

**CONTRACTUAL AGREEMENT FOR
SECURITY CAMERAS AND ASSOCIATED
HARDWARE, SOFTWARE AND SERVICES
BETWEEN
COMMUNICATION INNOVATORS INC AND
IOWA STATE UNIVERSITY**

This Contract for security cameras, associate hardware, software, and services (“Contract” or “Agreement”) is dated July 1, 2022 and is between Iowa State University of Science and Technology (“University” or “Customer”) and Communication Innovators Inc (“Contractor” or “CI”).

University issued Request for Proposal/Quote RFQ-1000544 for security cameras, associated hardware, software, and related services. Contractor submitted a proposal in response to the Request for Proposal/Quote. After considering all submitted proposals, University selected Contractor. University and Contractor now enter into this Contract in accordance with the terms and conditions:

SECTION I – INTRODUCTION AND SPECIFICATIONS

1.1. Contract. This Contract consists of this document and the following attachments:

- Attachment 1 - Pricing
- Attachment 2 – Service Level Agreement (“SLA”)

1.2. Term. The term of this Contract commences on July 1, 2022 for an initial 3-year term ending June 30, 2025 with two optional 1-year contract renewal options by mutual written agreement.

1.3. Contract Administrators. The contract administrators are:

For University:
John Michel
Senior Procurement Agent
Procurement Services
1442 Administrative Services Bldg.
2221 Wanda Daley Drive
Ames, IA 50011-1004
515-294-5320
jmichel@iastate.edu

For Contractor:
Wade Elgin
Security Solutions Account Manager
1301 NE 56th St, Pleasant Hill IA 50327
515-710-4342
welgin@gotoci.com

1.4. Background and Objective. ISU is seeking a contract to continue to provide service to existing cameras and servers, provide updates for hardware and to provide design, installation and maintenance of new products when needed for use across campus. It is our objective to use the video surveillance system for real time viewing of live events and for post-event forensic analysis and applications. This will be achieved with both fixed and Pan/Tilt/Zoom (PTZ) cameras. The digital recording solution shall operate with both real-time and time- lapse capabilities, as well as being capable of both recording and viewing all IP and analog cameras simultaneously. High quality viewing is required. The ability to control multiple cameras from multiple locations and the ability to view multiple cameras from multiple locations simultaneously is also required. Personnel must have the option to view from remote (off-site) locations. Images exported from the surveillance system must be water-marked in order to verify authenticity for evidentiary purposes according to the State of Iowa laws. ISU may use the video images to prosecute theft cases. Therefore, any and all captured video images must be of high quality. Mobile functionality must be

included. The video management system must provide a web interface option. Video management will be open architecture from end to end to allow future expandability and integration with other systems.

- 1.5. Campus Overview. The systems and services will be located and primarily provided on the Iowa State University campus in Ames, Iowa. Other locations for installation and service may include other Iowa Regents locations. Campus locations include 300 buildings, additions, & sheds on campus and 6.5 million GSF of buildings on 1984 acres of campus grounds. www.fpm.iastate.edu/maps. Milestone servers will be located in the ISU Data Center. Camera placement will include both interior and exterior locations. These locations may include various environmental and physical conditions such as outdoor stadiums, parking ramps, laboratories, wet and hazardous material wash down areas and student residential housing.
- 1.6. Campus Network. The campus Ethernet network at Iowa State University is a Cisco based high-speed campus-wide Layer 3 IP network. Campus network details include:
 - (a) Each building on campus is a unique Layer3 IP network. The proposed solution must allow IP cameras and encoders to be in, and communicate across, different IP networks.
 - (b) Most campus connections are 1000 base-t. Off campus sites range in data speed under 10base-t
 - (c) Wiring for all locations will be provided via other Iowa State University contractors. All IP Cameras and devices will be connected to Ethernet connections via Category 6 or multi-mode/single mode fiberoptic cabling.
 - (d) ISU will provide and install Cisco POE enabled switches 2
 - (e) The proposed cameras and camera system equipment shall provide security features that would allow the unit to be directly connected to the Internet and accessible remotely from off-site locations
 - (f) The campus network will provide sufficient bandwidth to allow server and camera placement anywhere on the campus network without congestion or packet loss.
 - (g) ISU will have cabling installed via a separate contractor. This proposal should include means to connect cameras to LAN jack at the camera location.
- 1.7. Existing Cameras. ISU has the following cameras at the time of the bid and must be re-used and integrated by the company into the Milestone Expert software on Dell or Husky servers.

