DAP RFP ADS-25-001

Bidders Conference Question & Answer

Date: 11/13/2024

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| **Question #** | **Question** | **Answer, if provided** |
| 1 | With the other RFP, we were not allowed to talk to the other bidders. Is that a restriction with this RFP? | In the DAP RFP, Attachment D: Additional Certifications, section 1(2) states:  2. The Bid Proposal has been developed independently, without consultation, communication or agreement with any other Bidder or parties for the purpose of restricting competition;  Attachment D as a whole should be read and reviewed for further information on this topic.  This is similar to certification in the BH-ASO RFP. |
| 2 | Is it possible to get a list of those that had an intent to bid for each of the areas. | This will be posted with Amendment #2 |
| 3 | This is a question about the statewide training and technology call center. Those proposals were already due. What is the date of that award notification. | According to the current timeline the estimated date for the Notice of Intent to Award is November 18th. We are on track to meet this date. |
| 4 | In the questions it states that the DAP is limited access to LTSS and that you can opt into service coordination and all other aspects are managed by the agency. How will LTSS service coordination funding work? For example, I see attachment L is the funding. If you opt into LTSS does this count in the finances that are budgeted there? More specifically, who is funding the actual service coordinators? It states that the agency will fund the service, but who is funding the service coordinators? Does this come out of your STSS funding as well?    The questions in the first round said if you say you will do subcontractor service coordination that you would still be using funding option 2. If you provide service coordination you get funding from option 1? If you subcontract or don’t provide you would have option 2? | Yes, the service coordinators are funded by the DAP if you opt into service coordination for the provision of LTSS.  On attachment L option 1 is for Disability Access Points and service coordination. In addition to service coordination for the provision of LTSS, this covers Information and Assistance, Options Counseling and Short-Term Services and Supports. If you don’t opt into the service coordination piece, then the 2nd option is the funding structure, which includes Information and Assistance, Options Counseling and STSS only.    Subcontracting does not impact funding structure outlined in attachment L. |
| 5 | Option 2 is if you do service coordination. This is less money than the first one. | On attachment L option 1 includes service coordination option 2 excludes service coordination. |
| 6 | For LTSS, we do not pay for those? This is only for the coordination aspect. | Payments of LTSS services are the responsibility of the Agency. DAPs are responsible for insuring payer of last resort for these funds. |
| 7 | When on the LTSS side, if the service coordinator is submitting a request for services is this another system they put that funding request into, or are they asking the Agency? | We are working on this process right now. There would be an eligibility determination process and then a funding request. This is done by the Agency. |
| 8 | What happens if people don’t choose the service coordination option? Who will in that case?    Can we do just LTSS statewide? | We would need to develop a different strategy. The goal of amending the RFP is to see if potential bidders would cover more territory up to statewide coverage.    No, it is not an option to only do service coordination for LTSS. |
| 9 | LTSS is optional. It looks like you get more points if you add it in as optional. If you don’t, will you lose points? | See section 4 and the example scoring guide. |
| 10 | Is the DAP an instrumentality of the state. | DAPs are not instrumentalities of the state. |
| 11 | If a behavioral health ASO is also identified as a DAP, does there have to be delineation of those duties or are all employees of a behavioral health ASO also subject to the instrumentality for the work they do as a DAP? | The instrumentality designation would only apply to work done as the behavioral health ASO. When HHS designates an entity as an “instrumentality of the state,” it does so to allow that entity to carry on some specific function of government (641 IAC 495—4.1(1)(b) (effective Apr. 17, 2024)). In the case of a BH-ASO, the specific function is the work outlined in Iowa Code chapter 225A. The function described in this RFP is distinct from that described in Iowa Code 225A. Since the Disability Access Point (DAP) designation does not create an instrumentality of the state, state and federal mandates applicable to an instrumentality of the state do not apply to work an entity performs as a DAP. |
| 12 | Admin cost.  If we are a district and a DAP how would different positions fit underneath and do they count as admin? For positions like who pay the bills for STSS and pay for OCR (some other district). If we can we split out their time/number of claims can this be billed as part of the service or is it strictly admin? | Administrative costs need to fit within the information provided in section 1.3.4 Contract payment methodology. |