

SECTION 00 1113
NOTICE TO BIDDERS
RFB #943500-01

The Iowa Department of Administrative Services will be receiving bids for removal and replacement of the asphalt shingle roof and selective EPDM roofing as well as removal and replacement of an RTU serving the kitchen at Honey Creek Resort, Moravia, Iowa 52571.

The Iowa Department of Administrative Services anticipates construction to begin on September 2nd, 2025 and end on October 31st, 2025.

Bids must be received no later than **02:00 pm, Thursday, April 17th, 2025**. Late bids will not be considered. Bids shall be submitted on [IMPACS Electronic Procurement System](#). The Bid shall be accompanied by a Bid Security as set forth in the Instructions to Bidders in the amount of 5% of the total bid amount. Each bid shall be accompanied by a bid bond, cashier's check or a certified check drawn upon a solvent bank chartered under the laws of the United States of America.

While electronic bid submissions are preferred, bidders may submit a hard copy of their bid in a sealed envelope. The bid must be submitted using the Bid Form provided in the Project Manual and include the required Bid Bond/Security.

To submit a hard copy bid, the following requirements must be met:

1. Sealed Envelope: The bid must be enclosed in a sealed envelope within the delivery envelope.
2. Envelope Marking: The outside of the sealed envelope must be clearly marked with the following information:
 - a. Solicitation Title: Honey Creek Resort Hotel Roof Replacement & AHU
 - b. Solicitation Number: RFB943500-01
 - c. Bidders Name
 - d. Statement: "SEALED BID – DO NOT OPEN"

3. Delivery Address:

DAS Central Procurement
Hoover Building – Third Floor
1305 E. Walnut St.
Des Moines, IA. 50319

Attn: Michael Bradbury

Delivery Responsibility: Bidders are solely responsible for ensuring that their bid form submission is received at the designated address by the specified bid submission deadline of **Thursday, April 17th, 2025 at 2:00 pm CT**. It is the bidder's responsibility to ensure a timely delivery. Late submissions will not be considered

Bid Opening

The time and place of bid opening will be held at meet.google.com/ypf-wzpn-xgm and teleconference number [+1 484-841-8320](tel:+14848418320) Pin: 538 647 174# at 3:00 pm on April 17th, 2025.

The Iowa Department of Administrative Services reserves the right to reject any and all bids, and to waive irregularities and to accept a bid that is deemed in the best interest of the State of Iowa.

Bidders must comply with all affirmative action/equal employment opportunity provisions of the State of Iowa and the Federal Government.

This project is exempt from Iowa Sales Tax. Davis Bacon Wages **will not** apply to this project.

Questions must be submitted by 2:00 pm, April 10th, 2025, to the Issuing Officer.

Bidding documents may stipulate a specific product. Substitute product will be considered if a written request is received by 2:00 pm, April 10th, 2025, prior to bid opening. Substitution requests will be considered for all products per Section 01 2500 Substitution Procedures, even if the specification does not include a statement such as "or equal," "equal to," "equivalent to," or "basis of design," unless otherwise noted.

An **optional** Pre-Bid meeting will be held on Wednesday, April 9nd, 2025, at 10:00 am at Honey Creek Resort at 12633 Resort Drive, Moravia, IA 52571. This meeting is not mandatory but is highly recommended.

Bidding Documents, including drawing sheets bearing the project name Honey Creek Lodge Hotel Roof Replacement, Dated 03/10/25 and the Project Manual prepared by Farnsworth Design Firm dated 03/10/25, may be obtained from Rapids Reproductions by visiting www.rapidsrepro.com or by calling 515-251-3222 on Wednesday, April 3rd, 2025.

For further information regarding this project contact:

Michael Bradbury – Issuing Officer

Phone: (515) 515-823-9327

E-Mail: construction.procurement@iowa.gov

END OF SECTION