance comparing Part 2 of this section with the published specifications of the proposed alternate products. This compliance statement shall be signed by an officer of the local contractor branch office that proposes to install the alternate product and either an officer of the manufacturer or an officer of the manufacturer's representative.

2. Refer to the project drawings for manufacturer and model numbers for the Basis of Design products.

2.2 FIELD CONTROL HARDWARE

A. Interior Control Panels:

1. Control boards, power distribution and terminals shall be enclosed in a NEMA 1 rated enclosure that is key lockable. Contractor shall not furnish padlock. All enclosures that are part of this project shall be keyed alike. Contractor shall furnish and install a mechanically fastened tamper switch on the interior of the enclosure.
2. Control boards are allowed to be in an enclosure separate from the power supplies/power distribution. Should they be in separate enclosures, the interface wiring shall be in rigid metallic conduit, RMC, with Myers hubs at both ends of the conduit.
3. Intra-enclosure wiring shall be dressed using tie wraps and/or covered plastic wire way. Hook-up wires for identical purposes shall have the same color insulation. For example, if one input pair utilizes green and white insulated conductors, all similar inputs shall use green and white insulated conductors. The same color scheme shall be followed for all access control panels that are part of this project.
4. Cabling from field devices such as readers, door position switches, request-to-exit devices and locking devices shall not be directly terminated to the control boards and power supplies. The field devices shall be terminated to terminals located on the left side, right side or both sides of the enclosure back panel. Intra-enclosure wiring shall be routed from the terminals to the control boards and power distribution. Quantity and functional sequence of the terminals shall be identical portal to portal.
5. All devices inside the enclosure, less cabling and batteries, shall be mechanically fastened to a removable solid or perforated metal back panel with either:

    a. Metal or plastic standoffs
    b. DIN rail

6. Hook and loop fasteners, double sided tape or adhesives are not allowed to attach devices to the back panel. Mounting devices to the interior of the door shall only be allowed when the following two (2) conditions are met:

    a. The access control hardware manufacturer offers prefabricated enclosures with devices mounted to the interior of the door.
    b. Only the same devices that the access control manufacturer mounts to the interior of the door are allowed to be mounted in a different enclosure, and those devices shall be mounted in an identical manner.

7. 120V 20A input power shall be hard wired to a circuit breaker disconnect and to one duplex receptacle on the interior of the enclosure. Should devices in the enclosures require plug-in transformers/power supplies, the receptacle shall be utilized. One (1) power strip with integrated circuit breaker shall be located in the bottom of the enclosure as needed.
8. Power to the locking devices shall be provided by a power distribution board with no fewer than four (4) outputs. Each lock shall be individually protected. The power distribution board shall:

    a. Provide protection with fuses or positive temperature coefficient (PTC) devices.
    b. Provide control so that each output is individually selectable as latching or non-latching with fire alarm activation.
    c. Provide control so that each output shall have Fail Safe and Fail Secure terminals.
    d. Provide a fire alarm input with associated trigger LED.
    e. Provide an individual LED per output to indicate when an input has been triggered and the associated output has been activated.
    f. Accept a dry, closed contact input to activate the individual lock outputs.

g. Provide a dry, Form C relay that energizes on activation of the fire alarm input. This output may then be used as a fire alarm input to other power distribution boards in the same or a different enclosure, or may provide input to another device such as a multi-pole relay.

9. A minimum of four (4) 12V 7 AH rechargeable, sealed, lead acid batteries shall be located in the bottom of the enclosure. Two of the batteries shall be connected in series for 24V devices, and two batteries shall be connected in parallel for 12V devices. Connections to the batteries shall be made with appropriate terminals crimped on the connecting conductors. Batteries shall be clearly labeled in a permanent manner with the date of installation.
10. Power to control boards, readers and auxiliary devices such as request-to-exit motion detectors shall be provided by a power distribution board with no fewer than four (4) outputs. All devices powered by the same voltage at an individual portal shall be protected by the same fuse or PTC unless current requirements dictate otherwise. Individual fuses or PTCs may protect more than one control board.
11. All access control panels, when populated with control boards and power supplies, shall have the following capacities:

    a. Control of a minimum of two (2) portals.
    b. Spare capacity of a minimum of one (1) access control portal, two (2) auxiliary inputs and two (2) auxiliary outputs greater than the requirements of the project at the time of system specification.
    c. Five (5) spare fuses of each type used, to be in their original packaging, to be located in each power supply enclosure.
    d. 50% spare current capacity on all power supplies located in unconditioned spaces and 40% spare capacity for those in conditioned spaces. Lower spare capacities are allowable based on prior approval of Contractor-provided power calculations.

12. Locations where enclosures may be mounted are shown on the plans. Final location, with approval of Owner's representative, shall be selected by Contractor based on distribution of controlled portals and devices.
13. At time of Substantial Completion, Contractor shall furnish a schematic diagram of intra-enclosure wiring and a complete bill of materials for the enclosures and the devices located within. This documentation shall include a schedule of fuses and the device(s) that each fuse protects. This documentation shall be placed by Contractor in a Contractor-furnished print pocket located on the inside of the enclosure door.

B. Intelligent System Controllers (ISC):

1. The controller shall communicate with the host via an on board 10/100 Base T Ethernet port.
2. The controllers shall be a distributed architecture with full peer-to-peer networking capability. Parent/Child controller configurations are not acceptable. All controllers in the system shall be capable of operating in a standalone mode if communication is lost with the server or main controller. In no case shall a controller depend on communication with an upstream controller for proper standalone operation.
3. The communications bus shall be supervised for wiring integrity. If a communication failure is detected, the system shall report the loss. All controllers unable to receive communication shall operate as standalone devices including grant/deny decisions, complete with event buffers. All events shall be uploaded to the server upon restoration of communications.
4. Controllers shall be AES 128-bit symmetrical block encryption devices conforming to FIPS-197.
5. Controllers shall support SHA-1 authentication security.