Qty	Manufacturer
950	Axis
25	Panasonic
7	Sony
11	Pelco
1	Aerecont

- 1.8. System Requirements.
 - a) Axis Digital IP cameras (fixed, Varifocal, and PTZ types)
 - b) Milestone Xprotect servers (or equivalent)
 - c) Ability to integrate with ISU's current network environment
 - d) Images must be stored at a configurable rate of up to 8 frames per second, 40% movement, for the maximum amount of disk space allotted.
 - e) Ability to store images for 30 days.
 - f) H.264 with Zipstream (or comparable product) for 40% compression
- 1.9. Server Requirements. Servers will be purchased on an as needed basis throughout the contract duration. Adding or replacing obsolete servers. Additional servers or storage devices will be required as the system grows with additional cameras being added. Servers will have the following features:
 - a) Network ready digital video server and recording system.
 - b) Ability to allow both live and recorded video images to be viewed simultaneously on separate monitors or combined onto one monitor without disrupting recording.
 - c) The server and recording software should allow for remote viewing on a user's desktop PC, with

- multiple video feeds available.
- d) Both live images and recorded images should be available over the network, using either software or a standard browser interface.
- e) The number of video channels the system can run should allow for unlimited cameras and handle the current 1100 cameras with the capability to expand in the future, should the need arise.
- f) Storage size should be based the ability to store video for thirty days
- g) The system should be capable of recording, playing, and archiving at the same time.
- h) Milestone Servers – Minimum Configuration
 - i. Milestone OS runs off existing Pivot3/Quantum Servers
 - ii. Ethernet must support LACP
 - iii. ISU Current Setup with Pivot3/Quantum Node System
 - a) FG,Dell, V5-2000 192TB (16x12TB HDD),Dual Xeon 6230
 - b) 20-Core CPU, Dual 1100W PSU, Acuity SFP+ Kit-SS
 - c) (6x10Gb) Acuity 96GB Memory Kit
 - d) Acuity Hybrid Support 171-260TB for V5-2000 Appliance or Software-only
 - e) Standard 3 year (not for Renewal) 8x5 Phone & Email
 - f) Next Business Day Parts

1.10. **Camera Requirements.** The University standards are the Axis product line in most of the installations. It can however utilize other manufactures product line in a case by case basis. Contractor is required to provide a product line that has cameras and accessories with the ability to cover a diverse mix of camera locations.

IP Surveillance Camera requirements:

- a) Minimum resolution 720p or better
- b) Ability to record on movement compatible with Milestone Expert software
- c) MPEG4, MPEG and H.264 available compression format
- d) Network compatibility
 - i. All new cameras are to be supported by wired or optical Ethernet connections
 - ii. Must support minimum of 100Base-T
 - iii. Must support POE, IEEE 802.11AF
 - iv. All patch cords must be Systimax certified.
 - v. LAN jacks provided by ISU at an agreed location for new installs.
- e) Options to have the ability to view with no light, low light, and infrared light
- f) All new cameras, or camera locations that are modified shall have a SD card installed for edge (axis or like) recording of motion video

Pan/Tilt/Zoom Camera requirements: Provide and install Axis or equivalent PTZ cameras.

- a) Camera shall include a browser based PTZ control.
- b) Camera shall include auto-focus built in.
- c) Shall be fully compliant with IEEE 802.3AF
- d) Motorized PTZ cameras must have a minimum 12x optical zoom.
- e) Camera and/or video system shall include a pre and post event buffer for motion events.

Fixed Camera requirements: Provide and install fixed indoor Axis or equivalent cameras and mounting brackets

- a) Camera shall include a vandal-resistant enclosure.
- b) Shall have the ability to be powered over standard CAT6 cabling.
- c) Shall be fully compliant with IEEE 802.3AF
- d) Progressive scan CCD required.
- e) Up to 30 frames per second in all available resolutions.
- f) Motion detection shall be built in, with pre and post buffering in hardware.

- g) Camera shall include built in security to deter non-authorized persons from accessing the camera's feature set or image stream.
- h) Camera should include motion or scheduled event ability to trigger communication with the server for recording or alerting personnel.
- i) Fixed cameras will have varifocal lenses
- j) Camera/monitor combination units will need to store images in the manner as other cameras.

1.11. Service Requirements. Contractor will provide the following services at the request of ISU.

- a) Design Services - Provide consultation to ISU to determine the appropriate camera type, method of connectivity, housing and other requirements specific to the location as locations for additional cameras are identified.
- b) Installation Services - Provide installation and configuration for server, software, cameras, and all other associated hardware.
- c) Training - Provide on-site training to ISU personnel responsible for monitoring and administering the security camera system.

1.12. Maintenance Requirements.

- a) Provide a 3-year warranty and 3-year support agreement for the maintenance of the security camera system
- b) Records of maintenance shall be provided and include, location, frequency, description of maintenance performed on cameras, servers and software
- c) Annual service will be required including cleaning of lens, dome inside/out, manual back focus and software focus, identify dome replacement, etc. **Annual service is required to be completed between June 1 and August 1 of each year.**
- d) All replacement parts will be new unless otherwise specified
- e) 3-year maintenance support agreement with vendor **must** be paid in equal annual payments over three years
- f) Milestone Care Premium for three years

1.13. Software Requirements. Milestone and future updates will need to be compatible with our current network client and also meet our data center requirements for server storage.

1.14. Cabling. Cabling outside of the camera enclosure or other camera components is outside the scope of this contract. Power, data, and low-voltage cabling will be coordinated with existing University specified personnel or contractors. Cabling will be installed by others. Proposals should include means to connect cameras to a LAN jack at the camera location.

1.15. Integration with Other Agencies. Integration and consulting services may be required to be provided in concert with City of Ames, Iowa and Story County, Iowa.

