

ATTACHMENT 1
Scope of Work/Mandatory Specifications

BUILDER Contractor Requirements:

1. Contractor must have at least 3 years' experience with National Guard Bureau level BUILDER, BRED, BRED files, and Microsoft Access experience.
 - a. Provide resumes and/or professional references of personnel assigned
2. Contractor must have at least 3 years' implementation experience with Sustainment Management System module.
 - a. Provide resumes and/or professional references of personnel assigned

BUILDER Contract Deliverables:

1. Evaluate previous Facility Condition Assessment data for accuracy, document data inconsistencies and make appropriate corrections to erroneous data using qa/qc tools, interviews with facility managers etc.
 - a. Quarterly deliverable
2. Ensure data is consistent with current ARMY BUILDER guidance
 - a. Quarterly deliverable
3. Establish and maintain detailed workflows for facilitating facility upgrades and repairs into the BUILDER SMS system.
 - a. 2nd quarter deliverable
4. Annual workplan and work item validation, preparation for annual HQDA topload.
 - a. Quarterly deliverable
5. Ensure Facility Condition Index (FCI), Building Condition Index (BCI) or any other DOD metrics reflect the true condition of the facility in question
 - a. Quarterly deliverable
6. FCI, BCI validation of facilities potential for MILCON award/large scale renovations
 - a. 2nd quarter deliverable
7. Ensure IAARNG compliance with NGB mandated BUILDER program metrics and requirements
 - a. Quarterly deliverable
8. Quarterly BUILDER Sustainment Management System (SMS) training.
 - a. Annual deliverable

9. Annual Site Visit during, more as required by state to address new builds, renovations, and missing/inconsistent data sets as defined by Builder Program Manager
 - a. 2nd quarter (FFY) the month of March.
 - b. Includes 40 hours in Iowa providing Builder Assessments and Updates. Provide cost for additional 40-hour weeks as necessary to meet NGB requirements/state deliverables.
 - i. Contractor needs to have the capability to provide additional days as necessary.
10. Monthly BUILDER status report, identifying data qc measure taken during the month
 - a. Monthly deliverable