6. The controllers shall utilize flash memory or similar technology, allowing program updates to be downloaded from the server. Program storage shall be in ROM.
7. The controllers shall have the capacity for 15,000 cardholders and 45,000 transactions. All access decisions involving these cardholders shall be made at the lowest controller level without communication to the server.
8. 32-bit microprocessor controlled.
9. Handle all non-host related access control monitoring and decision making.
10. LED indicators for power, fault and communications.
11. Provide for local and global input/output linking:

    a. The SMS shall support a global linkage feature whereby any input/output/event shall be linked to any other input/output/event in the SMS. Input/output linkages shall be able to span across intelligent system controllers.
    b. System administrators shall be able to create global input/output function lists, each consisting of a sequence of actions to be performed, such as changing card reader modes, activating outputs, and opening or closing anti-pass back areas. Each function list may include up to six actions.

12. Reporting of transactions and status information to the server.
13. Interface with standard reader technologies without special interface hardware, additional logic panels or other integrators. Supported technologies shall include:

    a. 13.56 MHz Contactless Smart with or without biometrics or keypad
    b. 13.56 MHz Multi-technology Smart
    c. Proximity, with or without keypad
    d. Magnetic stripe, with or without keypad
    e. Wiegand
    f. Bar code
    g. Keypad
    h. Biometric, with Wiegand output

C. Reader Interface Module (RIM):

1. Reader interface modules are not shown on the plans. Refer to the installation section of this specification for allowable equipment mounting locations. It is the responsibility of the Contractor to determine the number and configuration of reader interface modules required based on the inherent characteristics of each product line and the requirements and restrictions described in this document.
2. RIM shall interface with and accept data from TTL, Wiegand and RS-485 type readers and door hardware.
3. RIM shall provide a minimum of three (3) inputs per portal for portal position, request to exit and auxiliary input.
4. RIM shall provide a minimum of two (2) outputs per portal for locking device and auxiliary output. Each output shall be Form C and shall be rated at 3A at 28VDC.
5. RIM shall communicate to controller by RS-485.

D. Input Control Module (ICM):

1. The input control module shall provide supervised and non-supervised alarm input zones and monitor/report line fault conditions, alarm conditions, power faults and tampers.
2. Input control modules are not shown on the plans. Refer to the installation section of this specification for allowable equipment mounting locations. It is the responsibility of the Contractor to determine the number and configuration of input control modules required, based on the inherent characteristics of each product line and the requirements and restrictions described in this document.
3. UL 294 and 1076 listed.

4. Each input configurable for normally open or normally closed.
5. Each input configurable for timing.
6. Each input configurable for end of line resistance.
7. Status LEDs for communication to the host, heartbeat and input status.
8. Communications line supervision.
9. AES 128 bit encryption.
10. 2-wire RS485 communications.
11. No fewer than eight (8) inputs per board/control module.
12. Assignment of unit addresses and communications speed.
13. Alarm Masking: The ability to mask the alarm input on a time zone basis.
14. Activate Output: The ability for any input to activate any output.
15. Configuration of Debounce Time: The ability to control the amount of time that an input state change must remain consistent in order for it to be considered a real change of state.
16. Elevator control support for number of floors shown on the drawings.
17. Noise rejection filtering to prevent false alarms.
18. Global Linkage: The ability to link outputs with inputs that are attached to any ICM/output control module (OCM).
19. Checkpoint: The ability to configure an input as a designated stop on one or more guard tours.
20. Entry/Exit Delay: The ability to set up entry/exit delays for inputs that are attached to any ICM. This shall include:

    a. Non-Latched Entry: When an input activates, the alarm will not be reported until the entry delay expires. If the input is still active when the entry delay expires, the alarm will be reported. If the input is not active when the entry delay expires, then the alarm will not report.
    b. Latched Entry: When an input activates, the alarm will not be reported until the entry delay expires. If the input is still active when the entry delay expires and the alarm has not been masked, the alarm will be reported. If the input has been masked when the entry delay expires, then the alarm will not report.
    c. Exit Delay: When an input activates, the alarm will not be reported (operates as if masked) until the exit delay expires. If the input is still active when the exit delay expires, the alarm will be reported. If the input is not active when the exit delay expires, the alarm will not be reported.

E. Output Control Module (OCM) and Functionality:

1. Output control modules are not shown on the plans. Refer to the installation section of this specification for allowable equipment mounting locations. It is the responsibility of the Contractor to determine the number and configuration of output control modules required, based on the inherent characteristics of each product line and the requirements and restrictions described in this document.
2. The output control module(s) shall provide Form C relay contacts for load switching, rated at 3A at 28VDC.
3. Each relay shall support "On" "Off" and "Pulse."
4. Outputs can be pulsed from 0.1 seconds to 24 hours.
5. Status LEDs for communication to the host, heartbeat and relay status.
6. 2-wire RS485 communications.
7. No fewer than eight (8) outputs per board/control module.
8. Communications line supervision.

2.3 PORTAL DEVICES

A. Credential Readers:

1. Manufacturers:

    a. HID Multiclass SE
    b. Pre-approved equal

2. Multi-Technology:

    a. Compatible with 125 kHz proximity, 13.56 MHz Contactless Smart card, MIFARE, DESFire EV1.
    b. Backwards compatibility with legacy 13.56 MHz Contactless Smart cards and 125 kHz proximity access control formats, including 26, 32, 35, 37 bit as well as HID Corporate 1000 format.

3. Card readers manufactured specifically for non-access control applications shall not be acceptable.
4. Provide compatibility with most access control systems by providing card data outputs in Wiegand and Clock/Data.
5. Allow the firmware to be updated in the field without the need to remove the reader from the wall.
6. Secure mounting methods using tamper resistant screws.
7. An audio beeper that provides various tones to signify access granted, access denied, power up and diagnostics.
8. Tri-color LED or three (3) LEDs for visual notification of various conditions.
9. ISO1443A, 1443B and 15693 compliant.
10. The ability to transmit an alarm from an integrated tamper switch.
11. Support dual authentication of identity through the combined use of access badge and personal identification number (PIN) on an integrated 12 key keypad.
12. PBT polymer or UL94 polycarbonate.
13. Read Range:

    a. Using 125 kHz cards or 13.56 MHz Contactless Smart cards, minimum operational read range shall not be less than one (1) inch after the readers have been installed in their permanent locations.