SECTION II

TERMS AND CONDITIONS OF THE CONTRACT

2.1. Goods/Services.

- (a) Definitions. “**Goods**” means all merchandise, documents, material, equipment, or other articles to be provided by Contractor to University pursuant to this Contract. “**Services**” means the work to be performed by Contractor for University pursuant to this Contract.
- (b) Packaging and Delivery of Goods. Contractor shall package Goods in conformance with industry standards. Contractor shall include a packing slip in each package to be delivered to University that identifies the contents of the package and references the supplier contract number or purchase order number provided by University to Contractor. Contractor shall deliver Goods to the location specified in this Contract.
- (c) Delay. Contractor, at its own expense, shall exert every effort to meet the established dates for delivery and installation of Goods and performance of Services, including overtime and expedited shipping. If Contractor cannot comply with the established date, Contractor shall immediately notify University. The notice must include the reason for the delay and the anticipated delivery, installation, or performance date. Unless the delay is a result of a Force Majeure Event (defined below), University may refuse any or all portions of Goods or Services not timely delivered, installed, or performed. University shall have no obligation to pay for refused Goods or Services or pay a restocking or similar fee, and Contractor shall refund to University any fees paid for the refused Goods or Services and pay the return shipping costs for refused Goods.
- (d) Acceptance. University may, upon notice to Contractor, reject and refuse acceptance of any or all portions of Goods or Services that are nonconforming, damaged, defective, or fail to satisfy any acceptance testing required by this Contract. University shall have no obligation to pay for rejected Goods or Services or pay a restocking or similar fee, and Contractor shall refund to University any fees paid for the rejected Goods or Services and pay the return shipping costs for the rejected Goods. Title and risk of loss for Goods shall not pass to University, and no warranty period in this Contract (if any) shall commence, until Goods have been accepted by University.
- (e) Condition of Goods; Performance of Services. Goods must: conform to any specifications and other requirements set forth in this Contract; be new, unused, and the most recent model (unless otherwise specified or agreed to in this Contract), free of any liens or encumbrances, and without defects. Contractor shall perform Services in accordance with any specifications and other requirements set forth in this Contract and industry standards and in a competent and diligent manner by qualified personnel. University may require Contractor, at Contractor’s expense, to correct, repair, or replace Goods or re-perform Services that do not meet these requirements.
- (f) Non-Infringement. Goods and Services, when used by University in accordance with this Contract, must not infringe upon any intellectual property rights or other rights of a third party. Contractor shall, at its expense, obtain all necessary permissions from third parties for University to use the Goods and Services in accordance with this Contract.
- (g) Warranties Implied by Law. Nothing in this Contract limits or negates any warranty provided by law, including the warranty of title, warranty of non-infringement, warranty of merchantability, the warranty of fitness for a particular purpose, and warranties that arise through course of dealing or

usage of trade.

2.2. Payment Terms.

- (a) Invoices; Payment. University shall compensate Contractor in accordance with the payment terms set forth in this Contract. Contractor shall submit invoices to University in accordance with the schedule set forth in this Contract either by mailing them to Iowa State University Accounts Payable, 1520 Administrative Services Building, 2221 Wanda Daley Drive, Ames, IA 50011-1004 or by e-mailing them to invoices@iastate.edu. Invoices must include sufficient detail to support the requested payment, reflect any discount terms, and reference the contract number or purchase order number provided by University to Contractor. Unless agreed otherwise, University shall pay an invoice within 30 days of receipt. If University does not timely pay an invoice, Contractor shall notify University that payment has not been received and provide University an additional 10 days to pay the invoice. If an invoice remains unpaid for 60 days, Contractor may charge University interest at the rate set forth in Iowa Code §8A.514(3).
- (b) Travel Reimbursement. If required by this Contract, University shall pay for Contractor's travel, lodging, or food expenses. University shall either pay service providers directly or reimburse Contractor. University will reimburse Contractor for an expense only if Contractor submits an itemized statement for the expense within 60 days of the date the expense is incurred and provides receipts and other supporting documentation as requested by University. University shall pay only for allowable expenses at the then-current rate set forth in applicable University policies (<http://www.controller.iastate.edu/travelinformation/allowableexpenses.htm>). University will not pay or reimburse for the following: first class airline tickets, alcohol, dry cleaning, laundry, valet expenses, and entertainment.
- (c) Disputed Invoices. If University disputes an invoice submitted by Contractor, University shall notify Contractor and may withhold payment of the disputed invoice until the dispute is resolved. The parties shall continue to perform their obligations under this Contract until the dispute is resolved, including paying undisputed portions of invoices. If requested by University, Contractor shall issue an amended invoice identifying the undisputed portion of an invoice so it can be paid. Each party shall provide the other with all relevant documentation to resolve the dispute as quickly as possible, with a goal of resolving the dispute within 60 days.
- (d) Set Off Rights. Pursuant to Iowa Code §421.17(27), payments owed to Contractor by University under this Contract may be applied directly toward any debt Contractor owes any state or local government entity in the State of Iowa.
- (e) Taxes. University is generally exempt from taxes. University shall furnish tax exemption certificates upon Contractor's request. Contractor shall not charge University for any taxes for which University is exempt.

