



STATE OF IOWA
MASTER AGREEMENT
Contract Declaration and Execution

MA 005

21190B

EFFECTIVE BEGIN DATE: 09-01-2024
EXPIRATION DATE: 08-31-2025
PAGE: 1 of 6

VENDOR:

Vry Enterprise LLC
Poe Enterprises
00003109389

1734 GUTHRIE AVE
DES MOINES, IA 50316-2153

VENDOR CONTACT:

Ross Hasselblad

PHONE: 641-485-7691

EMAIL: rjjobs1@gmail.com

ISSUER:

Katelyn Howells

EXT: PHONE: 515-721-7856

EMAIL: katelyn.howells@iowa.gov

FOB:

Contract For: State of Iowa Courier Services

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachments are on file with the Department of Administrative Service - Central Procurement.

Attachment 1: Competitive Solicitation RFB0321005005.

Attachment 2: Contractor's Response to Competitive Solicitation RFB0321005005 (except for any contractor objection or amendment to the Competitive Solicitation Document requirements that the State has not explicitly agreed to in writing).

Attachment 3: Contractor's Cost (final pricing documentation) Response to competitive solicitation document RFB0321005005.

Payment Terms: NET60

No delivery or pick services shall be necessary on the following holidays:

- . New Year's Day
- . Dr. Martin Luther King Jr. Day
- . Memorial Day
- . Independence Day
- . Labor Day
- . Veterans' Day
- . Thanksgiving Day
- . Friday after Thanksgiving
- . Christmas Day

Customer Service, Emergency and Billing Contact: Ross Hasselblad 641.485.7691, rjjobs1@gmail.com

RENEWAL OPTIONS

FROM 09-01-2025 **TO** 08-31-2026

AUTHORIZED DEPARTMENT

ALL



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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1	0.00000	MO	9622420	\$ 582.380000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services IPERS

The Iowa Public Employees Retirement Services (IPERS) requires round trip daily deliveries from their facility at 7401 Register Drive, Des Moines, to the Hoover Building, Grimes Building and back.

2	0.00000	MO	9622420	\$ 341.210000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services Homeland Security and Emergency Mgt.

Homeland Security-Emergency Management requires daily pickup from 7900 Hickman Road, Suite 500, Windsor Heights, Iowa, between 10:00am and 10:30am with delivery to the Treasurer's office located at 1007 E. Grand Avenue, Des Moines; the Hoover Building, 1305 E. Walnut, Level 3-State Accounting Enterprise; and lastly the Grimes Building, Level B DAS Mail Room by 12:00pm. Materials to be returned to Homeland Security-Emergency Management will be dropped off the next day during daily pickup between 10:00am and 10:30am.

3	0.00000	MO	9622420	\$ 426.850000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, DOT Ankeny

DOT Ankeny - pickup post office mail, including accountable mail, at the MPO DSM, 1165 2nd Avenue from PO boxes 9204, 9235, 9278, 10382, 10473 and deliver to 6310 Convenience Blvd, Ankeny, Iowa between 8:00am and 8:30am.

4	0.00000	MO	9622420	\$ 184.800000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, Bureau of Collections

The Bureau of Collections, located at 400 SW 8th Street, (access to the mail room is on the west side of the building), Des Moines, requires daily pickup from PO Boxes 10322 and 9218 at the "will



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call" window of the Main Post Office at 1165 2nd Avenue with delivery to their office Monday through Friday, as early as 6:30am but no later than 9:00am.

5	0.00000	MO	9622420	\$ 103.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, Dept of Agriculture

Department of Agriculture requires round trip weekly pickups on Tuesday and Thursday at 1:30pm from the Wallace State Office Building in Des Moines, 2nd Floor reception desk, and delivery of such to the Federal Building at 210 Walnut Street, Room 891, 833 or 369 (USDA) Des Moines, and should return to the Wallace Building by 2:30pm.

6	0.00000	MO	9622420	\$ 28.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, Appellate Defender

6200 Park Ave, Des Moines to Judicial Bldg round trip

7	0.00000	EA	9622420	\$ 11.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, Attorney General Deliveries, Routine

Attorney Generals Office- on demand services, routine.

8	0.00000	EA	9622420	\$ 15.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, Attorney General, Emergency

Attorney Generals Office- on demand services, emergency

9	0.00000	EA	9622420	\$ 11.000000 \$ 0.000000
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Courier Services, Ground Delivery
Courier Services, Board of Medicine

Board of Medicine-calls the AG's office for their needs and in turn the AG's office will contact the vendor to make pickups and deliveries.

10	0.00000	EA	9622420	\$ 11.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, Board of Nursing

Board of Nursing-requires pickups at 400 SW 8th Street, Suite C, Des Moines, and deliveries of such to the Holiday Inn at 1050 6th Avenue, Des Moines. This is an "on demand" service.

11	0.00000	MO	9622420	\$ 842.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, IL0T

Monday through Friday, round-trip courier service, for the Iowa Lottery, at their location 13001 University Avenue in Clive

12	0.00000	EA	9622420	\$ 1.350000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, Mileage Charges

Courier Services, Mileage Charges

13	0.00000	EA	9622420	\$ 11.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services, Other

Courier Services, Other

14	0.00000	MO	9622420	\$ 2,420.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services Iowa PBS & 6200 Park

Route includes:
13:30 Pickup from Iowa Public Television, Johnston
14:00 Pickup from State of IA, 6200 Park Ave
14:20 Drop off and Pickup at the Grimes building
14:40 Drop off at State of IA , 6200 Park Ave
15:10 Drop off at Iowa Public Television, Johnston
\$110/day \$2420/month

15	0.00000	MO	9622420	\$ 484.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Courier Services, Ground Delivery
Courier Services 6200 Park Ave. to Grimes

Morning pickup at 6200 Park Ave. and delivery to Grimes Building in Capitol Complex.

16	0.00000	MO	9155878	\$ 218.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

MAIL PICKUP AND DELIVERY SERVICES FROM AND TO A UNITED STATE
OFF COMPLEX MAIL PICKUP & DROP OFF Case Management/ICAR/Cent

Case Management/ICAR/Centralized Emp Reg/Bureau of Collections 400
SW 8th Street, Suite I, J, M, & Q, Des Moines, IA 50309



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TERMS AND CONDITIONS

Services Effective 1 May 16

The parties agree to comply with the terms and conditions on the following web site which are by this reference made a part of the Agreement. General Terms and Conditions for service contracts are posted at: <https://das.iowa.gov/sites/default/files/procurement/pdf/050116%20terms%20services.pdf>

THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN "EFFECTIVE BEGIN DATE" IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.

CONTRACTOR		STATE OF IOWA	
CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc. Vry Enterprise		AGENCY NAME Iowa Dept. of Administrative Services	
BY (Authorized Signature) <u>Ross Hasselblad</u> Ross Hasselblad (Dec 31, 2024 09:52 CST)	Date Signed Dec 31, 2024	BY (Authorized Signature) <u>Katelyn Howells</u> Katelyn Howells (Dec 31, 2024 10:18 CST)	Date Signed Dec 31, 2024
Printed Name and Title of Person Signing Ross Hasselblad		Printed Name and Title of Person Signing Katelyn Howells	
Address		Address 1305 E. Walnut St., Des Moines, IA 50319	