14. Operational voltage of 5-16 VDC, with operating temperature range of -31° F to 150° F, and rated for outdoor use with a minimum rating of IP55.
15. Readers and credentials shall be compatible with each other and shall be from the same manufacturer.
16. Available in sizes to be mounted to a standard single gang box or to a mullion. Maximum sizes:

    a. Single gang box mount, with or without keypad: 5.1" x 3.1" x 1.1"
    b. Mullion mount: 6.0" x 1.9" x 0.9"

17. Lifetime warranty against defects in material and workmanship.

B. Request-To-Exit Motion Detector:

1. Manufacturers:

   a. Bosch DS 160 Series
   b. Pre-approved equal

2. Door monitor with sounder alert. Sounder alert shall have adjustable volume.
3. Adjustable latch time.
4. Selectable fail safe/fail secure.
5. Activation LED.
6. 12 or 24 VDC operation.
7. Sequential logic input.
8. Two (2) Form C contacts.
9. Tamper switch.
10. Field of view masking.

C. Door Position Switch:

1. Manufacturers:

   a. GE
   b. GRI
   c. Honeywell
   d. Pre-approved equal

2. Interior or Perimeter Door:

   a. One (1) inch or 0.75 (3/4) inch diameter, recessed
   b. DPDT contacts
   c. 0.75" to 1.25" (3/4" to 1-1/4") gap for wood door
   d. Maximum 0.375" to 0.625" (3/8" to 5/8") gap for steel door
   e. Basis of Design: UTC/GE/Sentrol 1076D

D. Cable:

1. Composite cable is allowed, although sufficient conductors may not be available in composite cables for all portal configurations. Contractor shall be responsible for additional required cables beyond one composite cable to each portal to meet functional requirements of the system.

   a. Reader: 22 AWG, 3 pair, stranded, overall shield. Shield shall be grounded at control panel end only.
   b. Request to Exit Motion Detector: 22 AWG, 4 conductor, stranded.
   c. Door Position Switch: 22 AWG, 2 conductor, stranded.
   d. Request to Exit Button: 18 AWG, 4 conductor, stranded.
   e. Lock: Minimum 18 AWG, 4 conductor, stranded.

      1) Lock may require heavier gauge cable depending on door hardware solution power requirements. Contractor shall coordinate with door hardware provider for higher current devices and shall adjust the gauge of the lock cable accordingly.

   f. Auxiliary Devices: Refer to plans for requirements.

E. Locks and Door Hardware:

1. Electric/electronic locks shall be furnished and installed by the door hardware provider.
2. Access Control Contractor shall interface with and terminate cables to locks.
3. Access Control Contractor shall coordinate with door hardware provider for specified sequences of operation at the various portals.
4. Electrified cylindrical and electrified mortise locks shall have an integrated request-to-exit device.
5. Electric strikes shall have an integrated latch bolt monitor, and the dead latch shall be seated properly so that the strike cannot be defeated by manipulation.
6. Refer to architectural specifications and/or the architectural door schedule.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Comply with the manufacturer's instructions and recommendations for installation of all products.

B. Provide all system wiring between all components as shown on the project drawings or as directed by the manufacturer, whichever is the more stringent requirement.

C. Network controllers shall be installed centralized in the nearest telecommunications room(s). Mount controllers to the structural walls in a location coordinated with other utilities. Coordinate exact location with Architect/Engineer prior to installation. Provide dedicated +120 VAC emergency power circuit to the controllers using #12 AWG wiring from the nearest emergency electrical power distribution panel board.

D. Provide wiring and connection to all electrified locking hardware devices. Complete programming and testing of all electrified locking hardware devices.

E. Install all credential readers in accordance with manufacturer's instructions where shown on floor plans, in accordance with the Americans with Disabilities Act (ADA) requirements. Provide wiring and connection to all credential readers. Complete programming, adjustment, and testing of all credential readers.

F. Provide wiring and connection to all hardware request-to-exit devices that are integral to electrified door hardware. Provide wiring and connection to all request-to-exit motion detectors. Complete programming and testing of all integrated request-to-exit devices. Where possible, avoid false activation by persons passing by but not exiting.

G. Install all request-to-exit motion detectors in accordance with manufacturer's instructions directly above the door frame, centered on the door opening. Adjust sensitivity to permit operation on motion of persons within 2'-0" of door. Avoid false activation by persons passing by where possible.

H. Install all request-to-exit pushbuttons in accordance with manufacturer's instructions where shown on floor plans, in accordance with the Americans with Disabilities Act (ADA) requirements. Provide wiring and connection to all request-to-exit pushbuttons. Complete programming, adjustment and testing of all request-to-exit pushbuttons.

I. Install all door alarm contacts in accordance with manufacturer's instructions either recessed in the door header or surface mounted as required. Provide wiring and connection to door alarm contact devices. Complete programming, adjustment and testing of all door alarm contacts.

J. Install all duress switches in accordance with manufacturer's instructions, surface mounted under counter in locations shown on plans. Verify exact mounting location with Owner prior to cable rough-in or installation. For hard wired devices, provide wiring and connection to duress switch devices. For wireless duress switch devices, mount receivers in accessible locations. Complete programming, adjustment and testing of all duress switch devices. Wireless testing shall include signal reception when transmitter is in all sections of the area in which it will be used in normal operations.

K. Install, wire, configure, adjust, program and test all access control system servers, workstations, badging workstations and other user interfaces.

L. Install, wire, configure, adjust, program, and test all specified interfaces and integrations between access control and other systems. Contractor shall provide all cabling, wiring, terminations, components, devices, accessories, hardware, software and other material and accessories necessary to complete all specified interfaces and integrations and make them fully operational.

M. All low voltage access control cabling shall be routed and supported completely separate from any and all other telecommunications or other low voltage system cabling.

N. Electronic access control system cabling shall not be spliced.

O. Flexible conduit is not allowed except with prior approval. Refer to Section 26 0533 for conduit requirements. Refer to Section 27 0528 for cable hanger and support requirements.

P. Each cable shall be appropriately identified, as defined on the record documents, at each end's termination point using pressure sensitive label strips.

Q. The conductor color code used in terminating system cabling at system devices shall remain consistent from device to device for each unique device type throughout the project.

