



**FIRST AMENDMENT TO STATE OF IOWA PARTICIPATING ADDENDUM FOR  
US COMMUNITIES/MARICOPA COUNTY CONTRACT 16111  
BETWEEN ACRO SERVICE CORPORATION AND THE STATE OF IOWA**

**THIS FIRST AMENDMENT** ("Amendment") is made to the State of Iowa Participating Addendum to US Communities Contract 16111 executed August 20, 2018 (the "Agreement"), by and between Acro Service Corporation ("Contractor") and the State of Iowa ("Agency"), together hereinafter referred to as the "Parties", and shall be effective as of January 1, 2019 ("Amendment Effective Date"). WHEREAS, the Agreement establishes the terms and conditions under which Contractor provides the staffing and related services for Agency;

**NOW, THEREFORE**, in consideration of the mutual promises set forth below, the Parties hereby agrees as follows:

1. **Section 1.5 – Modifications or Additions** to the Contract in the Agreement is being amended to include the following additional requirements for Travel Expense Reimbursement:

**Section 1.5.10 Travel Expense Reimbursement**

The allowance of travel expense reimbursement will be at the discretion of the requesting governmental entity. All travel expense reimbursement for staffing provided to the State of Iowa through the Agreement must be approved by the requesting agency prior to the occurrence of travel expenditure. Approved travel costs will be reimbursed at the state employee rates per the State's Travel and Policy Procedures. The State's Travel and Policy Procedures can be viewed using the following links:

[https://das.iowa.gov/sites/default/files/acct\\_sae/sae\\_manual/210/210-102.pdf](https://das.iowa.gov/sites/default/files/acct_sae/sae_manual/210/210-102.pdf)

[https://das.iowa.gov/sites/default/files/acct\\_sae/sae\\_manual/210/210-205.pdf](https://das.iowa.gov/sites/default/files/acct_sae/sae_manual/210/210-205.pdf)

[https://das.iowa.gov/sites/default/files/acct\\_sae/sae\\_manual/210/210-130.pdf](https://das.iowa.gov/sites/default/files/acct_sae/sae_manual/210/210-130.pdf)

Other governmental entities may have their own travel expense reimbursement policies and rates which will apply for travel expense reimbursement.

2. Except as expressly amended hereby, all of the provisions of the Agreement shall remain unchanged and shall continue in full force and effect. From and after the Amendment Effective Date, all references in the Agreement to "this Agreement" (and all indirect references such as "herein", "hereby", "hereunder", and "hereof") shall be deemed to refer to the Agreement as amended by this Amendment.

IN WITNESS WHEREOF, the duly authorized representatives of the Parties have executed this Amendment to be effective as of the Amendment Effective Date above.

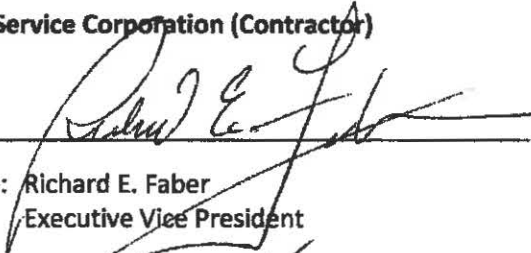
Acro Service Corporation (Contractor)

State of Iowa (Agency)

By: \_\_\_\_\_

Name: Richard E. Faber  
Title: Executive Vice President

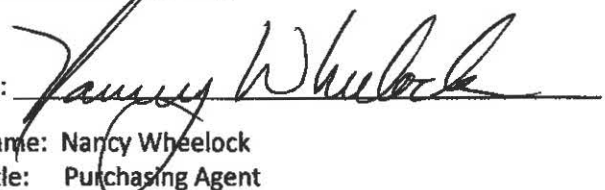
Dated: \_\_\_\_\_

  
1-4-19

By: \_\_\_\_\_

Name: Nancy Wheelock  
Title: Purchasing Agent

Dated: \_\_\_\_\_

  
1-7-19