As required by Iowa Code §423.14A(3)(g), Contractor certifies it is registered with the Iowa Department of Revenue and collects and remits Iowa sales and use taxes as required by the Code of Iowa Chapter 423. Contractor acknowledges that if this certification is false or becomes false ISU may declare this Contract void.

2.3. Confidential Information.

- (a) Definitions.

"**Confidential Information**" means the following items disclosed or received in connection with this Contract: (i) student records; (ii) personnel records; (iii) medical records; (iv) consumer records; (v) social security numbers; (vi) credit card numbers, bank account numbers, and similar identifiers for financial accounts; (vii) Audit Reports (defined below); (viii) information disclosed by Discloser to Recipient in tangible form that is marked "confidential" or "proprietary" or similar legend; and (ix) information disclosed orally by Discloser to Recipient that is orally designated as confidential or proprietary at the time of disclosure and that is designated as such in writing within two weeks of such disclosure. The term "Confidential Information" shall not be deemed to include information that (i) is or becomes a matter of public knowledge through no act or omission of Recipient; (ii) was in Recipient's lawful possession prior to the disclosure without restriction on disclosure; (iii) is lawfully disclosed to Recipient by a third party that lawfully and rightfully possesses such information without restriction on disclosure; or (iv) information that Recipient can document resulted from its own research and development, independent of receipt of the disclosure from Discloser.

"**Discloser**" means the party providing the Confidential Information.

"**Recipient**" means the party receiving the Confidential Information.

"**PII**" means personally identifiable information, such as the following items, disclosed or received in connection with this Contract: (i) Confidential Information that can be used, either alone or when combined with other information, to identify a specific student, employee, patient, consumer, or other individual; (ii) social security numbers; and (iii) credit card numbers, bank account numbers, and similar identifiers for financial accounts.

- (b) Use. Recipient may use Confidential Information only if required to accomplish the purpose of this Contract. Recipient shall not use Confidential Information for any other purpose or reverse engineer, decompile, or disassemble Confidential Information without the prior written consent of Discloser.
- (c) Disclosure. Recipient shall not disclose Confidential Information to any third party, except as provided in this Contract or with written permission of Discloser. Recipient may disclose Confidential Information on a need-to-know basis to its employees, agents, or contractors if Recipient requires them to abide by the terms of this Contract. If Recipient is legally required to disclose Confidential Information, Recipient shall notify Discloser no less than 10 days prior to the disclosure (unless legally prohibited from doing so) to afford Discloser the opportunity to take legal action to prevent or limit the scope of such disclosure.
- (d) Standard of Care. Recipient shall take the same precautions to protect Confidential Information from unauthorized access, use, or disclosure as Recipient employs with respect to its own confidential information of a like nature, but in no case shall Recipient employ less than reasonable precautions. If the Confidential Information contains PII, the precautions must include administrative, physical, and technical safeguards to protect the security and integrity of the PII in accordance with industry standards. If Recipient has access to or stores PII electronically, Recipient shall no less than annually obtain a SSAE 16(SOC2)/ISAE 3402 (Type 2) or similar third party audit report and an application penetration test of the system that will access or store PII ("**Audit Reports**"). Recipient shall promptly remediate any material deficiencies identified in the Audit Reports. Upon Discloser's request, Recipient shall provide Discloser with a copy of the Audit Reports.
- (e) Remediation of Unauthorized Disclosures. Recipient shall notify Discloser within 48 hours of

learning of any loss or unauthorized access, use, or disclosure of Confidential Information (“**Security Breach**”). Recipient shall: (i) designate and make available to Discloser a knowledgeable contact person with whom Discloser may communicate regarding the Security Breach, (ii) submit status reports to Discloser on a daily basis or a frequency approved by Discloser, and (iii) provide Discloser with information about the Security Breach as reasonably requested by Discloser. Recipient shall cooperate and coordinate with Discloser in addressing the response to the Security Breach.

If Recipient’s breach of this Contract results in the loss or unauthorized access, use, or disclosure of PII, Discloser may submit to Recipient an invoice for reasonable, documented costs Discloser incurs in connection with the Security Breach, including the following: (i) providing notification of the Security Breach to relevant government and industry self-regulatory agencies, credit bureaus, the media (if required by applicable law), and individuals whose PII may have been lost, accessed, misused, or disclosed (“**PII Subjects**”); (b) providing credit monitoring and/or identity restoration services to PII Subjects who elect the service for a period of one year after the date on which those individuals were notified of the Security Breach; (c) operating a call center to respond to questions from PII Subjects for a period of one year after the date on which those individuals were notified of the Security Breach; and (d) any fines or penalties levied against Discloser.