R. Install and tighten all connectors in accordance with manufacturer's instructions using the appropriately designed tools recommended by the manufacturer for that purpose. Do not strip or damage connectors, terminals, or equipment by over tightening termination fasteners.

S. Grounding and Bonding Requirements:

1. Provide a minimum of 6AWG bonding conductor from each electronic access control system control panel, power supply and surge suppression device to the nearest telecommunications grounding busbar. Actual bonding conductor size is determined by its length; refer to Section 27 0526 for grounding and bonding conductor sizing criteria.
2. Cables containing shields shall not have the shields grounded at conduits, boxes, racks, etc. Ground the shield only at the control panel end.

T. Coordinate installation of all devices with other trades and utilities in the vicinity.

U. Cabling shall be plenum rated when installed outside conduit in plenum ceilings.

3.2 FIELD QUALITY CONTROL

A. Where these specifications require a product or assembly without the use of a brand or trade name, provide a product that meets the requirements of the specifications as supplied and warranted by the system vendor. If the product or assembly is not available from the system vendor, provide product or assembly as recommended by the system vendor.

B. Periodic observations will be performed during construction to verify compliance with the requirements of the specifications. These services do not relieve the Contractor of responsibility for compliance with the contract documents.

C. Furnish products listed and classified by Underwriters Laboratories, Inc. (UL) as suitable for purpose specified and indicated.

3.3 MANUFACTURER AND INTEGRATOR COMBINED FIELD SERVICES

A. Installation shall be performed by a factory-trained and certified Contractor.

B. The Contractor shall provide a comprehensive, site-specific customer planning guide for the system. The Contractor shall conduct conference(s) with the Owner prior to any installation to discuss the programming and configuration options of the system and the planning guide.

C. The Contractor shall include labor for all planning and all programming activities required to implement the Owner's access policies for each system point and each operator and administrator. Any software programmable access policy, within the bounds of the hardware specified, shall be included.

D. It shall be the responsibility of the Contractor to provide a complete, functional system as described by the design documents. These responsibilities include:

1. Complete hardware setup, installation, wiring and software configuration of the system server, all workstations and all peripheral hardware.
2. Complete programming of all operator software in accordance with the Owner's access policies determined by the planning guide conference(s).
3. Programming of all custom graphic GUI screens including devices.
4. Complete system diagnostic verification.

E. The SMS Installation Contractor shall be present at meetings to coordinate all door hardware requirements with the door hardware vendor.

3.4 SYSTEM DOCUMENTATION

A. Complete documentation shall be provided for the system. The documentation shall describe:

1. All operational parameters of the system
2. Complete documentation of programming and access policies
3. Complete operating instructions for all hardware and software

B. The following sections shall be provided in the system documentation:

1. System Administrator Manual: Provides an overview and a step-by-step guide and instructions detailing all system administrator responsibilities and functions.
2. User Manual: A step-by-step guide and instructions detailing all system user functions.
3. Alarm Monitoring Manual: A step-by-step guide and instructions detailing all alarm monitoring system functions and responsibilities.
4. Technical Maintenance Manual: A comprehensive document providing all maintenance actions, system testing schedules, troubleshooting flowcharts, functional system layout, wiring diagrams, block diagrams and schematic diagrams.
5. Refer to Part 1 for details.

3.5 SYSTEM TRAINING

A. All labor and materials required for on-site system training by a certified representative of the system manufacturer shall be provided. Training shall be conducted at the project site using the project equipment.

B. Coordinate training days and times with Owner.

C. Minimum on-site training times shall be:

1. System Administrators:2 hours.

3.6 SYSTEM ACCEPTANCE

A. The SMS vendor shall submit for review a formal acceptance and system checkout program. The system checkout procedures shall include all system components, software and functionality. The Contractor shall perform the tests and document all results under the supervision of the manufacturer's systems engineer.

B. All operational scenarios, as defined by the customer planning guide, shall be tested to simulate the actual use of the system in the normal operating environment. The successful completion of these operational scenarios shall be documented.

C. The system shall not be accepted until all requirements of system documentation and training have been completed.

END OF SECTION 28 1300

SECTION 28 3100 - FIRE ALARM AND DETECTION SYSTEMS ADDRESSABLE

PART 1 - GENERAL

1.1 RELATED WORK

A. Section 26 0553 - Electrical Identification: Refer to electrical identification for color and identification labeling requirements.

1.2 QUALITY ASSURANCE

A. Manufacturer: Company specializing in smoke detection and fire alarm systems with ten years' experience.

B. Installer: A factory-authorized Electrical or Security Contractor licensed with the State and local jurisdiction with five years' experience in the design, installation, and maintenance of fire alarm systems by that manufacturer.

C. Qualifications: The person managing/overseeing the preparation of shop drawings and the system installation/programming/testing shall be trained and certified by the system manufacturer and shall be Fire Alarm Certified by NICET, minimum Level 2. This person's name and certification number shall appear on the start-up and testing reports.

1.3 REFERENCES

A. NFPA 70 - National Electrical Code (NEC)

B. NFPA 72 - National Fire Alarm and Signaling Code

C. NFPA 101 - Life Safety Code

D. UL 2017 - General Purpose Signaling Devices and Systems

E. UL 217 / 268 - Standard for Smoke Alarms / Smoke Detectors for Fire Alarm Systems

1.4 SUBMITTALS

A. Submit shop drawings and product data under provisions of Section 26 0500 and as noted below.

1. Failure to comply with all the following and all the provisions in 26 05 00 will result in the shop drawing submittal being rejected without review.
2. Failure to submit the fire alarm without all requirements fulfilled in a single comprehensive submittal will be grounds to require a complete resubmittal.

B. Provide product catalog data sheets as shop drawings.

1. Provide a product catalog data sheet for each item shown on the Electrical Symbols List and for each piece of equipment that is not shown on the drawings, but required for the operation of the system.

2. Where a particular Electrical Symbols List item has one or more variations (such as those denoted by subscripts, etc.) a separate additional product catalog data sheet shall be provided for each variation that requires a different part number to be ordered. The corresponding Electrical Symbols List symbol shall be shown on the top of each sheet.
3. Where multiple items and options are shown on one data sheet, the part number and options of the item to be used shall be clearly denoted.

