



May 6, 2024

Katelyn Howells
Purchasing Agent III
Iowa Department of Administrative Services
Hoover Building, First Floor
1305 E. Walnut Street
Des Moines, IA 50319

RE: Approved Dealers for State of IA Contract #240050120. , Participating Addendum
Sourcewell Contract 091423-TKN

Dear Ms. Howells,

Koch Brothers DBA Koch Office has been purchased by iSpace Environments. We formally request to remove Koch Brothers DBA Koch Office and add iSpace Environments, an approved Teknion dealers in good standing.

Thank you,

Valerie Windrim
Public Sector Contracts Manager
Teknion LLC
valerie.windrim@teknion.com
416-735-3438