- (f) Proprietary Rights. Unless stated otherwise in this Contract, Discloser retains all title and rights to its Confidential Information. Recipient shall not remove any copyright or trademark notice, proprietary legend, or indication of confidentiality set forth on or contained in Confidential Information.
- (g) Return of Confidential Information. Upon written request from Discloser, Recipient shall return to Discloser or destroy Confidential Information and any copies made by Recipient. If requested by Discloser, Recipient shall provide a certification that Confidential Information was destroyed (if applicable).
- (h) FERPA. University is an educational institution subject to the Family Educational Rights and Privacy Act (“**FERPA**”). If Contractor has access to records relating to students while performing its obligations under this Contract, Contractor agrees that it is a “**School Official**” (as that term is used in FERPA) and shall comply with all obligations of a School Official with respect to the access and disclosure of the records.
- (i) HIPAA. If University determines Contractor may have access to data that is protected by the Health Insurance Portability and Accountability Act of 1996 (“**HIPAA**”), the parties shall execute a Business Associate Agreement that complies with all then-applicable regulations promulgated pursuant to HIPAA.
- (j) PCI DSS. If Contractor has access to or will collect, store, process, use, or transmit credit, debit, or other payment cardholder information while performing its obligations under this Contract, Contractor shall comply with the Payment Card Industry Data Security Standard (“**PCI DSS**”).

2.4. Compliance with Law. Contractor shall obtain all necessary permits, licenses, and other government approvals necessary to perform its obligations pursuant to this Contract and comply with all applicable laws, ordinances, rules, regulations, and lawful orders of any government authority. If Contractor will be on University property, Contractor shall comply with the policies, rules, and directives of University.

2.5. Equal Employment Opportunity. Contractor shall not engage in discriminatory employment practices

forbidden by federal and state laws, executive orders, and rules and regulations of the Board of Regents- State of Iowa and University that pertain to equal employment opportunity and affirmative action. Contractor shall not discriminate against any employee or applicant for employment because of race, ethnicity, color, national origin, ethnicity, religion, age, sex, pregnancy, disability, genetic information, status as a U.S. veteran, marital status, sexual orientation, gender identity, or other protected class. Contractor's noncompliance with this section will be a material breach of this Contract.

- 2.6. Software Accessibility. If Contractor provides a software solution in connection with this Contract, Contractor shall ensure the software solution is compliant with Section 508 standards issued by the federal government (www.section508.gov/) and W3C.org Web Content Accessibility Guidelines (WCAG 2.1 Level AA) (www.w3.org/TR/WCAG21/) for accessibility for persons with disabilities for the minimum level of accessibility. University may request Contractor to provide audit and test results that document the software's compliance and the testing methodology utilized.
- 2.7. Hazardous Materials. Contractor shall package, transport, and handle hazardous materials in accordance with applicable federal and state laws and regulations. Contractor shall provide University Safety Data Sheets as required by the Hazard Communication Standard issued by the Occupational Safety and Health Administration (29 CFR §1910.1200).
- 2.8. Export Control. Contractor shall comply with U.S. export control laws and regulations, including the International Traffic in Arms Regulations (ITAR), 22 CFR Parts 120 through 130, and the Export Administration Regulations (EAR), 15 CFR Parts 730 through 774. In the absence of available license exemptions and exceptions, Contractor shall be responsible for obtaining any required licenses or other authorizations. Contractor shall comply with regulatory record keeping requirements associated with the use of licenses and license exemptions and exceptions.

Prior to disclosing or transferring to University anything subject to export controls, Contractor shall notify University in writing of the nature and extent of the export control. University may decline any such item. If Contractor sends any item that is subject to export control without notice of the applicability of such export control, University has the right to immediately terminate this Contract.

- 2.9. Ethics.
 - (a) Gratuities. Contractor shall not offer or make a gift to a University employee in violation of Iowa Code §68B.22.
 - (b) Antitrust Assignment. Overcharges resulting from antitrust violations are usually borne by buyers. As such, Contractor hereby assigns to University any claims for such overcharges with respect to Goods and Services.

- 2.10. Termination.
 - (a) Termination Upon Expiration. This Contract will terminate upon expiration of the term of this Contract.
 - (b) Termination Due to Contractor's Financial Status. University may immediately terminate this Contract by giving notice to Contractor if: (i) Contractor commences a voluntary case under bankruptcy law; (ii) anyone commences an involuntary case against Contractor under bankruptcy law that is not dismissed by the 60th day after commencement; (iii) a court appoints a custodian (as that term is defined in bankruptcy law) for Contractor for all or substantially all of its assets; (iv)

Contractor makes an assignment of all or substantially all of its assets to a custodian (as that term is defined in bankruptcy law); or (v) Contractor fails to generally pay its undisputed debts as they become due or acknowledges in writing that it is unable to pay its debts. If any of these events occur, Contractor shall notify University with 10 days of the event.