C. Submit CAD Floor Plans as Shop Drawings:

1. The complete layout of the entire new system, device addresses, auxiliary equipment, and manufacturer's wiring requirements shall be shown.
2. A legend or key shall be provided to show which symbols shown on the submittal floor plans correspond with symbols shown on the Contract Documents.

D. About all fire alarm circuits, provide the following: manufacturer's wiring requirements (manufacturer, type, size, etc.) and voltage drop calculations.

E. Provide installation and maintenance manuals under provisions of Section 26 0500.

F. Submit manufacturer's certificate that system meets or exceeds specified requirements.

G. Provide information on the system batteries as follows: total battery capacity, total capacity used by all devices on this project, total available future capacity.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Deliver products to site under provisions of Section 26 0500.

B. Store and protect products under provisions of Section 26 0500.

1.6 REGULATORY REQUIREMENTS

A. System: UL or FM Global listed.

B. Conform to requirements of NFPA 101.

C. Conform to requirements of Americans with Disabilities Act (ADA).

1.7 SYSTEM DESCRIPTION

A. Performance Statement: This specification section and the accompanying fire alarm specific design documents describe the minimum material quality, required features, and operational requirements of the system. These documents do not convey every wire that must be installed and every equipment connection that must be made. Based on the equipment described and the performance required of the system, as presented in these documents, the Vendor and the Contractor are solely responsible for determining all wiring, programming and miscellaneous equipment required for a complete and operational system.

B. This section of the specifications includes the furnishing, installation and connection of the microprocessor controlled, intelligent reporting, fire alarm equipment required to form a complete coordinated system that is ready for operation. It shall include, but is not limited to, alarm initiating devices, auxiliary control devices, power supplies, and wiring as indicated on the drawings and specified herein.

C. Modifying the Existing Fire Alarm System: Provide all items, components, devices, hardware, software, programming, expansion components, conduit, wiring etc. needed to extend fire alarm system with the new fire alarm system. This includes, but is not limited to, additional power supplies, initiating devices and circuits, signaling devices and circuits, monitoring devices and circuits, auxiliary control and related devices such as, door holders and their control, smoke damper control, fan shutdown, etc. The existing fire alarm system shall be integrated such that the existing fire alarm system's functionality, integrity and annunciation shall be equivalent to pre-construction conditions, unless noted otherwise. The functionality and integrity shall be maintained during construction. The entire system shall be able to be completely reset from any single reset location point. The entire system shall be annunciated at any annunciation location.

D. Extending the Existing Simplex 4100U Fire Alarm System: The existing control panel shall remain and shall be operational throughout construction. The system shall only be disabled to make new connections and to modify the programming. A fire watch shall be provided for all areas affected during outages. All system outages must be scheduled with the Owner at least one week prior. Individual devices may be disabled as needed based on construction activities to reduce the potential for false alarms, but all devices must be operational when the Contractor is not physically on site. New initiating devices may be connected to the existing signaling line circuits where capacity is available. Provide additional signaling line circuits as needed based on existing and new device quantity, including replacement of existing panel components. Provide new notification circuits to serve the new devices, including all necessary power supplies, amplifiers, batteries, and 120-volt input circuits. All new devices shall be programmed to provide the same sequence of operation as the existing devices of the same type, unless noted otherwise.

E. Fire Alarm System: NFPA 72; Automatic and manual fire alarm system, non-coded, analog-addressable with automatic sensitivity control of certain detectors, multiplexed signal transmission.

F. System Supervision: Provide electrically supervised system, with supervised Signal Line Circuit (SLC) and Notification Appliance Circuit (NAC). Occurrence of single ground or open condition in initiating or signaling circuit places circuit in TROUBLE mode. Component or power supply failure places system in TROUBLE mode.

G. Alarm Reset: Key-accessible RESET function resets alarm system out of ALARM if alarm initiating circuits have cleared.

H. Lamp Test: Manual LAMP TEST function causes alarm indication at each zone at fire alarm control panel and at annunciator panels.

I. Drawings: Only device layouts and some equipment have been shown on the contract drawings. Wiring and additional equipment to make a complete and functioning system has not been shown, but shall be submitted on the shop drawings.

1.8 PROJECT RECORD DOCUMENTS

A. Submit documents under the provisions of Section 26 0500.

B. Include location of end-of-line devices.

C. Provide a CAD drawing of each new work area of the building (minimum scale of 1/16" = 1'-0") showing each device on the project and its address. The devices shall be shown in their installed location and shall be labeled with the same nomenclature as is used in the fire alarm panel programming.

D. Submit test results of sound pressure level (dBA) with the rooms tested designated on the floor plan. Notification devices shall have the tap wattage designated.

1.9 OPERATION AND MAINTENANCE DATA

A. Submit data under provisions of Section 26 0500.

B. Include operating instructions, and maintenance and repair procedures.

C. Include results of testing of all devices and functions.

D. Include manufacturer's representative's letter stating that system is operational.

E. Include the updated CAD floor plan drawings.

F. Include shop drawings as reviewed by the Architect/Engineer and the local Authority Having Jurisdiction.

1.10 WARRANTY

A. Provide one (1) year warranty on all materials and labor from Date of Substantial Completion.

B. Warranty requirements shall include furnishing and installing all software upgrades issued by the manufacturer during the one (1) year warranty period.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Johnson Controls - Simplex

2.2 SIGNALING LINE CIRCUIT DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Signal Line Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device type as follows:

        1) W = Weather Proof
        2) WG = Wire guard is required
        3) Candela Ratings:

            a) ## = 15 Candela, 30 Candela; 75 Candela; 110 Candela; 177 Candela
            b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

b. Sequence of operation as follows:

1) A = Atrium
2) CA = Clean Agent System
3) CR = Computer Room
4) E = Elevator Recall
5) D = HVAC Control
6) DH = Door Hold Release
7) DIPS = Dual Interlock Pre-Action System
8) FD = Fire Door Release
9) MP = Medical Procedure Room
10) S = Sleeping / Patient Room
11) SW = Stairwell

C. FA-130; Manual Pull Stations:

1. Manual pull station, addressable, double action with plastic breakrod, reset key lock, semi-flush mount, red high abuse plastic or cast metal construction with white lettering. Provided with all necessary mounting hardware. Use surface mount only on precast concrete or structure.
2. Manual stations shall connect directly to an SLC loop. Stations shall provide address setting means using rotary decimal or DIP switches.
3. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location, with maintained temperatures between 32°F and 120°F.

