



7145 West Tidwell Road ~ Houston, Texas 77092

(713)-462-7708

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## NOTICE TO OFFEROR

### ADDENDUM NO. 1

Solicitation Number 20-05

Request for Proposal (“RFP”)  
by

Region 4 Education Service Center (“ESC”)  
for

Elevator Industry Equipment, Repair, Related Products and Services

**SUBMITTAL DEADLINE: Tuesday, April 7, 2020, 10:00 AM CENTRAL TIME**

This Addendum No. 1 amends the Request for Proposals (RFP) for Elevator Industry Equipment, Repair, Related Products and Services (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Elevator Industry Equipment, Repair, Related Products and Services. Addendum No. 1 is hereby issued as follows:

1. **Submittal Deadline:** The submittal deadline for this RFP is hereby changed from Tuesday, March 24, 2020 @ 2:00 PM Central Time and extended as indicated below and above:
  - Tuesday, April 7, 2020 @ 10:00 AM Central Time

## **RECEIPT OF ADDENDUM NO. 1 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Crystal Wallace  
Region 4 Education Service Center  
Business Operations Specialist



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## NOTICE TO OFFEROR

### ADDENDUM NO. 2

Solicitation Number 20-05

Request for Proposal (“RFP”)  
by

Region 4 Education Service Center (“ESC”)  
for

Elevator Industry Equipment, Repair, Related Products and Services

**SUBMITTAL DEADLINE:** Tuesday, April 14, 2020, 10:00 AM CENTRAL TIME

This Addendum No. 2 amends the Request for Proposals (RFP) for Elevator Industry Equipment, Repair, Related Products and Services (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Elevator Industry Equipment, Repair, Related Products and Services. Addendum No. 2 is hereby issued as follows:

1. **Submittal Deadline:** The submittal deadline for this RFP is hereby changed from Tuesday, April 7, 2020 @ 10:00 AM Central Time and extended as indicated below and above:
  - Tuesday, April 14, 2020 @ 10:00 AM Central Time

## **RECEIPT OF ADDENDUM NO. 2 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

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Region 4 Education Service Center  
Business Operations Specialist



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## NOTICE TO OFFEROR

### ADDENDUM NO. 3

Solicitation Number 20-05

Request for Proposal (“RFP”)  
by

Region 4 Education Service Center (“ESC”)  
for

Elevator Industry Equipment, Repair, Related Products and Services

**SUBMITTAL DEADLINE: Tuesday, May 5, 2020, 10:00 AM CENTRAL TIME**

This Addendum No. 3 amends the Request for Proposals (RFP) for Elevator Industry Equipment, Repair, Related Products and Services (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Elevator Industry Equipment, Repair, Related Products and Services. Addendum No. 3 is hereby issued as follows:

1. **Submittal Deadline:** The submittal deadline for this RFP is hereby changed from Tuesday, April 14, 2020 @ 10:00 AM Central Time and extended as indicated below and above:
  - Tuesday, May 5, 2020 @ 10:00 AM Central Time

## **RECEIPT OF ADDENDUM NO. 3 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

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Region 4 Education Service Center  
Business Operations Specialist



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## NOTICE TO OFFEROR

### ADDENDUM NO. 4

Solicitation Number 20-05

Request for Proposal (“RFP”)  
by

Region 4 Education Service Center (“ESC”)  
for

Elevator Industry Equipment, Repair, Related Products and Services

SUBMITTAL DEADLINE: Tuesday, May 5, 2020, 10:00 AM CENTRAL TIME

This Addendum No. 4 amends the Request for Proposals (RFP) for Elevator Industry Equipment, Repair, Related Products and Services (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Elevator Industry Equipment, Repair, Related Products and Services. Addendum No.4 is hereby issued as follows:

1. **Proposal Format**: The submission requirement in Section 5 in the “Instructions to Offerors” in this RFP is hereby revised as follows:
  - The requirement for two (2) bound copies is waived.
  - Offeror must submit their complete response on two (2) electronic copies; pin/flash drives. Offeror must also submit two (2) electronic proposals free of propriety information to be posted, if awarded a Contract.
2. **Required Documents**
  - Any document requiring appearance before a notary shall be waived until a later date or upon Region 4 ESC request.

## **RECEIPT OF ADDENDUM NO. 4 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

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Region 4 Education Service Center  
Business Operations Specialist





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## NOTICE TO OFFEROR

### ADDENDUM NO. 5

Solicitation Number 20-05

Request for Proposal (“RFP”)  
by

Region 4 Education Service Center (“ESC”)  
for

Elevator Industry Equipment, Repair, Related Products and Services

SUBMITTAL DEADLINE: Thursday, June 18, 2020, 10:00 AM CENTRAL TIME

This Addendum No. 5 amends the Request for Proposals (RFP) for Elevator Industry Equipment, Repair, Related Products and Services (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Elevator Industry Equipment, Repair, Related Products and Services. Addendum No. 5 is hereby issued as follows:

1. **Submittal Deadline:** The submittal deadline for this RFP is hereby changed from Tuesday, May 5, 2020 @ 10:00 AM Central Time and extended as indicated below and above:
  - Thursday, June 18, 2020 @ 10:00 AM Central Time
  
2. **Approval from Region 4 ESC:** Approval of contract award date is hereby changed from June 23, 2020 and extended as indicated below:
  - August 25, 2020 (*tentative and subject to change*)

## **RECEIPT OF ADDENDUM NO. 5 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

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Region 4 Education Service Center  
Business Operations Specialist



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## NOTICE TO OFFEROR

### ADDENDUM NO. 6

Solicitation Number 20-05

Request for Proposal (“RFP”)  
by

Region 4 Education Service Center (“ESC”)  
for

Elevator Industry Equipment, Repair, Related Products and Services

SUBMITTAL DEADLINE: Tuesday, July 14, 2020, 10:00 AM CENTRAL TIME

This Addendum No. 6 amends the Request for Proposals (RFP) for Elevator Industry Equipment, Repair, Related Products and Services (“Addendum”). To the extent of any discrepancy between the original RFP and this Addendum, this Addendum shall prevail.

Region 4 Education Service Center (“Region 4 ESC”) requests proposals from qualified suppliers with the intent to enter into a Contract for Elevator Industry Equipment, Repair, Related Products and Services. Addendum No. 6 is hereby issued as follows:

1. **Submittal Deadline:** The submittal deadline for this RFP is hereby changed from Thursday, June 18, 2020 @ 10:00 AM Central Time and extended as indicated below and above:
  - Tuesday, July 14, 2020 @ 10:00 AM Central Time
  
2. **Approval from Region 4 ESC:** Approval of contract award date is hereby changed from June 23, 2020 and extended as indicated below:
  - August 25, 2020 (*tentative and subject to change*)

## **RECEIPT OF ADDENDUM NO. 6 ACKNOWLEDGEMENT**

Offeror shall acknowledge this addendum by signing below and include in their proposal response.

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Crystal Wallace  
Region 4 Education Service Center  
Business Operations Specialist