- (c) Termination Due to Contractor's Misrepresentations. University may immediately terminate this Contract by giving notice to Contractor if Contractor furnishes or furnished a statement, representation, or certification in connection with this Contract or the bidding process that is materially false, deceptive, incorrect, or incomplete.
- (d) Termination for Default. If Contractor materially breaches this Contract ("**Default**"), University shall notify Contractor and request Contractor to remedy the Default within the period of time specified in the notice ("**Cure Notice**"). If Contractor does not remedy the Default to University's satisfaction within the period of time specified in the Cure Notice, University may terminate this Contract by giving notice to Contractor and may procure substitute goods or services from another source and charge the difference between the contracted price and the market price to Contractor.
- (e) Termination Due to Non-appropriation. University may terminate this Contract if the Iowa legislature, federal government, or sponsoring entity: (i) does not appropriate, grant, or allocate sufficient funds for University to fulfill its obligations under this Contract; (ii) de-appropriates, re-allocates, or withdraws funds University had intended to use to fulfill its obligations under this Contract; (iii) alters or eliminates the University program or project for which University procured the Goods or Services; or (iv) directs University to terminate this Contract. University shall give notice of the termination to Contractor no less than 30 days prior to the date of termination.
- (f) Termination without Cause. University may terminate this Contract for any reason. University shall give notice of the termination to Contractor no less than 30 days prior to the date of termination.
- (g) Contractor Termination Duties. Unless stated otherwise in this Contract, Contractor shall upon termination of this Contract: (i) cease all work under this Contract and remove Contractor's property from University's premises if applicable; (ii) cease using University trademarks, service marks, and similar items; (iii) cease using and return to University within 30 days of termination the materials, data, or other personal property provided by University to Contractor; (iv) transfer to University within 30 days of termination the work product produced by Contractor under this Contract; (v) submit invoices to University within 30 days of termination for any Goods or Services provided to University prior to termination but not previously invoiced; and (vi) refund to University within 30 days of termination any payments made by University to Contractor for Goods not delivered or Services not rendered by Contractor and any pre-payments made by University to Contractor for Services that Contractor would have been obligated to perform after the termination date if this Contract had not been terminated.
- (h) University Termination Duties. Unless stated otherwise in this Contract, University shall upon termination of this Contract pay to Contractor undisputed invoices for Goods and Services provided prior to the termination of this Contract unless University is prohibited from doing so by the Iowa legislature, federal government, or sponsoring entity. University shall have no obligation to pay future amounts due under this Contract.
- (i) Surviving Provisions. The terms of this Contract that, by their nature, would continue beyond the termination of this Contract will survive termination.

2.11. Indemnification. Contractor shall indemnify and hold harmless University, the Board of Regents-State of Iowa, the State of Iowa, and their agents and employees from all claims, damages, losses, and expenses, including legal fees, arising out of or resulting from:

- (a) The material breach of the terms of this Contract;
- (b) Any negligent or wrongful act or omission of Contractor, its subcontractor, anyone employed by them or anyone for whose acts they may be liable; or
- (c) Any infringement by Contractor of an intellectual property right.

Contractor's indemnification obligation will not be limited by the amount or type of damages, compensation, or benefits payable by or for Contractor or any subcontractor under workers' compensation, disability benefits, or other employee benefit acts.]

2.12. Governmental Immunity. The Iowa Tort Claims Act, Iowa Code Chapter 669, limits the liability of University, the Board of Regents-State of Iowa, the State of Iowa (collectively, the "State Entities"), and their officers, employees, and agents. In addition, Article VII, Section 1 of the Constitution of the State of Iowa prohibits State Entities from being responsible for the debts or liabilities of any individual, association, or corporation. Any provision in this Contract will be deemed modified to limit the liability of the State Entities and their officers, employees, and agents as set forth in these laws. University reserves any immunities, defenses, or other limitations on liability to which University is entitled by law.

2.13. Force Majeure. If a Force Majeure Event prevents a party from complying with an obligation under this Contract, the inability to comply will not constitute a breach of this Contract. "Force Majeure Event" means an event beyond the reasonable control of the party and incapable of being avoided by the party through the exercise of reasonable care. "Force Majeure Event" specifically excludes increases in prices, changes in economic conditions, financial difficulties of the party, strikes or labor unrest within the party's workforce, or delay or failure to perform by the party's subcontractor unless the subcontractor's delay or failure is caused by a Force Majeure Event. If a Force Majeure Event occurs, the noncomplying party shall promptly notify the other party of the Force Majeure Event, its effect on the party's performance, and how long the noncomplying party expects it to last. The noncomplying party shall update that information as reasonably necessary. During a Force Majeure Event, the noncomplying party shall use reasonable efforts to limit damages to the other party and to resume its performance under this Contract. If Contractor's performance is delayed more than 30 days, then University may terminate this Contract by giving notice to Contractor.

2.14. Use by other Entities. The parties agree that other public entities, including state agencies, local governments, local school systems, and public institutions of higher education (each a "Public Entity"), may utilize the terms of this Contract to purchase goods and services from Contractor. University may provide a Public Entity with a copy of this Contract so that the Public Entity can determine whether it wishes to procure the goods or services pursuant to the terms of this Contract. A Public Entity wishing to enter into a contract to procure goods or services pursuant to the terms of this Contract must issue to Contractor its own purchase order or similar document that references this Contract and incorporates it by reference or may, at its option, choose to have a copy of this Contract executed in its own name with Contractor. University shall incur no obligations or liability under the contract between Contractor and the Public Entity. Contractor shall look solely to the Public Entity for payment and the fulfillment of other obligations in the contract between the Public Entity and Contractor.

2.15. Assignment. Except with the prior consent of University, Contractor shall not assign or transfer this

Contract or any rights, obligations or remedies in this Contract. If Contractor does not comply with this section or sells its business to a third party, University may immediately terminate this Contract by giving notice to Contractor.

