

MASTER STATEMENT OF WORK 2024-BUS-0416A

**State of Iowa contract # 2024-BUS-0416
Allyant Accessibility Solutions Provider
Master Statement of Work # 2024-BUS-0416A**

This Master Statement of Work 2024-BUS-0416A (“**MSOW**”) is a part of, and incorporated into, State of Iowa Contract 2024-BUS-0416, leveraging Master Agreement *Sourcewell Contract #121923-SHI* (“**Contract**”) entered into between the State of Iowa, acting by and through the Department of Management (“**Agency**”) and SHI International Corp. (“**Vendor**”). This MSOW shall become effective as of the date of last signature below (“**Effective Date**”). This MSOW may be terminated separately from the Contract as a whole in accordance with the termination provisions of the Contract. Capitalized terms not specifically defined herein shall be given the same meaning as in the Contract.

1. Background and Description of Services.

- 1.1. Vendor will provide -Digital Accessibility Auditing Services and Document Remediation Services under this MSOW.
- 1.2. The Agency expects to initiate multiple projects under this MSOW, each project to be submitted as specified further in a project-specific Statement of Work “SOW”.
- 1.3. Each SOW related to this MSOW must specifically identify the following (as applicable):

Agency Requestor and rationale for SOW; Start Date; End Date; Scope; Deliverables; Fees; Requirements; Acceptance Criteria.

2. Approved Subcontractors. The Agency approves Vendor’s use of NetCentric Technologies, Inc. dba Allyant as an approved subcontractor for purposes of providing services under this MSOW. Notwithstanding the foregoing, Vendor remains fully and financially responsible for the acts or omissions of any subcontractors performing services hereunder.

3. Contacts. The point of contact for this MSOW shall be:

3.1. For Agency:

Laura Shannon	itcontracts@dom.iowa.gov	515-672-4569
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3.2. For Vendor:

Eric Hemme	eric_hemme@shi.com	848-986-6665
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4. Term and Termination.

- 4.1. This MSOW begins on the Effective Date specified above and co-terms with the Contract unless terminated earlier by the Agency in accordance with the Termination provisions in the Contract.
- 4.2. Each SOW shall indicate a begin date and end date but must terminate no later than the expiration of this MSOW and in accordance with the Termination provisions in the Contract.

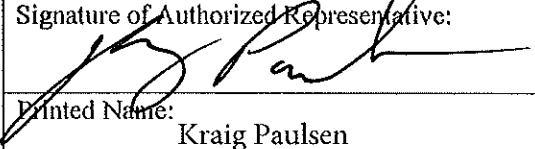
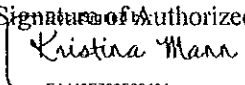
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5. **Additional Terms and Conditions.** For purposes of this MSOW and SOWs executed pursuant to this MSOW, the following terms and conditions apply:

OCONUS. Storage, processing, transmission, and retention of Customer Data at rest and all backups shall occur solely in the continental United States of America. Vendor shall not allow Vendor Personnel to store, process, or retain Customer Data on any portable devices, including personal computers, tablets, or cell phones, except to the extent such devices are used and permanently stored or backed up at all times only within the continental United States of America. Vendor staff physically located in Canada may access the production system codebase while OCONUS solely for maintenance purposes and to troubleshoot issues with the system.

6. **Execution.** In consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Statement of Work and have caused their duly authorized representatives to execute this MSOW.

Iowa Department of Management	SHI International Corp.
Signature of Authorized Representative: 	Signature of Authorized Representative:  <small>FA418F789E09401</small>
Printed Name: Kraig Paulsen	Printed Name: Kristina Mann
Title: Director	Title: Director - Contracts
Date: 5-2-25	Date: 4/29/2025