D. FA-140; Heat Detectors:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) Blank = Combination Rate of Rise / Fixed Temp
2) F = Fixed Temp
3) RC = Rate Compensated

2. (BLANK) Combination rate of rise and 135°F fixed temperature analog thermal type sensor. Factory programmed to alarm at 135°F and at 15°F per minute rate-of-rise. Sensor shall measure heat level and send data to the control panel representing the analog level of thermal measurement and rate-of-rise.
3. (F) 200°F fixed temperature. Provide a remote addressable monitor module to interface with addressable system as shown on the plans.
4. (RC) Rate Compensated
5. Provide a two-piece head/base design, with a manual switching means to set the internal identifying code (address) of that detector, which the control panel shall use to identify its address with the type of sensor connected.
6. Heat detectors shall connect directly to SLC loops. Where fixed temperature or explosion proof detectors are used, one monitor module may be used to monitor all detectors in one room/area as shown on the drawings.
7. Detectors shall be mounted, where shown on the drawings, on a twist-lock base with all mounting hardware provided.
8. Provide a remote LED indicator device if detector is not visible from a floor-standing position.

9. Dual alarm and power indicators shall be provided that flash under normal conditions and remain continuous under alarm or trouble conditions. A connection for attachment of a remote indicator shall be provided.
10. A test means shall be provided to simulate an alarm condition.
11. Where operation is noted as required below 32°F and/or above 120°F, a conventional device shall be installed with a unique monitor module located in the nearest available location with maintained temperatures between 32°F and 120°F.

E. FA-160; Monitor Modules:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Refer to Plans
        2) KB = Knox Box Monitor

2. Monitor Module shall connect directly to an SLC loop and receive power from a separate 24 VDC circuit. It shall interface initiating devices with the control panel using Style D or Style B circuits. Contractor Option: Use an interface module (2-wire operation) for Style B circuits connected to normally-open dry contacts, such as a flow switch.
3. The module shall be mounted in an enclosure located in an accessible service location as near as possible to the device(s) being monitored, or where shown on the drawings. All mounting hardware shall be provided.
4. The module shall supply the required power to operate the monitored device(s).
5. The module shall provide address setting means using rotary decimal or DIP switches.

F. FA-161; Addressable Control Module:

1. Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

    a. Device types as follows:

        1) Blank = Refer to Plans
        2) DH = Door Hold Open
        3) PD = Hold Open Override

2. Relay that represents an addressable control point used primarily for the control of auxiliary devices as indicated on the drawings. Contractor to provide additional child relay(s), as required, rated for the electrical load being controlled (Contractor to match voltage, amps, etc.).
3. Relay shall connect directly to an SLC loop and receive power from a separate 24 VDC circuit.
4. The relay shall be mounted in an enclosure located in an accessible service location as near as possible to the device(s) being controlled, unless otherwise shown on the drawings. All mounting hardware shall be provided.
5. The relay shall supply 24 VDC power to the device(s) being controlled, unless otherwise indicated on the drawings.

2.3 NOTIFICATION APPLIANCE DEVICES

A. Combination Devices: Subscripts identify combination type devices when applicable. Contractor shall provide the combination device or provide multiple device(s) to meet the functionality when the manufacturer does not offer the required functionality with a single device.

B. Notification Appliance Device(s):

1. Subscripts: Subscripts are used to define the device type, installation, and identify the device with a specific sequence of operation.

a. Device types as follows:

1) W = Weather Proof
2) WG = Wire guard is required
3) Candela Ratings:

a) ## = 15 Candela; 30 Candela; 75 Candela; 110 Candela; 177 Candela
b) CD = NICET designer shall select Candela rating as required to provide full coverage of the space.

C. Notification Device(s):

1. Ceiling Mounted: Red housing with white lettering or pictogram.

D. FA-200; Visual Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. High intensity (Candela rating as scheduled on the drawings) xenon strobe or equivalent under a lens. Candela rating shall be visible from exterior of the device.
3. The maximum pulse duration shall be 0.2 seconds with a maximum duty cycle of 40%. The flash rate shall be 1 Hz. Where more than two strobes are visible from any one location, the fire alarm visual devices shall be synchronized.
4. Device, housing, and backbox shall be UL listed for fire alarm/emergency applications.
5. (W) Weatherproof Visual Notification Device: High intensity strobe, square housing, 75 Candela rating, suitable for wet locations. Provide with weatherproof back box.

a. Mounting: Ceiling.

E. FA-220; Audio (Speaker) Alarm Devices:

1. Wall or ceiling mounted, refer to plans.
2. Sound rating shall be dependent on the tap (wattage) setting. Tap settings shall be available in 3 dBA increments. A minimum of four (4) tap settings should be available to allow field adjustment of the sound output across a minimum range of 78 to 87 dBA, 400Hz to 4KHz (6 dBA cutoff) frequency range. Speakers shall operate on a 25V RMS system, unless otherwise noted on drawings.
3. Speaker, housing, and backbox shall be UL listed for fire alarm/emergency applications.
4. Wall Mounted: Speaker, square housing, flush or semi-flush mounted.
5. Ceiling Mounted: 4" speaker, round housing, flush mounted (provide tile bridge where applicable).

F. FA-221; Combination Audio (Voice) and Visual Alarm Device:
1. Wall or ceiling mounted, refer to plans.

2. Combine speaker and visual components into a single device. Refer to the corresponding paragraphs above for requirements of each component.
3. (W) Weatherproof Voice/Visual Notification Device: Speaker with high intensity 75 Candela rated strobe. 25-volt or 70-volt VRMS with a minimum of four (4) tap settings which shall allow field adjustment of the sound output across a minimum range of 78 to 87 dBA (UL 1480), 400 Hz to 4 KHz (6dBA cutoff) frequency range.
   a. Mounting: Refer to plans.