- 2.16. Subcontractors. If Contractor did not previously identify a subcontractor in a proposal submitted by Contractor to University in connection with this Contract, Contractor shall obtain written approval from University prior to the subcontractor starting work for this Contract. Contractor shall enter into a contract with the subcontractor that contains provisions preserving the rights of University and requiring the subcontractor to perform its work in compliance with this Contract. Contractor shall remain responsible for Goods provided and Services performed under this Contract and for the acts and omissions of the subcontractor. Contractor shall be responsible for payment to its subcontractors.
- 2.17. Targeted Small Business. University encourages Contractor to use certified Iowa Targeted Small Businesses in the performance of this Contract. If requested by University, Contractor shall submit to University a report at the completion of this Contract indicating the extent of Targeted Small Business participation.
- 2.18. Responsibility for Those Performing the Work. Contractor shall be responsible for the acts and omissions of Contractor's employees and subcontractors, their agents and employees, and all other persons under contract with Contractor, while performing the duties and responsibilities associated with this Contract. Contractor shall enforce strict discipline and good order and shall not assign to perform work on this Contract any unfit or incompetent person. Contractor shall remove incompetent or incorrigible individuals from working on this Contract, including individuals identified by University. Contractor shall not re-assign a removed individual to work on this Contract without the prior written consent of University.
- 2.19. Entire Contract. This Contract is the entire contract between the parties. Unless otherwise specified in this Contract, this Contract supersedes all prior contracts or agreements between University and Contractor for the goods and services provided in this Contract.
- 2.20. Amendments. No modification of this Contract will be effective unless it is in writing and signed by the parties.
- 2.21. Severability. If a court determines a provision of this Contract is unenforceable, the provision shall be amended to the minimum extent necessary to render it enforceable. If such amendment is not possible, then the provision shall be disregarded and the remainder of this Contract shall remain in effect. If, however, amending or disregarding the provision deprives a party of a material benefit intended to be conferred by this Contract, then this Contract shall be deemed terminated.
- 2.22. Governing Law. The law of the State of Iowa, without giving effect to its conflict of law rules, governs all adversarial proceedings brought by one party against the other party arising from this Contract. The parties shall institute adversarial proceedings in a court of competent jurisdiction in the State of Iowa.
- 2.23. Cumulative Remedies; Failure to Enforce. Except as otherwise stated in this Contract, the remedies provided in this Contract are in addition to any other remedies a party may have at law or in equity. A failure to enforce an obligation or exercise a right or remedy under this Contract will not preclude a party from enforcing the obligation or exercising the right or remedy on other occasions.
- 2.24. Non-Exclusive. This Contract is not exclusive. University may select other contractors to provide goods or services similar or identical to the Goods or Services provided by Contractor to University, and

Contractor may provide to other clients goods and services similar or identical to the Goods and Services provided by Contractor to University.

- 2.25. Relationship of Parties. The parties are independent contractors. This Contract does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the parties. There are no third-party beneficiaries to this Contract.
- 2.26. University Marks. Contractor shall not use the name, trademarks, service marks, or logos of University (“**University Marks**”) or the name of any University employees in any publicity, advertisement, or endorsement or as a business reference without the prior written consent of University.

Contractor shall not use any University Marks on its products without a license. Contractor may apply for a license through ISU’s Trademark Office website (www.trademark.iastate.edu/info/vendors).

Contractor acknowledges: (i) University’s exclusive right, title, and interest in and to the University Marks; (ii) that nothing in this Contract gives Contractor any right, title, or interest in the University Marks other than the right to use them as set forth in the written consent or license; and (iii) any rights that may be acquired from use of the University Marks shall inure solely to the benefit of University. Contractor shall not: (i) represent that it has any ownership in the University Marks; (ii) contest University’s right, title, and interest in the University Marks; (iii) use any designation similar to the University Marks; (iv) alter, modify, dilute, misuse, or otherwise bring into disrepute the University Marks; or (v) assign, transfer, or sublicense the rights granted it by the University without the prior written consent of University.

- 2.27. University Property. All materials, tools, plans, designs, specifications, equipment, and other property provided by University to Contractor in connection with this Contract remains the property of University (“**University Property**”). Contractor shall safely store and properly maintain University Property and shall only use University Property as necessary to perform its obligations under this Contract. Contractor shall return University Property to University (or its designee) as set forth in this Contract in the condition in which Contractor received it except for reasonable wear and tear unless the University Property has been incorporated into the Goods or Services or has been consumed in the performance of Contractor’s work under this Contract.
- 2.28. Intellectual Property Rights. Unless otherwise provided in this Contract, any computer programs, software, data, reports, documentation, media, copyrightable work, discoveries, inventions, or other items created, developed, or produced under this Contract (“**Work Product**”) are the sole and exclusive property of University and any copyrightable Work Product shall be deemed a “work for hire” under United States copyright laws. If the Work Product is not a “work for hire” under United States copyright law, Contractor hereby irrevocably assigns to University all right, title, and interest in the Work Product, including all intellectual property rights, effective from the moment of creation of the Work Product. If Contractor incorporates in the Work Product items not created, developed, or produced under this Contract (“**Contractor Proprietary or Third Party Material**”) or if the Work Product requires Contractor Proprietary or Third Party Material to operate or be useable, Contractor hereby grants University a nonexclusive, royalty-free, perpetual, irrevocable license (with the right to sublicense) to make, have made, reproduce, distribute, modify, prepare derivative works of, display, perform, sell, and otherwise use Contractor Proprietary or Third Party Material in connection with the Work Product. Contractor shall sign documents and provide assistance reasonably requested by University to confirm University’s interest in the Work Product and its license to Contractor Proprietary or Third Party Material.
- 2.29. Access to Contractor Records/Audits. Contractor shall retain all records relating to this Contract during

