



## Addendum 01 for RFQ939700-01

Project Name: IVH Dispatch Building repair  
DAS RFQ #: 939700-01  
DAS Project #: 9397.00  
Date: 9/10/2024

**Quotes Due: September 12<sup>th</sup>, 2024, at 2:00 PM CST**

Contents:

- Cover Page – Clarifications, Revisions, and Questions (1 page)
- Pre-Quote Meeting Agenda and Sign-n Sheet (4 pages)

### 1. Clarifications:

- 1.1. Quote Package #02 – On 1<sup>st</sup> floor there is an ACT system and above the ACT system a Masonite, or similar product, fastened to the bottom of the wood joists. Masonite, or similar product, above ceiling on 1<sup>st</sup> floor does not need patched back if above ACT.
- 1.2. Quote Package #02 – On 2<sup>nd</sup> floor, when the Masonite, or similar product, needs to be removed for shoring install, Quote Package #02 should anticipate a full panel replacement in lieu of removal and reinstall.
- 1.3. Quote Package #02 – MEP removals or relocations needed to accommodate the shoring install will be handled by others.
- 1.4. Quote Package #02 – At this time, no wall demolition is anticipated to accommodate temporary shoring.

### 2. Revisions:

- 2.1. In Exhibit B Scope of Work, ADD C.d.v. "Contractor shall include removal and reinstallation of quarter round at exterior wall where impacted by masonry work."

### 3. Questions:

- 3.1. Can the temporary shoring structure be utilized as a structure for Quote Package #01's temporary enclosure?
  - 3.1.1. The temporary shoring has not yet been engineered. It should not be assumed that the structure can be utilized as part of the temporary enclosure.

## RFQ Pre-Quote Agenda: Meeting #1

**Meeting Date** **Meeting Time** - Central Time (US & Canada)

**Meeting Location** Iowa Veterans Home

**Overview** Meeting to allow prospective bidders to visit the site, when possible, and learn more about the project.

**Attachments** [RFQ939700-01 IVH Dispatch Building Repair.pdf, 2024-08-05\\_IDAS\\_IVHDispatchBuildingRepair\\_Construction\\_reduced \(1\).pdf, 2024-08-05\\_IDAS-IVHDispatchBuildingRepair\\_Construction-Specs.pdf](#)

### Scheduled Attendees

Name	Company	Phone Number	Email
Michael Steen	DCI Group	P: (515) 244-5043	michaels@dcigroup-us.com
Scott Anderson	Iowa Veterans Home	P: (641) 752-1501	scott.anderson@ivh.state.ia.us
David Haines	Iowa Veterans Home	P: (641) 753-4411	david.haines@ivh.state.ia.us
Chris Marvin	Shive Hattery Inc.	P: (515) 223-8104	cmarvin@shive-hattery.com
Brad Tonyan	State of Iowa - Department of Administrative Services	P: 515-360-7718	brad.tonyan@iowa.gov

### Introduction

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
		<b>Description</b> Attendees				

### Project Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open
		<b>Description</b>				
		<ul style="list-style-type: none"> <li>Contract(s) Executed by: 9/26/2024</li> <li>Submittals Submitted by: 10/03/2024</li> <li>Construction: October - December 2024</li> <li>Closeout: December 2024</li> </ul>				
		See schedule provided in RFQ for additional detail.				

A pull-plan session will be held with the successful bid package contractors to finalize the construction schedule.

