



STATE OF IOWA
MASTER AGREEMENT
Contract Declaration and Execution

MA 005

21077D

EFFECTIVE BEGIN DATE: 09-23-2024
EXPIRATION DATE: 09-21-2025
PAGE: 1 of 4

VENDOR:

SPEE DEE DELIVERY SERVICE INC

00002104601

PO BOX 1417

SAINT CLOUD, MN 56302-1417

VENDOR CONTACT:

Christian Powers

PHONE: 320-420-2362

EMAIL: cpowers@speedeedelivery.com

FOB:

ISSUER:

Katelyn Howells

PHONE: 515-721-7856

EMAIL: katelyn.howells@iowa.gov

Contract For: Statewide Delivery Services

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachments are on file with the Department of Administrative Service - Central Procurement.

Attachment 1: Competitive Solicitation RFB0320005104.

Attachment 2: Contractor's Response to Competitive Solicitation RFB0320005104 (except for any contractor objection or amendment to the Competitive Solicitation Document requirements that the State has not explicitly agreed to in writing).

Attachment 3: Contractor's Cost (final pricing documentation) Response to competitive solicitation document RFB0320005104.

Attachment 4: 21077 Contract

Shipment Tracking: speedeedelivery.com

Christian Powers

Phone: (320) 420-2362

Email: cpowers@speedeedelivery.com

Contractor will be closed the following holidays and service will not be provided: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. In addition, Contractor will observe one additional Floating Holiday with no service available.

* Pcards are an acceptable form of payment but are subject to a 3% credit card charge.

* ACH payments and check payments are acceptable and are not subject to the 3% charge. Agency must contact Bidder if interested in setting up ACH payments.

RENEWAL OPTIONS

FROM 09-22-2025 **TO** 09-21-2026

AUTHORIZED DEPARTMENT

ALL

SUB Other Governmental Entities



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PAGE: 2 of 4

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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1	0.00000	EA	9622420	\$ 10.450000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
DHS Courier Services, Mail Bags, One-Way Trip

DHS Courier Services, Mail Bags, One-Way Trip

Next business day delivery Monday through Friday of mailbags, pouches and parcels from DHS in Des Moines to its respective satellite offices or vice versa. Price based upon a single item of up to 10 pounds.

2	0.00000	EA	9622420	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
On-Call Courier Services, Ground Delivery

On-Call Courier Services, Ground Delivery - See attached Price Rate Sheet.

Miscellaneous charges for shipments not contemplated in other commodity lines.

3	0.00000	EA	9622420	\$ 10.450000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
DOC Courier Services, Mail Bags, One-Way Trip

DOC Courier Services, Mail Bags, One-Way Trip

Next business day delivery Monday through Friday of mailbags, pouches and parcels from DOC in Des Moines to outlying DOC facilities or vice versa. Price based upon a single item of up to 10 pounds.

4	0.00000	EA	9622420	\$ 13.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
DOC Courier Services, Pharmacy Totes, One-Way Trip



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PAGE: 3 of 4

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DOC Courier Services, Pharmacy Totes, One-Way Trip

Next business day delivery Tuesday through Friday of totes from DOC Pharmacies to outlying DOC facilities or vice versa. Price based upon a single tote of up to 15 pounds.

DOC-Pharmaceuticals

5	0.00000	EA	9622420	\$ 209.920000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery

DOC Courier Services, Pharmacy Totes, Saturday Delivery

DOC Courier Services, Pharmacy Totes, One-Way Trip

SATURDAY DELIVERY OF TOTES FROM DOC PHARMACIES TO OUTLYING DOC FACILITIES (TOTES ARE PICKED UP FRIDAY AFTERNOON AND DELIVERED SATURDAY). Cost: \$209.92 per delivery per location. QUANTITY OF TOTES: Maximum of 4 totes per location per Saturday.

6	0.00000	EA	9622420	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery

Additional Declared Value Insurance

Additional Declared Value Insurance

Shipper may add additional declared value coverage for a package with a value over \$100.00, the shipper must enter the amount of declared value coverage requested in the declared value column of the Shipping Book or Manifest. The cost of the declared value coverage is \$1.10 for each \$100.00 in coverage, or fraction thereof, up to a maximum of \$53.90 for the maximum declared value policy coverage of \$5,000. This charge is in addition: to any other applicable charge. With LTL shipments, both the BOL and package must be clearly labeled as having additional declared value. Pick-up tags and EZR labels may not be used to request declared value coverage.)



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PAGE: 4 of 4

TERMS AND CONDITIONS

Referenced Terms

The parties agree to comply with the terms and conditions pursuant to the bid process which are by this reference made a part of the Agreement.

THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN “EFFECTIVE BEGIN DATE” IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.

CONTRACTOR		STATE OF IOWA	
CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc. SPEE-DEE DELIVERY SERVICE, INC.		AGENCY NAME Iowa Dept. of Administrative Services	
BY (Authorized Signature) <u>Andra R. Knapek</u> <small>Andra R. Knapek (Jul 29, 2024 11:59 CDT)</small>	Date Signed Jul 29, 2024	BY (Authorized Signature) <u>Katelyn Howells</u> <small>Katelyn Howells (Jul 29, 2024 12:05 CDT)</small>	Date Signed Jul 29, 2024
Printed Name and Title of Person Signing Andra R. Knapek		Printed Name and Title of Person Signing Katelyn Howells	
Address 4101 Clearwater Road St. Cloud MN 56301		Address 1305 E. Walnut St., Des Moines, IA 50319	