the term of this Contract and for a period of seven years after the termination of this Contract unless legally required to retain for a longer period. Contractor shall make the records available at all reasonable times for inspection and audit by University, the Auditor of the State of Iowa or any other auditor or representative University deems appropriate. If an inspection or audit discloses incorrect billings or improprieties, University may charge Contractor for the cost of the inspection or audit and pursue appropriate reimbursement.

- 2.30. Cooperation with Sponsor Requirements. If University is using funds received from the federal government or other sponsoring entity to procure the Goods and Services, University may need information, documentation, certifications, and similar items from Contractor or may need to permit a representative of the federal government or sponsoring entity to access Contractor's facilities in order to fulfill University's obligations to the federal government or sponsoring entity. If requested to provide these items or access, Contractor shall timely provide the items and access.
- 2.31. Notice. All notices under this Contract shall be in writing and shall be deemed to have been given: (i) upon hand delivery; (ii) the next business day after sending by a nationally recognized overnight carrier with written confirmation of receipt; or (iii) if sent by email, when the recipient acknowledges having received the email. Unless otherwise stated in this Contract, Contractor shall deliver notices to the address or e-mail address of University's Agent identified on the purchase order or supplier contract. Unless otherwise stated in this Contract, University shall deliver notices to Contractor at Contractor's address on the purchase order or supplier contract or the e-mail address provided by Contractor through University's Supplier Registration unless Contractor notifies University otherwise in accordance with this section.
- 2.32. Electronic Signatures. The parties consent to the use of electronic signatures in connection with the signing of this Contract. The parties agree the electronic signatures shall be legally binding with the same force and effect as manually executed signatures if they are made using a technology designed for electronic signatures (e.g., DocuSign, Adobe Sign).

SIGNATURE PAGE

Communication Innovators Inc.

By:  _____

Typed/Printed Name: Josh Knight _____

Title: Vice President _____

Date: 6-30-22 _____

Iowa State University of Science and Technology

By: **John R Michel** Digitally signed by John R Michel
Date: 2022.06.30 11:50:48 -05'00' _____

Typed/Printed Name: John R Michel _____

Title: Senior Procurement Agent _____

Date: 6-30-2022 _____

ATTACHMENT 1 – PRICING

1. Labor Rates. Labor rates will remain for the initial term of the contract. Any increase in rates thereafter must be submitted within 60 days of the end of the current term with documentation supporting the increase.

Type	Rate
Installation Services	\$70.00/hour
Design Services	\$70.00/hour
*Training Services	\$70.00/hour

*Basic training for day to day operations, simple programming, troubleshooting and administrative management of the system of any new camera will be included. This rate is for additional training services as requested by ISU.

2. Camera and Accessory Pricing. Contractor will provide the full Axis camera product and accessory line at a price of Axis New List Price less 19%.
3. Server Pricing. Contractor agrees to sell any needed servers at current pricing with 13% margin. Detailed costs and purchase agreements will be provided to the ISU as servers are needed.
4. Software Pricing.
Milestone Device License: \$265.58
Warranty: \$95.16
Milestone Care Premium 3-yr: \$45.00

ATTACHMENT 2 - SERVICE LEVEL AGREEMENT

1. Service Request Process. To submit a service request, ISU will send an e-mail to iastate@gotocti.com. University will add "Service" to subject line for all service requests.
2. Severity Levels, Response Times and Escalation.

2.1. **Severity Levels and Response Times:**

Severity	Response Time	Summary Description	Commitment
Level 1 - Emergency	Within 4 Hours	A fault that renders the Equipment or Software inoperative, materially restricts Customer's business, or causes the Software to fail catastrophically; e.g., major system impact, system down.	Communication Innovators and ISU will commit the necessary resources on a continuous basis to resolve the situation or obtain work-around as soon as reasonably practicable. Daily e-mail updates will be sent by CI on the status of the service request resolution.
Level 2 – Non-Emergency	Within 24 Hours	A fault that substantially degrades the performance of the Equipment or Software; e.g. moderate system impact	Communication Innovators and ISU will commit the necessary resources during the Customer's business hours to resolve the situation or obtain work-around as soon as possible. Weekly e-mail updates will be sent on the status of the service request resolution.

- 2.2. Escalation Process. Any Level 2 – non-emergency service request that substantially changes in severity will be escalated to a Level 1 – Emergency upon immediate notification to Communication Innovators.

Certain situations and projects may also require an escalation of service not previously intended. Should that occur, Iowa State will make the appropriate notification to Communication Innovators and provide details as to why priority is needed on a particular service request.

Any escalation of service shall require a response to Iowa State within 4 hours as to the intended resolution.

