



January 17, 2023

To: All Potential Respondents

From: Julie Janssen, Purchasing Agent

Subject: 005-RFP-0214-2022 Secretary of State Business Services Division Call Center

Addendum One

The following changes are being made to the above RFP:

1. In the Prerequisites section the Certification Letter is now an attachment, the Respondent must complete and upload the attachment.
2. In the Questions section, the Service Terms from the link in the cover page of the RFP document have been added as 1.5, you must read and answer the question. If you take exception to 1.5, you must complete and attach the Exceptions form in 1.6.
3. In the Questions section, if you are requesting confidential treatment of specific information in Section 1.2, you must complete and attach the form that has been added.

Please acknowledge receipt of this addendum by signing in the space provided below, and return this letter with your offer (do not send back separately).

I hereby acknowledge receipt of this addendum.

Signature

Date

Typed or Printed Name