State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• On site supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.</li> <li>• Temporary restroom facilities will be provided by others. Contractors shall provide all other temporary facilities required for there scope of work including telephone, secured storage, temporary power for work, temporary and task lighting for work, etc. as determined necessary by Contractor. Coordinate location of material storage and utility lines with Construction Manager. Limited space is available, and permission to bring any such facility or excess materials on to the site shall be approved by the Construction Manager.</li> <li>• Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager.</li> <li>• All turf, landscaping, and subgrade disturbances caused by equipment traffic or other activities related to the Contractor's scope shall be repaired or restored to proper conditions by the Contractor.</li> <li>• Protect adjacent existing building elements from damage from Scope of work. Repair existing building elements damaged during Contractor's Scope of work.</li> <li>• Contractor's shall take precautionary measures to control dust from leaving the construction area.</li> <li>• Work hours are from 7:00 AM to 4:00 PM, Monday through Friday unless arrangements are made in advance.</li> <li>• Provide access to and from site as required by law and Owner:                         <ol style="list-style-type: none"> <li>1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.</li> <li>2. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.</li> </ol> </li> <li>• The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.</li> <li>• Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project.</li> <li>• All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.</li> <li>• You are permitted access only to the work site and no other area of the institution.</li> <li>• No drugs, alcohol, or firearms are allowed on the work site.</li> <li>• Do not leave money, drugs, alcohol, or firearms in your personal vehicle.</li> <li>• Company and personal vehicles are to be parked and locked in designated or authorized area of the work.</li> <li>• Maintain control of all tools, supplies, and debris at all times during the work.</li> <li>• Never leave keys in any vehicle. If a security officer finds keys in a vehicle, they are under orders to turn them in to a security supervisor.</li> <li>• Do not give anything to residents or take anything from residents; if they offer, inform your supervisor.</li> <li>• Secure all tools at the end of each day. Never leave tools unattended. If security officers find loose tools, they are under orders to turn them in to their supervisor.</li> <li>• During an emergency, follow the instructions of the security staff.</li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.4	1	Other Relevant Information				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• A hazardous materials survey was completed by Atlas and made available with the RFQ documents.</li> <li>• Asbestos was identified in the white and tan window caulk and door caulk.</li> <li>• Lead based paint was identified in the light tan paint on the windows. Lead containing paint was also identified and identified in the Lead Paint Sampling Summary in the hazardous materials report.</li> <li>• The Owner will procure a third-party contractor for the removal of asbestos at the window caulk.</li> <li>• The same third-party contractor will be hired to remove the windows and remove any loose paint.</li> </ul>						

**RFB Overview**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Quote Submission				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Quotes are due 9/12/2024 at 2:00 PM CST</li> <li>• Questions/Substitutions Due in Writing to <a href="mailto:Construction.Procurement@iowa.gov">Construction.Procurement@iowa.gov</a>: 9/06/2024 by 2:00 PM CST</li> <li>• The Quote shall be submitted to the Issuing Officer through the IMPACS Electronic Procurement System.                             <ul style="list-style-type: none"> <li>◦ Link and information is in the project manual</li> <li>◦ Contractors will need to register prior to bidding</li> <li>◦ Bidders will need to register regardless of whether it has already done business with the State of Iowa.</li> <li>◦ Bidders should complete the registration process and ensure the ability to log in as soon as possible to ensure Bids can be submitted on the due date.</li> <li>◦ Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted.</li> </ul> </li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Administrative Details				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Contractors will sign a modified ConsensusDocs 802. Example in the project manual.</li> <li>• Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802.</li> <li>• Project-specific P&amp;P bonds must be provided prior to contract execution.</li> <li>• Successful contractor must turn in their list of subcontractors and suppliers within 48 hours of the bid.</li> <li>• DAS will provide tax exempt certificates upon request.</li> <li>• Procore will be used for all project management, at no cost to the trade contractor.                             <ul style="list-style-type: none"> <li>◦ Submittals, Invoicing, RFIs, ASIs, PRs, RFQs</li> <li>◦ Contracts, Change Orders and Certificates of Substantial and Final Completion will also use Docusign</li> </ul> </li> <li>• Contractor Schedule of Values shall be broken out as specified in the project manual.                             <ul style="list-style-type: none"> <li>◦ SOV must contain a closeout line item for at least 1% of the total contract value.</li> <li>◦ This line item can only be invoiced once the certificate of final completion has been signed by all parties.</li> </ul> </li> </ul>						

**Questions**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Questions				Open
<p><b>Description</b></p> <p>Submit all questions in writing to <a href="mailto:construction.procurement@iowa.gov">construction.procurement@iowa.gov</a>.</p>						



**Pre-bid Meeting**

**Project:** 9397.00 IVH Dispatch Building Repairs  
**Address:** 1301 Summit Street, Marshalltown, Iowa 50158  
**Meeting Date:** 09/04/2024 at 10:00 AM

**Questions Due:** 09/06/2024 at 2:00 PM  
**Bids Due:** 09/12/2024 at 2:00 PM

**Attendees**

Name	Company	Email	Phone	Bid Package(s)
MICHAEL STEEL	DCI GROUP			
DANIO HAINES	IVH			
JOSH PHIFER	EDGE	JPHIFER@EDGE.CO-USA.COM	515-407-3852	2
MARK LOEBBERS	BISATE MASONRY	MARK@BSMQC.COM	563-271-2459	1
PHIL PAXCOTT	G-H	PPAXCOTT@SHINE-INDIAP.COM		