SOLE SOURCE PURCHASE FORM

**AGENCY NAME:** IOWA LOTTERY AUTHORITY

**VENDOR NAME:** Sunshine Display Corp.

**AMOUNT:** $15,960.00

**SOLE SOURCE** [x]  **EMERGENCY PROCUREMENT** [ ]

**SOLE SOURCE ONLY:**

1. Has the vendor ever been an employee of the State of Iowa? [ ] Yes, [x] No If yes, please explain the nature of the employment and period of service.

2. Explain why the recommended vendor is the only one qualified to provide the requested item(s) at the exclusion of all others, i.e. what makes this vendor uniquely qualified?

The Contractor is the provider of Skylink system that operates the changing jackpot amount installed on 7 Lottery jackpot billboards across the state. The Skylink system is unique to this Contractor and is not available from another source for our billboard equipment installed

3. Describe the research that has been completed to insure that no other competition exists. Provide names of vendors contacted who are unable to provide the item(s) or perform the service.

The changing jackpot modem installed on the billboards is connected via Skylink system only offered by the Contractor.

4. Have you requested a contract with the vendor at any time during the past 12 months? [x] Yes [ ] No If yes, please describe the item(s) provided and the amount agreed to be paid.

The service and price are the same as described in previous contracts that resulted in a bid process with only one vendor capable of providing the service.

5. Provide the dates the sole source request appeared on the bid opportunities website. Date(s):

#  September 16, 2020 to September 24, 2020

# SOLE SOURCE AND EMERGENCY:

6. Description of item(s):

The Contractor has provided a large number display box that is attached to 7 billboards across Iowa. This number display box can be changed remotely with each jackpot change. The number display box is updated via a Skylink system that allows the Lottery to login remotely from the Lottery location and change all 7 billboards simultaneously. The Skylink system is unique to this Contractor and is not available from another source.

7. How did you determine that the vendor’s price was reasonable?

With Iowa Lottery having a long history with Sunshine Electronic Display Corp. for over 20 years, we have learned that they are a true and reliable company and will not misrepresent their company. Their monthly price has never changed in the last 20 years the Iowa Lottery has had their services.

# SOLE SOURCE:

Which of the following best describes this sole source procurement? You may select more than one.

[x]  One vendor is the only one qualified or eligible or is quite obviously the most qualified or eligible to provide the good.

[x]  The procurement is of such a specialized nature or related to a specific geographic location that only a single source, by virtue of experience, expertise, proximity, or ownership of intellectual property rights, could most satisfactorily provide the good.

[ ]  Applicable law requires, provides for, or permits use of a sole source procurement.

[ ]  The federal government or other provider of funds for the goods being purchased (other than the state of Iowa) has imposed clear and specific restrictions on the use of the funds in a way that restricts the procurement to only one vendor.

[ ]  The procurement is an information technology device that is systems software or an upgrade, or compatibility is the overriding consideration, or the procurement would prevent voidance or termination of a warranty, or the procurement would prevent default under a contract or other obligation.

Explain how this procurement fits the sole source situation(s) selected above:

The Contractor is the only source available for the Skylink system allowing the updating of the jackpot modem connected to the sign.

**EMERGENCY:**

Which of the following best describes this emergency procurement? You may select more than one. “Emergency” includes, but is not limited to:

[ ]  That threatens public health, welfare or safety.

[ ]  There is a need to protect the health, welfare or safety of persons occupying or visiting a public improvement or property located adjacent to the public improvement.

[ ]  The department or agency must act to preserve critical services or programs.

[ ]  The need is a result of events or circumstances not reasonably foreseeable.

Explain how this procurement fits the emergency situation(s) selected above:

Requested by: Terry Brown Date: 9/16/20

Approved: [ ]  Yes [ ] No

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: 9/25/20