



November 25, 2019

To: All Potential Respondents  
From: Julie Janssen, Purchasing Agent  
Subject: RFB0320005023 Paper and Printing Supplies

### Addendum Two

**Please amend the subject RFB to include answers to the following timely received questions:**

**Q1.** We are unable to pull up the links provided for the paper contracts to see current pricing. We get a fatal error report with appears to be a lot of coding gibberish. I went into DAS Procurements website under current contracts and was unsuccessful to pull up paper pricing for the vendors there as well.

**A1.** Copy and Paste the Addresses below into your internet browser.

**Staples 18076**

<https://bidopportunities.iowa.gov/Home/ContractInfo?contractId=99c6a614-2cc1-44fa-a169-f3fe4df22331>

**Office Depot 19304**

<https://bidopportunities.iowa.gov/Home/ContractInfo?contractId=ddefa306-81ca-44fe-b439-c7909fef1745>

**Paper Corp 16030C**

<https://bidopportunities.iowa.gov/Home/ContractInfo?contractId=fa1b7b4a-cfa6-4933-b97e-20dc951c861b>

**Q2.** I am working on this solicitation, RFB0320005023, and was wondering if you can you please confirm if the quantities listed to bid are for annual usage or a one time shipment?

**A2.** Per Section 1.5 of the RFB Bid Document this RFB is for a Master Agreement Contract for three years:

The State of Iowa is seeking eligible bidders to Contract with to provide paper and printing supplies for office and print shop use. Any Bidder that meets the requirements of this RFB is encouraged to submit a bid. Copy papers including virgin and recycled copy paper, white and colors, shall be awarded to one vendor. The State recognizes that certain papers that were bid last year may no longer be available on the market. Bidders may propose equivalent alternate lines of paper to the lines that are referenced in the pricing document.

The State does not guarantee volume. An estimated quantity based on past history or other means may be used as a guide. 2017-2019 paper and printing supplies usage see Attachment #5.

**Please acknowledge receipt of this addendum by signing in the space provided below, and return this letter with your offer (do not send back separately).**

I hereby acknowledge receipt of this addendum.

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Signature

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Date

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Typed or Printed Name