



STATE OF IOWA
MASTER AGREEMENT
Contract Declaration and Execution

MA 005

18002E

EFFECTIVE BEGIN DATE: 07-01-2022
EXPIRATION DATE: 06-30-2023
PAGE: 1 of 4

VENDOR:

Your Clear Next Step

00002097040

16972 Little Lake Trl
Indianola, IA 50125

VENDOR CONTACT:

Sinikka L Waugh

PHONE: 515-971-0964

EMAIL: sinikka@yourclearnextstep.com

ISSUER:

Kathy Harper

EXT: **PHONE:** 515-321-7686

EMAIL: Kathy.Harper2@iowa.gov

FOB: FOB Dest, Freight Prepaid

Contract For: Project Management Training

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachments are on file with the Department of Administrative Services - Central Procurement.

Attachment 1: Competitive Solicitation RFP0617005142.

Attachment 2: Contractor's Response to Competitive Solicitation RFP0617005142. (except for any contractor objection or amendment to the Competitive Solicitation Document requirements that the State has not explicitly agreed to in writing)

Attachment 3: Contractor's Cost (final pricing documentation) Response to competitive solicitation document RFP0617005142.

Contact Information

Name: Sinikka Waugh

Phone: 515-971-0964

Email: sinikka@yourclearnextstep.com

Maximum twenty(20) of students per class.

RENEWAL OPTIONS

AUTHORIZED DEPARTMENT

005 Administrative Services, Dept
185 Chief Information Officer, Office of



STATE OF IOWA
MASTER AGREEMENT
Contract Declaration and Execution

MA 005

18002E

EFFECTIVE BEGIN DATE: 07-01-2022
EXPIRATION DATE: 06-30-2023
PAGE: 2 of 4

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
1	0.00000	EA	92441	\$ 1,935.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL Instructor-led, Classroom Training (Non-Technical) Project Management Fundamentals One day class- Maximum 20 students per class				
2	0.00000	EA	92441	\$ 3,870.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL Instructor-led, Classroom Training (Non-Technical) Project Management Essentials Two Day Course Two day course- Maximum 20 students per class				
3	0.00000	EA	92441	\$ 0.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL Instructor-led, Classroom Training (Non-Technical) Additional courses upon approval of DAS Additional courses upon approval of DAS				
4	0.00000	EA	92441	\$ 56.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL Instructor-led, Classroom Training (Non-Technical) Additional participants Project Management Fundamentals Up to ten (10) additional participants				
5	0.00000	EA	92441	\$ 112.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL Instructor-led, Classroom Training (Non-Technical) Additional participants Project Management Essentials Up to ten (10) additional participants				
6	0.00000	HOURL	92441	\$ 250.000000



STATE OF IOWA
MASTER AGREEMENT
Contract Declaration and Execution

MA 005

18002E

EFFECTIVE BEGIN DATE: 07-01-2022
EXPIRATION DATE: 06-30-2023
PAGE: 3 of 4

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
----------	--------------------------	------	-------------------------	------------------------------

\$ 0.000000

REF DOC:

REF VNDR LN:

REF COMM LN:

REF TYPE: FINAL

Instructor-led, Classroom Training (Non-Technical)
Instructional Design/Custom



STATE OF IOWA
MASTER AGREEMENT

Contract Declaration and Execution

MA 005

18002E

EFFECTIVE BEGIN DATE: 07-01-2022

EXPIRATION DATE: 06-30-2023

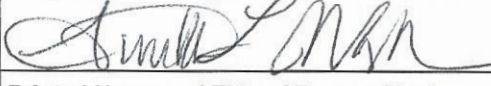
PAGE: 4 of 4

TERMS AND CONDITIONS

Services Effective 1 May 16

The parties agree to comply with the terms and conditions on the following web site which are by this reference made a part of the Agreement. General Terms and Conditions for service contracts are posted at: <https://das.iowa.gov/sites/default/files/procurement/pdf/050116%20terms%20services.pdf>

THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN "EFFECTIVE BEGIN DATE" IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.

CONTRACTOR	STATE OF IOWA
CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.) Your Clear Next Step LLC	AGENCY NAME DAS Central Services Enterprise
BY (Authorized Signature) Date Signed  4/18/2022	BY (Authorized Signature) Date Signed Kathy Harper April 18, 2022
Printed Name and Title of Person Signing SINIKKA L. WAUGH, President	Printed Name and Title of Person Signing Kathy Harper, Purchasing Agent III
Address 208 S C ST #300 Indianola IA 50125	Address Hoover Building, 3rd Floor 1305 Walnut Street Des Moines, Iowa 50319