IOWA | Department of Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

September 11, 2026

Via Email: schedule@lifeinterpreter.com

Life Interpretation, Inc.
ATTN: Susan Hardine
104 Holland Dr
Pella, IA 50219

RE: Notice of Contract Terms Update Pursuant to Iowa House File 2500

Dear Susan,

The Iowa Department of Administrative Services is providing notice of changes to contract terms and conditions resulting from the enactment of Iowa House File 2500, effective July 1, 2026.

House File 2500 establishes new statutory requirements and prohibitions applicable to State purchasing contracts under Iowa Code chapter 8A. As a result, the State's standard contract terms and conditions have been updated to align with the new law.

Beginning with the contract renewal or extension executed on or after July 1, 2026, the requirements of Iowa House File 2500 will apply and will supersede any prior conflicting contract language, including but not limited to vendor terms and conditions, online terms, click-through agreements, order forms, or incorporated boilerplate provisions.

Key changes include, but are not limited to:

- Iowa law and venue requirements for State contracts
- Restrictions on indemnification and hold harmless provisions
- Prohibitions on mandatory arbitration clauses
- Limitations on unilateral vendor modifications to contract terms
- Clarification regarding public records and confidentiality requirements
- Restrictions on conflicting online or click-through terms

We encourage vendors to review existing contract terms and the language of Iowa House File 2500 to understand any impacts to the renewal or extension of your firm's contract(s) with the State of Iowa. We have enclosed a copy of Iowa House File 2500 for your convenience. We will require your firm to sign the acknowledgment below and return this document with the renewal or extension of the contract.

We appreciate your attention to these changes and your continued business with the State of Iowa. Please return the completed certification below with the enclosed renewal or extension of the contract.

Sincerely,

Linh Van Gundy
Statewide Procurement Officer

Enclosure: HF 2500

HF2500 Certification

I hereby attest that I am authorized to certify and sign on behalf of the entity listed on this letter. I acknowledge receipt of this letter and confirm that the entity has had an opportunity to review the content in this letter to determine whether or how it impacts the contract(s) listed below.

Signature: Susan Hardine
Life Interpretation, Inc (Sep 13, 2026 17:13:07 CDT)

Vendor Name: Life Interpretation, Inc.

Contract Number: 26092A

Signor Name: Susan Hardine

Signor Title: Director

Date: 09/13/2026

STATE OF IOWA
KIM REYNOLDS
GOVERNOR

April 16, 2026

The Honorable Paul Pate
Secretary of State of Iowa
State Capitol
Des Moines, Iowa 50319

Dear Mr. Secretary,

I hereby transmit:

House File 2500, an Act relating to contracts entered into by state agencies and including applicability provisions.

The above House File is hereby approved on this date.

Sincerely,

Kim Reynolds
Governor of Iowa

cc: Secretary of the Senate
Clerk of the House



House File 2500

AN ACT

RELATING TO CONTRACTS ENTERED INTO BY STATE AGENCIES AND INCLUDING APPLICABILITY PROVISIONS.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

Section 1. NEW SECTION. **8A.311C State purchasing contracts — prohibited terms.**

The provisions set forth in this section are void as a matter of law as contrary to public policy if included in a contract for the procurement of goods or services entered into by the department or any other state agency pursuant to this part. A state agency's contract that includes any of the following provisions shall be interpreted as if the contract did not include the void provision:

1. A provision that requires the state or its agencies to defend, indemnify, hold harmless another person, or otherwise assume the debt or liability of another person in violation of Article VII, section 1, of the Constitution of the State of Iowa.

2. A provision that seeks to impose vendor terms that are unknown at the time of signing the contract or can be unilaterally changed by the vendor.

3. A provision that violates chapter 13 by not allowing a state agency to participate in its own defense through representation by the attorney general.

4. A provision that grants to any person other than the attorney general the authority to convey to a court or litigant the state's consent to any settlement of a suit involving the contract when such settlement could impose liability on the state.

5. A provision that specifies that the contract is governed by the laws of a foreign state or nation.

6. A provision that claims blanket confidentiality of the contract's terms.

7. A provision that claims that payment terms, including but not limited to cost proposals or other pricing information, of the contract are confidential.

8. A provision that authorizes or requires a venue for litigation other than an appropriate state or federal court sitting in Iowa.

9. A provision that requires a state agency to pay attorney fees, court costs, or other litigation expenses in the event of a contractual dispute.

10. A provision that imposes on the state or its agencies binding arbitration or another binding extrajudicial dispute resolution process in which the final resolution is not determined by the state.

11. A provision that waives a state agency's right to a jury trial.

12. A provision that obligates a state agency to pay a late payment charge not consistent with section 8A.514, interest greater than allowed under section 8A.514 or other applicable law, or any cancellation charge, as such charges constitute pledges of the state's credit.

13. A provision that obligates a state agency to pay a tax.

14. A provision that imposes a prior notice obligation on a state agency as a condition for the automatic renewal of a software license. A state agency may provide notice of its intent to terminate a software license at any time before the renewal date established in the contract.

15. A provision that obligates a state agency to accept risk of loss before the receipt of items or goods.

16. A provision that obligates a state agency to have commercial insurance.

17. A provision that obligates a state agency to grant a contractor full or partial ownership of intellectual property developed pursuant to a state agency contract when the intellectual property is developed in whole or in part using federal funding.

18. A provision that limits the time in which the state or its agencies may bring a legal claim under the contract to a period shorter than that provided by Iowa law.

19. A boilerplate provision included in a vendor's transactional documents, including but not limited to ordering documents and quotations, that seeks to alter the terms of a state agency's contract or to impose new terms in the contract.

Sec. 2. NEW SECTION. **8A.311D State purchasing contracts — required terms.**

All of the following provisions shall be deemed to be included in a state agency vendor contract:

1. *Governing law.* The contract shall be governed by the laws of the state of Iowa, without giving effect to any conflict of laws principles of Iowa law that may require the application of another jurisdiction's law.

2. *Venue.* Any litigation commenced in connection with the contract shall be brought and maintained in an appropriate state or federal court sitting in Iowa.

Sec. 3. NEW SECTION. **8A.311E State purchasing contracts — waiver.**

If the director determines that a necessary good or service is impossible to procure due to a requirement of section 8A.311C or 8A.311D, the director may waive the requirement to the extent necessary to obtain the good or service. A state agency requesting a waiver shall, at a minimum, provide sufficient evidence showing that the state will suffer an interruption in business operations or other irreparable harm if the state agency cannot procure the good or service, and that the state agency has exhausted all reasonable steps to prevent such harm, including attempting to procure substitute goods or services. The director may require the submission of additional evidence at the director's discretion. A waiver must be as narrow as possible to allow the procurement of the necessary good or service.

Sec. 4. APPLICABILITY. This Act applies to contracts entered into or renewed on or after the effective date of this Act.

PAT GRASSLEY
Speaker of the House

AMY SINCLAIR
President of the Senate

I hereby certify that this bill originated in the House and is known as House File 2500, Ninety-first General Assembly.

MEGHAN NELSON
Chief Clerk of the House

Approved April 16th, 2026

KIM REYNOLDS
Governor