2.4 WIRING

A. Fire alarm wiring/cabling shall be furnished and installed by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes. Cabling shall be UL listed and labeled as complying with the Electrical Code for power-limited fire alarm signal service.

B. Fire Alarm Cable:

1. Manufacturers:

   a. Comtran Corp.
   b. Helix/HiTemp Cables, Inc.
   c. Rockbestos-Suprenant Cable Corp.
   d. West Penn Wire/CDT.
   e. Radix.

PART 3 - EXECUTION

3.1 SEQUENCES OF FIRE ALARM OPERATION

A. General:

1. Refer to the Fire Alarm Operation Matrix on the drawings for basic requirements and system operation.
2. All system output programs assigned via control-by-event equations to be activated by the particular point in alarm shall be executed, and the associated system outputs (alarm notification appliances and/or relays) shall be activated.

B. Panel/Annunciator Alarm, Trouble, Supervisory Indication:

1. Appropriate system Alarm, Trouble, or Supervisory LED shall flash at the control panel, transponder, and annunciator locations.
2. A local signal in the control panel shall sound.
3. The LCD display shall indicate all information associated with the condition, including the name of the item, type of device and its location within the protected premises.
4. History storage equipment shall log the information associated with the fire alarm control panel (FAP) condition, along with the time and date.
5. Transmit the appropriate signal (supervisory, trouble, alarm) to the central station via the digital communicator.

C. Audible Alarms Sequence:

1. Audible alarms throughout the building shall sound.

D. Visual Alarms Sequence:

1. Visual alarms throughout the building shall flash.

E. Smoke Damper Control Sequence:

1. The fire alarm system shall utilize an addressable relay to open the power connection to smoke or fire/smoke dampers and allow them to close. Coordinate other requirements with damper installer.
2. Where a damper is in a main air duct, where closure of that single damper will entirely block airflow in the duct system, the smoke damper sequence shall also initiate the AHU and mechanical fan shutdown sequence for the affected unit.
3. The AHU and mechanical fan shutdown sequence shall be initiated only when ALL the dampers associated with that unit or mechanical fan are closed. Otherwise, the AHU or mechanical fan shall continue to serve other areas.
4. All smoke and fire/smoke dampers shall be closed throughout the building.

F. AHU and Mechanical Fan Shutdown Sequence:

1. All AHUs and mechanical fans shall be shutdown simultaneously throughout the building.

G. Atrium Smoke Purge Sequence:

1. Activation of two smoke detectors in atrium or one atrium beam detector shall automatically initiate smoke purge sequence. Normal air handling unit serving the atrium shall be shut down. Refer to mechanical drawing SMOKE PURGE CONTROL DIAGRAM and sequence of operation. The fire alarm system shall utilize an addressable relay to initiate the Fire Fighters Smoke Control Panel operation. Coordinate other requirements and controls with the atrium smoke purge system installer.

H. Stairwell Pressurization Sequence:

1. Stairway pressurization equipment, throughout the building, shall energize simultaneously.

I. Fire Door Release Sequence:

1. The fire alarm system shall utilize an addressable relay to signal the fire door or curtain to close. Once the alarm is cleared, the addressable relay shall allow the door to open.
2. Where a facility has more than one fire door, each shall release individually based on input from initiation devices in the vicinity of each door and noted specifically for door closure.

J. Power-Operated Fire Doors Sequence:

1. All door holders throughout the building shall release simultaneously.

K. Door Holder Release Sequence:

1. The fire alarm system shall utilize an addressable relay to open the power connection to integral and magnetic door holders.
2. The fire alarm system shall utilize an addressable relay to open the 'hold' switch circuitry, integral to the power door.

L. Sound Masking Paging System Shutdown Sequence:

1. The fire alarm system shall utilize addressable relays or RS-485 interface to disconnect the signal source or de-energize the amplifiers to shut down all sound masking paging systems. Coordinate with masking[paging] system supplier to provide necessary interface at all sound system equipment locations.
2. The fire alarm interface and associated relays, etc. shall not induce any noise onto the audio system and shall not affect the performance or audio-quality of the system during normal use.

M. Lighting Control Override Sequence: Coordinate requirements between the fire alarm and lighting control system.

1. The fire alarm shall use addressable output relay(s) to remotely override the local lighting control sequences of operation for egress, emergency, and life safety designated lighting. Coordinate the location and quantity of addressable output relays required with the lighting control shop drawings. Addressable fire alarm relays will be required, but not limited to, at the following locations:

    a. Branch circuit lighting control zones, relays, automatic load control relays (ACLR), branch circuit emergency lighting transfer switches (BCELTS).

N. Access Control Override Sequence:

1. The fire alarm shall use addressable output relay(s) to signal the access control panel.
2. Refer to the access control specifications for requirement upon fire alarm signal. The fire alarm shall initiate an override of delayed egress doors.

3.2 INSTALLATION

A. Install system in accordance with manufacturer's instructions and referenced codes.

B. Devices:

1. General:

    a. All ceiling-mounted devices shall be located where shown on the reflected ceiling and floor plans. If not shown on the reflected ceiling or reflected floor drawings, the devices shall be installed in the relative locations shown on the floor drawings in a neat and uniform pattern.
    b. All devices shall be coordinated with luminaires, diffusers, sprinkler heads, piping and other obstructions to maintain a neat and operable installation. Mounting locations and spacing shall not exceed the requirements of NFPA 72.
    c. Where the devices are to be installed in a grid type ceiling system, the detectors shall be centered in the ceiling tile.
    d. The location of all fire alarm devices shall be coordinated with other devices mounted in the proximity. Where a conflict arises with other items or with architectural elements that will not allow the device to be mounted at the location or height shown, the Contractor shall adjust location of device so that new location meets all requirements in NFPA 72 and all applicable building codes.

