



**STATE OF IOWA**  
**MASTER AGREEMENT**  
Contract Declaration and Execution

**MA 005**

**21229B**

**EFFECTIVE BEGIN DATE:** 01-01-2025  
**EXPIRATION DATE:** 12-31-2025  
**PAGE:** 1 of 5

**VENDOR:**

**Baker & Taylor LLC**

**VS000000482**

**Attn: Order Entry**

**3584 OLD MAYSVILLE RD**

**COMMERCE, GA 30529-1308**

**VENDOR CONTACT:**

Order Entry

**PHONE:** 800-775-1100

**EMAIL:** orders@baker-taylor.com

**ISSUER:**

Randy Bennett

**EXT: PHONE:** 515-322-1210

**EMAIL:** Randy.Bennett@iowa.gov

**FOB:** FOB Dest, Freight Prepaid

**Contract For:** State Library Materials - Books, DVDs, Blu-ray, Music

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachments are on file with the Department of Administrative Service - Central Procurement.

Attachment 1: Competitive Solicitation RFP0320282035.

Attachment 2: Contractor's Response to Competitive Solicitation RFP0320282035 (except for any contractor objection or amendment to the Competitive Solicitation Document requirements that the State has not explicitly agreed to in writing).

Attachment 3: Contractor's Cost (final pricing documentation) Response to competitive solicitation document RFP0320282035.

Delivery Terms: FOB Destination, Freight Prepaid

Delivery Dates: Product Only Orders - In-stock items shall be shipped within 1 day of receipt of order. Items not in stock shall be ordered from the publisher and shall be shipped within 7 days of receipt from the publisher source.

Standard Processing - In-stock items shall be shipped within 3-5 days of receipt of order. Items not in stock shall be ordered from the publisher and shall be shipped within 5-7 days of receipt from the publisher source.

Payment Terms: NET60

Project Manager - Contractor: Lee Ann Queen, Director - Pricing Services 704-219-4952 QueenL@baker-taylor.com

Customer Service Contact Information - Product Support Team: 8:00 A.M and 6:00 P.M. EST Monday through Friday tech.support@baker-taylor.com, 800-775-3700, www.ba

**RENEWAL OPTIONS**

**FROM** 01-01-2026 **TO** 12-31-2026

**AUTHORIZED DEPARTMENT**

ALL

SUB Other Governmental Entities



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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1	0.00000	EA	7151037	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

## BOOKS, LIBRARY

## Book Processing

SEE SECTION 3 - PRICING LIST ATTACHED.  
MARC (print product) 1 Record Each \$0.30  
Mylar Jacket (Loose or Glued) \$0.71  
Barcode (1 Label Each) \$0.21  
Spine Label \$0.26  
Mylar Jacket (Taped) \$0.91  
Library Supplied Barcode (1 Label Each) \$0.25  
Library Supplied Stamps \$0.21  
Library Supplied Additional Location \$0.10  
Library Supplied Label (1 Each Label) \$0.26  
Ownership Label (1 Label Each) \$0.26  
Custom Label \$0.26  
Date Due Slip (1 Label Each) \$0.26  
B&T supplied Universal RFID tag (supplied, applied, and linked) \$0.71  
3M Theft Strip or CheckPoint Target \$0.61  
Poly Laminate for Paperback Cover Reinforcement - 7 mil (1 Unit)  
\$1.33  
Plastic Laminate for Paperback Cover Reinforcement - 10 Mil (1 Unit)  
\$2.15

2	0.00000	EA	88011	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

## Audio Visual Equipment and Supplies (Not Otherwise Classifie

## AV Processing

SEE SECTION 3 - PRICING LIST ATTACHED.  
Processing Costs -DVD \$2.26  
Processing Costs- CD \$2.26  
Processing Costs -AUDIOBOOK \$5.96  
Logins Included  
MARC for AUDIO/VIDEO (1 Record Each) \$0.75  
Number of Discs Label \$0.41  
B&T supplied Universal RFID tag (supplied, applied, and linked) \$0.73

3	0.00000	EA	7151037	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

## BOOKS, LIBRARY

## Book Discounts

SEE SECTION 3 - PRICING LIST ATTACHED.  
Hard Cover



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Category I 43%  
45%  
Category II 43%  
45%  
Trade Paperback  
Category III 40%  
42%  
Category IV 40%  
42%  
Mass Market  
Category V 40%  
42%  
Board Books  
Category XIII 20.10%  
Large Print 0-43%  
Graphic Novels 0-43%  
Textbooks  
Category VIII 0-15%  
Category IX 0-15%  
Single Edition Reinforced Category VI 20.10%  
Publisher Library Editions Category VII 20.10%  
Text, Technical, Reference Material Category IX 0-5%  
Imported English and Non-English Titles Category X 0%  
Prebound Editions Category XV  
Follett Bound Editions 20%  
Turtleback Editions 0%

4	0.00000	EA	88011	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Audio Visual Equipment and Supplies (Not Otherwise Classifie  
AV Discounts

SEE SECTION 3 - PRICING LIST ATTACHED.  
DVD/BLURAY 30.00%  
CD 15.00%  
AUDIOBOOK 0-45%

5	0.00000	EA	88011	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Audio Visual Equipment and Supplies (Not Otherwise Classifie  
Contact Information

Customer Service Contact Information - Product Support Team: 8:00  
A.M and 6:00 P.M. EST Monday through Friday tech.support@baker-  
taylor.com, 800-775-3700, www.baker-taylor.com

Customer Service Representative - Books / Spoken Word Audio Karen  
Haley, Karen.Haley@baker-taylor.com, 800-775-1200, ext. 2202

Customer Service Representative - DVD/Blu-ray/Music CD Dan Metro,



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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Dan.Metro@baker-taylor.com, 800-775-2600, ext. 2086

Contractors Special Order policy and process. For special handling or delivery options for an order, contact Customer Service for assistance (800-775-1200).

Website: [www.baker-taylor.com](http://www.baker-taylor.com)

Ordering Website: Title Source 360 ([https://ts360.baker-taylor.com/\\_layouts/CommerceServer/DefaultNonLogin.aspx?sss=s](https://ts360.baker-taylor.com/_layouts/CommerceServer/DefaultNonLogin.aspx?sss=s))



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**TERMS AND CONDITIONS**

**Referenced Terms**

The parties agree to comply with the terms and conditions pursuant to the bid process which are by this reference made a part of the Agreement.

THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN “EFFECTIVE BEGIN DATE” IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.

CONTRACTOR		STATE OF IOWA	
CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.		AGENCY NAME	
BY (Authorized Signature)	Date Signed	BY (Authorized Signature)	Date Signed
<u>Lee Ann Queen</u> <small>Lee Ann Queen (Dec 17, 2024 00:34 EST)</small>	12-17-2024	<u>Randy Bennett</u> <small>Randy Bennett (Dec 17, 2024 08:49 CST)</small>	
Printed Name and Title of Person Signing Lee Ann Queen Director Pricing Services		Printed Name and Title of Person Signing Randy Bennett - Purchasing Agent	
Address 2810 Coliseum Centre Dr - Ste. 300 / Charlotte, NC 28217		Address Hoover Bldg., 3rd Floor, 1305 E. Walnut St., Des Moines, Iowa 50319	