

Agenda

Bidders Conference

Community Adolescent Pregnancy Prevention (CAPP) Program
Local Service Project Contracts - Request for Proposal ACFS 20-004

Tuesday, January 15, 2019 - 1:00 pm, CT

Dial in number: 1-866-685-1580

Participant Code: 6340846241

Webinar Registration:

Please register for ACFS 20-004 Bidder's Conference on Jan 15, 2019 1:00 PM CST at:

<https://attendee.gotowebinar.com/register/8209961361544210945>

After registering, you will receive a confirmation email containing information about joining the webinar.

Agenda Topics

1:00 pm	Welcome and Introductions	All
	Call Purpose	Michelle Muir, Issuing Officer
	<ul style="list-style-type: none">Bidders' Conference Description (RFP Section 2.6, Pg. 17)RFP Materials: https://bidopportunities.iowa.gov/Home/BidInfo?bidId=dd135811-7bf6-4364-9f02-991257c72cf2Review timeline (Procurement Timetable, Pg. 3-4)	
	Overview of the Request for Proposal	Lisa Bender, Program Manager Lora Kracht and Annette Mansheim, Program Administrators Michelle Muir, Issuing Officer
	<ul style="list-style-type: none">Review the purpose of the RFP (Purpose and Background, Pg.4 – 6)RFP Work Scope (Section 1.3, Pg. 10 – 16, RFP Attachments , Pg. 31-60)Basic Information About the RFP Process<ul style="list-style-type: none">Communication (RFP Section 2.2, Pg. 16)Notice of Intent (RFP Section 2.5, Pg. 18, RFP Attachment F, Pg. 41)Questions, Clarifications, Suggestions (RFP Section 2.7, Pg. 17)Bid Proposal Format (RFP Section 3.0, Pgs. 23 – 25, RFP Attachment G, Pg. 42-43)Submitting a bid (RFP Section 2.8, Pg. 17)Review (RFP Section 2.13, Pg. 18-19), Evaluation (Section 4, Pg. 28-30) and Notice of Intent to Award (RFP Section 2.24, Pg. 20)	
	Open Question and Answer Period	All
	Wrap Up / Adjourn	Michelle Muir, Issuing Officer
	<ul style="list-style-type: none">Responses to question will be release no later than 01/30/2019.	

Per the RFP, Section 2.7, Questions, Requests for Clarification, and Suggested Changes, "The Agency assumes no responsibility for verbal representations made by its officers or employees unless such representations are confirmed in writing and incorporated into the RFP. In addition, the Agency's written responses to Questions will not be considered part of the RFP. If the Agency decides to change the RFP, the Agency will issue an amendment."