2. Per the requirements of NFPA, detector heads shall not be installed until after the final construction cleaning unless required by the local Authority Having Jurisdiction (AHJ). If detector heads must be installed prior to final cleaning (for partial occupancy, to monitor finished areas or as otherwise required by the AHJ), they shall not be installed until after the fire alarm panel is installed, with wires terminated, ready for operation. Any detector head installed prior to the final construction cleaning shall be removed and cleaned prior to closeout.
3. Manual Pull Stations:

    a. Stations shall be located where shown and at the height noted on the drawings.

4. Addressable Relays and Monitor Modules:

    a. Modules shall be located as near to the respective monitor or control devices as possible, unless otherwise indicated on the drawings.
    b. All modules shall be mounted in or on a junction box in an accessible location.
    c. Where not visible from a floor standing position, a remote indicator shall be installed to allow inspection of the device status from a local floor standing location.

5. SLC Loop Isolation Modules:

    a. Isolation modules shall be installed to limit the number of addressable devices that are incapacitated by a circuit fault.
    b. Install all Isolation Modules within the fire alarm control panel, unless otherwise indicated on the drawings. Refer to the fire alarm riser diagram for requirements. Refer to the floor plans for areas served by separate isolation modules.

6. Notification Appliance Devices:

    a. Devices shall be located where shown on the drawings.
    b. Wall-mounted audio, visual and audio/visual alarm devices shall be mounted as denoted on the drawings.
    c. Where ceiling mounted visual alarm devices or combination audio/visual alarm devices are shown where the ceiling is greater than 30'-0" high, they shall be stem mounted so that the entire unit is below 30'-0". This does not apply to audio-only alarm devices.

C. Wiring:

1. Fire alarm wiring/cabling shall be provided by the Contractor in accordance with the manufacturer's recommendations and pursuant to National Fire Codes.
2. Wiring shall be installed in conduit from device to above accessible ceilings. Exposed plenum-rated cable (FPLP) shall be used above accessible ceilings supported every 4 feet or run in cable trays (if applicable) maintaining a minimum of 5-inches clearance from all lighting ballasts. Fire alarm cabling shall not be installed in the same bridle rings or cable trays designated for the cabling of other systems.
3. All junction boxes with SLC and NAC circuits shall be identified on cover. Refer to Identification Section 26 0513 for color and identification requirements.
4. Fire Alarm Power Branch Circuits: Building wiring as specified in Section 26 0513.
5. Notification Appliance Circuits shall provide the features listed below. These requirements may require separate circuits for visual and audible devices.

    a. Fire alarm temporal audible notification for all audio appliances.
    b. Synchronization of all visual devices where two or more devices are visible from the same location.

6. Notification Appliance Circuits shall not span floors or smoke compartments. Refer to architectural drawings for smoke compartments.
7. Signal line circuits connecting devices shall be provided with an isolation module at each floor separation or as otherwise shown on the drawings.
8. No wiring other than that directly associated with fire alarm detection, alarm or auxiliary fire protection functions shall be in fire alarm conduits. Wiring splices shall be avoided to the extent possible, and if needed, they shall be made only in junction boxes, and enclosed by plastic wire nut type connectors. Transposing or changing color coding of wires shall not be permitted. All conductors in conduit containing more than one wire shall be labeled on each end, in all junction boxes, and at each device with "E-Z Markers" or equivalent. Conductors in cabinets shall be carefully formed and harnessed so that each drops off directly opposite to its terminal. Cabinet terminals shall be numbered and coded, and no unterminated conductors are permitted in cabinets or control panels. All controls, function switches, etc. shall be clearly labeled on all equipment panels.

D. Fire Alarm Cabling Color Code: Provide circuit conductors with insulation color coding as follows, or using colored tape at each conductor termination and in each junction box.

1. Power Branch Circuit Conductors: In accordance with Section 26 0553.
2. Signaling Line Circuit: Overall red jacket with black and red conductors.
3. DC Power Supply Circuit: Overall red jacket with violet and brown conductors.
4. Notification Appliance Circuit: Overall red jacket with blue and white conductors.
5. Door Release Circuit: Gray conductors.
6. Central Station Trip Circuit: Orange conductors.
7. Central Station Fire Alarm Loop: Black and white conductors.

E. Devices surface mounted in finished areas shall be mounted on surface backboxes furnished by fire alarm equipment supplier. Backboxes shall be painted to match device, shall be the same shape and shall not have visible knockouts.

F. Make conduit and wiring connections to door release devices, sprinkler flow and pressure switches, sprinkler valve monitor switches, fire suppression system control panels, duct analog smoke detectors and all other system devices shown or noted on the Contract Documents or required in the manufacturer's product data and shop drawings.

3.3 FIELD QUALITY CONTROL

A. Field inspection and testing will be performed under provisions of Section 26 0500.

B. Test in accordance with NFPA 72, Chapter 14 and local fire department requirements. Submit documentation with O & M manuals in accordance with Section 14.6 of the Code.

C. Contractor shall test and adjust the fire alarm system as follows:

1. Speaker taps shall be adjusted to the lowest tap setting which achieves a sound level higher than or equal to the greatest of the following:

   a. 70dBA.
   b. 15 dBA above ambient levels as indicated in NFPA 72 Table A.18.4.3.
   c. 15 dBA above measured ambient. 5 dBA above the maximum measured sound level with duration of more than 60 seconds.
   d. As specified on the drawings.

2. Sound level measurement procedure shall meet the following requirements:

    a. All measurements shall use the 'A' weighted, dBA, sound measurement scale.
    b. All measurements shall be taken after furnishings, wall coverings and floor coverings are in place.
    c. All measurements shall be taken after fixed equipment (HVAC units, etc.) producing ambient noise is installed and is in operation.
    d. All sound level measurements shall be taken at a height of 5' above the finished floor level.
    e. Measurements shall be taken in every unique room. If there are multiple rooms, which have the identical dimensions and function, 10%, or a minimum of two (2) rooms shall be tested. The results from the rooms tested shall be averaged and the remaining rooms may be adjusted per the average.
    f. Measurements shall be taken on a 20' x 20' grid and the results for all points taken shall be averaged. If the room is smaller than 20' x 20' a minimum of two measurements are required.
    g. Measurements shall be taken halfway between speakers or halfway between a speaker and the wall. No measurements shall be taken at the extreme edges of the room, nor directly under speakers.

END OF SECTION 28 3100