



STATE OF IOWA  
MASTER AGREEMENT  
Contract Declaration and Execution

MA 005

20241

EFFECTIVE BEGIN DATE: 06-09-2020  
EXPIRATION DATE: 02-09-2022  
PAGE: 1 of 4

**VENDOR:**

Iron Mountain Inc  
Iron Mt Secure Shredding  
00002095596  
  
PO BOX 915004  
DALLAS, TX 75391-5004

**VENDOR CONTACT:**

Brian Dodrill  
**PHONE:** 216-543-9830  
**EMAIL:** brian.dodrill@ironmountain.com

**ISSUER:**

Kelli Sizenbach  
**PHONE:** 515-725-2275  
**EMAIL:** Kelli.Sizenbach@iowa.gov

**EXT:**

**FOB:**

**Contract For:** Secure Document Shredding Services

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachments are on file with the Department of Administrative Services - Central Procurement.

Attachment 1: Competitive Solicitation RFP1420005036.

Attachment 2: Contractor's Response to Competitive Solicitation RFP1420005036.

Attachment 3: Signed Terms and Conditions

Sales Contact Information  
Brian Dodrill  
Brian.Dodrill@IronMountain.com

**RENEWAL OPTIONS**

**FROM** 02-10-2022 **TO** 02-09-2023  
**FROM** 02-10-2023 **TO** 02-09-2024  
**FROM** 02-10-2024 **TO** 02-09-2025  
**FROM** 02-10-2025 **TO** 02-09-2026

**AUTHORIZED DEPARTMENT**

ALL  
SUB Other Governmental Entities



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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1	0.00000	EA	963	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**MISC FEES, DUES, PERMITS, REGIS., REBATES, POSTAGE, TAX**  
**Setup Fee**

Program setup fee is \$25.00 per location.

2	0.00000	EA	96227	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Document Shredding Services**  
**Off-site Document Shredding Services**

Pick-ups must be signed for and end users must receive destruction confirmation. All documents must remain confidential at all times.

Off-site secure shredding: \$3.00 per box, \$5.00 per 32-Gallon, \$7.00 per 65-Gallon, \$9.00 per 95-Gallon. Minimum charge \$30.00. On-Call charge \$40.00.

4	0.00000	EA	96227	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Document Shredding Services**  
**On-site Document Shredding Services**

Pick-ups must be signed for and end users must receive destruction confirmation. All documents must remain confidential at all times.

Off-site secure shredding: \$3.00 per box, \$7.00 per 32-Gallon, \$9.00 per 65-Gallon, \$12.00 per 95-Gallon. Minimum charge \$45.00. On-Call charge \$60.00.

5	0.00000	EA	9637978	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Surcharges, Fuel**  
**Fuel Surcharge**

A Fuel Surcharge is applied monthly based upon changes in the price of diesel fuel as published by the US Department of Energy.

6	0.00000	EA	96227	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Document Shredding Services**



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**Shred Labor**

Labor Charge is \$65.35 per hour.  
 Labor charges may be assessed to perform services not specifically addressed in this schedule. Customer Locations with restricted access or non-standard service requirements may be subject to additional fees.

7	0.00000	EA	96227	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Document Shredding Services**  
**Container Pick Up**

Pick up of containers no longer in service \$25.00.



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**TERMS AND CONDITIONS**

**Referenced Terms**

The parties agree to comply with the terms and conditions pursuant to the bid process which are by this reference made a part of the Agreement.

**THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN "EFFECTIVE BEGIN DATE" IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.**

CONTRACTOR		STATE OF IOWA	
<b>CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.)</b> Iron Mountain		<b>AGENCY NAME</b> Department of Administrative Services	
<b>BY (Authorized Signature)</b> <i>Ed Bass</i>	<b>Date Signed</b> 4-15-2020	<b>BY (Authorized Signature)</b> <i>Kelli Sizenbach</i>	<b>Date Signed</b> 4/21/2020
<b>Printed Name and Title of Person Signing</b> Ed Bass Regional Director		<b>Printed Name and Title of Person Signing</b> Kelli Sizenbach, Purchasing Agent	
<b>Address</b> 12121 N Stemmons Frwy, Dallas Tx 75234		<b>Address</b> 1305 E Walnut St, 3rd Fl., Des Moines, IA 50319	

Approved as to Form and Legal Content: Iron Mountain Legal Department  Ben Williams, Senior Contract Specialist Date: 04/15/2020 Customer: State of Iowa
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